TOWNSHIP OF WYCKOFF

OPEN PUBLIC MEETINGS ACT

PLEASE TAKE NOTICE, that in accordance with the Open Public Meetings Act N.J.S.A. 10:4-6 et seq., the Township Committee of the Township of Wyckoff shall conduct its 7:00 pm, Tuesday, December 6, 2022 Work Session meeting in the second floor court room at Wyckoff Town Hall, 340 Franklin Avenue, Wyckoff, NJ 07481 and the meeting will also be live-streamed via the Township of Wyckoff's YouTube channel and members of the public may attend the meeting to provide public comment or call 201-891-7000, ext. #2220 should they wish to provide public comment during the public comment period.

These measures are implemented to allow members of the public to observe the Township Committee meeting in person and via live streaming and to provide the public the ability to comment telephonically during the period for public comment, which appears on the agenda for the meeting.

This notice and agenda have been posted on the Township's home page Wyckoffnj.com at the Quick Link for "Minutes & Agendas" on Friday, December 2, 2022. Please select "Township Committee" and locate the date of the meeting to view documents, such as resolutions and ordinances which are made available.

General instructions regarding access to the meeting will be posted on the Wyckoff web site's home page at www.wyckoff-nj.com as a "News" item on Friday, December 2, 2022, by 4:30 pm.

To view the Township Committee meeting via livestream, please access the YouTube link which will be posted on the Wyckoff web site's home page at www.wyckoff-nj.com as a "NEWS" item immediately prior to the commencement of the meeting at approximately, 6:55 pm on December 6, 2022.

To be notified of all future live streamed Township meetings, please create a YouTube account and subscribe to our YouTube channel, "Township of Wyckoff".

NOTICE TO PUBLIC

As a member of the public, participating in this public meeting, your participation will be recorded. By participating in the meeting, it is assumed your consent is given for your voice, name, address, comments, and image to be broadcast and recorded.

There may be situations when, due to technical difficulties, live streaming or the recording of a meeting may not be available. A recording of the meeting will be available immediately after the meeting concludes on the Township's YouTube channel, "Township of Wyckoff". The Township shall not be responsible for and accepts no liability if the recording technology or live video streaming technology of the meeting is unavailable.

Nancy A. Brown Municipal Clerk

TOWNSHIP OF WYCKOFF TOWNSHIP COMMITTEE WORK SESSION MEETING MUNICIPAL COURT ROOM

TUESDAY, DECEMBER 6, 2022 - 7:00 P.M.

PAUSE – Municipal Clerk will post the link to the live meeting on our website's homepage.

1.	7:00 pm Work Session Meeting called to order by Rudolf E. Boonstra
2.	Roll call of Township Committee
	MADIGAN MELCHIONNE RUBENSTEIN SHANLEY BOONSTRA
3.	Reading of "Open Work Session" statement by Municipal Clerk, Nancy A. Brown
4.	Confirm Finance Committee have reviewed and signed vouchers and that Mayor and Municipal Clerk have signed any necessary documents.
5.	Motion to open the Ten (10) Minute Public Comment period:
	Ten Minute public comment period, two (2) minutes per speaker for public comment on any governmental issue that a member of the public feels may be of concern to the residents of the Township of Wyckoff.
	Please step forward to the microphone or call 201-891-7000, ext. #2220 if you wish to make a comment.
	MOTION: SECOND MADIGAN MELCHIONNE RUBENSTEIN SHANLEY BOONSTRA
	Motion to close the Public Comment period:
	MOTION: SECOND MADIGAN MELCHIONNE RUBENSTEIN SHANLEY BOONSTRA
6.	Review of 8:00 p.m. Business Meeting Agenda – Administrator
7.	Review of Policy Action Items – Administrator
8.	Reports of Township Committee Members
9	Report of Township Attorney

Township of Wyckoff - Township Committee Work Session Agenda 12/06/22 - Page 2

(Items 10 through 14 will only be utilized if the business of the Township conducted at this meeting requires them to be utilized. They are added to the agenda as placeholders should their use be required.)

10.	Motion to adopt resolution #22-CXX and enter a Closed Session Discussion:
	MOTION: SECOND MADIGAN MELCHIONNE RUBENSTEIN SHANLEY BOONSTRA
11.	Motion to Exit the Closed Session Discussion and to re-enter the Open Work Session:
	MOTION: SECOND MADIGAN MELCHIONNE RUBENSTEIN SHANLEY BOONSTRA
12.	Motion to Recess the Open Work Session to Conduct the Business Meeting:
	MOTION: SECOND MADIGAN MELCHIONNE RUBENSTEIN SHANLEY BOONSTRA
13.	Motion to Reconvene the Open Work Session and adopt resolution #22-CXX and enter a Closed Session Discussion:
	MOTION: SECOND MADIGAN MELCHIONNE RUBENSTEIN SHANLEY BOONSTRA
14.	Motion to Exit the Closed Session Discussion and to re-enter the Open Work Session:
	MOTION: SECOND MADIGAN MELCHIONNE RUBENSTEIN SHANLEY BOONSTRA
15.	Adjourn
	MOTION: SECOND MADIGAN MELCHIONNE RUBENSTEIN SHANLEY BOONSTRA

PAYMENT OF CLAIMS MAY BE PAID AT ALL WORK SESSION MEETINGS AND ALL TOWNSHIP COMMITTEE BUSINESS MEETINGS
FORMAL ACTION MAY BE TAKEN AT THIS WORK SESSION

TOWNSHIP OF WYCKOFF TOWNSHIP COMMITTEE BUSINESS MEETING MUNICIPAL COURT ROOM TUESDAY, DECEMBER 6, 2022 - 8:00 PM

1.	Mayor Rudolf E. Boonstra
2.	Flag Salute
3.	Invocation
4 .	Reading of the "Open Public Meetings Act" statement by Municipal Clerk, Nancy A. Brown
5 .	Roll Call of the Township Committee Members Present:
	MADIGAN MELCHIONNE RUBENSTEIN SHANLEY BOONSTRA
6.	Request motion to open the Public Comment Period:
	Public Comment period, five (5) minutes per speaker for public comment on any governmental issue that a member of the public feels may be of concern to the residents of the Township of Wyckoff.
	Please step forward to the microphone or call 201-891-7000, ext. #2220 if you wish to make a comment.
	MOTION: SECOND MADIGAN MELCHIONNE RUBENSTEIN SHANLEY BOONSTRA
	Request motion to close the Public Comment Period:
	MOTION: SECOND MADIGAN MELCHIONNE RUBENSTEIN SHANLEY BOONSTRA
7.	Approval of the November 14, 2022 Township Committee Work Session and Regular Business meeting minutes:
	MOTION: SECOND MADIGAN MELCHIONNE RUBENSTEIN SHANLEY BOONSTRA

8. Consent Agenda: All matters listed below are considered by the Township Committee to be routine in nature. There will be no separate discussion of these items. If any discussion is desired by the Township Committee, that item will be removed from the Consent Agenda and considered separately:

Resolutions (Adoption of the following): ı

#22-274	Reduction of 2021 Tax Levy Due to Tax Appeal Judgement as per
	N.J.S.A. 54:3-21-29
#22-275	Authorization of Vouchers & Payment of Bills
#22-276	Return of Certain Overpaid Taxes, Fees, etc.
#22-277	Transfer of Funds
#22-278	Endorse Christian Health's Bergen County Community
	Development Grant – Anti-Microbial Flooring
#22-279	Tax Assessor Authorized to File Assessor's Tax Appeals,
	Answers, Counterclaims, Appeals and Cross Appeals

П <u>Ordinances – Introduction</u>

ORDINANCE #1972

AN ORDINANCE TO PROVIDE FOR AND DETERMINE THE RATE OF COMPENSATION FOR EMPLOYEES OF THE PUBLIC WORKS DEPARTMENT OF THE TOWNSHIP OF WYCKOFF, AND THE METHOD OF PAYMENT OF SUCH COMPENSATION FOR THE YEAR 2023.

Ш **Motions**

NONE

Clerk: May I have a motion and a second to approve the consent agenda?

The Following vote is the vote on the Consent Agenda:

motion: _	SECOND	
MADIGAN _	MELCHIONNE	RUBENSTEIN
SHANLEY _	BOONSTRA	

SHANLEY _____ BOONSTRA____

PAYMENT OF CLAIMS MAY BE PAID AT ALL TOWNSHIP COMMITTEE WORK SESSION MEETINGS AND ALL TOWNSHIP COMMITTEE REGULAR MEETINGS

FORMAL ACTION MAY BE TAKEN DURING THIS MEETING

INTRODUCED:

SECONDED:

MEETING DATE: December 6, 2022

REFERENCE: Approval of Vouchers and

Authorization to Pay Bills

VOTE: MADIGAN ___ MELCHIONNE ___ RUBENSTEIN ___SHANLEY ___ BOONSTRA__

WHEREAS, the Township of Wyckoff is a municipality in the State of New Jersey operating under the authority from N.J.S.A. 40A:63-1 et seq; and,

WHEREAS, the Township of Wyckoff has received vouchers in claim for payment of materials supplied and/or services rendered; and,

WHEREAS, the said vouchers have been reviewed and the amount indicated on each voucher has been determined to be due and owing; and,

WHEREAS, the Township Committee has a practice of each Township Committee member participating in the reviewing and signing of vouchers; and,

WHEREAS, the vouchers which comprise this bill list have been reviewed and signed by two (2) Township Committee members and they have found them to in order; and,

WHEREAS, the Township Treasurer has certified that sufficient funds are available for payment of said vouchers.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that the action of the said Finance Committee be approved; and, that the payments of these bills are hereby authorized and the Chief Financial Officer is directed to issue checks for their payments as listed on the bill list attached to this date's meeting minutes and covered by checks no. Payroll A/C, Direct Deposit Vouchers no., Library Payroll check nos., Library Direct Deposit Vouchers no., Claims Wire nos., check no. Accutrack A/C, Claims check nos. and Voided Claims checks no..

TOWNSHIP OF WYCKOFF COUNTY OF BERGEN STATE OF NEW JERSEY

RESOLUTION #22-276

INTRODUCED:

SECONDED:

MEETING DATE: December 6, 2022

REFERENCE: Return of certain overpaid taxes, escrow monies, recreation fees, etc.

VOTE: MADIGAN ___ MELCHIONNE ___ RUBENSTEIN__SHANLEY ___ BOONSTRA

BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that the Treasurer is hereby authorized and directed to return certain monies as follows:

BOARD OF ADJUSTMENT:

Karen Peck, 130 Wyckoff Avenue, Wyckoff, New Jersey 07481 – Return of Escrow – Block 462/Lot 41 - \$128.92

Barrister Land Development Corp., P.O. Box 459, Wyckoff, New Jersey 07481 – Return of Escrow – Block 430/Lot 14 – 753 Frederick Court - \$408.23

Jennifer Vernieri, 30 Godwin Drive, Wyckoff, New Jersey 07481 – Return of Escrow – Block 261/Lot 19 - \$191.23

BUILDING DEPT.:

Dan Charnesky, 700 Lawlins Road, Wyckoff, New Jersey 07481 - +CCO Fee waived for firefighter resale – Block 465/Lot 34 – 201 Cottage Road - \$160.00

Jared Needleman, 489 Coudert Place, Wyckoff, New Jersey 07481 – Refund of Stormwater Management Fee – Block 421.01/Lot 25 - \$500.00

TAX REFUND:

Corelogic, 3001 Hackberry Road, Irving, TX 75063 – Refund of 4th quarter 2022 Tax payment – Block 449/Lot 1.02 – 229 Barnstable Drive - \$4,010.85

RECREATION:

Michael Kozlowski, 10 MacLaren Court, Waldwick, New Jersey 07463 - Roller Hockey Refund - \$100.00

Jacqueline Wuensch, 398 Norma Street, Wyckoff, New Jersey 07481 – Roller Hockey Refund - \$100.00

Pat Van Dyke, 202 Myrtle Avenue, Allendale, New jersey 07401 - Roller Hockey Refund - \$75.00

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SECONDED:

MEETING DATE: December 6, 2022

REFERENCE: Transfer of Funds

VOTE: MADIGAN ___ MELCHIONNE__ SHANLEY___RUBENSTEIN ___ BOONSTRA ___

Whereas NJSA 40A:4-58 permits transfers of funds during the last two (2) months of the the fiscal year,

Now therefore be it Resolved by the Township Committee of the Township of Wyckoff that the transfer of the following funds is hereby authorized and directed

From:

UCC Planning Board Affordable Housing Health Benefits	22-195-010 21-180-020 21-190-020 23-220-020	SW OE OE OE	8,000 10,000 2,000 70,000 90,000
<u>To:</u>			
Administration	20-100-020	OE	6,000
Clerk	20-120-010	SW	8,000
Clerk	20-120-020	OE	5,000
Planning Board	21-180-010	SW	1,000
UCC	22-195-020	OE	1,000
Building & Grounds	26-310-020	OE	20,000
DPW Vehicle	26-315-020	OE	7,500
Fire Vehicles	26-317-020	OE	1,000
Park Maintenance	28-375-020	OE	10,000
Street Lighting	31-435-000	OE	20,000
Natural			
Gas	31-446-000	OE	3,000
Gasoline	31-460-000	OE	3,000
DCRP	34-477-000	OE	2,500
Affordable Housing	21-190-010	SW	2,000
			90,000

CERTIFICATION

I, NANCY A. BROWN, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON DECEMBER 6, 2022.

> NANCY A. BROWN MUNICIPAL CLERK

	INTRODUCED:	SECONDED:		
	MEETING DATE: December 6, 2022	REFERENCE: Confirm Endorsement of Christian Health's Grant Proposal to Bergen County Community Development		
	VOTE: MADIGAN MELCHIONNE SHANL	LEYRUBENSTEIN BOONSTRA		
WHEREAS, a Bergen County Community Development grant of One Hundred Thirty Eight Thousand, Thirty One Dollars and Eighty One cents (\$138,031.81) has been proposed by Christian Health for the installation of anti-microbial flooring at Evergreen Court and LiveWell Counseling on its campus in the municipality of Wyckoff, and				
	WHEREAS , pursuant to the State Interlocal Service funds may not be spent in a municipality without au and			
	WHEREAS, the aforesaid project is in the best inte	erest of the people of Wyckoff, and		
	WHEREAS, this resolution does not obligate the fir and is intended solely to expedite expenditure of the			

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey, hereby confirms endorsement of the aforesaid project, and

BE IT FURTHER RESOLVED, that a copy of this resolution shall be sent to the Director of the Bergen County Community Development Program so that implementation of the aforesaid project may be expedited.

CERTIFICATION

I, NANCY A. BROWN, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON DECEMBER 6, 2022.

NANCY A. BROWN MUNICIPAL CLERK

INTRODUCED:

SECONDED:

MEETING DATE: December 6, 2022

REFERENCE: Authorizing the Filing of Tax Assessment Appeal Related Documents Including Petitions of Appeals, Cross Appeals, Counterclaims, Complaints, Answers, and Interrogatories for Assessment Matters on Behalf of the Township of Wyckoff

VOTE: MADIGAN ___ MELCHIONNE___ SHANLEY___RUBENSTEIN ___ BOONSTRA ___

WHEREAS, statutory tax appeals and other matters and applications affecting the taxation of real property within the Township of Wyckoff are routinely filed with the Bergen County Board of Taxation and the Tax Court of New Jersey and the Appellate Division of New Jersey; and

WHEREAS, the Township Committee finds it to be in the best interest of the citizens of the Township to authorize and direct the Tax Assessor to take any and all action that she deems advisable in such tax matters in order to protect, promote and advance the Township's interest in assuring that each property within the Township is fairly and equitably assessed in accordance with the law; and

WHEREAS, the Township Committee finds it to be in the best interest of the citizens of the Township to authorize and direct the Township Attorney and/or Special Counsel to assist the Tax Assessor in such tax matters referred to herein;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that the Tax Assessor of the Township of Wyckoff be hereby authorized to direct Special Tax Counsel to prepare the related documents for any Tax Appeals, Cross Appeals, Answers, Counterclaims, and other matters and applications affecting the taxation of real property within the Township of Wyckoff as may be filed with the Bergen County Board of Taxation and/or the Tax Court of the State of New Jersey and/or the Appellate Division, that the Tax Assessor deems advisable in such tax matters in order to protect, promote and advance the Township's interest in assuring that each property within the Township is fairly and equitably assessed in accordance with the law.

BE IT FURTHER RESOLVED that notwithstanding the foregoing, the Special Tax Counsel will provide a report of all pending tax appeals for the purpose of preparing the annual budget and that the Special Tax Counsel and the Tax Assessor together shall be required to obtain the prior approval and consent of the Township Committee for the following:

- 1. The settlement of all non-residential tax appeals.
- 2. The hiring of expert witnesses for purposes other than real property appraisals.
- 3. The Tax Attorney for the Township of Wyckoff be hereby authorized and directed to take any and all action said Attorney deems advisable to assist the Tax Assessor of the Township of Wyckoff in such tax matters as are referred to herein.
- 4. The Township Administrator, Township Tax Assessor, Township Attorney, and the Township Special Tax Counsel be and are hereby authorized to take all necessary and appropriate actions to carry out the subject and intent of this Resolution

CERTIFICATION

I, NANCY A. BROWN, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON DECEMBER 6, 2022.

NANCY A. BROWN MUNICIPAL CLERK

TOWNSHIP OF WYCKOFF ORDINANCE #1972

AN ORDINANCE TO PROVIDE FOR AND DETERMINE THE RATE OF COMPENSATION FOR EMPLOYEES OF THE PUBLIC WORKS DEPARTMENT OF THE TOWNSHIP OF WYCKOFF, AND THE METHOD OF PAYMENT OF SUCH COMPENSATION FOR THE YEAR 2023.

BE IT ORDAINED, by the Township Committee of the Township of Wyckoff, in the County of Bergen, State of New Jersey, as follows:

Section 1A. The rate of compensation of the Public Works Department of the Township of Wyckoff for the year 2023 whose compensation shall be on an annual basis and shall be paid semi-monthly is as follows:

Lead Laborer	85,517
Step 8	76,050
Step 7	69,962
Step 6	63,873
Step 5	60,934
Step 4	57,993
Step 3	55,054
Step 2	52,178
Step 1	49,177
Probationary year 2	42,000
Probationary year 1	40,200

Section 1B. The rate of compensation for Public Works Department staff of the Township of Wyckoff for the year 2023 for the below listed positions and whose compensation shall be on an annual basis and shall be paid semi-monthly is as follows:

Public Works	Foreman	Up to	\$5,200
Snow Lead		Up to	\$100/week

Section 2.

Longevity compensation is not provided for employees hired on or after January 1, 1994.

Section 3. Each member of the Department of Public Works shall receive a reimbursement up to \$175 toward the purchase of work boots and up to \$130 for clothing.

Section 4. There may be paid to Public Works Department employees authorized standby time at the rate of \$138 per week.

Section 5. There may be paid to the employee provided the assignment of mechanic, \$2,000.00 for this yearly assignment.

Ordinance #1972

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Section 6. There may be paid to the employee certified as a New Jersey licensed electrician \$2,000.00 for this yearly assignment.

Section 7. Employees authorized overtime shall be paid an hourly wage equal to one and one half (1-1/2) time, after working 40 hours. To compute the base hourly rate of an employee for overtime or other purposes, the employee's yearly base salary, shall be divided by 2080 hours.

Section 8. Annual vacation with pay is authorized in accordance with the collective bargaining agreement.

Section 9. Department of Public Works full time regular employees shall receive twelve (12) paid holidays.

Section 10. All salaries and compensation provided for herein shall be effective as of January 1, 2023.

Section 11.

Public works employees shall continue to make contributions towards the cost of health care benefits as mandated by law as per Chapter 78 or such laws as may be enacted during the term of the contract.

Section 12.

Each public works employee shall receive up to \$150 towards the purchase of eyeglasses as determined by the Township Administrator.

Section 13. If any section or part of this ordinance shall be adjudged invalid, such adjudication shall apply only to such section or part, and the remainder of the ordinance shall be deemed valid and effective.

Section 14. This ordinance shall take effect after final passage and publication as required by law.