

**TOWNSHIP OF WYCKOFF
WYCKOFF HISTORIC PRESERVATION MEETING
SECOND FLOOR WEST WING CONFERENCE ROOM
TUESDAY, DECEMBER 10, 2019 – 7:00 P.M.**

Township Committee Member Rudolf E. Boonstra called the meeting to order at 7:00pm in the West Wing Conference

Historic Preservation Commission Secretary, Robert J. Shannon, Jr., read the Open Public Meetings Act statement: "This special Open Public Meeting of the Wyckoff Historic Preservation Commission is now in session.

A 48 hour notice of this meeting was sent to The Record, The Ridgewood News and the North Jersey Herald and News – all newspapers having general circulation throughout the Township of Wyckoff on November 27, 2019. A copy of said notice was posted on the Bulletin Board in Memorial Town Hall and a copy has been filed with the Municipal Clerk,

Present: Committeepersons Rudolf E. Boonstra, Elizabeth J. Fischer; Commission Members: Steven T. Zmuda, Richard F. Lynch, Beth Van Emburgh, Douglas B. Swenson, Patricia Constance, Sarah E. Caprio, Curtis W. Bajak and Joseph M. Cestaro

Absent: Joseph R. Haftek

Staff Present: Robert J. Shannon, Jr., Historical Preservation Commission Secretary/Township Administrator/Deputy Municipal Clerk

1. Mr. Boonstra welcomed all to the meeting and thanked everyone for their willingness to serve on the Commission.
2. Robert Shannon, who is also serving as the Deputy Municipal Clerk, administered the Oath of Office to members of the Historic Preservation Commission.
3. All Historic Preservation Commission members introduced themselves and provided their interest and background relative to historic preservation.
4. Ordinance #1875 which creates the Historic Preservation Commission and ordinance # 1876 which guides the actions of the Historic Preservation Commission were distributed, explained and discussed. Various aspects of historical preservation were also discussed including; the percentage of a structure that has historical value, how to discourage demolition of homes with historic characteristics, how the Commission can assist owners of historic homes such as providing a list of contractors with legitimate expertise and experience in historic construction methods and how to document historic homes and list them on a map.
5. Various methods to promote historic preservation and to raise citizen awareness were discussed, including a monthly post/article for the Suburban News and Wyckoff's social media accounts.

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6. Potential resources included:

- The Wyckoff Library History Room located on the Mezzanine floor
 - The Wyckoff Historical Society
 - The Library's Micro-fiche of the former Wyckoff News newspaper which includes a column on Wyckoff history
7. The Commission members were provided with copies of Township of Wyckoff street maps. The Township was divided into three (3) sections and the Commission members volunteered to survey areas of the Township for a more precise identification of potential historic landmarks to be discussed at the next meeting.
8. The Commission decided to meet on Tuesday, January 7, 2020 at 7:30pm in the West Wing Conference Room

The Historical Preservation Commission Meeting adjourned at 8:40 p.m.



Robert J. Shannon, Jr.
Township Administrator/Deputy Municipal Clerk
Historic Preservation Commission Secretary