TOWNSHIP OF WYCKOFF

OPEN PUBLIC MEETINGS ACT

PLEASE TAKE NOTICE, that in accordance with the Open Public Meetings Act N.J.S.A. 10:4-6 et seq., the Township Committee of the Township of Wyckoff shall conduct its 7:00 pm, Tuesday, April 2, 2024 Work Session meeting in the second floor court room at Wyckoff Town Hall, 340 Franklin Avenue, Wyckoff, NJ 07481 and the meeting will also be live-streamed via the Township of Wyckoff's YouTube channel and members of the public may attend the meeting to provide public comment.

This notice and agenda have been posted on the Township's home page Wyckoffnj.com at the Quick Link for "Minutes & Agendas" on Friday, March 29, 2024. Please select "Township Committee" and locate the date of the meeting to view documents, such as resolutions and ordinances which are made available.

General instructions regarding access to the meeting will be posted on the Wyckoff web site's home page at wyckoffnj.gov as a "News" item on Friday, March 29, 2024, by 4:30 pm.

To be notified of all future live streamed Township meetings, please create a YouTube account and subscribe to our YouTube channel, "Township of Wyckoff".

NOTICE TO PUBLIC

As a member of the public, participating in this public meeting, your participation will be recorded. By participating in the meeting, it is assumed your consent is given for your voice, name, address, comments, and image to be broadcast and recorded.

There may be situations when, due to technical difficulties, live streaming or the recording of a meeting may not be available. A recording of the meeting will be available immediately after the meeting concludes on the Township's YouTube channel, "Township of Wyckoff". The Township shall not be responsible for and accepts no liability if the recording technology or live video streaming technology of the meeting is unavailable.

Nancy A. Brown, RMC Township Clerk

TOWNSHIP OF WYCKOFF TOWNSHIP COMMITTEE WORK SESSION MEETING MUNICIPAL COURT ROOM TUESDAY, APRIL 2, 2024 - 7:00 P.M.

1.	7:00 pm Work Session Meeting called to order by Mayor Peter J. Melchionne		
2.	Roll call of Township Committee		
	BOONSTRALANEMADIGAN SHANLEYMELCHIONNE		
3.	Reading of "Open Work Session" statement by Municipal Clerk, Nancy A. Brown		
4.	Confirm Finance Committee have reviewed and signed vouchers and that Mayor and Municipal Clerk have signed any necessary documents.		
5.	Motion to open the Ten (10) Minute Public Comment period:		
	Ten Minute public comment period, two (2) minutes per speaker for public comment on any governmental issue that a member of the public feels may be of concern to the residents of the Township of Wyckoff.		
	Please step forward to the microphone if you wish to make a comment.		
	MOTION: SECOND BOONSTRA LANE MADIGAN SHANLEY MELCHIONNE		
	Motion to close the Public Comment period:		
	MOTION: SECOND BOONSTRA LANE MADIGAN SHANLEY MELCHIONNE		
6.	Presentation of Proclamation to Ramapo Boys Basketball Team to Congratulate them on Winning the NJSIAA Group 3 State Championship.		
7.	Review of 8:00 p.m. Business Meeting Agenda – Administrator		
8.	Review of Policy Action Items – Administrator		
9.	Reports of Township Committee Members		
10.	Report of Township Attorney		

Township of Wyckoff – Township Committee Work Session Agenda 04/02/24 – Page 2

(Items 11 through 15 will only be utilized if the business of the Township conducted at this meeting requires them to be utilized. They are added to the agenda as placeholders should their use be required.)

11

11. Motion to adopt resolution #24-XX and enter a Closed Session Discussion:		
	MOTION: SECOND BOONSTRA FISHER MADIGAN SHANLEY MELCHIONNE	
12.	Motion to Exit the Closed Session Discussion and to re-enter the Open Work Session:	
	MOTION: SECOND SECOND SHANLEY MELCHIONNE MADIGAN SHANLEY MELCHIONNE	
13.	Motion to Recess the Open Work Session to Conduct the Business Meeting:	
	MOTION: SECOND BOONSTRA FISHER MADIGAN SHANLEY MELCHIONNE	
14.	Motion to Reconvene the Open Work Session and adopt resolution #24-XX and enter a Closed Session Discussion:	
	MOTION: SECOND BOONSTRA FISHER MADIGAN SHANLEY MELCHIONNE	
15.	Motion to Exit the Closed Session Discussion and to re-enter the Open Work Session:	
	MOTION: SECOND BOONSTRA FISHER MADIGAN SHANLEY MELCHIONNE	
16.	Adjourn	
	MOTION: SECOND BOONSTRA LANE MADIGAN SHANLEY MELCHIONNE	

PAYMENT OF CLAIMS MAY BE PAID AT ALL WORK SESSION MEETINGS AND ALL TOWNSHIP COMMITTEE BUSINESS MEETINGS FORMAL ACTION MAY BE TAKEN AT THIS WORK SESSION

TOWNSHIP OF WYCKOFF TOWNSHIP COMMITTEE BUSINESS MEETING MUNICIPAL COURT ROOM TUESDAY, APRIL 2, 2024 - 8:00 PM

1.	Mayor Peter J. Melchionne		
2.	Flag Salute		
3.	Invocation by Pastor Fred Provencher from Cornerstone Christian Church		
4.	Reading of the "Open Public Meetings Act" statement by Municipal Clerk, Nancy A. Brown		
5 .	Roll Call of the Township Committee Members Present:		
	BOONSTRA LANE MADIGAN SHANLEY MELCHIONNE		
6.	Request motion to open the Public Comment Period:		
	Public Comment period, five (5) minutes per speaker for public comment on any governmental issue that a member of the public feels may be of concern to the residents of the Township of Wyckoff.		
	Please step forward to the microphone if you wish to make a comment.		
	MOTION: SECOND BOONSTRA LANE MADIGAN SHANLEY MELCHIONNE		
	Request motion to close the Public Comment Period:		
	MOTION: SECOND BOONSTRA LANE MADIGAN SHANLEY MELCHIONNE		
7.	Approval of the March 19, 2024 Work Session & Business meeting minutes		
	MOTION: SECOND BOONSTRA LANE MADIGAN SHANLEY MELCHIONNE		

8. Consent Agenda: All matters listed below are considered by the Township Committee to be routine in nature. There will be no separate discussion of these items. If any discussion is desired by the Township Committee, that item will be removed from the Consent Agenda and considered separately:

I Resolutions (Adoption of the following):

#24-149	Authorizing Vouchers & Payment of Bills
#24-150	Confirming the Townships Applicable Bid Threshold and
	Authorizing QPA to Award "Window Contracts"
#24-151	Authorizing an Affordability Assistance Grant with Christian Health
	for the Renovation of Evergreen Court, Unit #13
#24-152	Amend Resolution #24-117, 350 Smith Place, Block 434 Lot 8

II <u>Ordinances – Introduction</u>

2008- AN ORDINANCE TO AMEND AND SUPPLEMENT CHAPTER 177 (VEHICLES AND TRAFFIC), ARTICLE XII (SCHEDULES), SECTION 177-51 (SCHEDULE S: SPEED LIMITS) OF THE CODE OF THE TOWNSHIP OF WYCKOFF

III Motions

A. Approve the posting of temporary signs by the Zabriskie House Trustees for the ten day period from April 17, 2024 to April 27, 2024 to promote the Bergen County History Day event which was previously approved and being held at the Zabriskie House on Saturday, April 27th from 10am to 4pm.

Clerk: May I have a motion and a second to approve the consent agenda?

The Following vote is the vote on the Consent Agenda:

MOTION:		SECOND	
BOONSTRA	LANE	_ MADIGAN	
SHANLEY	MELCHIONNE		

9. Ordinances - Public Hearing / Further Consideration:

Mayor Melchionne, I have an Ordinance for Public Hearing / Further Consideration on tonight's agenda. It is ORDINANCE #2006 which is

AN ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK.

for second reading, by title only, and a copy of this Ordinance has been posted on our municipal website, on the bulletin board in Town Hall where public notices are customarily posted, and copies have been made available to members of the general public of the Township who have requested the same.

CHAIRPERSON: This is the time and place for the Public Hearing on Ordinance #2006, and all persons who wish to be heard, please state your name before making your statement. If you wish to make a comment, please step forward to the microphone.

on Ordinance #2006 be closed.
COMMITTEE PERSON: Seconded
ROLL CALL VOTE BOONSTRALANEMADIGAN SHANLEYMELCHIONNE
MUNICIPAL CLERK: BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that Ordinance #2006, after public hearing and further consideration is hereby adopted, and the Municipal Clerk is hereby authorized and directed to publish the Notice of Final Passage of said Ordinance in the official newspaper for the Township as provided by law.
COMMITTEE PERSON: I move Ordinance #2006 on second reading by title only.
COMMITTEE PERSON: Seconded.
ROLL CALL VOTE BOONSTRALANE MADIGAN SHANLEY MELCHIONNE

Township of Wyckoff April 2, 2024 Business Meeting Agenda Page 4

PAYMENT OF CLAIMS MAY BE PAID AT ALL TOWNSHIP COMMITTEE WORK SESSION MEETINGS AND ALL TOWNSHIP COMMITTEE REGULAR MEETINGS

FORMAL ACTION MAY BE TAKEN DURING THIS MEETING

TOWNSHIP OF WYCKOFF COUNTY OF BERGEN STATE OF NEW JERSEY RESOLUTION #24-150

INTRODUCED:	SECONDED:	
MEETING DATE: April 2, 2024	REFERENCE: Confirming the Township's Applicable Bid Threshold and Authorizing the QPA to Award "Window Contracts"	
VOTE: BOONSTRA LANE MADIGAN	MELCHIONNESHANLEY	
WHEREAS , the State of New Jersey increased \$44,000.00 effective as of July 1, 2020 pursuant		
WHEREAS , N.J.S.A. 40A:11-3(a) permits a municipality to increase the public bid threshold to this maximum of \$44,000.00 if the municipality appoints a Qualified Purchasing Agent ("QPA") pursuant to N.J.S.A. 40A 11-9c who is granted the authorization to negotiate the award of contracts which are below the public bid threshold; and		
WHEREAS, the Township of Wyckoff did previous Township; and	usly appoint Matthew A. Cavallo as QPA for the	
WHEREAS, Sections 11 and 12 of the Elections and 20.5, respectively, to clarify that the governing agency or instrumentality thereof) may delegate anticipated value in excess of \$17,500 but below Contracts Law contracting unit with a qualified puthe QPA; and	ng body of a municipality or county (or any the authority to award a contract having an the increased bid threshold of a Local Public	
WHEREAS, the Township of Wyckoff desires to threshold and authorize the QPA to award so-ca		
NOW, THEREFORE BE IT RESOLVED, that the public bid threshold of \$44,000.00; and	e Township of Wyckoff does hereby confirm its	
BE IT FURTHER RESOLVED that the Township hereby authorized and empowered to award "wi \$44,000.00, consistent with applicable law.		
CERTIF	ICATION	
I, NANCY A. BROWN, MUNICIPAL CLERK OF THE ABOVE TO BE A TRUE AND EXACT COF TOWNSHIP COMMITTEE ON APRIL 2, 2024.		
	NANCY A. BROWN	
	MUNICIPAL CLERK	

TOWNSHIP OF WYCKOFF COUNTY OF BERGEN STATE OF NEW JERSEY RESOLUTION #24-151

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INTRODUCED:

SECONDED:

MEETING DATE: April 2, 2024

REFERENCE: Authorizing an Affordability
Assistance Program Grant with Christian
Health for the Renovation of Evergreen
Court Unit #13

VOTE: BOONSTRA ___ LANE ___ MADIGAN ___ MELCHIONNE___ SHANLEY___

WHEREAS, the Township Committee of the Township of Wyckoff approved the Affordability Assistance Policies and Procedures Manual ("Manual") by Resolution No. 2023-210 on June 8, 2023; and

WHEREAS, the Manual permits Non-Profits/Special Needs Group to request assistance from the Township under the Affordability Assistance Program; and

WHEREAS, Christian Health (the "Applicant") has requested funds from the Affordable Housing Trust Fund to support necessary renovations to deed-restricted affordable senior housing at their Wyckoff campus located at 301 Sicomac Avenue, Wyckoff, New Jersey, specifically Evergreen Court Apartment #13; and

WHEREAS, Evergreen Court Apartment #13 is an Inclusionary Age Restricted Rental located on Block 443 / Lot 49.03 with 30-year Affordability Controls governed by the statutes, ordinances, rules, and regulations restricting ownership and use of the property as an Affordable Housing unit; and

WHEREAS, the work proposed in Evergreen Court Apartment #13 includes:

- complete bathroom renovation, including replacement of shower, sink, vanity, exhaust fans, plumbing fixtures, accessories and painting, and
- the replacement of all flooring throughout the apartment and installation of a new ceiling fan in the bedroom; and

WHEREAS, the Applicant has provided a project budget request dated March 18, 2024, in the amount of \$12,000.00 for the project, as well as "before" photographs of the primary areas to be renovated.

WHEREAS, the Applicant is a non-profit/special needs group that meets the eligibility criteria as outlined in the Manual; and

WHEREAS, Community Grants Planning & Housing, acting as administrators of the Township's Affordability Assistance Program, has reviewed this resolution, and the form of resolution meets with their approval; and

WHEREAS, the Township Administrator has reviewed the request and recommends the award of the Grant to the Applicant for \$12,000.00.

NOW THEREFORE BE IT RESOLVED by the Township Committee of Wyckoff, County of Bergen, State of New Jersey, that:

- 1. An Affordable Housing Assistance Program Grant to the Applicant in the amount of \$12,000.00 is hereby awarded for the renovations of Evergreen Court Apartment #13 in accordance with the request for funding/project budget request dated March 18, 2024.
- 2. 75% of the grant funds shall be provided at the time of award. The remaining 25% of the grant funds shall be tendered upon receipt of a detailed report of actual costs incurred when the project is completed, along with supporting contractor invoices, updated "after" photographs of the primary areas renovated and confirmation from the Construction Code Official that all permits required have been obtained, inspected, approved and closed out.
- 3. All Township fees under Chapter 108 (Construction Code, Uniform) of the Code of the Township of Wyckoff are hereby waived with regard to this project.
- 4. The Mayor, Municipal Clerk, and any other municipal official deemed necessary for implementing this grant are authorized to execute any required documents and agreements.
- A copy of this Resolution shall be forwarded to the Township Administrator, Chief Financial Officer, Construction Code Official, and Community Grants Planning & Housing.

CERTIFICATION

I, NANCY A. BROWN, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON APRIL 2, 2024.

NANCY A. BROWN MUNICIPAL CLERK

TOWNSHIP OF WYCKOFF COUNTY OF BERGEN STATE OF NEW JERSEY RESOLUTION #24-152

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INTRODUCED:	SECONDED:
MEETING DATE: April 2, 2024	REFERENCE: Amend Resolution #24-117 350 Smith Place, Block 434, Lot 8
VOTE: BOONSTRALANE MADIO	GAN MELCHIONNESHANLEY
WHEREAS, Resolution #24-117 authorized Exempt on property located at 350 Smith Plants	d the cancellation of tax under NJSA 54:4-303 Tax lace, Block 434 Lot 8, and;
WHEREAS, the effective date of this exempwas incorrect, and;	otion of 1/1/2023 as provided by the Tax Assessor
WHEREAS, the Tax Assessor has revised to	the effective date to June 5, 2023, and;
	at the Township Committee of the Township of operty located at 350 Smith Place, Block 434 Lot 8, axes as of June 5, 2023.
CEF	RTIFICATION
	OF THE TOWNSHIP OF WYCKOFF, CERTIFY COPY OF A RESOLUTION ADOPTED BY THE 24.
	NANCY A. BROWN MUNICIPAL CLERK

TOWNSHIP OF WYCKOFF 340 FRANKLIN AVENUE WYCKOFF, NEW JERSEY

ORDINANCE #2006

AN ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK.

WHEREAS, the Local Government Cap Law, N.J.S. 40A:4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and

WHEREAS, N.J.S.A. 40A:4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the Township Committee of the Township of Wyckoff in the County of Bergen find it advisable and necessary to increase its CY 2024 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and.

WHEREAS, the Township Committee hereby determines that a 1% increase in the budget for said year, amounting to \$179,332.93 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS, the Township Committee hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW THEREFORE BE IT ORDAINED, by the Township Committee of the Township of Wyckoff in the County of Bergen authorized membership of this governing body affirmatively concurring that, in the CY 2024 budget year, the final appropriations of the Township of Wyckoff shall, in accordance with this ordinance and N.J.S. A. 40A:4-45.1 et seq., be increased by 1%, amounting to \$179,332.93 and that the CY 2024 municipal budget for the Township of Wyckoff be approved and adopted in accordance with the ordinance; and,

BE IT FURTHER ORDAINED, that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Direction within 5 days after such adoption.

TOWNSHIP OF WYCKOFF 340 FRANKLIN AVENUE WYCKOFF, NEW JERSEY

ORDINANCE #2008

AN ORDINANCE TO AMEND AND SUPPLEMENT CHAPTER 177 (VEHICLES AND TRAFFIC), ARTICLE XII (SCHEDULES), SECTION 177-51 (SCHEDULE S: SPEED LIMITS) OF THE CODE OF THE TOWNSHIP OF WYCKOFF

BE IT ORDAINED by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey, as follows:

SECTION 1. Chapter 177 (Vehicles and Traffic), Article XII (Schedules), Section 177-51 (Schedule S: Speed Limits) of the Code of the Township of Wyckoff be amended and supplemented as follows:

CHAPTER 177. VEHICLES AND TRAFFIC

ARTICLE XII. SCHEDULES

§ 177-51. Schedule S: Speed Limits.

	C	
	Speed Limit	
Name of Street	(mph)	Location
	30 25	From Lawlins Road to the
Clinton Avenue		center of Wyckoff Avenue
Zone 1		Entire length
	30	From the center of
Clinton Avenue		Wyckoff Avenue to Main
Zone 2		Street
Eder Avenue	30 25	Entire length
Grandview Avenue	35 25	Entire length
Zone 1		21
Grandview Avenue Zone 2	25	Between Wyckoff Avenue and Ravine Avenue when flashing school speed limit signs are in operation and children are going to or leaving Coolidge School during opening or closing hours. At all other times, speed limit is 35 mph.
Hillcrest Avenue	30 25	Entire length
Lawlins Road	30 25	Entire length
Newtown Road	30 25	Entire length

- **SECTION 2.** If any section, sub-section, paragraph, sentence, or any other part of this ordinance is adjudged unconstitutional or invalid, such judgment shall not affect, impair or invalidate the remainder of this ordinance.
- **SECTION 3.** All ordinances or parts of ordinances that are inconsistent with the provisions of this ordinance are hereby repealed to the extent of such inconsistency.
- **SECTION 4.** This ordinance shall take effect after final adoption and publication and otherwise as provided by law.



SIEDRY DAY

AND HEDOCAL IMUSIBUIMS

APRIL 27 2024 Saturday

10am-4pm

TICKETS \$10@DOOR FOR ALL LOCATIONS

Tickets also available in advance at: ABMA's FARM