

**BOARD OF HEALTH MEETING  
PUBLIC WORK SESSION MEETING MINUTES  
THURSDAY, JANUARY 9, 2020**

Steve Clarke, President of the Board of Health (BOH) called the Board of Health meeting to order at 7:30 p.m. in the second floor west wing conference room.

Steve Clarke led the Pledge of Allegiance.

**Members in attendance:** Steven Clarke, DC, Donna Garbaccio, RN, Lynne Spreen-Raffo, RN, Michael Sparozic, R.PH, Sau Yan Yee, MD, Linda Brock, RN, Casey Colaneri and Beth Fischer, Township Committee Liaison

**Staff in attendance:** Cindy Risseeuw, Secretary; Bergen County Department of Health (BCDOH) Staff: Michelle Delyannis, Registered Environmental Health Specialist (REHS)

**Absent:** Devaleena Sen, R.PH

**Reading of the Open Public Meetings Act Public Work Session statement:**

Cindy Risseeuw, Secretary, read the Open Public Work Session statement: "This Regular Work Session Meeting of the Wyckoff Board of Health is now in session. In accordance with the Open Public Meetings Act, notice of this meeting appears on our Annual Schedule of meetings. A copy of said Annual Schedule has been posted on the Bulletin Board in Memorial Town Hall; a copy has been filed with the Municipal Clerk, The Record, The Ridgewood News and the North Jersey Herald and News – all newspapers having general circulation throughout the Township of Wyckoff. At least 48 hours prior to this meeting the Agenda thereof was similarly posted, filed and mailed to said newspapers. Formal action may be taken at this meeting."

**Approval of December 12, 2019 Public Business Meeting and Public Work Session Minutes:**

Michael Sparozic motioned and Donna Garbaccio seconded; all members present voted affirmatively; Casey Colaneri and Beth Fischer abstained.

**Report of REHS:**

Michelle Delyannis reviewed the REHS report and logs.

**Report of Board Members:**

None.

**New and Unfinished Business:**

New Business

The nominating committee consisting of Michael Sparozic nominated Steve Clarke for President and Lynne Spreen-Raffo as Vice President of the BOH for the year 2020. There was no nomination from the floor. The nominations from

the floor were closed by Linda Brock. Michael Sparozic requested that the BOH secretary cast a vote in favor of each as they were running uncontested. The BOH secretary cast a vote in favor of Steve Clarke as President and Lynne Spreen-Raffo as Vice President.

Steve Clarke is organizing a public health program on vaping in conjunction with The Valley Hospital scheduled for February 27, 2020. This program will be held at the Wyckoff Library in the Shotmeyer Room. Information regarding the program will be dispersed to the middle school and high schools.

The Stigma Free Committee together with the Wyckoff YMCA will present the film "Screenagers" at the Wyckoff Library on March 4, 2020. This one hour long film dives into tech's impact on kids plus the challenges of parenting in a digital world.

Tonight's guest speakers, Katherine Coleman and Matt Gray, of Care Plus NJ, spoke at the meeting regarding addictive issues. Katherine Coleman described programs available from Care Plus including outpatient programs, withdrawal programs and outpatient detox programs. Care Plus also provides aftercare services and links patients with therapy. Matt Gray addressed support offered for families.

### Old Business

The Rabies Clinic will be held on Saturday, January 11, 2020 at the Department of Public Works Garage from 1-3 pm.

Dr. Clarke reminded members of the following Open Public Records Act (OPRA) Law requirements. Board members must include the following language on all memos to board members:

"The Board/Commission Secretary or Liaison shall be included in any email a Township Committee appointed Board/Commission member sends. All emails are subject to the Open Public Records Act and as such, may be requested by citizens. (This requirement is applicable to all members of the Wyckoff Planning Board, Zoning Board of Adjustment, Library Board of Trustees, Recreation and Parks Commission, Board of Health, Environmental Commission, Shade Tree Commission, Design Review Advisory Committee and any other ad-hock committee regardless if it is sent from your personal/business computer or personal/business data phone.) There should be no expectation that the content of emails exchanged with municipal officials and employees will remain private."

Mike Sparozic motioned to close the Public session; seconded, Linda Brock; all members present voting affirmatively.

The Board of Health Meeting adjourned at 8:35 p.m.