

TOWNSHIP OF WYCKOFF

Open Public Meetings Act Notice

PLEASE TAKE NOTICE, that in accordance with the Open Public Meetings Act NJSA10:4-6 et seq., the Township Committee of the Township of Wyckoff shall conduct its 7:00 pm, Tuesday, December 21, 2021 Work Session meeting in the second floor court room at Wyckoff Town Hall, 340 Franklin Avenue, Wyckoff, NJ 07481 and the meeting will also be live-streamed via the Township of Wyckoff's YouTube channel and members of the public may attend the meeting to provide public comment or call 201-891-7000, ext. #2220 should they wish to provide public comment during the public comment period.

These measures are implemented to allow members of the public to observe the Township Committee meeting in person and via live streaming and to provide to the public the ability to comment telephonically during the period for public comment which appears on the agenda for the meeting.

This notice and agenda have been posted on the Township's home page Wyckoff-nj.com at the Quick Link for "Minutes & Agendas" on Friday, December 17, 2021. Please select "Township Committee" and locate the date of the meeting to view documents, such as resolutions and ordinances which are made available.

General instructions regarding access to the meeting will be posted on the Wyckoff web site's home page at www.wyckoff-nj.com as a "News" item on Friday, December 17, 2021, by 4:30 pm.

To view the Township Committee meeting via live-stream, please access the YouTube link which will be posted on the Wyckoff web site's home page at www.wyckoff-nj.com as a "NEWS" item immediately prior to the commencement of the meeting at approximately, 6:55 pm on December 21, 2021.

To be notified of all future live streamed Township meetings, please create a YouTube account and subscribe to our YouTube channel, "Township of Wyckoff".

NOTICE TO PUBLIC

As a member of the public, participating in this public meeting, your participation will be recorded. By participating in the meeting, it is assumed your consent is given for your voice, name, address, comments, and image to be broadcast and recorded.

There may be situations when, due to technical difficulties, live streaming or the recording of a meeting may not be available. A recording of the meeting will be available immediately after the meeting concludes on the Township's YouTube channel, "Township of Wyckoff. The Township shall not be responsible for and accepts no liability if the recording technology or live video streaming technology of the meeting is unavailable.

Nancy A. Brown
Municipal Clerk

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE WORK SESSION MEETING
MUNICIPAL COURT ROOM
TUESDAY, DECEMBER 21, 2021 - 7:00 P.M.**

PAUSE – Municipal Clerk will post the link to the live meeting on our website's homepage.

1. **7:00 pm Work Session Meeting called to order by Mayor Melissa D. Rubenstein**

2. **Roll call of Township Committee**

BOONSTRA _____ MADIGAN _____ MELCHIONNE _____
SHANLEY _____ RUBENSTEIN _____

3. **Reading of "Open Work Session" statement by Acting Clerk, Nancy A. Brown**

4. **Presentation of Proclamations to Wyckoff Recreation program Jr and Sr. football teams to congratulate them for winning the league championship known as the Superbowl.**

5. **Confirm Finance Committee has reviewed and signed vouchers and that Mayor and Municipal Clerk have signed any necessary documents.**

6. **Motion to open the Ten (10) Minute Public Comment period:**

Ten Minute public comment period, two (2) minutes per speaker for public comment on any governmental issue that a member of the public feels may be of concern to the residents of the Township of Wyckoff.

Please step forward to the microphone or call 201-891-7000, ext. #2220 if you wish to make a comment.

MOTION: _____ SECOND _____
BOONSTRA _____ MADIGAN _____ MELCHIONNE _____
SHANLEY _____ RUBENSTEIN _____

Motion to close the Public Comment period:

MOTION: _____ SECOND _____
BOONSTRA _____ MADIGAN _____ MELCHIONNE _____
SHANLEY _____ RUBENSTEIN _____

7. **Review of 8:00 p.m. Business Meeting Agenda – Administrator**

8. **Review of Policy Action Items – Administrator**

9. **Reports of Township Committee Members**

10. **Report of Township Attorney**

(Items 11 through 15 will only be utilized if the business of the Township conducted at this meeting requires them to be utilized. They are added to the agenda as placeholders should their use be required.)

11. **Motion to adopt resolution #21-CXX and enter a Closed Session Discussion:**

MOTION: _____ SECOND _____
BOONSTRA _____ MADIGAN _____ MELCHIONNE _____
SHANLEY _____ RUBENSTEIN _____

12. **Motion to Exit the Closed Session Discussion and to re-enter the Open Work Session:**

MOTION: _____ SECOND _____
BOONSTRA _____ MADIGAN _____ MELCHIONNE _____
SHANLEY _____ RUBENSTEIN _____

13. **Motion to Recess the Open Work Session to Conduct the Business Meeting:**

MOTION: _____ SECOND _____
BOONSTRA _____ MADIGAN _____ MELCHIONNE _____
SHANLEY _____ RUBENSTEIN _____

14. **Motion to Reconvene the Open Work Session and adopt resolution #21-CXX and enter a Closed Session Discussion:**

MOTION: _____ SECOND _____
BOONSTRA _____ MADIGAN _____ MELCHIONNE _____
SHANLEY _____ RUBENSTEIN _____

15. **Motion to Exit the Closed Session Discussion and to re-enter the Open Work Session:**

MOTION: _____ SECOND _____
BOONSTRA _____ MADIGAN _____ MELCHIONNE _____
SHANLEY _____ RUBENSTEIN _____

16. **Adjourn**

MOTION: _____ SECOND _____
BOONSTRA _____ MADIGAN _____ MELCHIONNE _____
SHANLEY _____ RUBENSTEIN _____

**PAYMENT OF CLAIMS MAY BE PAID AT ALL WORK SESSION MEETINGS AND
ALL TOWNSHIP COMMITTEE BUSINESS MEETINGS
FORMAL ACTION MAY BE TAKEN AT THIS WORK SESSION**

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE BUSINESS MEETING
MUNICIPAL COURT ROOM
TUESDAY, DECEMBER 21, 2021 - 8:00 PM**

- 1. Regular Meeting of the Wyckoff Township Committee called to order by Mayor Melissa D. Rubenstein**
- 2. Flag Salute**
- 3. Invocation**
- 4. Reading of the "Open Public Meetings Act" statement by Maureen Mitchell**
- 5. Roll Call of the Township Committee Members Present:**

BOONSTRA _____ MADIGAN _____ MELCHIONNE _____
SHANLEY _____ RUBENSTEIN _____

- 6. Request motion to open the Public Comment Period:**

Public Comment period, five (5) minutes per speaker for public comment on any governmental issue that a member of the public feels may be of concern to the residents of the Township of Wyckoff.

Please step forward to the microphone or call 201-891-7000, ext. #2220 if you wish to make a comment.

MOTION: _____ SECOND _____
BOONSTRA _____ MADIGAN _____ MELCHIONNE _____
SHANLEY _____ RUBENSTEIN _____

- Request motion to close the Public Comment Period:**

MOTION: _____ SECOND _____
BOONSTRA _____ MADIGAN _____ MELCHIONNE _____
SHANLEY _____ RUBENSTEIN _____

- 7. Presentation of Proclamations to Ramapo Indian Hills Soccer team as they are Bergen County 2021 Champions.**
- 8. Approval of the December 7, 2021 Township Committee Work Session and Regular Business meeting minutes:**

MOTION: _____ SECOND _____
BOONSTRA _____ MADIGAN _____ MELCHIONNE _____
SHANLEY _____ RUBENSTEIN _____

8. **Consent Agenda:** All matters listed below are considered by the Township Committee to be routine in nature. There will be no separate discussion of these items. If any discussion is desired by the Township Committee, that item will be removed from the Consent Agenda and considered separately:

I Resolutions (Adoption of the following):

- #21-308 Transfer of Funds
- #21-309 Accept Donation from Parks & Recreation Foundation
- #21-310 Amend Resolution #21-299 for Acting Administrator
- #21-311 Appointment of Municipal Clerk
- #21-312 Approval of Vouchers & Authorization to Pay Bills
- #21-313 Release of Closed Session Minutes
- #21-314 Release of Closed Session Minutes
- #21-315 Return of certain overpaid taxes, escrow monies, recreation fees, etc.
- #21-316 Release of Closed Session Minutes

II Ordinances – Introduction

None

III Motions

- A. Approve and memorialize Brooke McIntire as a firefighter with Fire Company #1.

Clerk: May I have a motion and a second to approve the consent agenda?

The Following vote is the vote on the Consent Agenda:

MOTION: _____ SECOND _____
BOONSTRA _____ MADIGAN _____ MELCHIONNE _____
SHANLEY _____ RUBENSTEIN _____

9. **Ordinances – Public Hearing / Further Consideration:**

Madam Chairperson, I have two Ordinances for Public Hearing / Further Consideration.

The first is **Ordinance #1952** which is

AN ORDINANCE TO PROVIDE FOR AND DETERMINE THE RATE OF COMPENSATION FOR EACH OFFICER OF THE POLICE DEPARTMENT OF THE TOWNSHIP OF WYCKOFF, AND THE METHOD OF PAYMENT OF SUCH COMPENSATION FOR THE YEAR 2022 for second reading, by title only, and a copy of this Ordinance has been posted on the bulletin board in Town Hall where public notices are customarily posted, and copies have been made available to members of the general public of the Township who have requested the same.

COMMITTEE PERSON _____: I move the Ordinance on second reading by Title only.

COMMITTEE PERSON _____: Seconded.

ROLL CALL VOTE

BOONSTRA _____ MADIGAN _____ MELCHIONNE _____
SHANLEY _____ RUBENSTEIN _____

CHAIRPERSON: This is the time and place for the Public Hearing on Ordinance #1952, and all persons who wish to be heard, please state your name and address before making your statement. If you wish to make a comment, please step to the microphone or dial 201-891-7000, ext. #2220.

(Public Comments are heard here.)

At the Conclusion of public comments:

COMMITTEE PERSON _____: I move that the Public Hearing on Ordinance #1952 be closed.

COMMITTEE PERSON _____: Seconded

ROLL CALL VOTE

BOONSTRA _____ MADIGAN _____ MELCHIONNE _____
SHANLEY _____ RUBENSTEIN _____

MUNICIPAL CLERK: BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that Ordinance #1952, after public hearing and further consideration is hereby adopted, and the Municipal Clerk is hereby authorized and directed to publish the Notice of Final Passage of said Ordinance in the official newspaper for the Township as provided by law.

COMMITTEE PERSON _____: I move the resolution.

COMMITTEE PERSON _____: Seconded.

ROLL CALL VOTE

BOONSTRA _____ MADIGAN _____ MELCHIONNE _____
SHANLEY _____ RUBENSTEIN _____

The second is **Ordinance #1953** which is

AN ORDINANCE TO PROVIDE FOR AND DETERMINE THE RATE OF COMPENSATION FOR EACH OFFICER OF THE POLICE DEPARTMENT OF THE TOWNSHIP OF WYCKOFF, AND THE METHOD OF PAYMENT OF SUCH COMPENSATION FOR THE YEAR 2022.

for second reading, by title only, and a copy of this Ordinance has been posted on the bulletin board in Town Hall where public notices are customarily posted, and copies have been made available to members of the general public of the Township who have requested the same.

COMMITTEE PERSON _____: I move the Ordinance on second reading by Title only.

COMMITTEE PERSON _____: Seconded.

ROLL CALL VOTE

BOONSTRA _____ MADIGAN _____ MELCHIONNE _____
SHANLEY _____ RUBENSTEIN _____

CHAIRPERSON: This is the time and place for the Public Hearing on Ordinance #1953, and all persons who wish to be heard, please state your name and address before making your statement. If you wish to make a comment, please step to the microphone or dial 201-891-7000, ext. #2220.

(Public Comments are heard here.)

At the Conclusion of public comments:

COMMITTEE PERSON _____: I move that the Public Hearing on Ordinance #1953 be closed.

COMMITTEE PERSON _____: Seconded

ROLL CALL VOTE

BOONSTRA _____ MADIGAN _____ MELCHIONNE _____
SHANLEY _____ RUBENSTEIN _____

MUNICIPAL CLERK: BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that Ordinance #1953, after public hearing and further consideration is hereby adopted, and the Municipal Clerk is hereby authorized and directed to publish the Notice of Final Passage of said Ordinance in the official newspaper for the Township as provided by law.

10. Adjourn

Chair: May I have a motion to and a second to adjourn the Business Meeting?

MOTION: _____ SECOND _____
BOONSTRA _____ MADIGAN _____ MELCHIONNE _____
SHANLEY _____ RUBENSTEIN _____

**PAYMENT OF CLAIMS MAY BE PAID AT ALL TOWNSHIP COMMITTEE WORK
SESSION MEETINGS AND ALL TOWNSHIP COMMITTEE
REGULAR MEETINGS**

FORMAL ACTION MAY BE TAKEN DURING THIS MEETING

**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #21-308**

INTRODUCED:

SECONDED:

MEETING DATE: December 21, 2021

REFERENCE: Transfer of Funds

VOTE: BOONSTRA ___ MADIGAN ___ MELCHIONNE ___ SHANLEY ___ RUBENSTEIN ___

WHEREAS, NJSA 40A:4-58 permits transfers of funds during the last two (2) months of the fiscal year, and;

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that the transfer of the following funds is hereby authorized and directed, and;

From

Assessment	20-150-010	SW	10,000
Assessment	20-150-020	OE	36,000
Planning BD	21-180-020	OE	8,000
UCC	22-195-020	OE	3,000
Recreation	28-370-020	OE	5,000
Health Benefits	23-220-020	OE	10,000

72,000

To

Administration	20-100-010	SW	11,000
Clerk	20-120-010	SW	6,000
Tax Collector	20-145-010	SW	9,000
Affordable Housing	21-190-010	SW	1,000
UCC	22-195-010	SW	2,000
B&G	26-310-010	OE	15,000
Recreation	28-370-010	SW	3,000
Social Security	36-472-000	OE	5,000
Roads	26-290	SW	10,000
Street Lights	31-435	OE	10,000

72,000

CERTIFICATION

I, NANCY A. BROWN, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON DECEMBER 21, 2021.

NANCY A. BROWN
MUNICIPAL CLERK

**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #21-309**

INTRODUCED:

SECONDED:

MEETING DATE: December 21, 2021

REFERENCE: Accept Donation from Parks &
Recreation Foundation

VOTE: BOONSTRA ___ MADIGAN ___ MELCHIONNE ___ SHANLEY ___ RUBENSTEIN ___
.....

WHEREAS, the Wyckoff Parks and Recreation Foundation raised approximately \$25,000 through fundraising; and,

WHEREAS, the Wyckoff Parks and Recreation Foundation have advised Committeeman Thomas J. Madigan, that they desire to donate these funds to the Township of Wyckoff for improvements to the Memorial Campus; and,

WHEREAS, the Wyckoff Parks and Recreation Foundation members have suggested that a gazebo and/or pavilion structure be constructed in the area between the library and the new artificial turf field.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that they accept the donation of approximately \$25,000 from the Wyckoff Parks and Recreation Foundation to be used for municipal improvements, such as a pavilion or gazebo in the Memorial Complex.

BE IT FURTHER RESOLVED, that the Chief Financial Officer shall deposit the approximately \$25,000 in the Township's trust account for the Public Purpose District Donation Fund.

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be provided to the Chief Financial Officer and the Public Works Manager.

CERTIFICATION

I, NANCY A. BROWN, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON DECEMBER 21, 2021.

NANCY A. BROWN
MUNICIPAL CLERK

TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #21-310

INTRODUCED:

SECONDED:

MEETING DATE: December 21, 2021

REFERENCE: Amending #21-299
Appoint Acting Administrator

VOTE:BOONSTRA__MADIGAN__MELCHIONNE__SHANLEY__RUBENSTEIN__

WHEREAS, the Township Committee desires to amend Resolution #21-299 Appoint Acting Administrator.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey, that the Municipal Clerk, Nancy A. Brown, is appointed Acting Municipal Administrator effective January 1, 2022, through February 28, 2022, and,

BE IT FURTHER RESOLVED, that the Municipal Clerk shall provide a copy of this resolution to the Chief Financial Officer and Payroll Control Officer.

BE IT FURTHER RESOLVED, that the Payroll Control Officer shall adjust the Acting Clerk's Salary from January 1, 2022 through February 28, 2022 and Resolution #21-299 is amended to a total \$1,250.00 additional income per paycheck for serving as Acting Municipal Administrator in accordance with Chapter 5 of the Code of the Township of Wyckoff.

CERTIFICATION

I, NANCY A. BROWN, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON DECEMBER 21, 2021.

NANCY A. BROWN
MUNICIPAL CLERK

**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #21-311**

INTRODUCED:

SECOND:

MEETING DATE: December 21, 2021

**REFERENCE: Appointment of
Municipal Clerk**

VOTE: BOONSTRA ___ MADIGAN ___ MELCHIONNE ___ SHANLEY ___ RUBENSTEIN ___
.....

WHEREAS, on April 21, 2021, the Township Committee appointed Ms. Nancy A. Brown as Acting Municipal Clerk effective June 1, 2020, upon the retirement of Ms. Santimauro; and,

WHEREAS, Ms. Brown has completed the five (5) required classes to qualify for the New Jersey Registered Municipal Clerk examination; and,

WHEREAS, Ms. Brown completed the New Jersey Registered Municipal Clerk examination on October 13, 2021; and

WHEREAS, Ms. Brown received a notification letter from the examination board dated December 9, 2021, offering their congratulations on passing the New Jersey Registered Municipal Clerk examination; and,

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that Ms. Nancy A. Brown is appointed Municipal Clerk effective December 21, 2021, for a three (3) year term ending on December 31, 2024.

CERTIFICATION

I, NANCY A. BROWN, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF CERTIFY THE ATTACHED RESOLUTION TO BE A TRUE AND CORRECT COPY OF A RESOLUTION AS ADOPTED BY THE WYCKOFF TOWNSHIP COMMITTEE ON DECEMBER 21, 2021.

NANCY A. BROWN
MUNICIPAL CLERK

**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #21-312**

INTRODUCED:

SECONDED:

MEETING DATE: December 21, 2021

**REFERENCE: Approval of Vouchers and
Authorization to Pay Bills**

VOTE: BOONSTRA ___ MADIGAN ___ MELCHIONNE ___ SHANLEY ___ RUBENSTEIN ___
.....

WHEREAS, the Township of Wyckoff is a municipality in the State of New Jersey operating under the authority from NJSA 40A:63-1 et seq; and,

WHEREAS, the Township of Wyckoff has received vouchers in claim for payment of materials supplied and/or services rendered; and,

WHEREAS, the said vouchers have been reviewed and the amount indicated on each voucher has been determined to be due and owing; and,

WHEREAS, the Township Committee has a practice of each Township Committee member participating in the reviewing and signing of vouchers; and,

WHEREAS, the vouchers which comprise this bill list have been reviewed and signed by two (2) Township Committee members and they have found them to in order; and,

WHEREAS, the Township Treasurer has certified that sufficient funds are available for payment of said vouchers.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that the action of the said Finance Committee be approved; and, that the payments of these bills are hereby authorized and the Chief Financial Officer is directed to issue checks for their payments as listed on the bill list attached to this date's meeting minutes and covered by checks no. Payroll A/C, Direct Deposit Vouchers no., Library Payroll check nos., Library Direct Deposit Vouchers no., Claims Wire nos., check no. Accutrack A/C, Claims check nos. and Voided Claims checks no..

**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #21-313**

INTRODUCED:

SECONDED:

MEETING DATE: December 21, 2021

**REFERENCE: Release Closed Session
Minutes**

VOTE: BOONSTRA ___ MADIGAN ___ MELCHIONNE ___ SHANLEY ___ RUBENSTEIN ___

WHEREAS, Section 8 of the "Open Public Meetings Act" provides for the release of Closed Session Minutes at the discretion of the governing body or as soon as the issue has been resolved.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Wyckoff that the release of the following Closed Session Minutes is hereby authorized and directed:

<u>Resolution</u>	<u>Date</u>	<u>Resolution</u>	<u>Date</u>
#09-C27	12/15/09	#17-C4(b)	02/07/17
#10-C1(d)	01/12/10	#17-C5	02/21/17
#10-C4(c)	02/02/10	#17-C90	4/25/17
#10-C6(c)	02/23/10	#17-C10	05/02/17
#10-C8(d)	03/09/10	#17-C12	06/20/17
#10-C9(a)	04/06/10	#17-C13	07/05/17
#10-C14	06/01/10	#17-C14(a)	08/06/17
#10-C15	06/15/10	#17-C15(b)	08/22/17
#10-C16	07/06/10	#17-C17	11/06/17
#10-C17(b)	08/03/10	#17-C18	12/05/17
#11-C3	03/15/11	#17-C19	12/19/17
#12-C8(a)	07/05/11	#18-C1	01/16/18
#12-C9(b)	07/19/11	#18-C3	02/06/18
#12-C12	09/06/11	#18-C6	03/06/18
#13-C6(a)	06/18/13	#18-C7	03/06/18
#14-C8	12/02/14	#18-C8	03/20/18
#16-C1	01/12/16	#18-C12	04/17/18
		#18-C14	05/01/18
		#18-C15	05/15/18
		#18-C24	12/18/18

Copies of said Minutes are attached hereto and made a part hereof as though set forth herein at length.

CERTIFICATION

I, NANCY A. BROWN, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND CORRECT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON DECEMBER 21, 2021.

NANCY A. BROWN
MUNICIPAL CLERK

**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #21-314**

INTRODUCED:

SECONDED:

MEETING DATE: December 21, 2021

**REFERENCE: Release Closed
Session Minutes**

VOTE: BOONSTRA ___ MADIGAN ___ MELCHIONNE ___ SHANLEY ___ RUBENSTEIN ___

WHEREAS, Section 8 of the "Open Public Meetings Act" provides for the release of Closed Session Minutes at the discretion of the governing body or as soon as the issue has been resolved.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Wyckoff that the release of the following Closed Session Minutes is hereby authorized and directed:

<u>Resolution</u>	<u>Date</u>
#20-C8	07/21/20
#20-C10	10/12/20
#20-C11	10/22/20
#20-C12	11/05/20

Copies of said Minutes are attached hereto and made a part hereof as though set forth herein at length.

CERTIFICATION

I, NANCY A. BROWN, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND CORRECT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON DECEMBER 21, 2021.

NANCY A. BROWN
MUNICIPAL CLERK

**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #21-315**

INTRODUCED:

SECONDED:

MEETING DATE: December 21, 2021

**REFERENCE: Return of certain overpaid taxes,
escrow monies, recreation fees, etc.**

VOTE: BOONSTRA ___ MADIGAN ___ MELCHIONNE ___ SHANLEY ___ RUBENSTEIN ___

BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that the Treasurer is hereby authorized and directed to return certain monies as follows:

BUILDING DEPARTMENT:

Thomas Flint Landscape Design, 36 Industrial Park, Waldwick, NJ 07463 – Refund of Stormwater Management fee for 382 Lavellle Court – Block 462/Lot 87 - \$500.00

CLERK’S OFFICE:

Ms. Margaret Ophof, 2700 Redington Road, Hellertown, PA 18055 – Refund of Certified Copy of Marriage License – Marriage took place in Paramus, NJ - \$25.00

TAX REFUND:

Jeffer, Hopkins & Vogel, 1600 Route 208 North, Hawthorne, NJ 07506 – State Tax Court reduction – Block 436/Lot 3 - \$13,082.33

Bergen County Municipal Joint Insurance Fund, C/O JIF Claims, 373 Kinderkamack Road, Westwood, NJ 07675 – Refund duplicate insurance payment for fire vehicle - \$7,850.99

Zachary Carr & Krista Sticco, 647 Quackenbush Avenue, Wyckoff, NJ 07481 – Refund of 2021 duplicate tax payment – Block 233/Lot 3 - \$6,028.04

Spiotti & Associates, 271 US Highway 46, Ste. F105-106, Fairfield, NJ 07004 – State Tax Court Judgement – Block 449/Lot 1.02 QC166 - \$1,478.77

Spiotti & Associates, 271 US Highway 46, Ste. F105-106, Fairfield, NJ 07004 – Refund Tax Court Judgements for attached: \$6,478.72

Jeffrey & Anna Munoz, 703 Birchwood Drive, Wyckoff, NJ 07481 – Refund of 2021 tax overpayment due to tax appeal – Block 432/Lot 8 - \$1,075.57

RECREATION:

Laura Conkling, 282 Pine Street, Wyckoff, NJ 07481 – Wrestling Refund - \$90.00

**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #21-316**

INTRODUCED:

SECONDED:

MEETING DATE: December 21, 2021

**REFERENCE: Release Closed
Session Minutes**

VOTE: BOONSTRA ___ MADIGAN ___ MELCHIONNE ___ SHANLEY ___ RUBENSTEIN ___

WHEREAS, Section 8 of the "Open Public Meetings Act" provides for the release of Closed Session Minutes at the discretion of the governing body or as soon as the issue has been resolved.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Wyckoff that the release of the following Closed Session Minutes is hereby authorized and directed:

<u>Resolution</u>	<u>Date</u>	<u>Resolution</u>	<u>Date</u>
#15-C8	10/20/15	#17-C11	05/02/17
#15-C9	10/20/15	#17-C12	05/16/17
#15-C7(B)	09/21/15	#17-C15	08/22/17
#16-C10	09/06/16	#18-C11	04/03/18
#16-C15	12/06/16	#18-C13	05/01/18
#16-C16	12/20/16	#18-C16	05/15/18
#16-C17	12/31/16	#18-C17	06/04/18
#17-C1	01/06/17	#18-C18	07/17/18
#17-C2	01/17/17	#18-C20	08/07/18
#17-C5	02/21/17	#20-C6(A)	06/04/20
#17-C6	03/07/17		

Copies of said Minutes are attached hereto and made a part hereof as though set forth herein at length.

CERTIFICATION

I, NANCY A. BROWN, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND CORRECT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON DECEMBER 21, 2021.

NANCY A. BROWN
MUNICIPAL CLERK

**TOWNSHIP OF WYCKOFF
ORDINANCE #1952**

AN ORDINANCE TO PROVIDE FOR AND DETERMINE THE RATE OF COMPENSATION FOR EACH OFFICER OF THE POLICE DEPARTMENT OF THE TOWNSHIP OF WYCKOFF, AND THE METHOD OF PAYMENT OF SUCH COMPENSATION FOR THE YEAR 2022.

BE IT ORDAINED, by the Township Committee of the Township of Wyckoff, in the County of Bergen, State of New Jersey has approved such compensation, as follows for year 2022:

SECTION 1A. The rate of compensation for each officer of the Police Department of the Township of Wyckoff for year 2022 whose compensation shall be on an annual basis and shall be paid semi-monthly with increases paid in two (2) increments as per Section 1B is as follows:

	<u>2022</u>
Probationary 1	\$45,000
Probationary 2	\$49,000
Service Year 1	\$54,000
Service Year 2	\$59,000
Service Year 3	\$64,000
Service Year 4	\$69,000
Service Year 5	\$78,856
Service Year 6	\$86,242
Service Year 7	\$93,628
Service Year 8	\$101,014
Service Year 9	\$108,400
Service Year 10	\$115,786
Service Year 11	\$123,172
Service Year 12	\$130,558
Top Patrol Officer	\$133,282
Sergeant	\$139,621
Lieutenant	\$145,957
Captain	\$152,293

SECTION 1B. Increases shall be effective and paid in two (2) increments with one half of annual increase on January 1, 2022, and the remaining one half of annual increase on July 1, 2022.

SECTION 2A. In addition to their annual salary, each officer shall receive longevity compensation as computed in accordance with employee's years of service and detailed in the employment contract.

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SECTION 3. On January 1, 2015, employees began contributions mandated by Chapter 78 or such other laws as may be enacted during the term of the contract governing employee health care insurance contributions and will continue the contributions in accordance with mandated amounts.

SECTION 4. The work period shall begin as of 12:01 A.M. Saturday and end as of 12:00 midnight Friday.

SECTION 5. The officer in charge of the Detective Bureau as assigned by the Chief, shall be paid the sum of \$2,500.00 annually. The amount shall be paid as part of that officer's regular pay and in addition to his base salary. Other Detective Bureau personnel, excepting the officer in charge, regularly assigned to the Detective Bureau by the Chief, shall be paid the annual sum of \$2,000.00.

SECTION 6. Court time, excluding civil court, and excluding regular tour of duty, shall be considered overtime, and shall be compensated at time and one half (1-1/2).

SECTION 7. Training time for training courses, scheduled by the Police Chief on employees' own time shall be compensated at time and one half (1-1/2).

SECTION 8. Each member of the Police Department shall be allowed a clothing allowance of \$875.00 per year.

SECTION 9. Employees authorized overtime shall be paid an hourly wage equal to one and one half (1-1/2) time, after working 40 hours or working in excess of a tour of duty for a day. To compute the base hourly rate of any employee for overtime or other purposes, the employee's base salary plus yearly longevity increment shall be divided by 2080 hours.

SECTION 10. Recall time for employee called back after having completed their regular shift shall be compensated at time and one half (1-1/2).

SECTION 11. College credits salary recognition for attendance while employed by Wyckoff Police in accordance with CBA, Page 68 - \$10/credit – not to exceed \$500.

SECTION 12. Annual vacation with pay is authorized in accordance with the employment contract.

SECTION 13. All salaries and compensation provided for herein shall be effective as of January 1, 2022.

**TOWNSHIP OF WYCKOFF
ORDINANCE #1953**

AN ORDINANCE TO PROVIDE FOR AND DETERMINE THE RATE OF COMPENSATION FOR EMPLOYEES OF THE PUBLIC WORKS DEPARTMENT OF THE TOWNSHIP OF WYCKOFF, AND THE METHOD OF PAYMENT OF SUCH COMPENSATION FOR THE YEAR 2022.

BE IT ORDAINED, by the Township Committee of the Township of Wyckoff, in the County of Bergen, State of New Jersey, as follows:

Section 1A. The rate of compensation of the Public Works Department of the Township of Wyckoff for the year 2022 whose compensation shall be on an annual basis and shall be paid semi-monthly is as follows:

Step 8	74,559
Step 7	68,590
Step 6	62,620
Step 5	59,739
Step 4	56,856
Step 3	53,975
Step 2	51,155
Step 1	48,213
Probationary year 2.....	42,000
Probationary year 1.....	40,200

Section 1B. The rate of compensation for Public Works Department staff of the Township of Wyckoff for the year 2022 for the below listed positions and whose compensation shall be on an annual basis and shall be paid semi-monthly is as follows:

Public Works Manager/Compliance Officer.....	83,635 – 112,310
Public Assistant Manager/Works Foreman.....	83,635 – 86,635
Lead Laborer(s).....	83,635
Recycling Coordinator/DEP Compliance...up to	10,000

Section 2A. In addition to their annual salary, each employee hired prior to January 1, 1994, shall receive longevity compensation computed at 2% their annual salary as follows:

Six to ten years.....	2%
Eleven to fourteen years.....	4%
Fifteen to eighteen years.....	6%
Nineteen to twenty-two years....	8%
Twenty-three years or more.....	10%

Six months of a calendar year is required for one year of service for longevity calculation.

Section 2B.

Longevity compensation is not provided for employees hired on or after January 1, 1994.

Section 3. Each member of the Department of Public Works shall receive a reimbursement up to \$175 toward the purchase of work boots and up to \$125 for clothing.

Section 4. There may be paid to Public Works Department employees authorized standby time at the rate of \$138 per week.

Section 5. There may be paid to the employee provided the assignment of mechanic, \$2,000.00 for this yearly assignment.

Section 6. There may be paid to the employee certified as a New Jersey licensed electrician \$2,000.00 for this yearly assignment.

Section 7. Employees authorized overtime shall be paid an hourly wage equal to one and one half (1-1/2) time, after working 40 hours. To compute the base hourly rate of an employee for overtime or other purposes, the employee's yearly base salary, together with his yearly longevity increment, if applicable, shall be divided by 2080 hours.

Section 8. Annual vacation with pay is authorized in accordance with the collective bargaining agreement.

Section 9. Department of Public Works full time regular employees shall receive twelve (12) paid holidays.

Section 10. All salaries and compensation provided for herein shall be effective as of January 1, 2022.

Section 11.

Public works employees shall continue to make contributions towards the cost of health care benefits as mandated by law as per Chapter 78 or such laws as may be enacted during the term of the contract.

Section 12.

Each public works employee shall receive up to \$150 towards the purchase of eyeglasses as determined by the Township Administrator.

Section 13. If any section or part of this ordinance shall be adjudged invalid, such adjudication shall apply only to such section or part, and the remainder of the ordinance shall be deemed valid and effective.

Section 14. This ordinance shall take effect after final passage and publication as required by law.