

TOWNSHIP OF WYCKOFF
OPEN PUBLIC MEETINGS ACT

PLEASE TAKE NOTICE, that in accordance with the Open Public Meetings Act N.J.S.A. 10:4-6 et seq., the Township Committee of the Township of Wyckoff shall conduct its 7:00 pm, Tuesday, December 20, 2022 Work Session meeting in the second floor court room at Wyckoff Town Hall, 340 Franklin Avenue, Wyckoff, NJ 07481 and the meeting will also be live-streamed via the Township of Wyckoff's YouTube channel and members of the public may attend the meeting to provide public comment or call 201-891-7000, ext. #2220 should they wish to provide public comment during the public comment period.

These measures are implemented to allow members of the public to observe the Township Committee meeting in person and via live streaming and to provide the public the ability to comment telephonically during the period for public comment, which appears on the agenda for the meeting.

This notice and agenda have been posted on the Township's home page Wyckoff-nj.com at the Quick Link for "Minutes & Agendas" on Friday, December 16, 2022. Please select "Township Committee" and locate the date of the meeting to view documents, such as resolutions and ordinances which are made available.

General instructions regarding access to the meeting will be posted on the Wyckoff web site's home page at www.wyckoff-nj.com as a "News" item on Friday, December 16, 2022, by 4:30 pm.

To view the Township Committee meeting via livestream, please access the YouTube link which will be posted on the Wyckoff web site's home page at www.wyckoff-nj.com as a "NEWS" item immediately prior to the commencement of the meeting at approximately, 6:55 pm on December 20, 2022.

To be notified of all future live streamed Township meetings, please create a YouTube account and subscribe to our YouTube channel, "Township of Wyckoff".

NOTICE TO PUBLIC

As a member of the public, participating in this public meeting, your participation will be recorded. By participating in the meeting, it is assumed your consent is given for your voice, name, address, comments, and image to be broadcast and recorded.

There may be situations when, due to technical difficulties, live streaming or the recording of a meeting may not be available. A recording of the meeting will be available immediately after the meeting concludes on the Township's YouTube channel, "Township of Wyckoff". The Township shall not be responsible for and accepts no liability if the recording technology or live video streaming technology of the meeting is unavailable.

Nancy A. Brown, RMC

Municipal Clerk

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE WORK SESSION MEETING
MUNICIPAL COURT ROOM
TUESDAY, DECEMBER 20, 2022 - 7:00 P.M.**

PAUSE – Municipal Clerk will post the link to the live meeting on our website's homepage.

1. **7:00 pm Work Session Meeting called to order by Rudolf E. Boonstra**
2. **Roll call of Township Committee**

MADIGAN _____ MELCHIONNE _____
SHANLEY _____ BOONSTRA _____

3. **Reading of "Open Work Session" statement by Municipal Clerk, Nancy A. Brown**
4. **Confirm Finance Committee have reviewed, and signed vouchers and that Mayor and Municipal Clerk have signed any necessary documents.**
5. **Motion to open the Ten (10) Minute Public Comment period:**

Ten Minute public comment period, two (2) minutes per speaker for public comment on any governmental issue that a member of the public feels may be of concern to the residents of the Township of Wyckoff.

Please step forward to the microphone or call 201-891-7000, ext. #2220 if you wish to make a comment.

MOTION: _____ SECOND _____
MADIGAN _____ MELCHIONNE _____
SHANLEY _____ BOONSTRA _____

Motion to close the Public Comment period:

MOTION: _____ SECOND _____
MADIGAN _____ MELCHIONNE _____
SHANLEY _____ BOONSTRA _____

6. **Review of 8:00 p.m. Business Meeting Agenda – Administrator**
7. **Review of Policy Action Items – Administrator**
8. **Reports of Township Committee Members**
9. **Report of Township Attorney**

(Items 10 through 14 will only be utilized if the business of the Township conducted at this meeting requires them to be utilized. They are added to the agenda as placeholders should their use be required.)

10. **Motion to adopt resolution #22-CXX and enter a Closed Session**

Discussion:

MOTION: _____ SECOND _____
MADIGAN _____ MELCHIONNE _____
SHANLEY _____ BOONSTRA _____

11. **Motion to Exit the Closed Session Discussion and to re-enter the Open Work Session:**

MOTION: _____ SECOND _____
MADIGAN _____ MELCHIONNE _____
SHANLEY _____ BOONSTRA _____

12. **Motion to Recess the Open Work Session to Conduct the Business Meeting:**

MOTION: _____ SECOND _____
MADIGAN _____ MELCHIONNE _____
SHANLEY _____ BOONSTRA _____

13. **Motion to Reconvene the Open Work Session and adopt resolution #22-CXX and enter a Closed Session Discussion:**

MOTION: _____ SECOND _____
MADIGAN _____ MELCHIONNE _____
SHANLEY _____ BOONSTRA _____

14. **Motion to Exit the Closed Session Discussion and to re-enter the Open Work Session:**

MOTION: _____ SECOND _____
MADIGAN _____ MELCHIONNE _____
SHANLEY _____ BOONSTRA _____

15. **Adjourn**

MOTION: _____ SECOND _____
MADIGAN _____ MELCHIONNE _____
SHANLEY _____ BOONSTRA _____

**PAYMENT OF CLAIMS MAY BE PAID AT ALL WORK SESSION MEETINGS AND
ALL TOWNSHIP COMMITTEE BUSINESS MEETINGS
FORMAL ACTION MAY BE TAKEN AT THIS WORK SESSION**

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE BUSINESS MEETING
MUNICIPAL COURT ROOM
TUESDAY, DECEMBER 20, 2022 - 8:00 PM**

1. **Regular Meeting of the Wyckoff Township Committee called to order by Mayor Rudolf E. Boonstra**
2. **Flag Salute**
3. **Invocation**
4. **Reading of the "Open Public Meetings Act" statement by Municipal Clerk, Nancy A. Brown**

5. **Roll Call of the Township Committee Members Present:**

MADIGAN _____ MELCHIONNE _____
SHANLEY _____ BOONSTRA _____

6. **Request motion to open the Public Comment Period:**

Public Comment period, five (5) minutes per speaker for public comment on any governmental issue that a member of the public feels may be of concern to the residents of the Township of Wyckoff.

Please step forward to the microphone or call 201-891-7000, ext. #2220 if you wish to make a comment.

MOTION: _____ SECOND _____
MADIGAN _____ MELCHIONNE _____
SHANLEY _____ BOONSTRA _____

Request motion to close the Public Comment Period:

MOTION: _____ SECOND _____
MADIGAN _____ MELCHIONNE _____
SHANLEY _____ BOONSTRA _____

7. **Approval of the December 6, 2022 Township Committee Work Session and Regular Business meeting minutes:**

MOTION: _____ SECOND _____
MADIGAN _____ MELCHIONNE _____
SHANLEY _____ BOONSTRA _____

8. **Consent Agenda:** All matters listed below are considered by the Township Committee to be routine in nature. There will be no separate discussion of these items. If any discussion is desired by the Township Committee, that item will be removed from the Consent Agenda and considered separately:

I Resolutions (Adoption of the following):

- #22-283 Authorize Towing Licenses
- #22-284 Authorize Shared Service – Sewer Cleaning
- #22-285 Authorize Shared Service – Sewer TV Inspection
- #22-286 Endorse Hope Christian Services Grant Proposal
- #22-287 Approval of Vouchers & Authorization to Pay Bills
- #22-288 Return of Certain Overpaid Taxes, Fees, etc.
- #22-289 Budget Transfers
- #22-290 Renew Shared Service with Bergen County – Health Services
- #22-291 Extending Contract Solid Waste Collection and Transportation to Approved Disposal Facility Service and Recycling Collection and Transportation to Approved Recycling Market Service

II Ordinances – Introduction

NONE

III Motions

NONE

Clerk: May I have a motion and a second to approve the consent agenda?

The Following vote is the vote on the Consent Agenda:

MOTION: _____ SECOND _____
 MADIGAN _____ MELCHIONNE _____
 SHANLEY _____ BOONSTRA _____

9. Ordinances – Public Hearing / Further Consideration:

Mayor Boonstra, I have an Ordinance for Public Hearing / Further Consideration on tonight’s agenda. It is **Ordinance #1972** which is

AN ORDINANCE TO PROVIDE FOR AND DETERMINE THE RATE OF COMPENSATION FOR EMPLOYEES OF THE PUBLIC WORKS DEPARTMENT OF THE TOWNSHIP OF WYCKOFF, AND THE METHOD OF PAYMENT OF SUCH COMPENSATION FOR THE YEAR 2023.

for second reading, by title only, and a copy of this Ordinance has been posted on our municipal website, on the bulletin board in Town Hall where public notices are customarily posted, and copies have been made available to members of the general public of the Township who have requested the same.

COMMITTEE PERSON _____: I move the Ordinance on second reading by Title only.

COMMITTEE PERSON _____: Seconded.

ROLL CALL VOTE

MADIGAN _____ MELCHIONNE _____
SHANLEY _____ BOONSTRA _____

CHAIRPERSON: This is the time and place for the Public Hearing on Ordinance #1972, and all persons who wish to be heard, please state your name and address before making your statement. If you wish to comment, please dial 201-891-7000, ext. #2220, or step to the microphone.

(Public Comments are heard here.)

At the Conclusion of public comments:

COMMITTEE PERSON _____: I move that the Public Hearing on Ordinance #1972 be closed.

COMMITTEE PERSON _____: Seconded

ROLL CALL VOTE

MADIGAN _____ MELCHIONNE _____
SHANLEY _____ BOONSTRA _____

MUNICIPAL CLERK: BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that Ordinance #1972, after public hearing and further consideration is hereby adopted, and the Municipal Clerk is hereby authorized and directed to publish the Notice of Final Passage of said Ordinance in the official newspaper for the Township as provided by law.

COMMITTEE PERSON _____: I move the resolution.

COMMITTEE PERSON _____: Seconded.

ROLL CALL VOTE

MADIGAN _____ MELCHIONNE _____

SHANLEY _____ BOONSTRA _____

10. Recess to January 1, 2023 11:00 am Sine Die Meeting

Chair: May I have a motion to and a second to adjourn the Business Meeting?

MOTION: _____ SECOND _____

MADIGAN _____ MELCHIONNE _____

SHANLEY _____ BOONSTRA _____

**PAYMENT OF CLAIMS MAY BE PAID AT ALL TOWNSHIP COMMITTEE WORK
SESSION MEETINGS AND ALL TOWNSHIP COMMITTEE
REGULAR MEETINGS**

FORMAL ACTION MAY BE TAKEN DURING THIS MEETING

**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #22-283**

INTRODUCED:

SECONDED:

**MEETING DATE: December 20, 2022
(Sine Die)**

**REFERENCE: Accept Police Chief Report
and Authorize Towing Licenses**

VOTE: BOONSTRA ___ MADIGAN ___ MELCHIONNE ___ SHANLEY ___
.....

WHEREAS, the Township Committee of the Township of Wyckoff adopted Ordinance #1606 establishing towing procedures; and,

WHEREAS, two (2) vendors submitted an application for a license to provide towing services for the Wyckoff Police Department during calendar year 2023; and,

WHEREAS, the Wyckoff Police Department has diligently reviewed the applications and inspected the applicants' equipment and storage yards to complete a thorough and complete examination of the applications; and,

WHEREAS, the Township of Wyckoff's Municipal Risk Consultant has approved the applicant's certificate of insurance to verify compliance with Section 15 of Ordinance #1606, however, the Police Chief shall ensure all certificates which expire before the end of the year are renewed; and,

WHEREAS, the Wyckoff Police Chief has provided the attached report dated December 7, 2022, recommending City Wide Towing and All Points Auto & Towing to perform towing services for the Wyckoff Police Department in 2023 subject to the payment of an annual license fee provided in Section 8 of Ordinance #1606; and,

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey as follows:

1. The Township Committee has carefully considered and accepts the report of the Wyckoff Police Chief dated December 7, 2022, attached as if set forth at length.
2. The Township Committee authorizes the issuance of a license in rotation for calendar year 2023 to:
 - City Wide Towing, 131 Goffle Road, Hawthorne, NJ 07506 and at 205 Chestnut Street, Ridgewood, NJ 07450
 - All Points Auto and Towing, 145-A Hopper Ave, Waldwick, NJ 07463

to perform towing services in the Township of Wyckoff in accordance with Ordinance #1606 in calendar year 2023.

3. The Township Committee instructs the Police Department to ensure that the aforementioned authorized towing entities provide current certificate of insurances and if any expire during calendar year 2022, which are not replaced, that they immediately be removed from the list of authorized towers.

BE IT FURTHER RESOLVED by the Township Committee that the Wyckoff Chief of Police is designated to enforce the provisions of Ordinance #1606 and the Wyckoff Chief of Police or his designee with the approval of the Chief of Police is authorized to issue supplementary rules and regulations to implement the purposes established by the Township Committee with the adoption of Ordinance #1606.

CERTIFICATION

I, NANCY A. BROWN, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF CERTIFIES THE ATTACHED RESOLUTION TO BE A TRUE AND CORRECT COPY OF A RESOLUTION AS ADOPTED BY THE WYCKOFF TOWNSHIP COMMITTEE ON DECEMBER 20, 2022.

NANCY A. BROWN
MUNICIPAL CLERK

**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #22-284**

INTRODUCED:

SECONDED:

**MEETING DATE: December 20, 2022
(Sine Die)**

**REFERENCE: Authorize Shared Service
Agreement – Sewer Cleaning**

VOTE: BOONSTRA ___ MADIGAN ___ MELCHIONNE ___ SHANLEY ___
.....

WHEREAS, the Township of Wyckoff participates in the Northwest Bergen Shared Services Program of the Northwest Bergen County Cooperative Pricing Systems; and,

WHEREAS, the Township of Wyckoff already participates in shared services with the Northwest Bergen County Utilities Authority for street sweeper and sewer pump station maintenance and repair; and,

WHEREAS, the Interlocal Services Act, N.J.S.A. 40:8A-1 et seq., permits, authorizes and encourages public bodies such as counties, municipalities and school districts to enter into agreements with each other to contract for the provision of any service which the parties to such agreement are empowered to render under within its own jurisdiction, whether administrative, educational, instructional or otherwise; and,

WHEREAS, the County of Bergen has the ability to provide sanitary sewer cleaning as a shared service; and,

WHEREAS, the Township Engineer of the Township of Wyckoff recommends participation in the Interlocal Services Program where Northwest Bergen will provide their sewer cleaning service for a fee on an “as requested” basis to participating municipalities as described in the shared services agreement.

WHEREAS, the Chief Financial Officer in accordance with NJAC 5:30-5.5(d)2 certifies that this contract extension is subject to the availability and appropriation annually of sufficient funds in future years; and,

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that the Shared Service Agreement for sanitary sewer cleaning services on an “as requested” basis is approved.

BE IT FURTHER RESOLVED, that the Municipal Clerk shall provide a copy of this resolution to the Township Engineer, Department of Public Works Manager and Accounts Payable Control Clerk.

CERTIFICATION

I, NANCY A. BROWN, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON DECEMBER 20, 2022.

NANCY A. BROWN
MUNICIPAL CLERK

CERTIFICATION OF AVAILABLE FUNDS

I, DIANA MCLEOD, CHIEF FINANCIAL OFFICER FOR THE TOWNSHIP OF WYCKOFF, HEREBY CERTIFIES THAT THIS CONTRACT IS SUBJECT TO THE TOWNSHIP COMMITTEE AUTHORIZING ADEQUATE APPROPRIATION IN 2023 & 2024 SEWER UTILITY BUDGET ANTICIPATED AT \$6,000 EACH YEAR.

DIANA MCLEOD
CHIEF FINANCIAL OFFICER

**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #22-285**

INTRODUCED:

SECONDED:

MEETING DATE: December 20, 2022
(Sine Die)

REFERENCE: Authorize Shared Service
Agreement - Video Inspection of Sewers

VOTE: BOONSTRA __ MADIGAN __ RUBENSTEIN __ SHANLEY __ FISCHER __
.....

WHEREAS, the Township of Wyckoff participates in the Northwest Bergen Shared Services Program of the Northwest Bergen County Cooperative Pricing Systems; and,

WHEREAS, the Township of Wyckoff already participates in shared services with the Northwest Bergen County Utilities Authority for: sewer pump station maintenance, and sewer jet cleaning truck services; and,

WHEREAS, the Interlocal Services Act, N.J.S.A. 40:8A-1 et seq., permits, authorizes and encourages public bodies such as counties, municipalities and school districts to enter into agreements with each other to contract for the provision of any service which the parties to such agreement are empowered to render under within its own jurisdiction, whether administrative, educational, instructional or otherwise; and,

WHEREAS, the County of Bergen has purchased a Sewer TV Inspection Truck for the benefit of the municipalities that participate in Northwest Bergen Shared Services, recognizing the need, cost effectiveness and savings regarding said group use and utilization of said Sewer TV inspection and jet cleaning truck; and,

WHEREAS, the Township Engineer of the Township of Wyckoff recommends participation in the Shared Services Program where Northwest Bergen Utilities Authority will provide their sewer TV inspection and Jet Cleaning service for a fee on an as requested basis to participating municipalities as described in the shared services agreement.

WHEREAS, the Chief Financial Officer in accordance with NJAC 5:30-5.5(d)2 certifies that this contract extension is subject to the availability and appropriation annually of sufficient funds in future years; and,

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that the Shared Service Agreements for the use sewer TV inspection and jet cleaning truck is authorized and the agreement can be executed by the Mayor and Municipal Clerk.

BE IT FURTHER RESOLVED, that the Municipal Clerk shall provide a copy of this resolution to the Township Engineer, Department of Public Works Manager and Accounts Payable Control Clerk and the Chief Financial Officer.

CERTIFICATION

I, NANCY A. BROWN, ACTING MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON DECEMBER 20, 2022.

NANCY A. BROWN
MUNICIPAL CLERK

CERTIFICATION OF AVAILABLE FUNDS

I, DIANA MCLEOD, CHIEF FINANCIAL OFFICER FOR THE TOWNSHIP OF WYCKOFF, HEREBY CERTIFIES THAT THIS CONTRACT IS SUBJECT TO THE TOWNSHIP COMMITTEE AUTHORIZING ADEQUATE APPROPRIATION IN 2023 & 2024 SEWER UTILITY BUDGET ANTICIPATED AT \$6,000 EACH YEAR.

DIANA MCLEOD
CHIEF FINANCIAL OFFICER

**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #22-286**

INTRODUCED:

SECONDED:

**MEETING DATE: December 20, 2022
(Sine Die)**

**REFERENCE: Confirm Endorsement of
Hope Christian Services Grant Proposal
to Bergen County Community
Development**

VOTE: MADIGAN ___ MELCHIONNE ___ SHANLEY ___ BOONSTRA ___
.....

WHEREAS, a Bergen County Community Development grant of One Hundred Thirty Four Thousand, Five Hundred Fifty Seven Dollars (\$134,557.00) has been proposed by Hope Christian Services for Dedicated ADA Van Route and Building Drop Off in the municipality of Wyckoff, and

WHEREAS, pursuant to the State Interlocal Services Act, Community Development funds may not be spent in a municipality without authorization by the Governing Body, and

WHEREAS, the aforesaid project is in the best interest of the people of Wyckoff, and

WHEREAS, this resolution does not obligate the financial resources of the municipality and is intended solely to expedite expenditure of the aforesaid Community Development funds.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey, hereby confirms endorsement of the aforesaid project, and

BE IT FURTHER RESOLVED, that a copy of this resolution shall be sent to the Director of the Bergen County Community Development Program so that implementation of the aforesaid project may be expedited.

CERTIFICATION

I, NANCY A. BROWN, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON DECEMBER 20, 2022.

NANCY A. BROWN
MUNICIPAL CLERK

**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #22-287**

INTRODUCED:

SECONDED:

**MEETING DATE: December 20, 2022
(Sine Die)**

**REFERENCE: Approval of Vouchers and
Authorization to Pay Bills**

VOTE: MADIGAN ___ MELCHIONNE ___ RUBENSTEIN ___ SHANLEY ___ BOONSTRA ___
.....

WHEREAS, the Township of Wyckoff is a municipality in the State of New Jersey operating under the authority from N.J.S.A. 40A:63-1 et seq; and,

WHEREAS, the Township of Wyckoff has received vouchers in claim for payment of materials supplied and/or services rendered; and,

WHEREAS, the said vouchers have been reviewed and the amount indicated on each voucher has been determined to be due and owing; and,

WHEREAS, the Township Committee has a practice of each Township Committee member participating in the reviewing and signing of vouchers; and,

WHEREAS, the vouchers which comprise this bill list have been reviewed and signed by two (2) Township Committee members and they have found them to in order; and,

WHEREAS, the Township Treasurer has certified that sufficient funds are available for payment of said vouchers.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that the action of the said Finance Committee be approved; and, that the payments of these bills are hereby authorized and the Chief Financial Officer is directed to issue checks for their payments as listed on the bill list attached to this date's meeting minutes and covered by checks no. Payroll A/C, Direct Deposit Vouchers no., Library Payroll check nos., Library Direct Deposit Vouchers no., Claims Wire nos., check no. Accutrack A/C, Claims check nos. and Voided Claims checks no..

**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #22-288**

INTRODUCED:

SECONDED:

**MEETING DATE: December 20, 2022
(Sine Die)**

**REFERENCE: Return of certain overpaid taxes,
escrow monies, recreation fees, etc.**

VOTE: MADIGAN ___ MELCHIONNE ___ RUBENSTEIN ___ SHANLEY ___ BOONSTRA ___
.....

BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that the Treasurer is hereby authorized and directed to return certain monies as follows:

TAX REFUND:

Douglas M. Standriff, Esq., 25 E. Spring Valley Road, Ste. 330, Maywood, New jersey 07607 – State Tax Court Judgement – Block 411/Lot 2.03 – 548 Farview Avenue - \$4,171.50

Anthony J. Graceffo, Esq., 302 Union Street, Hackensack, New Jersey 07601 – State Tax Court Reduction – Block 346/Lot 8.03 – 453 Wyckoff Avenue - \$1,038.24

Spiotti & Associates, P.O. Box 30, Midland Park, New Jersey 07432 – State Tax Court Judgements – See attached list - \$20,825.02

Blau & Blau, 223 Mountain Avenue, P.O. Box 50, Springfield, New Jersey 07081 – State Tax Court Reduction – Block 252/Lot 3 – 372 Franklin Avenue - \$6,308.98

Kenneth Konner, 144 Ravine Avenue, Wyckoff, New jersey 07481 – Refund of tax overpayment – Block 483/Lot 50 - \$250.00

RECREATION:

Kara Gunza, 727 Mountain Avenue, Wyckoff, New Jersey 07481 – Basketball Refund – 82.00

Cynthia Caruso, 501 Alexis Court, Franklin Lakes, New Jersey 07417 – Wrestling Refund - \$100.00

**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #22-289**

INTRODUCED:

SECONDED:

**MEETING DATE: December 20, 2022
(Sine Die)**

REFERENCE: Budget Transfers

VOTE: MADIGAN ___ MELCHIONNE ___ SHANLEY ___ BOONSTRA ___
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Whereas NJSA 40A:4-58 permits transfers of funds during the last two (2) months of the fiscal year,

Now therefore be it Resolved by the Township Committee of the Township of Wyckoff that the transfer of the following funds is hereby authorized and directed

From:

Administration	20-100-010	SW	25,000
Clerk	20-120-010	SW	5,000
Tax Collector	20-145-020	OE	5,000
Tax Assessor	20-150-010	SW	15,000
UCC	22-195-010	SW	1,000
Health Benefits	23-220-000	OE	51,500
Inspection Vehicle	26-318-020	OE	1,000
Fire Hydrants	31-448-000	OE	6000

109,500

To:

Legal	20-155-020	OE	35,000
UCC	22-195-020	OE	1,000
Bldg & Grounds	26-310-020	OE	20,000
DPW Vehicle	26-315-020	OE	7,000
Police Vehicle	26-316-020		3,000
Fire Vehicle	26-317-020		3,000
Park Maintenance	28-375-020	OE	5,000
Street Lighting	31-435-000	OE	20,000
Natural Gas	31-446-000	OE	3,500
Gasoline	31-460-000	OE	12,000

109,500

CERTIFICATION

I, NANCY A. BROWN, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON DECEMBER 20, 2022.

NANCY A. BROWN
MUNICIPAL CLERK

**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #22-290**

INTRODUCED:

SECONDED:

**MEETING DATE: December 20, 2022
(Sine Die)**

**REFERENCE: Authorize Renewal of
Shared Services Agreement with the County
of Bergen Department of Health Services for
Public Health Services – 2023-2026**

VOTE: BOONSTRA ___ MADIGAN ___ MELCHIONNE ___ SHANLEY ___
.....

WHEREAS, the Uniform Shared Services and Consolidation Act, *N.J.S.A. 40A:65-1 et seq.* (the "Act"), authorizes local units of this State to enter into agreements with any other local unit or units to provide or receive any service that each local unit participating in the agreement is empowered to provide or receive in its own jurisdiction; and

WHEREAS, the County of Bergen Department of Health has been providing public health services to the Township for many years and has provided the Board of Health with a four-year proposal which the Wyckoff Board of Health has found to be advantageous to the Township; and

WHEREAS, the Wyckoff Board of Health, at their December 8, 2022, regular meeting, approved the renewal of the Shared Services Agreement for a period of four years beginning on January 1, 2023, and terminating on December 31, 2026, at the following terms:

- 2023 – 2% increase from 2022
- 2024 – 1.75% increase from 2023
- 2025 – 1.75% increase from 2024, and
- 2026 – 1.5% increase from 2025; and

WHEREAS, the Township Committee, concurring with the Board of Health, finds that it is in the best interest of the Township to renew the Shared Services Agreement.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey, that the Shared Services Agreement between the Township of Wyckoff on behalf of the Wyckoff Board of Health and the County of Bergen Department of Health Services for a period of four years beginning on January 1, 2023, and terminating on December 31, 2026, is hereby approved.

BE IT FURTHER RESOLVED that the Mayor, Chairman of the Board of Health, Municipal Clerk, and Secretary of the Board of Health are authorized to execute said Agreement.

CERTIFICATION

I, NANCY A. BROWN, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON DECEMBER 20, 2022.

NANCY A. BROWN
MUNICIPAL CLERK

CERTIFICATE OF AVAILABLE FUNDS

I, DIANA MCLEOD, CHIEF FINANCIAL OFFICER OF THE TOWNSHIP OF WYCKOFF IN ACCORDANCE WITH NJAC 5:30-5.5 (b) 2 CERTIFY THAT THIS CONTRACT AWARD WHICH WOULD TAKE PLACE ON JANUARY 1, 2023 IS SUBJECT TO THE AVAILABILITY OF FUNDS APPROPRIATED IN THE 2023 ANNUAL BUDGET (ACCOUNT #3-01-27-330-029) AND SUBSEQUENT ANNUAL BUDGETS AS REQUIRED. THE BUDGETORY ACCOUNTING ENCUMBRANCE PROCESS AS SET FORTH IN NJAC 5:30 (c) AND 5:30 – 5.4 (b) FOR EACH FISCAL YEAR SHALL TAKE THE PLACE OF AND BE USED INSTEAD OF WRITTEN CERTIFICATION OF AVAILABLE FUNDS AS SET FORTH IN NJAC 5:30-5.4(a).

DIANA Mc LEOD
CHIEF FINANCIAL OFFICER

**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #22-291**

INTRODUCED:

SECONDED:

MEETING DATE: December 20, 2022

REFERENCE: Extending Contract Solid Waste Collection and Transportation to Approved Disposal Facility Service and Recycling Collection and Transportation to Approved Recycling Market Service

VOTE: BOONSTRA ___ MADIGAN ___ MELCHIONNE ___ SHANLEY ___
.....

WHEREAS, on October 17, 2017, the Township of Wyckoff entered into an agreement with Gaeta Recycling Co., Inc. (hereinafter "Gaeta") for the collection and transportation of Solid Waste and Vegetative Waste for a term beginning January 1, 2018, and ending December 31, 2022; and

WHEREAS, on November 7, 2017, the Township of Wyckoff entered into an agreement with Gaeta Recycling Co., Inc. for the collection and transportation of Recyclable Material for a term beginning January 1, 2018, and ending December 31, 2022; and

WHEREAS, on Thursday, September 29, 2022, the Township of Wyckoff received bids for Contract No. 2022-08 – CURBSIDE COLLECTION OF SOLID WASTE, RECYCLABLE MATERIALS, AND VEGETATIVE WASTE; and

WHEREAS, only one (1) bid was received for Contract No. 2022-08 from Gaeta Recycling Co, Inc.; and

WHEREAS, upon review of the bid submissions, it was determined that changes to the bid specifications and rebid are necessary; and

WHEREAS, on November 1, 2022, the Township Committee adopted Resolution No. 22-267 rejecting Contract No. 2022-08 – CURBSIDE COLLECTION OF SOLID WASTE, RECYCLABLE MATERIALS, AND VEGETATIVE WASTE – and authorizing rebid of Contract No. 2022-08; and

WHEREAS, on Thursday, December 1, 2022, the Township of Wyckoff received bids for Contract No. 2022-08A – CURBSIDE COLLECTION OF SOLID WASTE, RECYCLABLE MATERIALS, AND VEGETATIVE WASTE – REBID #1; and

WHEREAS, only one (1) bid was received for Contract No. 2022-08A from Gaeta Recycling Co, Inc.; and

WHEREAS, the Township is currently reviewing the bids submitted for Contract No. 2022-08A and does not expect an award recommendation prior to the expiration of the above referenced contracts; and

WHEREAS, N.J.S.A. 40A:11-15 permits that “a contract may be extended by mutual agreement of the parties to the contract when a contracting unit has commenced rebidding prior to the time the contract expires or when the awarding of a contract is pending at the time the contract expires”; and

WHEREAS, the Township and Gaeta have reached an agreement for the terms of a two-month extension of the existing contracts beginning on January 1, 2023, through February 28, 2023, or until a successor agreement with Gaeta is awarded, wherever is sooner at the following terms:

Solid waste collection and transportation services: \$75,000 per month

Curbside recycling collection and transportation services: \$40,000 per month; and

WHEREAS, Gaeta has agreed to post a Performance Bond for the extension in the amount of one hundred percent (100%) of the acceptable bid, \$230,000, as security for the faithful performance of this contract extension; and

WHEREAS, Gaeta has agreed to provide the required Certificates of Insurance as determined by the Township’s Risk Manager for the performance of this contract extension; and

WHEREAS, funding for this contract is contingent on funds being made available in Account Nos. 3-01-26-305-020, 3-01-26-306-020, or any other account deemed appropriate by the Chief Financial Officer or her designee upon adoption of the 2023 Temporary Budget on January 1, 2023.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Wyckoff, in the County of Bergen, State of New Jersey, that the contracts for collection and transportation of Solid Waste and Curbside Recycling, which are due to terminate on December 31, 2022, are hereby extended beginning on January 1, 2023, through February 28, 2023, or until a successor agreement with Gaeta is awarded, wherever is sooner at the following terms:

Solid waste collection and transportation services: \$75,000 per month

Curbside recycling collection and transportation services: \$40,000 per month.

BE IT FURTHER RESOLVED that this expenditure shall be charged to Account Nos. 3-01-26-305-020, 3-01-26-306-020, or any other account deemed appropriate by the Chief Financial Officer or her designee, and the availability of funds shall be certified by the Chief Financial Officer upon adoption of the 2023 Temporary Budget.

BE IT FURTHER RESOLVED that the Mayor and the Municipal Clerk are hereby directed to execute a form or agreement acceptable to the Township Administrator/Qualified Purchasing Agent and approved by the Township Attorney to memorialize the contract extension.

CERTIFICATION

I, NANCY A. BROWN, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON DECEMBER 20, 2022.

NANCY A. BROWN
MUNICIPAL CLERK

CERTIFICATE OF AVAILABLE FUNDS

I, DIANA MCLEOD, CHIEF FINANCIAL OFFICER OF THE TOWNSHIP OF WYCKOFF IN ACCORDANCE WITH NJAC 5:30-5.5 (b) 2 CERTIFY THAT THIS CONTRACT AWARD WHICH WOULD TAKE PLACE ON JANUARY 1, 2023 IS SUBJECT TO THE AVAILABILITY OF FUNDS APPROPRIATED IN THE 2023 ANNUAL BUDGET (ACCOUNT #3-01-26-305-020 & 26-306-020) AND SUBSEQUENT ANNUAL BUDGETS AS REQUIRED. THE BUDGETORY ACCOUNTING ENCUMBRANCE PROCESS AS SET FORTH IN NJAC 5:30 (c) AND 5:30 – 5.4 (b) FOR EACH FISCAL YEAR SHALL TAKE THE PLACE OF AND BE USED INSTEAD OF WRITTEN CERTIFICATION OF AVAILABLE FUNDS AS SET FORTH IN NJAC 5:30-5.4(a).

DIANA Mc LEOD
CHIEF FINANCIAL OFFICER

**TOWNSHIP OF WYCKOFF
ORDINANCE #1972**

AN ORDINANCE TO PROVIDE FOR AND DETERMINE THE RATE OF COMPENSATION FOR EMPLOYEES OF THE PUBLIC WORKS DEPARTMENT OF THE TOWNSHIP OF WYCKOFF, AND THE METHOD OF PAYMENT OF SUCH COMPENSATION FOR THE YEAR 2023.

BE IT ORDAINED, by the Township Committee of the Township of Wyckoff, in the County of Bergen, State of New Jersey, as follows:

Section 1A. The rate of compensation of the Public Works Department of the Township of Wyckoff for the year 2023 whose compensation shall be on an annual basis and shall be paid semi-monthly is as follows:

Lead Laborer.....	85,517
Step 8	76,050
Step 7	69,962
Step 6	63,873
Step 5	60,934
Step 4	57,993
Step 3	55,054
Step 2	52,178
Step 1	49,177
Probationary year 2.....	42,000
Probationary year 1.....	40,200

Section 1B. The rate of compensation for Public Works Department staff of the Township of Wyckoff for the year 2023 for the below listed positions and whose compensation shall be on an annual basis and shall be paid semi-monthly is as follows:

Public Works Foreman.....	Up to \$5,200
Snow Lead	Up to \$100/week

Section 2.

Longevity compensation is not provided for employees hired on or after January 1, 1994.

Section 3. Each member of the Department of Public Works shall receive a reimbursement up to \$175 toward the purchase of work boots and up to \$130 for clothing.

Section 4. There may be paid to Public Works Department employees authorized standby time at the rate of \$138 per week.

Section 5. There may be paid to the employee provided the assignment of mechanic, \$2,000.00 for this yearly assignment.

Ordinance #1972

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Section 6. There may be paid to the employee certified as a New Jersey licensed electrician \$2,000.00 for this yearly assignment.

Section 7. Employees authorized overtime shall be paid an hourly wage equal to one and one half (1-1/2) time, after working 40 hours. To compute the base hourly rate of an employee for overtime or other purposes, the employee's yearly base salary, shall be divided by 2080 hours.

Section 8. Annual vacation with pay is authorized in accordance with the collective bargaining agreement.

Section 9. Department of Public Works full time regular employees shall receive twelve (12) paid holidays.

Section 10. All salaries and compensation provided for herein shall be effective as of January 1, 2023.

Section 11.

Public works employees shall continue to make contributions towards the cost of health care benefits as mandated by law as per Chapter 78 or such laws as may be enacted during the term of the contract.

Section 12.

Each public works employee shall receive up to \$150 towards the purchase of eyeglasses as determined by the Township Administrator.

Section 13. If any section or part of this ordinance shall be adjudged invalid, such adjudication shall apply only to such section or part, and the remainder of the ordinance shall be deemed valid and effective.

Section 14. This ordinance shall take effect after final passage and publication as required by law.