

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE WORK SESSION MEETING
MUNICIPAL COURT ROOM
THURSDAY, JUNE 16, 2020 - 7:00 P.M.**

PAUSE – Municipal Clerk will post the link to the live meeting on our website's homepage.

1. **7:00 pm Work Session Meeting called to order by Mayor Timothy E. Shanley**

2. **Roll call of Township Committee**

BOONSTRA _____ FISCHER _____ RUBENSTEIN _____
MADIGAN _____ SHANLEY _____

3. **Reading of "Open Work Session" statement by Acting Clerk, Nancy Cole**

PLEASE TAKE NOTICE, that in accordance with the Open Public Meetings Act NJSA10:4-6 et seq., and in consideration of Executive Order #103, issued by Governor Murphy on March 9, 2020, declaring a State of Emergency in the State of New Jersey, the Township Committee of the Township of Wyckoff does hereby notify the public that to protect the health, safety and welfare of our citizens while ensuring the continued functioning of government, the meeting of the Township Committee of the Township of Wyckoff scheduled for 7:00 pm Thursday, June 16, 2020 at Wyckoff Town Hall, 340 Franklin Avenue, Wyckoff, NJ 07481 will be conducted via the Township of Wyckoff's YouTube channel and members of the public may call 201-891-7000, ext. #222 should they wish to provide public comment during the 7:00 pm public comment period.

These measures are implemented to allow members of the public to observe the meeting via live streaming and to provide the ability to comment during the period for public comment during the meeting.

Due to the Covid-19 Public Health Emergency, members of the public will not have access to Town Hall.

General instructions regarding access to the meeting will be posted on the Wyckoff web site's home page at www.wyckoff-nj.com as a "News" item on Friday, June 12, 2020 at 4:30 pm.

To view the live-streamed Township Committee meeting, please access the YouTube link which will be posted on the Wyckoff web site's home page at www.wyckoff-nj.com as a "NEWS" item immediately prior to the commencement of the meeting at approximately, 6:55 pm on June 16, 2020.

To be notified of all future live streamed Township meetings, please create a YouTube account and subscribe to our YouTube channel, "Township of Wyckoff".

Township of Wyckoff – Township Committee Work Session Agenda – Page 2

This regular work session meeting of the Wyckoff Township Committee is now in session. In accordance with the Open Public Meetings Act, notice of this meeting appears on our *annual schedule of meetings*. A copy of said annual schedule has been posted on the bulletin board in Memorial Town Hall; a copy has been filed with the Municipal Clerk, as well as The Record, The Ridgewood News and the North Jersey Herald and News – all newspapers having a general circulation throughout the Township of Wyckoff. At least 48 hours prior to this meeting, the Agenda thereof was similarly posted, filed and mailed to said newspapers.

4. **Confirm Finance Committee has reviewed, and signed vouchers and that Mayor and Municipal Clerk have signed any necessary documents**

5. **Motion to open the Ten (10) Minute Public Comment period:**

MOTION: _____ SECOND _____
BOONSTRA _____ FISCHER _____ RUBENSTEIN _____
MADIGAN _____ SHANLEY _____

Ten Minute public comment period, two (2) minutes per speaker for public comment on any governmental issue that a member of the public feels may be of concern to the residents of the Township of Wyckoff.

Motion to close the Public Comment period:

MOTION: _____ SECOND _____
BOONSTRA _____ FISCHER _____ RUBENSTEIN _____
MADIGAN _____ SHANLEY _____

6. **Review of 8:00 p.m. Business Meeting Agenda – Administrator**
7. **Review of Policy Action Items – Administrator**
8. **Reports of Township Committee Members**
9. **Report of Township Attorney**
10. **Recess Open Work Session Meeting to Conduct the 8:00 pm Business Meeting**

MOTION: _____ SECOND _____
BOONSTRA _____ FISCHER _____ RUBENSTEIN _____
MADIGAN _____ SHANLEY _____

At the conclusion of the 8:00 pm Business Meeting the Township Committee will reconvene the Open Work Session meeting.

11. **Motion to reconvene the Open Work Session:**

MOTION: _____ SECOND _____
BOONSTRA _____ FISCHER _____ RUBENSTEIN _____
MADIGAN _____ SHANLEY _____

12. **Motion to enter a Closed Session Discussion** in accordance with Resolution #20-C7 from the Open Public Work Session Meeting.

MOTION: _____ SECOND _____
BOONSTRA _____ FISCHER _____ RUBENSTEIN _____

13. **Motion to Exit the Closed Session Discussion and re-enter the open section of the Open Work Session Meeting:**

MOTION: _____ SECOND _____
BOONSTRA _____ FISCHER _____ RUBENSTEIN _____
MADIGAN _____ SHANLEY _____

14. **Adjourn**

MOTION: _____ SECOND _____
BOONSTRA _____ FISCHER _____ RUBENSTEIN _____
MADIGAN _____ SHANLEY _____

PAYMENT OF CLAIMS MAY BE PAID AT ALL WORK SESSION MEETINGS AND ALL TOWNSHIP COMMITTEE BUSINESS MEETINGS

FORMAL ACTION MAY BE TAKEN AT THIS WORK SESSION

NOTICE TO PUBLIC

As a member of the public participating in this public meeting, your participation may be recorded. By participating in the meeting, it is assumed your consent is given for your voice, name, address, comments and image to be broadcast and recorded.

There may be situations where, due to technical difficulties, live streaming or the recording of a meeting may not be available. The Township shall not be responsible for and accepts no liability if the recording or live video streaming of the meeting is unavailable.

**TOWNSHIP COMMITTEE BUSINESS MEETING
MUNICIPAL COURT ROOM
THURSDAY, JUNE 16, 2020 - 8:00 PM**

1. **Regular Meeting of the Wyckoff Township Committee called to order by Mayor Timothy E. Shanley**
2. **Flag Salute**
3. **Invocation by Township Committee Member, Rudolf E. Boonstra**
4. **Reading of the "Open Public Meetings Act" statement by Nancy Cole**

PLEASE TAKE NOTICE, that in accordance with the Open Public Meetings Act NJSA 10:4-6 et seq., and in consideration of Executive Order #103, issued by Governor Murphy on March 9, 2020, declaring a State of Emergency in the State of New Jersey, the Township Committee of the Township of Wyckoff does hereby notify the public that to protect the health, safety and welfare of our citizens while ensuring the continued functioning of government, the meeting of the Township Committee of the Township of Wyckoff scheduled for 8:00 pm Thursday, June 16, 2020 at Wyckoff Town Hall, 340 Franklin Avenue, Wyckoff, NJ 07481 will be conducted via the Township of Wyckoff's YouTube channel and members of the public may call 201-891-7000, ext. #222 should they wish to provide public comment during the 8:00 pm public comment period.

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To view the live-streamed Township Committee meeting, please access the YouTube link which will be posted on the Wyckoff web site's home page at www.wyckoff-nj.com as a "NEWS" item immediately prior to the commencement of the meeting at approximately, 6:55 pm on June 16, 2020. To be notified of all future live streamed Township meetings, please create a YouTube account and subscribe to our YouTube channel, "Township of Wyckoff".

This regular meeting of the Township Committee of the Township of Wyckoff is now in session. In accordance with Section 8 of the Open Public Meetings Act, I wish to advise that notice of this meeting has been posted on the bulletin board in Memorial Town Hall and on our Township Committee website page. A copy has been filed with the Township Clerk and copies were sent to the Ridgewood News, the Record and to the North Jersey Herald & News, all newspapers with general circulation throughout the Township of Wyckoff

5. **Roll Call of the Township Committee Members Present:**

BOONSTRA _____ FISCHER _____ RUBENSTEIN _____
MADIGAN _____ SHANLEY _____

6. **Request motion to open the Public Comment Period:**

MOTION: _____ SECOND _____
BOONSTRA _____ FISCHER _____ RUBENSTEIN _____
MADIGAN _____ SHANLEY _____

Public Comment period, five (5) minutes per speaker for public comment on any governmental issue that a member of the public feels may be of concern to the residents of the Township of Wyckoff.

Request motion to close the Public Comment Period:

MOTION: _____ SECOND _____
BOONSTRA _____ FISCHER _____ RUBENSTEIN _____
MADIGAN _____ SHANLEY _____

7. **Approval of the June 4, 2020 Township Committee Work Session and Regular Business meeting minutes:**

MOTION: _____ SECOND _____
BOONSTRA _____ FISCHER _____ RUBENSTEIN _____
MADIGAN _____ SHANLEY _____

8. **Consent Agenda:** All matters listed below are considered by the Township Committee to be routine in nature. There will be no separate discussion of these items. If any discussion is desired by the Township Committee, that item will be removed from the Consent Agenda and considered separately:

I Resolutions (Adoption of the following):

- #20-220 Award of Contract / Pay to Play – Route 23 Auto Mall
- #20-221 Acceptance of Donation – Player Benches
- #20-222 Award of Contract / Pay to Play – Top Notch Tree
- #20-223 Acceptance of Donation – Softball Mound & Bases for Turf Field
- #20-224 Acceptance of Donation – Baseball Mound for Turf Field
- #20-225 Approval of Vouchers and Authorization to Pay Bills
- #20-226 Agreement – Bergen County Community Development Program
- #20-227 Inclusion in Bergen County Community Development Program for 2021, 2022, & 2023
- #20-228 Authorize Participation in Bergen County CARES ACT Reimbursement Program
- #20-229 Chapter 159 -2020 Clean Communities Program
- #20-C7 Closed Session

II Ordinance – Introduction (None)

III Motions

- A. To approve the specifications for road resurfacing and authorize advertised, sealed, competitive bidding.

Clerk: May I have a motion and a second to approve the consent agenda?

The Following vote is the vote on the Consent Agenda:

MOTION: _____ SECOND _____
BOONSTRA _____ FISCHER _____ RUBENSTEIN _____
MADIGAN _____ SHANLEY _____

IV Ordinances – Public Hearing / Further Consideration:

Mr. Chairman, I have

ORDINANCE # 1915 for Public Hearing / Further Consideration:

AN ORDINANCE TO PROVIDE A CERTAIN CAPITAL IMPROVEMENT IN THE TOWNSHIP OF WYCKOFF AND TO PROVIDE FOR THE RECEIPT, ACCEPTANCE AND DEPOSIT OF A CONTRIBUTION THEREFORE AND TO AUTHORIZE APPROPRIATIONS OF \$76,609.00

for second reading, by title only, and a copy of this Ordinance has been posted on the bulletin board in Town Hall where public notices are customarily posted, and copies have been made available to members of the general public of the Township who have requested the same.

COMMITTEE PERSON _____: I move the Ordinance on second reading by Title only.

COMMITTEE PERSON _____: Seconded.

ROLL CALL VOTE

BOONSTRA _____ FISCHER _____ RUBENSTEIN _____
MADIGAN _____ SHANLEY _____

CHAIRMAN: This is the time and place for the Public Hearing on Ordinance #1915, and all persons who wish to be heard, please state your name and address before making your statement.

(Public Comments are heard here.)

At the Conclusion of public comments:
Township of Wyckoff – June 16, 2020 Business Meeting Agenda – Page 4

COMMITTEE PERSON _____: I move that the Public Hearing on Ordinance #1915 be closed.

COMMITTEE PERSON _____: Seconded.

ROLL CALL VOTE

BOONSTRA _____ FISCHER _____ RUBENSTEIN _____
MADIGAN _____ SHANLEY _____

MUNICIPAL CLERK: BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that Ordinance #1915, after public hearing and further consideration is hereby adopted, and the Municipal Clerk is hereby authorized and directed to publish the Notice of Final Passage of said Ordinance in the official newspaper for the Township as provided by law.

COMMITTEE PERSON _____: I move the resolution.

COMMITTEE PERSON _____: Seconded.

ROLL CALL VOTE

BOONSTRA _____ FISCHER _____ RUBENSTEIN _____
MADIGAN _____ SHANLEY _____

VI Adjourn

Chairman: May I have a motion to and a second to adjourn the Business Meeting?

MOTION: _____ SECOND _____
BOONSTRA _____ FISCHER _____ RUBENSTEIN _____
MADIGAN _____ SHANLEY _____

**PAYMENT OF CLAIMS MAY BE PAID AT ALL TOWNSHIP COMMITTEE WORK
SESSION MEETINGS AND ALL TOWNSHIP COMMITTEE
REGULAR MEETINGS
FORMAL ACTION MAY BE TAKEN DURING THIS MEETING**

NOTICE TO PUBLIC

As a member of the public, participating in this public meeting, your participation will be recorded. By participating in the meeting, it is assumed your consent is given for your voice, name, address, comments and image to be broadcast and recorded.

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**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #20-220**

INTRODUCED:

SECONDED:

MEETING DATE: June 16, 2020

**REFERENCE: Award of Contract – Pay to
Play Compliance –
Route 23 Auto Mall**

VOTE: BOONSTRA ___ FISCHER ___ MADIGAN ___ RUBENSTEIN ___ SHANLEY ___
.....

WHEREAS, the Department of Public Works Manager has determined a need exists for a repair to Wyckoff police patrol car #201 that cannot be performed by the Township’s mechanic; and,

WHEREAS, N.J.S.A. 19:44A-20.4 et seq., requires contracts procured through price quotations that are below the municipalities bid threshold but over the Pay to Play threshold of \$17,500 to be authorized after municipalities obtain the political contributions disclosure forms and the business entity disclosure certification.

WHEREAS, the aforementioned documentation has been obtained and it is available for public inspection in the Municipal Clerk’s office; and,

WHEREAS, an encumbrance of funds certification is a requirement before a purchase order may be issue.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that the Township Committee authorizes an award of a purchase order to Rt.23 Auto Mall, 1301 Rt.23, Butler, NJ 07405 for \$6,614.92.

BE IT FURTHER RESOLVED, that this contract has been awarded to this contractor based on the merits and abilities of the contractor to provide the goods or service as described herein. This contract was awarded through the alternate method pursuant N.J.S.A. 19:44A-20-4 et seq. As such, the undersigned does hereby attest that these contractors, their subsidiaries, assigned or principals controlling in excess of 10% of the company has neither made a contribution that is reportable pursuant to the Election Law Enforcement Commission pursuant to N.J.S.A. 19-:44A-8 or 19:44A-16, in the one (1) year period preceding the award of the contract that would, pursuant to P.L. 2004, c. 19, affect its eligibility to perform this contract, nor will it make a reportable contribution during the term of these one (1) year contracts to any political party committee in the Township of Wyckoff if a member of that political party is serving in an elective public office of the Township of Wyckoff when the contract is awarded, or to any candidate committee of any person serving in an elective public office of the Township of Wyckoff when the contract is awarded.

CERTIFICATION

I, NANCY A. COLE, ACTING MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON JUNE 16, 2020.

NANCY A. COLE
ACTING MUNICIPAL CLERK

CERTIFICATE OF AVAILABLE FUNDS

I, DIANA MCLEOD, CHIEF FINANCIAL OFFICER OF THE TOWNSHIP OF WYCKOFF IN ACCORDANCE WITH NJAC 5:30-5.5 (B) 2, CERTIFY THAT THIS CONTRACT AWARD WILL TAKE PLACE ON JUNE 16, 2020 AND APPROPRIATED IN THE MUNICIPAL ACCOUNT:(0-0126316206). THE BUDGETARY ACCOUNTING ENCUMBRANCE PROCESS AS SET FORTH IN NJAC 5:30 (C) AND 5:30 – 5.4 (B) FOR EACH FISCAL YEAR SHALL TAKE THE PLACE OF AND BE USED INSTEAD OF, WRITTEN CERTIFICATION OF AVAILABLE FUNDS AS SET FORTH IN NJAC 5:30-5.4 (A).

DIANA McLEOD
CHIEF FINANCIAL OFFICER

**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #20-221**

INTRODUCED:

SECONDED:

MEETING DATE: June 16, 2020

**REFERENCE: Acceptance of Donation-
Player Benches**

VOTE: BOONSTRA _____ FISCHER _____ MADIGAN _____ RUBENSTEIN _____ SHANLEY _____

WHEREAS, The Wyckoff Baseball Booster Association and the Wyckoff Softball Booster Association; desires to provide a donation to the Wyckoff Recreation Department of four 15-foot dark green Alumagoal BEPG15CG player benches for installation at the two baseball/softball fields on Memorial Field; and,

WHEREAS, their donation will fund the four player benches valued at \$3,472.00; and,

WHEREAS, the Township Committee desirous to accept said \$3,472.00 donation to help defray the total cost of the Memorial Field Improvements; and,

WHEREAS, in accordance with NJSA 40A:5-29 municipalities are permitted to accept bequests, legacies, and gifts; and,

WHEREAS, in accordance with NJSA 40A:11-13.1 bequests or donations received which contain written instructions as to the specification, manufacturer or vendor or source of supply shall be honored; and,

WHEREAS, the Wyckoff Recreation Department desires to use this donation in accordance with the provisions and in a manner allowed in NJSA 40A:11-13.1 and NJSA 40A:5-29; and,

WHEREAS, the Township Attorney has reviewed this resolution and concurs; and,

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that the donation of four player benches valued at \$3,472.00 as described in this resolution with precise manufactures name and model number is hereby accepted in accordance with NJSA 40A:5-9, and the instructions as to procurement in accordance with NJSA 11-13.1 shall be honored.

BE IT FURTHER RESOLVED, that the Municipal Clerk shall provide certified copies of this resolution to the Recreation Director, Chief Financial Officer, Township Administrator and the Accounts Payable Control Clerk.

CERTIFICATION

I, NANCY A. COLE, ACTING MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF CERTIFIES THE ATTACHED RESOLUTION TO BE A TRUE AND CORRECT COPY OF A RESOLUTION AS ADOPTED BY THE WYCKOFF TOWNSHIP COMMITTEE ON JUNE 16, 2020.

NANCY A. COLE
ACTING MUNICIPAL CLERK

**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #20-222**

INTRODUCED:

SECONDED:

MEETING DATE: June 16, 2020

REFERENCE: Award of Contract – Pay to Play Compliance – Top Notch Tree

VOTE: BOONSTRA ___ FISCHER ___ MADIGAN ___ RUBENSTEIN ___ SHANLEY ___
.....

WHEREAS, the Township of Wyckoff has determined that the expenditures for emergency tree services with this vendor may exceed the pay to play threshold; and,

WHEREAS, N.J.S.A. 19:44A-20.4 et seq., requires contracts procured through price quotations that are below the municipalities bid threshold but over the Pay to Play threshold of \$17,500 to be authorized after municipalities obtain the political contributions disclosure forms and the business entity disclosure certification.

WHEREAS, the aforementioned documentation has been obtained and it is available for public inspection in the Municipal Clerk's office; and,

WHEREAS, an encumbrance of funds certification is a requirement before a purchase order may be issue.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that the Township Committee authorizes an award of a purchase order for \$1,500 to Top Notch Tree and Excavating LLC, 83 Grant Street, Ramsey, NJ 07746 amounting to \$14,500 paid to date.

BE IT FURTHER RESOLVED, that this contract has been awarded to this contractor based on the merits and abilities of the contractor to provide the goods or service as described herein. This contract was awarded through the alternate method pursuant N.J.S.A. 19:44A-20-4 et seq. As such, the undersigned does hereby attest that these contractors, their subsidiaries, assigned or principals controlling in excess of 10% of the company has neither made a contribution that is reportable pursuant to the Election Law Enforcement Commission pursuant to N.J.S.A. 19-:44A-8 or 19:44A-16, in the one (1) year period preceding the award of the contract that would, pursuant to P.L. 2004, c. 19, affect its eligibility to perform this contract, nor will it make a reportable contribution during the term of these one (1) year contracts to any political party committee in the Township of Wyckoff if a member of that political party is serving in an elective public office of the Township of Wyckoff when the contract is awarded, or to any candidate committee of any person serving in an elective public office of the Township of Wyckoff when the contract is awarded.

CERTIFICATION

I, NANCY A. COLE, ACTING MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON JUNE 16, 2020.

NANCY A. COLE
ACTING MUNICIPAL CLERK

CERTIFICATE OF AVAILABLE FUNDS

I, DIANA MCLEOD, CHIEF FINANCIAL OFFICER OF THE TOWNSHIP OF WYCKOFF IN ACCORDANCE WITH NJAC 5:30-5.5 (B) 2, CERTIFY THAT THIS CONTRACT AWARD WILL TAKE PLACE ON JUNE 16, 2020 AND BE APPROPRIATED IN THE MUNICIPAL ACCOUNT NUMBER 0-01-26292050. THE BUDGETARY ACCOUNTING ENCUMBRANCE PROCESS AS SET FORTH IN NJAC 5:30 (C) AND 5:30 – 5.4 (B) FOR EACH FISCAL YEAR SHALL TAKE THE PLACE OF AND BE USED INSTEAD OF, WRITTEN CERTIFICATION OF AVAILABLE FUNDS AS SET FORTH IN NJAC 5:30-5.4 (A).

DIANA McLEOD
CHIEF FINANCIAL OFFICER

**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #20-223**

INTRODUCED:

SECONDED:

MEETING DATE: June 16, 2020

**REFERENCE: Acceptance of Donation –
Softball Pitcher’s Mound & Bases**

VOTE: BOONSTRA _____ FISCHER _____ MADIGAN _____ RUBENSTEIN _____ SHANLEY _____
.....

WHEREAS, the Wyckoff Softball Boosters Association desires to donate one Portolite Spikes Softball Mat (which is a pitcher’s mound for girls softball to prevent divots from being created in the synthetic field carpet) and two sets of Champro Heavy Duty Spiked Bases (one set for each of the two ball fields) in the Wyckoff Recreation Department; and,

WHEREAS, their donation is valued at \$1,873.00 to be placed on the new Memorial Synthetic Turf Field; and

WHEREAS, the Township Committee desirous to accept the donation valued at \$1,873.00 to help defray the total cost of the Memorial Field Improvements; and,

WHEREAS, in accordance with NJSA 40A:5-29 municipalities are permitted to accept bequests, legacies, and gifts; and,

WHEREAS, in accordance with NJSA 40A:11-13.1 bequests or donations received which contain written instructions as to the specification, manufacturer or vendor or source of supply shall be honored; and,

WHEREAS, the Wyckoff Recreation Department desires to use this donation in accordance with the provisions and in a manner allowed in NJSA 40A:11-13.1 and NJSA 40A:5-29; and,

WHEREAS, the Township Attorney has reviewed this resolution and concurs; and,

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that the donation described above from the Wyckoff Softball Boosters Association valued at \$1,873.00 with precise manufactures’ name and model numbers is hereby accepted in accordance with NJSA 40A:5-9, and the instructions as to procurement in accordance with NJSA 11-13.1 shall be honored.

BE IT FURTHER RESOLVED, that the Municipal Clerk shall provide certified copies of this resolution to the Recreation Director, Chief Financial Officer, Township Administrator and the Accounts Payable Control Clerk.

CERTIFICATION

I, NANCY A. COLE, ACTING MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF CERTIFIES THE ATTACHED RESOLUTION TO BE A TRUE AND CORRECT COPY OF A RESOLUTION AS ADOPTED BY THE WYCKOFF TOWNSHIP COMMITTEE ON JUNE 16, 2020.

NANCY A. COLE
ACTING MUNICIPAL CLERK

**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #20-224**

INTRODUCED:

SECONDED:

MEETING DATE: June 16, 2020

**REFERENCE: Acceptance of Donation –
Turf Field Pitcher’s Mound**

VOTE: BOONSTRA _____ FISCHER _____ MADIGAN _____ RUBENSTEIN _____ SHANLEY _____

WHEREAS, Teels’ Baseball School and Teels Ravens’ Baseball Organization desire to provide a donation to the Wyckoff Recreation Department of a “True Pitch, Inc. (Pitchers) Mound”; and,

WHEREAS, their donation is a “True Pitch, Inc. Mound”, model #202-6A-LL valued at \$2,900.00 to be placed on the new Memorial Synthetic Turf Field; and

WHEREAS, the Township Committee desires to accept the donation of the pitcher’s mound to help defray the total cost of the Memorial Field Improvements; and,

WHEREAS, in accordance with NJSA 40A:5-29 municipalities are permitted to accept bequests, legacies, and gifts; and,

WHEREAS, in accordance with NJSA 40A:11-13.1 bequests or donations received which contain written instructions as to the specification, manufacturer or vendor or source of supply shall be honored; and,

WHEREAS, the Wyckoff Recreation Department desires to use this donation in accordance with the provisions and in a manner allowed in NJSA 40A:11-13.1 and NJSA 40A:5-29; and,

WHEREAS, the Township Attorney has reviewed this resolution and concurs; and,

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that the donation of a “True Pitch, Inc. Mound” valued at \$2,900.00, by the Teel’s Baseball School and the Teel Ravens Baseball Organization is hereby accepted in accordance with NJSA 40A:5-9, and the instructions as to procurement in accordance with NJSA 11-13.1 shall be honored.

BE IT FURTHER RESOLVED, that the Municipal Clerk shall provide certified copies of this resolution to the Recreation Director, Chief Financial Officer, Township Administrator and the Accounts Payable Control Clerk.

CERTIFICATION

I, NANCY A. COLE, ACTING MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF CERTIFIES THE ATTACHED RESOLUTION TO BE A TRUE AND CORRECT COPY OF A RESOLUTION AS ADOPTED BY THE WYCKOFF TOWNSHIP COMMITTEE ON JUNE 16, 2020.

NANCY A. COLE
ACTING MUNICIPAL CLERK

**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #20-225**

INTRODUCED:

SECONDED:

MEETING DATE: June 16, 2020

**REFERENCE: Approval of Vouchers and
Authorization to Pay Bills**

VOTE: BOONSTRA _____ FISCHER _____ MADIGAN _____ RUBENSTEIN _____ SHANLEY _____
.....

WHEREAS, the Township of Wyckoff is a municipality in the State of New Jersey operating under the authority from NJSA 40A:63-1 et seq; and,

WHEREAS, the Township of Wyckoff has received vouchers in claim for payment of materials supplied and/or services rendered; and,

WHEREAS, the said vouchers have been reviewed and the amount indicated on each voucher has been determined to be due and owing; and,

WHEREAS, the Township Committee has a practice of each Township Committee member participating in the reviewing and signing of vouchers; and,

WHEREAS, the vouchers which comprise this bill list have been reviewed and signed by two (2) Township Committee members and they have found them to in order; and,

WHEREAS, the Township Treasurer has certified that sufficient funds are available for payment of said vouchers.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that the action of the said Finance Committee be approved; and, that the payments of these bills are hereby authorized and the Chief Financial Officer is directed to issue checks for their payments as listed on the bill list attached to this date's meeting minutes and covered by checks no. Payroll A/C, Direct Deposit Vouchers no., Library Payroll check nos., Library Direct Deposit Vouchers no., Claims Wire nos., check no. Accutrack A/C, Claims check nos. and Voided Claims checks no..

**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #20-226**

INTRODUCED:

SECONDED:

MEETING DATE: June 16, 2020

**REFERENCE: AUTHORIZE INCLUSION IN THE
BERGEN COUNTY COMMUNITY
DEVELOPMENT PROGRAM FOR
FISCAL YEARS 2021,2022,2023**

VOTE: BOONSTRA ___ FISCHER ___ MADIGAN ___ RUBENSTEIN ___ SHANLEY ___
.....

WHEREAS, certain Federal funds are potentially available to the County of Bergen under Title I of the Housing and Community Development Act of 1974, as amended; the HOME Investment Partnership Act of 1990, as amended; and the Emergency Solutions Grant of 2012; and

WHEREAS, the current Interlocal Services Cooperative Agreement contains an automatic renewal clause to expedite the notification of the inclusion process; and

WHEREAS, each Municipality must notify the Bergen County Division of Community Development of its intent to continue as a participant in the Urban County entitlement programs noted above: and

WHEREAS, it is in the best interest of the Municipality of the Township of Wyckoff and its residents to participate in said Programs.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that the Mayor and Township Committee of the municipality of the Township of Wyckoff hereby notifies the Bergen County Division of Community Development of its decision to be included as a participant Municipality in the Urban County entitlement programs being the Community Development Block Grant Program (CDBG), the HOME Investment Partnership Program (HOME), and the Emergency Solutions Grant Program (ESG) for the Program Years 2021, 2022, and 2023 covering the period July 1, 2021 – June 30, 2024; and

BE IT FURTHER RESOLVED, that an original copy of this resolution be made available to the Director of the Bergen County Division of Community Development as soon as possible and no later than Friday, July 17, 2020.

CERTIFICATION

I, NANCY A. COLE, ACTING MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON JUNE 16, 2020.

NANCY A. COLE
ACTING MUNICIPAL CLERK

**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #20-227**

INTRODUCED:

SECONDED:

MEETING DATE: June 16, 2020

**REFERENCE: AUTHORIZE INCLUSION IN THE
BERGEN COUNTY COMMUNITY
DEVELOPMENT PROGRAM FOR
FISCAL YEARS 2021,2022,2023**

VOTE: BOONSTRA ___ FISCHER ___ MADIGAN ___ RUBENSTEIN ___ SHANLEY ___
.....

WHEREAS, certain Federal funds are potentially available to the County of Bergen under Title I of the Housing and Community Development Act of 1974, as amended; the HOME Investment Partnership Act of 1990, as amended; and the Emergency Solutions Grant of 2012; and

WHEREAS, the current Interlocal Services Cooperative Agreement contains an automatic renewal clause to expedite the notification of the inclusion process; and

WHEREAS, each Municipality must notify the Bergen County Division of Community Development of its intent to continue as a participant in the Urban County entitlement programs noted above; and

WHEREAS, it is in the best interest of the Municipality of the Township of Wyckoff and its residents to participate in said Programs.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that the Mayor and Township Committee of the municipality of the Township of Wyckoff hereby notifies the Bergen County Division of Community Development of its decision to be included as a participant Municipality in the Urban County entitlement programs being the Community Development Block Grant Program (CDBG), the HOME Investment Partnership Program (HOME), and the Emergency Solutions Grant Program (ESG) for the Program Years 2021, 2022, and 2023 covering the period July 1, 2021 – June 30, 2024; and

BE IT FURTHER RESOLVED, that an original copy of this resolution be made available to the Director of the Bergen County Division of Community Development as soon as possible and no later than Friday, July 17, 2020.

CERTIFICATION

I, NANCY A. COLE, ACTING MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON JUNE 16, 2020.

NANCY A. COLE
ACTING MUNICIPAL CLERK

**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #20-228**

INTRODUCED:

SECONDED:

MEETING DATE: June 16, 2020

**REFERENCE: AUTHORIZE PARTICIPATION IN
BERGEN COUNTY CARES ACT
REIMBURSEMENT PROGRAM**

VOTE: BOONSTRA _____ FISCHER _____ MADIGAN _____ RUBENSTEIN _____ SHANLEY _____
.....

WHEREAS, the Bergen County Executive has established a program to assist municipalities with funding from the Coronavirus Aid Relief and Economic Security Act to assist municipalities that have experienced significant economic damage and hardship, as a result of the COVID-19 Virus Pandemic (COVID-19); and,

WHEREAS, Bergen County seeks to provide municipalities within Bergen County, access to stimulus funds for COVID-19 related expenditures on a reimbursement basis,

NOW THEREFORE BE IT RESOLVED, by The Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey, that participation in the Bergen County Cares Act Reimbursement Program is authorized, and the Mayor and Clerk are hereby authorized to sign said agreement.

CERTIFICATION

I, NANCY A. COLE, ACTING MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON JUNE 16, 2020.

NANCY A. COLE
ACTING MUNICIPAL CLERK

**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #20-229**

INTRODUCED:

SECONDED:

MEETING DATE: June 16, 2020

**REFERENCE: Chapter 159 – 2020 Clean
Communities Program**

VOTE: BOONSTRA _____ FISCHER _____ MADIGAN _____ RUBENSTEIN _____ SHANLEY _____
.....

WHEREAS, NJSA 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any item of revenue in the budget of any county or municipality when such item have been made available by law and the amount was not determined at the time of the adoption of the budget; and,

WHEREAS, the Director may also approve the insertion of an item of appropriation for equal amount.

NOW, THEREFORE, BE IT RESOLVED, that the Township of Wyckoff, County of Bergen, State of New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2020 in the sum of \$34,951.64 which is now available from the 2020 Clean Communities; and,

BE IT FURTHER RESOLVED, that the like sum of \$34,951.64 is hereby appropriated under the caption 2020 Clean Communities; and,

BE IT FURTHER RESOLVED, that the above is the result of funds from the 2020 Clean Communities Program in the amount of \$34,951.64.

CERTIFICATION

I, NANCY A. COLE, ACTING MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF CERTIFIES THE ATTACHED RESOLUTION TO BE A TRUE AND CORRECT COPY OF A RESOLUTION AS ADOPTED BY THE WYCKOFF TOWNSHIP COMMITTEE ON JUNE 16, 2020.

NANCY A. COLE
ACTING MUNICIPAL CLERK

**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #20-C7**

INTRODUCED:

SECONDED:

MEETING DATE: June 16, 2020

REFERENCE: Closed Session

VOTE: BOONSTRA ___ FISCHER ___ MADIGAN ___ RUBENSTEIN ___ SHANLEY ___
.....

WHEREAS, the Township Committee of the Township of Wyckoff is subject to certain requirements of the "Open Public Meetings Act", N.J.S.A. 10:4-12, et seq.; and,

WHEREAS, the "Open Public Meetings Act", N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and,

WHEREAS, it was necessary for the Township Committee of the Township of Wyckoff to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

N.J.S.A. 10:4-12b (6)

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey assembled in public session on June 16, 2020 meeting, hereby authorize, that an Executive Session closed to the public shall be conducted on June 16, 2020 Municipal Court Room at Town Hall, 340 Franklin Avenue, Wyckoff, New Jersey 07481, for the discussion of matters relating to the specific items designated above.

BE IT FURTHER RESOLVED, that the minutes of the said closed session will be made public when the Township Committee of the Township of Wyckoff determines the reason for the minutes to remain closed no longer exists and the Municipal Clerk shall attach to this resolution when completed the Closed Session Meeting Minutes related to the specific items designated above.

CERTIFICATION

I, NANCY A. COLE, ACTING MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF CERTIFIES THE ATTACHED RESOLUTION TO BE A TRUE AND CORRECT COPY OF A RESOLUTION AS ADOPTED BY THE WYCKOFF TOWNSHIP COMMITTEE ON JUNE 16, 2020.

NANCY A. COLE
ACTING MUNICIPAL CLERK

**TOWNSHIP OF WYCKOFF
ORDINANCE #1915**

AN ORDINANCE TO PROVIDE A CERTAIN CAPITAL IMPROVEMENT IN THE TOWNSHIP OF WYCKOFF AND TO PROVIDE FOR THE RECEIPT, ACCEPTANCE AND DEPOSIT OF A CONTRIBUTION THEREFORE AND TO AUTHORIZE APPROPRIATIONS OF \$76,609.00

WHEREAS, PSE&G has excavated certain roads in the Township of Wyckoff to install new replacement gas mains; and,

WHEREAS, PSE&G is responsible to restore the area of the excavation and resurface one (1) lane of roadway; and,

WHEREAS, the Township of Wyckoff has determined that it is more effective and efficient for the Township to resurface the entire width of the road with a financial contribution from PSE&G which equates to the estimated cost of resurfacing one lane of roadway.

NOW THEREFORE BE IT ORDAINED by the Township Committee of the Township of Wyckoff, County of Bergen as follows:

SECTION 1. The Township of Wyckoff in the County of Bergen shall proceed with improvements to Lydia Lane, Long Drive and William Way from its' intersection with Russell Avenue to the intersection of William Way and Richard Place.

SECTION 2. The cost of implementing said improvements in Section 1 shall be paid by the Township out of funds to:

- a. To be authorized for said purpose from a contribution provided by PSE&G of \$76,609.
- b. Total appropriation authorized is \$76,609.

SECTION 3. It is hereby determined and stated:

- a. Said purpose is not a current expense. The same is an Improvement which the Township of Wyckoff may lawfully make or acquire and no part of the cost of said improvement has been or shall be specifically benefited.
- b. It is not necessary to finance this authorization by the issuance of obligations by the Township of Wyckoff pursuant to the Local Bond Law of the State of New Jersey.

- c. The total authorized appropriation in the ordinance is \$76,609.

SECTION 4. The monies which the Township of Wyckoff is authorized to receive have been placed in a capital improvement fund of the Township of Wyckoff for the purpose set forth in Section 1 of this ordinance.

SECTION 5. It is hereby determined and stated that no supplemental debt statement is required to be made and signed in connection with said purpose, since the gross debt of the Township of Wyckoff as defined under the Local Bond Law is not increased by this Ordinance, and no obligations in the matter of notes or bonds are authorized by this Ordinance.

SECTION 6. This ordinance shall take effect after publication thereof and final passage as required by law.

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