

**BOARD OF HEALTH MEETING  
PUBLIC WORK SESSION MEETING MINUTES  
THURSDAY, JUNE 13, 2019**

Steve Clarke, President of the Board of Health (BOH) called the Board of Health meeting to order at 7:30 p.m. in the second floor west wing conference room.

Steve Clarke led the Pledge of Allegiance.

**Members in attendance:** Steven Clarke, DC, Wendy Coffey, MSW, LCSW, Sau Yan Yee, MD, Lynne Spreen-Raffo, RN, Michael Sparozic, R.PH, Linda Brock, RN, Devaleena Sen, R.PH, Melissa Rubenstein, Township Committee Liaison

**Staff in attendance:** Cindy Risseeuw, Secretary; Bergen County Department of Health (BCDOH) Staff: Michelle Delyannis, REHS

**Absent:** Donna Garbaccio, RN

**Reading of the Open Public Meetings Act Public Work Session statement:**

Cindy Risseeuw, Secretary, read the Open Public Work Session statement: "This Regular Work Session Meeting of the Wyckoff Board of Health is now in session. In accordance with the Open Public Meetings Act, notice of this meeting appears on our Annual Schedule of meetings. A copy of said Annual Schedule has been posted on the Bulletin Board in Memorial Town Hall; a copy has been filed with the Municipal Clerk, The Record, The Ridgewood News and the North Jersey Herald and News – all newspapers having general circulation throughout the Township of Wyckoff. At least 48 hours prior to this meeting the Agenda thereof was similarly posted, filed and mailed to said newspapers. Formal action may be taken at this meeting."

**Approval of May 9, 2019 Public Business Meeting and Public Work Session Minutes:**

Linda Brock motioned and Michael Sparozic seconded to have approval of minutes moved to the next meeting.

No public present.

**Report of REHS:**

Michelle Delyannis reviewed the REHS report and logs. After the report of two illnesses at Sakura, Ms. Delyannis inspected the restaurant only to find out that Escalor fish (also known as the Ex-Lax fish because the oil in the fish is not digestible) was being sold and labeled as Tuna. The Escalor fish is banned in Japan. Sakura is now rebranding this fish to correctly identify it for customers.

## **Report of Board Members:**

None.

## **New and Unfinished Business:**

Carol Tyler, Animal Control Officer from TYCO Animal Control was the guest speaker. Ms. Tyler discussed various wildlife found in the Township and their natural predators. Ms. Tyler stated that the Wyckoff Rabies Clinic is so well organized and run that she uses it as an example and part of a slide show for other towns.

Dr. Clarke stated that Wyckoff Day was a success and the weather was great. The Bergen County Sheriff's Department was present and their table was very busy. The Stigma Free Committee was also represented at Wyckoff Day. Dr. Clarke stated that Ridgewood Water was at Wyckoff Day and is bringing two more wells online to help reduce the need for water restrictions during the summer months.

The BOH discussed the fee for Wyckoff Day food vendors who are not licensed in the Township of Wyckoff. The board also discussed a cutoff date for receiving 1-Day Food Handler applications from the Wyckoff YMCA. This year the applications were received the day before the event which does not allow the Township REHS any time to interview and review safe food handling procedures with the vendors. This is a large event and requires two REHS inspectors from BCDOH the day of the event. Ms. Rubenstein will discuss the situation with the Township Committee.

Ms. Sen stated that New York State has passed legislation to eliminate the religious exemption with regard to vaccinations. The only exemption now allowed in New York State is a proven medical issue.

## Old Business

Dr. Clarke reminded members of the following Open Public Records Act (OPRA) Law requirements. Board members must include the following language on all memos to board members:

"The Board/Commission Secretary or Liaison shall be included in any email a Township Committee appointed Board/Commission member sends. All emails are subject to the Open Public Records Act and as such, may be requested by citizens. (This requirement is applicable to all members of the Wyckoff Planning Board, Zoning Board of Adjustment, Library Board of Trustees, Recreation and Parks Commission, Board of Health, Environmental Commission, Shade Tree Commission, Design Review Advisory Committee and any other ad-hock committee regardless if it is sent from your personal/business computer or personal/business data phone.) There should be no expectation that the content of emails exchanged with municipal officials and employees will remain private."

Michael Sparozic motioned to close the Public session; seconded, Devaleena Sen; all members present voting affirmatively.

The Board of Health Meeting adjourned at 8:30 p.m.