

TOWNSHIP OF WYCKOFF
OPEN PUBLIC MEETINGS ACT

PLEASE TAKE NOTICE, that in accordance with the Open Public Meetings Act N.J.S.A. 10:4-6 et seq., the Township Committee of the Township of Wyckoff shall conduct its 7:00 pm, Tuesday, October 3, 2023 Work Session meeting in the second floor court room at Wyckoff Town Hall, 340 Franklin Avenue, Wyckoff, NJ 07481 and the meeting will also be live-streamed via the Township of Wyckoff's YouTube channel and members of the public may attend the meeting to provide public comment.

This notice and agenda have been posted on the Township's home page Wyckoff-nj.com at the Quick Link for "Minutes & Agendas" on Friday, September 29, 2023. Please select "Township Committee" and locate the date of the meeting to view documents, such as resolutions and ordinances which are made available.

General instructions regarding access to the meeting will be posted on the Wyckoff web site's home page at www.wyckoff-nj.com as a "News" item on Friday, September 29, 2023, by 4:30 pm.

To be notified of all future live streamed Township meetings, please create a YouTube account and subscribe to our YouTube channel, "Township of Wyckoff".

NOTICE TO PUBLIC

As a member of the public, participating in this public meeting, your participation will be recorded. By participating in the meeting, it is assumed your consent is given for your voice, name, address, comments, and image to be broadcast and recorded.

There may be situations when, due to technical difficulties, live streaming or the recording of a meeting may not be available. A recording of the meeting will be available immediately after the meeting concludes on the Township's YouTube channel, "Township of Wyckoff". The Township shall not be responsible for and accepts no liability if the recording technology or live video streaming technology of the meeting is unavailable.

Nancy A. Brown, RMC
Township Clerk

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE WORK SESSION MEETING
MUNICIPAL COURT ROOM
TUESDAY, OCTOBER 3, 2023 - 7:00 P.M.**

1. **7:00 pm Work Session Meeting called to order by Mayor Thomas J. Madigan**

2. **Roll call of Township Committee**

BOONSTRA _____ FISHER _____ MELCHIONNE _____
SHANLEY _____ MADIGAN _____

3. **Reading of "Open Work Session" statement by Municipal Clerk, Nancy A. Brown**

4. **Confirm Finance Committee have reviewed, and signed vouchers and that Mayor and Municipal Clerk have signed any necessary documents.**

5. **Motion to open the Ten (10) Minute Public Comment period:**

Ten Minute public comment period, two (2) minutes per speaker for public comment on any governmental issue that a member of the public feels may be of concern to the residents of the Township of Wyckoff.

Please step forward to the microphone if you wish to make a comment.

MOTION: _____ SECOND _____
BOONSTRA _____ FISHER _____ MELCHIONNE _____
SHANLEY _____ MADIGAN _____

Motion to close the Public Comment period:

MOTION: _____ SECOND _____
BOONSTRA _____ FISHER _____ MELCHIONNE _____
SHANLEY _____ MADIGAN _____

6. **Review of 8:00 p.m. Business Meeting Agenda – Administrator**

7. **Review of Policy Action Items – Administrator**

8. **Reports of Township Committee Members**

9. **Report of Township Attorney**

(Items 10 through 14 will only be utilized if the business of the Township conducted at this meeting requires them to be utilized. They are added to the agenda as placeholders should their use be required.)

10. **Motion to adopt resolution #23-XX and enter a Closed Session Discussion:**

MOTION: _____ SECOND _____
BOONSTRA _____ FISHER _____ MELCHIONNE _____
SHANLEY _____ MADIGAN _____

11. **Motion to Exit the Closed Session Discussion and to re-enter the Open Work Session:**

MOTION: _____ SECOND _____
BOONSTRA _____ FISHER _____ MELCHIONNE _____
SHANLEY _____ MADIGAN _____

12. **Motion to Recess the Open Work Session to Conduct the Business Meeting:**

MOTION: _____ SECOND _____
BOONSTRA _____ FISHER _____ MELCHIONNE _____
SHANLEY _____ MADIGAN _____

13. **Motion to Reconvene the Open Work Session and adopt resolution #23-XX and enter a Closed Session Discussion:**

MOTION: _____ SECOND _____
BOONSTRA _____ FISHER _____ MELCHIONNE _____
SHANLEY _____ MADIGAN _____

14. **Motion to Exit the Closed Session Discussion and to re-enter the Open Work Session:**

MOTION: _____ SECOND _____
BOONSTRA _____ FISHER _____ MELCHIONNE _____
SHANLEY _____ MADIGAN _____

15. **Adjourn**

MOTION: _____ SECOND _____
BOONSTRA _____ FISHER _____ MELCHIONNE _____
SHANLEY _____ MADIGAN _____

**PAYMENT OF CLAIMS MAY BE PAID AT ALL WORK SESSION MEETINGS AND
ALL TOWNSHIP COMMITTEE BUSINESS MEETINGS
FORMAL ACTION MAY BE TAKEN AT THIS WORK SESSION**

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE BUSINESS MEETING
MUNICIPAL COURT ROOM
TUESDAY, OCTOBER 3, 2023 - 8:00 PM**

1. **Regular Meeting of the Wyckoff Township Committee called to order by Mayor Thomas J. Madigan**
2. **Flag Salute**
3. **Invocation by Rev. Brian Neville, Grace United Methodist Church**
4. **Reading of the "Open Public Meetings Act" statement by Municipal Clerk, Nancy A. Brown**

5. **Roll Call of the Township Committee Members Present:**

BOONSTRA _____ FISHER _____ MELCHIONNE _____
SHANLEY _____ MADIGAN _____

6. **Request motion to open the Public Comment Period:**

Public Comment period, five (5) minutes per speaker for public comment on any governmental issue that a member of the public feels may be of concern to the residents of the Township of Wyckoff.

Please step forward to the microphone if you wish to make a comment.

MOTION: _____ SECOND _____
BOONSTRA _____ FISHER _____ MELCHIONNE _____
SHANLEY _____ MADIGAN _____

Request motion to close the Public Comment Period:

MOTION: _____ SECOND _____
BOONSTRA _____ FISHER _____ MELCHIONNE _____
SHANLEY _____ MADIGAN _____

7. **Approval of the September 19, 2023 Work Session & Business meeting minutes:**

MOTION: _____ SECOND _____
BOONSTRA _____ FISHER _____ MELCHIONNE _____
SHANLEY _____ MADIGAN _____

8. **Consent Agenda:** All matters listed below are considered by the Township Committee to be routine in nature. There will be no separate discussion of these items. If any discussion is desired by the Township Committee, that item will be removed from the Consent Agenda and considered separately:

I Resolutions (Adoption of the following):

- | | |
|---------|--|
| #23-269 | Designate October as Breast Cancer Awareness Month |
| #23-270 | Authorization for Public Hearing & Compliance Letter |
| #23-271 | Authorization of Vouchers & Payment of Bills |
| #23-272 | Confirming the Township's Applicable Bid Threshold and Authorizing the QPA to Award "Window Contracts" |
| #23-273 | Release Landscape Bond – 110 Ravine Avenue |

II Ordinances – Introduction

NONE

III Motions

- A. Approve Sinatra Tribute event at the Wyckoff Family YMCA on Friday, October 27, 2023 from 7:30 to 9:00 pm. Cash bar with seating for 280 guests. A Social Affairs Permit has been obtained from the NJ Alcoholic Beverage Control Commission.
- B. Approve Dueling Piano event at the Wyckoff Family YMCA on Friday, February 9, 2023 from 7:30 to 9:00 pm. Cash bar with seating for 280 guests. A Social Affairs Permit has been applied for from the NJ Alcoholic Beverage Control Commission.
- C. Approve the use of Town Hall front parking lot for the Wyckoff Chamber of Commerce to hold their annual Tree Lighting and Visit with Santa event on Friday, December 1, 2023 from 5:00 to 7:00 pm. This event will include temporary signage to be posted in the ten days leading up to the event.

Clerk: May I have a motion and a second to approve the consent agenda?

The Following vote is the vote on the Consent Agenda:

MOTION: _____ SECOND _____
BOONSTRA _____ FISHER _____ MELCHIONNE _____
SHANLEY _____ MADIGAN _____

9. Ordinances – Public Hearing / Further Consideration:

NONE

10. Adjourn

Chair: May I have a motion to and a second to adjourn the Business Meeting?

MOTION: _____ SECOND _____
BOONSTRA _____ FISHER _____ MELCHIONNE _____
SHANLEY _____ MADIGAN _____

**PAYMENT OF CLAIMS MAY BE PAID AT ALL TOWNSHIP COMMITTEE WORK
SESSION MEETINGS AND ALL TOWNSHIP COMMITTEE
REGULAR MEETINGS**

FORMAL ACTION MAY BE TAKEN DURING THIS MEETING

**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #23-269**

INTRODUCED:

SECONDED:

MEETING DATE: October 3, 2023

**REFERENCE: Designate October – Breast
Cancer Awareness Month**

VOTE: BOONSTRA ___ FISHER ___ MADIGAN ___ MELCHIONNE ___ SHANLEY ___
.....

WHEREAS, October is National Breast Cancer Awareness Month, which is an annual campaign to increase awareness of this disease and while we have seen an increase in mammography rates and decline in deaths there is more we can do; and,

WHEREAS, National Breast Cancer Awareness Month remains dedicated to increasing public knowledge about the importance of early detection of breast cancer diagnosis and treatment; and,

WHEREAS, too many women do not utilize mammography at regular intervals even though research indicates it is the best available method of detection to decrease death rates; and,

WHEREAS, the awareness campaign is sending out several key messages, most notably, the American Cancer Society continues to advise women to get an annual mammogram screening once they reach age 40; and,

WHEREAS, the National Cancer Institute estimates in the United States, in 2023, an estimated 297,790 women will be diagnosed with breast cancer in the U.S., making it the most common cancer in American women; and,

WHEREAS, there are many organizations that continue to search for a cure through vital research, they also work with the Office of Cancer Control and Prevention in New Jersey and its partners to educate our community about the importance of early detection as our best protection and the risks of breast cancer.

NOW THEREFORE BE IT RESLOVED, that the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey does hereby recognize all of the above and declares October as Breast Cancer Awareness Month and urges all women and their families to increase their knowledge. The Township of Wyckoff, under the leadership of Maryellen Tafrate, will further promote Breast Cancer Awareness by tying “Pink Ribbons” to the trees and lamp posts around Town Hall as a symbol to encourage all women and their families to heighten their knowledge about Breast Cancer.

CERTIFICATION

I, NANCY A. BROWN, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON OCTOBER 3, 2023.

NANCY A. BROWN
MUNICIPAL CLERK

**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #23-270**

INTRODUCED:

SECONDED:

MEETING DATE: October 3, 2023

**REFERENCE: Authorization for Public
Hearing and Compliance Letter**

VOTE: BOONSTRA ___ FISHER ___ MADIGAN ___ MELCHIONNE ___ SHANLEY ___
.....

WHEREAS, the Christian Health Care Center (“CHCC”), a New Jersey nonprofit corporation, is located at 301 Sicomac Avenue in the Township of Wyckoff; and,

WHEREAS, CHCC owns and operates certain facilities located at 301 Sicomac Avenue in the Township of Wyckoff; and,

WHEREAS, the National Finance Authority (the “Authority”) proposes to issue its Revenue Bond (Christian Health Care Center Project), Series 2023, in one or more series, in an estimated aggregate principal amount not to exceed \$20,000,000 (the “Bond”); and,

WHEREAS, the proceeds of the Bond are expected to be loaned to Christian Health Care Center, a New Jersey nonprofit corporation (the “Borrower”) and used, together with certain other funds, to: (i) finance the costs of certain capital improvements to the Borrower’s facilities, including but not limited to, planning, construction, installation and equipping of certain campus-wide improvements to the senior living, assisted living, skilled nursing and behavioral and mental health facilities as well as administrative facilities owned and operated by the Borrower at the Project Location (defined below), including but not limited to, construction and expansions, upgrades and interior and exterior renovations to existing buildings, electrical, plumbing, HVAC and sprinkler system improvements and parking and landscape improvements (the “Project”), (ii) pay capitalized interest on the Bond, if any, and (iii) pay costs of issuance of the Bond; and,

WHEREAS, the Project’s address is 301 Sicomac Avenue, Wyckoff, New Jersey, and the Project will be located within the area generally bounded by Sicomac Avenue, Mountain Avenue, and Teresa Bushman Drive (the “Project Location”); and,

WHEREAS, in accordance with Section 147(f) of the Internal Revenue Code of 1986, as amended (the “Code”), the issuance of the Bonds must receive “Host Approval” (within the meaning of Treasury Regulations Section 1.147(f)-1) from the “Applicable Elected Representative” (as defined in Treasury Regulations Section 1.147(f)-1) of each municipality in which the Project is to be located; and,

WHEREAS, the Borrower has requested that the Applicable Elected Representative of the Township of Wyckoff (the “Township”) approve the issuance of the Bond in order to satisfy the requirements of Section 147(f) of the Code with respect to Host Approval by the Township; and,

WHEREAS, the Mayor of the Township, as the “chief elected executive officer” of the Township (within the meaning of Treasury Regulations Section 1.147(f)-1), is the Applicable Elected Representative of the Township; and,

WHEREAS, in accordance with Section 147(f) of the Internal Revenue Code, public notice shall be published (the "Notice") and a public hearing regarding the proposed issuance of the Bond shall be conducted; and,

WHEREAS, the public hearing shall be conducted at Memorial Town Hall, 340 Franklin Avenue, Wyckoff New Jersey 07481, on Tuesday, October 17, 2023 at 11:00 a.m. for the purpose of providing a reasonable opportunity for interested persons to express their views both orally and in writing. Interested persons may submit written comments in advance of the meeting in person to Nancy A. Brown, RMC, Municipal Clerk, Memorial Town Hall, 340 Wyckoff Avenue, Wyckoff, New Jersey 07481 or via email at wyckoffclerk@wyckoff-nj.com by 4:00 p.m. on October 16, 2023. It is preferable, but not mandatory, that anyone who would like to be heard submit a written request to Nancy A. Brown, RMC, Municipal Clerk, Memorial Town Hall, 340 Wyckoff Avenue, Wyckoff, New Jersey 07481, or via email at wyckoffclerk@wyckoff-nj.com, at least 24 hours in advance of the hearing.

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that the 2023 Mayor, Thomas J. Madigan, is hereby authorized to sign a letter approving the issuance of the Bonds by the Authority as described in the Notice, after the public hearing has been held. It is the purpose and intent that this Resolution shall authorize the Mayor, on behalf of the Township Committee, to sign and issue the formal Host Approval by the Township of the issuance of the Bonds by the Authority following the required Notice and public hearing.

CERTIFICATION

I, NANCY A. BROWN, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON OCTOBER 3, 2023.

NANCY A. BROWN
MUNICIPAL CLERK

**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #23-271**

INTRODUCED:

SECONDED:

MEETING DATE: October 3, 2023

**REFERENCE: Approval of Vouchers and
Authorization to Pay Bills**

VOTE: BOONSTRA ___ FISHER ___ MELCHIONNE ___ SHANLEY ___ MADIGAN _____

WHEREAS, the Township of Wyckoff is a municipality in the State of New Jersey operating under the authority from N.J.S.A. 40A:63-1 et seq; and,

WHEREAS, the Township of Wyckoff has received vouchers in claim for payment of materials supplied and/or services rendered; and,

WHEREAS, the said vouchers have been reviewed and the amount indicated on each voucher has been determined to be due and owing; and,

WHEREAS, the Township Committee has a practice of each Township Committee member participating in the reviewing and signing of vouchers; and,

WHEREAS, the vouchers which comprise this bill list have been reviewed and signed by two (2) Township Committee members and they have found them to in order; and,

WHEREAS, the Township Treasurer has certified that sufficient funds are available for payment of said vouchers.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that the action of the said Finance Committee be approved; and, that the payments of these bills are hereby authorized and the Chief Financial Officer is directed to issue checks for their payments as listed on the bill list attached to this date's meeting minutes and covered by checks no. Payroll A/C, Direct Deposit Vouchers no., Library Payroll check nos., Library Direct Deposit Vouchers no., Claims Wire nos., check no. Accutrack A/C, Claims check nos. and Voided Claims checks no..

**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #23-272**

INTRODUCED:

SECONDED:

MEETING DATE: October 3, 2023

**REFERENCE: Confirming the Township's
Applicable Bid Threshold and Authorizing
the QPA to Award "Window Contracts"**

VOTE: BOONSTRA ___ FISHER ___ MADIGAN ___ MELCHIONNE ___ SHANLEY ___
.....

WHEREAS, the State of New Jersey increased the public bid threshold to a maximum of \$44,000.00 effective as of July 1, 2020 pursuant to N.J.S.A. 40A:11-3; and

WHEREAS, N.J.S.A. 40A:11-3(a) permits a municipality to increase the public bid threshold to this maximum of \$44,000.00 if the municipality appoints a Qualified Purchasing Agent ("QPA") pursuant to N.J.S.A. 40A 11-9c who is granted the authorization to negotiate the award of contracts which are below the public bid threshold; and

WHEREAS, the Township of Wyckoff did previously appoint Matthew A. Cavallo as QPA for the Township; and

WHEREAS, Sections 11 and 12 of the Elections Transparency Act amend N.J.S.A. 19:44A-20.4 and 20.5, respectively, to clarify that the governing body of a municipality or county (or any agency or instrumentality thereof) may delegate the authority to award a contract having an anticipated value in excess of \$17,500 but below the increased bid threshold of a Local Public Contracts Law contracting unit with a qualified purchasing agent (i.e., a "window contract") to the QPA; and

WHEREAS, the Township of Wyckoff desires to take advantage of the increased public bid threshold and authorize the QPA to award so-called "window contracts."

NOW, THEREFORE BE IT RESOLVED, that the Township of Wyckoff does hereby confirm its public bid threshold of \$44,000.00; and

BE IT FURTHER RESOLVED that the Township's appointed Qualified Purchasing Agent is hereby authorized and empowered to award "window contracts" between \$17,500.00 and \$44,000.00, consistent with applicable law.

CERTIFICATION

I, NANCY A. BROWN, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON OCTOBER 3, 2023.

NANCY A. BROWN
MUNICIPAL CLERK

**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #23-273**

INTRODUCED:

SECONDED:

MEETING DATE: October 3, 2023

**REFERENCE: Release
Performance Cash Surety –
110 Ravine Avenue, Block 483, Lot 44**

VOTE: BOONSTRA ___ FISHER ___ MADIGAN ___ MELCHIONNE ___ SHANLEY ___
.....

WHEREAS, Matthew & Nicole Serkes, homeowners at 110 Ravine Avenue, Wyckoff, New Jersey 07481, in an email to Township Engineer, Mark DiGennaro, have requested the release of a \$1,000 Performance Cash Surety for landscaping work performed at 110 Ravine Avenue; and,

WHEREAS, Matthew & Nicole Serkes, homeowners at 110 Ravine Avenue, Wyckoff, New Jersey 07481 posted the following with the Municipal Clerk on June 13, 2023, for site improvements/landscaping improvements:

Performance Cash Surety	\$1,000.00
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WHEREAS, the Township’s Engineer, Mr. Mark Di Gennaro, in an email dated September 26, 2023, states that the Engineering inspection has taken place and the work is complete and satisfactory and the balance of \$1,000.00 being held as Performance Cash Surety is approved to be released; and

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, and State of New Jersey that they hereby accept the recommendation of the Township Engineer, Mr. Mark Di Gennaro to release the \$1,000.00 Performance Cash Surety to Matthew & Nicole Serkes, 110 Ravine, Wyckoff, New Jersey 07481.

BE IT FURTHER RESOLVED, that the Municipal Clerk will forward a copy of this resolution to the Township Engineer, Mr. Mark Di Gennaro and to Matthew & Nicole Serkes, 110 Ravine Avenue, Wyckoff, New Jersey 07481.

CERTIFICATION

I, NANCY A. BROWN, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON OCTOBER 3, 2023.

NANCY A. BROWN
MUNICIPAL CLERK

TOWNSHIP OF WYCKOFF
MUNICIPAL CLERK'S OFFICE

TWP. OF WYCKOFF
SEP 29 2023
MUNICIPAL CLERK

SPECIAL EVENT APPLICATION

(All Special Events are Permitted for a Maximum ten-day period)

Please type or print clearly and submit original copy with a detailed event description and any layout schematics:

Applicant/Business Name

Wyckoff Chamber of Commerce

Business Address

PO Box 2 Wyckoff NJ 07481

Block/Lot

Barbara Petruccelli

Business Telephone

201-468-1999

Contact/Applicant Name

Contact Telephone

December 01, 2023

Contact Email Address

wyckoffchamber@gmail.com

Date of Event

Duration of Event (Days and/or hours)

Tree Lighting / Santa Event

eSigned via SeamlessDocs.com
Barbara Petruccelli
Key: 1317b0514f0de5092e1fcd0268aedeed

Applicant Signature

REQUIRED INFORMATION: (Check all that apply)

- Temporary Signage** Attach detailed drawing/art including dimensions; location(s) of temporary sign(s) and dates of the ten-day period requested. (10 days is the max. number of days for temporary signage). Specific Dates: December 1st, 2023
- Special Activities** Attach detailed description with specific location of special activities at the above address.
- Food and/or Drink** Any food or beverage vendors will REQUIRE a Wyckoff Board of Health License.
- Special Temporary Props** Attach specific description of items to be utilized.
- Tent** Attached map detailing the precise location of where the tent is proposed to be located. Tents larger than 900 SF will require a permit. Please contact wyckoffbuildingsinsp@wyckoff-nj.com for more information on permits.

Official Use

Review by Zoning Enforcement Official

Review by Police Traffic Safety Officer

Permission Obtained from Township Committee

Nancy A. Brown, Municipal Clerk

Date: _____ Approved: _____ Denied: _____

Date: 9/29 Approved: Denied: _____

Date: _____ Approved: _____ Denied: _____

TOWNSHIP OF WYCKOFF
MUNICIPAL CLERK'S OFFICE

SPECIAL EVENT APPLICATION

(All Special Events are Permitted for a Maximum ten-day period)

Please type or print clearly and submit original copy with a detailed event description and any layout schematics:

Wyckoff Family YMCA

Applicant/Business Name

691 Wyckoff Avenue Wyckoff 07481

Business Address

Block/Lot

201-891-2081

Laura Toth

Business Telephone

Contact/Applicant Name

201-891-2081

laurat@wyckoffymca.org

Contact Telephone

Contact Email Address

October 27, 2023

7-9:30pm

Date of Event

Duration of Event (Days and/or hours)

Social Affairs Permit in Progress

eSigned via SeamlessDocs.com
Laura Toth

Key: 037b0514f0de5092e1fcde268aedeed

Applicant Signature

REQUIRED INFORMATION: (Check all that apply)

Temporary Signage

Attach detailed drawing/art including dimensions; location(s) of temporary sign(s) and dates of the ten-day period requested. (10 days is the max. number of days for temporary signage). Specific Dates: _____

Special Activities

Attach detailed description with specific location of special activities at the above address.

Food and/or Drink

Any food or beverage vendors will REQUIRE a Wyckoff Board of Health License.

Special Temporary Props Attach specific description of items to be utilized.

Tent

Attached map detailing the precise location of where the tent is proposed to be located. Tents larger than 900 SF will require a permit. Please contact wyckoffbuildingsinsp@wyckoff-nj.com for more information on permits.

Official Use

Review by Zoning Enforcement Official

Date: 9/22

Approved:

Denied:

Review by Police Traffic Safety Officer

Date: 9/22

Approved:

Denied:

Permission Obtained from Township Committee

Date: _____

Approved:

Denied:

Nancy A. Brown, Municipal Clerk

TOWNSHIP OF WYCKOFF
MUNICIPAL CLERK'S OFFICE

SPECIAL EVENT APPLICATION

(All Special Events are Permitted for a Maximum ten-day period)

Please type or print clearly and submit original copy with a detailed event description and any layout schematics:

Wyckoff Family YMCA

Applicant/Business Name

691 Wyckoff Avenue Wyckoff 97481

Business Address

Block/Lot

201-891-2081

Laura Toth

Business Telephone

Contact/Applicant Name

201-891-2081

laurat@wyckoffymca.org

Contact Telephone

Contact Email Address

February 09, 2024

7-9:30pm

Date of Event

Duration of Event (Days and/or hours)

Social Affairs Permit In Progress.

eSigned via SeamlessDocs.com
Laura Toth
Key: f3f7e051450de5092e1fcd9268aedee2

Applicant Signature

REQUIRED INFORMATION: (Check all that apply)

- Temporary Signage** Attach detailed drawing/art including dimensions; location(s) of temporary sign(s) and dates of the ten-day period requested. (10 days is the max. number of days for temporary signage). Specific Dates: _____
- Special Activities** Attach detailed description with specific location of special activities at the above address.
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- Special Temporary Props** Attach specific description of items to be utilized.
- Tent** Attached map detailing the precise location of where the tent is proposed to be located. Tents larger than 900 SF will require a permit. Please contact wyckoffbuildingsinsp@wyckoff-nj.com for more information on permits.

Official Use

Review by Zoning Enforcement Official

Date: 9/22 Approved: Denied:

Review by Police Traffic Safety Officer

Date: 9/22 Approved: Denied:

Permission Obtained from Township Committee

Date: _____ Approved: Denied:

Nancy A. Brown, Municipal Clerk

eSigned via SeamlessDocs.com
Nancy A Brown
Key: 6ac5fb27e7c0d1116f61038da32120f6