

## TOWNSHIP OF WYCKOFF

### Open Public Meetings Act Notice

**PLEASE TAKE NOTICE**, that in accordance with the Open Public Meetings Act N.J.S.A. 10:4-6 et seq., the Township Committee of the Township of Wyckoff shall conduct its 7:00 pm, Tuesday, April 5, 2022 Work Session meeting in the second floor court room at Wyckoff Town Hall, 340 Franklin Avenue, Wyckoff, NJ 07481 and the meeting will also be live-streamed via the Township of Wyckoff's YouTube channel and members of the public may attend the meeting to provide public comment or call 201-891-7000, ext. #2220 should they wish to provide public comment during the public comment period.

These measures are implemented to allow members of the public to observe the Township Committee meeting in person and via live streaming and to provide to the public the ability to comment telephonically during the period for public comment which appears on the agenda for the meeting.

This notice and agenda have been posted on the Township's home page [Wyckoff-nj.com](http://Wyckoff-nj.com) at the Quick Link for "Minutes & Agendas" on Friday, April 1, 2022. Please select "Township Committee" and locate the date of the meeting to view documents, such as resolutions and ordinances which are made available.

General instructions regarding access to the meeting will be posted on the Wyckoff web site's home page at [www.wyckoff-nj.com](http://www.wyckoff-nj.com) as a "News" item on Friday, April 1, 2022, by 4:30 pm.

To view the Township Committee meeting via live-stream, please access the YouTube link which will be posted on the Wyckoff web site's home page at [www.wyckoff-nj.com](http://www.wyckoff-nj.com) as a "NEWS" item immediately prior to the commencement of the meeting at approximately, 6:55 pm on April 5, 2022.

To be notified of all future live streamed Township meetings, please create a YouTube account and subscribe to our YouTube channel, "Township of Wyckoff".

### NOTICE TO PUBLIC

As a member of the public, participating in this public meeting, your participation will be recorded. By participating in the meeting, it is assumed your consent is given for your voice, name, address, comments, and image to be broadcast and recorded.

There may be situations when, due to technical difficulties, live streaming or the recording of a meeting may not be available. A recording of the meeting will be available immediately after the meeting concludes on the Township's YouTube channel, "Township of Wyckoff. The Township shall not be responsible for and accepts no liability if the recording technology or live video streaming technology of the meeting is unavailable.

Nancy A. Brown  
Municipal Clerk

**TOWNSHIP OF WYCKOFF  
TOWNSHIP COMMITTEE WORK SESSION MEETING  
MUNICIPAL COURT ROOM  
TUESDAY, APRIL 5, 2022 - 7:00 P.M.**

*PAUSE – Municipal Clerk will post the link to the live meeting on our website's homepage.*

1. **7:00 pm Work Session Meeting called to order by Rudolf E. Boonstra**

2. **Roll call of Township Committee**

MADIGAN \_\_\_\_\_ MELCHIONNE \_\_\_\_\_ RUBENSTEIN \_\_\_\_\_  
SHANLEY \_\_\_\_\_ BOONSTRA \_\_\_\_\_

3. **Reading of "Open Work Session" statement by Municipal Clerk, Nancy A. Brown**

4. **Confirm Finance Committee has reviewed, and signed vouchers and that Mayor and Municipal Clerk have signed any necessary documents.**

5. **Motion to open the Ten (10) Minute Public Comment period:**

Ten Minute public comment period, two (2) minutes per speaker for public comment on any governmental issue that a member of the public feels may be of concern to the residents of the Township of Wyckoff.

Please step forward to the microphone or call 201-891-7000, ext. #2220 if you wish to make a comment.

MOTION: \_\_\_\_\_ SECOND \_\_\_\_\_  
MADIGAN \_\_\_\_\_ MELCHIONNE \_\_\_\_\_ RUBENSTEIN \_\_\_\_\_  
SHANLEY \_\_\_\_\_ BOONSTRA \_\_\_\_\_

Motion to close the Public Comment period:

MOTION: \_\_\_\_\_ SECOND \_\_\_\_\_  
MADIGAN \_\_\_\_\_ MELCHIONNE \_\_\_\_\_ RUBENSTEIN \_\_\_\_\_  
SHANLEY \_\_\_\_\_ BOONSTRA \_\_\_\_\_

6. **Review of 8:00 p.m. Business Meeting Agenda – Administrator**

7. **Review of Policy Action Items – Administrator**

8. **Reports of Township Committee Members**

9. **Report of Township Attorney**

(Items 11 through 15 will only be utilized if the business of the Township conducted at this meeting requires them to be utilized. They are added to the agenda as placeholders should their use be required.)

11. **Motion to adopt resolution #22-CXX and enter a Closed Session Discussion:**

MOTION: \_\_\_\_\_ SECOND \_\_\_\_\_  
MADIGAN \_\_\_\_\_ MELCHIONNE \_\_\_\_\_ RUBENSTEIN \_\_\_\_\_  
SHANLEY \_\_\_\_\_ BOONSTRA \_\_\_\_\_

12. **Motion to Exit the Closed Session Discussion and to re-enter the Open Work Session:**

MOTION: \_\_\_\_\_ SECOND \_\_\_\_\_  
MADIGAN \_\_\_\_\_ MELCHIONNE \_\_\_\_\_ RUBENSTEIN \_\_\_\_\_  
SHANLEY \_\_\_\_\_ BOONSTRA \_\_\_\_\_

13. **Motion to Recess the Open Work Session to Conduct the Business Meeting:**

MOTION: \_\_\_\_\_ SECOND \_\_\_\_\_  
MADIGAN \_\_\_\_\_ MELCHIONNE \_\_\_\_\_ RUBENSTEIN \_\_\_\_\_  
SHANLEY \_\_\_\_\_ BOONSTRA \_\_\_\_\_

14. **Motion to Reconvene the Open Work Session and adopt resolution #22-CXX and enter a Closed Session Discussion:**

MOTION: \_\_\_\_\_ SECOND \_\_\_\_\_  
MADIGAN \_\_\_\_\_ MELCHIONNE \_\_\_\_\_ RUBENSTEIN \_\_\_\_\_  
SHANLEY \_\_\_\_\_ BOONSTRA \_\_\_\_\_

15. **Motion to Exit the Closed Session Discussion and to re-enter the Open Work Session:**

MOTION: \_\_\_\_\_ SECOND \_\_\_\_\_  
MADIGAN \_\_\_\_\_ MELCHIONNE \_\_\_\_\_ RUBENSTEIN \_\_\_\_\_  
SHANLEY \_\_\_\_\_ BOONSTRA \_\_\_\_\_

16. **Adjourn**

MOTION: \_\_\_\_\_ SECOND \_\_\_\_\_  
MADIGAN \_\_\_\_\_ MELCHIONNE \_\_\_\_\_ RUBENSTEIN \_\_\_\_\_  
SHANLEY \_\_\_\_\_ BOONSTRA \_\_\_\_\_

PAYMENT OF CLAIMS MAY BE PAID AT ALL WORK SESSION MEETINGS AND  
ALL TOWNSHIP COMMITTEE BUSINESS MEETINGS  
**FORMAL ACTION MAY BE TAKEN AT THIS WORK SESSION**

**TOWNSHIP OF WYCKOFF  
TOWNSHIP COMMITTEE BUSINESS MEETING  
MUNICIPAL COURT ROOM  
TUESDAY, APRIL 5, 2022 - 8:00 PM**

1. **Regular Meeting of the Wyckoff Township Committee called to order by Mayor Rudolf E. Boonstra**
2. **Flag Salute**
3. **Invocation**
4. **Reading of the "Open Public Meetings Act" statement by Municipal Clerk, Nancy A. Brown**

5. **Roll Call of the Township Committee Members Present:**

MADIGAN \_\_\_\_\_ MELCHIONNE \_\_\_\_\_ RUBENSTEIN \_\_\_\_\_  
SHANLEY \_\_\_\_\_ BOONSTRA \_\_\_\_\_

6. **Request motion to open the Public Comment Period:**

Public Comment period, five (5) minutes per speaker for public comment on any governmental issue that a member of the public feels may be of concern to the residents of the Township of Wyckoff.

Please step forward to the microphone or call 201-891-7000, ext. #2220 if you wish to make a comment.

MOTION: \_\_\_\_\_ SECOND \_\_\_\_\_  
MADIGAN \_\_\_\_\_ MELCHIONNE \_\_\_\_\_ RUBENSTEIN \_\_\_\_\_  
SHANLEY \_\_\_\_\_ BOONSTRA \_\_\_\_\_

**Request motion to close the Public Comment Period:**

MOTION: \_\_\_\_\_ SECOND \_\_\_\_\_  
MADIGAN \_\_\_\_\_ MELCHIONNE \_\_\_\_\_ RUBENSTEIN \_\_\_\_\_  
SHANLEY \_\_\_\_\_ BOONSTRA \_\_\_\_\_

7. **Approval of the March 22, 2022, Township Committee Work Session, and Regular Business meeting minutes:**

MOTION: \_\_\_\_\_ SECOND \_\_\_\_\_  
MADIGAN \_\_\_\_\_ MELCHIONNE \_\_\_\_\_ RUBENSTEIN \_\_\_\_\_  
SHANLEY \_\_\_\_\_ BOONSTRA \_\_\_\_\_



- 8. **Consent Agenda:** All matters listed below are considered by the Township Committee to be routine in nature. There will be no separate discussion of these items. If any discussion is desired by the Township Committee, that item will be removed from the Consent Agenda and considered separately:

**I      Resolutions (Adoption of the following):**

- #22-156      Approval of Voucher & Authorization to Pay Bills
- #22-157      Return of Certain Overpaid Taxes, Recreation Fees, etc.
- #22-158      National Organ Donation Month
- #22-159      Amend 2022 Township Committee Liaison Assignments

**II      Ordinances – Introduction**

**NONE**

**III      Motions**

- A. Approve and memorialize a date change for the Eisenhower Food Truck Festival fundraiser. The event has been moved to Friday, May 20th.

Clerk: May I have a motion and a second to approve the consent agenda?

**The Following vote is the vote on the Consent Agenda:**

MOTION: \_\_\_\_\_ SECOND \_\_\_\_\_  
 MADIGAN \_\_\_\_\_ MELCHIONNE \_\_\_\_\_ RUBENSTEIN \_\_\_\_\_  
 SHANLEY \_\_\_\_\_ BOONSTRA \_\_\_\_\_

9. Ordinances – Public Hearing / Further Consideration:

Mayor Boonstra, I have an Ordinance for Public Hearing / Further Consideration on tonight’s agenda. It is **Ordinance #1958** which is

**AN ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK.**

for second reading, by title only, and a copy of this Ordinance has been posted on the bulletin board in Town Hall & on the municipal website where public notices are customarily posted. Copies have been made available to members of the general public who have requested the same.

COMMITTEE PERSON \_\_\_\_\_: I move the Ordinance on second reading by Title only.

COMMITTEE PERSON \_\_\_\_\_: Seconded.

ROLL CALL VOTE

MADIGAN \_\_\_\_\_ MELCHIONNE \_\_\_\_\_ RUBENSTEIN \_\_\_\_\_  
SHANLEY \_\_\_\_\_ BOONSTRA \_\_\_\_\_

CHAIRPERSON: This is the time and place for the Public Hearing on Ordinance #1958, and all persons who wish to be heard, please state your name and address before making your statement. If you wish to comment, please dial 201-891-7000, ext. #2220, or step to the microphone.

(Public Comments are heard here.)

At the Conclusion of public comments:

COMMITTEE PERSON \_\_\_\_\_: I move that the Public Hearing on Ordinance #1958 be closed.

COMMITTEE PERSON \_\_\_\_\_: Seconded

ROLL CALL VOTE

MADIGAN \_\_\_\_\_ MELCHIONNE \_\_\_\_\_ RUBENSTEIN \_\_\_\_\_  
SHANLEY \_\_\_\_\_ BOONSTRA \_\_\_\_\_

MUNICIPAL CLERK: BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that Ordinance #1958, after public hearing and further consideration is hereby adopted, and the Municipal Clerk is hereby authorized and directed to publish the Notice of Final Passage of said Ordinance in the official newspaper for the Township as provided by law.

COMMITTEE PERSON \_\_\_\_\_: I move the resolution.

COMMITTEE PERSON \_\_\_\_\_: Seconded.

ROLL CALL VOTE:

MADIGAN \_\_\_\_\_ MELCHIONNE \_\_\_\_\_ RUBENSTEIN \_\_\_\_\_  
SHANLEY \_\_\_\_\_ BOONSTRA \_\_\_\_\_

**10. Adjourn**

Chair: May I have a motion to and a second to adjourn the Business Meeting?

MOTION: \_\_\_\_\_ SECOND \_\_\_\_\_  
MADIGAN \_\_\_\_\_ MELCHIONNE \_\_\_\_\_ RUBENSTEIN \_\_\_\_\_  
SHANLEY \_\_\_\_\_ BOONSTRA \_\_\_\_\_

**PAYMENT OF CLAIMS MAY BE PAID AT ALL TOWNSHIP COMMITTEE WORK  
SESSION MEETINGS AND ALL TOWNSHIP COMMITTEE  
REGULAR MEETINGS**

**FORMAL ACTION MAY BE TAKEN DURING THIS MEETING**

**TOWNSHIP OF WYCKOFF  
COUNTY OF BERGEN  
STATE OF NEW JERSEY  
RESOLUTION #22-156**

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**INTRODUCED:**

**SECONDED:**

**MEETING DATE: April 5, 2022**

**REFERENCE: Approval of Vouchers and  
Authorization to Pay Bills**

**VOTE: MADIGAN \_\_\_ MELCHIONNE \_\_\_ RUBENSTEIN \_\_\_ SHANLEY \_\_\_ BOONSTRA \_\_\_**

**WHEREAS**, the Township of Wyckoff is a municipality in the State of New Jersey operating under the authority from N.J.S.A. 40A:63-1 et seq; and,

**WHEREAS**, the Township of Wyckoff has received vouchers in claim for payment of materials supplied and/or services rendered; and,

**WHEREAS**, the said vouchers have been reviewed and the amount indicated on each voucher has been determined to be due and owing; and,

**WHEREAS**, the Township Committee has a practice of each Township Committee member participating in the reviewing and signing of vouchers; and,

**WHEREAS**, the vouchers which comprise this bill list have been reviewed and signed by two (2) Township Committee members and they have found them to in order; and,

**WHEREAS**, the Township Treasurer has certified that sufficient funds are available for payment of said vouchers.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Wyckoff that the action of the said Finance Committee be approved; and, that the payments of these bills are hereby authorized and the Chief Financial Officer is directed to issue checks for their payments as listed on the bill list attached to this date's meeting minutes and covered by checks no. Payroll A/C, Direct Deposit Vouchers no., Library Payroll check nos., Library Direct Deposit Vouchers no., Claims Wire nos., check no. Accutrack A/C, Claims check nos. and Voided Claims checks no..



TOWNSHIP OF WYCKOFF  
COUNTY OF BERGEN  
STATE OF NEW JERSEY

RESOLUTION #22-157

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INTRODUCED:

SECONDED:

MEETING DATE: April 5, 2022

REFERENCE: Return of certain overpaid taxes,  
escrow monies, recreation fees, etc.

VOTE: MADIGAN \_\_\_ MELCHIONNE \_\_\_ RUBENSTEIN \_\_\_ SHANLEY \_\_\_ BOONSTRA \_\_\_

BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that the Treasurer is hereby authorized and directed to return certain monies as follows:

**CLERK'S OFFICE:**

Vander Plaat Funeral Home, 257 Godwin Avenue, Wyckoff, New Jersey 07481 – Refund of duplicate payments for certified copies of death certificates - \$645.00

**TAX REFUND:**

Paul Hopf, 735 Mountain Avenue, Wyckoff, New Jersey 07481 – Refund of 2021 Homestead credit for exempt property taxes – Block 434/Lot 15 - \$707.38

**RECREATION:**

Peter Feldman, 762 Charnwood Drive, Wyckoff, New Jersey 07481 – Men's Softball Refund - \$110.00

Veronica Farley, 200 Anthony Place, Wyckoff, New Jersey 07481 – Softball Refund - \$120.00

Jill McGovern, 114 Robertson Drive, Wyckoff, New Jersey 07481 – Tennis Refund - \$85.00

**TOWNSHIP OF WYCKOFF  
COUNTY OF BERGEN  
STATE OF NEW JERSEY  
RESOLUTION #22-158**

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**INTRODUCED:**

**SECONDED:**

**MEETING DATE: April 5, 2022**

**REFERENCE: April is Declared National  
Donate Life Month**

**VOTE: MADIGAN \_\_\_ MELCHIONNE \_\_\_ RUBENSTEIN \_\_\_ SHANLEY \_\_\_ BOONSTRA \_\_\_**  
.....

**WHEREAS,** realizing the urgent need for organ and tissue donors across the country, the **NATIONAL DONATE LIFE MONTH** observance promotes a greater understanding about the life-saving benefits of donation and transplantation; and,

**WHEREAS,** the need for organ donation is increasing and New Jersey Sharing Network is committed to addressing that need through increased awareness; and,

**WHEREAS,** the transplantation of organs and tissue is a miracle of modern medicine made possible through the compassion of organ and tissue donors, enabling surgeons to save thousands of lives every year; and,

**WHEREAS,** one organ donor can save eight lives and one tissue donor can enhance the lives of over 75 others; and,

**WHEREAS,** people of all ages, ethnic backgrounds and religions are touched by donation and by the serious shortage of organ donors that exists; and,

**WHEREAS,** currently, there are nearly 4,000 New Jersey residents and over 100,000 Americans awaiting life-saving transplant operations; and,

**WHEREAS:** every capable person should support this vital effort by registering as an organ and tissue donor, making their family aware of their wishes and being willing to give the precious gift of health, sight and life to people in need; and,

**WHEREAS:** Registering as an organ and tissue donor at a local Motor Vehicle Agency or online at [www.NJSharingNetwork.org](http://www.NJSharingNetwork.org) signifies our fundamental human responsibility to help others.

**NOW THEREFORE BE IT RESOLVED,** by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey, that April is declared National Donate Life Month and we encourage our residents to register as an organ and tissue donor.

**CERTIFICATION**

I, NANCY A. BROWN, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON APRIL 5, 2022.

\_\_\_\_\_  
NANCY A. BROWN  
MUNICIPAL CLERK

TOWNSHIP OF WYCKOFF  
COUNTY OF BERGEN  
STATE OF NEW JERSEY  
RESOLUTION #22-159

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**INTRODUCED:**  
**MEETING DATE: April 5, 2022**

**SECONDED:**  
**REFERENCE: 2022 Township Committee  
Liaison Assignments to Departments & Boards**

**VOTE: BOONSTRA \_\_\_ MADIGAN \_\_\_ MELCHIONNE \_\_\_ RUBENSTEIN \_\_\_ SHANLEY \_\_\_**

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**BE IT RESOLVED**, by the Township Committee of the Township of Wyckoff that Resolution #22-02 is hereby amended and the following shall be the Township Committee liaison assignments to Departments and Boards for the remainder of the current year:

**CHAIRPERSON RUDOLF E. BOONSTRA**

Mayor  
Planning Board  
Police Commissioner  
Library Board  
Historic Preservation  
Gardens of Wyckoff / Parks Commissioner  
Board of Health

**PETER J. MELCHIONNE**

DPW / Road Commissioner  
Environmental Commission Liaison  
Planning Board  
Personnel Committee  
Sewer Committee  
YMCA Lease  
Memorial Day Parade – VFW

**MELISSA D. RUBENSTEIN**

Zabriskie House  
Finance Committee  
Safety Committee  
Shade Tree Liaison  
Design Review Committee  
Community Service Projects Committee  
Ramapo Indian Hills School Board Liaison

**THOMAS J. MADIGAN**

Finance Committee  
Fire Commissioner  
Sewer Committee  
Deputy Police Commissioner  
K-8 School Board Liaison  
Larkin House / Senior Committee  
Personnel Committee  
Memorial Day Parade - VFW  
Fireworks Committee

**TIMOTHY E. SHANLEY**

Parks & Recreation Advisory Board  
Zoning Board Liaison  
Ambulance Corps  
Fireworks Committee  
Utilities Committee  
UCC / Engineering

**CERTIFICATION**

I, NANCY A. BROWN, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF CERTIFY THE ATTACHED RESOLUTION TO BE A TRUE AND CORRECT COPY OF A RESOLUTION AS ADOPTED BY THE WYCKOFF TOWNSHIP COMMITTEE ON APRIL 5, 2022.

\_\_\_\_\_  
NANCY A. BROWN  
MUNICIPAL CLERK



## TOWNSHIP OF WYCKOFF

### ORDINANCE #1958

#### **AN ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK.**

**WHEREAS**, the Local Government Cap Law, N.J.S. 40A:4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and

**WHEREAS**, N.J.S.A. 40A:4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

**WHEREAS**, the Township Committee of the Township of Wyckoff in the County of Bergen find it advisable and necessary to increase its CY 2022 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

**WHEREAS**, the Township Committee hereby determines that a 1% increase in the budget for said year, amounting to \$151,312.60 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

**WHEREAS**, the Township Committee hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

**NOW THEREFORE BE IT ORDAINED**, by the Township Committee of the Township of Wyckoff in the County of Bergen authorized membership of this governing body affirmatively concurring that, in the CY 2022 budget year, the final appropriations of the Township of Wyckoff shall, in accordance with this ordinance and N.J.S. A. 40A:4-45, be increased by 1%, amounting to \$151,312.60 and that the CY 2022 municipal budget for the Township of Wyckoff be approved and adopted in accordance with the ordinance; and,

**BE IT FURTHER ORDAINED**, that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

**BE IT FURTHER ORDAINED**, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

**BE IT FURTHER ORDAINED**, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Direction within 5 days after such adoption.