

**TOWNSHIP OF WYCKOFF**  
**SHADE TREE COMMISSION**  
**Meeting Minutes**  
**Tuesday, October 15, 2019 6:30 pm**

1. Shade Tree Commission member Glenn Sietsma called the Shade Tree Commission Public Business Meeting to order at 6:38 pm in the small conference room on the second floor of Town Hall.
2. Shade Tree Commission Secretary Nancy Cole read the Open Public Meetings statement: "This Public Business Meeting of the Wyckoff Shade Tree Commission is now in session. In accordance with the Open Public Meetings Act, notice of this Public Business Meeting appears on our Annual Schedule of meetings. A copy of said Annual Schedule has been posted on the Bulletin Board in Memorial Town Hall; a copy has been filed with the Municipal Clerk, The Record, The Ridgewood News and the North Jersey Herald News - all newspapers which have general circulation throughout the Township of Wyckoff. At least 48 hours prior to this meeting, the Agenda thereof was similarly posted, filed and mailed to said newspapers." Formal action may be taken at this meeting.
3. Roll Call - Present:  
Shade Tree Commission members: Michael Tode', Scott Fisher, Glenn Sietsma,  
Absent Dan Kindergan, Mark Borst  
Staff present: Nancy Cole, Shade Tree Commission Secretary  
Township Committee Liaison: Timothy E. Shanley, Township Committeeman
4. Michael Tode' made a motion to approve the meeting minutes from May 14, 2019 as written, seconded by Scott Fisher. All present voted in favor; motion approved.
5. **New Business**
  - a. A discussion took place regarding a local church seeking advice due to the White Pines planted in their buffer area thinning out and not providing the barrier they were planted to provide. Commissioners gave suggestions as to what could be planted low and in front of the White Pines which would grow quickly in order to shield the parking lot from view.
6. **Old Business**
  - a. The status of shade tree requests from residents was discussed. The list of open requests was discussed and copies of the updated list of requests will be shared with the commissioners via email.
  - b. It was reviewed that it is the responsibility of the Shade Tree Commissioners to be alert as they drive through the Township and notice and identify trees in the right-of-way and on private property which may appear to be unsafe or which could use branch elevation or trimming. Any tree that appears unsafe must be reported to the secretary as soon as possible.

There being no additional New Business, a motion to adjourn was made by Mike Tode', and seconded by Scott Fisher. All present voted in favor. Next Meeting to take place on December 3, 2019 at 6:30 pm.

Meeting adjourned 6:52 pm.

  
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Nancy Cole, Secretary  
Shade Tree Commission