

TOWNSHIP OF WYCKOFF

OPEN PUBLIC MEETINGS ACT

PLEASE TAKE NOTICE, that in accordance with the Open Public Meetings Act N.J.S.A. 10:4-6 et seq., the Township Committee of the Township of Wyckoff shall conduct its 7:00 pm, Tuesday, March 21, 2023 Work Session meeting in the second floor court room at Wyckoff Town Hall, 340 Franklin Avenue, Wyckoff, NJ 07481 and the meeting will also be live-streamed via the Township of Wyckoff's YouTube channel and members of the public may attend the meeting to provide public comment or call 201-891-7000, ext. #2220 should they wish to provide public comment during the public comment period.

These measures are implemented to allow members of the public to observe the Township Committee meeting in person and via live streaming and to provide the public the ability to comment telephonically during the period for public comment, which appears on the agenda for the meeting.

This notice and agenda have been posted on the Township's home page Wyckoff-nj.com at the Quick Link for "Minutes & Agendas" on Friday, March 17, 2023. Please select "Township Committee" and locate the date of the meeting to view documents, such as resolutions and ordinances which are made available.

General instructions regarding access to the meeting will be posted on the Wyckoff web site's home page at www.wyckoff-nj.com as a "News" item on Friday, March 17, 2023, by 4:30 pm.

To view the Township Committee meeting via livestream, please access the YouTube link which will be posted on the Wyckoff web site's home page at www.wyckoff-nj.com as a "NEWS" item immediately prior to the commencement of the meeting at approximately, 6:55 pm on March 21, 2023.

To be notified of all future live streamed Township meetings, please create a YouTube account and subscribe to our YouTube channel, "Township of Wyckoff".

NOTICE TO PUBLIC

As a member of the public, participating in this public meeting, your participation will be recorded. By participating in the meeting, it is assumed your consent is given for your voice, name, address, comments, and image to be broadcast and recorded.

There may be situations when, due to technical difficulties, live streaming or the recording of a meeting may not be available. A recording of the meeting will be available immediately after the meeting concludes on the Township's YouTube channel, "Township of Wyckoff". The Township shall not be responsible for and accepts no liability if the recording technology or live video streaming technology of the meeting is unavailable.

Nancy A. Brown, RMC
Municipal Clerk

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE WORK SESSION MEETING
MUNICIPAL COURT ROOM
TUESDAY, MARCH 21, 2023 - 7:00 P.M.**

PAUSE – Municipal Clerk will post the link to the live meeting on our website's homepage.

1. **7:00 pm Work Session Meeting called to order by Mayor Thomas J. Madigan**

2. **Roll call of Township Committee**

BOONSTRA _____ FISHER _____ MELCHIONNE _____
SHANLEY _____ MADIGAN _____

3. **Reading of "Open Work Session" statement by Temporary Municipal Clerk, Matthew A. Cavallo**

4. **Confirm Finance Committee have reviewed, and signed vouchers and that Mayor and Municipal Clerk have signed any necessary documents.**

5. **Motion to open the Ten (10) Minute Public Comment period:**

Ten Minute public comment period, two (2) minutes per speaker for public comment on any governmental issue that a member of the public feels may be of concern to the residents of the Township of Wyckoff.

Please step forward to the microphone or call 201-891-7000, ext. #2220 if you wish to make a comment.

MOTION: _____ SECOND _____
BOONSTRA _____ FISHER _____ MELCHIONNE _____
SHANLEY _____ MADIGAN _____

Motion to close the Public Comment period:

MOTION: _____ SECOND _____
BOONSTRA _____ FISHER _____ MELCHIONNE _____
SHANLEY _____ MADIGAN _____

6. **Presentation of Proclamation to Lou Rizzo on his 95th Birthday**
7. **Review of 8:00 p.m. Business Meeting Agenda – Administrator**
8. **Review of Policy Action Items – Administrator**
9. **Reports of Township Committee Members**

10. **Report of Township Attorney**

(Items 10 through 15 will only be utilized if the business of the Township conducted at this meeting requires them to be utilized. They are added to the agenda as placeholders should their use be required.)

11. **Motion to adopt resolution #23-CXX and enter a Closed Session Discussion:**

MOTION: _____ SECOND _____
BOONSTRA _____ FISHER _____ MELCHIONNE _____
SHANLEY _____ MADIGAN _____

12. **Motion to Exit the Closed Session Discussion and to re-enter the Open Work Session:**

MOTION: _____ SECOND _____
BOONSTRA _____ FISHER _____ MELCHIONNE _____
SHANLEY _____ MADIGAN _____

13. **Motion to Recess the Open Work Session to Conduct the Business Meeting:**

MOTION: _____ SECOND _____
BOONSTRA _____ FISHER _____ MELCHIONNE _____
SHANLEY _____ MADIGAN _____

14. **Motion to Reconvene the Open Work Session and adopt resolution #23-CXX and enter a Closed Session Discussion:**

MOTION: _____ SECOND _____
BOONSTRA _____ FISHER _____ MELCHIONNE _____
SHANLEY _____ MADIGAN _____

15. **Motion to Exit the Closed Session Discussion and to re-enter the Open Work Session:**

MOTION: _____ SECOND _____
BOONSTRA _____ FISHER _____ MELCHIONNE _____
SHANLEY _____ MADIGAN _____

16. **Adjourn**

MOTION: _____ SECOND _____
BOONSTRA _____ FISHER _____ MELCHIONNE _____
SHANLEY _____ MADIGAN _____

**PAYMENT OF CLAIMS MAY BE PAID AT ALL WORK SESSION MEETINGS AND
ALL TOWNSHIP COMMITTEE BUSINESS MEETINGS
FORMAL ACTION MAY BE TAKEN AT THIS WORK SESSION**

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE BUSINESS MEETING
MUNICIPAL COURT ROOM
TUESDAY, MARCH 21, 2023 - 8:00 PM**

1. **Regular Meeting of the Wyckoff Township Committee called to order by Mayor Thomas J. Madigan**
2. **Flag Salute**
3. **Invocation**
4. **Reading of the "Open Public Meetings Act" statement by Municipal Clerk, Nancy A. Brown**

5. **Roll Call of the Township Committee Members Present:**

BOONSTRA _____ FISHER _____ MELCHIONNE _____
SHANLEY _____ MADIGAN _____

6. **Request motion to open the Public Comment Period:**

Public Comment period, five (5) minutes per speaker for public comment on any governmental issue that a member of the public feels may be of concern to the residents of the Township of Wyckoff.

Please step forward to the microphone or call 201-891-7000, ext. #2220 if you wish to make a comment.

MOTION: _____ SECOND _____
BOONSTRA _____ FISHER _____ MELCHIONNE _____
SHANLEY _____ MADIGAN _____

Request motion to close the Public Comment Period:

MOTION: _____ SECOND _____
BOONSTRA _____ FISHER _____ MELCHIONNE _____
SHANLEY _____ MADIGAN _____

7. **Approval of the March 7, 2023 Work Session & Business meeting minutes:**

MOTION: _____ SECOND _____
BOONSTRA _____ FISHER _____ MELCHIONNE _____
SHANLEY _____ MADIGAN _____

8. **Consent Agenda:** All matters listed below are considered by the Township Committee to be routine in nature. There will be no separate discussion of these items. If any discussion is desired by the Township Committee, that item will be removed from the Consent Agenda and considered separately:

I Resolutions (Adoption of the following):

- #23-154 Release Performance Cash Surety, Block 354, Lot 49.01
- #23-155 Authorization of Vouchers & Payment of Bills
- #23-156 2022 Cancel Taxes as per N.J.S.A. 54:4-3.3 Tax Exemption – Vincent Brennan Jr., 417 Flaker Drive
- #23-157 2022 Cancel Taxes as per N.J.S.A. 54:4-3.3 Tax Exemption – Kamil Mizinski, 757 Janice Court
- #23-158 Self Examination of Municipal Budget Eligibility
- #23-159 Authorizing Temporary Municipal Clerk
- #23-160 Return of Certain Overpaid Taxes, Fees, etc.
- #23-161 Authorize Private Extension of Sewer Lateral – 301 Wiley Place
- #23-162 Update Performance Bond – Galenkamp Court, Block 436, Lots 29, 30, 31, & 32
- #23-163 Awarding Contract No. 2023-02 Turnout Gear Extractors & Dryers for the Fire Department
- #23-164 Endorsement of Hope Christian Services Community Development Block Grant Application – Bushman Building HVAC Upgrades & Modifications

II Ordinances – Introduction

#1978 AN ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK

III Motions

NONE

Clerk: May I have a motion and a second to approve the consent agenda?

The Following vote is the vote on the Consent Agenda:

MOTION: _____ SECOND _____
 BOONSTRA _____ FISHER _____ MELCHIONNE _____
 SHANLEY _____ MADIGAN _____

9. The Following motion and vote are considered a separate motion – not on the Consent Agenda:

#23-165 Introduction of 2023 Municipal Budget

MOTION: _____ SECOND _____
BOONSTRA _____ FISHER _____ MELCHIONNE _____
SHANLEY _____ MADIGAN _____

10. Ordinances – Public Hearing / Further Consideration:

NONE

11. **Adjourn**

Chair: May I have a motion to and a second to adjourn the Business Meeting?

MOTION: _____ SECOND _____
BOONSTRA _____ FISHER _____ MELCHIONNE _____
SHANLEY _____ MADIGAN _____

**PAYMENT OF CLAIMS MAY BE PAID AT ALL TOWNSHIP COMMITTEE WORK
SESSION MEETINGS AND ALL TOWNSHIP COMMITTEE
REGULAR MEETINGS**

FORMAL ACTION MAY BE TAKEN DURING THIS MEETING

**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #23-154**

INTRODUCED:

SECONDED:

MEETING DATE: March 21, 2023

**REFERENCE: Release Performance
Cash Surety – 304 Paul Court,
Blk. 354, Lot 49.01**

VOTE: BOONSTRA ___ FISHER ___ MADIGAN ___ MELCHIONNE ___ SHANLEY ___

WHEREAS, R.M. Tuit Paving & Trucking, LLC., 113 Edward Drive, Ringwood, NJ 07456 deposited the following for a sewer extension project at 304 Paul Court, Block 354, Lot 49.01:

R.M. Tuit Paving & Trucking, LLC.	Performance Bond	\$222,300.00
R.M. Tuit Paving & Trucking, LLC.	Performance Cash Surety	\$ 24,725.00

WHEREAS, Lindsey Tuit, R.M. Tuit Paving & Trucking, LLC in an email dated March 8, 2023 requested the release of the performance guarantee for the sewer extension project at Paul Court, Block 354, Lot 49.01; and,

WHEREAS, the Township Engineer, Mark DiGennaro in an email dated March 8, 2023 recommended the following to be refunded:

R.M. Tuit Paving & Trucking, LLC.	Performance Bond	\$222,300.00
R.M. Tuit Paving & Trucking, LLC.	Performance Cash Surety	\$ 21,629.00

WHEREAS, the Township Engineer, Mark DiGennaro requests that the remaining Performance Cash Surety of \$3,096.00 be held for two years as a Maintenance Cash surety; and,

WHEREAS, in his email dated March 8, 2023, Township Engineer, Mark DiGennaro has confirmed that the \$21,629.00 being held as Performance Cash Surety is approved to be released; and,

WHEREAS, the Township Engineer, Mark DiGennaro has requested that R.M. Tuit Paving & Trucking, LLC. obtain a two year maintenance bond in the amount of \$27,810.00 with an effective date of December 1, 2022.

WHEREAS, the Chief Financial Officer, Diana McLeod, has verified the funds.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that they hereby concur with the recommendation of the Township Engineer to refund Performance Cash Surety of \$1222,300.00 to R.M. Tuit Paving & Trucking, LLC., 113 Edward Drive, Ringwood, NJ 07456.

BE IT FURTHER RESOLVED, that the Municipal Clerk shall forward a copy of this resolution to the Township Engineer and to R.M. Tuit Paving & Trucking, LLC.

CERTIFICATION

I, MATTHEW A. CAVALLO, TEMPORARY MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON MARCH 21, 2023.

MATTHEW A. CAVALLO
TEMPORARY MUNICIPAL CLERK

**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #23-155**

INTRODUCED:

SECONDED:

MEETING DATE: March 21, 2023

**REFERENCE: Approval of Vouchers and
Authorization to Pay Bills**

VOTE: BOONSTRA___ FISHER___ MELCHIONNE___ SHANLEY___ MADIGAN___
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WHEREAS, the Township of Wyckoff is a municipality in the State of New Jersey operating under the authority from N.J.S.A. 40A:63-1 et seq; and,

WHEREAS, the Township of Wyckoff has received vouchers in claim for payment of materials supplied and/or services rendered; and,

WHEREAS, the said vouchers have been reviewed and the amount indicated on each voucher has been determined to be due and owing; and,

WHEREAS, the Township Committee has a practice of each Township Committee member participating in the reviewing and signing of vouchers; and,

WHEREAS, the vouchers which comprise this bill list have been reviewed and signed by two (2) Township Committee members and they have found them to in order; and,

WHEREAS, the Township Treasurer has certified that sufficient funds are available for payment of said vouchers.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that the action of the said Finance Committee be approved; and, that the payments of these bills are hereby authorized and the Chief Financial Officer is directed to issue checks for their payments as listed on the bill list attached to this date's meeting minutes and covered by checks no. Payroll A/C, Direct Deposit Vouchers no., Library Payroll check nos., Library Direct Deposit Vouchers no., Claims Wire nos., check no. Accutrack A/C, Claims check nos. and Voided Claims checks no..

**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #23-156**

INTRODUCED:

SECONDED:

MEETING DATE: March 21, 2023

**REFERENCE: 2022 Cancel Taxes as per
NJSA 54:4-3.3 Tax Exempt**

VOTE: BOONSTRA ___ FISHER ___ MELCHIONNE ___ SHANLEY ___ MADIGAN ___
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WHEREAS, N.J.S.A. 54:4-3.3 certifies the Department of Veterans Affairs to certify service connected total disability and,

WHEREAS, the Tax Assessor has deemed the property(ies) listed below as tax exempt status as per this certification,

BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that the Tax Collector is hereby authorized and directed to cancel all taxes as indicated below as per the date of tax exempt status certification.

<u>Block/Lot</u>	<u>Name</u>	<u>Address</u>	<u>Effective date</u>
483/17	Vincent Brennan Jr.	417 Flaker Drive	12/01/2022

CERTIFICATION

I, MATTHEW A. CAVALLO, TEMPORARY MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON MARCH 21, 2023.

MATTHEW A. CAVALLO
TEMPORARY MUNICIPAL CLERK

**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #23-157**

INTRODUCED:

SECONDED:

MEETING DATE: March 21, 2023

**REFERENCE: 2022 Cancel Taxes as per
NJSA 54:4-3.3 Tax Exempt**

VOTE: BOONSTRA ___ FISHER ___ MELCHIONNE ___ SHANLEY ___ MADIGAN ___
.....

WHEREAS, N.J.S.A. 54:4-3.3 certifies the Department of Veterans Affairs to certify service connected total disability and,

WHEREAS, the Tax Assessor has deemed the property(ies) listed below as tax exempt status as per this certification,

BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that the Tax Collector is hereby authorized and directed to cancel all taxes as indicated below as per the date of tax exempt status certification.

<u>Block/Lot</u>	<u>Name</u>	<u>Address</u>	<u>Effective date</u>
441/25	Kamil Mizinski	757 Janice Court	11/21/2022

CERTIFICATION

I, MATTHEW A. CAVALLO, TEMPORARY MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON MARCH 21, 2023.

MATTHEW A. CAVALLO
TEMPORARY MUNICIPAL CLERK

**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #23-158**

INTRODUCED:

SECONDED:

MEETING DATE: March 21, 2023

**REFERENCE: Self Examination of
Municipal Budget Eligibility**

VOTE: BOONSTRA ___ FISHER ___ MELCHIONNE ___ SHANLEY ___ MADIGAN ___
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WHEREAS, N.J.S.A. 40A:4-78b has authorized the Local Finance Board to adopt rules that permit municipalities in sound fiscal condition to assume the responsibility, normally granted to the Director of the Division of Local Government Services, of conducting the annual budget examination; and

WHEREAS, N.J.A.C. 5:30-7 was adopted by the Local Finance Board on February 11, 1997; and,

WHEREAS, pursuant to N.J.A.C. 5:30-7.2 through 7.5, the Township of Wyckoff has been declared eligible to participate in the program by the Division of Local Government Services, and the Chief Financial Officer has determined that the local government meets the necessary conditions to participate in the program for the 2023 budget year.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that in accordance with N.J.A.C. 5:30-7.6a & 7.6b and based upon the Chief Financial Officer's certification, the governing body has found the budget has met the following requirements:

1. That with reference to the following items, the amounts have been calculated pursuant to law and appropriated as such in the budget:
 - a. Payment of interest and debt redemption charges
 - b. Deferred charges and statutory expenditures
 - c. Cash deficit of preceding year
 - d. Reserve for uncollected taxes
 - e. Other reserves and non-disbursement items
 - f. Any inclusions of amounts required for school purposes
2. That the provisions relating to limitation on increases of appropriations pursuant to N.J.S.A. 40A:4-45.2 and appropriations for exceptions to limits on appropriations found at N.J.S.A. 40A:4-45.3 et seq., are fully met (complies with CAP law).
3. That the budget is in such form, arrangement, and content as required by the Local Budget law and N.J.A.C. 5:30-4 and 5:30-5.

4. That, pursuant to the Local Budget Law:
 - a. All estimates of revenue are reasonable, accurate and correctly stated,
 - b. Items of appropriation are properly set forth
 - c. In itemization, form, arrangement and content, the budget will permit the exercise of the comptroller function within the municipality.
5. The budget and associated amendments have been introduced and publicly advertised in accordance with the relevant provisions of the Local Budget Law, except that failure to meet the deadlines of N.J.S.A. 40A:4-5 shall not prevent such certification.
6. That all other applicable statutory requirements have been fulfilled.

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Director of the Division of Local Government Services.

CERTIFICATION

I, MATTHEW A. CAVALLO, TEMPORARY MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON MARCH 21, 2023.

MATTHEW A. CAVALLO
TEMPORARY MUNICIPAL CLERK

**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #23-159**

INTRODUCED:

SECONDED:

MEETING DATE: January 17, 2023

REFERENCE: Authorizing Temporary Clerk

VOTE: BOONSTRA ___ FISHER ___ MELCHIONNE ___ MADIGAN ___ SHANLEY ___

WHEREAS, the Municipal Clerk is temporarily absent from the Township Committee Meeting of the Township of Wyckoff which is being held on March 21, 2023; and,

WHEREAS, pursuant to N.J.S.A. 40A:9-157 the Governing Body may designate some person to act in the place of such officer during this temporary absence.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Wyckoff hereby designates Administrator, Matthew A. Cavallo to act in the place of the Clerk during this temporary absence.

I, MATTHEW A. CAVALLO, TEMPORARY MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND CORRECT COPY OF A RESOLUTION AS ADOPTED BY THE TOWNSHIP COMMITTEE ON MARCH 21, 2023.

MATTHEW A. CAVALLO
TEMPORARY MUNICIPAL CLERK

TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY

RESOLUTION #23-160

INTRODUCED:

SECONDED:

MEETING DATE: March 21, 2023

REFERENCE: Return of Certain Overpaid
Taxes, Escrow Monies, Recreation Fees, etc.

VOTE: BOONSTRA ___ FISHER ___ MELCHIONNE ___ SHANLEY ___ MADIGAN ___

BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that the Treasurer is hereby authorized and directed to return certain monies as follows:

TAX REFUND:

Corelogic Rax Service, P.O. Box 9236, Coppell, TX 75019-9801 – Refund of 3rd quarter tax payment – Block 291/Lot22 – 318 Sunset Boulevard - \$3,474.02.

Brach Eichler, LLC, C/O Guy & Allison Bizzoco, 101 Eisenhower Parkway, Roseland, New Jersey 07068 – State Tax Court Reduction – Block 314/Lot – 464 Weymouth Drive - \$9,123.10

Anthony J. Graceffo, Esq., C/O Thomas & Jane Glover, 302 Union Street, Hackensack, New Jersey 07601 – State Tax Court Reduction – Block 245/Lot 18 – 604 Wishing Well Road - \$1,620.96

Daniel C. Bae, Esq., 600 Sylvan Avenue, Ste. 400, Englewood Cliffs, New Jersey 07632 – State Tax Court Reduction – Block 324/Lot 2 – 406 Carriage Lane - \$17,665.19.

RECREATION:

Colleen Wilson, 25 Edgewood Avenue, Wyckoff, New Jersey 07481 – Basketball Refund - \$100.00

**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #23-161**

INTRODUCED:

SECONDED:

MEETING DATE: March 21, 2023

**REFERENCE: Authorize
Private Extension of Sewer Lateral to
301 Wiley Place**

VOTE: MADIGAN ___ MELCHIONNE ___ SHANLEY ___ RUBENSTEIN ___ BOONSTRA ___
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WHEREAS, the owner of the subject property has decided install a sewer lateral to connect to the public sanitary main in Wiley Place to serve their residence, an existing single-family dwelling located at 301 Wiley Place; and,

WHEREAS, the Township Attorney has prepared, and all parties have signed a Sewer Extension Agreement dated March 10, 2023, which is attached as if set forth at length; and,

WHEREAS, plans dated September 28, 2022 have been reviewed by the Township Engineer and a recommendation was received from the Township Engineer to approve the installation of an approximately 160 linear foot sewer lateral from the main in Colony Court to serve the property at 301 Wiley Place; and,

WHEREAS, this sewer extension is privately funded.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey, does hereby approve a private sanitary sewer lateral extension in accordance with the conditions and requirements contained in the Developer's Agreement

CERTIFICATION

I, MATTHEW A. CAVALLO, TEMPORARY MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON MARCH 21, 2023.

MATTHEW A. CAVALLO
TEMPORARY MUNICIPAL CLERK

**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #23-162**

INTRODUCED:

SECONDED:

MEETING DATE: March 21, 2023

**REFERENCE: Update Performance
Bond – Galenkamp Court
Block 436, Lots 29, 30, 31 & 32**

VOTE: BOONSTRA ___ FISHER ___ MADIGAN ___ MELCHIONNE ___ SHANLEY ___

WHEREAS, Ray Springer, Pro Contractors, LLC.'s subdivision project for Galenkamp Court, Block 436, Lots 29, 30, 31 & 32 went into foreclosure and Jim McCarthy, CJM Properties purchased the property and any remaining escrow monies connected to the project were transferred/assigned to CJM Properties; and

WHEREAS, Wells, Jaworski & Liebman, LLP, Attorneys at Law, 12 Route 17 North, P.O. Box 1827, Paramus, New Jersey on behalf of Jim McCarthy, CJM Properties/McCarthy Builders & Developers LLC, 20 Ravine Court, Wyckoff, New Jersey 07481 deposited the following for the remaining subdivision site improvements on Galenkamp Court, Block 436, Lots 29, 30, 31, & 32:

Wells Jaworski & Liebman	Performance Cash Bond	\$52,812.00
Transfer/Assignment of Funds	Performance Cash Surety	\$ 6,227.13

		\$59,039.13

WHEREAS, Jim McCarthy, CJM Properties/McCarthy Builders & Developers LLC, 20 Ravine Court, Wyckoff, New Jersey 07481, in an email to the Township Engineer requested the review of the Performance Monies for the site improvements on Galenkamp Court; and,

WHEREAS, Jim McCarthy has provided his quoted paving estimate prepared by Haskell Paving, dated 11/2/22, in the amount of \$36,783.68 to the Township and requested that the Township perform final paving as part of the Township's annual road paving program; and

WHEREAS, the Township Engineer, Mark DiGennaro in an email dated March 8, 2023 has deemed this project substantially complete and confirmed his approval, recommending that the funds currently on deposit be considered Maintenance Surety effective December 1, 2022 and that no refund of surety monies take place at this time.

WHEREAS, the Chief Financial Officer, Diana McLeod, has verified the funds.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that they hereby concur with the recommendation of the Township Engineer to hold the \$59,039.13 as Maintenance Cash Surety.

BE IT FURTHER RESOLVED, that the Municipal Clerk shall forward a copy of this resolution to the Township Engineer, Jim McCarthy and to Wells, Jaworski & Liebman, LLP.

CERTIFICATION

I, MATTHEW A. CAVALLO, TEMPORARY MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON MARCH 21, 2023.

MATTHEW A. CAVALLO
TEMPORARY MUNICIPAL CLERK

**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #23-163**

INTRODUCED:

SECONDED:

MEETING DATE: March 21, 2023

**REFERENCE: Awarding Contract No. 2023-02
Turnout Gear Extractors & Dryers
for the Fire Department**

VOTE: BOONSTRA ___ FISHER ___ MADIGAN ___ MELCHIONNE ___ SHANLEY ___
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WHEREAS, the Township of Wyckoff received bids for TURNOUT GEAR EXTRACTORS & DRYERS FOR THE FIRE DEPARTMENT – Contract No. 2023-02 on March 9, 2023, at 11:00 a.m.; and

WHEREAS, two (2) bids were received for Contract No. 2023-02; however, one vendor New Jersey Fire Equipment Company, withdrew their bid after the bid opening due to an error in their preparation of the proposal; and

WHEREAS, Municipal Emergency Services, Inc., 12 Turnberry Lane, 2nd Floor, Sandy Hook, CT 06482 (hereinafter “MES”) was the lowest responsive and responsible bidder for Line Items 1, 2, and 3 in the amount of \$21,065.04; and

WHEREAS, MES proposed a substitution for Line Item 4 that the Township did not accept; and

WHEREAS, the Fire Chief and the Township Administrator/Qualified Purchasing Agent have reviewed and recommended that the Contract award be made to MES as the lowest responsive and responsible bid.

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Wyckoff, in the County of Bergen, New Jersey, that the contract for Contract No. 2023-02 is awarded to the lowest responsive and responsible bidder, MES, in the total amount of \$21,065.04.

BE IT FURTHER RESOLVED that the Mayor, the Municipal Clerk, and any other officer as may be deemed appropriate are authorized to enter into an agreement or any other required documents for the aforementioned services, a copy of which shall be available for public inspection in the Office of the Municipal Clerk.

CERTIFICATION

I, MATTHEW A. CAVALLO, TEMPORARY MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF CERTIFIES THE ATTACHED RESOLUTION TO BE A TRUE AND CORRECT COPY OF A RESOLUTION AS ADOPTED BY THE WYCKOFF TOWNSHIP COMMITTEE ON MARCH 21, 2023.

MATTHEW A. CAVALLO
TEMPORARY MUNICIPAL CLERK

UNOFFICIAL BID RESULTS - PENDING REVIEW BY QPA AND LEGAL COUNSEL

TOWNSHIP OF WYCKOFF

CONTRACT NAME TURNOUT GEAR EXTRACTORS & DRYERS FOR THE FIRE DEPARTMENT

CONTRACT No. 2023-02

BID DATE/TIME March 9, 2023 at 11:00 a.m.

Withdraw

		Municipal Emergency Services, Inc.		New Jersey Fire Equipment Company	
	COMPANY NAME	Jeffrey Marino	George Fosdick		
	CONTACT				
	ADDRESS	12 Turnberry Lane, 2nd Floor	119-131 Route 22 East		
	CITY/STATE/ZIP	Sandy Hook, CT 06482	Green Brook, NJ 08812		
	PHONE	203-364-0620	732-968-2121		
	FAX	203-264-3325	732-968-4724		
	EMAIL	jmarino@mesfire.com	info@njfe.com		
<u>Line Item</u>	<u>Description</u>	<u>Unit Price</u>	<u>Extended Price</u>	<u>Unit Price</u>	<u>Extended Price</u>
1	Supply two (2) Groves Inc. Ready Rack Extractor 22 PPE Gear Washer/Extractor, or equal, as described in the GENERAL REQUIREMENTS of the specifications	\$5,293.74	\$10,587.48	\$5,528.00	\$11,056.00
2	Supply two (2) Groves Inc. Firehouse Express Dryer 2 Gear Dryer, or equal, as described in the GENERAL REQUIREMENTS of the specifications	\$4,932.52	\$9,865.04	\$322.00	\$644.00
3	Supply two (2) Groves Inc. Extractor Soap Injector Pump, or equal, as described in the GENERAL REQUIREMENTS of the specifications	\$306.26	\$612.52	\$5,249.00	\$10,498.00
4	Supply two (2) UniMac Firefighter's PPE Drying Cabinet – Model UTGC6EDG44, or equal, as described in the GENERAL REQUIREMENTS of the specifications	\$9,224.05	\$18,448.10	NO QUOTE	NO QUOTE

Line Item #4 not awarded, vendor proposed unapproved substitution

Award Amount \$21,065.04

**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #23-164**

INTRODUCED:

SECONDED:

MEETING DATE: March 21, 2023

**REFERENCE: Endorsement of CDBG for
Hope Christian Services – Bushman
Building HVAC Upgrades & Modifications**

VOTE: BOONSTRA ___ FISHER ___ MADIGAN ___ MELCHIONNE ___ SHANLEY ___
.....

WHEREAS, a Bergen County Community Development Block Grant of \$220,000 has been proposed by Hope Christian Services for Bushman Building HVAC Upgrades and Modifications in the Township of Wyckoff; and

WHEREAS, pursuant to the State Interlocal Services Act, Community Development funds may not be spent in a municipality without authorization by the Governing Body; and

WHEREAS, the aforesaid project is in the best interest of the people of Wyckoff; and

WHEREAS, this resolution does not obligate the financial resources of the municipality and is intended solely to expedite the expenditures of the aforesaid Community Development funds.

NOW THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey, hereby confirms endorsement of the aforesaid project.

BE IT FURTHER RESOLVED that a copy of this resolution shall be sent to the Director of the Bergen County Community Development Program so that implementation of the aforesaid project may be expedited.

CERTIFICATION

I, MATTHEW A. CAVALLO, TEMPORARY MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF CERTIFIES THE ATTACHED RESOLUTION TO BE A TRUE AND CORRECT COPY OF A RESOLUTION AS ADOPTED BY THE WYCKOFF TOWNSHIP COMMITTEE ON MARCH 21, 2023.

MATTHEW A. CAVALLO
TEMPORARY MUNICIPAL CLERK



MUNICIPALITY RESOLUTION

March 16, 2023

WHEREAS, A Bergen County Community Development Block Grant of **\$220,000** has been proposed by the **Hope Christian Services** for, **Bushman Building HVAC Upgrades & Modifications** in the municipality of **Wyckoff**, and

WHEREAS, pursuant to the State Interlocal Services Act, Community Development funds may not be spent in a municipality without authorization by the Governing Body, and

WHEREAS, the aforesaid project is in the best interest of the people of **Wyckoff**, and

WHEREAS, this resolution does not obligate the financial resources of the municipality and is intended solely to expedite the expenditures of the aforesaid CD funds.

NOW THEREFORE, BE IT RESOLVED that the Governing Body of **Wyckoff** hereby confirms endorsement of the aforesaid project, and

BE IT FURTHER RESOLVED, that a copy of this resolution shall be sent to the Director of the Bergen County Community Development Program so that implementation of the aforesaid project may be expedited.

TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #23-165

INTRODUCED:

SECONDED:

MEETING DATE: March 21, 2023

REFERENCE: Introduction of 2023
Budget

VOTE: BOONSTRA ___ FISHER ___ MADIGAN ___ MELCHIONNE ___ SHANLEY ___
.....

See pages two (2) and three (3) for the 2023 Municipal Budget Certification document.

CERTIFICATION

I, MATTHEW A. CAVALLO, TEMPORARY MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF CERTIFIES THE ATTACHED RESOLUTION TO BE A TRUE AND CORRECT COPY OF A RESOLUTION AS ADOPTED BY THE WYCKOFF TOWNSHIP COMMITTEE ON MARCH 21, 2023.

MATTHEW A. CAVALLO
TEMPORARY MUNICIPAL CLERK

2023

MUNICIPAL BUDGET

Municipal Budget of the TOWNSHIP of WYCKOFF, County of BERGEN for the Fiscal Year 2023.

It is hereby certified that the Budget and Capital Budget annexed hereto and hereby made a part hereof is a true copy of the Budget and Capital Budget approved by resolution of the Governing Body on the

Nancy A Brown
Clerk
340 Franklin Avenue
Address
Wyckoff, NJ 07481
Address
201-891-7000
Phone Number

21 day of March, 2023
and that public advertisement will be made in accordance with the provisions of N.J.S.A. 40A:4-6 and N.J.A.C. 5:30-4.4(d).
Certified by me, this 21 day of March, 2023

It is hereby certified that the approved Budget annexed hereto and hereby made a part is an exact copy of the original on file with the Clerk of the Governing Body, that all additions are correct, all statements contained herein are in proof, and the total of anticipated revenues equals the total of appropriations.

It is hereby certified that the approved Budget annexed hereto and hereby made a part is an exact copy of the original on file with the Clerk of the Governing Body, that all additions are correct, all statements contained herein are in proof, the total of anticipated revenues equals the total of appropriations and the budget is in full compliance with the Local Budget Law, N.J.S.A. 40A:4-1 et seq.

Certified by me, this 21 day of March, 2023
Gary W Higgins
Registered Municipal Accountant
Woodcliff Lakes, NJ 07677
Address
300 Tice Blvd Suite 315
Address
201-712-9800
Phone Number

Certified by me, this 21 day of March, 2023
Diana E McLeod
Chief Financial Officer

DO NOT USE THESE SPACES

CERTIFICATION OF ADOPTED BUDGET

(Do not advertise this Certification form)

It is hereby certified that the amounts to be raised by taxation for local purposes has been compared with the approved Budget previously certified by me and any changes required as a condition to such approval have been made. The adopted budget is certified with respect to the foregoing only.

STATE OF NEW JERSEY
Department of Community Affairs
Director of the Division of Local Government Services

Dated: _____, 2023 By: _____

Sheet 1

Township of
Wyckoff
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MUNICIPAL BUDGET NOTICE

Section 1.

Municipal Budget of the _____ TOWNSHIP _____ of _____ WYCKOFF _____, County of _____ BERGEN _____ for the Fiscal Year 2023;
Be it Resolved, that the following statements of revenues and appropriations shall constitute the Municipal Budget for the year 2023;
Be it Further Resolved, that said Budget be published in the _____
in the issue of _____ April 7 _____, 2023
Ridgewood News _____
The Governing Body of the _____ TOWNSHIP _____ of _____ WYCKOFF _____ does hereby approve the following as the Budget for the year 2023:

RECORDED VOTE
(Insert Last Name)

Ayes	Nays	Abstained

Notice is hereby given that the Budget and Tax Resolution was approved by the _____ COMMITTEEPERSONS _____ of the _____ TOWNSHIP
of _____ WYCKOFF _____, County of _____ BERGEN _____, on _____ March _____ 21 _____, 2023.

A Hearing on the Budget and Tax Resolution will be held at _____ Memorial Town Hall _____, on _____ April _____ 18 _____, 2023 at
8:00 p.m o'clock _____ at which time and place objections to said Budget and Tax Resolution for the year 2023 may be presented by taxpayers or other
interested persons.

TOWNSHIP OF WYCKOFF

ORDINANCE #1978

AN ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK.

WHEREAS, the Local Government Cap Law, N.J.S. 40A:4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and

WHEREAS, N.J.S.A. 40A:4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the Township Committee of the Township of Wyckoff in the County of Bergen find it advisable and necessary to increase its CY 2023 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the Township Committee hereby determines that a 1% increase in the budget for said year, amounting to \$160,165.87 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS, the Township Committee hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW THEREFORE BE IT ORDAINED, by the Township Committee of the Township of Wyckoff in the County of Bergen authorized membership of this governing body affirmatively concurring that, in the CY 2023 budget year, the final appropriations of the Township of Wyckoff shall, in accordance with this ordinance and N.J.S. A. 40A:4-45.1 et seq., be increased by 1%, amounting to \$160,165.87 and that the CY 2023 municipal budget for the Township of Wyckoff be approved and adopted in accordance with the ordinance; and,

BE IT FURTHER ORDAINED, that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Direction within 5 days after such adoption.