

TOWNSHIP OF WYCKOFF
OPEN PUBLIC MEETINGS ACT

PLEASE TAKE NOTICE, that in accordance with the Open Public Meetings Act N.J.S.A. 10:4-6 et seq., the Township Committee of the Township of Wyckoff shall conduct its 7:00 pm, Tuesday, April 18, 2023 Work Session meeting in the second floor court room at Wyckoff Town Hall, 340 Franklin Avenue, Wyckoff, NJ 07481 and the meeting will also be live-streamed via the Township of Wyckoff's YouTube channel and members of the public may attend the meeting to provide public comment.

This notice and agenda have been posted on the Township's home page Wyckoff-nj.com at the Quick Link for "Minutes & Agendas" on Friday, April 14, 2023. Please select "Township Committee" and locate the date of the meeting to view documents, such as resolutions and ordinances which are made available.

General instructions regarding access to the meeting will be posted on the Wyckoff web site's home page at www.wyckoff-nj.com as a "News" item on Friday, April 14, 2023, by 4:30 pm.

To view the Township Committee meeting via livestream, please access the YouTube link which will be posted on the Wyckoff web site's home page at www.wyckoff-nj.com as a "NEWS" item immediately prior to the commencement of the meeting at approximately, 6:55 pm on April 18, 2023.

To be notified of all future live streamed Township meetings, please create a YouTube account and subscribe to our YouTube channel, "Township of Wyckoff".

NOTICE TO PUBLIC

As a member of the public, participating in this public meeting, your participation will be recorded. By participating in the meeting, it is assumed your consent is given for your voice, name, address, comments, and image to be broadcast and recorded.

There may be situations when, due to technical difficulties, live streaming or the recording of a meeting may not be available. A recording of the meeting will be available immediately after the meeting concludes on the Township's YouTube channel, "Township of Wyckoff". The Township shall not be responsible for and accepts no liability if the recording technology or live video streaming technology of the meeting is unavailable.

Nancy A. Brown, RMC
Municipal Clerk

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE WORK SESSION MEETING
MUNICIPAL COURT ROOM
TUESDAY, APRIL 18, 2023 - 7:00 P.M.**

PAUSE – Municipal Clerk will post the link to the live meeting on our website's homepage.

1. **7:00 pm Work Session Meeting called to order by Mayor Thomas J. Madigan**

2. **Roll call of Township Committee**

BOONSTRA _____ FISHER _____ MELCHIONNE _____
SHANLEY _____ MADIGAN _____

3. **Reading of "Open Work Session" statement by Municipal Clerk, Nancy A. Brown**

4. **Confirm Finance Committee have reviewed and signed vouchers and that Mayor and Municipal Clerk have signed any necessary documents.**

5. **Motion to open the Ten (10) Minute Public Comment period:**

Ten Minute public comment period, two (2) minutes per speaker for public comment on any governmental issue that a member of the public feels may be of concern to the residents of the Township of Wyckoff.

Please step forward to the microphone if you wish to make a comment.

MOTION: _____ SECOND _____
BOONSTRA _____ FISHER _____ MELCHIONNE _____
SHANLEY _____ MADIGAN _____

Motion to close the Public Comment period:

MOTION: _____ SECOND _____
BOONSTRA _____ FISHER _____ MELCHIONNE _____
SHANLEY _____ MADIGAN _____

6. **Presentation of Proclamation to Elizabeth "Betty" Vander Plaats in Celebration of her 96th Birthday.**
7. **Review of 8:00 p.m. Business Meeting Agenda – Administrator**
8. **Review of Policy Action Items – Administrator**
9. **Reports of Township Committee Members**
10. **Report of Township Attorney**

(Items 11 through 15 will only be utilized if the business of the Township conducted at this meeting requires them to be utilized. They are added to the agenda as placeholders should their use be required.)

11. **Motion to adopt resolution #23-CXX and enter a Closed Session Discussion:**

MOTION: _____ SECOND _____
BOONSTRA _____ FISHER _____ MELCHIONNE _____
SHANLEY _____ MADIGAN _____

12. **Motion to Exit the Closed Session Discussion and to re-enter the Open Work Session:**

MOTION: _____ SECOND _____
BOONSTRA _____ FISHER _____ MELCHIONNE _____
SHANLEY _____ MADIGAN _____

13. **Motion to Recess the Open Work Session to Conduct the Business Meeting:**

MOTION: _____ SECOND _____
BOONSTRA _____ FISHER _____ MELCHIONNE _____
SHANLEY _____ MADIGAN _____

14. **Motion to Reconvene the Open Work Session and adopt resolution #23-CXX and enter a Closed Session Discussion:**

MOTION: _____ SECOND _____
BOONSTRA _____ FISHER _____ MELCHIONNE _____
SHANLEY _____ MADIGAN _____

15. **Motion to Exit the Closed Session Discussion and to re-enter the Open Work Session:**

MOTION: _____ SECOND _____
BOONSTRA _____ FISHER _____ MELCHIONNE _____
SHANLEY _____ MADIGAN _____

16. **Adjourn**

MOTION: _____ SECOND _____
BOONSTRA _____ FISHER _____ MELCHIONNE _____
SHANLEY _____ MADIGAN _____

**PAYMENT OF CLAIMS MAY BE PAID AT ALL WORK SESSION MEETINGS AND
ALL TOWNSHIP COMMITTEE BUSINESS MEETINGS
FORMAL ACTION MAY BE TAKEN AT THIS WORK SESSION**

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE BUSINESS MEETING
MUNICIPAL COURT ROOM
TUESDAY, APRIL 18, 2023 - 8:00 PM**

1. **Regular Meeting of the Wyckoff Township Committee called to order by Mayor Thomas J. Madigan**
2. **Flag Salute**
3. **Invocation**
4. **Reading of the "Open Public Meetings Act" statement by Municipal Clerk, Nancy A. Brown**

5. **Roll Call of the Township Committee Members Present:**

BOONSTRA _____ FISHER _____ MELCHIONNE _____
SHANLEY _____ MADIGAN _____

6. **Request motion to open the Public Comment Period:**

Public Comment period, five (5) minutes per speaker for public comment on any governmental issue that a member of the public feels may be of concern to the residents of the Township of Wyckoff.

Please step forward to the microphone if you wish to make a comment.

MOTION: _____ SECOND _____
BOONSTRA _____ FISHER _____ MELCHIONNE _____
SHANLEY _____ MADIGAN _____

Request motion to close the Public Comment Period:

MOTION: _____ SECOND _____
BOONSTRA _____ FISHER _____ MELCHIONNE _____
SHANLEY _____ MADIGAN _____

7. **Approval of the April 4, 2023 Work Session & Business meeting minutes:**

MOTION: _____ SECOND _____
BOONSTRA _____ FISHER _____ MELCHIONNE _____
SHANLEY _____ MADIGAN _____

8. **Library Presentation in Honor of National Library Week**

9. 2023 Municipal Budget – Public Hearing

Motion to open the Public Hearing and Further Consideration of the 2023 Municipal Budget:

This is the time for the Public Hearing period for the 2023 Municipal Budget two (2) minutes per speaker for public comment on the 2023 Municipal Budget.

MOTION: _____ SECOND _____
BOONSTRA _____ FISHER _____ MELCHIONNE _____
SHANLEY _____ MADIGAN _____

Motion to close the Public Hearing on the 2023 Municipal Budget

MOTION: _____ SECOND _____
BOONSTRA _____ FISHER _____ MELCHIONNE _____
SHANLEY _____ MADIGAN _____

10. Motion to adopt the 2023 Municipal Budget via Resolution #22-173:

MOTION: _____ SECOND _____
BOONSTRA _____ FISHER _____ MELCHIONNE _____
SHANLEY _____ MADIGAN _____

11. Consent Agenda: All matters listed below are considered by the Township Committee to be routine in nature. There will be no separate discussion of these items. If any discussion is desired by the Township Committee, that item will be removed from the Consent Agenda and considered separately:

I Resolutions (Adoption of the following):

- #23-174 April is Donate Life Month
- #23-175 In Celebration of National Library Month
- #23-176 Authorization of Vouchers & Payment of Bills
- #23-177 Green Purchasing Policy
- #23-178 Release of Professional Escrow, 720 Hickory Hill Road
- #23-179 Return of Certain Overpaid Taxes, Fees, etc.

II Ordinances – Introduction

ORDINANCE #1979

AN ORDINANCE AUTHORIZING THE APPROPRIATION OF \$456,000 FOR IMPROVEMENTS OR PURPOSES AUTHORIZED TO BE UNDERTAKEN BY THE TOWNSHIP OF WYCKOFF, COUNTY OF BERGEN, STATE OF NEW JERSEY, AND PROVIDING THE NECESSARY FUNDS THEREFORE

ORDINANCE #1980

AN ORDINANCE AMENDING ORDINANCE #1934 & 1961, ENTITLED AN ORDINANCE APPROPRIATING FUNDS FOR “MAJOR VEHICLE REPAIRS” AND APPROPRIATING ADDITIONAL FUNDS FOR THE SAID PURPOSE

ORDINANCE #1981

AMENDING ORDINANCES #1619, #1646, #1688, #1738, #1773, #1829, #1853, 1933, & #1960 ENTITLED “AN ORDINANCE APPROPRIATING FUNDS FOR FUTURE FIELD IMPROVMENTS AND SAFETY ENHANCEMENTS” AND APPROPRIATING ADDITIONAL FUNDS FOR SAID PURPOSE

ORDINANCE #1983

BOND ORDINANCE AUTHORIZING VARIOUS IMPROVEMENTS AND ACQUISITIONS INCLUDING ROAD RESURFACING, PISTOL RANGE ROOF REPAIR, ACQUISITION OF AN ASPHALT PATCHER TRAILER, PICK-UP TRUCK UTILITY BODY, MINI PACKER TRUCK, AND FUEL FORCE MANAGEMENT SYSTEM, IN, BY AND FOR THE TOWNSHIP OF WYCKOFF, IN THE COUNTY OF BERGEN, NEW JERSEY, APPROPRIATING \$1,584,500 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$1,178,500 OF BONDS OR NOTES OF THE TOWNSHIP TO FINANCE PART OF THE COST THEREOF.

III Motions

A. Approve Wyckoff Education Foundation’s Family Fun Run/Walk & Carnival to be held on Saturday, September 9, 2023 from 11:00 am to 3:00 pm at Eisenhower Middle School. The event will feature a Family Color Run/Walk, food, games, and other amusements for families.

B. Approve the Zabriskie House Board of Trustees request to post temporary signage to promote History Day in conjunction with the Northwest Bergen History Coalition at the Zabriskie House on Saturday, April 29th from 10 am - 4 pm. Signs to be posted for the ten day period beginning April 20, 2023 and ending April 29, 2023.

Clerk: May I have a motion and a second to approve the consent agenda?

The Following vote is the vote on the Consent Agenda:

MOTION: _____ SECOND _____
BOONSTRA _____ FISHER _____ MELCHIONNE _____
SHANLEY _____ MADIGAN _____

12. Ordinances – Public Hearing / Further Consideration:

NONE

13. Adjourn

Chair: May I have a motion to and a second to adjourn the Business Meeting?

MOTION: _____ SECOND _____
BOONSTRA _____ FISHER _____ MELCHIONNE _____
SHANLEY _____ MADIGAN _____

**PAYMENT OF CLAIMS MAY BE PAID AT ALL TOWNSHIP COMMITTEE WORK
SESSION MEETINGS AND ALL TOWNSHIP COMMITTEE
REGULAR MEETINGS**

FORMAL ACTION MAY BE TAKEN DURING THIS MEETING

TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #23-173

INTRODUCED:

SECONDED:

MEETING DATE: April 18, 2023

REFERENCE: Adoption of 2023
Budget

VOTE: BOONSTRA ___ FISHER ___ MADIGAN ___ MELCHIONNE ___ SHANLEY ___
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See pages two (2) and three (3) for the 2023 Adopted Municipal Budget Certification document.

CERTIFICATION

I, NANCY A. BROWN, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF CERTIFIES THE ATTACHED RESOLUTION TO BE A TRUE AND CORRECT COPY OF A RESOLUTION AS ADOPTED BY THE WYCKOFF TOWNSHIP COMMITTEE ON APRIL 18, 2023.

NANCY A. BROWN
MUNICIPAL CLERK

SECTION 2 - UPON ADOPTION FOR YEAR 2023

RESOLUTION

TOWNSHIP

Be it Resolved by the WYCKOFF County of BERGEN that the budget hereinbefore set forth is hereby adopted and shall constitute an appropriation for the purposes stated of the sums therein set forth as appropriations, and authorization of the amount of:

- (a) \$ 13,799,971.00 (Item 2 below) for municipal purposes, and
- (b) \$ - (Item 3 below) for school purposes in Type I School Districts only (N.J.S.A. 18A:9-2) to be raised by taxation and,
- (c) \$ - (Item 4 below) to be added to the certificate of amount to be raised by taxation for local school purposes in Type II School Districts only (N.J.S.A. 18A:9-3) and certification to the County Board of Taxation of the following summary of general revenues and appropriations.
- (d) \$ 240,846.00 (Sheet 43) Open Space, Recreation, Farmland and Historic Preservation Trust Fund Levy
- (e) \$ - (Sheet 44) Arts and Culture Trust Fund Levy
- (f) \$ 1,696,889.00 (Item 5 Below) Minimum Library Tax

RECORDED VOTE

(Insert last name)

| | | |
|------|-----------|--------|
| Ayes | Abstained | Absent |
| Nays | | |

SUMMARY OF REVENUES

| | | | |
|---|--------|----|---------------|
| 1. General Revenues | 08-100 | \$ | 2,300,000.00 |
| Surplus Anticipated | | | |
| Miscellaneous Revenues Anticipated | 13-099 | \$ | 5,073,886.00 |
| Receipts from Delinquent Taxes | 15-499 | \$ | 434,000.00 |
| 2. AMOUNT TO BE RAISED BY TAXATION FOR MUNICIPAL PURPOSES (Item 6(a), Sheet 11) | 07-190 | \$ | 13,799,971.00 |
| 3. AMOUNT TO BE RAISED BY TAXATION FOR SCHOOLS IN TYPE I SCHOOL DISTRICTS ONLY: | | | |
| Item 6, Sheet 42 | 07-195 | \$ | |
| Item 6(b), Sheet 11 (N.J.S.A. 40A:4-14) | 07-191 | \$ | |
| TOTAL AMOUNT TO BE RAISED BY TAXATION FOR SCHOOLS IN TYPE I SCHOOL DISTRICTS ONLY | | \$ | |
| 4. To Be Added TO THE CERTIFICATE FOR THE AMOUNT TO BE RAISED BY TAXATION FOR SCHOOLS IN TYPE II SCHOOL DISTRICTS ONLY: | | | |
| Item 6(b), Sheet 11 (N.J.S.A. 40A:4-14) | 07-191 | \$ | 1,696,889.00 |
| 5. AMOUNT TO BE RAISED BY TAXATION MINIMUM LIBRARY TAX | 07-192 | \$ | 23,304,746.00 |
| Total Revenues | 13-299 | \$ | |

SUMMARY OF APPROPRIATIONS

| 5. GENERAL APPROPRIATIONS: | XXXXXX | XXXXXXXXXXXXXX |
|---|--------|------------------|
| <u>Within "CAPS"</u> | XXXXXX | XXXXXXXXXXXXXX |
| (a & b) Operations Including Contingent | 34-201 | \$ 14,546,982.00 |
| (e) Deferred Charges and Statutory Expenditures - Municipal | 34-209 | \$ 2,071,454.00 |
| (g) Cash Deficit | 46-885 | \$ - |
| <u>Excluded from "CAPS"</u> | XXXXXX | XXXXXXXXXXXXXX |
| (a) Operations - Total Operations Excluded from "CAPS" | 34-305 | \$ 3,589,620.00 |
| (c) Capital Improvements | 44-999 | \$ 701,500.00 |
| (d) Municipal Debt Service | 45-999 | \$ 895,190.00 |
| (e) Deferred Charges - Municipal | 46-999 | \$ - |
| (f) Judgments | 37-480 | \$ - |
| (n) Transferred to Board of Education for Use of Local Schools (N.J.S.A. 40:48-17.1 & 17.3) | 29-405 | \$ - |
| (g) Cash Deficit | 46-885 | \$ - |
| (k) For Local District School Purposes | 29-410 | \$ - |
| (m) Reserve for Uncollected Taxes | 50-899 | \$ 1,500,000.00 |
| 6. SCHOOL APPROPRIATIONS - TYPE I SCHOOL DISTRICT ONLY (N.J.S.A. 40A:4-13) | 07-195 | |
| Total Appropriations | 34-499 | \$ 23,304,746.00 |

It is hereby certified that the within budget is a true copy of the budget finally adopted by resolution of the Governing Body on the _____ day of _____, 2023.
It is further certified that each item of revenue and appropriation is set forth in the same amount and by the same title as appeared in the 2023 approved budget and all amendments thereto, if any, which have been previously approved by the Director of Local Government Services.

Certified by me this _____ day of _____, 2023, _____, Clerk
Signature

**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #23-174**

INTRODUCED:

SECONDED:

MEETING DATE: April 18, 2023

REFERENCE: April is Donate Life Month

VOTE: BOONSTRA ___ FISHER ___ MADIGAN ___ MELCHIONNE ___ SHANLEY ___
.....

WHEREAS, realizing the urgent need for organ and tissue donors across the country, the National Donate Life Month observance promotes a greater understanding about the life-saving benefits of donation and transplantation. Moreover, the need is increasing. NJ Sharing Network is committed to addressing that need through increased awareness; and

WHEREAS, the transplantation of organs and tissue is a miracle of modern medicine made possible through the compassion of organ and tissue donors, enabling surgeons to save thousands of lives every year. One organ donor can save eight lives and one tissue donor can enhance the lives of over 75 others. People of all ages, ethnic backgrounds and religions are touched by donation and by the serious shortage of organ donors that exists. Currently, there are nearly 4,000 New Jersey residents and over 100,000 Americans awaiting life-saving transplant operations; and

WHEREAS, every capable person should support this vital effort by registering as an organ and tissue donor, making their family aware of their wishes and being willing to give the precious gift of health, sight and life to people in need; and

WHEREAS, registering as an organ and tissue donor at a local Motor Vehicle Agency or online at www.NJSharingNetwork.org signifies our fundamental human responsibility to help others; and

WHEREAS, the Township Committee of the Township of Wyckoff hereby recognizes National Donate Life Month as an opportunity to join NJ Sharing Network in its life-saving mission.

NOW, THEREFORE BE IT RESOLVED, that the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey does hereby proclaim the month of April as National Donate Life Month and urges all residents to join us in promoting organ and tissue donor education and registration.

CERTIFICATION

I, NANCY A. BROWN, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF CERTIFIES THE ATTACHED RESOLUTION TO BE A TRUE AND CORRECT COPY OF A RESOLUTION AS ADOPTED BY THE WYCKOFF TOWNSHIP COMMITTEE ON APRIL 18, 2023.

NANCY A. BROWN
MUNICIPAL CLERK

**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #23-175**

INTRODUCED:

SECONDED:

MEETING DATE: March 21, 2023

**REFERENCE: In Celebration of April
as *National Library Month***

VOTE: BOONSTRA ___ FISHER ___ MADIGAN ___ MELCHIONNE ___ SHANLEY ___
.....

WHEREAS, National Library Month focuses on highlighting the essential role that libraries play in our communities; and,

WHEREAS, National Library Week, April 23 - 29, 2023, is a time to celebrate our nation's libraries, library workers' contributions and promote library use and support; and,

WHEREAS, libraries are full of stories in a variety of formats from picture books to large print editions, audio books to e-books and many more; and,

WHEREAS, library programming brings the community together for entertainment, education and connection through book clubs, story times, movie nights, crafting classes, author visits and lectures; and,

WHEREAS, library infrastructure advances communities, providing internet and technology access, literacy skills, and support for businesses, job seekers, and entrepreneurs; and,

WHEREAS, the Township of Wyckoff and the Wyckoff Mayor's Wellness Campaign recognize the need to educate individuals and the need to utilize best practice documents which address specific safety topics.

NOW THEREFORE, BE IT PROCLAIMED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that the month of June is hereby designated as National Library Month and the Wyckoff Public Library is celebrated as a community treasure for all to enjoy.

CERTIFICATION

I, NANCY A. BROWN, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON APRIL 18, 2023.

NANCY A. BROWN
MUNICIPAL CLERK

**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #23-176**

INTRODUCED:

SECONDED:

MEETING DATE: April 18, 2023

**REFERENCE: Approval of Vouchers and
Authorization to Pay Bills**

VOTE: BOONSTRA___ FISHER___ MELCHIONNE___ SHANLEY___ MADIGAN___
.....

WHEREAS, the Township of Wyckoff is a municipality in the State of New Jersey operating under the authority from N.J.S.A. 40A:63-1 et seq; and,

WHEREAS, the Township of Wyckoff has received vouchers in claim for payment of materials supplied and/or services rendered; and,

WHEREAS, the said vouchers have been reviewed and the amount indicated on each voucher has been determined to be due and owing; and,

WHEREAS, the Township Committee has a practice of each Township Committee member participating in the reviewing and signing of vouchers; and,

WHEREAS, the vouchers which comprise this bill list have been reviewed and signed by two (2) Township Committee members and they have found them to in order; and,

WHEREAS, the Township Treasurer has certified that sufficient funds are available for payment of said vouchers.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that the action of the said Finance Committee be approved; and, that the payments of these bills are hereby authorized and the Chief Financial Officer is directed to issue checks for their payments as listed on the bill list attached to this date's meeting minutes and covered by checks no. Payroll A/C, Direct Deposit Vouchers no., Library Payroll check nos., Library Direct Deposit Vouchers no., Claims Wire nos., check no. Accutrack A/C, Claims check nos. and Voided Claims checks no..

**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #23-177**

INTRODUCED:

SECONDED:

MEETING DATE: April 18, 2023

REFERENCE: Green Purchasing Policy

VOTE: MADIGAN ____ BOONSTRA ____ FISHER ____ MELCHIONNE ____ SHANLEY ____
.....

WHEREAS, the Township Committee has appointed its Environmental Commission as its Green Team, and whose role is to advise and make recommendations to the Township Committee on environmental and sustainable issues related to the health and safety of our community; and,

WHEREAS, cleaning products are necessary for maintaining attractive and healthy conditions in the Township workplace; however, cleaning products can present several health and environmental concern and as such may contain chemical irritants classified as hazardous, creating potential handling, storage, and disposal issues.

WHEREAS, using green cleaning products and equipment that have a lesser or reduced effect on human health and the environment can help to reduce the human health and environmental concerns that comes along with cleaning.

WHEREAS, the attached green purchasing policy has been reviewed by the Environmental Commission and it is recommended for the Township Committee adoption.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey, that the attached green purchasing policy is adopted.

CERTIFICATION

I, NANCY A. BROWN, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON APRIL 18, 2023.

NANCY A. BROWN
MUNICIPAL CLERK

ENVIRONMENTALLY PREFERABLE PURCHASING (GREEN PURCHASING)

9.0 ENVIRONMENTALLY PREFERABLE PURCHASING (GREEN PURCHASING)

9.1 STATEMENT OF POLICY

It is the policy & practice of the Township of Wyckoff to:

- institute practices that reduce waste by increasing product efficiency and effectiveness,
- purchase products that minimize environmental impacts, toxics, pollution, and hazards to worker and community safety to the greatest extent practicable, and
- purchase products that include recycled content, are durable and long-lasting, conserve energy and water, use agricultural fibers and residues, reduce greenhouse gas emissions, use unbleached or chlorine free manufacturing processes, are lead-free and mercury-free, and use wood from sustainably harvested forests (FSC) when & where possible.

9.2 PURPOSE & OBJECTIVES

The goal of this policy is to encourage and increase the use of environmentally preferable products and services in the Township of Wyckoff. By including environmental considerations in purchasing decisions, the Township of Wyckoff can promote practices that improve public and worker health, conserve natural resources, and reward environmentally conscious manufacturers, while remaining fiscally responsible.

The policy objectives are to:

- conserve natural resources,
- minimize environmental impacts such as pollution and use of water and energy,
- eliminate or reduce toxics that create hazards to workers and our community,
- support strong recycling markets,
- reduce materials that are routinely land filled,
- increase the use and availability of environmentally preferable products that protect the environment,
- identify environmentally preferable products and distribution systems,
- reward manufacturers and vendors with contracts that reduce environmental impacts in their production and distribution systems or services,
- collect & maintain up-to-date information regarding manufacturers, vendors and other sources for locating/ordering environmentally preferable products,
- create a model for successfully purchasing environmentally preferable products that encourages other purchasers in our community to adopt similar goals.

9.0 ENVIRONMENTALLY PREFERABLE PURCHASING (GREEN PURCHASING) (CONTINUED)

9.3 RESEARCH, EVALUATION & IMPLEMENTATION

A Township of Wyckoff Purchasing Division and members of the Green Team will be composed of representatives from various City departments to research, evaluate, and implement the environmental purchasing objectives. The Committee will focus its research, evaluation and implementation on the following areas:

- Recycled Content Products (e.g. paper, playground equipment, toner cartridges, motor oils & lubricants, carpets, matting, plastic lumber, trash bags, parking stops, etc...)
- Less Harmful & Non-toxic Materials & Processes (e.g. janitorial/cleaning products, pest management chemicals, phosphates, paint, solvents, etc...)
- Energy & Water Efficient Products & Processes (e.g. solar applications, energy efficient lighting, appliances, vehicles & motorized equipment)
- Natural Resource & Landscaping Management (e.g. integrated pest and vegetation management, drought tolerant/indigence plants, recycled mulches, etc...)
- Renewable Products (e.g. certified forests, renewable energy resources)
- Disposal & Pollution Reduction (e.g. integrated waste management, snack/soda machines, double-sided copies, longer lasting tires, reusable holiday trees, etc...)
- Packaging (e.g. bulk packaging, reusable boxes, shipping pallets, etc...)

The Committee is aware that the evaluation and implementation phases of the project will require changes in awareness, behaviors, practices and procedures. To the extent possible it is the Committee's intention to have a participative process as it researches, evaluates and implements the policy recommendations. It is also the Committee's intention to meet annually after implementation to monitor and evaluate the Township's progress in this area.

9.4 SPECIFICATIONS

9.4.1 Source Reduction

- * To the extent practicable the Township shall institute practices that reduce waste and result in the purchase of fewer products whenever practicable and cost-effective, but without reducing safety or workplace quality.
- * To the extent practicable the Township shall purchase remanufactured products such as toner cartridges, tires, furniture, equipment and automotive parts whenever practicable, but without reducing safety, quality or effectiveness.

9.0 ENVIRONMENTALLY PREFERABLE PURCHASING (GREEN PURCHASING) (CONTINUED)

9.4 SPECIFICATIONS (CONTINUED)

9.4.1 Source Reduction (Continued)

- * To the extent practicable the Township shall require all equipment bought after the adoption of this policy to be compatible with source reduction goals as referred to in this section (3.1), when practicable.
- * All buyers shall consider short-term and long-term costs in comparing product alternatives, when feasible. This includes evaluation of total costs expected during the time a product is owned, including, but not limited to, acquisition, extended warranties, operation, supplies, maintenance, disposal costs and expected lifetime compared to other alternatives.
- * Products that are durable, long lasting, reusable or refillable are preferred whenever feasible.
- * To the extent practicable the Township requests vendors to eliminate packaging or use the minimum amount necessary for product protection, to the greatest extent practicable.
- * Packaging that is reusable, recyclable or compostable is preferred, when suitable uses and programs exist.
- * Vendors shall be encouraged to take back and reuse pallets and other shipping and packaging materials.
- * Suppliers of electronic equipment, including but not limited to computers, monitors, printers, and copiers, shall be required to take back equipment for reuse or environmentally safe recycling when the Township discards or replaces such equipment, whenever possible.
- * To the extent practicable the Township shall consider provisions in contracts with suppliers of non-electronic equipment that require suppliers to take back equipment for reuse or environmentally safe recycling when the Township discards or replaces such equipment, whenever practicable.
- * All documents shall be printed and copied on both sides to reduce the use and purchase of paper, whenever practical.

9.4.2 Recycled Content Products

- * All products for which the United States Environmental Protection Agency (U.S. EPA) has established minimum recycled content standard guidelines in the Agency's Comprehensive Procurement Guidelines, such as those for printing paper, office paper, janitorial paper, construction, landscaping, parks and recreation, transportation, vehicles, miscellaneous, and non-paper office products, shall contain the highest postconsumer content practicable and cost effective, but no less than the minimum recycled content standards established by the U.S. EPA Guidelines.

9.0 ENVIRONMENTALLY PREFERABLE PURCHASING (GREEN PURCHASING) (CONTINUED)

9.4 SPECIFICATIONS (CONTINUED)

9.4.2 Recycled Content Products (Continued)

- * Copiers and printers purchased shall be compatible with the use of recycled content and remanufactured products.
- * To the extent practicable the Township shall specify and purchase recycled content transportation products, including signs, cones, parking stops, delineators, channelizers and barricades, which shall contain the highest postconsumer content practicable and cost effective, but no less than the minimum recycled content standards established by the United States EPA Comprehensive Procurement Guidelines.
- * All pre-printed recycled content papers intended for distribution that are purchased or produced shall contain a statement that the paper is recycled content.

9.4.3 Energy & Water Savings

- * Where applicable, energy-efficient equipment shall be purchased with the most up-to-date energy efficiency functions. This includes, but is not limited to, high efficiency space heating systems and high efficiency space cooling equipment.
- * When practicable, the Township shall replace inefficient interior lighting with energy-efficient equipment.
- * When practicable, the Township shall replace inefficient exterior lighting, street lighting and traffic signal lights with energy-efficient equipment. Exterior lighting shall be minimized where possible to avoid unnecessary lighting of architectural and landscape features while providing adequate illumination for safety and accessibility.
- * All products purchased by the Township and for which the United States EPA Energy Star certification is available shall meet Energy Star certification, when practicable. When Energy Star labels are not available, [organization] shall choose energy-efficient products that are in the upper 25% of energy efficiency as designated by the Federal Energy Management Program.
- * To the extent practicable the Township shall purchase water-saving products. This includes, but is not limited to, high-performance fixtures like toilets, low-flow faucets and aerators, and upgraded irrigation systems.

9.0 ENVIRONMENTALLY PREFERABLE PURCHASING (GREEN PURCHASING) (CONTINUED)

9.4.4 Green Buildings

All building and renovations undertaken by the Township shall follow Green Building Practices for design, construction, and operation, where appropriate, practicable, and cost effective as described in the LEED IM Rating System.

9.4.5 Landscaping & Hardscaping

All landscape renovations, construction and maintenance performed by the Township, including workers and contractors providing landscaping services for the Township, shall employ sustainable landscape management techniques for design, construction and maintenance whenever possible, including, but not limited to, integrated pest management, grass cycling, drip irrigation, composting, and procurement and use of mulch and compost that give preference to those produced from regionally generated plant debris and/or food waste programs.

Plants should be selected to minimize waste by choosing species for purchase that are appropriate to the microclimate, species that can grow to their natural size in the space allotted them, and perennials rather than annuals for color. Native and drought-tolerant plants that require no or minimal watering once established are preferred.

Hardscapes and landscape structures constructed of recycled content materials are encouraged. The Township shall limit the amount of impervious surfaces in the landscape, wherever practicable. Permeable substitutes, such as permeable asphalt or pavers, are encouraged for walkways, patios and driveways.

9.4.6 Toxics & Pollution

To the extent practicable, the Township shall purchase, or require janitorial contractors to supply, industrial and institutional cleaning products that meet Green Seal certification standards for environmental preferability and performance.

To the extent practicable, the Township shall purchase, or require janitorial contractors to supply, vacuum cleaners that meet the requirements of the Carpet and Rug Institute "Green Label" Testing Program — Vacuum Cleaner Criteria, are capable of capturing 96% of particulates 0.3 microns in size, and operate with a sound level less than 70dBA. Where possible and as applicable, other janitorial cleaning equipment shall be capable of capturing fine particulates, removing sufficient moisture so as to dry within 24 hours, operate with a sound level less than 70dBA, and use high-efficiency, low-emissions engines.

The use of chlorofluorocarbon and halon-containing refrigerants, solvents and other products shall be phased out and new purchases of heating/ventilating/air conditioning, refrigeration, insulation and fire suppression systems shall not contain them.

All surfactants and detergents shall be readily biodegradable and, where practicable, shall not contain phosphates.

9.0 ENVIRONMENTALLY PREFERABLE PURCHASING (GREEN PURCHASING) (CONTINUED)

9.4.6 Toxics & Pollution (Continued)

When maintaining buildings and landscapes, [organization] shall manage pest problems through prevention and physical, mechanical and biological controls. [Organization] may either adopt and implement an organic pest management policy and practices or adopt and implement an Integrated Pest Management (IPM) policy and practices using the least toxic pest control as a last resort.

When maintaining buildings, the [organization] shall use products with the lowest amount of volatile organic compounds (VOC's), highest recycled content, and low or no formaldehyde when practicable when purchasing materials such as paint, carpeting, adhesives, furniture and casework.

To the extent practicable, the Township shall reduce or eliminate its use of products that contribute to the formation of dioxins and furans. This includes, but is not limited to:

- Purchasing paper, paper products, and janitorial paper products that are unbleached or that are processed without chlorine or chlorine derivatives, whenever possible.
- Prohibiting purchase of products that use polyvinyl chloride (PVC) such as, but not limited to, office binders, furniture, flooring, and medical supplies whenever practicable.

To the extent practicable, the Township shall purchase products and equipment with no lead or mercury whenever possible. For products that contain lead or mercury, [organization] shall give preference to those products with lower quantities of these metals and to vendors with established lead and mercury recovery programs.

To the extent practicable, the Township shall specify that desktop computers, notebooks and monitors purchased meet, at a minimum, all Electronic Product Environmental Assessment Tool (EPEAT) environmental criteria designated as "required" as contained in the IEEE 1680 Standard for the Environmental Assessment of Personal Computer Products, whenever practicable.

9.0 ENVIRONMENTALLY PREFERABLE PURCHASING (GREEN PURCHASING) (CONTINUED)

9.4.7 Forest Conservation

To the extent practicable, the Township shall not procure wood products such as lumber and paper that originate from forests harvested in an environmentally unsustainable manner. When possible, [organization] shall give preference to wood products that are certified to be sustainably harvested by a comprehensive, performance-based certification system. The certification system shall include independent third-party audits, with standards equivalent to, or stricter than, those of the Forest Stewardship Council (FSC) certification.

To the extent practicable, the Township encourages the purchase or use of previously used or salvaged wood and wood products whenever practicable.

9.4.8 Bio-Based Products

Vehicle fuels made from non-wood, plant-based contents such as vegetable oils are encouraged whenever practicable.

Paper, paper products and construction products made from non-wood, plant-based contents such as agricultural crops and residues are encouraged whenever practicable.

Bio-based plastic products that are biodegradable and compostable, such as bags, film, food and beverage containers, and cutlery, are encouraged whenever practicable.

Compostable plastic products purchased shall meet American Society for Testing and Materials (ASTM) standards as found in ASTM D6400-04. Biodegradable plastics used as coatings on paper and other compostable substrates shall meet ASTM D6868-03 standards.

Proof of compliance with ASTM standards for compostable, biodegradable and degradable plastic products shall be provided by vendors of such products, upon request. One acceptable proof of compliance for compostable plastic products will be certification by the Biodegradable Products Institute (BPI).

9.5 PRIORITIES

The health and safety of workers and citizens is of utmost importance and takes precedence over all other policies.

To the extent practicable, the Township has made significant investments in developing a successful recycling system and recognizes that recycled content products are essential to the continuing viability of that recycling system and for the foundation of an environmentally sound production system. Therefore, to the greatest extent practicable, recycled content shall be included in products that also meet other specifications, such as chlorine free or bio based.

**9.0 ENVIRONMENTALLY PREFERABLE PURCHASING (GREEN PURCHASING)
(CONTINUED)**

9.5 PRIORITIES (CONTINUED)

Nothing contained in this policy shall be construed as requiring a department, purchaser or contractor to procure products that do not perform adequately for their intended use, exclude adequate competition, or are not available at a reasonable price in a reasonable period of time.

Nothing contained in this policy shall be construed as requiring the Township, department, purchaser or contractor to take any action that conflicts with local, state or federal requirements.

9.6 IMPLEMENTATION

The Township Administrator, CFO, DPW Manager and Township Engineer and other responsible Department Managers shall implement this policy in coordination with other appropriate Township personnel.

Vendors, contractors and grantees shall be encouraged to comply with applicable sections of this policy for products and services provided to the City, where practicable.

9.7 PROGRAM EVALUATION

The Township Administrator, CFO, DPW Manager, Township Engineer and the "Green Team" Chair responsible for implementing this policy, shall periodically evaluate the success of this policy's implementation.

9.8 DEFINITIONS

"American Society for Testing & Materials" means ASTM International, an open forum for the development of high quality, market relevant international standards use around the globe.

"Bio-Based Products" means commercial or industrial products (other than food or feed) that utilize agricultural crops or residues but does not include products made from forestry materials.

"Biodegradable Plastic" means the degradation of the plastic must occur as a result of the action of naturally occurring microorganisms.

9.0 ENVIRONMENTALLY PREFERABLE PURCHASING (GREEN PURCHASING) (CONTINUED)

9.8 DEFINITIONS (CONTINUED)

"Biodegradable Products Institute" (BPI) is a multi-stakeholder association of key individuals and groups from government, industry and academia, which promotes the use, and recycling of biodegradable polymeric materials (via composting). BPI does not create standards but certifies products that demonstrate they meet the requirements in ASTM D6400 or D6868, based on testing in an approved laboratory.

"Buyer" means anyone authorized to purchase or contract for purchases on behalf of the City or its subdivisions.

"The Carpet & Rug Institute" (CR1) is the national trade association representing the carpet and rug industry. CR1 has developed and administered the "Green Label" indoor air quality testing and labeling program for carpet, adhesives, cushion materials and vacuum cleaners.

"Chlorine Free" means products processed without chlorine or chlorine derivatives.

"Compostable Plastic" means plastic that is biodegradable during composting to yield carbon dioxide, water and inorganic compounds and biomass, at a rate consistent with other known compostable materials and leaves no visually distinguishable or toxic residues.

"Contractor" means any person, group of persons, business, consultant, designing architect, association, partnership, corporation, supplier, vendor or other entity that has a contract with [organization] or serves in a subcontracting capacity with an entity having a contract with [organization] for the provision of goods or services.

"Degradable Plastic" means plastic that undergoes significant changes in its chemical structure under specific environmental conditions.

"Dioxins & Furans" are a group of chemical compounds that are classified as persistent, bioaccumulative, and toxic by the U.S. Environmental Protection Agency (EPA).

"Energy Star" means the U.S. EPA's energy efficiency product labeling program.

"Energy Efficient Product" means a product that is in the upper 25% of energy efficiency for all similar products, or that is at least 10% more efficient than the minimum level that meets Federal standards.

"Electronic Product Environmental Assessment Tool" (EPEAT) is a procurement tool to help institutional purchasers in the public and private sectors evaluate, compare and select desktop computers, notebooks and monitors based on their environmental attributes.

"Federal Energy Management Program" is a program of the Department of Energy that issues a series of *Product Energy Efficiency Recommendations* that identify recommended efficiency levels for energy-using products.

The "Forest Stewardship Council" (FSC) is a global organization that certifies responsible, on-the-ground forest management according to rigorous standards developed by a broad variety of stakeholder groups.

9.0 ENVIRONMENTALLY PREFERABLE PURCHASING (GREEN PURCHASING) (CONTINUED)

9.8 DEFINITIONS (CONTINUED)

"Green Building Practices" means a whole-systems approach to the design, construction, and operation of buildings and structures that helps mitigate the environmental, economic, and social impacts of construction, demolition, and renovation. Green Building Practices such as those described in the LEED IM Rating System, recognize the relationship between natural and built environments and seeks to minimize the use of energy, water, and other natural resources and provide a healthy productive environment.

"Green Seal" is an independent, non-profit environmental labeling organization. Green Seal standards for products and services meet the U.S. EPA's criteria for third-party certifiers. The Green Seal is a registered certification mark that may appear only on certified products.

"Integrated Pest Management (IPM)" is an ecosystem-based strategy that focuses on long-term prevention of pests or their damage through a combination of techniques such as biological control, habitat manipulation, modification of cultural practices, and use of resistant varieties. Pesticides are used only after monitoring indicates they are needed according to established guidelines, and treatments are made with the goal of removing only the target organism. Pest control materials are selected and applied in a manner that minimizes risks to human health, beneficial and non-target organisms, and the environment.

"LEED IM Rating System" means the most recent version of the Leadership in Energy and Environmental Design (LEED™) Commercial Green Building Rating System, or other related LEEDIM Rating System, approved by the U.S. Green Building Council and designed for rating new and existing commercial, institutional, and high-rise residential buildings.

"Organic Pest Management" prohibits the use and application of toxic chemical pesticides and strives to prevent pest problems through the application of natural, organic horticultural and maintenance practices. All pest control products shall be in keeping with, but not limited to, those products on the approved list of New Jersey Certified Organic Foods (NJOF).

"Postconsumer Material" means a finished material which would normally be disposed of as a solid waste, having reached its intended end-use and completed its life cycle as a consumer item, and does not include manufacturing or converting wastes.

"Practical" and "Practicable" mean whenever possible and compatible with local, state and federal law, without reducing safety, quality, or effectiveness and where the product or service is available at a reasonable cost in a reasonable period of time.

"Preconsumer Material" means material or by-products generated after manufacture of a product is completed but before the product reaches the end-use consumer. Preconsumer material does not include mill and manufacturing trim, scrap, or broke which is generated at a manufacturing site and commonly reused on-site in the same or another manufacturing process.

**9.0 ENVIRONMENTALLY PREFERABLE PURCHASING (GREEN PURCHASING)
(CONTINUED)**

9.8 DEFINITIONS (CONTINUED)

"Recovered Material" means fragments of products or finished products of a manufacturing process, which has converted a resource into a commodity of real economic value, and includes preconsumer and postconsumer material but does not include excess resources of the manufacturing process.

"Recycled Content" means the percentage of recovered material, including preconsumer and postconsumer materials, in a product.

"Recycled Content Standard" means the minimum level of recovered material and/or postconsumer material necessary for products to qualify as "recycled products."

"Recycled Product" means a product that meets [organization's] recycled content policy objectives for postconsumer and recovered material.

"Remanufactured Product" means any product diverted from the supply of discarded materials by refurbishing and marketing said product without substantial change to its original form.

"Reused Product" means any product designed to be used many times for the same or other purposes without additional processing except for specific requirements such as cleaning, painting or minor repairs.

"Source Reduction" refers to products that result in a net reduction in the generation of waste compared to their previous or alternate version and includes durable, reusable and remanufactured products; products with no, or reduced, toxic constituents; and products marketed with no, or reduced, packaging.

"U.S. EPA Guidelines" means the Comprehensive Procurement Guidelines established by the U.S. Environmental Protection Agency for federal agency purchases as of May 2002 and any subsequent versions adopted.

"Water-Saving Products" are those that are in the upper 25% of water conservation for all similar products, or at least 10% more water-conserving than the minimum level that meets the Federal standards.

**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #23-178**

INTRODUCED:

SECONDED:

MEETING DATE: April 18, 2023

**REFERENCE: Release Professional
Escrow – 720 Hickory Hill Road
Block 443, Lot 13**

VOTE: BOONSTRA ___ MADIGAN ___ MELCHIONNE ___ SHANLEY ___ RUBENSTEIN ___
.....

WHEREAS, Jennifer Kindergan, of Kindergan Landscaping, 11 Foster Street, Bergenfield, NJ, 07621, and owner of 720 Hickory Hill Road, Wyckoff, NJ 07481, contacted the Township Engineer on or about March 17, 2023 and requested the release of Performance Cash Surety and Maintenance Bond monies; and

WHEREAS, the following performance guarantee & professional escrows were collected on the dates shown for private sewer lateral extension at 720 Hickory Hill Road, Block 443, Lot 13:

| | | |
|-------------------------------|--------------|----------|
| Performance Bond | \$ 30,000.00 | 02/26/20 |
| Performance Cash Surety | \$ 3,000.00 | 03/02/20 |
| Initial Professional Escrow | \$ 1,500.00 | 05/29/18 |
| Secondary Professional Escrow | \$ 2,500.00 | 03/02/20 |

WHEREAS, by Resolution #22-131 the \$30,000 Performance Bond and the Performance Cash Surety of \$3,000 were released; and

WHEREAS, the Township’s Engineer, Mr. Mark Di Gennaro, in a file memo, states that inspections have been completed and the release of \$239.60 Professional Escrow and the Secondary Professional Escrow of \$2,500.00 plus interest is authorized and that this project is considered closed; and,

WHEREAS, the Township’s Chief Financial Officer has verified the funds in the accounts for 720 Hickory Hill Road, Block 433, Lot 13; and

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen and State of New Jersey that they hereby accept the recommendation of the Township’s Engineer, Mr. Mark Di Gennaro to release the Professional Escrows of \$239.60 as well as the \$2,500 plus interest.

BE IT FURTHER RESOLVED, that the Township Clerk will forward a copy of this resolution to Kindergan Landscaping, c/o Jennifer and Dan Kindergan, 720 Hickory Hill Road, Wyckoff, NJ 07481; and to the Township Engineer, Mr. Mark Di Gennaro.

CERTIFICATION

I, NANCY A. BROWN, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON APRIL 18, 2023.

NANCY A. BROWN
MUNICIPAL CLERK

TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY

RESOLUTION #23-179

INTRODUCED:

SECONDED:

MEETING DATE: April 18, 2023

REFERENCE: Return of certain overpaid taxes,
escrow monies, recreation fees, etc.

VOTE: BOONSTRA ___ FISHER ___ MELCHIONNE ___ SHANLEY ___ MADIGAN ___

BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that the Treasurer is hereby authorized and directed to return certain monies as follows:

TAX REFUND:

Valerie Hofer, Esq., P.O. Box 787, Montville, New Jersey 07045 – State Court Tax Reduction – Block 423/Lot 4 – 721 Laurel Lane - \$5,189.82

TOWNSHIP OF WYCKOFF
340 FRANKLIN AVENUE
WYCKOFF, NJ 07481

ORDINANCE #1979

AN ORDINANCE AUTHORIZING THE APPROPRIATION OF \$456,000 FOR IMPROVEMENTS OR PURPOSES AUTHORIZED TO BE UNDERTAKEN BY THE TOWNSHIP OF WYCKOFF, COUNTY OF BERGEN, STATE OF NEW JERSEY, AND PROVIDING THE NECESSARY FUNDS THEREFORE

BE IT ORDAINED, by the Township Committee of the Township of Wyckoff, in the County of Bergen, State of New Jersey as follows:

Section 1. The improvements described in Section 3 of this ordinance are hereby authorized by the Township of Wyckoff, and there is hereby appropriated the sum of money herein stated as the appropriations made therefore and amounting to \$456,000.

Section 2. For the financing of said improvements, and to meet the cost therefore, there is hereby appropriated from the Capital Improvement Fund for the Township of Wyckoff, the said sum, being available by virtue of a provision included in the approved 2023 Municipal Budget.

Section 3. The improvements authorized and the appropriations therefore are for the purchase of illuminated school crossing signs, engineering services for road and facility improvements, improvements to public buildings and facilities, purchase of safety equipment for firefighters, hose replacement, rescue truck upgrades, purchase recreation program equipment, park and recreation area enhancements, various Town Hall and Public Works complex improvements, public safety equipment, purchase of DPW heavy equipment, police patrol SUV and equipment, radio and radar upgrades, recreation field improvements, Town Hall and Recreation facility security, Municipal Town Hall building and upgrades and various other capital improvements and safety enhancements.

Section 4. This Ordinance shall take effect immediately upon final passage and publication according to law.

**TOWNSHIP OF WYCKOFF
340 FRANKLIN AVENUE
WYCKOFF, NJ 07481**

ORDINANCE #1980

**AN ORDINANCE AMENDING ORDINANCE #1934 & 1961, ENTITLED AN
ORDINANCE APPROPRIATING FUNDS FOR “MAJOR VEHICLE REPAIRS” AND
APPROPRIATING ADDITIONAL FUNDS FOR THE SAID PURPOSE**

SECTION 1. Ordinance #1934 & 1961 for “major vehicle repairs” is hereby amended as follows:

SECTION 2. There is hereby allocated and appropriated the sum of \$60,000.00 for major vehicle repairs. Said amount of \$60,000.00 shall consist of an appropriation made in the 2023 Capital Improvement Fund in the 2023 Municipal Budget and designated as “Appropriation for major vehicle repairs”.

SECTION 3. Said major vehicle repair shall be such as conforms to the recommendation of the Department of Public Works Manager and approved by the Township Committee.

SECTION 4. This Ordinance shall take effect immediately upon final passage and publication as required by law.

**TOWNSHIP OF WYCKOFF
340 FRANKLIN AVENUE
WYCKOFF, NJ 07481**

ORDINANCE #1981

**AMENDING ORDINANCES #1619, #1646, #1688, #1738, #1773, #1829, #1853, 1933,
& #1960 ENTITLED "AN ORDINANCE APPROPRIATING FUNDS FOR FUTURE
FIELD IMPROVMENTS AND SAFETY ENHANCEMENTS" AND APPROPRIATING
ADDITIONAL FUNDS FOR SAID PURPOSE**

BE IT ORDAINED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that:

SECTION 1. Ordinance #1619, #1646, #1688, #1738, #1773, #1829, #1853, #1933 & #1960 which appropriated \$274,000 of which the balance is \$224,003.59 for the "future field improvements and safety enhancements" is hereby amended as follows:

SECTION 2. There is hereby allocated and appropriated the sum of \$30,000.00 for future field improvements and safety enhancements. Said amount of \$30,000.00 shall consist of an appropriation made in the 2023 Capital Improvement Fund in the 2023 Municipal Budget and designated as "Appropriation for future field improvements and safety enhancements". The total appropriation balance is \$254,003.59.

SECTION 3. Said work shall be such as conforms to the recommendation of the Department of Public Works Manager and approved by the Township Committee.

SECTION 4. This Ordinance shall take effect upon final passage and publication according to law.

ORDINANCE NO. 1983

BOND ORDINANCE AUTHORIZING VARIOUS IMPROVEMENTS AND ACQUISITIONS INCLUDING ROAD RESURFACING, PISTOL RANGE ROOF REPAIR, ACQUISITION OF AN ASPHALT PATCHER TRAILER, PICK-UP TRUCK UTILITY BODY, MINI PACKER TRUCK, AND FUEL FORCE MANAGEMENT SYSTEM, IN, BY AND FOR THE TOWNSHIP OF WYCKOFF, IN THE COUNTY OF BERGEN, NEW JERSEY, APPROPRIATING \$1,584,500 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$1,178,500 OF BONDS OR NOTES OF THE TOWNSHIP TO FINANCE PART OF THE COST THEREOF.

BE IT ORDAINED by the TOWNSHIP COMMITTEE of the TOWNSHIP OF WYCKOFF, in the COUNTY OF BERGEN, NEW JERSEY, THAT:

SECTION 1. There is hereby authorized, pursuant to the applicable statutes of the State of New Jersey, the capital improvements set forth below in, by and for the Township of Wyckoff, County of Bergen, State of New Jersey (the "Township"), together with other purposes necessary, appurtenant or incidental thereto or thereof (collectively, the "Authorized Projects"):

| <u>Capital Improvement</u> | <u>Available Funds for Down Payment and Sources of Such Funds</u> | <u>Debt Authorized</u> | <u>Total Appropriation</u> | <u>Period of Usefulness</u> |
|---|---|------------------------|----------------------------|-----------------------------|
| Road Resurfacing Project, including Guard Rails and Culvert Repairs | \$380,000 Source: PSE&G pursuant to MOU | \$820,000 | \$1,200,000 | 10 years |
| Acquisition of 4-ton Falcon RME Asphalt Hot Patcher Trailer | \$2,500 Source: Capital Improvement Fund | \$47,500 | \$50,000 | 5 years |

| <u>Continued:</u> | Available Funds for Down Payment and Sources of Such Funds | Debt Authorized | Total Appropriation | Period of Usefulness |
|---|--|--------------------|------------------------|-------------------------|
| Acquisition of Ford 350 Pickup Utility Body | \$6,000 Source: Capital Improvement Fund | \$104,000 | \$110,000 | 5 years |
| Acquisition of Mini Packer Truck | \$10,000 Source: Capital Improvement Fund | \$140,000 | \$150,000 | 5 years |
| Acquisition of Fuel Force Management System | \$7,000 Source: Capital Improvement Fund | \$57,000 | \$64,000 | 7 years |
| Pistol Range Roof Replacement | \$500 Source: Capital Improvement Fund | \$10,000 | \$10,500 | 20 years |
| Totals: | \$380,000 (MOU) <u>\$26,000 (CIF)</u> <u>\$406,000</u> | \$1,178,500 | \$1,584,500 | |

SECTION 2. It is hereby determined and declared by this Township Committee as follows:

A. The estimated aggregate maximum amount of money to be raised from all sources for the Authorized Projects described in Section 1 is \$1,584,500.

B. The estimated aggregate maximum amount of bonds or notes to be issued for the Authorized Projects described in Section 1 is \$1,178,500.

C. The Township expects to use (i) funds available in the Capital Improvement Fund in the amount of \$26,000 for certain Authorized Projects, as described in Section 1, and (ii) funds available pursuant to that certain Memorandum of Understanding between

the Township and PSE&G, in the amount of \$380,000, with respect to the Road Resurfacing Project, as described in Section 1; such sums being in the aggregate amount of \$406,000 and being inclusive of the required down payment for said purposes or improvements in the aggregate amount of \$58,925, as required by Section 11 of the Local Bond Law, N.J.S.A. 40A:2-1 et seq. (the "Local Bond Law"). The down payment is now available in accordance with the requirements of Section 11 of the Local Bond Law.

SECTION 3. The sum of \$1,584,500, including said down payment of \$58,925, is hereby appropriated for the Authorized Projects described in Section 1.

SECTION 4. For the purpose of financing part of the cost of the Authorized Projects described in Section 1, exclusive of said down payment and other available funds described in Section 2, the issuance of bonds of said Township in an aggregate principal amount not exceeding One Million One Hundred Seventy-Eight Thousand Five Hundred Dollars (\$1,178,500) is hereby authorized pursuant to the provisions of the Local Bond Law, N.J.S.A. 40A:2-1 et seq. The rate or rates of interest, maturities, method of sale and other details of said bonds not determined herein shall be determined by subsequent resolution or resolutions adopted by this Township Committee pursuant to law.

SECTION 5. Pending the issuance of the bonds authorized in Section 4 hereof, bond anticipation notes of the Township may be issued pursuant to said Local Bond Law in an aggregate principal amount not exceeding One Million One Hundred Seventy-Eight Thousand Five Hundred Dollars (\$1,178,500). Each such bond anticipation note shall be designated "Bond Anticipation Note." All bond anticipation notes issued hereunder shall mature at such times as may be determined by the Chief Financial Officer of the Township; provided that no note shall mature later than one year from its date. All such

bond anticipation notes may be executed in the name of the Township by the manual or facsimile signatures of the Mayor and Chief Financial Officer or such other official of the Township as may hereafter be designated by resolution or otherwise as provided by law and shall be under the seal of the Township and attested by the Township Clerk. The notes shall bear interest at such rate or rates and shall be in such form as may be determined by the Chief Financial Officer. The Chief Financial Officer shall determine all matters in connection with notes issued pursuant to this ordinance, and the Chief Financial Officer's signature upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time subject to the provisions of N.J.S.A. 40A:2-8.1. The Chief Financial Officer is hereby authorized to sell part or all of the notes from time to time at public or private sale and to deliver such notes to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest, if any, from their dates to the date of delivery thereof. The Chief Financial Officer is directed to report in writing to the Township Committee at the meeting next succeeding the date when any sale or delivery of notes pursuant to this ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the notes sold, the price obtained and the name of the purchaser or purchasers thereof.

SECTION 6. It is hereby further determined and declared by this Township Committee as follows:

A. The Authorized Projects described in Section 1 are not current expenses; they are improvements or purposes that the Township may lawfully undertake as general

improvements, and no part of the cost thereof has been or shall be specially assessed on property specially benefited thereby.

B. The weighted average period of usefulness of the Authorized Projects described in Section 1 for which the bonds are hereby authorized to be issued, within the limits prescribed by the Local Bond Law, is 8.7 years.

C. All bonds or notes issued pursuant to this ordinance shall bear interest at a rate not to exceed the maximum rate permitted by law.

D. The supplemental debt statement required by said Local Bond Law has been duly made and filed in the office of the Township Clerk prior to the passage of this ordinance on first reading, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey prior to the passage of this ordinance on final reading, and such statement shows that the gross debt of said Township, as defined in N.J.S.A. 40A:2-43, is increased by this ordinance by \$1,178,500 and that the issuance of the obligations authorized by this ordinance will be within all debt limitations contained in the Local Bond Law.

E. The aggregate amount of the proceeds of the obligations authorized by this ordinance to be expended for interest on the obligations authorized herein, engineering and inspection costs, legal expenses, and the costs of issuance of the obligations authorized by this ordinance, including printing, advertisement of ordinances and notices of sale and legal expenses, and other expenses as provided in N.J.S.A. 40A:2-20 does not exceed \$0.

SECTION 7. The capital budget of the Township is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith, and the resolutions promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director of the Division of Local Government Services are on file with the Township Clerk and are available for public inspection.

SECTION 8. In the event that any other moneys are lawfully received from any source for the purposes provided in this ordinance, such moneys shall be used for the purposes authorized herein and to reduce the amount of bonds or notes authorized to be issued by this ordinance by the amount so received, or if such other moneys are received after the issuance of the bonds or notes authorized by this ordinance, such moneys shall be used solely for the payment of the debt service on said bonds or notes as the same become due and payable.

SECTION 9. The full faith and credit of the Township is hereby pledged for the payment of the principal of and interest on all bonds and notes issued pursuant to this ordinance, and as long as such bonds or notes are outstanding there shall be levied in each year ad valorem taxes on all taxable property within said Township without limitation as to rate or amount sufficient to pay the principal of and interest on such bonds and notes maturing in said year.

SECTION 10. (a) The Township shall comply with all provisions of the Internal Revenue Code of 1986, as amended, and the regulations promulgated thereunder or applicable thereto (the "Code") applicable to the bonds or notes issued pursuant to this bond ordinance and shall not take any action, or fail to take any action, if any such

action or failure to take action would cause interest on the bonds or notes issued pursuant to this bond ordinance to be or become includable in gross income under Section 103 of the Code or cause interest on the bonds or notes issued pursuant to this bond ordinance to be treated as an item of tax preference under Section 57 of the Code. The Township shall not directly or indirectly use or permit the use of any proceeds of such obligations or any other funds of the Township, or take or omit to take any action, that would cause such obligations to be “arbitrage bonds” within the meaning of Section 148(a) of the Code, and will comply with all requirements of Section 148 of the Code to the extent applicable to the bonds and notes authorized hereby and all proceeds thereof, including without limitation, monitoring compliance with Section 148 of the Code as it applies to the bonds and notes authorized hereby, restricting the yield on the investment of any proceeds or gross proceeds of the bonds or notes to the extent required to comply with Section 148 of the Code, and making payments of the rebate amount, if any, to the United States in the manner and to the extent necessary to comply with Section 148 of the Code.

(b) The Township reasonably expects to reimburse the Township’s expenditure of certain costs of the Authorized Projects described in Section 1 of this bond ordinance (“Project Costs”) incurred and paid prior to the issuance of any bonds or notes authorized by this bond ordinance with the proceeds of such bonds or notes. This Section is intended to be and hereby is a declaration of the Township’s official intent to reimburse any expenditure of Project Costs incurred and paid prior to the issuance of bonds or notes authorized herein with the proceeds of such bonds or notes in accordance with Treasury Regulations Section 1.150-2(e), and no reimbursement

allocation will employ an abusive arbitrage device under Treasury Regulations Section 1.148-10 to avoid the arbitrage restrictions. The maximum principal amount of obligations expected to be issued pursuant to this bond ordinance to pay Project Costs does not exceed \$1,178,500. The Project Costs to be reimbursed with the proceeds of the bonds or notes authorized herein will be "capital expenditures" as defined in Treasury Regulations Section 1.150-1(b), a cost of issuance for the bonds or notes herein authorized or an expenditure described in Treasury Regulations Section 1.148-6(d)(3)(ii)(B). The allocation of proceeds of the bonds or notes issued pursuant to this bond ordinance to reimburse Project Costs incurred prior to the issuance of such bonds or notes shall be effected no later than 18 months after the later of the date the Project Costs are paid or the date the Authorized Projects are placed in service or abandoned, but in no event more than 3 years after the original Project Costs to be reimbursed are paid.

SECTION 11. This ordinance shall take effect twenty days after the first publication hereof after final adoption, in the manner provided by law.

TOWNSHIP OF WYCKOFF
MUNICIPAL CLERK'S OFFICE

SPECIAL EVENT APPLICATION
(Maximum ten (10) day period only)

Please type or print clearly and **submit original copy:**

Wyckoff Education Foundation Event being held at Eisenhower Middle School

Applicant/Business Name

344 Calvin Court, Wyckoff, NJ 07481

Business Address

Block/Lot

201-981-6399

Dana Casale

Business Telephone

Contact/Applicant Name

201-981-6399

danacasale@wefnj.org

Contact Telephone

Contact e-mail

September 09, 2023

7 am - 4 pm

Date of Event

Duration of Event (Days and/or hours)

eSigned via SeamlessDocs.com
Dana Casale
APPL: 637b20514104e5092e1fcd2e268aedeed

REQUIRED INFORMATION:

(Please check those which apply)

Temporary Signage:

Attach detailed drawing including dimensions; location of temporary sign and dates requested. **(Maximum ten (10) day period only).**

(Specify the precise dates within the ten day period proposed to post temporary signs)

Special Activities:

Attach detailed description with specific location of special activities at above address.

Food and/or Drink:

Wyckoff Board of Health License **REQUIRED.**

Special Temporary Props:

Attach specific description of items to be used.

Tent:

Attach map detailing precise location of where the tent is proposed to be erected.

Other Requested Items:

Be specific and attach detailed list.

Review by Zoning Enforcement Official

(To be completed by Municipal Clerk)

3/28/23

Approved:

Denied:

Review by Police Traffic Safety Officer

Approved:

Denied:

Permission obtained from Township Committee:

Approved:

Denied:

Nancy A. Brown, Municipal Clerk

Date: _____

eSigned via SeamlessDocs.com
Nancy A. Brown
Key: 6ac5fb27e7c0d1116f01038da32120f