

**BOARD OF HEALTH MEETING
PUBLIC WORK SESSION MEETING MINUTES
THURSDAY, MARCH 12, 2015**

Ms. Carol Hertenstein, President of the Board of Health called the Board of Health meeting to order at 7:30 p.m. in the second floor west wing conference room.

Ms. Hertenstein led the Pledge of Allegiance.

Members in attendance: Carol Hertenstein, RN, Steven Clarke, DC, Wendy Coffey, MSW, LCSW, Municipal Alliance Chair, Linda Brock, RN, Lynne Spreen-Raffo, RN, Michael Sparozic, R.PH, Brian Scanlan, Township Committee Liaison

Staff in attendance: Angela Musella, Health Officer, Northwest Bergen Regional Health Commission (NWBRHC), Cindy Risseeuw, Secretary

Absent: Richard Morski, MD, Donna Garbaccio, RN

Reading of the Open Public Meetings Act Public Work Session statement:

Cindy Risseeuw, Secretary, read the Open Public Work Session statement: "This Regular Work Session Meeting of the Wyckoff Board of Health is now in session. In accordance with the Open Public Meetings Act, notice of this meeting appears on our Annual Schedule of meetings. A copy of said Annual Schedule has been posted on the Bulletin Board in Memorial Town Hall; a copy has been filed with the Municipal Clerk, The Record, The Ridgewood News and the North Jersey Herald and News – all newspapers having general circulation throughout the Township of Wyckoff. At least 48 hours prior to this meeting the Agenda thereof was similarly posted, filed and mailed to said newspapers. Formal action may be taken at this meeting."

Approval of February 12, 2015 Regular Meeting and Work Session with correction:

Wendy Coffey, MSW, LCSW motioned and Brian Scanlan seconded; Linda Brock, RN and Michael Sparozic, R.PH abstained, remaining members present voted affirmatively.

Member of the public present:

None

Report of Board Members:

Brian Scanlan reported that the Stigma Free Initiative resolution was passed by the Township Committee. Ms. Coffey stated that the Municipal Alliance has

funding available for the Stigma Free Initiative as mental health falls under the Wyckoff Municipal Alliance Alcohol/Drug education.

Report of the Board of Health President:

Ms. Hertenstein stated that the “Coping in a Changing World – Helping Your Teens Cope in a Changing World” sponsored by the Wyckoff Family YMCA, CHCC, Elderful, LLC, The Valley Hospital and Wyckoff Board of Health held on Tuesday, March 10, 2015 from 7-9 p.m. at the Wyckoff Family YMCA was excellently presented and attendance was approximately 40 people.

The final program in the series “Coping in a Changing World – From Toddlers to ‘Tweens: Helping your Child Cope in a Changing World” will be held on Tuesday, May 12, 7-9 p.m. at the Wyckoff Family YMCA. Lisa Nalven, MD, MA, FAAP, a developmental behavioral specialist will be one of the panelists for this program.

Ms. Hertenstein stated that the Mayor’s Wellness Challenge (which also incorporates the Stigma Free Initiative) has been signed off by Mayor Rooney and the Township Committee. A subcommittee will be formed and meet in April. Program kick off is being planned.

The Board of Health theme for the YMCA Wyckoff Day held on June 6 will be the Mayor’s Wellness Challenge. Please notify the Board of Health secretary of your availability for Wyckoff Day.

Ms. Hertenstein stated that the program organized by Ms. Coffey, “Put Life Back in Your Life” developed by Stanford University and sponsored by the Bergen County Department of Health Services, Balance and Thrive Counseling and the Wyckoff Board of Health will be held on April 23, 30, May 7, 14, 21, 28, 2015 from 5:30 – 7:30 p.m. at the Wyckoff Library. Space is limited for this program and registration is required.

Report of the Health Officer:

Ms. Angela Musella, Health Officer, reviewed the NWBRHC February 2015 Activity Report (distributed and attached) as follows:

1. Nine mandated establishment inspections were performed; all satisfactory.
2. One animal bite was reported.
3. One case of Lyme disease was reported.

New and Unfinished Business:

Mr. David Schreiber, Business Manager for Ridgewood Water attended the meeting to review the water quality results with the board members. Following

the question and answer period, both the Board of Health and Mr. Schreiber agreed that an annual meeting of both organizations would be useful and informative. All members present were in agreement.

Ms. Hertenstein reminded members of the following Open Public Records Act (OPRA) Law requirements. Board members must include the following language on all memos to board members:

“The Board/Commission Secretary or Liaison shall be included in any email a Township Committee appointed Board/Commission member sends. All emails are subject to the Open Public Records Act and as such, may be requested by citizens. (This requirement is applicable to all members of the Wyckoff Planning Board, Zoning Board of Adjustment, Library Board of Trustees, Recreation and Parks Commission, Board of Health, Environmental Commission, Shade Tree Commission, Design Review Advisory Committee and any other ad-hock committee regardless if it is sent from your personal/business computer or personal/business data phone.) There should be no expectation that the content of emails exchanged with municipal officials and employees will remain private.”

Brian Scanlan motioned to close the Public session; seconded, Michael Sparozic; all members present voting affirmatively.

The Board of Health Meeting adjourned at 8:55 p.m.