

TOWNSHIP OF WYCKOFF
OPEN PUBLIC MEETINGS ACT

PLEASE TAKE NOTICE, that in accordance with the Open Public Meetings Act N.J.S.A. 10:4-6 et seq., the Township Committee of the Township of Wyckoff shall conduct its 7:00 pm, Tuesday, April 1, 2025 Work Session meeting in the second floor court room at Wyckoff Town Hall, 340 Franklin Avenue, Wyckoff, NJ 07481 and the meeting will also be live-streamed via the Township of Wyckoff's YouTube channel and members of the public may attend the meeting to provide public comment.

This notice and agenda have been posted on the Township's home page wyckoffnj.gov at the Quick Link for "Minutes & Agendas" on Friday, March 28, 2025. Please select "Township Committee" and locate the date of the meeting to view documents, such as resolutions and ordinances which are made available.

General instructions regarding access to the meeting will be posted on the Wyckoff web site's home page at wyckoffnj.gov as a "News" item on Friday, March 28, 2025 by 4:30 pm.

To be notified of all future live streamed Township meetings, please create a YouTube account and subscribe to our YouTube channel, "Township of Wyckoff".

NOTICE TO PUBLIC

As a member of the public, participating in this public meeting, your participation will be recorded. By participating in the meeting, it is assumed your consent is given for your voice, name, address, comments, and image to be broadcast and recorded.

There may be situations when, due to technical difficulties, live streaming or the recording of a meeting may not be available. A recording of the meeting will be available immediately after the meeting concludes on the Township's YouTube channel, "Township of Wyckoff". The Township shall not be responsible for and accepts no liability if the recording technology or live video streaming technology of the meeting is unavailable.

Nancy A. Brown, RMC
Township Clerk

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE WORK SESSION MEETING
MUNICIPAL COURT ROOM
TUESDAY, APRIL 1, 2025 - 7:00 P.M.**

1. **7:00 pm Work Session Meeting called to order by Mayor Rudolf E. Boonstra**

2. **Roll call of Township Committee**

BOGDANSKY _____ LANE _____ MADIGAN _____
MELCHIONNE _____ BOONSTRA _____

3. **Reading of "Open Work Session" statement by Municipal Clerk, Nancy A. Brown**

4. **Confirm Finance Committee have reviewed and signed vouchers and that Mayor and Municipal Clerk have signed any necessary documents.**

5. **Motion to open the Ten (10) Minute Public Comment period:**

Ten Minute public comment period, two (2) minutes per speaker for public comment on any governmental issue that a member of the public feels may be of concern to the residents of the Township of Wyckoff.

Please step forward to the microphone if you wish to make a comment.

MOTION: _____ SECOND: _____
BOGDANSKY _____ LANE _____ MADIGAN _____
MELCHIONNE _____ BOONSTRA _____

Motion to close the Public Comment period:

MOTION: _____ SECOND: _____
BOGDANSKY _____ LANE _____ MADIGAN _____
MELCHIONNE _____ BOONSTRA _____

6. **Review of 8:00 p.m. Business Meeting Agenda – Administrator**
7. **Review of Policy Action Items – Administrator**
8. **Reports of Township Committee Members**
9. **Report of Township Attorney**

(Items 10 & 11 will only be utilized if the business of the Township conducted at this meeting requires them to be utilized. They are added to the agenda as placeholders should their use be required.)

10. **Motion to adopt resolution #25-CX and enter a Closed Session Discussion:**

MOTION: _____ SECOND: _____
 BOGDANSKY _____ LANE _____ MADIGAN _____
 MELCHIONNE _____ BOONSTRA _____

11. **Motion to Exit the Closed Session Discussion and to re-enter the Open Work Session:**

MOTION: _____ SECOND: _____
 BOGDANSKY _____ LANE _____ MADIGAN _____
 MELCHIONNE _____ BOONSTRA _____

12. **Adjourn**

MOTION: _____ SECOND: _____
 BOGDANSKY _____ LANE _____ MADIGAN _____
 MELCHIONNE _____ BOONSTRA _____

**PAYMENT OF CLAIMS MAY BE PAID AT ALL WORK SESSION MEETINGS AND
 ALL TOWNSHIP COMMITTEE BUSINESS MEETINGS
 FORMAL ACTION MAY BE TAKEN AT THIS WORK SESSION**

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE BUSINESS MEETING
MUNICIPAL COURT ROOM
TUESDAY, APRIL 1, 2025 - 8:00 PM**

1. **Regular Meeting of the Wyckoff Township Committee called to order by Mayor Rudolf E. Boonstra**
2. **Flag Salute**
3. **Invocation by Rev. Brian Neville, Grace United Methodist**
4. **Reading of the "Open Public Meetings Act" statement by Municipal Clerk, Nancy A. Brown**
5. **Roll Call of the Township Committee Members Present:**

BOGDANSKY _____ LANE _____ MADIGAN _____
MELCHIONNE _____ BOONSTRA _____

6. **Request motion to open the Public Comment Period:**

Public Comment period, five (5) minutes per speaker for public comment on any governmental issue that a member of the public feels may be of concern to the residents of the Township of Wyckoff.

Please step forward to the microphone if you wish to make a comment.

MOTION: _____ SECOND: _____
BOGDANSKY _____ LANE _____ MADIGAN _____
MELCHIONNE _____ BOONSTRA _____

Request motion to close the Public Comment Period:

MOTION: _____ SECOND: _____
BOGDANSKY _____ LANE _____ MADIGAN _____
MELCHIONNE _____ BOONSTRA _____

7. **Approval of the March 18, 2025 Work Session & Business meeting minutes.**

MOTION: _____ SECOND: _____
BOGDANSKY _____ LANE _____ MADIGAN _____
MELCHIONNE _____ BOONSTRA _____

8. **Approval of the March 18, 2025 Special Meeting minutes.**

MOTION: _____ SECOND: _____
BOGDANSKY _____ LANE _____ MADIGAN _____
MELCHIONNE _____ BOONSTRA _____

9. 2025 Municipal Budget – Public Hearing**Motion to open the Public Hearing and Further Consideration of the 2025 Municipal Budget:**

This is the time for the Public Hearing period for the 2025 Municipal Budget two (2) minutes per speaker for public comment on the 2025 Municipal Budget.

MOTION: _____ SECOND: _____
BOGDANSKY _____ LANE _____ MADIGAN _____
MELCHIONNE _____ BOONSTRA _____

Motion to close the Public Hearing on the 2025 Municipal Budget

MOTION: _____ SECOND: _____
BOGDANSKY _____ LANE _____ MADIGAN _____
MELCHIONNE _____ BOONSTRA _____

10. Motion to Adopt Resolution #25-125 2025 Annual Budget Amendment per LFN 2024-21R

MOTION: _____ SECOND: _____
BOGDANSKY _____ LANE _____ MADIGAN _____
MELCHIONNE _____ BOONSTRA _____

11. Motion to adopt the 2025 Municipal Budget via Resolution #25-126

MOTION: _____ SECOND: _____
BOGDANSKY _____ LANE _____ MADIGAN _____
MELCHIONNE _____ BOONSTRA _____

- 12. Consent Agenda:** All matters listed below are considered by the Township Committee to be routine in nature. There will be no separate discussion of these items. If any discussion is desired by the Township Committee, that item will be removed from the Consent Agenda and considered separately:

I Resolutions (Adoption of the following):

#25-125	Annual Budget Amendment per LFN 2024-21R
#25-126	2025 Budget Adoption
#25-127	Authorizing Online Auction for 2005 Ferris Riding Mower
#25-128	Authorization of Vouchers and Payment of Bills

II Ordinances – Introduction

ORDINANCE #2037

**AN ORDINANCE AUTHORIZING \$825,000 FOR VARIOUS IMPROVEMENTS
AND CAPITAL EXPENDITURES IN THE TOWNSHIP OF WYCKOFF**

ORDINANCE #2038

AN ORDINANCE APPROPRIATING FUNDS FOR MAJOR VEHICLE REPAIRS

ORDINANCE #2039

**AN ORDINANCE APPROPRIATING FUNDS FOR FUTURE FIELD
IMPROVEMENTS AND SAFETY ENHANCEMENTS**

III Motions

- A. Approve request for temporary signage by Christian Health, the Vista, to promote their open house events on April 25, May 30, and June 27. The sandwich board sign is 2'3" wide by 3'9" tall and it will be posted at their main entrance at the Cedar Hill & Sicomac Avenue intersection only for the Fridays specified.

Clerk: May I have a motion and a second to approve the consent agenda?

The Following vote is the vote on the Consent Agenda:

MOTION: _____ SECOND: _____
BOGDANSKY _____ LANE _____ MADIGAN _____
MELCHIONNE _____ BOONSTRA _____

13. Ordinances – Public Hearing / Further Consideration:

NONE

14. Adjourn

MOTION: _____ SECOND: _____
BOGDANSKY _____ LANE _____ MADIGAN _____
MELCHIONNE _____ BOONSTRA _____

**PAYMENT OF CLAIMS MAY BE PAID AT ALL TOWNSHIP COMMITTEE WORK
SESSION MEETINGS AND ALL TOWNSHIP COMMITTEE
REGULAR MEETINGS
FORMAL ACTION MAY BE TAKEN DURING THIS MEETING**

TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #25-125

MEETING DATE: April 1, 2025

REFERENCE: Resolution to 2025 Annual
Budget Amendment per LFN 2024-21R

INTRODUCED:

SECONDED:

VOTE: BOGDANSKY ___ LANE ___ MADIGAN ___ MELCHIONNE ___ BOONSTRA ___

WHEREAS, NJSA 40A:4-45.3d authorizes the Local Finance board to grant additional exceptions to the municipal appropriations cap, and


WHEREAS, the Local Finance Board, at their meeting of March 12, 2025 issued Local Finance Notice LFN 2024-21R Appropriations Cap Relief for CY2024/SFY 2026 Budgets approved appropriation increase in excess of 3.5% for Liability Insurance and Workers Compensation Insurance to be calculated as an exception to the Appropriations CAP, and

NOW, THEREFORE BE IT RESOLVED that the Township Committee of the Township of Wyckoff amends the line items within the 2025 Annual Budget as follows without change to the total appropriations:

	Introduced	Adopted
8. General Appropriations		
(A) Operations within "CAPS"		
23-210 General Liability	\$ 449,721.00	\$ 409,002.00
23-215 Workers Compensation	\$ 249,338.00	\$ 244,540.00
34-199 {Item8 (A)} within "CAPS"	\$17,356,589.00	\$17,311,072.00
34-201 Other Expenses (Including Contingent)	\$ 9,841,258.00	\$ 9,795,741.00
34-299 (H-1) Total General Appropriations		
For Municipal Purposes within "CAPS"	\$19,664,631.00	\$19,619,114.00
(A) Operations Excluded from "CAPS"		
23-210 General Liability	\$ 0.00	\$ 40,719.00
23-215 Workers Compensation	\$ 0.00	\$ 4,798.00
34-300 Total Other Operations		
Excluded from "CAPS"	\$ 2,677,323.00	\$ 2,722,840.00
34-305 Other Expenses	\$ 2,785,603.00	\$ 2,831,120.00
34-309 (H-2) Total General Appropriations for		
Municipal Purposes Excluded from "CAPS"	\$ 5,600,039.00	\$ 5,645,556.00

CERTIFICATION

I, NANCY A. BROWN, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON APRIL 1, 2025.


NANCY A. BROWN
MUNICIPAL CLERK



TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #25-126

MEETING DATE: April 1, 2025

REFERENCE: Adoption of 2025 Municipal Budget

INTRODUCED:

SECONDED:

VOTE: BOGDANSKY ___ LANE ___ MADIGAN ___ MELCHIONNE ___ BOONSTRA ___

See pages two (2) and three (3) for the 2023 Adopted Municipal Budget Certification document.

CERTIFICATION

I, NANCY A. BROWN, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON APRIL 1, 2025.


NANCY A. BROWN
MUNICIPAL CLERK



SECTION 2 - UPON ADOPTION FOR YEAR 2025

Be it Resolved by the WYCKOFF COUNTY OF BERGEN TOWNSHIP
of that the budget hereinbefore set forth is hereby
adopted and shall constitute an appropriation for the purposes stated of the sums therein set forth as appropriations, and authorization of the amount of:

- (a) \$ 16,075,757.00 (Item 2 below) for municipal purposes, and
(b) \$ - (Item 3 below) for school purposes in Type I School Districts only (N.J.S.A. 18A:9-2) to be raised by taxation and,
(c) \$ - (Item 4 below) to be added to the certificate of amount to be raised by taxation for local school purposes in
Type II School Districts only (N.J.S.A. 18A:9-3) and certification to the County Board of Taxation of
the following summary of general revenues and appropriations.
(d) \$ 243,288.35 (Sheet 43) Open Space, Recreation, Farmland and Historic Preservation Trust Fund Levy
(e) \$ - (Sheet 44) Arts and Culture Trust Fund Levy
(f) \$ 1,916,614.00 (Item 5 Below) Minimum Library Tax

RECORDED VOTE
(Insert last name)

Ayes		Abstained
Nays		Absent

SUMMARY OF REVENUES				
1. General Revenues				
Surplus Anticipated	08-100	\$	2,820,000.00	
Miscellaneous Revenues Anticipated	13-099	\$	5,521,599.00	
Receipts from Delinquent Taxes	15-499	\$	430,700.00	
2. AMOUNT TO BE RAISED BY TAXATION FOR MUNICIPAL PURPOSES (Item 6(a), Sheet 11)	07-190	\$	16,075,757.00	
3. AMOUNT TO BE RAISED BY TAXATION FOR SCHOOLS IN TYPE I SCHOOL DISTRICTS ONLY:				
Item 6, Sheet 42	07-195	\$	-	
Item 6(b), Sheet 11 (N.J.S.A. 40A:4-14)	07-191	\$	-	
TOTAL AMOUNT TO BE RAISED BY TAXATION FOR SCHOOLS IN TYPE I SCHOOL DISTRICTS ONLY:		\$	-	
4. To Be Added TO THE CERTIFICATE FOR THE AMOUNT TO BE RAISED BY TAXATION FOR SCHOOLS IN TYPE II SCHOOL DISTRICTS ONLY:				
Item 6(b), Sheet 11 (N.J.S.A. 40A:4-14)	07-191			
5. AMOUNT TO BE RAISED BY TAXATION MINIMUM LIBRARY TAX	07-192	\$	1,916,614.00	
Total Revenues	13-299	\$	26,764,670.00	

SUMMARY OF APPROPRIATIONS

5. GENERAL APPROPRIATIONS:		XXXXXX	XXXXXXXXXXXXXX
<u>Within "CAPS"</u>		XXXXXX	XXXXXXXXXXXXXX
(a & b) Operations Including Contingent		34-201	\$ 17,311,072.00
(e) Deferred Charges and Statutory Expenditures - Municipal		34-209	\$ 2,308,042.00
(g) Cash Deficit		46-885	\$ -
Excluded from "CAPS"		XXXXXX	XXXXXXXXXXXXXX
(a) Operations - Total Operations Excluded from "CAPS"		34-305	\$ 3,233,280.00
(c) Capital Improvements		44-999	\$ 1,723,300.00
(d) Municipal Debt Service		45-999	\$ 588,976.00
(e) Deferred Charges - Municipal		46-999	\$ 100,000.00
(f) Judgments		37-480	\$ -
(n) Transferred to Board of Education for Use of Local Schools (N.J.S.A. 40:48-17.1 & 17.3)		29-405	\$ -
(g) Cash Deficit		46-885	\$ -
(k) For Local District School Purposes		29-410	\$ -
(m) Reserve for Uncollected Taxes		50-899	\$ 1,500,000.00
6. SCHOOL APPROPRIATIONS - TYPE I SCHOOL DISTRICT ONLY (N.J.S.A. 40A:4-13)		07-195	
Total Appropriations		34-499	\$ 26,764,670.00

It is hereby certified that the within budget is a true copy of the budget finally adopted by resolution of the Governing Body on the _____ day of _____, 2025. It is further certified that each item of revenue and appropriation is set forth in the same amount and by the same title as appeared in the 2025 approved budget and all amendments thereto, if any, which have been previously approved by the Director of Local Government Services.

Certified by me this _____ day of _____, 2025, _____, Clerk

Signature

TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #25-127

MEETING DATE: April 1, 2025

REFERENCE: Authorizing the Sale of
Personal Property not Needed for Public
Use Via the Online Auction Website -
Municibid

INTRODUCED:

SECONDED:

VOTE: BOGDANSKY ___ LANE ___ MADIGAN ___ MELCHIONNE ___ BOONSTRA ___

WHEREAS, the Local Public Contracts Law at N.J.S.A. 40A:11-36 provides that any contracting unit by resolution of its governing body may authorize by sealed bid or public auction the sale of its personal property not needed for public use; and,

WHEREAS, the Local Unit Electronic Technology Pilot Program and Study Act (P.L. 2001, c.30) authorizes the sale of surplus personal property not needed for public use through the use of an online auction service; and,

WHEREAS, the Township has determined that the property described below is no longer needed for public use:

2005 72" IS 500 Ferris Ride on Mower

WHEREAS, the Township intends to utilize the online auction services of Municibid, 395 Circle of Progress Drive, Suite D, Pottstown, Pennsylvania 19464, located online at <https://www.municibid.com>; and,

WHEREAS, Municibid is a registered and approved provider of online auction services for the sale of surplus personal property with the Division of Local Government Services ("Division"); and,

WHEREAS, the sale is being conducted pursuant to the Division's Local Finance Notice 2008-9.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Wyckoff, in the County of Bergen, State of New Jersey that the Township is hereby authorized to sell the surplus personal property as indicated below on the Municibid online auction website at <https://www.municibid.com>; and,

BE IT FURTHER RESOLVED that a certified copy of the within resolution shall be sent to the Division of Local Government Services.

CERTIFICATION

I, NANCY A. BROWN, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON APRIL 1, 2025.


NANCY A. BROWN
MUNICIPAL CLERK



**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #25-128**

**MEETING DATE: April 1, 2025 REFERENCE: Approval of Vouchers
and Authorization to Pay Bills**

INTRODUCED:

SECONDED:

VOTE: BOGDANSKY __ LANE __ MADIGAN __ MELCHIONNE __ BOONSTRA __

WHEREAS, the Township of Wyckoff is a municipality in the State of New Jersey operating under the authority from N.J.S.A. 40A:63-1 et seq; and,

WHEREAS, the Township of Wyckoff has received vouchers in claim for payment of materials supplied and/or services rendered; and,

WHEREAS, the said vouchers have been reviewed and the amount indicated on each voucher has been determined to be due and owing; and,

WHEREAS, the Township Committee has a practice of each Township Committee member participating in the reviewing and signing of vouchers; and,

WHEREAS, the vouchers which comprise this bill list have been reviewed and signed by two (2) Township Committee members and they have found them to in order; and,

WHEREAS, the Township Treasurer has certified that sufficient funds are available for payment of said vouchers.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that the action of the said Finance Committee be approved; and, that the payments of these bills are hereby authorized, and the Chief Financial Officer is directed to issue checks for their payments as listed on the bill list attached to this date's meeting minutes and covered by checks as follows: Payroll A/C; Town Hall payroll checks #, Payroll Void Checks #0, Direct Deposit Voucher #, Void Claims #, Library Payroll Checks #, Library Direct Deposit Vouchers #, Claims Wire #, Claims check #, AHDFT #, Accu-track #, and Trs. Dog Trust - \$0.00.

CERTIFICATION

I, NANCY A. BROWN, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON APRIL 1, 2025.



NANCY A. BROWN
MUNICIPAL CLERK



**TOWNSHIP OF WYCKOFF
340 FRANKLIN AVENUE
WYCKOFF, NJ 07481**

ORDINANCE #2037

AN ORDINANCE AUTHORIZING \$825,000 FOR VARIOUS IMPROVEMENTS AND CAPITAL EXPENDITURES IN THE TOWNSHIP OF WYCKOFF

BE IT ORDAINED, by the Township Committee of the Township of Wyckoff, in the County of Bergen, State of New Jersey as follows:

Section 1. The improvements described in Section 3 of this ordinance are hereby authorized by the Township of Wyckoff, and there is hereby appropriated the sum of money herein stated as the appropriations made therefore and amounting to \$825,000.

Section 2. For the financing of said improvements, and to meet the cost therefore, there is hereby appropriated from the Capital Improvement Fund for the Township of Wyckoff, the said sum, being available by virtue of a provision included in the approved 2025 Municipal Budget.

Section 3. The improvements authorized and the appropriations therefore are for the purchase of live scan fingerprint machine, engineering services for road and facility improvements, improvements to public buildings and facilities, purchase of safety equipment for firefighters, hose replacement, purchase recreation program equipment, park and recreation area enhancements, various Town Hall and Public Works complex improvements, public safety equipment, purchase of DPW heavy equipment, police patrol SUV and equipment, radio and radar upgrades, Police Officer rifle upgrade, recreation field improvements, Municipal Stormwater upgrades and various other capital improvements, and safety enhancements.

Section 4. This Ordinance shall take effect immediately upon final passage and publication according to law.

**TOWNSHIP OF WYCKOFF
340 FRANKLIN AVENUE
WYCKOFF, NJ 07481**

ORDINANCE #2038

AN ORDINANCE APPROPRIATING FUNDS FOR MAJOR VEHICLE REPAIRS

SECTION 1. There is hereby allocated and appropriated the sum of \$50,000.00 for major vehicle repairs. Said amount of \$50,000.00 shall consist of an appropriation made in the 2025 Capital Improvement Fund in the 2025 Municipal Budget and designated as "Appropriation for major vehicle repairs".

SECTION 2. Said major vehicle repair shall be such as conforms to the recommendation of the Department of Public Works Manager and approved by the Township Committee.

SECTION 3. This Ordinance shall take effect immediately upon final passage and publication as required by law.

**TOWNSHIP OF WYCKOFF
340 FRANKLIN AVENUE
WYCKOFF, NJ 07481**

ORDINANCE #2039

**AN ORDINANCE APPROPRIATING FUNDS FOR FUTURE FIELD IMPROVEMENTS
AND SAFETY ENHANCEMENTS**

BE IT ORDAINED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that:

SECTION 1. There is hereby allocated and appropriated the sum of \$35,000.00 for future field improvements and safety enhancements. Said amount of \$35,000.00 shall consist of an appropriation made in the 2025 Capital Improvement Fund in the 2025 Municipal Budget and designated as "Appropriation for future field improvements and safety enhancements".

SECTION 2. Said work shall be such as conforms to the recommendation of the Department of Public Works Manager and approved by the Township Committee.

SECTION 3. This Ordinance shall take effect upon final passage and publication according to law.