

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE WORK SESSION MEETING
MUNICIPAL COURT ROOM
TUESDAY, APRIL 17, 2018 - 7:00 P.M.**

1. 7:00 pm Work Session Meeting called to order by Mayor Brian D. Scanlan
2. Roll call of Township Committee
3. Reading of "Open Work Session" statement by Mrs. Santimauro
4. Ten Minute public comment period, two (2) minutes per speaker for public comment on any governmental issue that a member of the public feels may be of concern to the residents of the Township of Wyckoff.
5. Presentation of Proclamations to Ramapo High School Varsity Cheerleading Team that won a National Championship.
6. Mayor and Municipal Clerk to sign documents
7.
 - a. Finance Committee to review and sign vouchers
 - b. Report of Township Committee
 - c. Report of Administrator
 - d. Report of Attorney
8. Recess Work Session Meeting to conduct 8:00 pm Business Meeting
9. Reconvene Work Session Meeting
10. Adjourn

**PAYMENT OF CLAIMS MAY BE PAID AT ALL WORK SESSION MEETINGS AND
ALL TOWNSHIP COMMITTEE BUSINESS MEETINGS**

FORMAL ACTION MAY BE TAKEN AT THIS WORK SESSION

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE BUSINESS MEETING
MUNICIPAL COURT ROOM
TUESDAY, APRIL 17, 2018 - 8:00 PM**

1. Regular Meeting of the Wyckoff Township Committee called to order by Mayor Brian D. Scanlan
2. Flag Salute
3. Invocation will be given by Pastor Patrick Del'Aquila from Bethany Church
4. Reading of the "Open Public Meetings Act" statement by Mrs. Santimauro
5. Roll call of the Township Committee
6. Public Comment period, five (5) minutes per speaker for public comment on any governmental issue that a member of the public feels may be of concern to the residents of the Township of Wyckoff.
7. Approval of the following Township Committee meeting minutes:
Regular Work Session and Regular Business meeting minutes from April 3, 2018.

MOTION: _____ SECOND _____
BOONSTRA__ MADIGAN__ RUBENSTEIN__ SHANLEY__ SCANLAN__

8. **Consent Agenda:** All matters listed below are considered by the Township Committee to be routine in nature. There will be no separate discussion of these items. If any discussion is desired by the Township Committee, that item will be removed from the Consent Agenda and considered separately:

I Resolutions (Adoption of the following):

- | | |
|---------|---|
| #18-156 | Refund Performance Bond – 238 Madison Avenue |
| #18-157 | Renewal of 2017-2018 Liquor License for Brownstone Inn Inc |
| #18-159 | Payment of Bills |
| #18-160 | Refund of Overpaid Taxes, Escrow Monies, etc |
| #18-161 | Preparation of 2018 Estimated Tax Bills |
| #18-162 | Authorize Declaration of Intent to Apply for Bergen County Land Acquisition Grant |
| #18-163 | Authorize Declaration of Intent to Apply for Bergen County Park Improvement Grant |

II Motions

- a. Authorize the annual festival fundraiser at Saint Nicholas Greek Orthodox Church scheduled for September 21-September 28, 2018 located at 467 Grandview Avenue. The festival request includes ten day temporary signs, food sales with food handlers permits, parking with guidance from the police department and use of Coolidge School, Abundant Life, Hawthorne Gospel & Cedar Hill Churches, amusements for children, social affair permit for selling and serving alcohol, 50/50 raffle, on-site security and a tent. The fire department access will not be blocked.

- b. Approval for the Zabriskie House Trustees to be allowed to place temporary ten (10) day sandwich board signs advertising “History Day” on April 28, 2018.
- c. Approve the request from Grace Methodist Church for a 20’x30’ tent and temporary sign for Summer Sunday School events.
- d. Authorize the May 28 Stigma Free fund raising event at Faith Community Church entitled “Rock & Roll Food Trucks” from 1:00pm – 5:00pm. The event will include food trucks and local bands.
- e. Memorialize Inserra Supermarkets request for a “Ground Breaking” ceremony on April 16, 2018.
- f. Approve the Grand Opening and Grand Opening balloons for Cetta Boutique at 637 Wyckoff Avenue.
- g. Approve Saturday May 5, 2018 Ground Breaking Ceremony at 370 Clinton Avenue for United Way of Bergen County residence for individuals with developmental disabilities.

III Ordinances – Introductions

#1855 – BOND ORDINANCE AUTHORIZING CAPITAL IMPROVEMENTS AND THE PURCHASE OF A DUMP TRUCK IN, BY AND FOR THE TOWNSHIP OF WYCKOFF, APPROPRIATING 1,775,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF 1,265,000 OF BONDS OR NOTES OF THE TOWNSHIP TO FINANCE PART OF THE COST THEREOF

#1856 - AN ORDINANCE TO PROVIDE FOR AND DETERMINE THE RATE OF COMPENSATION OF EACH OFFICER AND TOWN HALL EMPLOYEE OF THE TOWNSHIP OF WYCKOFF, AND THE METHOD OF PAYMENT OF SUCH COMPENSATION FOR THE YEAR 2018

Following is the vote on the Consent Agenda:

MOTION: _____ SECOND _____
BOONSTRA__ MADIGAN__ RUBENSTEIN__ SHANLEY__ SCANLAN__

IV Ordinances – Public Hearings/Further Consideration

#1852 - AN ORDINANCE AUTHORIZING THE APPROPRIATION OF \$230,000 FOR IMPROVEMENTS OR PURPOSES AUTHORIZED TO BE UNDERTAKEN BY THE TOWNSHIP OF WYCKOFF, COUNTY OF BERGEN, STATE OF NEW JERSEY, AND PROVIDING THE NECESSARY FUNDS THEREFORE

MOTION: _____ SECOND _____
BOONSTRA__ MADIGAN__ RUBENSTEIN__ SHANLEY__ SCANLAN__

#1853 - AMENDING ORDINANCES #1619, #1646, #1688, #1738, #1773 & #1829 ENTITLED "AN ORDINANCE APPROPRIATING FUNDS FOR FUTURE FIELD IMPROVMENTS AND SAFETY ENHANCEMENTS" AND APPROPRIATING ADDITIONAL FUNDS FOR SAID PURPOSE

MOTION: _____ SECOND _____
BOONSTRA__ MADIGAN__ RUBENSTEIN__ SHANLEY__ SCANLAN__

#1854 - AN ORDINANCE AMENDING ORDINANCE #1711, #1734 & #1827 ENTITLED AN ORDINANCE APPROPRIATING FUNDS FOR "MAJOR VEHICLE REPAIRS" AND APPROPRIATING ADDITIONAL FUNDS FOR THE SAID PURPOSE

MOTION: _____ SECOND _____
BOONSTRA__ MADIGAN__ RUBENSTEIN__ SHANLEY__ SCANLAN__

V Resolution – Not on Consent Agenda

#18-158 Professional Service Appointment for Engineering Service to Implement the NJDOT Grant for Resurfacing on Lafayette Avenue

MOTION: _____ SECOND _____
BOONSTRA__ MADIGAN__ RUBENSTEIN__ SHANLEY__ SCANLAN__

IV Adjourn

PAYMENT OF CLAIMS MAY BE PAID AT ALL TOWNSHIP COMMITTEE WORK SESSION MEETINGS AND ALL TOWNSHIP COMMITTEE REGULAR MEETINGS

FORMAL ACTION MAY BE TAKEN DURING THIS MEETING

**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #18-156**

INTRODUCED:

SECONDED:

MEETING DATE: April 17, 2018

**REFERENCE: Refund Performance Bond
238 Madison Avenue – 238/13**

VOTE: BOONSTRA _____ MADIGAN _____ RUBENSTEIN _____ SCANLAN _____ SHANLEY _____
.....

WHEREAS, Studio 247 Inc. deposited the following with the Township Clerk's office on March 28, 2005 for site improvements at 247 Madison Avenue:

Performance Guarantee	\$9,120.00
Engineering Escrow	\$4,560.00

WHEREAS, a reduction in the performance guarantee according to Resolution #06-169 for Block 238 Lot 13 was authorized by the Township Committee on July 24, 2006 as follows:

Existing Performance Guarantee	\$9,120.00
Retain	\$6,750.00 – streetscape improvement
Release to developer	\$2,370.00

WHEREAS, Resolution # 06-194 authorized releasing \$3,560.00 of the engineering escrow to the developer and the Township of Wyckoff retained \$1,000.00; and,

WHEREAS, Resolution #06-208 authorized the release of the remaining \$1,000.00 for professional services to Studio 247 Inc.; and,

WHEREAS, Resolution #07-98 authorized the performance bond in the amount of \$18,240.00 to be refunded to Paul Ferraro, Studio 247 Inc.

WHEREAS, the remaining funds in this account is \$6,750 for streetscape improvement.

WHEREAS, the attorney for the developer, Mr. N. Schillaci, in an email dated April 3, 2018 has requested that the streetscape improvement funds held by the township in the amount of \$6,750.00 (plus interest) be refunded to the developer Mr. Paul Ferraro due to the sale of the property at 238 Madison Avenue.

WHEREAS, the new property owners Lindy and Dolly, LLC (Jessica Williams) will post \$6,750.00 with the township for streetscape improvements for 238 Madison Avenue.

WHEREAS, the Chief Financial Officer has verified the funds.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that they accept the recommendation of the Township's Chief Financial Officer to refund to Mr. Paul Ferrara \$6,750.00 (plus interest) for street scape improvements at 238 Madison Avenue.

BE IT FURTHER RESOLVED, that the the new property owners Lindy and Dolly, LLC (Jessica Williams) will post \$6,750.00 with the township as a cash performance surety for streetscape improvements at 238 Madison Avenue.

BE IT FURTHER RESOLVED that a copy of this resolution will be forwarded to the Township Engineer, Township Chief Financial Officer, Mr. Paul Ferraro, Studio 247 Inc., 247 Madison Avenue, Wyckoff, NJ 07481 and Nicholas A. Schillaci III, Esq., LLC, 151 West Passaic Street, Floor 2, Rochelle Park, New Jersey 07662.

CERTIFICATION

I, JOYCE C. SANTIMAURO, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF HEREBY CERTIFIES THE ATTACHED RESOLUTION TO BE A TRUE AND CORRECT COPY OF THE RESOLUTION AS ADOPTED BY THE WYCKOFF TOWNSHIP COMMITTEE.

JOYCE C. SANTIMAURO
MUNICIPAL CLERK

**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #18-157**

INTRODUCED:

SECONDED:

MEETING DATE: April 17, 2018

**REFERENCE: 2017-2018 Liquor License
Renewal – Brownstone Inn, INC
#0270-33-001-005**

VOTE: BOONSTRA _____ MADIGAN _____ RUBENSTEIN _____ SCANLAN _____ SHANLEY _____
.....

WHEREAS, the inactive status of the Brownstone Inn, Inc. liquor license commenced on May 8, 2011, the licensee as required by law petitioned the Director of the ABC for an extension of the inactive status of the Brownstone Inn, Inc. liquor license and the court order issued stated that the Township Committee could renew the liquor license for the 2014/2015 & 2015/2016 license terms; and,

WHEREAS, the 2014-2015 inactive plenary retail consumption liquor license of The Brownstone was not renewed by the Township of Wyckoff in 2014 due to The Brownstone's owner Mr. Aziz Kastrati's conviction of a federal crime and time served in prison and the necessary transfer of the liquor license from Mr. Aziz Kastrati that had not taken place; and,

WHEREAS, on March 18, 2015 an ABC change of corporate structure application was submitted to the Township Clerk & forwarded to the ABC that transferred 100% of the Brownstone Inn, Inc. stock from Mr. Aziz Kastrati to his wife Mrs. Hafi Kastrati; and,

WHEREAS, on April 29, 2015 a letter was sent by the Township Attorney Robert E Landel to Mrs. Hafi Kastrati's Attorney Mr. Christopher T. Karounos reiterating Mrs. Hafi Kastrati's comments made during a meeting that was attended by Robert E. Landel, Esq., Christopher T. Karounos, Esq. (Attorney for Mrs. Hafi Kastrati), Township Clerk Joyce Santimauro, Mr. Aziz Kastrati and Mrs. Hafi Kastrati on April 29, 2015. Mrs. Hafi Kastrati stated during the April 29, 2015 meeting that both Mr. Aziz Kastrati and Mrs. Hafi Kastrati intended on maintaining ownership of the 625 Wyckoff Avenue, Wyckoff, New Jersey property. Mrs. Kastrati also confirmed that a decision to either sell the liquor license or continue to utilize and operate the liquor license would be made by December 31, 2015. Mrs. Hafi Kastrati also stated during the April 29, 2015 meeting that she would determine either to sell the liquor license or operate the license from the 625 Wyckoff Avenue location by June 2016 prior to the Township's renewal of the 2016-2017 liquor license renewals.

WHEREAS, Township of Wyckoff Resolution #15-200 dated August 4, 2015 authorized the 2014/2015 renewal of the inactive retail consumption liquor license of the Brownstone Inn Inc.; and,

WHEREAS, Township of Wyckoff Resolution #15-214 dated August 18, 2015 authorized the 2015/2016 renewal of the inactive retail consumption liquor license of the Brownstone Inn Inc.; and,

WHEREAS, for the 2016-2017 liquor licensing term Mrs. Hafi Kastrati submitted a petition to the Director of the Alcoholic Beverage Control for a Special Ruling to authorize or not authorize the governing body to renew the inactive liquor license of the Brownstone Inn Inc. A copy of the petition is attached as if set forth herein; and

WHEREAS, on August 24, 2016 the Township Clerk received the "Special Ruling to Permit Renewal of Inactive License (Brownstone Inn, Inc.) pursuant to NJSA 33:-1-12.39 for the 2016 - 2017 & 2017-2018 license terms" from the Director of Alcoholic Beverage Control. The Special Ruling states "the Ruling merely determined that good cause exists for the issuing authority to consider the renewal application. It is within the purview of the local issuing authority to either grant or deny the renewal application in the reasonable exercise of its discretion". The Special Ruling is attached as if set forth in length; and,

WHEREAS, in an undated letter received by the township on October 14, 2016 Mrs. Hafi Kastrati, President and 100% stockholder of the Brownstone Inn Inc. liquor license urges the Township Committee to consider the 2016-2017 renewal of the Brownstone Inn liquor license because "in 2017 the Brownstone Inn will open or be for sale". A copy of the letter received by the township dated October 14, 2016 from Mrs. Hafi Kastrati to the Wyckoff Mayor and Township Committee is attached as if set forth in length.

WHEREAS, Wyckoff Township Attorney Robert Landel received a letter from Richard D. Nasca, Skene Law Firm, PC, Attorney representing the Brownstone Inn Inc. dated November 7, 2016 that states "my client is confident that the license can be sold within the next two license terms". The letter is requesting the Township Committee renew the Brownstone Inn Inc. liquor license for the 2016-2017 license term, the letter suggests that "once the license is renewed by the Township of Wyckoff, Brownstone can then begin informing potential purchasers that the license is in fact in good standing"; and,

WHEREAS, the New Jersey Division of Alcoholic Control has instituted a new web based liquor license renewal system, POSSE ABC, the new online web portal is for Municipal Clerks and Licensees to electronically renew/amend/transfer liquor licenses online; and,

WHEREAS, the Municipal Clerk verified in June 2017 on POSSE ABC that the electronic 2017/2018 inactive liquor license renewal application and electronic payment of \$200.00 had been paid by the licensee to the State of New Jersey ABC; and,

WHEREAS, in June 2017 the \$2,500.00 municipal annual liquor license renewal fee was paid to the Township of Wyckoff; and,

WHEREAS, the State of New Jersey Tax Clearance Certificate pursuant to P.L. 1995, Chapter 161, for the Brownstone Inn, Inc. had not been issued by the Division of Taxation in June 2017 therefore the liquor license renewal was not complete by July 1, 2017 for the 2017-2018 license term; and,

WHEREAS, the Tax Clearance Certificate for the Brownstone Inn, Inc. was received by the Municipal Clerk on April 2, 2018. The Tax Clearance Certificate for the 2017-2018 licensing term was the remaining requirement that was non-compliant for the Township Committee to consider renewing the 2017/2018 liquor license of the Brownstone Inn, Inc.; and,

WHEREAS, the Municipal Clerk has requested reports from the Police Department, Fire Prevention Bureau and Sanitarian in conjunction with said renewal application that are attached as if set forth in length; and,

WHEREAS, the Municipal Clerk has reviewed the on line renewal application, fees, tax clearance certificate and reports and find them to be in proper order; and,

WHEREAS, no written objections have been received by the Municipal Clerk regarding the 2017/2018 renewal of the Brownstone Inn Inc. liquor license.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, that the recommendation of the Municipal Clerk is hereby accepted, and renewal of the Plenary Retail Consumption Liquor License of the Brownstone Inn Inc. for the 2017-2018 license term is hereby approved and the Municipal Clerk is hereby authorized and directed to retain the original 2017-2018 inactive liquor license of the Brownstone Inn Inc. in the township files; and,

BE IT FURTHER RESOLVED, that the April 29, 2015 to Township Attorney Robert E Landel from Mrs. Hafi Kastrati's Attorney Mr. Christopher T. Karounos indicated that a decision would be made by the owner of the Brownstone Inn Inc. liquor license whether to sell the liquor license or operate from its' 625 Wyckoff Avenue location by June 2016 prior to the 2017/2018 renewal of the Brownstone Inn Inc. liquor license.

BE IF FURTHER RESOLVED, , Mrs. Hafi Kastrati's undated letter received by the township on October 14, 2016 Mrs. Hafi Kastrati, President and 100% stockholder of the Brownstone Inn Inc. indicated that in 2017 the Brownstone Inn will open or be for sale.

BE IT FURTHER RESOLVED, Wyckoff Township Attorney Robert Landel received a letter from Richard D. Nasca, Skene Law Firm, PC, Attorney representing the Brownstone Inn Inc. dated November 7, 2016 that states "my client is confident that the license can be sold within the next two license terms". The letter is requesting the Township Committee renew the Brownstone Inn Inc. liquor license for the 2016-2017 license term, the letter suggests that "once the license is renewed by the Township of Wyckoff, Brownstone can then begin informing potential purchasers that the license is in fact in good standing"; and,

BE IT FURTHER RESOLVED, upon the advice of the Municipal Clerk, and subject to the general provision that all Liquor License holders shall notify the Police Department, in writing, within seven (7) days of hiring, of any new or additional employees so they can be scheduled to complete the Wyckoff Police Department training program regarding administration of the Alcoholic Beverage Commission laws of the State of New Jersey as soon as possible and subject also to the applicable specific conditions herein set forth.

BE IT FURTHER RESOLVED, that the Municipal Clerk is hereby authorized to electronically download a copy of this Resolution to the State of New Jersey, Department of Law and Public Safety, Director Division of Alcoholic Beverage Control, 140 East Front Street, CN-087, Trenton, New Jersey. A copy of this resolution will also be forwarded to the Mrs. Hafi Kastrati, 625 Wyckoff Avenue, Wyckoff, NJ 07481 & Richard D. Nasca, Esq, Skene Law Firm, PC, 2614 Route 516, 2nd Floor, Old Bridge, NJ 08857

CERTIFICATION

I, JOYCE C. SANTIMAURO, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF,
CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED
BY THE TOWNSHIP COMMITTEE ON APRIL 17, 2018.

JOYCE C. SANTIMAURO
MUNICIPAL CLERK

SKENE LAW FIRM, P.C.

A NEW JERSEY PROFESSIONAL CORPORATION
2614 ROUTE 516, 2ND FLOOR • OLD BRIDGE, NEW JERSEY • 08857
PHONE: 732-727-5030 • FAX: 732-727-5028
WWW.SKENELAWFIRM.COM

ROBERT D. SKENE * +

RICHARD D. NASCA * +

LISA M. MILLER * + ^

November 7, 2016

JOHN F. VASSALLO, JR., OF COUNSEL
ANNE MARIE VASSALLO, OF COUNSEL

* NEW JERSEY BAR ADMISSION
+ NEW YORK BAR ADMISSION
^ PENNSYLVANIA BAR ADMISSION

VIA E-MAIL AND U.S. MAIL

Robert E. Landel, Esq.
Landel, Bernstein & Kalosieh, LLP
279 Franklin Avenue
Wyckoff, NJ 07481

Re: Brownstone Inn, Inc.
License No. 0270-33-001-004
License Renewal: 2016-2017 License Term

Dear Mr. Landel:

This firm represents Brownstone Inn, Inc. ("Brownstone") in regards to its alcoholic beverage licensing matters. Please accept this letter as a follow up to our phone conversation from last week when we discussed the status of the pending renewal of the above referenced liquor license for the 2016-2017 license term.

As we discussed, the license has been inactive since approximately 2011 and you indicated that the Township of Wyckoff would like Brownstone to provide an update explaining its future plans for the license before the formal license renewal will be scheduled. Accordingly, please be advised that Brownstone has decided to actively market the liquor license for sale. After many years as a member of the Wyckoff community, this decision did not come easy to the Licensee. However, in order to effectively market the license, Brownstone must be able to inform potential purchasers that the license is in good standing.

At this point in time, the license has not yet been renewed for the current license term (2016-2017). The license renewal application was timely filed with the NJABC and all corresponding renewal fees have been paid. In addition, the required Special Ruling pursuant to N.J.S.A. 33:1-12.39 was issued by the NJABC Director on August 22, 2016 for the 2016-2017 and 2017-2018 license terms. Once the license is renewed by the Township of Wyckoff, Brownstone can then begin informing potential purchasers that the license is in fact in good standing.

My client is confident that the license can be sold within the next two license terms. Accordingly, we respectfully request that the license renewal be scheduled for the next Township Council Meeting in November or as soon as possible thereafter.

SKENE LAW FIRM, P.C.

Thank you for your assistance with this matter. Please feel free to contact me if you have any questions or if additional information is required.

Very truly yours,

SKENE LAW FIRM, P.C.

By:

A handwritten signature in dark ink, appearing to read 'Rh', followed by a horizontal line.

Richard D. Nasca

cc: Client

Brownstone INN, INC
625 Wyckoff Ave
Wyckoff, NJ 07481

OCT 14 2016
Brownstone Inn
Liquor License
Renewal
10/14/2016

10/14/2016
Township of Wyckoff
340 Franklin Ave
Wyckoff NJ 07481

Reference of Brownstone INN, Inc liquor license renewal.

License #: 0270-33-001-005

To the respected Mayor and Township Committee,

I, Hafi Kastrati, am the president and 100% shareholder of Brownstone INN, INC. In regards to the liquor license, I applied for a "Special Ruling" to the State of NJ Division of Alcohol and Beverage Control. As per ABC, the liquor license was approved for renewal. It was approved for two additional years under the provision of NJ. S.A 33:1-12.39.

I plea with the Mayor and Committee to renew the liquor license of Brownstone INN, INC. As I've previous stated, I need more time to move forward with my business. It is a huge financial burden to keep the doors close to the Brownstone INN, INC. However, I am not ready at this moment to move forward without a solid plan and need more time. By next year, 2017, I will have either opened the restaurant or put it for sale. Please note, **the real estate will not be for sale** regardless of my decision. For the last 20 years, the Brownstone has been apart of Wyckoff in all forms. The Brownstone has tried to not only be a restaurant but a home for the township of Wyckoff and neighbors. My business has never had a township complaint or issue. I request and plea for more time to make the right decision for my business, township and self. Please, please respect and honor my request.

Thank you very much!

With the highest respect,

Hafi Kastrati, President


Brownstone INN, INC

CERTIFIED MAIL: 7015 1660 0000 8743 3917

Brownstone Inn INC
625 Wyckoff Ave
Wyckoff, NJ 07481

TWP. OF WYCKOFF

JUN 29 2016

MUNICIPAL CLERK

Tuesday, June 28, 16

1. LICENSE Brownstone Inn, Inc LICENSE #: 0270-33-001-005

TWP. OF WYCKOFF

2. CONTACT INFORMATION: Brownstone Inn, Inc
Hafi Kastrati
625 Wyckoff Ave
Wyckoff, NJ 07481
201-848-7600 (Business)
201-916-5098 (Cell)

JUN 29 2016

MUNICIPAL CLERK

3. DATE OF BUSINESS CEASE OPERATION: May 9, 2011 (last day business was open)
REASON FOR INACTIVITY: In 2015, I, Hafi Kastrati, took over the liquor license from my spouse. The transfer was approved and liquor license was renewed for 2015-2016 late August 2015 at the Wyckoff township committee meeting. I own the property and the building that the liquor license is located and approved. This liquor license has been apart of the Brownstone Inn, Inc historic history for decades, approximately half a century. In addition, this property and business is one of Wyckoff's Historic landmarks with an American history attached to it. The building was erected roughly around 1780s, and is well known throughout the area. It's located in the center of the town (corner of Wyckoff Ave and Franklin Ave). Since 1996, my family and I live on the second floor of the building, where the Brownstone Inn, Inc is located. By the Brownstone Inn, Inc being closed, it's a huge expense and keeping the doors closed isn't in my best interest. As a new liquor license holder, I need and request more time to decide how to move forward with my business. I want to do the right thing for myself as well as the township and community of Wyckoff, which I dearly love and respect. My children grew up and went to school here, so our connection to Wyckoff is very dear.

4. NUMBER OF LICENSE TERMS: I request to have relief for two (2) license term years. Attached to this will be the appropriate fee associated with each license term. Enclosed is a check for two-hundred dollars (\$200). CHECK #6426

5. CERTIFICATION OF VERIFIED PETITION SUBMITTED: Hand delivered to Wyckoff Municipality

Hafi Kastrati-Date Delivered:

Hafi Kastrati June 29, 2016
10:15 AM

6. SPECIFIC EFFORT MADE TO ACTIVATE THE LICENSE: As previously stated, I need more time to move forward with my business. I am a new liquor license holder and will need an additional two years. I greatly appreciate honoring my request of an extension for the next two years, as I need for my planning.

7. PROGNOSIS OF LICENSE ACTIVATION: As I currently stand, I will need two additional years. I do not have an exact date at this time in which I will be fully prepared to open. I request and would greatly be honored to be given the extension for two additional license term years in which I really need. Please note, it's not in my best interest continuing to keep the doors to the Brownstone Inn inc closed since it is a huge expensive. However, I need time for a plan going forward.

8. \$100 LICENSE TERM FEE PER YEAR EXTENSION: Enclosed is a check for \$200 made payable to "N.J. Division of ABC" Check #6426.

9. COPY OF VERIFIED PETITION SUBMITTED TO WYCKOFF MUNICIPALITY: Hand
Delivered to Wyckoff Municipality by:

Hafi Kastrati Date Delivered:

Hafi Kastrati June 29, 2016
10:15 AM

VERIFIED PETITION MAILED TO:

Counsel to the Director's office
NJ Division of Alcoholic Beverage Control
PO BOX 087
140 East Front Street, 5th Floor
Trenton, NJ 08625

I thank you in advance for taking the time and consideration in reviewing my request for a two
license-term year. I greatly appreciate honoring this request, as I personally need the additional years.

CERTIFIED RETURN RECEIPT REQUEST: 7015 1660 0000 8743 4075

Respectfully,

Brownstone Inn, Inc

Hafi Kastrati Hafi Kastrati
Hafi Kastrati, President

This 29 day of June Month 2016 year

Michele Merrinew
Notary Signature

Notary Public,

In and for the County of:

State of:

My commission Expires:

MICHELE MERRINEW

Notary Public

State of New Jersey

My Commission Expires Dec. 6, 2018

I.D.# 2307523

(SEAL)



TWP. OF WYCKOFF

AUG 24 2016

CHRIS CHRISTIE
GOVERNOR

KIM GUADAGNO
LT. GOVERNOR

STATE OF NEW JERSEY
OFFICE OF THE ATTORNEY GENERAL
DEPARTMENT OF LAW AND PUBLIC SAFETY
DIVISION OF ALCOHOLIC BEVERAGE CONTROL

P.O. BOX 087
TRENTON, NJ 08625-0087
PHONE: (609) 984-2830 FAX: (609) 633-6078
WWW.NJ.GOV/OAG/ABC

MUNICIPAL CLERK
CHRISTOPHER S. PORRINO
ACTING ATTORNEY GENERAL

JONATHAN A. ORSEN
ACTING DIRECTOR

August 22, 2016

RE: SPECIAL RULING TO PERMIT RENEWAL OF INACTIVE
LICENSE PURSUANT TO N.J.S.A. 33:1-12.39
FOR THE 2016-17 and 2017-18 LICENSE TERM(S);
LIC. NO. 0270-33-001-005
LIC. NAME: Brownstone Inn Inc
Docket No. 07-16-334.85671

Dear Petitioner:

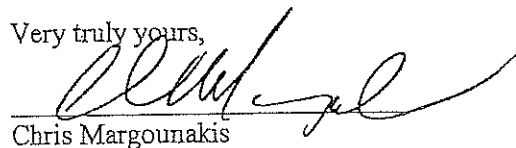
Enclosed please find a Special Ruling to permit consideration of a renewal application for the above-referenced inactive license pursuant to N.J.S.A. 33:1-12.39. As noted in the enclosed document, this Ruling merely determined that good cause exists for the issuing authority to consider your application. It is now within the purview of the local issuing authority to either grant or deny your renewal application in the reasonable exercise of its discretion.

Be advised that if your license is merely inactive and is sited at a premises, in order to activate this license during any of the license terms referenced above, you are required to file an amendment to your license application pursuant to N.J.A.C. 13:2-2.14. To properly file the amendment, pages 1, 2, and 11 of the 12 page license application must be filed with the local issuing authority not more than 10 days prior to, or 10 days after, opening the business. The local issuing authority will then present you with a current license certificate which must be prominently displayed where it can be readily seen by customers. N.J.A.C. 13:2-23.13(a)1.

However, if your license is a "pocket license," (a license not sited at a premises) and you wish to activate your license at a premises during any of the license terms referenced above, you must file a full 12-page application transferring the license from "pocket" status to the intended premises. Please contact your local issuing authority to comply with all requirements regarding the transfer.

I suggest that you contact the local issuing authority immediately to determine what steps are necessary to complete your license application renewal process.

Very truly yours,


Chris Margounakis
Executive Assistant

c: ABC Licensing Bureau
Township of Wyckoff Clerk



STATE OF NEW JERSEY
DEPARTMENT OF LAW AND PUBLIC SAFETY
DIVISION OF ALCOHOLIC BEVERAGE CONTROL

LIC. NO. 0270-33-001-005

DOCKET NO. 07-16-334.85671

IN THE MATTER OF THE APPLICATION)	
TO PERMIT THE RENEWAL OF AN)	
INACTIVE LICENSE PURSUANT TO)	SPECIAL RULING
N.J.S.A. 33:1-12.39 FOR THE 2016-17 and)	
2017-18 LICENSE TERM(S))	
)	
)	
Brownstone Inn Inc)	
)	


BY THE DIRECTOR:

The petitioner or licensee has filed a verified petition requesting authorization for the local issuing authority to consider a renewal application for License No. 0270-33-001-005 for the license term(s) pursuant to the provisions of N.J.S.A. 33:1-12.39.

I have reviewed the petition filed in this matter and have considered all the facts and circumstances related to the inactive status of this license. I find that the petitioner or licensee has established good cause in accordance with the statutory requirements to warrant an application for renewal of the license for the 2016-17 and 2017-18 license term(s).

Accordingly, the municipal issuing authority is hereby authorized to consider the application for renewal of the subject license for the 2016-17 and 2017-18 license term(s) and to thereupon grant or deny said application in the reasonable exercise of its discretion. This authorization does not abrogate the licensee's obligation to timely submit the license renewal application and requisite fees prior to any consideration of renewal, including obtaining a tax clearance.

Please note that the approval granted herein is conditional, and is based upon the representations set forth in the petitioner's notarized letter(s). This approval is subject to review and/or modification should the factual circumstances warrant.



JONATHAN A. ORSEN
ACTING DIRECTOR

DATED: August 22, 2016

**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #18-158**

INTRODUCED:

SECONDED:

MEETING DATE: April 17, 2018

**REFERENCE: Professional Service
Appointment for Improvements
Lafayette Avenue**

VOTE: BOONSTRA ___ MADIGAN ___ RUBENSTEIN ___ SCANLAN ___ SHANLEY ___
.....

WHEREAS, the Township of Wyckoff has a real need and requires the professional services of a Consulting Engineer to achieve compliance with NJDOT rules to utilize a \$215,000 grant; and,

WHEREAS, the Township Committee has determined to appoint Boswell McClave Engineering as its' Consulting Engineer due to their significant municipal traffic/sewer/land use and environmental engineering experience in New Jersey as a full service Engineering Consultant Their extensive experience in sanitary sewerage, storm water sewerage and New Jersey Department of Transportation (NJDOT) permit processing for mandate compliance has proven to be thorough and complete in previous years; and,

WHEREAS, the Purchasing Agent and the Chief Financial Officer have determined that the cost of these services will exceed \$17,500 and believe it is prudent to anticipate the value of these services in excess of \$17,500 to ensure compliance with NJSA 19:44A-20.5 et.seq.; and,

WHEREAS, each business entity has completed and submitted a Business Entity Disclosure Certification which certifies that each business entity has not made any reportable contributions (\$300 or more) to a political or candidate committee in the Township of Wyckoff with the elected officials in the previous one year, and that the contract will prohibit each business entity from making any reportable contributions (\$300 or more) through the term of the contract; and,

WHEREAS, the Township Committee awards a one year contract for municipal Consulting Engineering Services in accordance with the alternate process pursuant to the provisions of NJSA 19:44A-20.5; and,

WHEREAS, the Local Public Contracts Law NJSA 40A:11-5 requires the resolution authorizing award of contracts for professional services without competitive bids and the contract itself to be made available for public inspection; and,

WHEREAS, the Chief Financial Officer, in accordance with the Local Public Contracts Law, has duly executed a Certificate of Available of Funds indicating that adequate funds have been appropriated in capital accounts #C-04-55-934-601 & C-04-55-934-602.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that a one year contract is hereby awarded to Boswell Engineering, 330 Phillips Avenue, South Hackensack, NJ 07606 for Consulting Engineer Services and Compliance for the NJDOT Trust Fund Grant – Lafayette Avenue Improvements, \$150.00 per hour, not to exceed \$36,000.00.

1. The Township Committee Chairman and Clerk are hereby authorized and directed to execute contracts with each of said professionals and to take all other steps necessary to carry this resolution into effect.
2. Said appointments are made without competitive bidding under the provisions of the Local Public Contracts Law which excepts from competitive bidding "Professional Services" rendered by persons authorized law to practice a recognized profession and whose practice is regulated by law in accordance with NJSA 40A:11-1 *et seq* and in accordance with NJSA 19:44A-20.5 alternate process.
3. The Business Entity Disclosure Certification and the Political Contribution Disclosure Forms are in the professional services files.
4. The Municipal Clerk shall execute a public notice of said appointments in the official newspaper of the Township as required by law.

BE IT FURTHER RESOLVED that these contracts have been awarded to these contractors based on the merits and abilities of the contractors to provide the goods or services as described herein. This contract was not awarded through a "fair and open process" pursuant to N.J.S.A. 19:44A-20-4 *et seq.* As such, the undersigned does hereby attest that these contractors, their subsidiaries, assigns or principals controlling in excess of 10% of the company has neither made a contribution, that is reportable pursuant to the Election Law Enforcement Commission pursuant to N.J.S.A. 19:44A-8 or 19:44A-16, in the one (1) year period preceding the award of the contract that would, pursuant to P.L. 2004, c.19, affect its eligibility to perform this contract, nor will it make a reportable contribution during the term of these one (1) year contracts to any political party committee in the Township of Wyckoff if a member of that political party is serving in an elective public office of the Township of Wyckoff when the contract is awarded, or to any candidate committee of any person serving in an elective public office of the Township of Wyckoff when the contract is awarded.

CERTIFICATION

I, JOYCE C. SANTIMAURO, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON APRIL 17, 2018.

JOYCE C. SANTIMAURO
MUNICIPAL CLERK

CERTIFICATE OF AVAILABLE FUNDS

I, DIANA MCLEOD, CHIEF FINANCIAL OFFICER OF THE TOWNSHIP OF WYCKOFF, CERTIFY THAT SUFFICIENT FUNDS HAVE BEEN APPROPRIATED IN THE CAPITAL IMPROVEMENT AUTHORIZATION ACCOUNT, #C-04-55-934-601 & C-04-55-934-602 NOT TO EXCEED MAX AMOUNT AS SET FORTH ABOVE.

DIANA McLEOD
CHIEF FINANCIAL OFFICER

**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #18-159**

INTRODUCED:

SECONDED:

MEETING DATE: April 17, 2018

**REFERENCE: Approval of Vouchers and
Authorization to Pay Bills**

VOTE: BOONSTRA ___ MADIGAN ___ RUBENSTEIN ___ SHANLEY ___ SCANLAN ___
.....

WHEREAS, the Township of Wyckoff is a municipality in the State of New Jersey operating under the authority from NJSA 40A:63-1 et seq; and,

WHEREAS, the Township of Wyckoff has received vouchers in claim for payment of materials supplied and/or services rendered; and,

WHEREAS, the said vouchers have been reviewed and the amount indicated on each voucher has been determined to be due and owing; and,

WHEREAS, the Township Committee has a practice of each Township Committee member participating in the reviewing and signing of vouchers; and,

WHEREAS, the vouchers which comprise this bill list have been reviewed and signed by two (2) Township Committee members and they have found them to in order; and,

WHEREAS, the Township Treasurer has certified that sufficient funds are available for payment of said vouchers.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that the action of the said Finance Committee be approved; and, that the payments of these bills are hereby authorized and the Chief Financial Officer is directed to issue checks for their payments as listed on the bill list attached to this date's meeting minutes and covered by checks no. Payroll A/C, Direct Deposit Vouchers no., Library Payroll check nos., Library Direct Deposit Vouchers no., Claims Wire nos., check no. Accutrack A/C, Claims check nos. and Voided Claims checks no..

TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY

RESOLUTION #18-160

INTRODUCED:

SECONDED:

MEETING DATE: April 17, 2018

REFERENCE: Return of certain overpaid taxes,
escrow monies, recreation fees, etc.

VOTE: BOONSTRA ___ MADIGAN ___ RUBENSTEIN ___ SHANLEY ___ SCANLAN ___

BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that the Treasurer is hereby authorized and directed to return certain monies as follows:

BOARD OF ADJUSTMENT:

Christopher Jameson, 246 Wilson Place, Wyckoff, New Jersey 07481 – Return of Escrow – Block 352/Lot 17 - \$528.92

TAX REFUND:

Corelogic, P.O. Box 9205, Coppell, Texas 75019 – Refund of 1st quarter 2018 tax overpayment – Block 320/Lot 111 – 320 Canterbury Lane - \$5,237.76

**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #18-161**

INTRODUCED:

SECONDED:

MEETING DATE: April 17, 2018

**REFERENCE: Preparation of 2018
Estimated Tax Bills**

VOTE: BOONSTRA _____ MADIGAN _____ RUBENSTEIN _____ SCANLAN _____ SHANLEY _____
.....

WHEREAS, delays by the Bergen County Board of Taxation in certificating the 2018 Tax Rate will cause delays in regular billing of 2018 taxes; and,

WHEREAS, the Township Committee has determined that there will be insufficient cash flow to support operations in late July 2018 unless third quarter revenue is received on time; and,

WHEREAS, the Tax Collector and the Chief Financial Officer have reviewed and computed an estimated tax levy in accordance in accordance with N.J.S.A. 54: 4-66.3.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey hereby authorizes that:

1. The Tax Collector is directed to prepare and issue estimated tax bills for the Township of Wyckoff for the third quarter 2018, in accordance with the provisions of N.J.S.A. 54:4-66.2 et seq.
2. The entire estimated annual tax levy for 2018 is hereby set at \$83,851,667.
3. The Tax Collector takes any additional steps necessary to immediately implement this resolution.

CERTIFICATION

I, JOYCE C. SANTIMAURO, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF,
CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED
BY THE TOWNSHIP COMMITTEE ON APRIL 17, 2018.

JOYCE C. SANTIMAURO
MUNICIPAL CLERK

CERTIFICATION OF OF 2018 ESTIMATED TAX BILLS PER NJSA 54:4-66.3

2018 Net Valuation:

4,699,781,200

	<u>MUNICIPAL</u>	<u>MUNICIPAL OPEN SPACE</u>	<u>PUBLIC LIBRARY</u>	<u>LOCAL SCHOOL</u>	<u>REGIONAL SCHOOL</u>	<u>COUNTY</u>	<u>COUNTY OPEN SPACE</u>	<u>TOTAL</u>
<u>2017 Apportionment of Taxes</u>	11,461,007	233,676	1,531,692	38,124,127	19,269,609	11,155,106	462,778	82,237,995

Calculation of Allowable Levy Range

Lower Amount	-0.05%
Higher Amount	+0.05%

2018 Estimated Tax Levy

% Increase over 2017

2018 Estimated Tax Rate

2017 Actual

Change

11,695,022	2.04%	234,989	0.56%	1,539,059	0.48%	38,886,610	2.00%	19,655,001	2.00%	11,378,208	2.00%	462,778	0.00%	83,851,667	1.96%
0.2488		0.0050		0.0327		0.8274		0.4182		0.2421		0.0098		1.7842	
0.245		0.005		0.033		0.816		0.412		0.239		0.010		1.760	
0.004		0.000		0.000		0.011		0.006		0.003		0.000		0.024	

Diana E McLeod

Chief Financial Officer

Tax Collector

Lic# N0328

Lic# T8007

**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #18-162**

INTRODUCED:

SECONDED:

MEETING DATE: April 17, 2018

**REFERENCE: Authorize Declaration of
Intent to apply for Bergen County Open
Space Land Acquisition Grant**

VOTE: BOONSTRA ___ MADIGAN ___ RUBENSTEIN ___ SCANLAN ___ SHANLEY ___
.....

WHEREAS, an announcement that Bergen County Open Space Grant opportunity for land acquisition grants is available was recently received; and,

WHEREAS, a requirement exists that a "Declaration of Intent" form must be filed with the Bergen County Open Space Trust Fund Program no later than April 24, 2018; and,

WHEREAS, the Township Committee desires to submit an application to purchase a portion of the Maple Lake property, block 320 lots 10.02 and 11 in the Township of Wyckoff for passive recreation open space use.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that Robert Shannon, the Township Administrator is authorized and directed; to craft a grant application in this regard and to file the aforementioned "Declaration of Intent" form with the Bergen County Open Space Trust Fund prior to April 24, 2018 for the acquisition of a portion of the property known as the Maple Lake property, Block 320 lots 10.02 and 11 in the Township of Wyckoff.

CERTIFICATION

I, JOYCE C. SANTIMAURO, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF,
CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED
BY THE TOWNSHIP COMMITTEE ON APRIL 17, 2018.

JOYCE C. SANTIMAURO
MUNICIPAL CLERK

**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #18-163**

INTRODUCED:

SECONDED:

MEETING DATE: April 17, 2018

REFERENCE: Authorize "Declaration of Intent" to apply for Bergen County Open Space Park Improvement Grant

VOTE: BOONSTRA ___ MADIGAN ___ RUBENSTEIN ___ SCANLAN ___ SHANLEY ___
.....

WHEREAS, an announcement that Bergen County Open Space Grant opportunity for land acquisition grants is available was recently received; and,

WHEREAS, a requirement exists that a "Declaration of Intent" form must be filed with the Bergen County Open Space Trust Fund Program no later than April 24, 2018; and,

WHEREAS, the Township Committee desires to submit an application for a grant to purchase and construct a playground at the Russell Farms Community Park at Block 377/Lot 18.05, 594 Russell Avenue in the Township of Wyckoff for passive recreation use.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that Robert Shannon, the Township Administrator is authorized and directed to craft a grant application in this regard and to file the aforementioned "Declaration of Intent" form with the Bergen County Open Space Trust Fund prior to April 24, 2018 for the purchase and construction of a playground at Russell Farms Community Park.

CERTIFICATION

I, JOYCE C. SANTIMAURO, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON APRIL 17, 2018.

JOYCE C. SANTIMAURO
MUNICIPAL CLERK

**TOWNSHIP OF WYCKOFF
ORDINANCE #1852**

AN ORDINANCE AUTHORIZING THE APPROPRIATION OF \$230,000 FOR IMPROVEMENTS OR PURPOSES AUTHORIZED TO BE UNDERTAKEN BY THE TOWNSHIP OF WYCKOFF, COUNTY OF BERGEN, STATE OF NEW JERSEY, AND PROVIDING THE NECESSARY FUNDS THEREFORE

BE IT ORDAINED, by the Township Committee of the Township of Wyckoff, in the County of Bergen, State of New Jersey as follows:

Section 1. The improvements described in Section 3 of this ordinance are hereby authorized by the Township of Wyckoff, and there is hereby appropriated the sum of money herein stated as the appropriations made therefore and amounting to \$230,000.00.

Section 2. For the financing of said improvements, and to meet the cost therefore, there is hereby appropriated from the Capital Improvement Fund for the Township of Wyckoff, the said sum, being available by virtue of a provision included in the approved 2018 Municipal Budget.

Section 3. The improvements authorized and the appropriations therefore are for the purchase of road resurfacing and curb replacement, engineering services for road and facility improvements, environmental assessment, improvements to public buildings and facilities, purchase of safety equipment for firefighters, rescue truck upgrades, purchase recreation program equipment, park and recreation area enhancements, various Town Hall and Public Works complex improvements, public safety equipment, purchase of DPW heavy equipment, police patrol SUV and equipment, recreation field improvements, purchase Alcotest machine, central records management system and on-line form and payment system and various other capital improvements.

Section 4. This Ordinance shall take effect immediately upon final passage and publication according to law.

**TOWNSHIP OF WYCKOFF
ORDINANCE #1853**

**AMENDING ORDINANCES #1619, #1646, #1688, #1738, #1773 & #1829 ENTITLED
“AN ORDINANCE APPROPRIATING FUNDS FOR FUTURE FIELD IMPROVMENTS
AND SAFETY ENHANCEMENTS” AND APPROPRIATING ADDITIONAL FUNDS FOR
SAID PURPOSE**

BE IT ORDAINED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that:

SECTION 1. Ordinance #1619, #1646, #1688, #1738, #1773 & #1829 which appropriated \$184,000 of which the balance is \$134,003.59 for the “future field improvements and safety enhancements” is hereby amended as follows:

SECTION 2. There is hereby allocated and appropriated the sum of \$30,000.00 for future field improvements and safety enhancements. Said amount of \$30,000.00 shall consist of an appropriation made in the 2018 Capital Improvement Fund in the 2018 Municipal Budget and designated as “Appropriation for future field improvements and safety enhancements”. The total appropriation balance is \$164,003.59.

SECTION 3. Said work shall be such as conforms to the recommendation of the Department of Public Works Manager and approved by the Township Committee.

SECTION 4. This Ordinance shall take effect upon final passage and publication according to law.

TOWNSHIP OF WYCKOFF

ORDINANCE #1854

AN ORDINANCE AMENDING ORDINANCE #1711, #1734 & #1827 ENTITLED AN ORDINANCE APPROPRIATING FUNDS FOR "MAJOR VEHICLE REPAIRS" AND APPROPRIATING ADDITIONAL FUNDS FOR THE SAID PURPOSE

SECTION 1. Ordinance #1619, #1646, #1711, #1734 & #1827 which appropriated \$44,000 for "major vehicle repairs" of which the balance is \$2,864.77 is hereby amended as follows:

SECTION 2. There is hereby allocated and appropriated the sum of \$30,000.00 for major vehicle repairs. Said amount of \$30,000.00 shall consist of an appropriation made in the 2018 Capital Improvement Fund in the 2018 Municipal Budget and designated as "Appropriation for major vehicle repairs". The total appropriation balance is \$32,864.77.

SECTION 3. Said major vehicle repair shall be such as conforms to the recommendation of the Department of Public Works Manager and approved by the Township Committee.

SECTION 4. This Ordinance shall take effect immediately upon final passage and publication as required by law.

ORDINANCE NO. 1855

**BOND ORDINANCE AUTHORIZING CAPITAL
IMPROVEMENTS AND THE PURCHASE OF A DUMP
TRUCK IN, BY AND FOR THE TOWNSHIP OF WYCKOFF,
IN THE COUNTY OF BERGEN, NEW JERSEY,
APPROPRIATING \$1,775,000 THEREFOR AND
AUTHORIZING THE ISSUANCE OF \$1,265,000 OF BONDS
OR NOTES OF THE TOWNSHIP TO FINANCE PART OF
THE COST THEREOF.**

BE IT ORDAINED by the TOWNSHIP COMMITTEE of the TOWNSHIP OF
WYCKOFF, in the COUNTY OF BERGEN, NEW JERSEY, THAT:

SECTION 1. There is hereby authorized, pursuant to the applicable statutes of
the State of New Jersey, the capital improvements and acquisition set forth below in, by
and for the Township of Wyckoff, County of Bergen, State of New Jersey (the
"Township"), together with other purposes necessary, appurtenant or incidental thereto or
thereof (collectively, the "Authorized Projects"):

<u>Item</u>	<u>Debt Authorized</u>	<u>Useful Life</u>
Road Resurfacing Project	\$1,580,000	5 yrs.
Purchase of Roll Off Truck	\$195,000	5 yrs.
TOTAL	\$1,775,000	

SECTION 2. It is hereby determined and declared by this Township Committee as follows:

A. The estimated aggregate maximum amount of money to be raised from all sources for the Authorized Projects described in Section 1 is \$1,775,000.

B. The estimated aggregate maximum amount of bonds or notes to be issued for the Authorized Projects described in Section 1 is \$1,265,000.

C. The Township expects to use funds available in the Capital Improvement Fund in the amount of \$63,250 as a down payment for the purposes stated in Section 1.

D. The Township expects to use other funds available in the Capital Improvement Fund in the amount of \$436,750 for the purposes stated in Section 1.

E. There is hereby allocated and appropriated the sum of \$10,000 for the purposes stated in Section 1 from Recycling Center Donations.

SECTION 3. The sum of \$1,775,000, including (i) said down payment of \$63,250, (ii) said additional funds from the Capital Improvement Fund in the amount of \$436,750, and (iii) Recycling Center Donations in the amount of \$10,000, is hereby appropriated for the Authorized Projects described in Section 1.

SECTION 4. For the purpose of financing part of the cost of the Authorized Projects described in Section 1, exclusive of said down payment and other available funds described in Section 2, the issuance of bonds of said Township in an aggregate principal amount not exceeding One Million Two Hundred Sixty Five Thousand Dollars (\$1,265,000) is hereby authorized pursuant to the provisions of the Local Bond Law, N.J.S.A. 40A:2-1 et seq. The rate or rates of interest, maturities, method of sale and other details of said bonds not determined herein shall be determined by subsequent

resolution or resolutions adopted by this Township Committee pursuant to law.

SECTION 5. Pending the issuance of the bonds authorized in Section 4 hereof, bond anticipation notes of the Township may be issued pursuant to said Local Bond Law in an aggregate principal amount not exceeding One Million Two Hundred Sixty Five Thousand Dollars (\$1,265,000). Each such bond anticipation note shall be designated "Bond Anticipation Note." All bond anticipation notes issued hereunder shall mature at such times as may be determined by the Chief Financial Officer of the Township; provided that no note shall mature later than one year from its date. All such bond anticipation notes may be executed in the name of the Township by the manual or facsimile signatures of the Mayor and Chief Financial Officer or such other official of the Township as may hereafter be designated by resolution or otherwise as provided by law and shall be under the seal of the Township and attested by the Township Clerk. The notes shall bear interest at such rate or rates and shall be in such form as may be determined by the Chief Financial Officer. The Chief Financial Officer shall determine all matters in connection with notes issued pursuant to this ordinance, and the Chief Financial Officer's signature upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time subject to the provisions of N.J.S.A. 40A:2-8.1. The Chief Financial Officer is hereby authorized to sell part or all of the notes from time to time at public or private sale and to deliver such notes to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest, if any, from their dates to the date of delivery thereof. The Chief Financial Officer is directed to report in writing to the Township Committee at the meeting next succeeding the date when any sale or delivery of notes pursuant to this ordinance is

made. Such report must include the amount, the description, the interest rate and the maturity schedule of the notes sold, the price obtained and the name of the purchaser or purchasers thereof.

SECTION 6. It is hereby further determined and declared by this Township Committee as follows:

A. The Authorized Projects described in Section 1 are not current expenses; they are improvements or purposes that the Township may lawfully undertake as general improvements, and no part of the cost thereof has been or shall be specially assessed on property specially benefited thereby.

B. The average period of usefulness of the Authorized Projects described in Section 1 for which the bonds are hereby authorized to be issued, within the limits prescribed by the Local Bond Law, is 5 years.

C. All bonds or notes issued pursuant to this ordinance shall bear interest at a rate not to exceed the maximum rate permitted by law.

D. The supplemental debt statement required by said Local Bond Law has been duly made and filed in the office of the Township Clerk prior to the passage of this ordinance on first reading, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey prior to the passage of this ordinance on final reading, and such statement shows that the gross debt of said Township, as defined in N.J.S.A. 40A:2-43, is increased by this ordinance by \$1,265,000 and that the issuance of the obligations authorized by this ordinance will be within all debt limitations contained in the Local Bond Law.

E. The aggregate amount of the proceeds of the obligations authorized by this ordinance to be expended for interest on the obligations authorized herein, engineering and inspection costs, legal expenses, and the costs of issuance of the obligations authorized by this ordinance, including printing, advertisement of ordinances and notices of sale and legal expenses, and other expenses as provided in N.J.S.A. 40A:2-20 does not exceed \$0.

SECTION 7. The capital budget of the Township is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith, and the resolutions promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director of the Division of Local Government Services are on file with the Township Clerk and are available for public inspection.

SECTION 8. In the event that any other moneys are lawfully received from any source for the purposes provided in this ordinance, such moneys shall be used for the purposes authorized herein and to reduce the amount of bonds or notes authorized to be issued by this ordinance by the amount so received, or if such other moneys are received after the issuance of the bonds or notes authorized by this ordinance, such moneys shall be used solely for the payment of the debt service on said bonds or notes as the same become due and payable.

SECTION 9. The full faith and credit of the Township is hereby pledged for the payment of the principal of and interest on all bonds and notes issued pursuant to this ordinance, and as long as such bonds or notes are outstanding there shall be levied in each year ad valorem taxes on all taxable property within said Township without limitation

as to rate or amount sufficient to pay the principal of and interest on such bonds and notes maturing in said year.

SECTION 10. (a) The Township shall comply with all provisions of the Internal Revenue Code of 1986, as amended, and the regulations promulgated thereunder or applicable thereto (the "Code") applicable to the bonds or notes issued pursuant to this bond ordinance and shall not take any action, or fail to take any action, if any such action or failure to take action would cause interest on the bonds or notes issued pursuant to this bond ordinance to be or become includable in gross income under Section 103 of the Code or cause interest on the bonds or notes issued pursuant to this bond ordinance to be treated as an item of tax preference under Section 57 of the Code. The Township shall not directly or indirectly use or permit the use of any proceeds of such obligations or any other funds of the Township, or take or omit to take any action, that would cause such obligations to be "arbitrage bonds" within the meaning of Section 148(a) of the Code, and will comply with all requirements of Section 148 of the Code to the extent applicable to the bonds and notes authorized hereby and all proceeds thereof, including without limitation, monitoring compliance with Section 148 of the Code as it applies to the bonds and notes authorized hereby, restricting the yield on the investment of any proceeds or gross proceeds of the bonds or notes to the extent required to comply with Section 148 of the Code, and making payments of the rebate amount, if any, to the United States in the manner and to the extent necessary to comply with Section 148 of the Code.

(b) The Township reasonably expects to reimburse the Township's expenditure of certain costs of the Authorized Projects described in Section 1 of this bond ordinance

("Project Costs") incurred and paid prior to the issuance of any bonds or notes authorized by this bond ordinance with the proceeds of such bonds or notes. This Section is intended to be and hereby is a declaration of the Township's official intent to reimburse any expenditure of Project Costs incurred and paid prior to the issuance of bonds or notes authorized herein with the proceeds of such bonds or notes in accordance with Treasury Regulations Section 1.150-2(e), and no reimbursement allocation will employ an abusive arbitrage device under Treasury Regulations Section 1.148-10 to avoid the arbitrage restrictions. The maximum principal amount of obligations expected to be issued pursuant to this bond ordinance to pay Project Costs does not exceed \$1,265,000. The Project Costs to be reimbursed with the proceeds of the bonds or notes authorized herein will be "capital expenditures" as defined in Treasury Regulations Section 1.150-1(b), a cost of issuance for the bonds or notes herein authorized or an expenditure described in Treasury Regulations Section 1.148-6(d)(3)(ii)(B). The allocation of proceeds of the bonds or notes issued pursuant to this bond ordinance to reimburse Project Costs incurred prior to the issuance of such bonds or notes shall be effected no later than 18 months after the later of the date the Project Costs are paid or the date the Authorized Projects are placed in service or abandoned, but in no event more than 3 years after the original Project Costs to be reimbursed are paid.

SECTION 11. This ordinance shall take effect twenty days after the first publication hereof after final adoption, in the manner provided by law.

**TOWNSHIP OF WYCKOFF
ORDINANCE #1856**

**AN ORDINANCE TO PROVIDE FOR AND DETERMINE THE RATE OF
COMPENSATION OF EACH OFFICER AND TOWN HALL EMPLOYEE OF THE
TOWNSHIP OF WYCKOFF, AND THE METHOD OF PAYMENT OF SUCH
COMPENSATION FOR THE YEAR 2018**

BE IT ORDAINED, by the Township Committee of the Township of Wyckoff, in the County of Bergen, State of New Jersey, as follows:

SECTION 1. The rate of compensation of each officer and Town Hall employee of the Township of Wyckoff for the year 2018 whose compensation shall be on an annual basis within the range, and shall be paid semi-monthly, is as follows:

Township Administrator.....	up to 159,612
Township Clerk/Admin Assistant.....	up to 90,660
Executive Administrative Assistant.....	up to 61,000
Administrative Support Assistant.....	up to 33,000
CFO/Assist. Admin./Information Tech Officer.....	up to 131,433
Finance/Accounts Payable Clerk.....	up to 51,951
Payroll/Certifying Officer/Tax Searcher/ Sewer Utility Clerk.....	up to 63,165
Tax/Finance Clerk/Payroll/Sewer Utility Clerk.....	up to 37,641
Tax Collector.....	up to 23,194
Tax Assessor.....	up to 74,543
Recreation Director.....	up to 118,005
Twp. Engineer/Building Inspector.....	up to 146,489
Municipal Housing Liaison.....	up to 18,846
Construction Code Officer/Bldg Subcode Officer.....	up to 103,697
Plumbing Subcode Official.....	up to 25,137
Elevator Subcode Official.....	up to 7,978
Electrical Subcode Official.....	up to 32,800
Fire Subcode Official.....	up to 17,384
Zoning Enf./Prop Maint. Officer/Fire Marshal.....	up to 69,535
Court Administrator.....	up to 41,000
Municipal Magistrate.....	up to 19,887
Recreation Secy.....	up to 42,238
Affordable Housing/Planning Bd./Zoning Bd Secy.....	up to 52,814
Office Clerk/Secretary/Deputy Registrar (fulltime).....	up to 50,308
Qualified Purchasing Agent.....	up to 2,500
Grant Writer.....	up to 2,500
Deputy Tax Collector.....	up to 5,000

Office Clerk/Tax Assessor Secretary..... up to 49,056
Technical Assistant/Office Clerk/Secy..... up to 45,000
Chief of Police..... up to 183,270
New Milford Finance Interlocal Services Agreement.....up to 24,124
Library Payroll & Management Resource Shared Service....up to 10,494
Recycle Coord/DEP compliance.....up to 9,500
Class 2 Appointment to Planning Board.....35.00 per meeting

Six months service of a calendar year is required for consideration of a salary increase after hiring date.

Other Part Time/Police/Seasonal Personnel

Part-time Police Desk Clerk..... up to 14.00 per hour
Special Police Officer - Class 1..... up to 25.16 per hour
School Crossing Guard(s)..... up to 21.09 per hour
Court Bailiff.....up to 19.14 per hour
Court Security Officer up to 51.28 per hour
Police Matron..... up to 18.62 per hour
Bldgs & Grounds Laborer(s)..... up to 15.20 per hour
DPW Seasonal Laborer(s)/Recycling Ctr Attnd p/t....up to 17.77 per hour
Clerical Assistants, Court Clerk (part-time).....up to 15.18 per hour
Assessing Inspector(s) (part-time).....up to 21.59 per hour

Recreation Assistants:

Adult Basketball Director..... up to \$900 per season
Clinic Assistants..... up to 7.00 per hour
Cheerleading Trainers (per team)up to \$300 per season
Field Maintenance.....up to \$10.00 per soccer/football field
up to \$15.00 per layout
up to \$ 5.25 per baseball field
Hall Monitors..... up to 5.00 per hour
Office Employees..... up to 8.50 per hour
Program Directors/Clinic Directors..... up to \$500 per season
Referee/Umpire Director..... up to \$525 per season
Summer Camp Counselors..... up to 9.15 per hour
Summer Camp Directors..... up to 21.00 per hour
Tennis Shed Attendants..... up to 6.00 per hour

Officials & Umpires:

Baseball and Softball (Rec)..... up to 22.00 per game
Home Plate Assignment..... up to 5.00 per game
Baseball (Traveling) & Women's softball..... up to 60.00 per game

Basketball.....	up to 35.00 per game
Soccer.....	up to 50.00 per game
League Mandated Official.....	up to 80.00 per game
Scorekeeper.....	up to 7.00 per game
Single Official performing a 2 Official Game.....	up to 10.00 per game
Roller Hockey Referee.....	up to 60.00 per game

Board and Commission secretary or staff attending night meetings shall receive \$45 per meeting up to three hours or \$55 per meeting up to four hours or \$75 per meeting over four hours or more.

Township Committee.....\$3,190 annually

SECTION 2. In addition to their annual salary, each officer and employee hired prior to January 1, 1994 shall receive longevity compensation computed at 2% of their annual salary for each five (5) years of service, to a maximum of 10% of their salary. Six months of a calendar year is required for one year of service for longevity calculation.

SECTION 3. Twelve (12) paid holidays are authorized for full time employees and specific part time employees equal to their daily regular hours of work, excluding seasonal employees.

SECTION 4. Annual vacation with pay is authorized for all full time employees on the following basis:

- a. During the first year of employment..... pro-rated with a 5 (five) day maximum
- b. During the second year thru eighth year..... 10 working days/year
- c. During the ninth year thru thirteenth year..... 15 working days/year
- d. During the fourteenth year..... 16 working days/year
- e. During the fifteenth year..... 17 working days/year
- f. During the sixteenth year..... 18 working days/year
- g. During the seventeenth year..... 19 working days/year
- h. During the eighteenth year..... 20 working days/year
- i. During the nineteenth year..... 23 working days/year
- j. During the twentieth year..... 24 working days/year
- k. During the twenty first year
and each year thereafter..... 25 working days/year

SECTION 5. All salaries and compensation provided for full time employees provided for herein shall be retroactive (in full or in part) to January 1, 2018. All 2018 salaries and compensation for part time employees hired on or before June 30 of the prior year will receive retroactive compensation (in full or in part) to January 1, 2018, provided they continue to be employed with the Township on July 1, 2018.

SECTION 6. In accordance with Chapter 78, all full time employees receiving health benefits will contribute the commensurate contribution amount as per P.L. 2011.

SECTION 7. If any section or part of this ordinance shall be adjudged invalid, such adjudication shall apply only to such section or part, and the remainder of the ordinance shall be deemed valid and effective.

SECTION 8. This ordinance shall take effect after final passage and publication as required by law.

TOWNSHIP OF WYCKOFF
MUNICIPAL CLERK'S OFFICE

SPECIAL EVENT APPLICATION

(Maximum ten (10) day period only)

Please type or print clearly and **submit original copy:**

Cetta Boutique
Applicant/Business Name

637 Wyckoff Ave.
Business Address Block/Lot

Gabriella Cetta
Business Telephone Contact/Applicant Name

4-21-18
Contact Telephone Date of Event

10 am - 5 pm
Contact e-mail Duration of Event (Days and/or hours)

APPLICANT SIGNATURE

REQUIRED INFORMATION:

(Please check those which apply)

☒ **Temporary Signage:**

Attach detailed drawing including dimensions; location of temporary sign and dates requested. (**Maximum ten (10) day period only**).

(Specify the precise dates within the ten day period proposed to post temporary signs)

☐ **Special Activities:**

Attach detailed description with specific location of special activities at above address.

☐ **Food and/or Drink:**

Wyckoff Board of Health License **REQUIRED**.

☐ **Special Temporary Props:**

Attach specific description of items to be used.

☐ **Tent:**

Attach map detailing precise location of where the tent is proposed to be erected.

☐ **Other Requested Items:**

Be specific and attach detailed list.

+++++

(To be completed by Municipal Clerk)

Review by Zoning Enforcement Official

Approved: ☒

Denied: ☐

Review by Police Traffic Safety Officer

Approved: ☒

Denied: ☐

Permission obtained from Township Committee:

Approved: ☐

Denied: ☐

Joyce C. Santimauro, Municipal Clerk

Date: _____

TOWNSHIP OF WYCKOFF
MUNICIPAL CLERK'S OFFICE

SPECIAL EVENT APPLICATION

(Maximum ten (10) day period only)

Please type or print clearly and **submit original copy:**

Applicant/Business Name VanVoorees - Quackenbush - Zobruskie House

Business Address 421 Franklin Ave

Business Telephone

Block/Lot

Business Telephone

Contact/Applicant Name Jean Heldebrandt

Contact Telephone

Contact e-mail

Date of Event

Duration of Event (Days and/or hours)

4-28-18

1pm - 4pm

APPLICANT SIGNATURE

REQUIRED INFORMATION:

(Please check those which apply)

☒ **Temporary Signage:**

Attach detailed drawing including dimensions; location of temporary sign and dates requested. (**Maximum ten (10) day period only**).

(Specify the precise dates within the ten day period proposed to post temporary signs)

☐ **Special Activities:**

Attach detailed description with specific location of special activities at above address.

☐ **Food and/or Drink:**

Wyckoff Board of Health License **REQUIRED**.

☐ **Special Temporary Props:**

Attach specific description of items to be used.

☐ **Tent:**

Attach map detailing precise location of where the tent is proposed to be erected.

☐ **Other Requested Items:**

Be specific and attach detailed list.

+++++ (To be completed by Municipal Clerk) +++++

Review by Zoning Enforcement Official

Approved: ☒

Denied: ☐

Review by Police Traffic Safety Officer

Approved: ☒

Denied: ☐

Permission obtained from Township Committee:

Approved: ☐

Denied: ☐

Joyce C. Santimauro, Municipal Clerk

Date: _____

TOWNSHIP OF WYCKOFF
MUNICIPAL CLERK'S OFFICE

SPECIAL EVENT APPLICATION

(Maximum ten (10) day period only)

Please type or print clearly and submit original copy:

Saint Nicholas Greek Orthodox Church
Applicant/Business Name

467 Grandview Avenue, Wyckoff, NJ 07481
Business Address

Block/Lot

201-652-4774
Business Telephone

Mr. Nick Pirsos
Contact/Applicant Name

201-268-1830 (Cell)
Contact Telephone

pirsos@verizon.net
Contact e-mail

September 21, 22, 23
Date of Event

Sept. 21 & 22 12:00pm-11:00pm
(3 Days) Sept. 23 12:00pm-7:00pm
Duration of Event (Days and/or hours)

APPLICANT SIGNATURE

REQUIRED INFORMATION:

(Please check those which apply)

☒ Temporary Signage:

Attach detailed drawing including dimensions; location of temporary sign and dates requested. (Maximum ten (10) day period only).
September 14, 15, 16, 17, 18, 19, 20, 21, 22, 23,

(Specify the precise dates within the ten day period proposed to post temporary signs)

☒ Special Activities:

Attach detailed description with specific location of special activities at above address.

☒ Food and/or Drink:

Wyckoff Board of Health License **REQUIRED**.

☐ Special Temporary Props: Attach specific description of items to be used.

☒ Tent:

Attach map detailing precise location of where the tent is proposed to be erected.

☐ Other Requested Items: Be specific and attach detailed list.

+++++ (To be completed by Municipal Clerk) +++++

Review by Zoning Enforcement Official

Approved: ☒

Denied: ☐

Review by Police Traffic Safety Officer

Approved: ☒

Denied: ☐

Permission obtained from Township Committee:

Approved: ☐

Denied: ☐

Joyce C. Santimauro, Municipal Clerk

Date: _____

TOWNSHIP OF WYCKOFF
MUNICIPAL CLERK'S OFFICE

SPECIAL EVENT APPLICATION

(Maximum ten (10) day period only)

Please type or print clearly and **submit original copy:**

Grace United Methodist Ch.
Applicant/Business Name

555 Russell Ave
Business Address Block/Lot

201 891-4595 Christine Cauda
Business Telephone Contact/Applicant Name

5-9-18 to 9-12-18
Contact Telephone Contact e-mail
5-9-18 to 9-12-18
Date of Event Duration of Event (Days and/or hours)

APPLICANT SIGNATURE

REQUIRED INFORMATION:

(Please check those which apply)

☒ **Temporary Signage:**

Summer Sunday School Events
Attach detailed drawing including dimensions; location of temporary sign and dates requested. (Maximum ten (10) day period only).

(Specify the precise dates within the ten day period proposed to post temporary signs)

☐ **Special Activities:**

Attach detailed description with specific location of special activities at above address.

☐ **Food and/or Drink:**

Wyckoff Board of Health License **REQUIRED**.

☐ **Special Temporary Props:**

Attach specific description of items to be used.

☒ **Tent:**

Attach map detailing precise location of where the tent is proposed to be erected.

☐ **Other Requested Items:**

Be specific and attach detailed list.

+++++
(To be completed by Municipal Clerk)

Review by Zoning Enforcement Official

Approved: ☒

Denied: _____

Review by Police Traffic Safety Officer

Approved: ☒

Denied: _____

Permission obtained from Township Committee:

Approved: _____

Denied: _____

Joyce C. Santimauro, Municipal Clerk

Date: _____

TOWNSHIP OF WYCKOFF
MUNICIPAL CLERK'S OFFICE

SPECIAL EVENT APPLICATION

(Maximum ten (10) day period only)

Please type or print clearly and **submit original copy:**

Faith Community Church
Applicant/Business Name
530 Sicmac Avenue
Business Address Block/Lot
201-891-9450 Business Telephone
Amy Brooks Contact/Applicant Name
feer@optonline.net Contact e-mail
May 28, 2018 Date of Event
1 day Duration of Event (Days and/or hours)

APPLICANT SIGNATURE

REQUIRED INFORMATION:

(Please check those which apply)

☒ **Temporary Signage:**

Attach detailed drawing including dimensions; location of temporary sign and dates requested. (Maximum ten (10) day period only). 2'x4'

(Specify the precise dates within the ten day period proposed to post temporary signs)

☒ **Special Activities:**

Attach detailed description with specific location of special activities at above address.

☒ **Food and/or Drink:**

Wyckoff Board of Health License **REQUIRED.**

☐ **Special Temporary Props:**

Attach specific description of items to be used.

☒ **Tent:**

Attach map detailing precise location of where the tent is proposed to be erected.

☐ **Other Requested Items:**

Be specific and attach detailed list.

+++++ (To be completed by Municipal Clerk) +++++

Review by Zoning Enforcement Official

Approved: ☒

Denied: ☐

Review by Police Traffic Safety Officer

Approved: ☒

Denied: ☐

Permission obtained from Township Committee:

Approved: ☐

Denied: ☐

Joyce C. Santimauro, Municipal Clerk

Date: _____

TWP. OF WYCKOFF

APR 11 2018

TOWNSHIP OF WYCKOFF
MUNICIPAL CLERK'S OFFICE

MUNICIPAL CLERK

SPECIAL EVENT APPLICATION

(Maximum ten (10) day period only)

Please type or print clearly and **submit original copy:**

INSETRA Super Markets INC
Applicant/Business Name (Event 430 Greenwood Ave)

20 RIDGE RD
Business Address Block/Lot

201-529-5900
Business Telephone

Michael T. Fechan
Contact/Applicant Name

973-417-2394
Contact Telephone

mikefechan@optonline.net
Contact e-mail

4/16/18
Date of Event

3 HRS
Duration of Event (Days and/or hours)

[Signature]
APPLICANT SIGNATURE

REQUIRED INFORMATION:
(Please check those which apply)

NA Temporary Signage:

Attach detailed drawing including dimensions; location of temporary sign and dates requested. (Maximum ten (10) day period only).

(Specify the precise dates within the ten day period proposed to post temporary signs)

NA Special Activities:
GROUND BREAKING CEREMONY

Attach detailed description with specific location of special activities at above address.

Food and/or Drink:

Wyckoff Board of Health License **REQUIRED**.

Special Temporary Props:

Attach specific description of items to be used.

2 Tent:

Attach map detailing precise location of where the tent is proposed to be erected.

Other Requested Items:

Be specific and attach detailed list.

(To be completed by Municipal Clerk)

Review by Zoning Enforcement Official: Approved: ☒ Denied: ☐
Review by Police Traffic Safety Officer: Approved: ☒ Denied: ☐
Permission obtained from Township Committee: Approved: ☐ Denied: ☐
Joyce C. Santimauro, Municipal Clerk Date: _____

Fred reviewed & approved 4-12-18
Chris - approved 4-12-18