

**TOWNSHIP OF WYCKOFF  
48 HOUR NOTICE**

The Township Committee of the Township of Wyckoff will continue its December 16, 2025, 8:00 pm Business Meeting to Thursday, January 1, 2026, at 11:00 am in the Second Floor Court Room at Wyckoff Town Hall, 340 Franklin Avenue, Wyckoff, New Jersey. This meeting known as the Sine Die Meeting will consist of all business items for the end of 2025 that were not completed on December 16, 2025. This Sine Die meeting was not listed on the Township Committee annual schedule of meetings for 2025 as provided to the newspapers.

Formal action will be taken during this meeting

Nancy A. Brown  
Municipal Clerk

## **TOWNSHIP OF WYCKOFF**

### **Open Public Meetings Act Notice**

**PLEASE TAKE NOTICE**, that in accordance with the Open Public Meetings Act NJSA10:4-6 et seq., the Township Committee of the Township of Wyckoff shall continue its 8:00 pm, Tuesday, December 16, 2025 Business meeting in the second floor court room at Wyckoff Town Hall, 340 Franklin Avenue, Wyckoff, NJ 07481 on Thursday, January 1, 2026 at 11:00 am and the meeting will also be live-streamed via the Township of Wyckoff's YouTube channel. Members of the public may attend the meeting to provide public comments.

This notice and agenda have been posted on the Township's home page Wyckoff-nj.com at the Quick Link for "Minutes & Agendas". Please select "Township Committee" and locate the date of the meeting to view documents, such as resolutions and ordinances which are made available.

To be notified of all future live streamed Township meetings, please create a YouTube account and subscribe to our YouTube channel, "Township of Wyckoff".

### **NOTICE TO PUBLIC**

As a member of the public, participating in this public meeting, your participation will be recorded. By participating in the meeting, it is assumed your consent is given for your voice, name, address, comments, and image to be broadcast and recorded.

There may be situations when, due to technical difficulties, live streaming or the recording of a meeting may not be available. A recording of the meeting will be available immediately after the meeting concludes on the Township's YouTube channel, "Township of Wyckoff. The Township shall not be responsible for and accepts no liability if the recording technology or live video streaming technology of the meeting is unavailable.

Nancy A. Brown  
Municipal Clerk

**TOWNSHIP OF WYCKOFF  
TOWNSHIP COMMITTEE SINE DIE MEETING  
MUNICIPAL COURT ROOM  
TUESDAY, DECEMBER 16, 2025 8:00 PM – SINE DIE JANUARY 1, 2026 11:00 AM**

1. **Sine Die Meeting called to order by Mayor Rudy Boonstra with an announcement that this meeting is a continuation of the December 16, 2025, Business Meeting.**

2. **Roll call of Township Committee**

BOGDANSKY \_\_\_\_\_ BOONSTRA \_\_\_\_\_  
MELCHIONNE \_\_\_\_\_ SCHAPPERT \_\_\_\_\_ LANE \_\_\_\_\_

3. **Reading of "Open Public Meeting" statement by Municipal Clerk, Nancy A. Brown.**

The Township Committee of the Township of Wyckoff will continue its December 16, 2025, 8:00 pm Business Meeting to Thursday, January 1, 2026, at 11:00 am in the Second Floor Court Room at Wyckoff Town Hall, 340 Franklin Avenue, Wyckoff, New Jersey. This meeting, known as the Sine Die Meeting, will consist of all business items for the end of 2025 that were not completed on December 16, 2025. This Sine Die meeting was not listed on the Township Committee annual schedule of meetings for 2025, as provided to the newspapers. I wish to advise that notice of this meeting was posted on the bulletin board in Memorial Town Hall; a copy has been filed with the Municipal Clerk, as well as with the Record, The Ridgewood News, and the North Jersey Herald News – all newspapers having a general circulation throughout the Township of Wyckoff. At least 48 hours prior to this meeting, the agenda thereof was similarly posted, filed and emailed to said newspapers.

4. **Approval of the December 16, 2025 Township Committee Work Session and Business Meeting minutes:**

MOTION: \_\_\_\_\_ SECOND \_\_\_\_\_  
BOGDANSKY \_\_\_\_\_ BOONSTRA \_\_\_\_\_  
MELCHIONNE \_\_\_\_\_ SCHAPPERT \_\_\_\_\_ LANE \_\_\_\_\_

5. **Consent Agenda:** All matters listed below are considered by the Township Committee to be routine in nature. There will be no separate discussion of these items. If any discussion is desired by the Township Committee, that item will be removed from the Consent Agenda and considered separately:

**I      Resolutions (Adoption of the following):**

- #25-264      Budget Transfers  
#25-265      Release Closed Session Minutes  
#25-266      Authorize Memorandum of Understanding with Comprehensive Behavioral Healthcare, Inc. for Participation in the ARRIVE Together Program  
#25-267      Authorization of Vouchers and Payment of Bills  
#25-268      Appointment of Thomas A. Hillman as Zabriskie House Trustee  
#25-269      Accept Police Chief Report and Authorize 2026 Towing Licenses  
#25-270      Authorize Shared Service with Wyckoff Free Public Library for Qualified Purchasing Agent Services  
#25-271      Authorizing the Award of a Contract for Extraordinary Unspecifiable Services for the Design and Creation of a Commemorative Sculpture Honoring the Wyckoff Centennial, the United States Semiquincentennial, and the 25th Anniversary of September 11, 2001

**II      Ordinances**

None

**III      Motions**

None

Clerk: May I have a motion and a second to approve the consent agenda?

**The Following vote is the vote on the Consent Agenda:**

MOTION: \_\_\_\_\_ SECOND \_\_\_\_\_  
BOGDANSKY \_\_\_\_\_ BOONSTRA \_\_\_\_\_  
MELCHIONNE \_\_\_\_\_ SCHAPPERT \_\_\_\_\_ LANE \_\_\_\_\_

**6.      2025 Outgoing Mayor's Comments****7.      Adjourn**

Chair: May I have a motion to and a second to adjourn this Sine Die Meeting?

MOTION: \_\_\_\_\_ SECOND \_\_\_\_\_  
BOGDANSKY \_\_\_\_\_ BOONSTRA \_\_\_\_\_  
MELCHIONNE \_\_\_\_\_ SCHAPPERT \_\_\_\_\_ LANE \_\_\_\_\_

**PAYMENT OF CLAIMS MAY BE PAID AT ALL TOWNSHIP COMMITTEE MEETINGS  
FORMAL ACTION MAY BE TAKEN DURING THIS MEETING**

TOWNSHIP OF WYCKOFF  
COUNTY OF BERGEN  
STATE OF NEW JERSEY  
RESOLUTION #25-264

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MEETING DATE: December 16, 2025  
(Sine Die)

REFERENCE: Budget Transfers

INTRODUCED:

SECONDED:

VOTE: BOGDANSKY \_\_\_ LANE \_\_\_ MELCHIONNE \_\_\_ SCHAPPERT \_\_\_ BOONSTRA \_\_\_

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WHEREAS, NJSA 40A:4-58 permits transfers of funds during the last two (2) months of the fiscal year,

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Wyckoff that the transfer of the following funds is hereby authorized and directed:

From:

Tax Collector	SW	5-01-20-145-010	10,000
Legal	O/E	5-01-20-155-020	5,000
Engineering	SW	5-01-20-165-010	11,000
Police	O/E	5-01-25-240-020	30,000

**56,000**

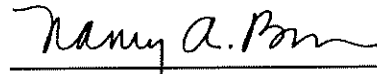
To:

Administration	SW	5-01-20-100-010	600
Administration	O/E	5-01-20-100-020	5,000
Clerk	SW	5-01-20-120-010	900
Finance	SW	5-01-20-130-010	400
Police	SW	5-01-25-240-010	20,000
Roads	SW	5-01-26-290-010	5,000
Roads	O/E	5-01-26-290-020	20,000
Social Security	O/E	5-01-36-472-000	4,100

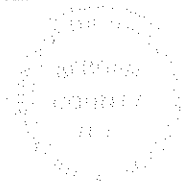
**56,000**

**CERTIFICATION**

I, NANCY A. BROWN, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON DECEMBER 16, 2025 SINE DIE.



NANCY A. BROWN  
MUNICIPAL CLERK



TOWNSHIP OF WYCKOFF  
COUNTY OF BERGEN  
STATE OF NEW JERSEY  
RESOLUTION #25-265

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MEETING DATE: December 16, 2025      REFERENCE: Release Closed  
(Sine Die)                                      Session Minutes

INTRODUCED:                                      SECONDED:

VOTE: BOGDANSKY \_\_\_\_ LANE \_\_\_\_ MELCHIONNE \_\_\_\_ SCHAPPERT \_\_\_\_ BOONSTRA \_\_\_\_  
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WHEREAS, Section 8 of the "Open Public Meetings Act" provides for the release of Closed Session Minutes at the discretion of the governing body or as soon as the issue has been resolved.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Wyckoff that the release of the following Closed Session Minutes is hereby authorized and directed:

<u>Resolution</u>	<u>Date</u>
#2022-C6	July 12, 2022
#2022-C7	August 16, 2022
#2023-C4	May 2, 2023
#2024-C1	January 16, 2024
#2025-C13	September 16, 2025

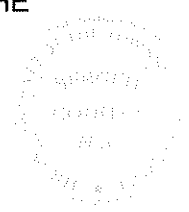
Copies of said Minutes are attached hereto and made a part hereof as though set forth herein at length.

CERTIFICATION

I, NANCY A. BROWN, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON DECEMBER 16, 2025 SINE DIE.



NANCY A. BROWN  
MUNICIPAL CLERK



**TOWNSHIP OF WYCKOFF  
COUNTY OF BERGEN  
STATE OF NEW JERSEY  
RESOLUTION #25-266**

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**MEETING DATE: December 16, 2025  
(Sine Die)**

**REFERENCE: Authorize a Memorandum  
of Understanding with Comprehensive  
Behavioral Healthcare, Inc. for  
Participation in the ARRIVE  
Together Pilot Program**

**INTRODUCED:**

**SECONDED:**

**VOTE: BOGDANSKY \_\_\_ BOONSTRA \_\_\_ MELCHIONNE \_\_\_ SCHAPPERT \_\_\_ LANE \_\_\_**  
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**WHEREAS**, the Township of Wyckoff's Police Department is interested in improving outcomes for individuals who may be experiencing a behavioral health crisis; and

**WHEREAS**, pursuant to NJSA 30:4-27.1, et seq. ("Screening Law") and NJAC 10:31-1.1, et seq. ("Screening Regulations") it is the policy of the State of New Jersey to provide for a public mental health system that delivers treatment consistent with a person's clinical condition, and that screening services must be developed in order to provide accessible crisis intervention, evaluation and referral services to persons with mental illness, to offer persons with mental illness clinically appropriate alternatives to inpatient care, and, when necessary, to provide a means for involuntary commitment to treatment; and

**WHEREAS**, the Wyckoff Police Department recognizes the importance of ensuring the safety of every person involved in civilian-law enforcement interactions; and

**WHEREAS**, the Mental Health Service Provider, Comprehensive Behavioral Healthcare, Inc., has been designated by the New Jersey Department of Human Services to provide screening and other medical/health services in accordance with state law and regulations, within Bergen County; and

**WHEREAS**, under the terms of this agreement law enforcement officers may request the assistance of mental health specialists when responding to emergency service calls that relate to behavioral health crises and mental health specialists may request assistance from officers when responding to requests for emergency screening; and

**WHEREAS**, this pilot program is an effort to improve the outcomes in law enforcement's response to emergency behavioral health crisis calls, to divert individuals in crisis from unnecessary entry into the criminal justice system, and to more efficiently employ the resources of both the Wyckoff Police Department and the Mental Health Service Provider; and

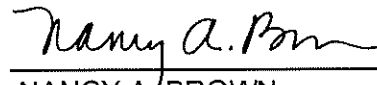
**WHEREAS**, the Chief of Police and the Township Administrator recommend entering into an agreement with Comprehensive Behavioral Healthcare, Inc. to provide the aforementioned services and the Police Committee concurs with this recommendation.



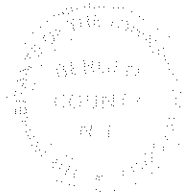
**NOW THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Wyckoff, in the County of Bergen, State of New Jersey, that the Chief of Police is hereby authorized and directed to execute a six-month agreement with Comprehensive Behavioral Healthcare, Inc. and to participate in this pilot program.

**CERTIFICATION**

I, NANCY A. BROWN, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON DECEMBER 16, 2025 SINE DIE.



NANCY A. BROWN  
MUNICIPAL CLERK



**TOWNSHIP OF WYCKOFF  
COUNTY OF BERGEN  
STATE OF NEW JERSEY  
RESOLUTION #25-267**

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**MEETING DATE: December 16, 2025  
(Sine Die)**

**REFERENCE: Approval of Vouchers  
and Authorization to Pay Bills**

**INTRODUCED:**

**SECONDED:**

**VOTE: BOGDANSKY \_\_\_ LANE \_\_\_ MELCHIONNE \_\_\_ SCHAPPERT \_\_\_ BOONSTRA \_\_\_**

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**WHEREAS**, the Township of Wyckoff is a municipality in the State of New Jersey operating under the authority from N.J.S.A. 40A:63-1 et seq; and,

**WHEREAS**, the Township of Wyckoff has received vouchers in claim for payment of materials supplied and/or services rendered; and,

**WHEREAS**, the said vouchers have been reviewed and the amount indicated on each voucher has been determined to be due and owing; and,

**WHEREAS**, the Township Committee has a practice of each Township Committee member participating in the reviewing and signing of vouchers; and,

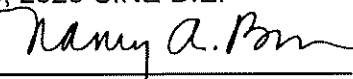
**WHEREAS**, the vouchers which comprise this bill list have been reviewed and signed by two (2) Township Committee members and they have found them to in order; and,

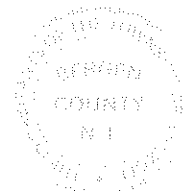
**WHEREAS**, the Township Treasurer has certified that sufficient funds are available for payment of said vouchers.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Wyckoff that the action of the said Finance Committee be approved; and, that the payments of these bills are hereby authorized, and the Chief Financial Officer is directed to issue checks for their payments as listed on the bill list attached to this date's meeting minutes and covered by checks as follows: Payroll A/C; Town Hall payroll checks #, Payroll Void Checks #0, Direct Deposit Voucher #, Void Claims #, Library Payroll Checks #, Library Direct Deposit Vouchers #, Claims Wire #251203, Claims check #, AHDFT #, Accu-track #, and Trs. Dog Trust - \$0.00.

**CERTIFICATION**

I, NANCY A. BROWN, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON DECEMBER 16, 2025 SINE DIE.

  
\_\_\_\_\_  
NANCY A. BROWN  
MUNICIPAL CLERK



**TOWNSHIP OF WYCKOFF  
COUNTY OF BERGEN  
STATE OF NEW JERSEY  
RESOLUTION #25-268**

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**MEETING DATE: December 16, 2025  
(Sine Die)**

**REFERENCE: Appointment of Zabriskie  
House Trustee**

**INTRODUCED:**

**SECONDED:**

**VOTE: BOGDANSKY \_\_\_ LANE \_\_\_ MELCHIONNE \_\_\_ SCHAPPERT \_\_\_ BOONSTRA \_\_\_**

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**WHEREAS**, the Township of Wyckoff is the beneficiary of the Zabriskie House Museum, an early American historical home; and,

**WHEREAS**, the Township Committee of the Township of Wyckoff is required to appoint successor Trustees and to re-appoint trustees when their term expires to the John B. and Grace Q. Zabriskie Memorial Trust which said Trust is responsible for the maintenance, use and operation of the Zabriskie House Museum; and,

**WHEREAS**, an Order appointing successor Trustees which was executed by the Honorable Gerald Escala, J.S.C., on October 20, 2005, permits the Township of Wyckoff to appoint future successor Trustees and to re-appoint trustees by way of Resolutions adopted by the governing body; and,

**WHEREAS**, Resolution #11-04 appointed William H. Bushman as Trustee for a new term commencing January 1, 2011 through December 31, 2014; and,

**WHEREAS**, William H. Bushman submitted his resignation as a Trustee and the Township Committee appointed Richard Lynch to the vacancy created by William H. Bushman for the remainder of the term which commenced on January 1, 2011 and expires on December 31, 2014.

**WHEREAS**, Resolution #15-85 appointed Richard Lynch as Trustee for a new term commencing January 1, 2015 through December 31, 2018.

**WHEREAS**, Resolution #19-85 reappointed Richard Lynch as Trustee for a new term commencing January 1, 2019 through December 31, 2021.

**WHEREAS**, the Township Committee confirms and memorializes the re-appointment of Richard Lynch as Trustee for the term of 1/1/2022 to 12/31/2025 on this date, January 1, 2022.

**WHEREAS**, upon the resignation of Richard Lynch in late 2025, the Township Committee has deemed it appropriate to appoint Thomas A. Hillman, 715 Highview Drive, Wyckoff NJ 07481 as Trustee to serve the remainder of the term which commenced on January 1, 2025 and will end on December 31, 2028.

**NOW, THEREFORE, BE IT RESOLVED**, that pursuant to Paragraph Ninth of the Last Will and Testament of Grace Quackenbush Zabriskie, late of the Township of Wyckoff, which Will having been admitted to probate in the Bergen County Surrogate's Court of the State of New Jersey, the Township Committee of the Township of Wyckoff, County of Bergen State of New Jersey does hereby appoint Thomas A. Hillman, 715 Highview Drive, Wyckoff, New Jersey, Trustee of the John B. and Grace Q. Zabriskie Memorial Trust for a term commencing January 1, 2026 and expiring December 31, 2028.

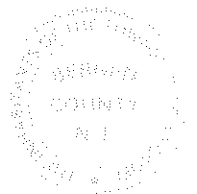
**BE IT FURTHER RESOLVED**, that the Mayor and the Municipal Clerk of the Township of Wyckoff are hereby authorized and directed to execute any and all necessary documentation to be filed in the Bergen County Surrogate's Court, and to take such other steps or actions as may be necessary to cure this Resolution into effect.

**BE IT FURTHER RESOLVED**, that the Mayor and the Township Committee of the Township of Wyckoff hereby request the Bergen County Surrogate's Court to issue Letters of Trusteeship in the name of Thomas A. Hillman, for the John B. and Grace Q. Zabriskie Memorial Trust, if required on a re-appointment action.

**CERTIFICATION**

I, NANCY A. BROWN, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON DECEMBER 16, 2025 (SINE DIE).

  
\_\_\_\_\_  
NANCY A. BROWN  
MUNICIPAL CLERK



**TOWNSHIP OF WYCKOFF  
COUNTY OF BERGEN  
STATE OF NEW JERSEY  
RESOLUTION #25-269**

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**MEETING DATE: December 16, 2025  
(Sine Die)**

**REFERENCE: Accept Police Chief  
Report and Authorize Towing Licenses**

**INTRODUCED:**

**SECONDED:**

**VOTE: BOGDANSKY \_\_\_ LANE \_\_\_ MELCHIONNE \_\_\_ SCHAPPERT \_\_\_ BOONSTRA \_\_\_**

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**WHEREAS**, the Township Committee of the Township of Wyckoff adopted Ordinance #1606 establishing towing procedures; and,

**WHEREAS**, three (3) vendors submitted an application for a license to provide towing services for the Wyckoff Police Department during calendar year 2026; and,

**WHEREAS**, the Wyckoff Police Department has diligently reviewed the applications and inspected the applicants' equipment and storage yards to complete a thorough and complete examination of the applications; and,

**WHEREAS**, the Township of Wyckoff's Municipal Risk Consultant has approved the applicant's certificate of insurance to verify compliance with Section 15 of Ordinance #1606, however, the Police Chief shall ensure all certificates which expire before the end of the year are renewed; and,

**WHEREAS**, the Wyckoff Police Chief has provided the attached report dated December 20, 2025, recommending Five Star Towing, City Wide Towing and All Points Auto & Towing to perform towing services for the Wyckoff Police Department in 2026 subject to the payment of an annual license fee provided in Section 8 of Ordinance #1606; and,

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey as follows:

1. The Township Committee has carefully considered and accepts the report of the Wyckoff Police Chief dated December 20, 2025, attached as if set forth at length.
2. The Township Committee authorizes the issuance of a license in rotation for calendar year 2025 to:
  - City Wide Towing, 131 Goffle Road, Hawthorne, NJ 07506 and/or 205 Chestnut Street, Ridgewood, NJ 07450
  - Five Star Towing, 145 Hopper Avenue, Waldwick, NJ 07463
  - All Points Auto and Towing, 145-A Hopper Ave, Waldwick, NJ 07463

to perform towing services in the Township of Wyckoff in accordance with Ordinance #1606 in calendar year 2026.

3. The Township Committee instructs the Police Department to ensure that the aforementioned authorized towing entities provide current certificates of insurance and if any expire during calendar year 2026, which are not replaced, that they immediately be removed from the list of authorized towers.

**BE IT FURTHER RESOLVED** by the Township Committee that the Wyckoff Chief of Police is designated to enforce the provisions of Ordinance #1606 and the Wyckoff Chief of Police or his designee with the approval of the Chief of Police is authorized to issue supplementary rules and regulations to implement the purposes established by the Township Committee with the adoption of Ordinance #1606.

**CERTIFICATION**

I, NANCY A. BROWN, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON DECEMBER 16, 2025 SINE DIE.

  
\_\_\_\_\_  
NANCY A. BROWN  
MUNICIPAL CLERK



TOWNSHIP OF WYCKOFF  
COUNTY OF BERGEN  
STATE OF NEW JERSEY  
RESOLUTION #25-270

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MEETING DATE: December 16, 2025  
(Sine Die)

REFERENCE: Authorize Shared  
Service Agreement with the Wyckoff  
Public Library

INTRODUCED:

SECONDED:

VOTE: BOGDANSKY \_\_\_ BOONSTRA \_\_\_ MELCHIONNE \_\_\_ SCHAPPERT \_\_\_ LANE \_\_\_  
.....

**WHEREAS**, the Township Committee strives to use shared service agreements for the effective and efficient delivery of services where possible; and,

**WHEREAS**, the State of New Jersey encourages it's municipalities to enter into shared service agreements as per the State of New Jersey's "Best Practices" initiative; and,

**WHEREAS**, the Township of Wyckoff (provider) and the Wyckoff Library Board of Trustees (recipient) seek to participate in a Shared Services Agreement in order to save tax payer dollars and/or provide services more efficiently; and,

**WHEREAS** the Township Administrator and the Chief Financial Officer recommend that the Township of Wyckoff enter into a Shared Services Agreement to provide Qualified Purchasing Agent (QPA) Services to the Wyckoff Public Library.

**NOW, THEREFORE, BE IT RESOLVED**, that the Township of Wyckoff hereby agrees to provide, in accordance with NJSA 40A:65-1 et seq (Inter-local Services Act), QPA services to the Wyckoff Public Library.

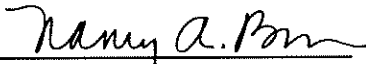
**BE IT FURTHER RESOLVED**, that the Township agrees to provide this shared service as described in the Inter-local Service Agreement as follows but not limited to:

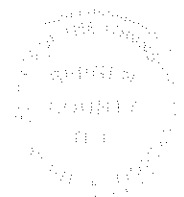
1. This Agreement shall be effective commencing on January 1, 2026 and continuing through December 31, 2026. Either party has the right to cancel as per the signed agreement by providing ninety (90) day written notification.
2. The Wyckoff Public Library shall receive from Wyckoff QPA services as per the agreement.
3. In consideration for this service, the Wyckoff Public Library shall pay Wyckoff a flat annual fee of \$2,000.
4. All other terms as described in the Uniform Shared Service Agreement between the Township of Wyckoff and the Wyckoff Free Public Library Board.

**BE IT FURTHER RESOLVED**, that the Mayor and the Municipal Clerk are hereby authorized to sign the Inter-local Service Agreement.

**CERTIFICATION**

I, NANCY A. BROWN, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON DECEMBER 16, 2025 SINE DIE.

  
NANCY A. BROWN  
MUNICIPAL CLERK



**TOWNSHIP OF WYCKOFF  
COUNTY OF BERGEN  
STATE OF NEW JERSEY  
RESOLUTION #25-271**

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**MEETING DATE: December 16, 2025  
(Sine Die)**

**REFERENCE: Authorizing the Award of a  
Contract for Extraordinary Unspecifiable  
Services for the Design and Creation of a  
Commemorative Sculpture Honoring the  
Wyckoff Centennial, the United States  
Semiquincentennial, and the 25<sup>th</sup>  
Anniversary of September 11, 2001**

**INTRODUCED:**

**SECONDED:**

**VOTE: BOGDANSKY \_\_\_ BOONSTRA \_\_\_ MELCHIONNE \_\_\_ SCHAPPERT \_\_\_ LANE \_\_\_**  
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**WHEREAS**, the Township of Wyckoff desires to commission a permanent commemorative sculpture recognizing three historic milestones: the Wyckoff Centennial (1926–2026), the United States Semiquincentennial (1776–2026), and the 25th Anniversary of September 11, 2001; and

**WHEREAS**, the Township has reviewed a proposal and agreement from Jean-Claude Marchionni, an artist with specialized experience in the design and carving of commemorative stone sculptures, for the design, fabrication, and delivery of a custom limestone sculpture and bench; and

**WHEREAS**, the services to be provided are extraordinary and unspecifiable in nature, involving specialized artistic skill, creative judgment, and design expertise, such that the services are not reasonably subject to competitive bidding; and

**WHEREAS**, N.J.S.A. 40A:11-5(1)(a)(i) authorizes the award of contracts for extraordinary unspecifiable services without public bidding; and

**WHEREAS**, a written certification has been prepared by the Township Administrator describing the nature of the services and the basis for the determination that the services qualify as extraordinary unspecifiable services; and

**WHEREAS**, the total cost of the project shall not exceed \$95,645, consisting of artist services in the amount of \$85,000, plus the cost of limestone materials and delivery (\$10,645) to be paid directly by the Township as set forth in the artist's proposal; and

**WHEREAS**, the Chief Financial Officer has certified that sufficient funds are available or will be made available for this purpose, subject to the adoption of an appropriate capital ordinance or funding resolution;



**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Wyckoff, in the County of Bergen, State of New Jersey, as follows:

1. The Township Committee hereby determines that the services for the design and creation of a commemorative sculpture constitute Extraordinary Unspecifiable Services pursuant to N.J.S.A. 40A:11-5(1)(a)(i).
2. The Township Committee hereby authorizes the award of a contract to Jean-Claude Marchionni for the design, carving, and delivery of the commemorative sculpture, substantially in accordance with the proposal dated October 17, 2025, and subject to the execution of a municipal addendum approved as to form and legality.
3. The Township Administrator and other authorized signatories are hereby authorized to execute the agreement and any related documents necessary to effectuate this resolution.
4. Notice of this contract award shall be published in accordance with N.J.S.A. 40A:11-5(1)(a)(i) and N.J.S.A. 40A:11-10.

**CERTIFICATION**

I, NANCY A. BROWN, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON DECEMBER 16, 2025 SINE DIE.

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NANCY A. BROWN  
MUNICIPAL CLERK



*Nancy A. Brown*