

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE WORK SESSION MEETING
MUNICIPAL COURT ROOM**

TUESDAY, FEBRUARY 23, 2021 - 7:00 P.M.

PAUSE – Municipal Clerk will post the link to the live meeting on our website's homepage.

1. **7:00 pm Work Session Meeting called to order by Mayor Melissa D. Rubenstein**

2. **Roll call of Township Committee**

BOONSTRA _____ MADIGAN _____ MELCHIONNE _____
SHANLEY _____ RUBENSTEIN _____

3. **Reading of "Open Work Session" statement by Acting Clerk, Nancy Brown**

PLEASE TAKE NOTICE, that in accordance with the Open Public Meetings Act NJSA10:4-6 et seq., and in consideration of Executive Order #103, issued by Governor Murphy on March 9, 2020, declaring a State of Emergency in the State of New Jersey, the Township Committee of the Township of Wyckoff does hereby notify the public that to protect the health, safety and welfare of our citizens while ensuring the continued functioning of government, this meeting of the Township Committee of the Township of Wyckoff scheduled for 7:00 pm, Tuesday, February 23, 2021 at Wyckoff Town Hall, 340 Franklin Avenue, Wyckoff, NJ 07481 will be live-streamed via the Township of Wyckoff's YouTube channel and members of the public may call 201-891-7000, ext. #222 should they wish to provide public comment during the public comment period. Members of the public may also email their public comments to wyckoffclerk@wyckoff-nj.com before 3:00 pm on the day of the meeting. These comments will be read at the meeting during the public comment period.

These measures are implemented to allow members of the public to observe the meeting via live streaming and to provide to the public the ability to comment before the meeting through written comments as well as during the period for public comment which appears on the agenda for the meeting.

This notice and agenda have been posted on the front door of Town Hall (facing Franklin Avenue) and on the Township's home page Wyckoff-nj.com at the Quick Link for "Minutes & Agendas" on Friday, February 19, 2021. Please select "Township Committee" and locate the date of the meeting to view documents, such as resolutions and ordinances which would otherwise be made available.

General instructions regarding access to the meeting will be posted on the Wyckoff web site's home page at www.wyckoff-nj.com as a "News" item on Friday, February 19, 2021 by 4:30 pm.

To view the Township Committee meeting via live-stream, please access the YouTube link which will be posted on the Wyckoff web site's home page at www.wyckoff-nj.com as a "NEWS" item immediately prior to the commencement of the meeting at approximately, 6:55 pm on February 23, 2021.

To be notified of all future live streamed Township meetings, please create a YouTube account and subscribe to our YouTube channel, "Township of Wyckoff".

In the event the YouTube platform modifies its connectivity protocols and does not announce these critical changes again in the future, instructions on how to view each meeting via Zoom technology will be posted at the "News" section of the Township's home page, Wyckoff-nj.com before 7:10 pm. This second method is provided to ensure the continuity of government when platforms which the Township does not control establish unannounced changes and will **only** be utilized if it is not possible to conduct the meeting via livestream on YouTube. As a precaution, for this "plan B", the following instructions are provided:

Please locate the link posted on the "News" item announcing the Township Committee meeting on the homepage of our website and use this link for the February 23, 2021 Meeting set to begin at 7:00 pm.

This regular work session meeting of the Wyckoff Township Committee is now in session. In accordance with the Open Public Meetings Act, notice of this meeting appears on our *annual schedule of meetings*. A copy of said annual schedule has been posted on the bulletin board in Memorial Town Hall; a copy has been filed with the Municipal Clerk, as well as The Record, The Ridgewood News and the North Jersey Herald and News – all newspapers having a general circulation throughout the Township of Wyckoff. At least 48 hours prior to this meeting, the Agenda thereof was similarly posted, filed and emailed to said newspapers. The agenda with the resolutions and ordinances to be considered was posted on the township's website at "Minutes & Agendas" on the Friday prior to this meeting.

4. **Confirm Finance Committee has reviewed, and signed vouchers and that Mayor and Municipal Clerk have signed any necessary documents.**
5. **Reading of any written public comments received via email to the Municipal Clerk before 3:00 pm today.**
6. **Motion to open the Ten (10) Minute Public Comment period:**

Ten Minute public comment period, two (2) minutes per speaker for public comment on any governmental issue that a member of the public feels may be of concern to the residents of the Township of Wyckoff.

Please call 201-891-7000, ext. #222 if you wish to make a comment.

MOTION: _____ SECOND _____
BOONSTRA _____ MADIGAN _____ MELCHIONNE _____
SHANLEY _____ RUBENSTEIN _____

Motion to close the Public Comment period:

MOTION: _____ SECOND _____
BOONSTRA _____ MADIGAN _____ MELCHIONNE _____
SHANLEY _____ RUBENSTEIN _____

7. **Review of 8:00 p.m. Business Meeting Agenda – Administrator**

8. **Review of Policy Action Items – Administrator**

9. **Reports of Township Committee Members**

10. **Report of Township Attorney**

11. **Recess Open Work Session Meeting to Conduct the 8:00 pm Business Meeting**

MOTION: _____ SECOND _____
BOONSTRA _____ MADIGAN _____ MELCHIONNE _____
SHANLEY _____ RUBENSTEIN _____

At the conclusion of the 8:00 pm Business Meeting the Township Committee will reconvene the Open Work Session meeting if necessary.

12. **Motion to reconvene the Open Work Session:**

MOTION: _____ SECOND _____
BOONSTRA _____ MADIGAN _____ MELCHIONNE _____
SHANLEY _____ RUBENSTEIN _____

13. **Motion to enter a Closed Session Discussion** in accordance with Resolution #20-CXX from the Open Public Work Session Meeting.

MOTION: _____ SECOND _____
BOONSTRA _____ MADIGAN _____ MELCHIONNE _____
SHANLEY _____ RUBENSTEIN _____

14. **Motion to Exit the Closed Session Discussion and re-enter the open section of the Open Work Session Meeting:**

MOTION: _____ SECOND _____
BOONSTRA _____ MADIGAN _____ MELCHIONNE _____
SHANLEY _____ RUBENSTEIN _____

14. **Adjourn**

MOTION: _____ SECOND _____
BOONSTRA _____ MADIGAN _____ MELCHIONNE _____
SHANLEY _____ RUBENSTEIN _____

**PAYMENT OF CLAIMS MAY BE PAID AT ALL WORK SESSION MEETINGS AND
ALL TOWNSHIP COMMITTEE BUSINESS MEETINGS**

FORMAL ACTION MAY BE TAKEN AT THIS WORK SESSION

NOTICE TO PUBLIC

As a member of the public participating in this public meeting, your participation may be recorded. By participating in the meeting, it is assumed your consent is given for your voice, name, address, comments and image to be broadcast and recorded.

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**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE BUSINESS MEETING
MUNICIPAL COURT ROOM
TUESDAY, February 23, 2021 - 8:00 PM**

- 1. Regular Meeting of the Wyckoff Township Committee called to order by Mayor Melissa D. Rubenstein**
- 2. Flag Salute**
- 3. Invocation by Community Clergy Member**
- 4. Reading of the "Open Public Meetings Act" statement by Nancy Cole**

PLEASE TAKE NOTICE, that in accordance with the Open Public Meetings Act NJSA10:4-6 et seq., and in consideration of Executive Order #103, issued by Governor Murphy on March 9, 2020, declaring a State of Emergency in the State of New Jersey, the Township Committee of the Township of Wyckoff does hereby notify the public that to protect the health, safety and welfare of our citizens while ensuring the continued functioning of government, this meeting of the Township Committee of the Township of Wyckoff scheduled for 8:00 pm, Tuesday, February 23, 2021 at Wyckoff Town Hall, 340 Franklin Avenue, Wyckoff, NJ 07481 will be live-streamed via the Township of Wyckoff's YouTube channel and members of the public may call 201-891-7000, ext. #222 should they wish to provide public comment during the public comment period. Members of the public may also email their public comments to wyckoffclerk@wyckoff-nj.com before 3:00 pm on the day of the meeting. These comments will be read at the meeting during the public comment period.

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5. **Roll Call of the Township Committee Members Present:**

BOONSTRA _____ MADIGAN _____ MELCHIONNE _____
SHANLEY _____ RUBENSTEIN _____

6. **Reading of any written public comments received via email to the Municipal Clerk before 3:00 pm today.**

7. **Request motion to open the Public Comment Period:**

Public Comment period, five (5) minutes per speaker for public comment on any governmental issue that a member of the public feels may be of concern to the residents of the Township of Wyckoff.

Please call 201-891-7000, ext. #222 if you wish to make a comment.

MOTION: _____ SECOND _____
BOONSTRA _____ MADIGAN _____ MELCHIONNE _____
SHANLEY _____ RUBENSTEIN _____

Request motion to close the Public Comment Period:

MOTION: _____ SECOND _____
BOONSTRA _____ MADIGAN _____ MELCHIONNE _____
SHANLEY _____ RUBENSTEIN _____

8. Approval of the February 9, 2021 Township Committee Work Session and Regular Business meeting minutes:

MOTION: _____ SECOND _____
BOONSTRA _____ MADIGAN _____ MELCHIONNE _____
SHANLEY _____ RUBENSTEIN _____

9. Consent Agenda: All matters listed below are considered by the Township Committee to be routine in nature. There will be no separate discussion of these items. If any discussion is desired by the Township Committee, that item will be removed from the Consent Agenda and considered separately:

I Resolutions (Adoption of the following):

- #21-141 Designate the month of March as Women’s History month
- #21-142 Authorize 2020 LOSAP Qualifying Participants
- #21-143 Recognize the month of March as Developmental Disabilities Awareness month
- #21-144 Enter into a Grant Agreement for CDBG Grant
- #21-145 Memorialize Notice
- #21-146 Extend Contract for Recycling of Clothes and Shoes
- #21-147 Modify & Re-establish Fees for the Use of Recreational Facilities and to Participate in Recreation Programs
- #21-148 Approval of Vouchers & Authorization to Pay Bills
- #21-149 Return of Certain Overpaid Taxes, etc.
- #21-150 Cancellation of Taxes & Change to Exempt Status for 240 Demarest Avenue, Block 293, Lot 18
- #21-151 Authorize Purchase in Accordance with NJSA 40A:11-13(d) and NJAC 5:34-9.1(d)

II Ordinance – Introduction

No Ordinances for Introduction

III Motions

- A. Approve Grace United Methodist Church’s request to erect a tent from April until September of 2021.

- B. Approve specifications and authorize advertised, competitive sealed bidding for WOLF Fire Equipment and WOLF Fire Turn-Out Gear procurements.

Clerk: May I have a motion and a second to approve the consent agenda?

The Following vote is the vote on the Consent Agenda:

MOTION: _____ SECOND _____
 BOONSTRA _____ MADIGAN _____ MELCHIONNE _____
 SHANLEY _____ RUBENSTEIN _____

10. Resolution to be Considered Separately:

#21-152 Authorization for use of Sanitary Sewer Easement

The Following vote is the vote on Resolution #21-152:

MOTION: _____ SECOND _____
 BOONSTRA _____ MADIGAN _____ MELCHIONNE _____
 SHANLEY _____ RUBENSTEIN _____

11. Ordinances – Public Hearing / Further Consideration:

NONE

12. Adjourn

Chairman: May I have a motion to and a second to adjourn the Business Meeting?

MOTION: _____ SECOND _____
 BOONSTRA _____ MADIGAN _____ MELCHIONNE _____
 SHANLEY _____ RUBENSTEIN _____

**PAYMENT OF CLAIMS MAY BE PAID AT ALL TOWNSHIP COMMITTEE WORK
 SESSION MEETINGS AND ALL TOWNSHIP COMMITTEE
 REGULAR MEETINGS
 FORMAL ACTION MAY BE TAKEN DURING THIS MEETING**

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**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #21-141**

INTRODUCED:

SECONDED:

MEETING DATE: February 23, 2021

**REFERENCE: Designate the Month of March
as "Women's History Month"**

VOTE: BOONSTRA ___ FISCHER ___ MADIGAN ___ RUBENSTEIN ___ SHANLEY ___
.....

WHEREAS, American women of every race, class and ethnic background have made historic contributions to the growth and strength of our Nation in countless recorded and unrecorded ways; and,

WHEREAS, American women have played and continue to play critical economic, cultural and social role in every sphere of the life of the Nation by constituting a significant portion of the labor force working inside and outside of the home; and,

WHEREAS, American women have played a unique role throughout the history of the Nation by providing the majority of the volunteer labor force of the Nation; and,

WHEREAS, American women were particularly instrumental in the establishment of early charitable, philanthropic and cultural institutions in our Nation; and,

WHEREAS, American women have been leaders, not only in securing their own rights of suffrage and equal opportunity, but also in the abolitionist movement, the emancipation movement, especially the peace movement, which create a more fair and just society for all; and,

WHEREAS, despite these contributions, the role of American women in history has been consistently overlooked and undervalued, in the literature, teaching and study of American history.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that March is designated as "**Women's History Month.**"

CERTIFICATION

I, NANCY A. BROWN, ACTING MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF CERTIFIES THE ATTACHED RESOLUTION TO BE A TRUE AND CORRECT COPY OF A RESOLUTION AS ADOPTED BY THE WYCKOFF TOWNSHIP COMMITTEE ON FEBRUARY 23, 2021.

NANCY A. BROWN
ACTING MUNICIPAL CLERK

**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #20-142**

INTRODUCED:

SECONDED:

MEETING DATE: February 23, 2021

**REFERENCE: Authorize 2020 LOSAP
Qualifying Participants**

VOTE: BOONSTRA _____ MADIGAN _____ MELCHIONNE _____ SHANLEY _____ RUBENSTEIN _____
.....

WHEREAS, NJSA 5:30 et seq. allows municipalities to create a length of service program for volunteer fire and first aid organizations; and,

WHEREAS, Township of Wyckoff Ordinance #1328 was adopted on August 31, 1999 establishing the Township of Wyckoff Length of Service Award Program; and,

WHEREAS, on November 2, 1999, a referendum to establish a Length of Service Award Program was approved by the voters of the Township of Wyckoff; and,

WHEREAS, a Length of Service Award Program (LOSAP) was established to provide an inducement to obtain volunteers and to retain volunteers by establishing a tax-deferred income benefits to active volunteer members of the Township of Wyckoff's Volunteer Fire Department and Volunteer Ambulance Corp.; and,

WHEREAS, the 2020 year of active emergency service has been completed and all qualifying volunteer fire department and first aid participants has been calculated in accordance with NJSA 5:30 et seq.; and,

WHEREAS, the Chief of the Volunteer Fire Department and the Captain of the Volunteer Ambulance Corp have certified that the volunteers on the attached roster have satisfied the minimum requirements of participation established by the Township of Wyckoff LOSAP on a consistent and uniform basis.

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Wyckoff approves the 2020 Qualifying Volunteer Fire Department and First Aid Squad roster as attached; and,

BE IT FURTHER RESOLVED the Township Committee of the Township of Wyckoff hereby requests this resolution and attachment be posted at the Municipal Clerk's Office, each Volunteer Fire Company and the Volunteer Ambulance Corps Building for 30 days; and,

BE IT FURTHER RESOLVED the payment of LOSAP shall be authorized on a future payment of claims resolution.

CERTIFICATION

I, NANCY A. BROWN, ACTING MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF CERTIFIES THE ATTACHED RESOLUTION TO BE A TRUE AND CORRECT COPY OF A RESOLUTION AS ADOPTED BY THE WYCKOFF TOWNSHIP COMMITTEE ON FEBRUARY 23, 2021.

NANCY A. BROWN
ACTING MUNICIPAL CLERK

**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #21-143**

INTRODUCED:

SECONDED:

MEETING DATE: February 23, 2021

**REFERENCE: Recognize the Month of March
as Developmental Disabilities Awareness
Month**

VOTE: BOONSTRA ___ MADIGAN ___ MELCHIONNE ___ SHANLEY ___ RUBENSTEIN ___
.....

WHEREAS, March is recognized nationwide as Developmental Disabilities Awareness Month, and this year's theme, "Our Time to Shine" seeks to commemorate the progress toward improving the lives of people with developmental disabilities, while also highlighting the challenges that remain in achieving a society that fully includes people with developmental disabilities; and,

WHEREAS, over 6 million Americans have developmental disabilities; and,

WHEREAS, people with developmental disabilities share the same dreams and desires of everyone; to be successful, independent, contribute to the workforce in a meaningful way, and have strong lasting ties to their communities; and,

WHEREAS, public awareness and understanding are valuable ways to address the barriers individuals with developmental disabilities face, and to educate the public on supporting individuals as they connect to their communities; and,

WHEREAS, Wyckoff is a Stigma Free community; and,

WHEREAS, we believe that inclusion of people with developmental disabilities in our communities, workplaces and schools makes us all better off; and,

WHEREAS, government agencies, community organizations and individual family leaders work together to ensure that people with developmental disabilities experience full access to education, housing, employment, recreational activities and other community resources.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey do hereby recognize March 2021 - the 34th Anniversary of Developmental Disabilities Awareness Month.

CERTIFICATION

I, NANCY A. BROWN, ACTING MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF CERTIFIES THE ATTACHED RESOLUTION TO BE A TRUE AND CORRECT COPY OF A RESOLUTION AS ADOPTED BY THE WYCKOFF TOWNSHIP COMMITTEE ON FEBRUARY 23, 2021.

NANCY A. BROWN
ACTING MUNICIPAL CLERK

**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #21-144**

INTRODUCED:

SECONDED:

MEETING DATE: February 23, 2021

**REFERENCE: Enter into a Grant Agreement
for CDBG Grant**

VOTE: BOONSTRA ___ MADIGAN ___ MELCHIONNE ___ SHANLEY ___ RUBENSTEIN ___
.....

WHEREAS, the Township Committee authorized a grant application to the Bergen County CDBG Program for funds to improve the Larkin Senior Center; and,

WHEREAS, the Township Committee's policy is to seek out grants to reduce the reliance on the local tax dollar; and,

WHEREAS, the Township Committee was awarded a \$30,000 grant to improve the Larkin Senior Center; and,

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that they desire to enter into a grant agreement with Bergen County for the purpose of using \$30,000 of FY2020 Community Development Block Grant Funds for Larkin Senior Center Improvements at 380 Godwin Avenue, Wyckoff, New Jersey

BE IT FURTHER RESOLVED, that the Township Committee hereby authorizes Mayor Melissa Rubenstein to be a signatory for the aforesaid grant agreement; and,

BE IT FURTHER RESOLVED, that the Township Committee hereby authorizes Administrator Robert Shannon to sign all County vouchers submitted in connection with the aforesaid project; and,

BE IT FURTHER RESOLVED, that the Township Committee recognizes that the Township of Wyckoff is liable for any funds not spent in accordance with the Grant Agreement; and that liability of the Township Committee is in accordance with HUD requirements.

CERTIFICATION

I, NANCY A. BROWN, ACTING MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON FEBRUARY 23, 2021.

NANCY A. BROWN
ACTING MUNICIPAL CLERK

**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #21-145**

INTRODUCED:

SECONDED:

MEETING DATE: February 23, 2021

REFERENCE: Memorialize Notice

VOTE: BOONSTRA ___ MADIGAN ___ MELCHIONNE ___ SHANLEY ___ RUBENSTEIN ___
.....

WHEREAS, the Township Committee became aware of alleged activities at the Eisenhower School when Township Committee K-8 Liaison Thomas Madigan attended by ZOOM Technology, the February K-8 School Trustees Meeting; and,

WHEREAS, many residents have contacted members of the Township Committee asking them to intervene, not aware that the K-8 School District is an autonomous legal entity separate from the Township Committee; and,

WHEREAS, the Township Committee believed it was necessary to address this misconception and express its support for the residents and children.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that the posting of the "Statement from the Wyckoff Township Committee" on 2-12-21 on the municipal website and social media accounts is hereby memorialized.

CERTIFICATION

I, NANCY A. BROWN, ACTING MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON FEBRUARY 23, 2021.

NANCY A. BROWN
ACTING MUNICIPAL CLERK

**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #21-146**

INTRODUCED:

SECONDED:

MEETING DATE: February 23, 2021

**REFERENCE: Extend Contract – Clothes
& Shoe Recycling**

VOTE: BOONSTRA ___ MADIGAN ___ MELCHIONNE ___ SHANLEY ___ RUBENSTEIN ___
.....

WHEREAS, the Township Committee of the Township of Wyckoff awarded a two (2) year contract for clothes and shoe recycling from June 5, 2019 to June 1, 2020 to Care Cycle, Inc. via Resolution 2019-197; and,

WHEREAS, the bid specifications and the aforementioned resolution of award included language which allows the Township of Wyckoff at its sole discretion to extend the contract for a two (2) year period if the contract has been provided in our efficient and effective manner; and,

WHEREAS, the DPW Manager has recommended the contract extension due to its efficient and effective contract service; and,

WHEREAS, the Township Administrator and Chief Financial Officer concur with this recommendation; and,

WHEREAS, the Township Attorney has approved this procurement.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that a contract is hereby extended to Care Cycle, Inc., 625 Wostman Avenue, Brooklyn, New York 11208 for two (2) twelve (12) month periods as follows:

- | | | |
|----|----------------------|----------|
| 1. | 6/1/2021 - 5/31/2022 | \$11,000 |
| 2. | 6/1/2022 - 5/31/2023 | \$11,500 |

for a total of \$22,500 paid to the Township of Wyckoff.

BE IT FURTHER RESOLVED that the Municipal Clerk provides a certified copy of this resolution to the Chief Financial Officer, DPW Manager and the Municipal Administrator.

CERTIFICATION

I, NANCY A. BROWN, ACTING MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON FEBRUARY 23, 2021.

NANCY A. BROWN
ACTING MUNICIPAL CLERK

**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #21-147**

INTRODUCED: **SECONDED:**

MEETING DATE: February 23, 2021 **REFERENCE:** To Establish
**Fees for the use of Recreational
Facilities & Participation in
Recreation Programs**

VOTE: BOONSTRA ___MADIGAN___MELCHIONNE___RUBENSTEIN___SHANLEY___

WHEREAS, Section 58-6A of Chapter 58 of the Township of Wyckoff Code provides that the Township Committee annually establish fees to be charged for participation in recreation programs and the use of recreation facilities; and,

WHEREAS, this resolution modifies and re-establishes Resolution #2021-21, adopted on January 1, 2021;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff as follows:

The following shall be the user fees for participation in the various recreation programs for the current year:

PROGRAM	2021 FEE PER PERSON
1. <u>Recreation Basketball</u>	
Summer Clinic	60.00
Boys & Girls grades 1-4	*83.00
Boys & Girls grades 5-8	*105.00
High School, winter	95.00
Men Open Gym, winter	75.00
*Board of Education Facility Use Fee - Included in recreational basketball fee-boys & girls grades 1-8	*13.00
2. <u>Traveling Select Basketball</u>	*253.00
Try-Out Fee	20.00
*Board of Education Facility Use Fee - Included in traveling select basketball fee	*13.00
3. <u>Recreation Baseball</u>	
Kindergarten, T-Ball	85.00
1 st Grade	90.00
Grades 2 – 6	110.00
Grades 7 & 8	120.00
Summer Clinic	65.00

4. Traveling Select BaseballLeagues:

(8u), (9u), (10u)	240.00
(11u), (12u)	255.00
(13), (14u)	265.00
High School Level & Above	265.00
Try-Out Fee	20.00

5. Cheerleading

Summer Clinic	65.00
Football Recreation	105.00

6. Football

Pee Wee, Junior, Senior (Grades 3-8)	240.00
Flag Football (Grades K-2)	85.00

7. Recreation Soccer

Kindergarten Soccer	90.00
1st & 2nd Grade Soccer	95.00
Fall League (Grades 3-4)	105.00
Northwest Bergen (Grades 5-8)	115.00
Northwest Bergen (Grades 9-12)	125.00
Summer Clinic	65.00

8. Recreation Softball

Grade Kindergarten, T-Ball	85.00
Grade 1	90.00
Grade 2 - 6	110.00
Grade 7 - 8	120.00
Men's League	110.00

9. Traveling Select Softball

u10	240.00
u12, u14	255.00
Try-Out Fee	20.00

10. Summer Day Camp Programs:

Grades K-4 per week	110.00
Grades 5-8 per week	135.00
Tennis	
Clinics-Spring & Fall	90.00
Summer Camp:	
Pee Wee - K&1	90.00
2 nd grade-adult	230.00

11. Wrestling:

Winter League	90.00
---------------	-------

12. Roller Hockey

Winter Clinic (Grades 1-3)	75.00
League (Grades 4-12)	100.00
Summer Clinic	60.00

13. Lacrosse

Spring Clinic	75.00
Spring League: (Grades 3-8)	125.00

14. Adult Team Tennis

Summer	85.00
Spring/Fall	75.00

15. Tennis Court Badges

Family badge	75.00
Adult badge	50.00
Child badge	35.00
Senior citizen badge	25.00
One day guest pass	10.00

16. Girls Volleyball

Grades 6-8	95.00
Summer Clinic	65.00

LATE FEE POLICY - A late fee of \$25.00 will be added to all registration fees accepted after the publicized registration dates.

REFUND PROCEDURE:

Upon withdrawal from any program, a \$25.00 processing fee will be deducted from any refunds due or credits to your Community Pass account. For programs that are cancelled there will be no processing fee.

Refunds will be made only if the program has not begun or if a specific date has been posted on Registration Information or a flyer. A program is deemed to have started: (1) effective with the first session of the program or (2) in those programs where a draft is conducted, the program is considered started effective with the completion of each particular league's draft.

A charge of \$15.00 will be imposed for all checks returned for insufficient funds. This shall be paid before a person is permitted to register for any other program.

PURCHASE PLAYER JERSEY OPTION:

The option to purchase a game jersey will be made available to players at registration for the following sports: Football, Roller Hockey, and Lacrosse. The additional fee will be the cost of the jersey plus \$10.

DONATION OF USED SPORTS TEAM CLOTHING

Used sports team clothing which has reached its useful life and is no longer used by Wyckoff Recreation teams may be donated to the Wyckoff PTO Economy Shop, Inc. only after receiving approval from the Parks & Recreation Advisory Board. This type of donation will then result in revenue for Wyckoff Schools.

FIELD AND FACILITY RENTALS:

Application Required. The application shall consist of: a) a Township of Wyckoff application for use, b) hold harmless agreement, c) certificate of insurance designating the Township of Wyckoff as an additional insured and d) the payment of fee. e) all players and spectators (unless spectators are prohibited from the event) shall follow Covid-19 precautions currently in place and established by the State of New Jersey and/or by the Township Committee of the Township of Wyckoff. The fee for use of the recreation fields and facilities shall be payable to the Township of Wyckoff upon approval of the application for use. Any exceptions to the payment of fees must be reviewed and approved by the Board of Recreation and Parks, including proposals by groups that provide in-kind services for reciprocal field use. Fees for field use and facility use shall be based on designation as Group 1 or Group 2 as defined below:

Group 1 shall consist of the following:

- a. Wyckoff K-8 School District & Ramapo/Indian Hills Regional School District-affiliated groups; Wyckoff parent-teacher-student organizations; Board of Education advisory groups and Wyckoff Adult Education.
- b. Wyckoff Municipal government agencies; Wyckoff Recreation Board, Wyckoff Volunteer Ambulance Corps, Wyckoff Volunteer Fire Department, and groups appointed by the Township Committee.
- c. Wyckoff non-profit recreation youth sports groups; Wyckoff Boys and Girls Scout Troops, and Wyckoff houses of worship-sponsored youth groups for sports.

Group 2 shall consist of the following:

- a. Local Civic organizations
- b. Local Political organizations
- c. Local Community service organizations
- d. Local Sports clubs
- e. Local Instructors or training facilities

Group 3 shall consist of the following:

- a. Individuals and groups using a municipal field describing their use as a pick up or informal game when said events include, but are not limited to, when any of the following are present: Team uniforms, coaches, game officials, and spectators.

Fees are waived for Group 1 organizations. In Groups 2 and 3, the team, organization or group shall have Wyckoff players and/or members who actively participate in the group's activity in order to rent a field or facility. Any team, organization or group with no Wyckoff players or members wishing to rent a Wyckoff facility must first submit a complete application and it shall be reviewed and either approved or denied in writing by a committee consisting of the Recreation Director, the Chairman of the Board of Parks and Recreation and the Township Committee Liaison to the Board of Parks and Recreation.

FEES:

- A. Daylight Hours.** The fee for use of a recreation natural grass field facility shall be \$100 for a three (3) hour block of time during daylight hours. Any event exceeding the three (3) hour rental shall be charged \$100 for the next three (3) hour block of daylight time or portion thereof. The fee for use of one (1) recreational artificial turf field shall be \$300 for a three (3) hour block of time during daylight hours and \$150 every additional hour.
- B. Evening Hours.** The fee for use of a recreation natural grass field facility shall be \$150 for the time the outdoor sports lights are activated or part thereof up to 10:00 p.m. as restricted by Chapter 146 of the Code of the Township of Wyckoff. The fee for use of one (1) recreational artificial turf field shall be \$200 per hour or part thereof up to 10:00 pm as restricted by the Code of the Township of Wyckoff, Chapter 146 with a minimum of a three (3) hour rental period.
- C. Batting Cage & Pitching Cage located at Memorial Field & Wyckoff Community Park.** \$25.00 per hour, available only during daylight hours.

CERTIFICATION

I, NANCY A. BROWN, ACTING MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON FEBRUARY 23, 2021.

NANCY A. BROWN
ACTING MUNICIPAL CLERK

TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #21-148

INTRODUCED:

SECONDED:

MEETING DATE: February 23, 2021

REFERENCE: Approval of Vouchers and
Authorization to Pay Bills

VOTE: BOONSTRA ___ MADIGAN ___ MELCHIONNE ___ SHANLEY ___ RUBENSTEIN ___
.....

WHEREAS, the Township of Wyckoff is a municipality in the State of New Jersey operating under the authority from NJSA 40A:63-1 et seq; and,

WHEREAS, the Township of Wyckoff has received vouchers in claim for payment of materials supplied and/or services rendered; and,

WHEREAS, the said vouchers have been reviewed and the amount indicated on each voucher has been determined to be due and owing; and,

WHEREAS, the Township Committee has a practice of each Township Committee member participating in the reviewing and signing of vouchers; and,

WHEREAS, the vouchers which comprise this bill list have been reviewed and signed by two (2) Township Committee members and they have found them to in order; and,

WHEREAS, the Township Treasurer has certified that sufficient funds are available for payment of said vouchers.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that the action of the said Finance Committee be approved; and, that the payments of these bills are hereby authorized and the Chief Financial Officer is directed to issue checks for their payments as listed on the bill list attached to this date's meeting minutes and covered by checks no. Payroll A/C, Direct Deposit Vouchers no., Library Payroll check nos., Library Direct Deposit Vouchers no., Claims Wire nos., check no. Accutrack A/C, Claims check nos. and Voided Claims checks no..

TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY

RESOLUTION #21-149

INTRODUCED:

SECONDED:

MEETING DATE: February 23, 2021

REFERENCE: Return of certain overpaid taxes,
escrow monies, recreation fees, etc.

VOTE: BOONSTRA ___ MADIGAN ___ MELCHIONNE ___ SHANLEY ___ RUBENSTEIN ___

BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that the Treasurer is hereby authorized and directed to return certain monies as follows:

TAX REFUND:

Douglas Dial, 502 Berkeley drive, Wyckoff, New Jersey 07481 – 2020 Veterans Deduction - \$250.00

Joan Agag, 508B Aspen Lane, Wyckoff, New Jersey 07481 – 2020 Veterans Deduction - \$250.00

Robert & Barbara Auger, 412 Patton Place, Wyckoff, New Jersey 07481 – 2020 Veterans Deduction - \$250.00

Eric Glover, 505 Waverly Road, Wyckoff, New Jersey 07481 – 2020 Veterans Deduction - \$250.00

Douglas Standriff, 25 E. Spring Valley, Ste. 330, Maywood, New Jersey 07607 – County Board Tax Judgement – Block 320/Lot 117 – 352 Canterbury Lane - \$\$1,299.18

RECREATION:

Felicia Parks, 768 Charnwood Drive, Wyckoff, New Jersey 07481 – Baseball Refund - \$80.00

Jeanine Fitzmaurice, 215 Wiltsie Court, Wyckoff, New Jersey 07481 – Basketball Refund - \$95.00

Tracey Perneti, 312 Hobar Court, Franklin Lakes, New Jersey 07417 – Basketball Refund - \$95.00

Jennifer Schmier, 38 Wyckoff Avenue, Wyckoff, New Jersey 07481 – Basketball Refund - \$95.00

Beth Fischer, 740 Hickory Hill Road, Wyckoff, New Jersey 07481 – Basketball Refund - \$95.00

Jennifer Vernieri, 30 Godwin Drive, Wyckoff, New Jersey 07481 – Basketball Refund - \$95.00

Carrie Purvin, 246 Meadowbrook Road, Wyckoff, New Jersey 07481 – Basketball Refund - \$95.00

Tricia Sheehan, 84 Pine Street, Midland Park, New Jersey 07432 – Basketball Refund - \$95.00

Dave Ware, 290 Sunset Boulevard, Wyckoff, New Jersey 07481 – Basketball Refund - \$95.00

Margaret Stagg, 246 Eastview Terrace, Wyckoff, New Jersey 07481 – Basketball Refund - \$95.00

Tami Mackle, 382 Dorothy Lane, Wyckoff, New Jersey 07481 – Basketball Refund - \$95.00

Trisha Zimmer, 60 Saxon Avenue, Wyckoff, New Jersey 07481 – Basketball Refund - \$190.00

Rima Giammanco, 460 Russell Avenue, Wyckoff, New Jersey 07481 – Basketball Refund - \$95.00

Tim Werkley, 539 Farview Court, Wyckoff, New Jersey 07481 – Basketball Refund - \$95.00

**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #21-150**

INTRODUCED:

SECONDED:

MEETING DATE: February 23, 2021

**REFERENCE: Cancellation of Taxes and
Change to Exempt Status – 240 Demarest
Avenue, Block 293, Lot 18**

VOTE: BOONSTRA ___ MADIGAN ___ MELCHIONNE ___ SHANLEY ___ RUBENSTEIN ___
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WHEREAS, the Township of Wyckoff purchased the property known as 240 Demarest Avenue, Block 293, Lot 18 and the transactional deed was recorded on March 19, 2020; and,

WHEREAS, the Township Committee adopted Resolution #20-232 on July 21, 2020 stating that 240 Demarest Avenue is now owned by the Township of Wyckoff and it is an Exempt property; and,

WHEREAS, resolution #20-232 cancelled all taxes billed on 240 Demarest Avenue as of January 15, 2020; and,

WHEREAS, the change to Tax Exempt property was not recorded as intended as is evident by the receipt of a Chapter 78 Post Card.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, State of New Jersey:

1. The Tax Assessor is requested to change the property to Tax Exempt for this tax year and all future tax years on Block 293, Lot 18.
2. The Tax Collector is requested to cancel all 2021 taxes for Block 293, Lot 18.

BE IT FURTHER RESOLVED that the Municipal Clerk shall provide a certified copy of this resolution to the Tax Assessor and the Tax Collector for their use.

CERTIFICATION

I, NANCY A. BROWN, ACTING MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON FEBRUARY 23, 2021.

NANCY A. BROWN
ACTING MUNICIPAL CLERK

**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #21-151**

INTRODUCED:

SECONDED:

MEETING DATE: February 23, 2021

REFERENCE: Authorize Purchase in accordance with NJSA 40A:11-13(d) and NJAC 5:34-.9.1 (d)

VOTE: BOONSTRA ___ MADIGAN ___ MELCHIONNE ___ SHANLEY ___ RUBENSTEIN ___
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WHEREAS, the Township of Wyckoff operates as the lead agency for a cooperative pricing system for the municipalities of Wyckoff, Franklin Lakes and Oakland; and,

WHEREAS, the Township of Wyckoff acting as the lead agency has captured competitive pricing for many firefighting items resulting in cost significantly less than the price paid in previous years when advertised sealed competitive bidding was not performed; and,

WHEREAS, the Township of Wyckoff intends to utilize advertised sealed competitive bidding to obtain the "lowest price" that meets the requirements of the request for Globe turn-out firefighting gear, Lion firefighting turn-out gear and, FIRE-DEX firefighting turn-out gear; and,

WHEREAS, the methodology for award of contract shall be consistent with NJSA 40:A11-2, (26), (27), (32), (33) and (39); and,

WHEREAS, the leadership of the Wyckoff Volunteer Fire Department and Township Administration believe firefighter turn-out gear is; a specialized product and necessary for the protection of firefighters in a hostile environment and, its many patented feature are necessary for firefighter safety, and the public safety functional service firefighters perform; and,

WHEREAS, Wyckoff firefighters have "field tested" firefighter turn out gear in hostile environments. Firefighters must have confidence in the ability and durability of firefighter gear to protect themselves and it's protective capacity to function in compliance with OSHA standards. These properties are considered compelling to identify Globe, Lion and FIRE-DEX firefighting turn out gear as separate proprietary products and requesting the "lowest price from responsive and responsible bidders authorized to sell these products; and,

WHEREAS, the Township Committee received and carefully considered a certification dated March 9, 2020 in accordance with NJSA 40A:11-13(d); and,

WHEREAS, the Township of Wyckoff has complied with NJAC 9:34-9.1(d); and,

WHEREAS, the Township Attorney has reviewed this procurement and concurs.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that they do hereby approve of, and authorize the awarding of contracts identifying Globe, Lion and FIRE-DEX as "proprietary products" for which separate "lowest prices" are requirements of the specification; and,

BE IT FURTHER RESOLVED, that the “proprietary” products are directly related to the firefighter turn out gear performance in protecting the life of firefighters to allow firefighters to perform the public safety service functions of search, rescue and fire suppression.

CERTIFICATION

I, NANCY A. BROWN, ACTING MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON FEBRUARY 23, 2021.

NANCY A. BROWN
ACTING MUNICIPAL CLERK