

WYCKOFF DEPARTMENT OF PARKS AND RECREATION BOARD
March 11, 2019

Doug Arone opened the Recreation Board Regular Meeting at 7:30 p.m. in the Recreation Office at 195 Woodland Avenue with the reading of the Open Public Meetings Act. “This Regular meeting of the Wyckoff Department of Parks and Recreation Board is now in session. In accordance with the Open Public Meetings Act, notice of this meeting has been posted on the bulletin board in the Memorial Town Hall and the Recreation Office; a copy has been filed with the Township Clerk, *The Ridgewood News*, *The Record*, and *The North Jersey Herald and News*, all papers with general circulation throughout the Township of Wyckoff.” At least 48 hours prior to this meeting the agenda was similarly posted, filed and mailed to said newspapers.

Members Present: Hayley Rooney, Tom Valente, Doug Arone, Heather Alnor, Rich Sica, Sue Buchanan, Chris Beane, Moe Ismael

Members Absent: Ann Smith, Mike Ferrara, Jeff Eischen

Staff Present: Recreation Director, Andy Wingfield, Township Committee Liaison to Recreation Board, Tim Shanley, and Township Attorney, Rob Landel

The minutes of the February 11, 2019 meeting were discussed. A motion to approve the minutes was made by Chris Beane and seconded by Rich Sica. The motion was carried.

Recreation Director Report:

Recreation & Travel Basketball Update:

The Director updated the Board on the Travel and Recreation Basketball seasons. He indicated that several of our travel teams are into the semi-finals of their playoffs and performing well. Recreation Basketball will be holding its championship games at the 5/6th and 7/8th levels this week. Coaches have been reporting many very close and competitive games and the Director received a text over the weekend about one of our coaches going above and beyond with sportsmanship. His team was heavily favored to win but he held his best players out for much of the game to make it a competitive game. Many at the game commented on what an outstanding show of sportsmanship this was. The Director called the coach today to thank him.

Lacrosse Season Underway:

All boys and girls lacrosse practices have begun and the boys games started this past week. Our 1st/2nd grade clinic will begin later in the spring when the temperatures are more spring like. The Director is working to identify a Head Coach/Director for that program.

Registration for Several Programs Opens Today:

The Director advised that registrations for Fall Soccer for grades K-12 began today along with our girls volleyball program for grades 6-8. Football, Cheer, and Flag Football registration will begin next month.

Open Space Grant Application:

The Director reported that an application is being submitted to the County for additional Open Space Grant funding for Russell Farms. The intention is to build a sensory garden and children's playground for ages 2-5 on the site as well as the placement of 3-4 concrete chess tables and a walking path. The addition of these items will enhance the Russell Farms Community Park for residents of all ages. The Director is currently working with playground vendors to obtain prices on playgrounds and concrete chess tables while DPW and the Township work to plan the new sensory garden.

Tim Shanley reported to the Board that \$100,000 in Open Space Grant money was received from the county and that this money is intended for contribution toward the Memorial turf field project as well as a walking path in the Memorial facility. Additionally, the township received \$900,000 from the county which will be applied to the acquisition of the Maple Lake property.

Facility Use/Rental Applications Review:

The Director requested the Board review the following field use applications, based on the Township's procedure of involving the Recreation Board in the approval process for field rental after a review of the paperwork by the Recreation Director and Township Administrator. Two applications were discussed by the Board and approved for use/rental. The applications at this meeting included the following:

1. Wyckoff Newcomers Club – a Township club is requesting use of Memorial Field on April 20, 2019 for the purpose of holding their annual Easter Egg Hunt. Being that this is a Township volunteer club, there would be no fee for this event.
2. Eastern Christian High School – This program has submitted its application and insurance to utilize the Memorial Tennis Courts for their high school practices and matches in the spring. Eastern Christian is one of the groups that the Township has a reciprocal agreement with in that the Township utilizes their school's gym in the winter for our programming while the school utilizes our tennis courts for theirs.
3. NJ Renegades – This local club baseball group is requesting use of available fields at Community Park and Memorial Field for their teams' practices and games. They are aware that the only time they would be able to utilize the fields is when the Township teams are not scheduled on them. The estimated income from this group for the year is \$2000.

The Director advised the Board that that his review of the applications, Hold Harmless and Indemnification Agreements, and Certificates of Insurance for these requests, determined the applications to be in order.

Finding the applications in order and discussing the history of successful use by these groups, the Recreation Board unanimously approved all of the above applications after a motion to approve them was made by Tom Valente and seconded by Hayley Rooney.

Closed Session:

Doug Arone introduced Resolution 19-C2; To enter a closed session discussion pursuant to NJSA 10:4-12b(7), anticipated litigation, to the Board .

SECOND: Jeff Eischen
All voted Yes.

**RECREATION AND PARKS DEPARTMENT
TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #19-C2**

INTRODUCED: Doug Arone

SECONDED: Rich Sica

MEETING DATE: March 11, 2019 REFERENCE: Closed Session – NJSA 10:4-12b(7)

**VOTE: ARONE_Y_ VALENTE_Y_ BUCHANAN_Y_ FERRARA_ABS_ BEANE_Y_
ALNOR_Y_ SICA_Y_ ISMAEL_Y_ EISCHEN_ABS_ ROONEY_Y_ SMITH_ABS_**

WHEREAS, the Recreation & Parks Department of the Township of Wyckoff is subject to certain requirements of the “Open Public Meetings Act”, N.J.S.A. 10:4-12, et seq.; and,

WHEREAS, the “Open Public Meetings Act”, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and,

WHEREAS, it was necessary for the Recreation & Parks Department of the Township of Wyckoff to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

NJSA 10:4-12b(7) – Anticipated Litigation

NOW, THEREFORE, BE IT RESOLVED, by the Recreation & Parks Department of the Township of Wyckoff, County of Bergen, State of New Jersey assembled in public session on March 11, 2019, hereby authorize, that an Executive Session closed to the public shall be conducted on March 11, 2019, in the Recreation Department, 195 Woodland Avenue, Wyckoff, New Jersey 07481, for the discussion of matters relating to the specific items designated above.

BE IT FURTHER RESOLVED, that the minutes of the said closed session discussion will be made public when the Recreation & Parks Department of the Township of Wyckoff determines the reason for the minutes to remain closed no longer exists and the Recreation Director shall attach to this resolution when completed the Closed Session Meeting Minutes related to the specific items designated above.

CERTIFICATION

I, ANDY WINGFIELD, RECREATION DIRECTOR OF THE TOWNSHIP OF WYCKOFF
HEREBY CERTIFIES THIS RESOLUTION TO BE A TRUE AND CORRECT COPY OF THE
RESOLUTION AS ADOPTED BY THE WYCKOFF RECREATION & PARKS DEPARTMENT.

Andrew Wingfield

ANDREW WINGFIELD
RECREATION DIRECTOR

The Advisory Board entered a closed session discussion authorized by Resolution 2019-C2 at 7:55pm.

The Advisory Board re-entered the open public meeting at 8:45pm.

Advisory Board Action:

Upon coming out of Closed Session Discussion, the Advisory Board took no additional action at this meeting.

The Board adjourned at 8:51pm.

MOTION: Sue Buchanan

SECOND: Moe Ismael

All voted Yes

Respectfully submitted,

Andy Wingfield

Director, Wyckoff Parks & Recreation