

**BOARD OF HEALTH MEETING
PUBLIC WORK SESSION MEETING MINUTES
THURSDAY, MARCH 12, 2020**

Steve Clarke, President of the Board of Health (BOH) called the Board of Health meeting to order at 7:30 p.m. in the second-floor west wing conference room.

Steve Clarke led the Pledge of Allegiance.

Members in attendance: Steven Clarke, DC, Donna Garbaccio, RN, Lynne Spreen-Raffo, RN, Michael Sparozic, R.PH, Devaleena Sen, R.PH, Casey Colaneri, Beth Fischer, Township Committee Liaison

Staff in attendance: Cindy Risseeuw, Secretary; Bergen County Department of Health (BCDOH) Staff: Michelle Delyannis, Registered Environmental Health Specialist (REHS)

Absent: Linda Brock, RN and Sau Yan Yee, MD

Reading of the Open Public Meetings Act Public Work Session statement:

Cindy Risseeuw, Secretary, read the Open Public Work Session statement: "This Regular Work Session Meeting of the Wyckoff Board of Health is now in session. In accordance with the Open Public Meetings Act, notice of this meeting appears on our Annual Schedule of meetings. A copy of said Annual Schedule has been posted on the Bulletin Board in Memorial Town Hall; a copy has been filed with the Municipal Clerk, The Record, The Ridgewood News and the North Jersey Herald and News – all newspapers having general circulation throughout the Township of Wyckoff. At least 48 hours prior to this meeting the Agenda thereof was similarly posted, filed and mailed to said newspapers. Formal action may be taken at this meeting."

Approval of February 13, 2020 Public Business Meeting and Public Work Session Minutes:

Michael Sparozic motioned and Lynne Spreen-Raffo seconded; all members present voted affirmatively; Beth Fischer abstained.

Report of REHS:

Michelle Delyannis reviewed the REHS report and logs.

Report of Board Members:

None.

New and Unfinished Business:

New Business

Noemi Dominguez from the Bergen County Department of Health has been of great assistance handling inquiries regarding the Coronavirus.

Dr. Steve Clarke spoke with Rich Calbi from Ridgewood Water regarding tap water. Dr. Clarke recommended putting the information on the Township website.

The BOH discussed and voted on waiving the food handler's fee for the Food Trucks participating in the 2020 Wyckoff Fireworks event. Casey Colaneri motioned; seconded, Devaleena Sen; all members present voting affirmatively.

Beth Fischer has volunteered to run Mayor's Wellness campaign. This program will involve the FLOW (Franklin Lakes, Oakland and Wyckoff) area.

The Wyckoff Library in partnership with the Wyckoff Stigma Free Committee is hosting a free screening of the program Screenagers - Next Chapter on March 4, 2020 at 7:00 pm. This program examines a teens challenges and how to develop crucial skills to navigate stress, anxiety and depression in the digital age.

Dr. Clarke organized a public health program on vaping in conjunction with The Valley Hospital which took place on February 27, 2020 at the Wyckoff Library in the Shotmeyer Room. Attendance at the program was good but could have been better. The members would like to schedule a second program in September 2020 geared toward the middle school.

Old Business

Dr. Clarke reminded members of the following Open Public Records Act (OPRA) Law requirements. Board members must include the following language on all memos to board members:

“The Board/Commission Secretary or Liaison shall be included in any email a Township Committee appointed Board/Commission member sends. All emails are subject to the Open Public Records Act and as such, may be requested by citizens. (This requirement is applicable to all members of the Wyckoff Planning Board, Zoning Board of Adjustment, Library Board of Trustees, Recreation and Parks Commission, Board of Health, Environmental Commission, Shade Tree Commission, Design Review Advisory Committee and any other ad-hock committee regardless if it is sent from your personal/business computer or personal/business data phone.) There should be no expectation that the content of emails exchanged with municipal officials and employees will remain private.”

Casey Colaneri motioned to close the Public session; seconded, Donna Garbaccio; all members present voting affirmatively.

The Board of Health Meeting adjourned at 8:05 p.m.