

TOWNSHIP OF WYCKOFF

Open Public Meetings Act Notice

PLEASE TAKE NOTICE, that in accordance with the Open Public Meetings Act NJSA10:4-6 et seq., the Township Committee of the Township of Wyckoff shall conduct its 7:00 pm, Tuesday, January 18, 2022 Work Session meeting in the second floor court room at Wyckoff Town Hall, 340 Franklin Avenue, Wyckoff, NJ 07481 and the meeting will also be live-streamed via the Township of Wyckoff's YouTube channel and members of the public may attend the meeting to provide public comment or call 201-891-7000, ext. #2220 should they wish to provide public comment during the public comment period.

These measures are implemented to allow members of the public to observe the Township Committee meeting in person and via live streaming and to provide to the public the ability to comment telephonically during the period for public comment which appears on the agenda for the meeting.

This notice and agenda have been posted on the Township's home page Wyckoff-nj.com at the Quick Link for "Minutes & Agendas" on Friday, January 14, 2022. Please select "Township Committee" and locate the date of the meeting to view documents, such as resolutions and ordinances which are made available.

General instructions regarding access to the meeting will be posted on the Wyckoff web site's home page at www.wyckoff-nj.com as a "News" item on Friday, January 14, 2022 by 4:30 pm.

To view the Township Committee meeting via live-stream, please access the YouTube link which will be posted on the Wyckoff web site's home page at www.wyckoff-nj.com as a "NEWS" item immediately prior to the commencement of the meeting at approximately, 6:55 pm on January 18, 2022.

To be notified of all future live streamed Township meetings, please create a YouTube account and subscribe to our YouTube channel, "Township of Wyckoff".

NOTICE TO PUBLIC

As a member of the public, participating in this public meeting, your participation will be recorded. By participating in the meeting, it is assumed your consent is given for your voice, name, address, comments, and image to be broadcast and recorded.

There may be situations when, due to technical difficulties, live streaming or the recording of a meeting may not be available. A recording of the meeting will be available immediately after the meeting concludes on the Township's YouTube channel, "Township of Wyckoff. The Township shall not be responsible for and accepts no liability if the recording technology or live video streaming technology of the meeting is unavailable.

Nancy A. Brown
Municipal Clerk

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE WORK SESSION MEETING
MUNICIPAL COURT ROOM
TUESDAY, JANUARY 18, 2022 - 7:00 P.M.**

PAUSE – Municipal Clerk will post the link to the live meeting on our website's homepage.

1. **7:00 pm Work Session Meeting called to order by Mayor Rudolf E. Boonstra**
2. **Roll call of Township Committee**

MADIGAN _____ MELCHIONNE _____ RUBENSTEIN _____
SHANLEY _____ BOONSTRA _____

3. **Reading of "Open Work Session" statement by Acting Clerk, Nancy A. Brown**
4. **Confirm Finance Committee has reviewed and signed vouchers and that Mayor and Municipal Clerk have signed any necessary documents.**
5. **Motion to open the Ten (10) Minute Public Comment period:**

Ten Minute public comment period, two (2) minutes per speaker for public comment on any governmental issue that a member of the public feels may be of concern to the residents of the Township of Wyckoff.

Please step forward to the microphone or call 201-891-7000, ext. #2220 if you wish to make a comment.

MOTION: _____ SECOND _____
MADIGAN _____ MELCHIONNE _____ RUBENSTEIN _____
SHANLEY _____ BOONSTRA _____

Motion to close the Public Comment period:

MOTION: _____ SECOND _____
MADIGAN _____ MELCHIONNE _____ RUBENSTEIN _____
SHANLEY _____ BOONSTRA _____

6. **Review of 8:00 p.m. Business Meeting Agenda – Administrator**
7. **Review of Policy Action Items – Administrator**
8. **Reports of Township Committee Members**

9. **Report of Township Attorney**

(Items 10 through 14 will only be utilized if the business of the Township conducted at this meeting requires them to be utilized. They are added to the agenda as placeholders should their use be required.)

10. **Motion to adopt resolution #22-CXX and enter a Closed Session Discussion:**

MOTION: SHANLEY SECOND MELCHIONNE
MADIGAN _____ MELCHIONNE _____ RUBENSTEIN _____
SHANLEY _____ BOONSTRA _____

11. **Motion to Exit the Closed Session Discussion and to re-enter the Open Work Session:**

MOTION: SHANLEY SECOND MELCHIONNE
MADIGAN _____ MELCHIONNE _____ RUBENSTEIN _____
SHANLEY _____ BOONSTRA _____

12. **Motion to Recess the Open Work Session to Conduct the Business Meeting:**

MOTION: SHANLEY SECOND MELCHIONNE
MADIGAN _____ MELCHIONNE _____ RUBENSTEIN _____
SHANLEY _____ BOONSTRA _____

13. **Motion to Reconvene the Open Work Session and adopt resolution #22-CXX and enter a Closed Session Discussion:**

MOTION: SHANLEY SECOND MELCHIONNE
MADIGAN _____ MELCHIONNE _____ RUBENSTEIN _____
SHANLEY _____ BOONSTRA _____

14. **Motion to Exit the Closed Session Discussion and to re-enter the Open Work Session:**

MOTION: SHANLEY SECOND MELCHIONNE
MADIGAN _____ MELCHIONNE _____ RUBENSTEIN _____
SHANLEY _____ BOONSTRA _____

15. **Adjourn**

MOTION: SHANLEY SECOND MELCHIONNE
MADIGAN _____ MELCHIONNE _____ RUBENSTEIN _____
SHANLEY _____ BOONSTRA _____

PAYMENT OF CLAIMS MAY BE PAID AT ALL WORK SESSION MEETINGS AND
ALL TOWNSHIP COMMITTEE BUSINESS MEETINGS
FORMAL ACTION MAY BE TAKEN AT THIS WORK SESSION

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE BUSINESS MEETING
MUNICIPAL COURT ROOM
TUESDAY, JANUARY 18, 2022 - 8:00 PM**

1. **Regular Meeting of the Wyckoff Township Committee called to order by Mayor Rudolf E. Boonstra**
2. **Flag Salute**
3. **Invocation**
4. **Reading of the "Open Public Meetings Act" statement by Nancy A. Brown**
5. **Roll Call of the Township Committee Members Present:**

MADIGAN _____ MELCHIONNE _____ RUBENSTEIN _____
SHANLEY _____ BOONSTRA _____

6. **Request motion to open the Public Comment Period:**

Public Comment period, five (5) minutes per speaker for public comment on any governmental issue that a member of the public feels may be of concern to the residents of the Township of Wyckoff.

Please step forward to the microphone or call 201-891-7000, ext. #2220 if you wish to make a comment.

MOTION: _____ SECOND _____
MADIGAN _____ MELCHIONNE _____ RUBENSTEIN _____
SHANLEY _____ BOONSTRA _____

Request motion to close the Public Comment Period:

MOTION: _____ SECOND _____
MADIGAN _____ MELCHIONNE _____ RUBENSTEIN _____
SHANLEY _____ BOONSTRA _____

7. **Approval of the January 1, 2022, Sine Die meeting minutes and the 2022 Reorganization meeting minutes:**

MOTION: _____ SECOND _____
MADIGAN _____ MELCHIONNE _____ RUBENSTEIN _____
SHANLEY _____ BOONSTRA _____

- 8. **Consent Agenda:** All matters listed below are considered by the Township Committee to be routine in nature. There will be no separate discussion of these items. If any discussion is desired by the Township Committee, that item will be removed from the Consent Agenda and considered separately:

I Resolutions (Adoption of the following):

- #22-115 Return of Certain Overpaid Taxes, Fees, etc.
- #22-116 Approval of Vouchers and Authorization to Pay Bills
- #22-117 Authorize Shared Service Contract – BC Well Child Care Services
- #22-118 Award of Contract – Pay to Play Compliance – Cyber Security
- #22-119 Dedication by Rider – Centennial Celebration Donations

II Ordinances – Introduction

NONE

III Motions

- A. Approve and memorialize Temple Beth Rishon’s request to install a 40’ x 120’ tent for outdoor worship services from May 1, 2022 to November 1, 2022.
- B. Approve and memorialize Danyel Competiello’s appointment to the Environmental Commission to fill the vacancy and complete the remainder of Denise Capparelli’s term which will end on December 21, 2022.

Clerk: May I have a motion and a second to approve the consent agenda?

The Following vote is the vote on the Consent Agenda:

MOTION: _____ SECOND _____
 MADIGAN _____ MELCHIONNE _____ RUBENSTEIN _____
 SHANLEY _____ BOONSTRA _____

9. Ordinances – Public Hearing / Further Consideration:

NONE

10. Adjourn

Chair: May I have a motion to and a second to adjourn the Business Meeting?

MOTION: _____ SECOND _____
MADIGAN _____ MELCHIONNE _____ RUBENSTEIN _____
SHANLEY _____ BOONSTRA _____

**PAYMENT OF CLAIMS MAY BE PAID AT ALL TOWNSHIP COMMITTEE WORK
SESSION MEETINGS AND ALL TOWNSHIP COMMITTEE
REGULAR MEETINGS**

FORMAL ACTION MAY BE TAKEN DURING THIS MEETING

TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY

RESOLUTION #22-115

INTRODUCED:

SECONDED:

MEETING DATE: January 18, 2022

REFERENCE: Return of certain overpaid taxes,
escrow monies, recreation fees, etc.

VOTE: BOONSTRA ___ MADIGAN ___ MELCHIONNE ___ SHANLEY ___ RUBENSTEIN ___

BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that the Treasurer is hereby authorized and directed to return certain monies as follows:

BOARD OF ADJUSTMENT:

Michael & Lindsay Mitchell, 71 Harding Road, Wyckoff, New Jersey 07481 – Return of Escrow – Block 263/Lot 55 - \$490.70

Seth Bergman, 392 Atwood Place, Wyckoff, New Jersey 07481 – Return of Escrow – Block 351/Lot 34 - \$694.50

Brian Wilson, 382 Lehigh Street, Wyckoff, New Jersey 07481 – Return of Escrow – Block 482/Lot 1.01 - \$336.86

Mark DeVincentis, 470 Fairfield Road, Wyckoff, New Jersey 07481 – Return of Escrow – Block 313/Lot 3 - \$51.05

PLANNING BOARD:

Jack Darakjy, 215 Sunrise Drive, Wyckoff, New Jersey 07481 – Return of Escrow – Block 497/Lot 40 - \$900.00

TAX REFUND:

Stephen & Jennifer Benenson, C/O Skoloff & Wolfe, PC, 293 Eisenhower Parkway, Livingston, New Jersey 07039 – State Tax Court Reductions – Block 421/Lot 94 – 2 Anna Lane - \$28,353.71

Amster & Rosensweig, 33 Harrison Avenue, Waldwick, New Jersey 07663 – State Tax Court Reduction – Block 421/Lot 8 – 713 Albemarle Street - \$6,357.36

Spiotti & Associates, 271 US Highway 46, Ste. F105-106, Fairfield, New Jersey 07004 – State Tax Court Judgements – See Attached List - \$3,654.16

Zachary Carr & Krista Sticco, 647 Quackenbush Avenue, Wyckoff, New Jersey 07481 – Refund of 2021 Tax Overpayment – Block 233/Lot 3 - \$6,028.04

BUILDING DEPT.:

Douglas Kenyon, 4A Hayrake Road, Danbury, CT 06811 – Refund for Certificate of Approval for Resale- Sale between family members – Block 222/Lot 9 – 669 Quackenbush Avenue - \$309.60

RECREATION:

Jennifer Kaplan, 744 Albemarle Street, Wyckoff, New Jersey 07481 – Basketball Refund - \$95.00

Rim El Soussi, 425 Goffle Road, Wyckoff, New Jersey 07481 – Basketball Refund - \$95.00

TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #22-116

INTRODUCED:

SECONDED:

MEETING DATE: January 18, 2022

REFERENCE: Approval of Vouchers and
Authorization to Pay Bills

VOTE: BOONSTRA ___ MADIGAN ___ MELCHIONNE ___ SHANLEY ___ RUBENSTEIN ___

WHEREAS, the Township of Wyckoff is a municipality in the State of New Jersey operating under the authority from NJSA 40A:63-1 et seq; and,

WHEREAS, the Township of Wyckoff has received vouchers in claim for payment of materials supplied and/or services rendered; and,

WHEREAS, the said vouchers have been reviewed and the amount indicated on each voucher has been determined to be due and owing; and,

WHEREAS, the Township Committee has a practice of each Township Committee member participating in the reviewing and signing of vouchers; and,

WHEREAS, the vouchers which comprise this bill list have been reviewed and signed by two (2) Township Committee members and they have found them to in order; and,

WHEREAS, the Township Treasurer has certified that sufficient funds are available for payment of said vouchers.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that the action of the said Finance Committee be approved; and, that the payments of these bills are hereby authorized and the Chief Financial Officer is directed to issue checks for their payments as listed on the bill list attached to this date's meeting minutes and covered by checks no. Payroll A/C, Direct Deposit Vouchers no., Library Payroll check nos., Library Direct Deposit Vouchers no., Claims Wire nos., check no. Accutrack A/C, Claims check nos. and Voided Claims checks no..

**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #22-117**

INTRODUCED:

SECONDED:

MEETING DATE: January 18, 2022

**REFERENCE: Authorize Shared Service
Contract**

VOTE: BOONSTRA ___ FISCHER ___ MADIGAN ___ RUBENSTEIN ___ SHANLEY ___
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WHEREAS, the Township Committee of the Township of Wyckoff and the Wyckoff Board of Health recommend a shared service as an effective way to provide the mandated NJDOH core service – well-childcare services; and,

WHEREAS, a shared service with the Borough of Waldwick is recommended for this service.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Wyckoff, County of Bergen State of New Jersey that the shared service with the Borough of Waldwick for the provision of well-childcare services is hereby approved for the current year.

BE IT FURTHER RESOLVED that a copy of this shared service contract shall be provided to the Board of Health secretary for her use and implementation and a copy to the Board of Health members.

BE IT FURTHER RESOLVED, that the Lead Agency shall file this Shared Service Agreement with the New Jersey Department of Community Affairs.

CERTIFICATION

I, NANCY A. BROWN, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON JANUARY 18, 2022.

NANCY A. BROWN
MUNICIPAL CLERK

**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #22-118**

INTRODUCED:

SECONDED:

MEETING DATE: January 18, 2022

**REFERENCE: Award of Contract –
Pay to Play Compliance**

VOTE: MADIGAN _____ MELCHIONNE _____ RUBENSTEIN _____ SHANLEY _____ BOONSTRA _____

WHEREAS, the Police Department and Town Hall offices have a need for comprehensive cyber security and vulnerability monitoring, scanning and assessing to achieve adequate cybercrime insurance coverage; and,

WHEREAS, N.J.S.A. 19:44A-20.4 et seq., requires contracts procured through price quotations that are below the municipalities bid threshold but over the Pay to Play threshold of \$17,500 to be authorized after municipalities obtain the political contributions disclosure forms and the business entity disclosure certification; and,

WHEREAS, the aforementioned documentation has been obtained and it is available for public inspection in the Municipal Clerk's office; and,

WHEREAS, an encumbrance of funds certification is attached.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that the Township Committee authorizes an award of a purchase order to TNT Max, LLC, 253 Madison Avenue, Wyckoff, NJ 07481 for computer software and programming services amounting to \$28,236.00.

BE IT FURTHER RESOLVED, that this contract has been awarded to this contractor based on the merits and abilities of the contractor to provide the goods or service as described herein. This contract was awarded through the alternate method pursuant N.J.S.A. 19:44A-20-4 et seq. As such, the undersigned does hereby attest that these contractors, their subsidiaries, assigned or principals controlling in excess of 10% of the company has neither made a contribution, that is reportable pursuant to the Election Law Enforcement Commission pursuant to N.J.S.A. 19:44A-8 or 19:44A-16, in the one (1) year period preceding the award of the contract that would, pursuant to P.L. 2004, c. 19, affect its eligibility to perform this contract, nor will it make a reportable contribution during the term of these one (1) year contracts to any political party committee in the Township of Wyckoff if a member of that political party is serving in an elective public office of the Township of Wyckoff when the contract is awarded, or to any candidate committee of any person serving in an elective public office of the Township of Wyckoff when the contract is awarded.

CERTIFICATION

I, NANCY A. BROWN, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF CERTIFIES THE ATTACHED RESOLUTION TO BE A TRUE AND CORRECT COPY OF A RESOLUTION AS ADOPTED BY THE WYCKOFF TOWNSHIP COMMITTEE ON JANUARY 18, 2022.

NANCY A. BROWN
MUNICIPAL CLERK

CERTIFICATE OF AVAILABLE FUNDS

I, DIANA MCLEOD, CHIEF FINANCIAL OFFICER OF THE TOWNSHIP OF WYCKOFF IN ACCORDANCE WITH NJAC 5:30-5.5 (b) 2 CERTIFY THAT THIS CONTRACT AWARD WHICH WOULD TAKE PLACE ON JANUARY 18, 2022, AND IS SUBJECT TO THE AVAILABILITY OF FUNDS APPROPRIATED IN BUDGET ACCOUNT 2-1-26-310-060 AND SUBSEQUENT ANNUAL BUDGETS AS REQUIRED. THE BUDGETARY ACCOUNTING ENCUMBRANCE PROCESS AS SET FORTH IN NJAC 5:30 (c) AND 5:30 – 5.4 (b) FOR EACH FISCAL YEAR SHALL TAKE THE PLACE OF AND BE USED INSTEAD OF, WRITTEN CERTIFICATION OF AVAILABLE FUNDS AS SET FORTH IN NJAC 5:30-5.4 (a).

DIANA Mc LEOD
CHIEF FINANCIAL OFFICER

**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #22-119**

INTRODUCED:

SECONDED:

MEETING DATE: January 18, 2022

REFERENCE: Township of Wyckoff/County of Bergen – A Resolution Requesting Permission for a Dedication by Rider for: Donations for the Township of Wyckoff’s Centennial Celebration in 2026

VOTE: BOONSTRA ___ MADIGAN ___ MELCHIONNE ___ SHANLEY ___ RUBENSTEIN ___

WHEREAS, permission is required of the Director of the Division of Local Government Services for approval as a dedication by rider of revenues received by a municipality when revenue is not subject to reasonably accurate estimates in advance; and,

WHEREAS, N.J.S.A. 40A:5-29 provides for receipt of donations for the Township of Wyckoff’s Centennial Celebration in 2026 by the municipality; and,

WHEREAS, N.J.S.A. 40A:4-39 provides the dedicated revenues anticipated for the Township of Wyckoff’s Centennial Celebration in 2026 are hereby anticipated as revenue and are hereby appropriated for the purpose to which said revenue is dedicated by statute or other legal requirement.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, New Jersey as follows:

1. The Township Committee does hereby request permission of the Director of the Division of Local Government Services (for the Township of Wyckoff) to pay expenditures for the Township of Wyckoff’s Centennial Celebration in 2026, N.J.S.A. 40A:5-29.
2. The Municipal Clerk of the Township of Wyckoff, County of Bergen is hereby directed to forward two (2) certified copies of this Resolution to the Director of the Division of Local Government Services.

CERTIFICATION

I, NANCY A. BROWN, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON JANUARY 18, 2022.

NANCY A. BROWN
MUNICIPAL CLERK

**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #22-C1**

INTRODUCED:

SECONDED:

MEETING DATE: January 18, 2022

**REFERENCE: Closed Session – Pending
Litigation**

VOTE: BOONSTRA ___ MADIGAN ___ MELCHIONNE ___ SHANLEY ___ RUBENSTEIN ___

WHEREAS, the Township Committee of the Township of Wyckoff is subject to certain requirements of the "Open Public Meetings Act", N.J.S.A. 10:4-12, et seq.; and,

WHEREAS, the "Open Public Meetings Act", N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and,

WHEREAS, it was necessary for the Township Committee of the Township of Wyckoff to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

N.J.S.A. 10:4-12b (7) – Pending Litigation

A - Estate of Elizabeth Acquire vs. Township of Wyckoff

B - Waste Management vs. Township of Wyckoff

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey assembled in public session on January 18, 2022, meeting, hereby authorize, that an Executive Session closed to the public shall be conducted on January 18, 2022 in the Municipal Court Room at Town Hall, 340 Franklin Avenue, Wyckoff, New Jersey 07481, for the discussion of matters relating to the specific items designated above.

BE IT FURTHER RESOLVED, that the minutes of the said closed session will be made public when the Township Committee of the Township of Wyckoff determines the reason for the minutes to remain closed no longer exists and the Municipal Clerk shall attach to this resolution when completed the Closed Session Meeting Minutes related to the specific items designated above.

CERTIFICATION

I, NANCY A. BROWN, ACTING MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF HEREBY CERTIFIES THIS RESOLUTION TO BE A TRUE AND CORRECT COPY OF THE RESOLUTION AS ADOPTED BY THE WYCKOFF TOWNSHIP COMMITTEE ON JANUARY 18, 2022.

NANCY A. BROWN
ACTING MUNICIPAL CLERK