

Name: _____

Address: _____

Block _____ Lot _____ Date: _____



SECTION 46-40 COMPLETENESS OF APPLICATIONS

SECTION 1 – Section 46-40. Completeness of Applications.

D. NO APPLICATION FOR SITE PLAN REVIEW AND APPROVAL SHALL BE DEEMED COMPLETE UNLESS THE FOLLOWING ITEMS, INFORMATION AND DOCUMENTATION, WHERE APPLICABLE, ARE SUBMITTED TO THE ADMINISTRATIVE OFFICER.

(1) SKETCH AND MINOR SUBDIVISION PLAT DETAIL AND REQUIREMENTS.

Plan Accuracy and Legibility Sufficient for Review: Yes () No ()

Plat Size: Satisfactory () Unsatisfactory ()

Scale: Satisfactory () Unsatisfactory ()

Yes No

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| <p>() ()</p> | <p>(1) Sixteen (16) copies of plat.</p> <p>(2) Location of tract to be subdivided in relation to entire tract. The boundaries of the tract in question, with the dimensions of same. Also acreage of the entire parcel to be subdivided.</p> <p>(3) Key map at one (1) inch = two hundred (200) feet scale.</p> <p>(4) Tax Map sheet, block/lot number.</p> <p>(5) Name of owner and adjoining owners by most recent tax records.</p> <p>(6) Dimensions and bearing of all lot lines, square footage of each lot.</p> <p>(7) All existing structures on tract to be subdivided and within two hundred (200) feet of entire tract, as well as the location of existing wells and septic systems and/or location of connections to public water and sanitary systems.</p> |
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Yes No

- () () (8) All streets, existing/proposed easements and restrictions, streams, watercourses in or contiguous to property, including the location and width of any abutting streets, both right-of-way and pavement.
- () () (9) Zoning districts and location of zoning boundaries within subdivision.
- () () (10) Front rear, side yard setback lines.
- () () (11) Name, address and license number of person preparing map (N.J.L.S.).
- () () (12) Date of original, preparation of revision, tract, name, North arrow, graphic scale.
- () () (13) Escrow agreements, where required.
- () () (14) Soil removal application, where required.
- () () (15) Contours at five-foot intervals for slopes averaging ten percent (10%) or more; two-foot intervals for land of lesser slope; high/low points for new streets.
- () () (16) Environmental impact study, where required by Board.

(2) PRELIMINARY PLAT DETAILS AND REQUIREMENTS.

Yes No

- () () (a) Sixteen (16) copies of plat.
- () () (b) Plat drawn accurately to scale.
- () () (c) Key map at one (1) inch = two hundred (200) feet scale.
- () () (d) Tract name, Tax Map sheet, block/lot number, date, reference, meridian, and graphic scale.
- () () (1) Name/address of record owner or owners.
- () () (2) Name/address of subdivider.
- () () (3) Name/address of person who prepared map.

D – SUBDIVISION REVIEW

Yes No

- () () (e) Names of adjoining land owner by tax records.
- () () (f) Total acreage of tract to nearest tenth of an acre.
- () () (g) Contours of five foot intervals for slopes averaging ten percent (10%) or more; two-foot intervals for land of lesser slope; high/low points for new streets.
- () () (h) Typical cross sections, centerline profiles, tentative grades of proposed streets and traffic sight distances at intersections.
- () () (i) Location of existing/proposed property lines showing dimensions/bearings.
- () () (j) Existing structures on tract to be subdivided and within two hundred (200) feet.
- () () (k) Location of existing/proposed streets, easements, watercourses, railroad, bridges, culverts, drain pipes/natural features, wooded areas/rock formations in/within two hundred (200) feet of the entire tract owned by the subdivider and all street names with copies of existing easements record.
- () () (l) Proposed utility layouts.
- () () (m) Detailed plans of off-site/off-tract improvements.
- () () (n) Zoning districts/location of zoning boundaries within tract.
- () () (o) All setback lines.
- () () (p) Copy of any existing or proposed protective or restrictive covenants or deed restrictions applying to land being subdivided.
- () () (q) Location of open spaces to be dedicated for public parks, play grounds, detention or retention basins or other public uses.
- () () (r) Individual lot areas, including:
- () () (1) Total lot areas, and
- () () (2) Area by ordinance measurement.

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Yes No

- () () (s) Preliminary grading and draining system, soil erosion and sedimentation requirements.
- () () (t) Stormwater management plan.
- () () (u) Soil removal application.
- () () (v) Traffic study, where required by the Board.
- () () (w) Environmental impact study, where required by the Board.
- () () (x) Traffic signage and safety plan.
- () () (y) Accurate metes and bounds description of each new lot be created.

(3) FINAL PLAT DETAILS AND REQUIREMENTS.

(a) Prepared by professional engineer or licensed surveyor. Yes () No ()

Yes No

- () () (1) Sixteen (16) copies of plat.
- () () (2) Plat drawn accurately to scale.
- () () (3) Reduction of plat to a scale corresponding appropriate page of the Township Tax Map.
- () () (4) Date, name, and location of the subdivision, name of owner and subdivided, graphic scale and reference meridian or North arrow.
- () () (5) Tract boundary line, right-of-way lines of streets, street names, easements and other public use, all lot lines and other side lines with accurate dimensions, bearings, or deflection angles and radiuses, arcs and central angles of all curves.
- () () (6) The purpose of any easement of land reserved or dedicated to public use shall be designated and the proposed use of sites other than residential shall be noted.

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Yes No

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| <input type="checkbox"/> | <input type="checkbox"/> | (7) Each block shall be numbered in conformance with the Tax Map of the township, and the lots within each new block shall be numbered consecutively beginning with the number one and as required by the Tax Assessor or Township Engineer. |
| <input type="checkbox"/> | <input type="checkbox"/> | (8) Minimum building setback lines on all lots and other sites as required by the Zoning Ordinance. |
| <input type="checkbox"/> | <input type="checkbox"/> | (9) Location and description of all monuments. |
| <input type="checkbox"/> | <input type="checkbox"/> | (10) Names and owners of adjoining land as indicated by the most recent records of the township. |
| <input type="checkbox"/> | <input type="checkbox"/> | (11) Certification of engineer or surveyor as to the accuracy of the plat. |
| <input type="checkbox"/> | <input type="checkbox"/> | (12) Certification that the applicant is agent or owner of the land or that the owner has given consent under an option agreement. |
| <input type="checkbox"/> | <input type="checkbox"/> | (13) When approval of a plat is required by any officer or body of the township, county or state, approval shall be certified on the plat. |
| <input type="checkbox"/> | <input type="checkbox"/> | (14) Certification from Department of Health that each lot meets applicable percolation requirements. |
| <input type="checkbox"/> | <input type="checkbox"/> | (15) Developer's Agreement, if required by the Board. |