

**TOWNSHIP COMMITTEE BUSINESS MEETING
MUNICIPAL COURT ROOM
MONDAY, JUNE 3, 2019 - 8:00 PM**

1. Regular Meeting of the Wyckoff Township Committee called to order by Mayor Thomas J. Madigan
2. Flag Salute by Mayor Thomas J. Madigan
3. Invocation by Pastor Wes Kenyon from Wyckoff Assembly of God Church
4. Reading of the "Open Public Meetings Act" statement by Mrs. Santimauro
5. Roll call of the Township Committee
6. Public Comment period, five (5) minutes per speaker for public comment on any governmental issue that a member of the public feels may be of concern to the residents of the Township of Wyckoff.
7. Presentation of Proclamations recognizing Judy Abma and Jean Hildebrandt for their leadership in preserving historical landmarks.
8. Approval of the May 21, 2019 Township Committee Work Session and Regular Business meeting minutes:

MOTION: _____ SECOND _____
BOONSTRA__ RUBENSTEIN__ SCANLAN__ SHANLEY__ MADIGAN__

9. **Consent Agenda:** All matters listed below are considered by the Township Committee to be routine in nature. There will be no separate discussion of these items. If any discussion is desired by the Township Committee, that item will be removed from the Consent Agenda and considered separately:

I Resolutions (Adoption of the following):

- | | |
|---------|--|
| #19-218 | In Opposition to Rockland Electric Rate Increase |
| #19-219 | Award Contract for Bi-annual Shade Tree Work |
| #19-220 | Chapter 150 – 2019 Clean Communities Program |
| #19-221 | Authorizing the Appointment of Municipal Representatives to the Bergen County Community Development Regional Committee |
| #19-222 | Authorize Purchase from Cooperative Pricing System Contract |
| #19-223 | Payment of Bills |
| #19-224 | Authorize Shared Service Agreement |

II Motions

- a. Approve the Junior Wyckoff Volunteer Firefighter Application from Nicholas Squillace into Fire Company #1.

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE WORK SESSION MEETING
MUNICIPAL COURT ROOM
MONDAY, JUNE 3, 2019 - 7:00 P.M.**

1. 7:00 pm Work Session Meeting called to order by Mayor Thomas J. Madigan
2. Roll call of Township Committee
3. Reading of "Open Work Session" statement by Mrs. Santimauro
4. Confirm Finance Committee has reviewed and signed vouchers and that Mayor and Municipal Clerk have signed any necessary documents
5. Ten Minute public comment period, two (2) minutes per speaker for public comment on any governmental issue that a member of the public feels may be of concern to the residents of the Township of Wyckoff.
6. Administer the Oath of Office to Nicholas Squillace, Junior Wyckoff Volunteer Firefighter, into Fire Company #1.
7. Review of 8:00 p.m. Business Meeting Agenda – Administrator
8. Review of Policy Action Items – Administrator
9.
 - a. Report of Township Committee
 - b. Report of Administrator
 - c. Report of Attorney
10. Recess Work Session Meeting to conduct 8:00 pm Business Meeting
11. Reconvene Work Session Meeting
12. Adjourn

**PAYMENT OF CLAIMS MAY BE PAID AT ALL WORK SESSION MEETINGS AND
ALL TOWNSHIP COMMITTEE BUSINESS MEETINGS**

FORMAL ACTION MAY BE TAKEN AT THIS WORK SESSION

- b. Authorize the ten (10) day temporary sign request from Saint Nicholas Greek Orthodox Church to advertise their annual fund raising festival.
- c. Approve Proclamation recognizing Judy Abma and Jean Hildebrandt for their efforts promoting historic preservation.
- d. Approve Proclamation recognizing National Emergency Medical Services Week (May 19-25th) and the Wyckoff Volunteer Ambulance Corps for their tradition of excellence.
- e. Approve Proclamation recognizing the Wyckoff Historic Society for their efforts that resulted in the award of the Bergen County Historical Society's Oratam Award.
- f. Approve Proclamation recognizing Lee Parker as the Chamber of Commerce's 2019 Excellence in Citizenship and Service Award.

III Ordinance – Introduction

#1881 - AN ORDINANCE TO PROVIDE A CERTAIN CAPITAL IMPROVEMENT IN THE TOWNSHIP OF WYCKOFF AND TO PROVIDE FOR THE RECEIPT, ACCEPTANCE AND DEPOSIT OF GRANT FUNDS THEREFORE

Following is the vote on the Consent Agenda:

MOTION: _____ SECOND _____
BOONSTRA__ RUBENSTEIN__ SCANLAN__ SHANLEY__ MADIGAN__

IV Adjourn

PAYMENT OF CLAIMS MAY BE PAID AT ALL TOWNSHIP COMMITTEE WORK SESSION MEETINGS AND ALL TOWNSHIP COMMITTEE REGULAR MEETINGS FORMAL ACTION MAY BE TAKEN DURING THIS MEETING

**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #19-218**

INTRODUCED:

SECONDED:

MEETING DATE: June 3, 2019

**REFERENCE: Opposition to Rockland
Electric Rate Increase**

VOTE: BOONSTRA ___ RUBENSTEIN ___ SCANLAN ___ SHANLEY ___ MADIGAN ___
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WHEREAS, Rockland Electric has made an application to the NJ Board of Public Utilities (the State agency that regulates all utility companies in NJ) for an Electric Rate Increase (BPU Docket No.: ER19050552); and,

WHEREAS, Rockland Electric Company has requested a 9.6% rate hike, which would force the typical customer to pay \$19.20 **MORE** per month to Rockland Electric; and,

WHEREAS, residents of the Township of Wyckoff and all citizens served by Rockland Electric deserve reliable and affordable energy; and,

WHEREAS, the Township Committee recommends that the NJ Board of Public Utilities (NJBPU) consider Rockland Electric's poor service before making a decision to tax property owners a 9.6% rate hike or \$19.20 **MORE** per month; and,

WHEREAS, Assemblyman Christopher DePhillips has introduced Bill A-3736 which would require the NJBPU to deny approval of any franchise matter, if the public utility cannot provide adequate service that rate payers expect and deserve.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that the NJ Board of Public Utilities (NJBPU) deny Rockland Electric's proposed increase of 9.6% as excessive and that the NJBPU consider the wisdom contained in Bill A-3736 during their deliberation and reject this rate hike.

BE IT FURTHER RESOLVED, that the Municipal Clerk forward certified copies of this resolution to each member of the NJ Board of Public Utilities, C/O Ms. Aida Comacho-Welsh, Board Secretary, District 40 Legislators, Senator Kristin Corrado, Assemblyman Kevin Rooney, Assemblyman Christopher DePhillips and the Mayors of municipalities in Northwest Bergen County.

CERTIFICATION

I, JOYCE C. SANTIMAURO, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON JUNE 3, 2019.

JOYCE C. SANTIMAURO
MUNICIPAL CLERK

**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #19-220**

INTRODUCED:

SECONDED:

MEETING DATE: June 3, 2019

**REFERENCE: Chapter 159 - 2019 Clean
Communities Program**

VOTE: BOONSTRA ___ RUBENSTEIN ___ SCANLAN ___ SHANLEY ___ MADIGAN ___
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WHEREAS, NJSA 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any item of revenue in the budget of any county or municipality when such item have been made available by law and the amount was not determined at the time of the adoption of the budget; and,

WHEREAS, the Director may also approve the insertion of an item of appropriation for equal amount.

NOW, THEREFORE, BE IT RESOLVED, that the Township of Wyckoff, County of Bergen, State of New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2019 in the sum of \$39,012.87 which is now available from the 2019 Clean Communities; and,

BE IT FURTHER RESOLVED, that the like sum of \$39,012.87 is hereby appropriated under the caption 2019 Clean Communities; and,

BE IT FURTHER RESOLVED, that the above is the result of funds from the 2019 Clean Communities Program in the amount of \$39,012.87.

CERTIFICATION

I, JOYCE C. SANTIMAURO, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON JUNE 3, 2019.

JOYCE C. SANTIMAURO
MUNICIPAL CLERK

**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #19-221**

INTRODUCED:

SECONDED:

MEETING DATE: June 3, 2019

**REFERENCE: Authorizing Appointment of
Municipal Representatives to the Bergen
County Community Development Regional
Committee**

VOTE: BOONSTRA ___ RUBENSTEIN ___ SCANLAN ___ SHANLEY ___ MADIGAN ___
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WHEREAS, the Municipality of the Township of Wyckoff has entered into a three year Cooperative Agreement with the County of Bergen as provided under the Interlocal Services Act NJSA 40A8a-1 et seq. and Title 1 of the Housing and Community Development Act of 1974; and,

WHEREAS, said Agreement requires that the Wyckoff Governing Body to appoint a representative and alternate and that the Mayor appoint a representative and alternate for the FY 2019-2020 term starting July 1, 2019 and ending on June 30, 2020.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that Township Committee and the Mayor appoint:

Robert J. Shannon, Municipal Administrator
Joyce C. Santimauro, Municipal Clerk

As its' representatives to serve as the Community Development Regional for fiscal year 2019-2020; and,

BE IT FURTHER RESOLVED, that an original, certified copy of this resolution be immediately emailed and sent via postage to Robert G. Esposito, Director; Bergen County Division of Community Development; One Bergen County Plaza, Fourth Floor; Hackensack, New Jersey 07601; resposito@co.bergen.nj.us

CERTIFICATION

I, JOYCE C. SANTIMAURO, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON JUNE 3, 2019.

JOYCE C. SANTIMAURO
MUNICIPAL CLERK

**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #19-222**

INTRODUCED:

SECONDED:

MEETING DATE: June 3, 2019

**REFERENCE: Authorize Purchase from
Cooperative Pricing System Contract**

VOTE: BOONSTRA ___ RUBENSTEIN ___ SCANLAN ___ SHANLEY ___ MADIGAN ___
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WHEREAS, the DPW maintains a fleet of vehicles and equipment that are utilized in four seasons throughout the year and for emergency services; and,

WHEREAS, the Township's certified Public Works Manager has advised of a need to replace an existing front line vehicle, the Township's only street sweeper with 11 years of service; and,

WHEREAS, the Public Works Manager has researched purchase options and he will capture cost avoidances if he purchases the street sweeper from an existing pre-bid contract; and,

WHEREAS, the street sweeper exists on an cooperative pricing system contract from the Educational Services Commission of New Jersey (ESCNJ), Co-Op #65MCECCPS which the Township of Wyckoff is a member; and,

WHEREAS, contract #ESCNJ 17-18-30 established a contract for the purchase of a street sweeper for the period of March 23, 2018 thru March 22, 2020; and,

WHEREAS, the Public Works Manager recommends that the Township Committee award a contract for the purchase of a Elgin Pelican Series P Street Sweeper from the pre-advertised and pre-bid contract to Timmerman Equipment Company, PO Box 71, Whitehouse, New Jersey 08888 for \$227,533.62; and,

WHEREAS, the CFO provides the below certificate indication that adequate funds exist to the maximum amount as set forth in this resolution amounting to \$227,533.62 for this purchase.

NOW THEREFORE BE IT RESOLVED, by the Township committee of the Township of Wyckoff, County of Bergen, State of new Jersey that a purchase form the ESCNJ contract #ESCNJ #17-18-30 to Timmerman Equipment Company, PO Box 71, Whitehouse, New Jersey 08888 for \$227,533.62 is hereby approved

CERTIFICATION

I, JOYCE C. SANTIMAURO, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON JUNE 3, 2019.

JOYCE C. SANTIMAURO
MUNICIPAL CLERK

CERTIFICATE OF AVAILABLE FUNDS

I, DIANA MCLEOD, CHIEF FINANCIAL OFFICER OF THE TOWNSHIP OF WYCKOFF IN ACCORDANCE WITH NJAC 5:30-5.5 (b) 2 CERTIFY THAT THIS CONTRACT AWARD WHICH WOULD TAKE PLACE ON JUNE 3, 2019 AND IS SUBJECT TO THE AVAILABILITY OF FUNDS APPROPRIATED IN THE 2019 CAPITAL ORDINANCE #1880 C-04-56-999-991 AND 2019 BUDGET ACCOUNT NUMBER 9-1-26-290-020 AND SUBSEQUENT ANNUAL BUDGETS AS REQUIRED. THE BUDGETARY ACCOUNTING ENCUMBRANCE PROCESS AS SET FORTH IN NJAC 5:30 (c) AND 5:30 – 5.4 (b) FOR EACH FISCAL YEAR SHALL TAKE THE PLACE OF AND BE USED INSTEAD OF, WRITTEN CERTIFICATION OF AVAILABLE FUNDS AS SET FORTH IN NJAC 5:30-5.4 (a).

DIANA McLEOD
CHIEF FINANCIAL OFFICER

**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #19-223**

INTRODUCED:

SECONDED:

MEETING DATE: June 3, 2019

**REFERENCE: Approval of Vouchers and
Authorization to Pay Bills**

VOTE: BOONSTRA ___ MADIGAN ___ RUBENSTEIN ___ SHANLEY ___ SCANLAN ___
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WHEREAS, the Township of Wyckoff is a municipality in the State of New Jersey operating under the authority from NJSA 40A:63-1 et seq; and,

WHEREAS, the Township of Wyckoff has received vouchers in claim for payment of materials supplied and/or services rendered; and,

WHEREAS, the said vouchers have been reviewed and the amount indicated on each voucher has been determined to be due and owing; and,

WHEREAS, the Township Committee has a practice of each Township Committee member participating in the reviewing and signing of vouchers; and,

WHEREAS, the vouchers which comprise this bill list have been reviewed and signed by two (2) Township Committee members and they have found them to in order; and,

WHEREAS, the Township Treasurer has certified that sufficient funds are available for payment of said vouchers.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that the action of the said Finance Committee be approved; and, that the payments of these bills are hereby authorized and the Chief Financial Officer is directed to issue checks for their payments as listed on the bill list attached to this date's meeting minutes and covered by checks no. Payroll A/C, Direct Deposit Vouchers no., Library Payroll check nos., Library Direct Deposit Vouchers no., Claims Wire nos., check no. Accutrack A/C, Claims check nos. and Voided Claims checks no..

**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #19-224**

INTRODUCED:

SECONDED:

MEETING DATE: June 3, 2019

REFERENCE: Authorize Shared Service Agreement

VOTE: BOONSTRA ___ RUBENSTEIN ___ SCANLAN ___ SHANLEY ___ MADIGAN ___
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WHEREAS, the Township Committee authorized a five year shared service agreement with Bergen County for dispatch service; and,

WHEREAS, the five year agreement authorized by resolution #15-86 expires on December 31, 2019; and,

WHEREAS, the Township of Wyckoff has evaluated the dispatch service and 9-1-1 PSAP service provided by the Bergen County Department of Public Safety at their state of the art dispatch center in Mahwah; and,

WHEREAS, the Police Chief recommends the Township Committee authorize the Township to enter into a shared service agreement to utilize the latest technology and achieve economies of scale; and,

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that the Mayor and Municipal Clerk are hereby authorized to sign a shared service agreement with Bergen County for dispatch service and 9-1-1 PSAP service for the period January 1, 2020 through December 21, 2024.

CERTIFICATION

I, JOYCE C. SANTIMAURO, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON JUNE 3, 2019.

JOYCE C. SANTIMAURO
MUNICIPAL CLERK

Proclamation

TOWNSHIP OF WYCKOFF, NEW JERSEY

WHEREAS, Judy Abma and Jean Hildebrandt were presented with the 2019 Bergen County Board of Chosen Freeholder's Annual Historic Preservation award for their efforts in Wyckoff and in Northwest Bergen County; and

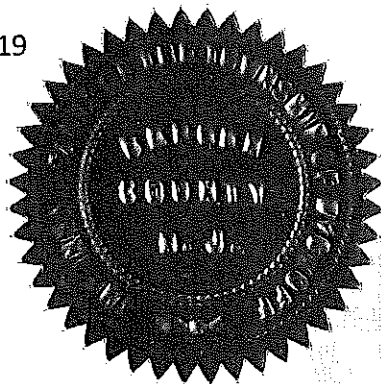
WHEREAS, Judy Abma and Jean Hildebrandt were presented awards for their leadership in preserving historic landmarks; and

WHEREAS, Judy Abma and Jean Hildebrandt are dedicated and selfless Trustees volunteering their time and energy preserving the Van Voorhees, Quackenbush, Zabriskie House Museum of early American history in the Township of Wyckoff; and

WHEREAS, in 2009, Judy and Jean, as members of the Wyckoff Historical Society realized the Northwest Bergen History Coalition could strengthen all historical groups and worked diligently uniting the thirteen historical sites into the coalition.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that Judy Abma and Jean Hildebrandt are recognized and thanked for their tireless leadership in historical preservation, awareness and enthusiasm which was a critical component for founding the Northwest Bergen History Coalition and for the preservation of the Van Voorhees, Quackenbush, Zabriskie House in Wyckoff.

June 3, 2019



Thomas J. Madigan, Mayor

Rudolf E. Boonstra

Melissa D. Rubenstein

Brian D. Scanlan

Timothy E. Shanley

Proclamation

TOWNSHIP OF WYCKOFF, NEW JERSEY

WHEREAS, May 19th to the 25th, 2019 is the 45th National Emergency Medical Services (EMS) week since EMS week was originally established in 1974 by President Gerald Ford; and

WHEREAS, the Wyckoff Volunteer Ambulance Corps, which provides Emergency Medical Services is the second oldest independent all volunteer Ambulance Corps in the State of New Jersey; and

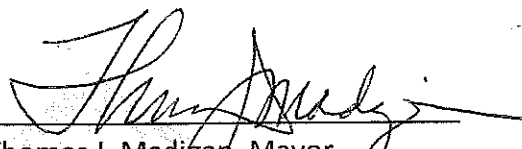
WHEREAS, the volunteer members of the Wyckoff Volunteer Ambulance Corps provide outstanding medical services and lifesaving care to the citizens and visitors of the Township of Wyckoff; and

WHEREAS, the current Wyckoff Volunteer Ambulance Corps is led by Captain Hayley Shotmeyer-Rooney, 1st Lt. Randy Banks and 2nd Lt. Jennifer Martin who continue the Wyckoff tradition of excellence in emergency medical care and are commended for their leadership; and

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that May 19-25, 2019 is celebrated as National Emergency Medical Services week and the leadership and volunteer members of the Wyckoff Volunteer Ambulance Corps both past and present are sincerely thanked for their volunteer service establishing a tradition of excellence and dedicated service to the citizens of the Township of Wyckoff and its surrounding communities.

June 3, 2019




Thomas J. Madigan, Mayor
Rudolf E. Boonstra
Melissa D. Rubenstein
Brian D. Scanlan
Timothy E. Shanley

ORDINANCE #1881

AN ORDINANCE TO PROVIDE A CERTAIN CAPITAL IMPROVEMENT IN THE TOWNSHIP OF WYCKOFF AND TO PROVIDE FOR THE RECEIPT, ACCEPTANCE AND DEPOSIT OF GRANT FUNDS THEREFORE.

WHEREAS, the Township of Wyckoff has made an application to the State of New Jersey Transportation Trust Fund Municipal Aid Formula Program to receive funds for the reconstruction of a section of Greenwood Avenue, a municipal road in the Township of Wyckoff; and,

WHEREAS, the Township of Wyckoff has been advised it is the recipient of a grant in the amount of \$217,000.00 for reconstruction of a section of Greenwood Avenue; and,

WHEREAS, the Township of Wyckoff, shall enter into a contract with the State of New Jersey Transportation Trust Fund Municipal Aid Formula Program to participate in the receipt of grant funds made available; and,

NOW, THEREFORE, BE IT ORDAINED, by the Township Committee of the Township of Wyckoff, County of Bergen, as follows:

SECTION 1. The Township of Wyckoff, in the County of Bergen shall proceed with the improvement of a section of Greenwood Avenue in the Township of Wyckoff with a New Jersey Department of Transportation Trust Fund Grant for \$217,000.00 and engineering design and construction inspection from the general capital improvement fund.

SECTION 2. The cost of implementing said improvements set forth in Section 1 shall be paid by the Township out of funds to be received specifically for said purpose through the State of New Jersey Transportation Trust Fund Municipal Aid Formula Program.

SECTION 3. It is hereby determined and stated:

- a. Said purpose is not a current expense. The same is an improvement which the Township of Wyckoff may lawfully make or acquire and no part of the cost of said improvement has been or shall be specifically benefited.
- b. It is not necessary to finance this authorization by the issuance of obligations by the Township of Wyckoff pursuant to the Local Bond Law of the State of New Jersey.
- c. The total authorized appropriation in this ordinance is \$217,000.00.

Township of Wyckoff
Ordinance #1881
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SECTION 4. The monies which the Township of Wyckoff is authorized to receive pursuant to the terms of the New Jersey Department of Transportation Trust Fund Grant shall, when received.

SECTION 5. It is hereby determined and stated that no Supplemental debt statement is required to be made and signed in connection with said purpose, since the gross debt of the Township of Wyckoff as defined under the Local Bond Law is not increased by this Ordinance, and no obligations in the matter of notes or bonds are authorized by this ordinance.

SECTION 6. This Ordinance shall take effect after publication thereof and final passage as required by law.