

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE WORK SESSION MEETING
MUNICIPAL COURT ROOM
TUESDAY, DECEMBER 1, 2020 - 7:00 P.M.**

PAUSE – Municipal Clerk will post the link to the live meeting on our website's homepage.

1. **7:00 pm Work Session Meeting called to order by Mayor Timothy E. Shanley**

2. **Roll call of Township Committee**

BOONSTRA _____ FISCHER _____ RUBENSTEIN _____
MADIGAN _____ SHANLEY _____

3. **Reading of "Open Work Session" statement by Acting Clerk, Nancy Cole**

PLEASE TAKE NOTICE, that in accordance with the Open Public Meetings Act NJSA10:4-6 et seq., and in consideration of Executive Order #103, issued by Governor Murphy on March 9, 2020, declaring a State of Emergency in the State of New Jersey, the Township Committee of the Township of Wyckoff does hereby notify the public that to protect the health, safety and welfare of our citizens while ensuring the continued functioning of government, the meeting of the Township Committee of the Township of Wyckoff scheduled for 7:00 pm Tuesday, December 1, 2020 at Wyckoff Town Hall, 340 Franklin Avenue, Wyckoff, NJ 07481 will be conducted via the Township of Wyckoff's YouTube channel and members of the public may call 201-891-7000, ext. #222 should they wish to provide public comment during the 7:00 pm public comment period. Members of the public may also email their public comments to wyckoffclerk@wyckoff-nj.com before 3:00 pm on the date of the meeting. These comments will be read at the meeting during the public comment period.

These measures are implemented to allow members of the public to observe the meeting via live streaming and to provide to the public the ability to comment before the meeting through written comments as well as during the period for public comment during the meeting.

Due to the Covid-19 Public Health Emergency, members of the public will not have access to Town Hall.

This notice and agenda have been posted on the front door of Town Hall (facing Franklin Avenue) and on the Township's home page Wyckoff-nj.com at the Quick Link for "Minutes & Agendas" on Wednesday, November 25, 2020. Please select "Township Committee" and locate the date of the meeting to view documents, such as resolutions and ordinances which would otherwise be made available.

General instructions regarding access to the meeting will be posted on the Wyckoff web site's home page at www.wyckoff-nj.com as a "News" item on Wednesday, November 25, 2020 at 4:30 pm.

Township of Wyckoff – Township Committee Work Session Agenda 12/01/20 – Page 2

To view the live-streamed Township Committee meeting, please access the YouTube link which will be posted on the Wyckoff web site's home page at www.wyckoff-nj.com as a "NEWS" item immediately prior to the commencement of the meeting at approximately, 6:55 pm on December 1, 2020.

To be notified of all future live streamed Township meetings, please create a YouTube account and subscribe to our YouTube channel, "Township of Wyckoff".

In the event the YouTube platform modifies its connectivity protocols and does not announce these critical changes again in the future, instructions on how to view each meeting via Zoom technology will be posted at the "News" section of the Township's home page, Wyckoff-nj.com before 7:10 pm. This second method of conducting remote meetings is provided to ensure the continuity of government when platforms which the Township does not control establish unannounced changes and will **only** be utilized if it is not possible to conduct the meeting via livestream on YouTube. As a precaution, for this "plan B", the following instructions are provided:

Please locate the link posted on the "News" item announcing the Township Committee meeting on the homepage of our website and use this link for the December 1, 2020 Work Session and Business Meeting set to begin at 7:00 pm.

This regular work session meeting of the Wyckoff Township Committee is now in session. In accordance with the Open Public Meetings Act, notice of this meeting appears on our *annual schedule of meetings*. A copy of said annual schedule has been posted on the bulletin board in Memorial Town Hall; a copy has been filed with the Municipal Clerk, as well as The Record, The Ridgewood News and the North Jersey Herald and News – all newspapers having a general circulation throughout the Township of Wyckoff. At least 48 hours prior to this meeting, the Agenda thereof was similarly posted, filed and emailed to said newspapers. The agenda with the resolutions and ordinances to be considered was posted on the township's website at "minutes & Agendas" on the Friday prior to this meeting.

4. **Confirm Finance Committee has reviewed, and signed vouchers and that Mayor and Municipal Clerk have signed any necessary documents.**
5. **Reading of any written public comments received via email to the Municipal Clerk before 3:00 pm today.**
6. **Motion to open the Ten (10) Minute Public Comment period:**

MOTION: _____ SECOND _____
BOONSTRA _____ FISCHER _____ RUBENSTEIN _____
MADIGAN _____ SHANLEY _____

Ten Minute public comment period, two (2) minutes per speaker for public comment on any governmental issue that a member of the public feels may be of concern to the residents of the Township of Wyckoff.

Motion to close the Public Comment period:

MOTION: _____ SECOND _____
BOONSTRA _____ FISCHER _____ RUBENSTEIN _____
MADIGAN _____ SHANLEY _____

7. **Review of 8:00 p.m. Business Meeting Agenda – Administrator**
8. **Review of Policy Action Items – Administrator**
9. **Reports of Township Committee Members**
10. **Report of Township Attorney**
11. **Recess Open Work Session Meeting to Conduct the 8:00 pm Business Meeting**

MOTION: _____ SECOND _____
BOONSTRA _____ FISCHER _____ RUBENSTEIN _____
MADIGAN _____ SHANLEY _____

At the conclusion of the 8:00 pm Business Meeting the Township Committee will reconvene the Open Work Session meeting if necessary.

12. **Motion to reconvene the Open Work Session:**

MOTION: _____ SECOND _____
BOONSTRA _____ FISCHER _____ RUBENSTEIN _____
MADIGAN _____ SHANLEY _____

13. **Motion to enter a Closed Session Discussion** in accordance with Resolution #20-CXX from the Open Public Work Session Meeting.

MOTION: _____ SECOND _____
BOONSTRA _____ FISCHER _____ RUBENSTEIN _____
MADIGAN _____ SHANLEY _____

14. **Motion to Exit the Closed Session Discussion and re-enter the open section of the Open Work Session Meeting:**

MOTION: _____ SECOND _____
BOONSTRA _____ FISCHER _____ RUBENSTEIN _____
MADIGAN _____ SHANLEY _____

14. **Adjourn**

MOTION: _____ SECOND _____
BOONSTRA _____ FISCHER _____ RUBENSTEIN _____
MADIGAN _____ SHANLEY _____

**PAYMENT OF CLAIMS MAY BE PAID AT ALL WORK SESSION MEETINGS AND
ALL TOWNSHIP COMMITTEE BUSINESS MEETINGS**

FORMAL ACTION MAY BE TAKEN AT THIS WORK SESSION

NOTICE TO PUBLIC

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**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE BUSINESS MEETING
MUNICIPAL COURT ROOM
TUESDAY, DECEMBER 1, 2020 - 8:00 PM**

- 1. Regular Meeting of the Wyckoff Township Committee called to order by Mayor Timothy E. Shanley**
- 2. Flag Salute**
- 3. Invocation by Community Clergy Member**
- 4. Reading of the "Open Public Meetings Act" statement by Nancy Cole**

PLEASE TAKE NOTICE, that in accordance with the Open Public Meetings Act NJSA10:4-6 et seq., and in consideration of Executive Order #103, issued by Governor Murphy on March 9, 2020, declaring a State of Emergency in the State of New Jersey, the Township Committee of the Township of Wyckoff does hereby notify the public that to protect the health, safety and welfare of our citizens while ensuring the continued functioning of government, the meeting of the Township Committee of the Township of Wyckoff scheduled for 8:00 pm Thursday, December 1, 2020 at Wyckoff Town Hall, 340 Franklin Avenue, Wyckoff, NJ 07481 will be conducted via the Township of Wyckoff's YouTube channel and members of the public may call 201-891-7000, ext. #222 should they wish to provide public comment during the 8:00 pm public comment period. Members of the public may also email their public comments to wyckoffclerk@wyckoff-nj.com before 3:00 pm on the date of the meeting. These comments will be read at the meeting during the public comment period.

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Please locate the link on the "News" item announcing the Township Committee meeting on the homepage of our website and use the posted link for the December 1, 2020 Work Session and Business Meeting set to begin at 7:00 pm.

This regular business meeting of the Wyckoff Township Committee is now in session. In accordance with the Open Public Meetings Act, notice of this meeting appears on our *annual schedule of meetings*. A copy of said annual schedule has been posted on the bulletin board in Memorial Town Hall; a copy has been filed with the Municipal Clerk, as well as The Record, The Ridgewood News and the North Jersey Herald and News – all newspapers having a general circulation throughout the Township of Wyckoff. At least 48 hours prior to this meeting, the Agenda thereof was similarly posted, filed and emailed to said newspapers. The agenda with the resolutions and ordinances to be considered was posted on the township's website at "Minutes and Agendas" on the Friday prior to this meeting.

5. **Roll Call of the Township Committee Members Present:**

BOONSTRA _____ FISCHER _____ RUBENSTEIN _____
MADIGAN _____ SHANLEY _____

6. **Reading of any written public comments received via email to the Municipal Clerk before 3:00 pm today.**

7. **Request motion to open the Public Comment Period:**

MOTION: _____ SECOND _____
BOONSTRA _____ FISCHER _____ RUBENSTEIN _____
MADIGAN _____ SHANLEY _____

Public Comment period, five (5) minutes per speaker for public comment on any governmental issue that a member of the public feels may be of concern to the residents of the Township of Wyckoff.

Request motion to close the Public Comment Period:

MOTION: _____ SECOND _____
BOONSTRA _____ FISCHER _____ RUBENSTEIN _____
MADIGAN _____ SHANLEY _____

8. **Approval of the November 16, 2020 Township Committee Work Session and Regular Business meeting minutes:**

MOTION: _____ SECOND _____
BOONSTRA _____ FISCHER _____ RUBENSTEIN _____
MADIGAN _____ SHANLEY _____

9. **Consent Agenda:** All matters listed below are considered by the Township Committee to be routine in nature. There will be no separate discussion of these items. If any discussion is desired by the Township Committee, that item will be removed from the Consent Agenda and considered separately:

I Resolutions (Adoption of the following):

- #20-314 Approval of Local Supplemental Violations Bureau Schedule
- #20-315 Authorize Towing Contactors for 2021
- #20-316 Authorize Sale of Vehicle not needed for public use
(2009 Elgin Sweeper)
- #20-317 Payment of Bills
- #20-318 Return of Certain Overpaid Taxes, etc.
- #20-319 Authorize Full Road Closure and Wyckoff Police Dept Detour
- #20-320 Authorize Shared Service Agreement for Health Services

II Ordinance – Introduction

Mr. Chairman, we have three ordinances for introduction:

Ordinance #1925 which is

AN ORDINANCE TO AMEND CHAPTER 116 “FIRE PREVENTION ADMINISTRATION” OF THE CODE OF THE TOWNSHIP OF WYCKOFF, SECTION 116-7, “NON-LIFE HAZARD FEES” AND 116-8, “PERMIT FEES” TO PROVIDE A NEW AND INCREASED FEE SCHEDULE.

The next is ordinance #1926 which is

AN ORDINANCE TO PROVIDE FOR AND DETERMINE THE RATE OF COMPENSATION FOR EACH OFFICER OF THE POLICE DEPARTMENT OF THE TOWNSHIP OF WYCKOFF, AND THE METHOD OF PAYMENT OF SUCH COMPENSATION FOR THE YEAR 2021.

And finally, we have Ordinance #1927 which is
**AN ORDINANCE TO PROVIDE FOR AND DETERMINE THE RATE OF
COMPENSATION FOR EMPLOYEES OF THE PUBLIC WORKS DEPARTMENT OF
THE TOWNSHIP OF WYCKOFF, AND THE METHOD OF PAYMENT OF SUCH
COMPENSATION FOR THE YEAR 2021.**

III Motions

NONE

Clerk: May I have a motion and a second to approve the consent agenda?

The Following vote is the vote on the Consent Agenda:

MOTION: _____ SECOND _____
BOONSTRA _____ FISCHER _____ RUBENSTEIN _____
MADIGAN _____ SHANLEY _____

IV Ordinances – Public Hearing / Further Consideration:

NONE

V Adjourn

Chairman: May I have a motion to and a second to adjourn the Business Meeting?

MOTION: _____ SECOND _____
BOONSTRA _____ FISCHER _____ RUBENSTEIN _____
MADIGAN _____ SHANLEY _____

**PAYMENT OF CLAIMS MAY BE PAID AT ALL TOWNSHIP COMMITTEE WORK
SESSION MEETINGS AND ALL TOWNSHIP COMMITTEE
REGULAR MEETINGS
FORMAL ACTION MAY BE TAKEN DURING THIS MEETING**

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TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #20-314

INTRODUCED:

SECONDED:

MEETING DATE: December 1, 2020

**REFERENCE: Approval of Local
Supplemental Violations Bureau
Schedule**

VOTE: BOONSTRA ___ FISCHER ___ MADIGAN ___ RUBENSTEIN ___ SHANLEY ___

WHEREAS, the New Jersey Supreme Court has approved a form of revised Local Supplemental Violations Bureau Schedule, effective December 1, 2020, which has been incorporated into an Order of the Wyckoff Municipal Court with the approval of the Assignment Judge and in accordance with Rule 7:12-4; and,

WHEREAS, pursuant to that Rule, the Order promulgating the schedule is to be published and must specify the amount of fines and costs to be imposed for each offense within the authority of the Violations Clerk.

NOW, THEREFORE, be it approved by the Township Committee of the Township of Wyckoff that the attached revised Local Supplemental Violations Bureau Schedule dated December 1, 2020, as approved by the Supreme Court, Assignment Judge of the Township of Wyckoff, be and the same is hereby approved for use by the Wyckoff Municipal Court and Violations Bureau.

CERTIFICATION

I, NANCY A. BROWN, ACTING MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF CERTIFY THE ATTACHED RESOLUTION TO BE A TRUE AND CORRECT COPY OF A RESOLUTION AS ADOPTED BY THE WYCKOFF TOWNSHIP COMMITTEE ON DECEMBER 1, 2020.

NANCY A. BROWN
ACTING MUNICIPAL CLERK

MUNICIPAL COURT
LOCAL SUPPLEMENTAL VIOLATIONS
BUREAU SCHEDULE

Pursuant to R. 7:12-4, the following Local Supplemental Violations Bureau Schedule of designated offenses and Payable Amounts has been approved by the vicinage Assignment Judge and shall be in effect for offenses committed on and after date determined by vicinage. This Local Schedule shall be prominently posted for public inspection at the location of the Violations Bureau.

The Local Supplemental Violations Bureau Schedules that were prepared, pursuant to R. 7:12-4, for offenses committed prior to the effective date of this Schedule, are on file with the municipal court administrator and are available for public inspection upon request.

PART I

TRAFFIC SECTION
Designated Offenses

ORD. NO.	SHORT DESCRIPTION	PAYABLE AMOUNT
177-6	Parking prohibited at all times - Schedule A	\$41.00
177-19A	Parking spaces indication only	\$49.00
177-7	Parking prohibited certain hours - Schedule B	\$39.00
177-46	Parking other than special purpose - Schedule N	\$49.00
177-8	No stopping/standing - Schedule C	\$41.00
177-21	Turns intersections prohibited - Schedule P	\$54.00
177-9	Only time limited parking - Schedule D	\$39.00
177-22	Prohibited right on red - Schedule Q	\$65.00
177-10	Overweight over 4 tons prohibited - Schedule E	\$60.00
177-13	Through streets/stop/yield intersections - Schedule K	\$51.00
177-11	One-way streets/aisles/ public parking - Schedule E	\$51.00
177-14	Stop intersections - Schedule I	\$51.00
177-15	Yield intersections - Schedule J	\$51.00

NON-TRAFFIC SECTION

Designated Offenses

ORD. NO.	SHORT DESCRIPTION	PAYABLE AMOUNT
106-3A	Unlicensed Cat	\$40.00
111-2	Unlicensed Dog	\$40.00
148-3A	Canvassing without a permit	\$60.00
165-1	Snow and ice removal	\$500.00
183-6	Water emergencies violation	\$85.00
147-2	Prohibited Conduct	\$250.00
152-10	Property Maintenance	\$100.00
161-6	Special arrangements additional collections solid waste disposal	\$100.00
115-3	Fire Prevention	\$75.00
111-9	Dogs running at large	\$50.00
111-12	Vicious dogs; signs of rabies	\$100.00
111-15	Potentially dangerous dog	\$100.00
186-20	Zoning/Signs	\$50.00
133-13	Littering on private property	\$75.00
186-41	Zoning/Permits	\$50.00
194-2	Licensing fee for sale of food	\$50.00
143-3	Noise enumerations	\$100.00
152-10	Property maintenance responsibility of owner, operator, occupant	\$100.00
165-11	Excavate Township road without permit	\$100.00
214-9	Subsurface sewage disposal systems	\$100.00

**MODEL ORDER
MUNICIPAL COURT**

LOCAL SUPPLEMENTAL VIOLATIONS

BUREAU SCHEDULE

Pursuant to R. 7:12-4, the following Local Supplemental Violations Bureau Schedule of designated offenses and Payable Amounts has been approved by the vicinage Assignment Judge and shall be in effect for offenses committed on and after date determined by vicinage. This Local Schedule shall be prominently posted for public inspection at the location of the Violations Bureau.

The Local Supplemental Violations Bureau Schedules that were prepared, pursuant to R. 7:12-4, for offenses committed prior to the effective date of this Schedule, are on file with the municipal court administrator and are available for public inspection upon request.

PART I

TRAFFIC SECTION

Designated Offenses

ORD. NO.	SHORT DESCRIPTION	PAYABLE AMOUNT
177-23	Lane Use Reservations Schedule R	\$54.00
177-24	Emergency No Parking per Signs	\$56.00
177-46A2	Public Parking Prohibited	\$38.00
177-54	Special Permit Parking Commuter Lot	\$40.00
177-16	Loading Zone	\$40.00
177-17	Taxi Stands	\$40.00
177-18	Bus Stops	\$40.00
177-52.2	Right Turn Prohibited for Vehicles 10 Ton or Over	\$65.00
177-24A	Emergency No Parking As per Signs	\$65.00
177-7	Parking Prohibited Certain Hours – Schedule B	\$45.00
177-19A.46B2	Fire Zone	\$75.00

PART III

ALLOCATION AND DISTRIBUTION OF PAYABLE AMOUNT

A. VIOLATIONS BUREAU PAYMENTS

Parts I and II of this Schedule list specific amounts that are payable through the Violations Bureau for designated traffic and non-traffic offenses, pursuant to R. 7:12-4. However, payment for any of those listed offenses, or any other matter, may not be made through the Violations Bureau if the law enforcement officer marks on the Complaint-Summons that a court appearance is required.

B. ALLOCATION OF PAYABLE AMOUNTS BETWEEN FINES, ASSESSMENTS AND COURT COSTS

In Part I (Traffic Violations), the Payable Amount established in this Local Schedule, for each offense, includes at least a fine, court costs (which may equal but not exceed the fine) and \$1.00 for the Body Armor Replacement Fund, \$1.00 for the New Jersey Spinal Cord Research Fund, \$2.00 for the New Jersey Forensic DNA Laboratory Fund and, effective February 2, 2004, the Payable Amount will also include \$1.00 for the Autism Medical Research and Treatment Fund.

In Part II (Non-Traffic Violations), the Payable Amount established in this Local Schedule, for each offense, includes a fine and court costs (which may equal but not exceed the fine).

C. ALLOCATION AND DISTRIBUTION OF COURT COSTS

A portion of the total court costs allocated, pursuant to Part III A. of this Local Schedule, shall be distributed upon collection in accordance with N.J.S.A. 22A:3-4 and N.J.S.A. 2B:12-30, as follows:

1. For all violations payable through the Violations Bureau, pursuant to the Statewide Violations Bureau Schedule or a Local Schedule, \$2.00 shall be collected by the municipal court administrator for deposit into the Automated Traffic System Fund. **This portion of court costs cannot be suspended.**
2. For all violations of the provisions of Title 39, or any other motor vehicle or traffic violation payable through the Violations Bureau, pursuant to the Statewide Violations Bureau Schedule or a Local Schedule, \$.50 shall be collected by the municipal court administrator for deposit into the Emergency Medical Technician Training Fund. **This portion of court costs cannot be suspended.**
3. Any remaining court costs shall be collected by the municipal court administrator for distribution to the municipality.

PART IV

MISCELLANEOUS

A. ADDITIONAL PENALTIES FOR FAILURE TO APPEAR ON RETURN DATES

1. MOTOR VEHICLE, TRAFFIC AND PARKING CASES

For offenses listed on this Local Schedule, the following additional penalties will be added to the Payable Amount, as indicated:

1. When a supplemental notice is sent, \$10.00 will be added to the Payable Amount.
2. When a Notice of Proposed Suspension for a parking violation is sent, \$10.00 will be added to the Payable Amount.
3. When an Order to Suspend is issued for a parking violation, \$15.00 will be added to the Payable Amount.
4. A \$3.00 DMV fee is also to be added to the total Payable Amount due upon the issuance of an Order to Suspend.
5. When a warrant is issued, unless the judge otherwise orders, the amount of the bail indicated on the warrant shall be as follows: Parking offenses – the Payable Amount plus \$15.00. All other listed offenses – the Payable Amount plus \$25.00.

Note: Under the provisions of N.J.S.A. 39:5-9, costs, not to exceed \$30.00, may be deducted by the court from forfeited bail in traffic cases.

2. NON-TRAFFIC CASES

For offenses listed in Part II on this Schedule, N.J.S.A. 2B:12-31 permits the municipal court to order the suspension of a defendant's driving privilege for failure to appear at any scheduled court appearance. The following procedures may be used by the court to effectuate that process:

1. Send a "Notice of Proposed Suspension of Driving Privileges for Failure to Appear" to the defendant. This notice may be used for violations that are payable on this Schedule, as well as for those violations that are not. Note: Unlike traffic matters, no fee may be assessed for the mailing of this notice.
2. Should the defendant fail to respond to the Notice of Proposed Suspension, the court may issue an Order of Suspension. When the court issues the order, \$25.00 [\$10.00 (Notice) + \$15.00 (order)] will be added to the total Payable Amount.
3. A \$3.00 DMV fee is also to be added to the total Payable Amount, upon the issuance of the Order of Suspension.

4. When a warrant is used, unless the judge otherwise orders, the amount of the bail indicated on the warrant shall be the amount of the Payable Amount plus \$50.00.

B. APPEARANCE OF DEFENDANT IN CERTAIN CASES

If, in the opinion of the officer issuing the Complaint-Summons, circumstances indicate that the defendant should appear in court, the officer has the option to check the "Court Appearance Required" box on the Complaint-Summons, in which case, the matter may not be processed in the Violations Bureau.

C. AUTHORIZATION TO APPLY BAIL AGAINST FINE(S) AND COSTS

By executing the form of Authorization to Apply Bail Against Fine(s) and Costs and Waiver of Rights, a defendant against whom a warrant has been issued waives the rights to a lawyer and a trial, enters a plea of guilty to the offense charged and authorizes the municipal court administrator to apply the bail posted toward the payment of fines, assessments and costs owed. This form may be used for all offenses payable through the Violations Bureau.

D. DEFENSE BY AFFIDAVIT IN CERTAIN CASES

For any offense not listed on this Schedule or on a Local Schedule, a court appearance is required, unless the court authorizes a defense by affidavit in accordance with the provisions of R. 7:12-3. For offenses involving traffic accidents resulting in personal injury, a court appearance is also required.

_____ Date

Signature of Municipal Court Judge

APPROVED:

_____ Date

Signature of Assignment Judge

**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #20-315**

INTRODUCED:

SECONDED:

MEETING DATE: December 1, 2020

**REFERENCE: Accept Police Chief Report
and Authorize Towing Licenses**

VOTE: BOONSTRA ___ RUBENSTEIN ___ SHANLEY ___ MADIGAN ___ FISCHER ___
.....

WHEREAS, the Township Committee of the Township of Wyckoff adopted Ordinance #1606 establishing towing procedures; and,

WHEREAS, two (2) vendors submitted an application for a license to provide towing services for the Wyckoff Police Department during calendar year 2021; and,

WHEREAS, the Wyckoff Police Department has diligently reviewed the applications and inspected the applicants' equipment and storage yards to complete a thorough and complete examination of the applications; and,

WHEREAS, the Township of Wyckoff's Municipal Risk Consultant has approved the applicant's certificate of insurance to verify compliance with Section 15 of Ordinance #1606, however, the Police Chief shall ensure all certificates which expire before January 1, 2021 are renewed; and,

WHEREAS, the Wyckoff Police Chief has provided the attached report dated November 27, 2020 recommending City Wide Towing, All Points Auto & Towing and NAR Towing to perform towing services for the Wyckoff Police Department in 2021 subject to the payment of an annual license fee provided in Section 8 of Ordinance #1606; and,

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey as follows:

1. The Township Committee has carefully considered and accepts the report of the Wyckoff Police Chief dated November 27, 2020 attached as if set forth at length.
2. The Township Committee authorizes the issuance of a license in rotation for calendar year 2021 to:
 - City Wide Towing, 131 Goffle Road, Hawthorne, NJ 07506 and at 205 Chestnut Street, Ridgewood, NJ 07450
 - All Points Auto and Towing, 145-A Hopper Ave, Waldwick, NJ 07463

to perform towing services in the Township of Wyckoff in accordance with Ordinance #1606 in calendar year 2021.

3. The Township Committee instructs the Police Department to ensure that the aforementioned authorized towing entities provide current certificate of insurances and if any expire during calendar year 2021, which are not replaced, that they immediately be removed from the list of authorized towers.

BE IT FURTHER RESOLVED by the Township Committee that the Wyckoff Chief of Police is designated to enforce the provisions of Ordinance #1606 and the Wyckoff Chief of Police or his designee with the approval of the Chief of Police is authorized to issue supplementary rules and regulations to implement the purposes established by the Township Committee with the adoption of Ordinance #1606.

CERTIFICATION

I, NANCY A. BROWN, ACTING MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF CERTIFIES THE ATTACHED RESOLUTION TO BE A TRUE AND CORRECT COPY OF A RESOLUTION AS ADOPTED BY THE WYCKOFF TOWNSHIP COMMITTEE ON DECEMBER 1, 2020.

NANCY A. BROWN
ACTING MUNICIPAL CLERK

**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #20-316**

INTRODUCED:

SECONDED:

MEETING DATE: December 1, 2020

**REFERENCE: Authorize Sale of Vehicle
not Needed for Public Use**

VOTE: BOONSTRA ___ FISCHER ___ MADIGAN ___ RUBENSTEIN ___ SHANLEY___

WHEREAS, the Public Works Manager reports he has a Township vehicle which has reached the end of its useful life and is no longer required for public use; and,

WHEREAS, the Township Administrator recommends auctioning the 2009 Elgin Pelican Sweeper that is no longer needed for public use; and,

WHEREAS, NJSA 40A: 11-36 regulates the method for the sale of disposition of personal property no longer needed for public use; and,

WHEREAS, the Township Administrator recommends that the Township Committee authorize him to conduct an auction to dispose of the vehicle in Exhibit A that is no longer required for public use; and,

WHEREAS, the Township Attorney has reviewed this resolution and recommends its adoption.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey authorize the Township Administrator to conduct an auction for the vehicle no longer required for public use and a public advertised sale is hereby authorized.

BE IT FURTHER RESOLVED, that the Municipal Clerk shall provide a certified copy of this resolution to the Public Works Manager and the Chief Financial Officer.

CERTIFICATION

I, NANCY A. BROWN, ACTING MUNICIPAL CERK OF THE TOWNSHIP OF WYCKOFF,
CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED
BY THE TOWNSHIP COMMITTEE ON DECEMBER 1, 2020.

NANCY A. BROWN
ACTING MUNICIPAL CLERK

**TOWNSHIP OF WYCKOFF
NOTICE**

**NOTICE OF SALE OF PUBLIC PROPERTY NOT NEEDED FOR PUBLIC PURPOSES AT
PUBLIC AUCTION AND INVITATION TO PUBLIC TO BID THEREON:**

NOTICE IS HEREBY GIVEN that pursuant to the Resolution of the Township Committee of the Township of Wyckoff, the Township of Wyckoff will conduct an auction and sell at public auction to the highest bidders on Tuesday, December 15, 2020 at 9:30 a.m., rain or shine behind the Wyckoff Department of Public Works Yard, 475 West Main Street, Wyckoff, New Jersey, 07481 all property that is not needed or required for municipal use. Said property shall be sold subject to the following terms and conditions:

1. Minimum sale price - the minimum sale price for each item of property shall be set forth on Schedule A, and no bid less than the minimum shall be accepted.
2. Said property shall be sold subject to the express condition that each item of property will be sold individually, as is, where is, without warranty or guarantee.
3. Each sale will be made by public auction. The high bidder shall be required to furnish the Township with a certified check in the amount of the bid no later than noon of the same day.
4. Inspection of a property can be made between 8:30 a.m. and 9:30 a.m. on the day of the sale at the rear of the Wyckoff Department of Public Works Yard, 475 West Main Street, Wyckoff, New Jersey, 07481.
5. The Township reserves the right to remove any item listed for sale up to the date and time of the sale.
6. The Township of Wyckoff is not responsible for the security of the vehicles and equipment while they are on site. All equipment must be removed from the site upon completion of the sale. All items must be removed from the site by noon of the day after the sale.
7. A copy of the buyer's driver's license or if the buyer is a dealer, a copy of their Corpcode number and an insurance card is required with payment. The buyer shall sign the title before receiving the keys to the vehicle.
8. All participants are required to wear a face covering over the mouth and the nose and to comply with social distancing requirements of at least six (6) feet from all others in attendance.

**PLEASE NOTE: THE AUCTION WILL TAKE PLACE AT THE WYCKOFF DEPARTMENT OF
PUBLIC WORKS YARD, 475 WEST MAIN STREET, WYCKOFF, NEW JERSEY, 07481.**

SCHEDULE A

DPW VEHICLES

DESCRIPTION

MINIMUM BID

1. **2009 Elgin Pelican Sweeper**
Hydraulic 3-Wheel Broom Sweeper
Mileage: 16,150.8
Hours: 4,273.1
Condition: Good
Vehicle ID# NP1260S

\$20,000

**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #20-317**

INTRODUCED:

SECONDED:

MEETING DATE: December 1, 2020

**REFERENCE: Approval of Vouchers and
Authorization to Pay Bills**

VOTE: BOONSTRA ___ FISCHER ___ MADIGAN ___ RUBENSTEIN ___ SHANLEY ___
.....

WHEREAS, the Township of Wyckoff is a municipality in the State of New Jersey operating under the authority from NJSA 40A:63-1 et seq; and,

WHEREAS, the Township of Wyckoff has received vouchers in claim for payment of materials supplied and/or services rendered; and,

WHEREAS, the said vouchers have been reviewed and the amount indicated on each voucher has been determined to be due and owing; and,

WHEREAS, the Township Committee has a practice of each Township Committee member participating in the reviewing and signing of vouchers; and,

WHEREAS, the vouchers which comprise this bill list have been reviewed and signed by two (2) Township Committee members and they have found them to in order; and,

WHEREAS, the Township Treasurer has certified that sufficient funds are available for payment of said vouchers.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that the action of the said Finance Committee be approved; and, that the payments of these bills are hereby authorized and the Chief Financial Officer is directed to issue checks for their payments as listed on the bill list attached to this date's meeting minutes and covered by checks no. Payroll A/C, Direct Deposit Vouchers no., Library Payroll check nos., Library Direct Deposit Vouchers no., Claims Wire nos., check no. Accutrack A/C, Claims check nos. and Voided Claims checks no..

TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY

RESOLUTION #20-318

INTRODUCED:

SECONDED:

MEETING DATE: December 1, 2020

REFERENCE: Return of certain overpaid taxes,
escrow monies, recreation fees, etc.

VOTE: BOONSTRA ___ FISCHER ___ MADIGAN ___ RUBENSTEIN ___ SHANLEY ___
.....

BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that the Treasurer is hereby authorized and directed to return certain monies as follows:

PLANNING BOARD:

Marco Pianelli, 447 Lake Road, Wyckoff, New Jersey 07481 – Return of Escrow – Block 201/Lot 2 - \$685.74

TAX REFUND:

Michael Ferrara & Debra Kolakaski, 347 Orchard Road, Wyckoff, New Jersey 07481 – Refund of 2020 Tax Overpayment – Block 349/Lot 12 - \$5,796.10

RECREATION:

Keri Rigoli, 59 Morley Drive, Wyckoff, New Jersey 07481 – Basketball Refund - \$15.00

**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #20-319**

INTRODUCED:

SECONDED:

MEETING DATE: December 1, 2020

**REFERENCE: Authorize Full Road Closure
and Wyckoff Police Department Detour**

VOTE: BOONSTRA ___ FISCHER ___ MADIGAN ___ RUBENSTEIN ___ SHANLEY ___
.....

WHEREAS, the Township of Wyckoff is aware that a culvert under Mountain Avenue between Squawbrook Road and Ruit Farm Road requires an emergency replacement; and,

WHEREAS, the Township of Wyckoff's consulting engineer has submitted an application to the NJDEP for authority to repair/replace the culvert under Mountain Avenue; and,

WHEREAS, such a repair will require a full closure of Mountain Avenue and a detour around the work area; and,

WHEREAS, the Township Committee desires that the Wyckoff Police Department Traffic Safety Sergeant design the detour and identify detour signage and the location of their placement to be posted by the Wyckoff Department of Public Works; and,

WHEREAS, despite best efforts the certainty of NJDEP's approval to begin the emergency work cannot be precisely estimated.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that approval is hereby provided to the Wyckoff Police Department for a full closure of Mountain Avenue and approval of the Wyckoff Police Department plan when NJDEP authorizes the emergency work and continuing for 40 inclement weather free work days in accordance with the NJDEP approval.

BE IT FURTHER RESOLVED, that this resolution shall have a useful life of 365 consecutive days including such days in calendar year 2021.

BE IT FURTHER RESOLVED, that the Municipal Clerk shall provide a certified copy of this resolution to the Police Chief, Traffic Safety Sergeant, Township Engineer, Certified Public Works Manager, and the Township Administrator.

CERTIFICATION

I, NANCY A. BROWN, ACTING MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON DECEMBER 1, 2020.

NANCY A. BROWN
ACTING MUNICIPAL CLERK

**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #20-320**

INTRODUCED:

SECONDED:

MEETING DATE: December 1, 2020

REFERENCE: Authorize Shared Service Agreement for Health Services

VOTE: BOONSTRA ___ FISCHER ___ MADIGAN ___ RUBENSTEIN ___ SHANLEY ___
.....

WHEREAS, the Wyckoff Board of Health has selected the Bergen County Department of Health to provide state mandated professional health services to the Township of Wyckoff through a shared service agreement; and,

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that the agreement for professional health services between the County of Bergen and the Township of Wyckoff for year 2021 is authorized.

BE IT FURTHER RESOLVED, that the Mayor and Municipal Clerk are authorized to sign said contract.

CERTIFICATION

I, NANCY A. BROWN, ACTING MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON DECEMBER 1, 2020.

NANCY A. BROWN
ACTING MUNICIPAL CLERK

CERTIFICATE OF AVAILABLE FUNDS

I, DIANA MCLEOD, CHIEF FINANCIAL OFFICER OF THE TOWNSHIP OF WYCKOFF IN ACCORDANCE WITH NJAC 5:30-5.5 (b) 2 CERTIFY THAT THIS CONTRACT AWARD WHICH WOULD TAKE PLACE ON JANUARY 1, 2021 IS SUBJECT TO THE AVAILABILITY OF FUNDS APPROPRIATED IN THE 2021 ANNUAL BUDGET AND SUBSEQUENT ANNUAL BUDGETS AS REQUIRED. THE BUDGETORY ACCOUNTING ENCUMBRANCE PROCESS AS SET FORTH IN NJAC 5:30 (c) AND 5:30 – 5.4 (b) FOR EACH FISCAL YEAR SHALL TAKE THE PLACE OF AND BE USED INSTEAD OF, WRITTEN CERTIFICATION OF AVAILABLE FUNDS AS SET FORTH IN NJAC 5:30-5.4(a).

DIANA MCLEOD
CHIEF FINANCIAL OFFICER

**TOWNSHIP OF WYCKOFF
ORDINANCE #1925**

AN ORDINANCE TO AMEND CHAPTER 116 "FIRE PREVENTION ADMINISTRATION" OF THE CODE OF THE TOWNSHIP OF WYCKOFF, SECTION 116-7, "NON-LIFE HAZARD FEES" AND 116-8, "PERMIT FEES" TO PROVIDE A NEW AND INCREASED FEE SCHEDULE.

BE IT ORDAINED by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey, that Chapters 116-7, "Non-Life Hazard Fees", and Chapter 116-8, "Permit Fees" are hereby amended to provide for a new and increased fees as follows:

SECTION 1 Chapter 116-7 Non-Life Hazard Uses; Fees

A. In addition to the registrations required by the Uniform Fire Code, the following non life hazard uses shall register with the Bureau of Fire Prevention. These uses shall be inspected once per year and pay an annual fee as follows:

Use Group	Fee	
Assembly	\$100.00	
Business		
Less than 5,000 square feet	\$50.00	
5,000 square feet to 10,000 square feet	\$75.00	<u>\$100</u>
More than 10,000 square feet	\$100.00	<u>\$200</u>
Mercantile		
Less than 5,000 square feet	\$50.00	
5,000 square feet to 12,000 square feet	\$100.00	
Factory/storage	\$100.00	
Residential		
Up to ten (10) units	\$85.00	
Over 10 units <u>11-30 units</u>	\$100.00	<u>\$200</u>
<u>Over 30 units</u>	<u>\$585</u>	

B. Buildings owned or used by the Township of Wyckoff and any buildings owned or used by the Board of Education of the Township of Wyckoff shall be exempt from fees imposed by this section.

SECTION 2 – Chapter 116-8, Permit Fees

The permit fees and types as established by the Uniform Fire Code shall be as follows:
established by the New Jersey State Uniform Fire Code, N.J.A.C. 5:70-2.9(c).

Type	Fee
Type 1	\$42
Type 2	\$166
Type 3	\$331
Type 4	\$497

SECTION 3 – Except as hereby amended, all other Sections of Chapter 116 shall remain in full force and effect.

SECTION 4 - This Ordinance shall take effect upon final passage and publication according to law.

**TOWNSHIP OF WYCKOFF
ORDINANCE #1926**

AN ORDINANCE TO PROVIDE FOR AND DETERMINE THE RATE OF COMPENSATION FOR EACH OFFICER OF THE POLICE DEPARTMENT OF THE TOWNSHIP OF WYCKOFF, AND THE METHOD OF PAYMENT OF SUCH COMPENSATION FOR THE YEAR 2021

BE IT ORDAINED, by the Township Committee of the Township of Wyckoff, in the County of Bergen, State of New Jersey has approved such compensation, as follows for year 2021:

SECTION 1A. The rate of compensation for each officer of the Police Department of the Township of Wyckoff for year 2021 whose compensation shall be on an annual basis and shall be paid semi-monthly with increases paid in two (2) increments as per Section 1B is as follows:

	<u>2021</u>
Probationary 1	\$45,000
Probationary 2	\$49,000
Service Year 1	\$54,000
Service Year 2	\$59,000
Service Year 3	\$64,000
Service Year 4	\$73,856
Service Year 5	\$81,242
Service Year 6	\$88,628
Service Year 7	\$96,014
Service Year 8	\$103,400
Service Year 9	\$110,786
Service Year 10	\$118,172
Service Year 11	\$125,558
Top Patrol Officer	\$131,282
Sergeant	\$138,621
Lieutenant	\$144,957
Captain	\$151,293

SECTION 1B. Increases shall be effective and paid in two (2) increments with one half of annual increase on January 1, 2021 and the remaining one half of annual increase on July 1, 2021.

SECTION 2A. In addition to their annual salary, each officer shall receive longevity compensation as computed in accordance with employee's years of service and detailed in the employment contract.

SECTION 3. On January 1, 2015, employees began contributions mandated by Chapter 78 or such other laws as may be enacted during the term of the contract governing employee health care insurance contributions and will continue the contributions in accordance with mandated amounts.

SECTION 4. The work period shall begin as of 12:01 A.M. Saturday and end as of 12:00 midnight Friday.

SECTION 5. The officer in charge of the Detective Bureau as assigned by the Chief, shall be paid the sum of \$2,500.00 annually. The amount shall be paid as part of that officer's regular pay and in addition to his base salary. Other Detective Bureau personnel, excepting the officer in charge, regularly assigned to the Detective Bureau by the Chief, shall be paid the annual sum of \$2,000.00.

SECTION 6. Court time, excluding civil court, and excluding regular tour of duty, shall be considered overtime, and shall be compensated at time and one half (1-1/2).

SECTION 7. Training time for training courses, scheduled by the Police Chief on employees' own time shall be compensated at time and one half (1-1/2).

SECTION 8. Each member of the Police Department shall be allowed a clothing allowance of \$875.00 per year.

SECTION 9. Employees authorized overtime shall be paid an hourly wage equal to one and one half (1-1/2) time, after working 40 hours or working in excess of a tour of duty for a day. To compute the base hourly rate of any employee for overtime or other purposes, the employee's base salary plus yearly longevity increment shall be divided by 2080 hours.

SECTION 10. Recall time for employee called back after having completed their regular shift shall be compensated at time and one half (1-1/2).

SECTION 11. College credits salary recognition for attendance while employed by Wyckoff Police in accordance with CBA, Page 68 - \$10/credit – not to exceed \$500.

SECTION 12. Annual vacation with pay is authorized in accordance with the employment contract.

SECTION 13. All salaries and compensation provided for herein shall be effective as of January 1, 2021.

**TOWNSHIP OF WYCKOFF
ORDINANCE #1927**

AN ORDINANCE TO PROVIDE FOR AND DETERMINE THE RATE OF COMPENSATION FOR EMPLOYEES OF THE PUBLIC WORKS DEPARTMENT OF THE TOWNSHIP OF WYCKOFF, AND THE METHOD OF PAYMENT OF SUCH COMPENSATION FOR THE YEAR 2021.

BE IT ORDAINED, by the Township Committee of the Township of Wyckoff, in the County of Bergen, State of New Jersey, as follows:

Section 1A. The rate of compensation of the Public Works Department of the Township of Wyckoff for the year 2020 whose compensation shall be on an annual basis and shall be paid semi-monthly is as follows:

Step 8	73,765
Step 7	68,193
Step 6	62,620
Step 5	59,739
Step 4	56,856
Step 3	53,975
Step 2	51,155
Step 1	48,213
Probationary year 2.....	42,000
Probationary year 1.....	40,200

Section 1B. The rate of compensation for Public Works Department staff of the Township of Wyckoff for the year 2021 for the below listed positions and whose compensation shall be on an annual basis and shall be paid semi-monthly is as follows:

Public Works Manager.....	87,812 – 105,842
Public Assistant Manager/Works Foreman.....	81,915 – 84,915
Lead Laborer(s).....	81,915
Recycling Coordinator/DEP Compliance...up to	10,000

Section 2A. In addition to their annual salary, each employee hired prior to January 1, 1994 shall receive longevity compensation computed at 2% their annual salary as follows:

Six to ten years.....	2%
Eleven to fourteen years.....	4%
Fifteen to eighteen years.....	6%
Nineteen to twenty-two years....	8%
Twenty three years or more.....	10%

Six months of a calendar year is required for one year of service for longevity calculation.

Section 2B.

Longevity compensation is not provided for employees hired on or after January 1, 1994.

Ordinance #1927 – page 2

Section 3. Each member of the Department of Public Works shall receive a reimbursement up to \$165. toward the purchase of work boots and up to \$100. for clothing.

Section 4. There may be paid to Public Works Department employees authorized standby time at the rate of \$138. per week.

Section 5. There may be paid to the employee provided the assignment of mechanic, \$2,000.00 for this yearly assignment.

Section 6. There may be paid to the employee certified as a New Jersey licensed electrician \$2,000.00 for this yearly assignment.

Section 7. Employees authorized overtime shall be paid an hourly wage equal to one and one half (1-1/2) time, after working 40 hours. To compute the base hourly rate of an employee for overtime or other purposes, the employee's yearly base salary, together with his yearly longevity increment, if applicable, shall be divided by 2080 hours.

Section 8. Annual vacation with pay is authorized in accordance with the collective bargaining agreement.

Section 9. Department of Public Works full time regular employees shall receive twelve (12) paid holidays.

Section 10. All salaries and compensation provided for herein shall be effective as of January 1, 2020.

Section 11.

Public works employees shall continue to make contributions towards the cost of health care benefits as mandated by law.

Section 12.

Each public works employee shall receive up to \$150. towards the purchase of eyeglasses as determined by the Township Administrator.

Section 13. If any section or part of this ordinance shall be adjudged invalid, such adjudication shall apply only to such section or part, and the remainder of the ordinance shall be deemed valid and effective.

Section 14. This ordinance shall take effect after final passage and publication as required by law.