

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE WORK SESSION MEETING
MUNICIPAL COURT ROOM
THURSDAY, NOVEMBER 5, 2020 - 7:00 P.M.**

PAUSE – Municipal Clerk will post the link to the live meeting on our website's homepage.

1. **7:00 pm Work Session Meeting called to order by Mayor Timothy E. Shanley**

2. **Roll call of Township Committee**

BOONSTRA _____ FISCHER _____ RUBENSTEIN _____
MADIGAN _____ SHANLEY _____

3. **Reading of "Open Work Session" statement by Acting Clerk, Nancy Cole**

PLEASE TAKE NOTICE, that in accordance with the Open Public Meetings Act NJSA10:4-6 et seq., and in consideration of Executive Order #103, issued by Governor Murphy on March 9, 2020, declaring a State of Emergency in the State of New Jersey, the Township Committee of the Township of Wyckoff does hereby notify the public that to protect the health, safety and welfare of our citizens while ensuring the continued functioning of government, the meeting of the Township Committee of the Township of Wyckoff scheduled for 7:00 pm Thursday, November 5, 2020 at Wyckoff Town Hall, 340 Franklin Avenue, Wyckoff, NJ 07481 will be conducted via the Township of Wyckoff's YouTube channel and members of the public may call 201-891-7000, ext. #222 should they wish to provide public comment during the 7:00 pm public comment period. Members of the public may also email their public comments to wyckoffclerk@wyckoff-nj.com before 3:00 pm on the date of the meeting. These comments will be read at the meeting during the public comment period.

These measures are implemented to allow members of the public to observe the meeting via live streaming and to provide to the public the ability to comment before the meeting through written comments and during the period for public comment during the meeting.

Due to the Covid-19 Public Health Emergency, members of the public will not have access to Town Hall.

This notice and agenda have been posted on the front door of Town Hall (facing Franklin Avenue) and on the Township's home page Wyckoff-nj.com at the Quick Link for "Minutes & Agendas" on Friday, October 30, 2020. Please select "Township Committee" and locate the date of the meeting to view documents, such as resolutions and ordinances which would otherwise be made available.

General instructions regarding access to the meeting will be posted on the Wyckoff web site's home page at www.wyckoff-nj.com as a "News" item on Friday, October 30, 2020 at 4:30 pm.

To view the live-streamed Township Committee meeting, please access the YouTube link which will be posted on the Wyckoff web site's home page at www.wyckoff-nj.com as a "NEWS" item immediately prior to the commencement of the meeting at approximately, 6:55 pm on November 5, 2020.

To be notified of all future live streamed Township meetings, please create a YouTube account and subscribe to our YouTube channel, "Township of Wyckoff".

In the event the YouTube platform modifies its connectivity protocols and does not announce these critical changes again in the future, instructions on how to view each meeting via Zoom technology will be posted at the "News" section of the Township's home page, Wyckoff-nj.com before 7:10 pm. This second method of conducting remote meetings is provided to ensure the continuity of government when platforms which the Township does not control establish unannounced changes and will **only** be utilized if it is not possible to conduct the meeting via livestream on YouTube. As a precaution, for this "plan B", the following instructions are provided:

Please locate the link posted on the "News" item announcing the Township Committee meeting on the homepage of our website and use this link for the November 5, 2020 Work Session and Business Meeting set to begin at 7:00 pm.

This regular work session meeting of the Wyckoff Township Committee is now in session. In accordance with the Open Public Meetings Act, notice of this meeting appears on our *annual schedule of meetings*. A copy of said annual schedule has been posted on the bulletin board in Memorial Town Hall; a copy has been filed with the Municipal Clerk, as well as The Record, The Ridgewood News and the North Jersey Herald and News – all newspapers having a general circulation throughout the Township of Wyckoff. At least 48 hours prior to this meeting, the Agenda thereof was similarly posted, filed and emailed to said newspapers. The agenda with the resolutions and ordinances to be considered was posted on the township's website at "minutes & Agendas" on the Friday prior to tonight's meeting.

4. **Confirm Finance Committee has reviewed, and signed vouchers and that Mayor and Municipal Clerk have signed any necessary documents**
5. **Motion to open the Ten (10) Minute Public Comment period:**

MOTION: _____ SECOND _____
BOONSTRA _____ FISCHER _____ RUBENSTEIN _____
MADIGAN _____ SHANLEY _____

Ten Minute public comment period, two (2) minutes per speaker for public comment on any governmental issue that a member of the public feels may be of concern to the residents of the Township of Wyckoff.

Motion to close the Public Comment period:
MOTION: _____ SECOND _____
BOONSTRA _____ FISCHER _____ RUBENSTEIN _____
MADIGAN _____ SHANLEY _____

- 6. **Review of 8:00 p.m. Business Meeting Agenda – Administrator**
- 7. **Review of Policy Action Items – Administrator**
- 8. **Reports of Township Committee Members**
- 9. **Report of Township Attorney**
- 10. **Recess Open Work Session Meeting to Conduct the 8:00 pm Business Meeting**

MOTION: _____ SECOND _____
BOONSTRA _____ FISCHER _____ RUBENSTEIN _____
MADIGAN _____ SHANLEY _____

At the conclusion of the 8:00 pm Business Meeting the Township Committee will reconvene the Open Work Session meeting if necessary.

- 11. **Motion to reconvene the Open Work Session:**

MOTION: _____ SECOND _____
BOONSTRA _____ FISCHER _____ RUBENSTEIN _____
MADIGAN _____ SHANLEY _____

- 12. **Motion to enter a Closed Session Discussion** in accordance with Resolution #20-XX from the Open Public Work Session Meeting.

MOTION: _____ SECOND _____
BOONSTRA _____ FISCHER _____ RUBENSTEIN _____

- 13. **Motion to Exit the Closed Session Discussion and re-enter the open section of the Open Work Session Meeting:**

MOTION: _____ SECOND _____
BOONSTRA _____ FISCHER _____ RUBENSTEIN _____
MADIGAN _____ SHANLEY _____

- 14. **Adjourn**

MOTION: _____ SECOND _____
BOONSTRA _____ FISCHER _____ RUBENSTEIN _____
MADIGAN _____ SHANLEY _____

PAYMENT OF CLAIMS MAY BE PAID AT ALL WORK SESSION MEETINGS AND ALL TOWNSHIP COMMITTEE BUSINESS MEETINGS

FORMAL ACTION MAY BE TAKEN AT THIS WORK SESSION

NOTICE TO PUBLIC

As a member of the public participating in this public meeting, your participation may be recorded. By participating in the meeting, it is assumed your consent is given for your voice, name, address, comments and image to be broadcast and recorded.

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**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE BUSINESS MEETING
MUNICIPAL COURT ROOM
THURSDAY, NOVEMBER 5, 2020 - 8:00 PM**

- 1. Regular Meeting of the Wyckoff Township Committee called to order by Mayor Timothy E. Shanley**
- 2. Flag Salute**
- 3. Invocation by Community Clergy Member**
- 4. Reading of the “Open Public Meetings Act” statement by Nancy Cole**

PLEASE TAKE NOTICE, that in accordance with the Open Public Meetings Act NJSA10:4-6 et seq., and in consideration of Executive Order #103, issued by Governor Murphy on March 9, 2020, declaring a State of Emergency in the State of New Jersey, the Township Committee of the Township of Wyckoff does hereby notify the public that to protect the health, safety and welfare of our citizens while ensuring the continued functioning of government, the meeting of the Township Committee of the Township of Wyckoff scheduled for 8:00 pm Thursday, November 5, 2020 at Wyckoff Town Hall, 340 Franklin Avenue, Wyckoff, NJ 07481 will be conducted via the Township of Wyckoff's YouTube channel and members of the public may call 201-891-7000, ext. #222 should they wish to provide public comment during the 8:00 pm public comment period. Members of the public may also email their public comments to wyckoffclerk@wyckoff-nj.com before 3:00 pm on the date of the meeting. These comments will be read at the meeting during the public comment period.

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Township of Wyckoff – November 5, 2020 Business Meeting Agenda – Page 2

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5. Roll Call of the Township Committee Members Present:

BOONSTRA _____ FISCHER _____ RUBENSTEIN _____
MADIGAN _____ SHANLEY _____

6. Reading of any written public comments received before 3:00 pm today by the Municipal Clerk.

7. Request motion to open the Public Comment Period:

MOTION: _____ SECOND _____
BOONSTRA _____ FISCHER _____ RUBENSTEIN _____
MADIGAN _____ SHANLEY _____

Public Comment period, five (5) minutes per speaker for public comment on any governmental issue that a member of the public feels may be of concern to the residents of the Township of Wyckoff.

Request motion to close the Public Comment Period:

MOTION: _____ SECOND _____
BOONSTRA _____ FISCHER _____ RUBENSTEIN _____
MADIGAN _____ SHANLEY _____

8. **Approval of the October 22, 2020 Township Committee Work Session and Regular Business meeting minutes:**

MOTION: _____ SECOND _____
BOONSTRA _____ FISCHER _____ RUBENSTEIN _____
MADIGAN _____ SHANLEY _____

9. **Consent Agenda:** All matters listed below are considered by the Township Committee to be routine in nature. There will be no separate discussion of these items. If any discussion is desired by the Township Committee, that item will be removed from the Consent Agenda and considered separately:

I Resolutions (Adoption of the following):

- #20-293 Review of Best Practices Checklist
- #20-294 Transfer of Funds per NJSA 40A:4-58
- #20-295 Extend Recreational Camp Program - Chess
- #20-296 Extend Recreational Multi-Sport Camp Program
- #20-297 Extend Recreational Camp Program – Crafty & Creative Children
- #20-298 Authorize Purchase from Cooperative Pricing System Contract –
Pick Up Truck
- #20-299 Re-Adopt Tort Claims Form
- #20-300 Payment of Bills
- #20-301 Authorization for Public Hearing and Compliance Letter

II Ordinance – Introduction

No Ordinances for Introduction

III Motions

- A. Appoint Maureen Mitchell to the vacant position on the Historic Preservation Commission.
- B. Approve specifications and authorize advertised, competitive, sealed bidding for Recreation Equipment.
- C. Promotion of Sergeant Kevin Kasak to the rank of Lieutenant.

Clerk: May I have a motion and a second to approve the consent agenda?

The Following vote is the vote on the Consent Agenda:

MOTION: _____ SECOND _____
BOONSTRA _____ FISCHER _____ RUBENSTEIN _____
MADIGAN _____ SHANLEY _____

10. **Ordinances – Public Hearing / Further Consideration:**

Mr. Chairman, I have three Ordinances for Public Hearing / Further Consideration.
The first is Ordinance #1922 which is

AN ORDINANCE TO PROVIDE A CERTAIN CAPITAL IMPROVEMENT IN THE TOWNSHIP OF WYCKOFF AND TO PROVIDE FOR THE RECEIPT, ACCEPTANCE AND DEPOSIT OF BERGEN COUNTY FUNDS THEREFORE AND TO AUTHORIZE APPROPRIATIONS OF \$51,298.50.

for second reading, by title only, and a copy of this Ordinance has been posted on the bulletin board in Town Hall where public notices are customarily posted, and copies have been made available to members of the general public of the Township who have requested the same.

COMMITTEE PERSON _____: I move the Ordinance on second reading by Title only.

COMMITTEE PERSON _____: Seconded.

ROLL CALL VOTE

BOONSTRA _____ FISCHER _____ RUBENSTEIN _____
MADIGAN _____ SHANLEY _____

CHAIRMAN: This is the time and place for the Public Hearing on Ordinance #1922, and all persons who wish to be heard, please state your name and address before making your statement. If you wish to comment, please dial 201-891-7000, ext. #222.

(Public Comments are heard here.)

At the Conclusion of public comments:

COMMITTEE PERSON _____: I move that the Public Hearing on Ordinance #1922 be closed.

COMMITTEE PERSON _____: Seconded

ROLL CALL VOTE

BOONSTRA _____ FISCHER _____ RUBENSTEIN _____

MADIGAN _____ SHANLEY _____

MUNICIPAL CLERK: BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that Ordinance #1922, after public hearing and further consideration is hereby adopted, and the Municipal Clerk is hereby authorized and directed to publish the Notice of Final Passage of said Ordinance in the official newspaper for the Township as provided by law.

COMMITTEE PERSON _____: I move the resolution.

COMMITTEE PERSON _____: Seconded.

ROLL CALL VOTE

BOONSTRA _____ FISCHER _____ RUBENSTEIN _____
MADIGAN _____ SHANLEY _____

We also have Ordinance #1923 for Public Hearing / Further Consideration which is **AN ORDINANCE AUTHORIZING THE TOWNSHIP OF WYCKOFF TO EXTEND THE LEASE OF REAL PROPERTY, TOGETHER WITH IMPROVEMENTS THEREON, TO THE WYCKOFF TORPEDOES SOCCER CLUB, INC. FOR PUBLIC PURPOSES FOR A TERM OF TEN (10) YEARS WITH A TEN (10) YEAR OPTION PURSUANT TO THE "LOCAL LANDS AND BUILDINGS LAW", NJSA 40A-12.1 ET. SEQ.**

for second reading, by title only, and a copy of this Ordinance has been posted on the bulletin board in Town Hall where public notices are customarily posted, and copies have been made available to members of the general public of the Township who have requested the same.

COMMITTEE PERSON _____: I move the Ordinance on second reading by Title only.

COMMITTEE PERSON _____: Seconded.

ROLL CALL VOTE

BOONSTRA _____ FISCHER _____ RUBENSTEIN _____
MADIGAN _____ SHANLEY _____

CHAIRMAN: This is the time and place for the Public Hearing on Ordinance #1923, and all persons who wish to be heard, please state your name and address before making your statement. If you wish to comment, please dial 201-891-7000, ext. #222.

(Public Comments are heard here.)

At the Conclusion of public comments:

COMMITTEE PERSON _____: I move that the Public Hearing on Ordinance #1923 be closed.

COMMITTEE PERSON _____: Seconded

ROLL CALL VOTE

BOONSTRA _____ FISCHER _____ RUBENSTEIN _____
MADIGAN _____ SHANLEY _____

MUNICIPAL CLERK: BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that Ordinance #1923, after public hearing and further consideration is hereby adopted, and the Municipal Clerk is hereby authorized and directed to publish the Notice of Final Passage of said Ordinance in the official newspaper for the Township as provided by law.

COMMITTEE PERSON _____: I move the resolution.

COMMITTEE PERSON _____: Seconded.

ROLL CALL VOTE

BOONSTRA _____ FISCHER _____ RUBENSTEIN _____
MADIGAN _____ SHANLEY _____

And finally, we have ORDINANCE # 1924 for Public Hearing / Further Consideration:

AN ORDINANCE AUTHORIZING THE TOWNSHIP OF WYCKOFF TO EXECUTE AN AGREEMENT TO ALLOW THE USE OF REAL PROPERTY, TOGETHER WITH IMPROVEMENTS THEREON, TO THE WYCKOFF TORPEDO SOCCER CLUB, INC. FOR PUBLIC PURPOSES FOR A TERM OF TEN (10) YEARS PURSUANT TO THE "LOCAL LANDS AND BUILDINGS LAW", NJSA 40A-12.1 ET. SEQ.

for second reading, by title only, and a copy of this Ordinance has been posted on the bulletin board in Town Hall where public notices are customarily posted, and copies have been made available to members of the general public of the Township who have requested the same.

COMMITTEE PERSON _____: I move the Ordinance on second reading by Title only.

COMMITTEE PERSON _____: Seconded.

ROLL CALL VOTE

BOONSTRA _____ FISCHER _____ RUBENSTEIN _____
MADIGAN _____ SHANLEY _____

CHAIRMAN: This is the time and place for the Public Hearing on Ordinance #1924, and all persons who wish to be heard, please state your name and address before making your statement. If you wish to comment, please dial 201-891-7000, ext. #222.

(Public Comments are heard here.)

At the Conclusion of public comments:

COMMITTEE PERSON _____: I move that the Public Hearing on Ordinance #1924 be closed.

COMMITTEE PERSON _____: Seconded

ROLL CALL VOTE

BOONSTRA _____ FISCHER _____ RUBENSTEIN _____
MADIGAN _____ SHANLEY _____

MUNICIPAL CLERK: BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that Ordinance #1924, after public hearing and further consideration is hereby adopted, and the Municipal Clerk is hereby authorized and directed to publish the Notice of Final Passage of said Ordinance in the official newspaper for the Township as provided by law.

COMMITTEE PERSON _____: I move the resolution.

COMMITTEE PERSON _____: Seconded.

ROLL CALL VOTE

BOONSTRA _____ FISCHER _____ RUBENSTEIN _____
MADIGAN _____ SHANLEY _____

11. **Adjourn**

Chairman: May I have a motion to and a second to adjourn the Business Meeting?

MOTION: _____ SECOND _____
BOONSTRA _____ FISCHER _____ RUBENSTEIN _____
MADIGAN _____ SHANLEY _____

**PAYMENT OF CLAIMS MAY BE PAID AT ALL TOWNSHIP COMMITTEE WORK
SESSION MEETINGS AND ALL TOWNSHIP COMMITTEE
REGULAR MEETINGS
FORMAL ACTION MAY BE TAKEN DURING THIS MEETING**

NOTICE TO PUBLIC

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**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #20-293**

INTRODUCED:

SECONDED:

MEETING DATE: November 5, 2020

**REFERENCE: Review of Best Practices
Checklist**

VOTE: BOONSTRA ___ FISCHER ___ MADIGAN ___ RUBENSTEIN ___ SHANLEY ___
.....

WHEREAS, the State's Fiscal Year 2012 Appropriations Act or 2012 State Budget (P.L. 2011, c.85) requires the Division of Local Government Services to determine how much of each municipality's final 5% allocation of its CMPTRA and ETR reimbursement (referred to as State aid) will be disbursed based upon the results of a Best Practices Inventory to be completed by each municipality by November 3, 2020; and,

WHEREAS, the Best Practices Checklist was completed and submitted to the State before November 3, 2020 and was discussed at the Township Committee's November 5, 2020 Public Business Meeting; and,

WHEREAS, the Township Administrator and the Chief Financial Officer have certified the results of the checklist.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that they acknowledge the responses in the checklist, certified by the Township Administrator and the Chief Financial Officer, that were discussed and instruct the Municipal Clerk to certify and transmit to the Division of Local Government Services full completion of this requirement.

BE IT FURTHER RESOLVED that the public is advised that Consolidated Municipal Property Tax Relief Aid (CMPTRA) and Energy Tax Receipts (ETR) are not State aid, they are municipal taxes that were originally assessed and collected by the municipal government to fund municipal programs and services. The State took over their collection and never provided municipal governments with the full statutory distribution of ETR and CMTRA because the State retains for State use the revenue increases in those taxes. These State actions may help the State; however, they simply transfer the obligation to Wyckoff taxpayers to be funded through property taxes; and,

BE IT FURTHER RESOLVED that the Township of Wyckoff response to the Best Practices Checklist require the State of New Jersey to provide full funding of the remaining 5% payment.

CERTIFICATION

I, NANCY A. BROWN, ACTING MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON NOVEMBER 5, 2020.

NANCY A. BROWN
ACTING MUNICIPAL CLERK

**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #20-294**

INTRODUCED:

SECONDED:

MEETING DATE: November 5, 2020

**REFERENCE: Transfer of Funds as per
NJSA 40A:4-58**

VOTE: BOONSTRA ___ FISCHER ___ MADIGAN ___ RUBENSTEIN ___ SHANLEY ___
.....

WHEREAS, N.J.S.A 40A:4-58 permits transfers of funds during the last two (2) months of the fiscal year; and,

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that the transfer of the following funds is hereby authorized and directed:

FROM:

UCC	22-195-020 OE	2,500
Health Benefits	23-220-020 OE	27,000
		29,500

TO:

UCC	22-195-010 SW	2,500
Unemployment Ins.	23-225-020 OE	5,000
Police Vehicles	26-316-020 OE	15,000
Tax Collector	20-145-020 OE	7,000
		29,500
		29,500

CERTIFICATION

I, NANCY A. BROWN, ACTING MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON NOVEMBER 5, 2020.

NANCY A. BROWN
ACTING MUNICIPAL CLERK

**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #20-295**

INTRODUCED:

SECONDED:

MEETING DATE: November 5, 2020

**REFERENCE: Extend Recreational Camp
Program - CHESS**

VOTE: BOONSTRA ___ FISCHER ___ MADIGAN ___ RUBENSTEIN ___ SHANLEY ___
.....

WHEREAS, the Township Committee awarded a contract to Martin Kenny Chess, 18 Manhattan Place, Cliffside Park, New Jersey 07010 to conduct a non-competitive recreation program for children in grades K-2 for two years via resolution #18-333, adopted on December 18, 2018; and,

WHEREAS, the bid specification and resolution of approval allow the Township at its sole discretion to award the contract for two more years; and,

WHEREAS, the Recreation Director has recommended extending the award for two additional years; and,

WHEREAS, the Township Attorney and Township Administrator have reviewed this procurement and they concur with the award recommendations; and,

WHEREAS, a certification of funds from the CFO is not required because this procurement is performed under the concession requirements of the Local Public Contracts Law, where a private vendor performs a service on public property after publicly advertised competitive bidding and the municipality receives a payment as a component of the award.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that a contract extension is awarded in accordance with the bid specifications for a Chess Recreation Program to Martin Kenny Chess, 18 Manhattan Place, Cliffside Park, New Jersey 07010 for the payment to the Township of \$25.00 per participant from the \$85.00 cost per participant for 24 consecutive months beginning January 1, 2021 through December 31, 2022.

BE IT FURTHER RESOLVED, that the Municipal Clerk provide a copy of this resolution to the Recreation Director, Accounts Payable Office and the Chief Financial Officer.

CERTIFICATION

I, NANCY A. BROWN, ACTING MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON NOVEMBER 5, 2020.

NANCY A. BROWN
ACTING MUNICIPAL CLERK

**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #20-296**

INTRODUCED:

SECONDED:

MEETING DATE: November 5, 2020

**REFERENCE: Extend Recreational Camp
Program – MULTI SPORT CAMP**

VOTE: BOONSTRA ___ FISCHER ___ MADIGAN ___ RUBENSTEIN ___ SHANLEY ___
.....

WHEREAS, the Township Committee awarded a two (2) year contract for summer multi-sport camp via resolution #18-332 on December 18, 2018; and,

WHEREAS, both the bid specifications and resolution #18-332 provided for the option at the Municipality's sole discretion to award one (1) / two (2) year extension; and,

WHEREAS, the attached letter from Andy Wingfield, Recreation Director, recommends awarding a contract extension; and,

WHEREAS, the payment to the Township remains at \$25.00 per player for the Fall, Spring & Summer Clinics and \$50 per participant to be paid to the Township of Wyckoff for Summer Camp; and,

WHEREAS, the Township Attorney and Township Administrator have reviewed the bids and concur; and,

WHEREAS, the Chief Financial Officer in accordance with NJAC 5:30-5.5(d)2 certifies that this contract extension is not subject to the availability and appropriation annually of sufficient funds in future years.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that a two (2) year contract extension is hereby awarded to U.S. Sports Institute, 12 Maiden Lane, Bound Brook, NJ 08805 to provide summer multi-sport camp in the Township in 2021 and 2022 as stated above.

BE IT FURTHER RESOLVED, that a copy of this resolution be given to the Recreation Director by the Municipal Clerk.

CERTIFICATION

I, NANCY A. BROWN, ACTING MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON NOVEMBER 5, 2020.

NANCY A. BROWN
ACTING MUNICIPAL CLERK

**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #20-297**

INTRODUCED:

SECONDED:

MEETING DATE: November 5, 2020

REFERENCE: Extend Recreational Camp Program – CRAFTY & CREATIVE CHILDREN

VOTE: BOONSTRA ___ FISCHER ___ MADIGAN ___ RUBENSTEIN ___ SHANLEY ___

WHEREAS, the Township Committee awarded a contract to Heidi Robak, The Happy Dance, LLC to conduct a non-competitive recreation program for children in grades K-2 for two years via resolution #18-334, adopted on December 18, 2018; and,

WHEREAS, the bid specification and resolution of approval allow the Township at its sole discretion to award the contract for two more years; and,

WHEREAS, the Recreation Director has recommended extending the award for two additional years; and,

WHEREAS, the Township Attorney and Township Administrator have reviewed this procurement and they concur with the award recommendations; and,

WHEREAS, a certification of funds from the CFO is not required because this procurement is performed under the concession requirements of the Local Public Contracts Law, where a private vendor performs a service on public property after publicly advertised competitive bidding and the municipality receives a payment as a component of the award.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that a contract extension is awarded in accordance with the bid specifications for a Crafty & Creative Children’s Recreation Program to Heidi Robak, The Happy Dance, LLC, 53 Third Street, Pequannock, New Jersey 07440 for the payment to the Township of \$25.00 per participant from the \$125.00 cost per participant for 24 consecutive months beginning January 1, 2021 through December 31, 2022.

BE IT FURTHER RESOLVED, that the Municipal Clerk provide a copy of this resolution to the Recreation Director, Accounts Payable Office and the Chief Financial Officer.

CERTIFICATION

I, NANCY A. BROWN, ACTING MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON NOVEMBER 5, 2020.

NANCY A. BROWN
ACTING MUNICIPAL CLERK

**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #20-298**

INTRODUCED:

SECONDED:

MEETING DATE: November 5, 2020

**REFERENCE: Authorize Purchase from
Cooperative Pricing System Contract**

VOTE: BOONSTRA _____ FISCHER _____ MADIGAN _____ RUBENSTEIN _____ SHANLEY _____
.....

WHEREAS, the DPW maintains a fleet of vehicles and equipment that are utilized in four seasons throughout the year and for emergency services; and,

WHEREAS, the Township's certified Public Works Manager has advised of a need to replace an existing front line pick-up truck to replace a 19 year old pick-up truck; and,

WHEREAS, the Public Works Manager has researched purchase options and he will capture cost avoidances if he purchases the street sweeper from an existing pre-bid COOP contract; and,

WHEREAS, the pick-up exists on an cooperative pricing system contract from the Educational Services Commission of New Jersey (ESCNJ), COOP #65MCESCCPS which the Township of Wyckoff is a member; and,

WHEREAS, contract #ESCNJ 20/21-09 established a contract for the purchase of a pick-up truck for the period of September 15, 2020 thru September 14, 2022; and,

WHEREAS, the Public Works Manager recommends that the Township Committee award a contract for the purchase of a Ford F350 4x4 pick-up truck from the aforementioned cooperative pricing system contract award to United Ford, LLC, 330 County Avenue, Secaucus, New Jersey 07096 for \$36,739.70.

WHEREAS, the CFO provides the below certificate indication that adequate funds exist to the maximum amount as set forth in this resolution amounting to \$36,739.70 for this purchase.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that a purchase from the #ESCNJ 20/21-09 for a new never used before Ford F-350, 4X4 pick-up truck to United Ford, LLC, 330 County Road Avenue, Secaucus, New Jersey 07096 for \$36,739.70 is hereby approved.

CERTIFICATION

I, NANCY A. BROWN, ACTING MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON NOVEMBER 5, 2020.

NANCY A. BROWN
ACTING MUNICIPAL CLERK

CERTIFICATE OF AVAILABLE FUNDS

I, DIANA MCLEOD, CHIEF FINANCIAL OFFICER OF THE TOWNSHIP OF WYCKOFF IN ACCORDANCE WITH NJAC 5:30-5.5 (b) 2 CERTIFY THAT THIS CONTRACT AWARD WHICH WOULD TAKE PLACE ON OCTOBER 5, 2020 AND IS SUBJECT TO THE AVAILABILITY OF FUNDS APPROPRIATED IN THE 2020 CAPITAL ORDINANCE #1912 C-04-55-937-406 AND SUBSEQUENT ANNUAL BUDGETS AS REQUIRED. THE BUDGETARY ACCOUNTING ENCUMBRANCE PROCESS AS SET FORTH IN NJAC 5:30 (c) AND 5:30 – 5.4 (b) FOR EACH FISCAL YEAR SHALL TAKE THE PLACE OF AND BE USED INSTEAD OF, WRITTEN CERTIFICATION OF AVAILABLE FUNDS AS SET FORTH IN NJAC 5:30-5.4 (a).

DIANA McLEOD
CHIEF FINANCIAL OFFICER

TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #20-299

INTRODUCED:

SECONDED:

MEETING DATE: November 5, 2020

REFERENCE: Adopt Updated Tort Claim
Notice

VOTE: BOONSTRA ___ FISCHER ___ MADIGAN ___ RUBENSTEIN ___ SHANLEY ___

WHEREAS, the Township Committee adopted a NJ Title 59, Tort Claims Form on 1/1/2020 via Resolution #20-32 for use by all persons wishing to file a tort claim against the Township of Wyckoff; and,

WHEREAS, the Township Committee re-adopt the Township of Wyckoff Tort Claims Form with revision date of 2-25-2020; and,

WHEREAS, the Township Committee desirous to again re-adopt the Tort Claims Form to utilize best practice language.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that the Township of Wyckoff Tort Claims Notice with revision date of 10-26-2020 is hereby adopted and shall be the only tort claim form used in filing claims against the Township of Wyckoff.

CERTIFICATION

I, NANCY A. BROWN, ACTING MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON NOVEMBER 5, 2020.

NANCY A. BROWN
ACTING MUNICIPAL CLERK

**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #20-300**

INTRODUCED:

SECONDED:

MEETING DATE: November 5, 2020

**REFERENCE: Approval of Vouchers and
Authorization to Pay Bills**

VOTE: BOONSTRA ___ FISCHER ___ MADIGAN ___ RUBENSTEIN ___ SHANLEY ___
.....

WHEREAS, the Township of Wyckoff is a municipality in the State of New Jersey operating under the authority from NJSA 40A:63-1 et seq; and,

WHEREAS, the Township of Wyckoff has received vouchers in claim for payment of materials supplied and/or services rendered; and,

WHEREAS, the said vouchers have been reviewed and the amount indicated on each voucher has been determined to be due and owing; and,

WHEREAS, the Township Committee has a practice of each Township Committee member participating in the reviewing and signing of vouchers; and,

WHEREAS, the vouchers which comprise this bill list have been reviewed and signed by two (2) Township Committee members and they have found them to in order; and,

WHEREAS, the Township Treasurer has certified that sufficient funds are available for payment of said vouchers.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that the action of the said Finance Committee be approved; and, that the payments of these bills are hereby authorized and the Chief Financial Officer is directed to issue checks for their payments as listed on the bill list attached to this date's meeting minutes and covered by checks no. Payroll A/C, Direct Deposit Vouchers no., Library Payroll check nos., Library Direct Deposit Vouchers no., Claims Wire nos., check no. Accutrack A/C, Claims check nos. and Voided Claims checks no..

TOWNSHIP OF WYCKOFF

ORDINANCE # 1922

AN ORDINANCE TO RESCIND ORDINANCES #1920 & 1921 TO PROVIDE A CERTAIN CAPITAL IMPROVEMENT IN THE TOWNSHIP OF WYCKOFF AND TO PROVIDE FOR THE RECEIPT, ACCEPTANCE AND DEPOSIT OF BERGEN COUNTY FUNDS THEREFORE AND TO AUTHORIZE APPROPRIATIONS OF \$51,298.50.

WHEREAS, the Township of Wyckoff has been advised by the Bergen County Road Department that Bergen County Road #93, known as Sicomac Avenue, will be paved by Bergen County if the Township of Wyckoff first constructs the remaining curb ramps on Sicomac Avenue between Birchwood Drive and Hawthorne in compliance with New Jersey Department of Transportation's latest construction standard; and

WHEREAS, the Township of Wyckoff has been advised by the Bergen County Road Department that the intersection of Bergen County road #S-93, known as Russell Avenue and Bergen County road #93, known as Sicomac Avenue and Bergen County road #87, known as Wyckoff Avenue between Russell Avenue and West Shore Drive will be paved by Bergen County if the Township of Wyckoff first constructs the remaining curb ramps at the intersection of Sicomac Avenue and Russell Avenue as well as on Wyckoff Avenue at Monroe Avenue in compliance with New Jersey Department of Transportation's most recent construction standards; and,

WHEREAS, the Township of Wyckoff has received a notice that Bergen County will reimburse the Township of Wyckoff for its construction costs as well as engineering design costs in accordance with the Shared Service Agreement for County Road Resurfacing dated March 9, 2017 and Bergen County Resolution of Contract Award #410-19, dated April 7, 2019; and,

WHEREAS, the Township of Wyckoff has entered into a Shared Service Contract with the County of Bergen for Road Resurfacing to participate in the receipt of Bergen County funds made available.

NOW THEREFORE BE IT ORDAINED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey, as follows:

SECTION 1: The Township of Wyckoff in the County of Bergen shall proceed with the construction of barrier-free curb ramps on Sicomac Avenue between Birchwood Drive and Hawthorne as instructed by the Bergen County Road Department in order to obtain the improvement of road resurfacing on Sicomac Avenue, Bergen County Route #93, from Birchwood Avenue to Hawthorne.

SECTION 2: The Township of Wyckoff in the County of Bergen shall proceed with the construction of barrier-free curb ramps at the intersection of Sicomac Avenue and Russell Avenue as well as on Wyckoff Avenue at Monroe Avenue as instructed by the Bergen County Road Department in order to obtain the improvement of road resurfacing on Wyckoff Avenue, Bergen County Route #87, from Russell Avenue to West Shore Drive.

SECTION 3: The cost of implementing said improvements in Section 1 and Section 2 shall be paid by Township funds:

- a. \$51,298.50 to be authorized specifically for said purpose from the Shared Service Agreement between the County of Bergen and the Township of Wyckoff.
- b. Total appropriation authorized is \$51,298.50.
- c. Ordinances #1920 & 1921 are hereby rescinded.

SECTION 4: It is hereby determined and stated:

- a. Said purpose is not a current expense. The same is an Improvement which the Township of Wyckoff may lawfully make or acquire and no part of the cost of said improvement has been or shall be specifically benefited.
- b. It is not necessary to finance this authorization by the issuance of obligations by the Township of Wyckoff pursuant to the Local Bond Law of the State of New Jersey.
- c. The total authorized appropriation in the ordinance is \$51,298.50.

SECTION 5: The monies which the Township of Wyckoff is authorized to receive pursuant to the terms of the Shared Service Agreement dated March 9, 2017 between the County of Bergen and the Township of Wyckoff, shall, when received, be placed in a capital improvement fund of the Township of Wyckoff for the purpose set forth in Section 1 of this ordinance.

SECTION 6: It is hereby determined and stated that no supplemental debt statement is required to be made and signed in connection with said purpose, since the gross debt of the Township of Wyckoff as defined under the Local Bond Law is not increased by this Ordinance, and no obligations in the matter of notes or bonds are authorized by this Ordinance.

SECTION 7: This ordinance shall take effect after publication thereof and final passage as required by law.

**TOWNSHIP OF WYCKOFF
ORDINANCE #1923**

AN ORDINANCE AUTHORIZING THE TOWNSHIP OF WYCKOFF TO EXTEND THE LEASE OF REAL PROPERTY, TOGETHER WITH IMPROVEMENTS THEREON, TO THE WYCKOFF TORPEDOES SOCCER CLUB, INC. FOR PUBLIC PURPOSES FOR A TERM OF TEN (10) YEARS WITH A TEN (10) YEAR OPTION PURSUANT TO THE “LOCAL LANDS AND BUILDINGS LAW”, NJSA 40A-12.1 ET. SEQ.

BE IT ORDAINED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey, as follows:

SECTION 1. The Township of Wyckoff shall enter into extend the a lease with the Wyckoff Torpedoes Soccer Club, Inc. a non-profit corporation of the State of New Jersey, for the non-exclusive leasing of a section of real property located in the Township of Wyckoff at Block 202, Lot 7.03, known as the Pulis Recreation Facility, together with all the improvements thereon for public purposes as provided in Section 3.

SECTION 2. The Mayor and Township Clerk of the Township of Wyckoff, pursuant to NJSA 40A:12-14(c) are hereby authorized to execute a extend the non-exclusive lease with the Wyckoff Torpedoes Soccer Club, Inc. for a period not to extend of ten (10) years which shall commence on April 30, 2025 with an option for a second ten (10) year period.

SECTION 3. The subject premises shall be used by the Wyckoff Torpedoes Soccer Club, Inc. for recreation and other activities for the promotion of education, health, safety, morals and general welfare pursuant to NJSA 40A:12-15. The persons benefiting from the public purpose served by this lease shall be Wyckoff residents, participants in the Township of Wyckoff Recreation Program, members and participants of the Wyckoff Torpedoes Soccer Club, Inc. throughout the term and any renewal of said lease.

SECTION 4. The Township Administrator of the Township of Wyckoff shall be responsible for the enforcement of the terms and conditions of the said lease and shall require the Wyckoff Torpedoes Soccer Club, Inc. to submit an annual report indicating the purposes for which the premises was utilized during each year, the number of participants, the number of participants from Wyckoff, compliance with a program that provides training for protecting children from abuse, the activities of the Wyckoff Torpedoes Soccer Club, Inc. undertaken in furtherance of the public purposes for which the lease is granted, the amount of funds utilized for the said public purpose and an affirmation of the continued non-profit status of the corporation pursuant to both State and Federal laws.

SECTION 5. Copies of the aforementioned lease and annual report to be submitted by the Wyckoff Torpedoes Soccer Club, Inc. shall be kept on file with the Municipal Clerk of the Township of Wyckoff for public inspection.

SECTION 6. If any section of this ordinance shall be adjudged invalid, such adjudication shall apply only to such section or part and the remainder of the ordinance shall be deemed valid and effective.

SECTION 7. This ordinance shall take effect immediately upon final passage and publication as required by law.

**TOWNSHIP OF WYCKOFF
ORDINANCE #1924**

AN ORDINANCE AUTHORIZING THE TOWNSHIP OF WYCKOFF TO EXECUTE AN AGREEMENT TO ALLOW THE USE OF REAL PROPERTY, TOGETHER WITH IMPROVEMENTS THEREON, TO THE WYCKOFF TORPEDOES SOCCER CLUB, INC. FOR PUBLIC PURPOSES FOR A TERM OF TEN (10) YEARS PURSUANT TO THE "LOCAL LANDS AND BUILDINGS LAW", NJSA 40A-12.1 ET. SEQ.

BE IT ORDAINED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey, as follows:

SECTION 1. The Township of Wyckoff shall enter into an agreement with the Wyckoff Torpedo Soccer Club, Inc. a non-profit corporation of the State of New Jersey, for the non-exclusive use of a section of real property located in the Township of Wyckoff at Block 258, Lot 1.01, known as the Memorial Field Campus, together with all the improvements thereon for public purposes as provided in Section 3.

SECTION 2. The Mayor and Township Clerk of the Township of Wyckoff, pursuant to NJSA 40A:12-14(c) are hereby authorized to execute an agreement non-exclusive with the Wyckoff Torpedoes Soccer Club, Inc. for a period not to exceed ten (10) years which shall commence on September 1, 2020, and an option for a second ten (10) year period.

SECTION 3. The subject premises shall be used by the Wyckoff Torpedoes Soccer Club, Inc. for recreation and other activities for the promotion of education, health, safety, morals and general welfare pursuant to NJSA 40A:12-15. The persons benefiting from the public purpose served by this agreement shall be Wyckoff residents, participants in the Township of Wyckoff Recreation Program, members and participants of the Wyckoff Torpedoes Soccer Club, Inc. throughout the term and any renewal of said agreement.

SECTION 4. The Township Administrator of the Township of Wyckoff shall be responsible for the enforcement of the terms and conditions of the said agreement and shall require the Wyckoff Torpedoes Soccer Club, Inc. to submit an annual report indicating the purposes for which the premises was utilized during each year, the number of participants, the number of participants from Wyckoff, compliance with a program that provides training for protecting children from abuse, the activities of the Wyckoff Torpedoes Soccer Club, Inc. undertaken in furtherance of the public purposes for which the agreement is provided, the amount of funds utilized for the said public purpose and an affirmation of the continued non-profit status of the corporation pursuant to both State and Federal laws.

SECTION 5. Copies of the aforementioned agreement and annual report to be submitted by the Wyckoff Torpedoes Soccer Club, Inc. shall be kept on file with the Municipal Clerk of the Township of Wyckoff for public inspection.

SECTION 6. If any section of this ordinance shall be adjudged invalid, such adjudication shall apply only to such section or part and the remainder of the ordinance shall be deemed valid and effective.

SECTION 7. This ordinance shall take effect immediately upon final passage and publication as required by law.