

## TOWNSHIP OF WYCKOFF

### OPEN PUBLIC MEETINGS ACT

**PLEASE TAKE NOTICE**, that in accordance with the Open Public Meetings Act N.J.S.A. 10:4-6 et seq., the Township Committee of the Township of Wyckoff shall conduct its 7:00 pm, Tuesday, August 15, 2023 Work Session meeting in the second floor court room at Wyckoff Town Hall, 340 Franklin Avenue, Wyckoff, NJ 07481 and the meeting will also be live-streamed via the Township of Wyckoff's YouTube channel and members of the public may attend the meeting to provide public comment.

This notice and agenda have been posted on the Township's home page [Wyckoff-nj.com](http://Wyckoff-nj.com) at the Quick Link for "Minutes & Agendas" on Friday, August 11, 2023. Please select "Township Committee" and locate the date of the meeting to view documents, such as resolutions and ordinances which are made available.

General instructions regarding access to the meeting will be posted on the Wyckoff web site's home page at [www.wyckoff-nj.com](http://www.wyckoff-nj.com) as a "News" item on Friday, August 11, 2023, by 4:30 pm.

To view the Township Committee meeting via livestream, please access our YouTube channel which will be linked on the township's web site home page at [www.wyckoff-nj.com](http://www.wyckoff-nj.com) as a "NEWS" item prior to the commencement of the meeting.

To be notified of all future live streamed Township meetings, please create a YouTube account and subscribe to our YouTube channel, "Township of Wyckoff".

### NOTICE TO PUBLIC

As a member of the public, participating in this public meeting, your participation will be recorded. By participating in the meeting, it is assumed your consent is given for your voice, name, address, comments, and image to be broadcast and recorded.

There may be situations when, due to technical difficulties, live streaming or the recording of a meeting may not be available. A recording of the meeting will be available immediately after the meeting concludes on the Township's YouTube channel, "Township of Wyckoff". The Township shall not be responsible for and accepts no liability if the recording technology or live video streaming technology of the meeting is unavailable.

Nancy A. Brown, RMC  
Municipal Clerk

**TOWNSHIP OF WYCKOFF  
TOWNSHIP COMMITTEE WORK SESSION MEETING  
MUNICIPAL COURT ROOM  
TUESDAY, AUGUST 15, 2023 - 7:00 P.M.**

*PAUSE – Municipal Clerk will post the link to the live meeting on our website's homepage.*

1. **7:00 pm Work Session Meeting called to order by Mayor Thomas J. Madigan**

2. **Roll call of Township Committee**

BOONSTRA \_\_\_\_\_ FISHER \_\_\_\_\_ MELCHIONNE \_\_\_\_\_  
SHANLEY \_\_\_\_\_ MADIGAN \_\_\_\_\_

3. **Reading of "Open Work Session" statement by Municipal Clerk, Nancy A. Brown**

4. **Confirm Finance Committee have reviewed, and signed vouchers and that Mayor and Municipal Clerk have signed any necessary documents.**

5. **Motion to open the Ten (10) Minute Public Comment period:**

Ten Minute public comment period, two (2) minutes per speaker for public comment on any governmental issue that a member of the public feels may be of concern to the residents of the Township of Wyckoff.

Please step forward to the microphone if you wish to make a comment.

MOTION: \_\_\_\_\_ SECOND \_\_\_\_\_  
BOONSTRA \_\_\_\_\_ FISHER \_\_\_\_\_ MELCHIONNE \_\_\_\_\_  
SHANLEY \_\_\_\_\_ MADIGAN \_\_\_\_\_

Motion to close the Public Comment period:

MOTION: \_\_\_\_\_ SECOND \_\_\_\_\_  
BOONSTRA \_\_\_\_\_ FISHER \_\_\_\_\_ MELCHIONNE \_\_\_\_\_  
SHANLEY \_\_\_\_\_ MADIGAN \_\_\_\_\_

6. **Fireworks donations presented by Lakeland Bank & Inserra Shop Rite**
7. **Review of 8:00 p.m. Business Meeting Agenda – Administrator**
8. **Review of Policy Action Items – Administrator**
9. **Reports of Township Committee Members**
10. **Report of Township Attorney**

(Items 11 through 15 will only be utilized if the business of the Township conducted at this meeting requires them to be utilized. They are added to the agenda as placeholders should their use be required.)

11. **Motion to adopt resolution #23-XX and enter a Closed Session Discussion:**

MOTION: \_\_\_\_\_ SECOND \_\_\_\_\_  
BOONSTRA \_\_\_\_\_ FISHER \_\_\_\_\_ MELCHIONNE \_\_\_\_\_  
SHANLEY \_\_\_\_\_ MADIGAN \_\_\_\_\_

12. **Motion to Exit the Closed Session Discussion and to re-enter the Open Work Session:**

MOTION: \_\_\_\_\_ SECOND \_\_\_\_\_  
BOONSTRA \_\_\_\_\_ FISHER \_\_\_\_\_ MELCHIONNE \_\_\_\_\_  
SHANLEY \_\_\_\_\_ MADIGAN \_\_\_\_\_

13. **Motion to Recess the Open Work Session to Conduct the Business Meeting:**

MOTION: \_\_\_\_\_ SECOND \_\_\_\_\_  
BOONSTRA \_\_\_\_\_ FISHER \_\_\_\_\_ MELCHIONNE \_\_\_\_\_  
SHANLEY \_\_\_\_\_ MADIGAN \_\_\_\_\_

14. **Motion to Reconvene the Open Work Session and adopt resolution #23-XX and enter a Closed Session Discussion:**

MOTION: \_\_\_\_\_ SECOND \_\_\_\_\_  
BOONSTRA \_\_\_\_\_ FISHER \_\_\_\_\_ MELCHIONNE \_\_\_\_\_  
SHANLEY \_\_\_\_\_ MADIGAN \_\_\_\_\_

15. **Motion to Exit the Closed Session Discussion and to re-enter the Open Work Session:**

MOTION: \_\_\_\_\_ SECOND \_\_\_\_\_  
BOONSTRA \_\_\_\_\_ FISHER \_\_\_\_\_ MELCHIONNE \_\_\_\_\_  
SHANLEY \_\_\_\_\_ MADIGAN \_\_\_\_\_

16. **Adjourn**

MOTION: \_\_\_\_\_ SECOND \_\_\_\_\_  
BOONSTRA \_\_\_\_\_ FISHER \_\_\_\_\_ MELCHIONNE \_\_\_\_\_  
SHANLEY \_\_\_\_\_ MADIGAN \_\_\_\_\_

**PAYMENT OF CLAIMS MAY BE PAID AT ALL WORK SESSION MEETINGS AND  
ALL TOWNSHIP COMMITTEE BUSINESS MEETINGS  
FORMAL ACTION MAY BE TAKEN AT THIS WORK SESSION**

**TOWNSHIP OF WYCKOFF  
TOWNSHIP COMMITTEE BUSINESS MEETING  
MUNICIPAL COURT ROOM  
TUESDAY, AUGUST 15, 2023 - 8:00 PM**

1. **Regular Meeting of the Wyckoff Township Committee called to order by Mayor Thomas J. Madigan**
2. **Flag Salute**
3. **Invocation**
4. **Reading of the "Open Public Meetings Act" statement by Municipal Clerk, Nancy A. Brown**

5. **Roll Call of the Township Committee Members Present:**

BOONSTRA \_\_\_\_\_ FISHER \_\_\_\_\_ MELCHIONNE \_\_\_\_\_  
SHANLEY \_\_\_\_\_ MADIGAN \_\_\_\_\_

6. **Request motion to open the Public Comment Period:**

Public Comment period, five (5) minutes per speaker for public comment on any governmental issue that a member of the public feels may be of concern to the residents of the Township of Wyckoff.

Please step forward to the microphone if you wish to make a comment.

MOTION: \_\_\_\_\_ SECOND \_\_\_\_\_  
BOONSTRA \_\_\_\_\_ FISHER \_\_\_\_\_ MELCHIONNE \_\_\_\_\_  
SHANLEY \_\_\_\_\_ MADIGAN \_\_\_\_\_

**Request motion to close the Public Comment Period:**

MOTION: \_\_\_\_\_ SECOND \_\_\_\_\_  
BOONSTRA \_\_\_\_\_ FISHER \_\_\_\_\_ MELCHIONNE \_\_\_\_\_  
SHANLEY \_\_\_\_\_ MADIGAN \_\_\_\_\_

7. **Oath of Office for Special Law Enforcement Officers, Class III**
8. **Approval of the July 13, 2023 Special Meeting Minutes**

MOTION: \_\_\_\_\_ SECOND \_\_\_\_\_  
BOONSTRA \_\_\_\_\_ FISHER \_\_\_\_\_ MELCHIONNE \_\_\_\_\_  
SHANLEY \_\_\_\_\_ MADIGAN \_\_\_\_\_



9. **Approval of the July 18, 2023 Work Session & Business meeting minutes:**

MOTION: \_\_\_\_\_ SECOND \_\_\_\_\_  
BOONSTRA \_\_\_\_\_ FISHER \_\_\_\_\_ MELCHIONNE \_\_\_\_\_  
SHANLEY \_\_\_\_\_ MADIGAN \_\_\_\_\_

10. **Consent Agenda:** All matters listed below are considered by the Township Committee to be routine in nature. There will be no separate discussion of these items. If any discussion is desired by the Township Committee, that item will be removed from the Consent Agenda and considered separately:

**I Resolutions (Adoption of the following):**

- #23-231 Road Closures for NETF Charity 5K, September 23, 2023
- #23-232 Close Various Aged, Unidentifiable, Unnamed, Unclaimed Escrow Deposits
- #23-233 Chapter 159 – 2023 Sustainable Jersey Program
- #23-234 Chapter 159 – 2023 Spotted Lantern Fly Reimbursement Program
- #23-235 Authorizing the Sale of Personal Property not Needed for Public Use Via the Online Auction Website – Municibid
- #23-236 Release Maintenance Cash Surety – 726 Wyckoff Avenue
- #23-237 Release Maintenance Cash Surety – 519 Terhune Terrace
- #23-238 2022 Audit General Comments & Recommendations
- #23-239 Authorization of Vouchers & Payment of Bills
- #23-240 Return of Certain Overpaid Taxes, Fees, etc.
- #23-241 Appointment of School Crossing Guards
- #23-242 Awarding Contract to Seagrave Fire Apparatus for the Purchase Of One New Seagrave Custom 95' Aerialscope for Fire Company No. 1
- #23-243 SLEO III Agreement – St. Elizabeth’s School
- #23-244 Liquor License Transfer #0270-44-044-005
- #23-245 Authorize Sewer Developer’s Agreement - TSSP, LLC
- #23-246 Release Closed Session Minutes

**II Ordinances – Introduction**

**ORDINANCE #1991**

**AN ORDINANCE TO PROVIDE A CERTAIN CAPITAL IMPROVEMENT IN THE TOWNSHIP OF WYCKOFF AND TO PROVIDE FOR THE RECEIPT, ACCEPTANCE AND DEPOSIT OF GRANT FUNDS THEREFORE AND TO AUTHORIZE APPROPRIATIONS OF \$125,000**

**ORDINANCE #1992**

**AN ORDINANCE TO DELETE CHAPTER 54 (POLICE DEPARTMENT), ARTICLE I (ESTABLISHMENT AND ORGANIZATION), SECTION 54-6.7 (MARSHALS), AND TO AMEND AND SUPPLEMENT ARTICLE VI (SPECIAL LAW ENFORCEMENT OFFICERS) OF THE CODE OF THE TOWNSHIP OF WYCKOFF**

**ORDINANCE #1993**

**AN ORDINANCE TO AMEND AND SUPPLEMENT CHAPTER 183 (WATER EMERGENCIES) OF THE CODE OF THE TOWNSHIP OF WYCKOFF BY DELETING AND REPLACING IT IN ITS ENTIRETY WITH A NEW CHAPTER 183**

**ORDINANCE #1994**

**AN ORDINANCE TO AMEND AND SUPPLEMENT CHAPTER 54 (POLICE DEPARTMENT), ARTICLE I (ESTABLISHMENT AND ORGANIZATION), SECTION 54-3.3 (QUALIFICATIONS FOR MEMBERSHIP) OF THE CODE OF THE TOWNSHIP OF WYCKOFF**

**III Motions**

- A. Memorialize decision to permit temporary lawn signs from August 5<sup>th</sup> to August 15<sup>th</sup>, 2023 promoting the Wyckoff Education Foundation’s Color Run Fundraiser to benefit Wyckoff schools.
- B. Authorize additional Dueling Piano night in Blue Moon’s outdoor dining area on Wednesday, August 30<sup>th</sup> in celebration of the Super Moon/Blue Moon.
- C. Authorize The Barn to hold a live music night (single musician) for 5:00-8:30 pm on Tuesday, September 19, 2023.

Clerk: May I have a motion and a second to approve the consent agenda?

**The Following vote is the vote on the Consent Agenda:**

MOTION: \_\_\_\_\_ SECOND \_\_\_\_\_  
 BOONSTRA \_\_\_\_\_ FISHER \_\_\_\_\_ MELCHIONNE \_\_\_\_\_  
 SHANLEY \_\_\_\_\_ MADIGAN \_\_\_\_\_

**11. Ordinances – Public Hearing / Further Consideration:**

Mayor Madigan, I have an Ordinance for Public Hearing / Further Consideration on tonight's agenda. It is **ORDINANCE #1989** which is

**AN ORDINANCE AMENDING SALARY ORDINANCE #1982 AND FIXING THE RATE OF COMPENSATION OF CERTAIN TOWN HALL EMPLOYEES OF THE TOWNSHIP OF WYCKOFF**

for second reading, by title only, and a copy of this Ordinance has been posted on our municipal website, on the bulletin board in Town Hall where public notices are customarily posted, and copies have been made available to members of the general public of the Township who have requested the same.

CHAIRPERSON: This is the time and place for the Public Hearing on Ordinance #1989, and all persons who wish to be heard, please state your name before making your statement. If you wish to make a comment, please step forward to the microphone.

(Public Comments are heard here.)

At the Conclusion of public comments:

COMMITTEE PERSON \_\_\_\_\_: I move that the Public Hearing on Ordinance #1989 be closed.

COMMITTEE PERSON \_\_\_\_\_: Seconded

ROLL CALL VOTE

BOONSTRA \_\_\_\_\_ FISHER \_\_\_\_\_ MELCHIONNE \_\_\_\_\_  
SHANLEY \_\_\_\_\_ MADIGAN \_\_\_\_\_

MUNICIPAL CLERK: BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that Ordinance #1989, after public hearing and further consideration is hereby adopted, and the Municipal Clerk is hereby authorized and directed to publish the Notice of Final Passage of said Ordinance in the official newspaper for the Township as provided by law.

COMMITTEE PERSON \_\_\_\_\_: I move Ordinance #1989 on second reading by title only.

COMMITTEE PERSON \_\_\_\_\_: Seconded.

ROLL CALL VOTE

BOONSTRA \_\_\_\_\_ FISHER \_\_\_\_\_ MELCHIONNE \_\_\_\_\_  
SHANLEY \_\_\_\_\_ MADIGAN \_\_\_\_\_



I have a second Ordinance for Public Hearing / Further Consideration on tonight's agenda. It is **ORDINANCE #1990** which is

**AN ORDINANCE TO PROVIDE A CERTAIN CAPITAL IMPROVEMENT IN THE TOWNSHIP OF WYCKOFF AND TO PROVIDE FOR THE RECEIPT, ACCEPTANCE AND DEPOSIT OF GRANT FUNDS THEREFORE AND TO AUTHORIZE APPROPRIATIONS OF \$25,000**

for second reading, by title only, and a copy of this Ordinance has been posted on our municipal website, on the bulletin board in Town Hall where public notices are customarily posted, and copies have been made available to members of the general public of the Township who have requested the same.

CHAIRPERSON: This is the time and place for the Public Hearing on Ordinance #1990, and all persons who wish to be heard, please state your name before making your statement. If you wish to make a comment, please step forward to the microphone.

(Public Comments are heard here.)

At the Conclusion of public comments:

COMMITTEE PERSON \_\_\_\_\_: I move that the Public Hearing on Ordinance #1990 be closed.

COMMITTEE PERSON \_\_\_\_\_: Seconded

ROLL CALL VOTE

BOONSTRA \_\_\_ FISHER \_\_\_ MELCHIONNE \_\_\_  
SHANLEY \_\_\_ MADIGAN \_\_\_

MUNICIPAL CLERK: BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that Ordinance #1990, after public hearing and further consideration is hereby adopted, and the Municipal Clerk is hereby authorized and directed to publish the Notice of Final Passage of said Ordinance in the official newspaper for the Township as provided by law.

COMMITTEE PERSON \_\_\_\_\_: I move Ordinance #1990 on second reading by title only.

COMMITTEE PERSON \_\_\_\_\_: Seconded.

ROLL CALL VOTE

BOONSTRA \_\_\_ FISHER \_\_\_ MELCHIONNE \_\_\_  
SHANLEY \_\_\_ MADIGAN \_\_\_



**12. Adjourn**

Chair: May I have a motion to and a second to adjourn the Business Meeting?

MOTION: \_\_\_\_\_ SECOND \_\_\_\_\_  
BOONSTRA \_\_\_\_\_ FISHER \_\_\_\_\_ MELCHIONNE \_\_\_\_\_  
SHANLEY \_\_\_\_\_ MADIGAN \_\_\_\_\_

**PAYMENT OF CLAIMS MAY BE PAID AT ALL TOWNSHIP COMMITTEE WORK  
SESSION MEETINGS AND ALL TOWNSHIP COMMITTEE  
REGULAR MEETINGS**

**FORMAL ACTION MAY BE TAKEN DURING THIS MEETING**

**TOWNSHIP OF WYCKOFF  
COUNTY OF BERGEN  
STATE OF NEW JERSEY  
RESOLUTION #23-231**

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**INTRODUCED:**

**SECONDED:**

**MEETING DATE: August 15, 2023**

**REFERENCE: Road Closures for NETF  
Annual 5K Run**

**VOTE:BOONSTRA \_\_\_ FISHER \_\_\_ MADIGAN \_\_\_ MELCHIONNE \_\_\_ SHANLEY \_\_\_**

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**WHEREAS**, public charity “Never End the Fight” whose mission is to educate and raise awareness about the connection between mental illness and opioid addiction and to eliminate the stigmas associated with both diseases will conduct its Annual 5K Run on Saturday October 1, 2023 to spread awareness at athletic events and presentations; and,

**WHEREAS**, the Wyckoff Police Department has recommended road closures of the following roads to allow this event to be performed safely for motorists and pedestrians during the hours of 8:00 a.m. to 1:00 p.m.:

Calvin Court  
James Way  
Meer Avenue  
George Place  
Victor Way

Cedar Hill Avenue  
Paine Road  
Ellis Place  
Florence Avenue  
Barbara Avenue

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that they approve the road closure as recommended by the Wyckoff Police Department to allow the public charity –“Never End the Fight” to conduct its Annual 5K Run.

**BE IT FURTHER RESOLVED**, that the Municipal Clerk shall provide a certified copy of this resolution to the Police Chief, the Traffic Safety Officer and Department of Public Works Manager.

**CERTIFICATION**

I, NANCY A. BROWN, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON AUGUST 15, 2023.

\_\_\_\_\_  
NANCY A. BROWN  
MUNICIPAL CLERK

**TOWNSHIP OF WYCKOFF  
COUNTY OF BERGEN  
STATE OF NEW JERSEY  
RESOLUTION #23-232**

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**INTRODUCED:**

**SECONDED:**

**MEETING DATE: August 15, 2023**

**REFERENCE: Close Various Aged,  
Unidentifiable, Unnamed, Unclaimed Escrow  
Deposits**

**VOTE:BOONSTRA \_\_\_ FISHER \_\_\_ MADIGAN \_\_\_ MELCHIONNE \_\_\_ SHANLEY \_\_\_**

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**WHEREAS**, there remains an open 2000 Regional Contribution Agreement Trust Escrow balance totaling \$29,895.48, and

**WHEREAS**, this escrow account is aged and these agreements have been completed and closed, and

**WHEREAS**, as the CFO and the Township Auditor have reviewed and determined that this account has been completed and closed out and the balance deposited to the municipality, and

**NOW THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Wyckoff, that the Chief Financial Officer is instructed to close this Trust Escrow for Regional Contribution Agreements account # T-12-56-810-670 and return balance to the Township, and

**BE IT FURTHER RESOLVED THAT**, should an entity present complete, verifiable documentation and can substantiate the validity of the monies for refund, said refund will be made from the Townships general fund.

**CERTIFICATION**

I, NANCY A. BROWN, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON AUGUST 15, 2023.

\_\_\_\_\_  
NANCY A. BROWN  
MUNICIPAL CLERK

**TOWNSHIP OF WYCKOFF  
COUNTY OF BERGEN  
STATE OF NEW JERSEY  
RESOLUTION #23-233**

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**INTRODUCED:**

**SECONDED:**

**MEETING DATE: August 15, 2023**

**REFERENCE: Chapter 159- 2023  
Sustainable Jersey Program**

**VOTE: BOONSTRA \_\_\_ FISHER \_\_\_ MADIGAN \_\_\_ MELCHIONNE \_\_\_ SHANLEY \_\_\_**  
.....

**WHEREAS**, NJSA 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any item of revenue in the budget of any county or municipality when such item have been made available by law and the amount was not determined at the time of the adoption of the budget; and,

**WHEREAS**, the Director may also approve the insertion of an item of appropriation for equal amount.

**NOW, THEREFORE, BE IT RESOLVED**, that the Township of Wyckoff, County of Bergen, State of New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2023 in the sum of \$2,000.00 which is now available from the 2023 Sustainable Jersey Program; and,

**BE IT FURTHER RESOLVED**, that the like sum of \$2,000.00 is hereby appropriated under the caption 2023 Clean Communities; and,

**BE IT FURTHER RESOLVED**, that the above is the result of funds from the 2023 Sustainable Jersey Program in the amount of \$2,000.00.

**CERTIFICATION**

I, NANCY A. BROWN, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON JULY 18, 2023.

\_\_\_\_\_  
NANCY A. BROWN  
MUNICIPAL CLERK



**TOWNSHIP OF WYCKOFF  
COUNTY OF BERGEN  
STATE OF NEW JERSEY  
RESOLUTION #23-234**

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**INTRODUCED:**

**SECONDED:**

**MEETING DATE: August 15, 2023**

**REFERENCE: Chapter 159- 2023  
Spotted Lantern Fly Reimbursement  
Program**

**VOTE: BOONSTRA \_\_\_ FISHER \_\_\_ MADIGAN \_\_\_ MELCHIONNE \_\_\_ SHANLEY \_\_\_**  
.....

**WHEREAS**, NJSA 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any item of revenue in the budget of any county or municipality when such item have been made available by law and the amount was not determined at the time of the adoption of the budget; and,

**WHEREAS**, the Director may also approve the insertion of an item of appropriation for equal amount.

**NOW, THEREFORE, BE IT RESOLVED**, that the Township of Wyckoff, County of Bergen, State of New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2023 in the sum of \$15,000.00 which is now available from the 2023 Spotted Lantern Fly Reimbursement Program; and,

**BE IT FURTHER RESOLVED**, that the like sum of \$15,000.00 is hereby appropriated under the caption 2023 Spotted Lantern Fly Reimbursement Program; and,

**BE IT FURTHER RESOLVED**, that the above is the result of funds from the 2023 Spotted Lantern Fly Reimbursement Program in the amount of \$15,000.00.

**CERTIFICATION**

I, NANCY A. BROWN, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON JULY 18, 2023.

\_\_\_\_\_  
NANCY A. BROWN  
MUNICIPAL CLERK

**TOWNSHIP OF WYCKOFF  
COUNTY OF BERGEN  
STATE OF NEW JERSEY  
RESOLUTION #23-235**

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**INTRODUCED:**

**SECONDED:**

**MEETING DATE: August 15, 2023**

**REFERENCE: Authorizing the Sale of  
Personal Property not Needed for Public  
Use Via the Online Auction Website -  
Municibid**

**VOTE: BOONSTRA \_\_\_ FISHER \_\_\_ MADIGAN \_\_\_ MELCHIONNE \_\_\_ SHANLEY \_\_\_\_\_**

**WHEREAS**, the Local Public Contracts Law at *N.J.S.A. 40A:11-36* provides that any contracting unit by resolution of its governing body may authorize by sealed bid or public auction the sale of its personal property not needed for public use; and,

**WHEREAS**, the Local Unit Electronic Technology Pilot Program and Study Act (P.L. 2001, c.30) authorizes the sale of surplus personal property not needed for public use through the use of an online auction service; and,

**WHEREAS**, the Township has determined that the property described below is no longer needed for public use:

- 1988 AMG M99 Wagon (VIN: 021802)
- 60 KW Diesel Generator (Model MEP-816A, Serial # FZ 95037)

**WHEREAS**, the Township intends to utilize the online auction services of Municibid, 395 Circle of Progress Drive, Suite D, Pottstown, Pennsylvania 19464, located online at <https://www.municibid.com>; and,

**WHEREAS**, Municibid is a registered and approved provider of online auction services for the sale of surplus personal property with the Division of Local Government Services ("Division"); and,

**WHEREAS**, the sale is being conducted pursuant to the Division's Local Finance Notice 2008-9.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Wyckoff, in the County of Bergen, State of New Jersey that the Township is hereby authorized to sell the surplus personal property as indicated below on the Municibid online auction website at <https://www.municibid.com>; and,

**BE IT FURTHER RESOLVED** that a certified copy of the within resolution shall be sent to the Division of Local Government Services.

**CERTIFICATION**

I, NANCY A. BROWN, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON AUGUST 15, 2023.

\_\_\_\_\_  
NANCY A. BROWN  
MUNICIPAL CLERK

**TOWNSHIP OF WYCKOFF  
COUNTY OF BERGEN  
STATE OF NEW JERSEY  
RESOLUTION #23-236**

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**INTRODUCED:**

**SECONDED:**

**MEETING DATE: August 15, 2023**

**REFERENCE: Release Maintenance  
Guarantee – 726 Wyckoff Avenue  
Block 216, Lot 10.02 (Lawrence Ct.)**

**VOTE: BOONSTRA \_\_\_ FISHER \_\_\_ MADIGAN \_\_\_ MELCHIONNE \_\_\_ SHANLEY \_\_\_**

**WHEREAS**, Mr. Steven Lonagan, President, American Prestige Homes, LLC, 158 Krone Place, Hackensack, New Jersey has requested the release of the \$750.00 being held as Maintenance Guarantee; and

**WHEREAS**, the Township’s Engineer, Mr. Mark Di Gennaro, in an email dated July 18, 2023 states that the remaining \$750 which served as a Two (2) Year Maintenance Guarantee is approved to be released; and

**WHEREAS**, Mr. Steven Lonagan, President, American Prestige Homes, LLC, 158 Krone Place, Hackensack, New Jersey posted the following with the Municipal Clerk on July 8, 2020 for site improvements/road opening permit:

Performance Cash Bond      \$7,500.00

**WHEREAS**, \$6,750 of the cash surety was released via Resolution #20-335 on December 20, 2020; and

**NOW, THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Wyckoff, County of Bergen, and State of New Jersey that they hereby accept the recommendation of the Township Engineer, Mr. Mark Di Gennaro to release the remaining \$750.00 Maintenance Guarantee and close out the project.

**BE IT FURTHER RESOLVED**, that the Municipal Clerk will forward a copy of this resolution to the Township Engineer, Mr. Mark Di Gennaro and to Mr. Steven Lonagan, President, American Prestige Homes, LLC, 158 Krone Place, Hackensack, New Jersey 07601.

**CERTIFICATION**

I, NANCY A. BROWN, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON AUGUST 15, 2023.

\_\_\_\_\_  
NANCY A. BROWN  
MUNICIPAL CLERK



**TOWNSHIP OF WYCKOFF  
COUNTY OF BERGEN  
STATE OF NEW JERSEY  
RESOLUTION #23-237**

\*\*\*\*\*

**INTRODUCED:**

**SECONDED:**

**MEETING DATE: August 15, 2023**

**REFERENCE: Release  
Performance Cash Surety –  
519 Terhune Terrace, Block 379, Lot 21**

**VOTE: BOONSTRA \_\_\_\_\_ FISHER \_\_\_\_\_ MADIGAN \_\_\_\_\_ MELCHIONNE \_\_\_\_\_ SHANLEY \_\_\_\_\_**

**WHEREAS**, Ms. Jill K. Dutra, Principal of Dutra Excavating & Sewer, Inc., 10 Stone Hollow Road, Montvale, New Jersey 07645, has requested the release of a \$1,140 Maintenance Cash Surety for work performed at 519 Terhune Terrace; and

**WHEREAS**, the Township issued a road opening permit for a sewer connection to Ms. Jill K. Dutra, Principal of Dutra Excavating & Sewer, Inc., 10 Stone Hollow Road, Montvale, New Jersey 07645 for work to be completed at 519 Terhune Terrace on April 16, 2021; and

**WHEREAS**, the Township's Engineer, Mr. Mark Di Gennaro, in an email dated July 18, 2023, states that the \$1,140 now being held as Maintenance Cash Surety and the original Performance Bond #LSM1474270 are approved to be released; and

**WHEREAS**, Ms. Jill K. Dutra, Principal of Dutra Excavating & Sewer, Inc., 10 Stone Hollow Road, Montvale, New Jersey 07645 posted the following with the Municipal Clerk on December 5, 2020 for site improvements/road opening permit:

Performance Cash Surety	\$ 1,140.00
RLI Insurance Company Permit Bond # LSM1474270	\$11,400.00

**NOW, THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Wyckoff, County of Bergen and State of New Jersey that they hereby accept the recommendation of the Township Engineer, Mr. Mark Di Gennaro to release the \$1,140 Maintenance Cash Surety and the Performance Bond #LSM1474270.

**BE IT FURTHER RESOLVED**, that the Municipal Clerk will forward a copy of this resolution to the Township Engineer, Mr. Mark Di Gennaro and to Ms. Jill K. Dutra, Principal of Dutra Excavating & Sewer, Inc., 10 Stone Hollow Road, Montvale, New Jersey 07645

**CERTIFICATION**

I, NANCY A. BROWN, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON AUGUST 15, 2023.

\_\_\_\_\_  
NANCY A. BROWN  
MUNICIPAL CLERK



**TOWNSHIP OF WYCKOFF  
COUNTY OF BERGEN  
STATE OF NEW JERSEY  
RESOLUTION #23-238**

\*\*\*\*\*

**INTRODUCED:**

**SECONDED:**

**MEETING DATE: August 15, 2023**

**REFERENCE: 2022 Audit General  
Comments and Recommendations**

**VOTE: MADIGAN \_\_\_ MELCHIONNE \_\_\_ RUBENSTEIN \_\_\_ SHANLEY \_\_\_ BOONSTRA \_\_\_**  
.....

**WHEREAS**, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transaction; and,

**WHEREAS**, the Annual Report of Audit for the year 2022 has been filed by a Registered Municipal Accountant with the Municipal Clerk as per the requirements of N.J.S.A. 40A:5-6, and a copy has been received by each member of the governing body; and,

**WHEREAS**, the Local Finance Board of the State of New Jersey is authorized to prescribe reports pertaining to the local fiscal affairs, as per R.S. 52:27BB-34; and,

**WHEREAS**, the Local Finance Board has promulgated a regulation requiring that the governing body of each municipality shall by resolution certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the section of the annual audit entitled:

General Comments  
Recommendations

and,

**WHEREAS**, the members of the governing body have personally reviewed as a minimum the Annual Report of Audit, and specifically the sections of the Annual Audit entitled:

General Comments and  
Recommendations

as evidenced by the group affidavit form of the governing body, and,

**WHEREAS**, such resolution of certification shall be adopted by the Governing Body no later than forty-five days after the receipt of the annual audit, as per the regulations of the Local Finance Board, and,

**WHEREAS**, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board, and,

**WHEREAS**, failure to comply with the promulgations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52 to wit:

R.S. 52:27BB-52- "A local officer or member of a local governing body who, after a date fixed for compliance, fails or refused to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office."

**NOW, THEREFORE, BE IT RESOLVED**, That the Township Committee of the Township of Wyckoff, hereby states that it has complied with the promulgation of the Local Finance Board of the State of New Jersey dated July 30, 1968 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

#### **CERTIFICATION**

I, NANCY A. BROWN, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND CORRECT COPY OF A RESOLUTION AS ADOPTED BY THE TOWNSHIP COMMITTEE ON AUGUST 15, 2023.

\_\_\_\_\_  
NANCY A. BROWN  
MUNICIPAL CLERK

**TOWNSHIP OF WYCKOFF  
COUNTY OF BERGEN  
STATE OF NEW JERSEY  
RESOLUTION #23-239**

\*\*\*\*\*

**INTRODUCED:**

**SECONDED:**

**MEETING DATE: August 15, 2023**

**REFERENCE: Return of certain overpaid taxes,  
escrow monies, recreation fees, etc.**

**VOTE: BOONSTRA \_\_\_\_\_ FISHER \_\_\_\_\_ MELCHIONNE \_\_\_\_\_ SHANLEY \_\_\_\_\_ MADIGAN \_\_\_\_\_**  
.....

**BE IT RESOLVED**, by the Township Committee of the Township of Wyckoff that the Treasurer is hereby authorized and directed to return certain monies as follows:

**BOARD OF ADJUSTMENT:**

Ben Fox, 416 Flaker Drive, Wyckoff, New Jersey 07481 – Return of Escrow – Block 483/Lot 21 - \$91.43

**TAX REFUND:**

Michael J. Epstein, Esq., 340 W. Passaic Street, Rochelle Park, New Jersey 07662 – State Tax Court Reduction – Block 314/Lot 7 – 494 Weymouth Drive - \$22,874.88.

David M. York, Esq., Novins, York, Jaconus & Dooley, 50 Tice Boulevard, Ste. 340, Woodcliff Lake, New Jersey 07677 – State Tax Court Reduction – Block 342/Lot 1 – 476 James Way - \$6,873.75.

McCarter & English, LLP, Four Gateway Center, 100 Mulberry Street, Newark, New Jersey 07101 – State Tax Court Reduction – Block 421/Lot 72.01 – 677 Charnwood Drive - \$145,812.01.

Aaron Drescher & Carley Amanda, 287 Pine Street, Wyckoff, New Jersey 07481 – Refund of Tax Overpayment – Block 205/Lot 22 - \$3,256.19

Jennifer R. Jacobus, Esq., 201 Littleton Road, 1<sup>st</sup> Floor, Morris Plains, New Jersey 07950 – State Tax Court Reduction – Block 483/Lot 49 – 140 Ravine Avenue & Block 202/Lot 6.05 – 540 Old Post Road - \$4,159.23.

Saiber, LLC, 18 Columbia Turnpike, Ste. 200, Florham Park, New Jersey 07932 – State Tax Court Reduction – Block 429/Lot 25 – 348 Steinhauser Lane - \$1,363.08

Douglas M. Standriff, 25 E. Spring Valley Road, Ste. 330, Maywood, New Jersey 07607 – State Tax Court Reduction – Block 391/Lot 41.01 – 541 Cedar Hill Avenue - \$37,113.60

Michael I. Schneck, Trustee for Mario & Julie Galdi, 23 Vreeland Avenue, Ste. 270, Florham Park, New Jersey 07932 – State Tax Court Judgement – Block 377/Lot 82 – 537 Lydia Lane - \$16,333.05



**TOWNSHIP OF WYCKOFF  
COUNTY OF BERGEN  
STATE OF NEW JERSEY  
RESOLUTION #23-240**

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**INTRODUCED:**

**SECONDED:**

**MEETING DATE: August 15, 2023**

**REFERENCE: Approval of Vouchers and  
Authorization to Pay Bills**

**VOTE: BOONSTRA \_\_\_ FISHER \_\_\_ MELCHIONNE \_\_\_ SHANLEY \_\_\_ MADIGAN \_\_\_**  
.....

**WHEREAS**, the Township of Wyckoff is a municipality in the State of New Jersey operating under the authority from N.J.S.A. 40A:63-1 et seq; and,

**WHEREAS**, the Township of Wyckoff has received vouchers in claim for payment of materials supplied and/or services rendered; and,

**WHEREAS**, the said vouchers have been reviewed and the amount indicated on each voucher has been determined to be due and owing; and,

**WHEREAS**, the Township Committee has a practice of each Township Committee member participating in the reviewing and signing of vouchers; and,

**WHEREAS**, the vouchers which comprise this bill list have been reviewed and signed by two (2) Township Committee members and they have found them to in order; and,

**WHEREAS**, the Township Treasurer has certified that sufficient funds are available for payment of said vouchers.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Wyckoff that the action of the said Finance Committee be approved; and, that the payments of these bills are hereby authorized and the Chief Financial Officer is directed to issue checks for their payments as listed on the bill list attached to this date's meeting minutes and covered by checks no. Payroll A/C, Direct Deposit Vouchers no., Library Payroll check nos., Library Direct Deposit Vouchers no., Claims Wire nos., check no. Accutrack A/C, Claims check nos. and Voided Claims checks no..



TOWNSHIP OF WYCKOFF  
COUNTY OF BERGEN  
STATE OF NEW JERSEY  
RESOLUTION #23-241

\*\*\*\*\*

INTRODUCED:

SECONDED:

MEETING DATE: August 15, 2023

REFERENCE: Appointment of School  
Crossing Guards

VOTE: BOONSTRA \_\_\_ MADIGAN \_\_\_ MELCHIONNE \_\_\_ SHANLEY \_\_\_ RUBENSTEIN \_\_\_  
.....

**WHEREAS**, the Chief of Police recommends the persons listed on the attached page to be appointed school crossing guards for the period September 1, 2023 to December 31, 2023.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Wyckoff that the attached list of persons be appointed as school crossing guards for the period September 1, 2023 to December 31, 2023.

**CERTIFICATION**

I, NANCY A. BROWN, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF CERTIFY THE ATTACHED RESOLUTION TO BE A TRUE AND CORRECT COPY OF A RESOLUTION AS ADOPTED BY THE WYCKOFF TOWNSHIP COMMITTEE ON AUGUST 15, 2023.

\_\_\_\_\_  
NANCY A. BROWN  
MUNICIPAL CLERK

**TOWNSHIP OF WYCKOFF  
COUNTY OF BERGEN  
STATE OF NEW JERSEY  
RESOLUTION #23-242**

\*\*\*\*\*

**INTRODUCED:**

**SECONDED:**

**MEETING DATE: August 15, 2023**

**REFERENCE: Awarding Contract  
to Seagrave Fire Apparatus for  
the Purchase Of One New  
Seagrave Custom 95' Aerialscope  
For Fire Company No. 1**

**VOTE: BOONSTRA \_\_\_ FISHER \_\_\_ MADIGAN \_\_\_ MELCHIONNE \_\_\_ SHANLEY \_\_\_**  
.....

**WHEREAS**, the Wyckoff Volunteer Fire Department – Protection Fire Company No. 1 (“Department”) recommends that Wyckoff procure a new Seagrave Custom 95’ Aerialscope for use by the Department in fulfillment of their mission to the residents of the Township replacing the 2005 Seagrave 95’ Aerialscope; and

**WHEREAS**, the Department has researched vendors that would achieve their goals and determined that the sought-after equipment may be procured through a nationally-recognized and accepted cooperative purchasing contract between the Houston-Galveston Area Council (“H-GAC”) and Seagrave Fire Apparatus, LLC (“Seagrave”); and

**WHEREAS**, pursuant to *N.J.S.A. 52:34-6.2b(3)* (as amended by *P.L. 2011, c.139*) and LFN 2012-10, a New Jersey municipality may purchase goods and services without public bidding under the Local Public Contracts Law through the use of a nationally-recognized and accepted cooperative purchasing contract that has been developed utilizing a competitive bidding or contracting process by another contracting unit within New Jersey or another state; and

**WHEREAS**, H-GAC is a regional organization of governments operating under the laws of the State of Texas and is a political subdivision of the State of Texas; and

**WHEREAS**, the subject cooperative purchasing contract was awarded by H-GAC to Fire & Safety utilizing a competitive contracting process; and

**WHEREAS**, also pursuant to *N.J.S.A. 52:34-6.2b.(3)* (as amended by *P.L. 2011, c.139*) and LFN 2012-10, prior to making purchases under nationally-recognized and accepted cooperative purchasing contracts, the municipality must determine that the use of the cooperative purchasing contract shall result in cost savings after all factors, including charges for service, material, and delivery, have been considered; and

**WHEREAS**, the Department has determined that Wyckoff’s use of the H-GAC cooperative purchasing contract to procure the sought-after fire apparatus will result in cost savings for Wyckoff; and

**WHEREAS**, consistent with the H-GAC cooperative purchasing contract and needs of Wyckoff, Seagrave has submitted a proposal to provide one (1) new Seagrave Custom 95' Aerialscope to Wyckoff for the sum of \$2,296,933.00; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Wyckoff, in the County of Bergen, State of New Jersey, as follows:

1. The foregoing "Whereas" clauses are hereby incorporated as if fully restated.
2. A contract for the purchase of one (1) new Seagrave Custom 95' Aerialscope for in the amount of \$2,296,933.00 is hereby awarded to Seagrave without the Township soliciting public bids, as permitted by law.
3. The Township Administrator/Qualified Purchasing Agent caused a Notice of Intent to award this contract in the August 29, 2023 edition of the Ridgewood News establishing a ten-day comment period prior to the execution of a Contract with Seagrave; and
4. The Mayor and Municipal Clerk are hereby authorized and directed to execute an "End User Agreement" with Seagrave pursuant to the terms of its nationally recognized and accepted cooperative purchasing agreement with the Houston-Galveston Area Council.
5. The form and terms of the End User Agreement shall be consistent with this resolution and subject to the Township Attorney's approval.

**CERTIFICATION**

I, NANCY A. BROWN, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON AUGUST 15, 2023.

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NANCY A. BROWN  
MUNICIPAL CLERK



**TOWNSHIP OF WYCKOFF  
COUNTY OF BERGEN  
STATE OF NEW JERSEY  
RESOLUTION #23-243**

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**INTRODUCED:**

**SECONDED:**

**MEETING DATE: August 15, 2023**

**REFERENCE: Authorizing a Shared  
Service Agreement for the Placement of  
a class III Special Law Enforcement  
Officer in Saint Elizabeth School**

**VOTE: BOONSTRA \_\_\_ FISHER \_\_\_ MADIGAN \_\_\_ MELCHIONNE \_\_\_ SHANLEY \_\_\_**  
.....

**WHEREAS**, the State of New Jersey has created a class of Special Police Officers known as Class III special law enforcement officers (hereinafter "SLEO III") specifically and solely for the purpose of school security as outlined in *N.J.S.A. 40A:14-146.10, 40A:14-146.11, 40A:14-146.14, and 40A:14-146.16*; and

**WHEREAS**, the Township of Wyckoff and the Saint Elizabeth School (the "Parties") agree that school security is of the utmost importance to create a safe learning environment for students and that having armed security, that is police officers trained explicitly for school security, is a best practice for the safety and security of the students and staff at Saint Elizabeth School (the "School"); and

**WHEREAS**, the Parties are desirous of entering into a Shared Services Agreement pursuant to *N.J.S.A. 40A:65-1 et seq.* for the Township to provide a SLEO III to the School for school security; and

**WHEREAS**, the Parties wish to enter into an agreement under which the Township agrees to provide a SLEO III that will be assigned to the School that is located within the Township, and that will be managed and employed by the Township Police Department ("Police Department").

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Wyckoff, in the County of Bergen, State of New Jersey, that a shared service agreement between the Township of Wyckoff and Saint Elizabeth School for the Township to a SLEO III that will be assigned to the School that is located within the Township is hereby authorized for a five-year term commencing on July 1, 2023, and shall terminate on June 30, 2028.

**BE IT FURTHER RESOLVED** that the Mayor and Municipal Clerk are hereby authorized and directed to execute an Interlocal Agreement in the form approved by the Township Attorney.

**CERTIFICATION**

I, NANCY A. BROWN, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON AUGUST 15, 2023.

\_\_\_\_\_  
NANCY A. BROWN  
MUNICIPAL CLERK

**TOWNSHIP OF WYCKOFF  
COUNTY OF BERGEN  
STATE OF NEW JERSEY  
RESOLUTION #23-244**

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**INTRODUCED:**

**SECONDED:**

**MEETING DATE: August 15, 2023**

**REFERENCE: Transfer of Liquor License  
#0270-44-004-005 JEZE CORP. to  
RIVER OF WINES & SPIRITS LLC.**

**VOTE: BOONSTRA \_\_\_ FISHER \_\_\_ MADIGAN \_\_\_ MELCHIONNE \_\_\_ SHANLEY \_\_\_**  
.....

**WHEREAS**, an application has been filed for a person-to-person transfer of Plenary Retail Distribution License #0270-44-004-005, heretofore issued to JEZE Corporation, Jack Sevan Jessourian, President, JEZE Corp. who holds a pocket/inactive license, for premises previously located at Cedar Hill Shopping Center, Wyckoff, N.J. 07481; and

**WHEREAS**, the submitted application form is complete in all respects and the transfer fees have been paid, both to the Township of Wyckoff and to the Division of Alcoholic Beverage Control; and

**WHEREAS**, the applicant is qualified to be licensed according to all standards established by Title 33 of the New Jersey Statutes, regulations promulgated thereunder, as well as pertinent local ordinances and conditions consistent with Title 33; and

**WHEREAS**, the applicant has disclosed and the issuing authority reviewed the source of all funds used in the purchase of the license and the licensed business and all additional financing obtained in connection with the licensed business.

**NOW, THEREFORE, BE IT RESOLVED** that the Township Committee of the Township of Wyckoff does hereby approve, effective, August 15, 2023, the transfer of the aforesaid Plenary Retail Distribution License to River of Wines & Spirits LLC, Sesha Swetha Koppuri, 15 Carnation Road, Monroe, N.J. 08831.

**CERTIFICATION**

I, NANCY A. BROWN, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF CERTIFIES THE ATTACHED RESOLUTION TO BE A TRUE AND CORRECT COPY OF A RESOLUTION AS ADOPTED BY THE WYCKOFF TOWNSHIP COMMITTEE ON AUGUST 15, 2023.

\_\_\_\_\_  
NANCY A. BROWN  
MUNICIPAL CLERK

**TOWNSHIP OF WYCKOFF  
COUNTY OF BERGEN  
STATE OF NEW JERSEY  
RESOLUTION #23-245**

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**INTRODUCED:**

**SECONDED:**

**MEETING DATE: August 15, 2023**

**REFERENCE: Authorize Sewer Agreement –  
Block 436, Lot 4, 359 Sicomac Avenue &  
Terhune Terrace**

**VOTE: BOONSTRA \_\_\_ MADIGAN \_\_\_ MELCHIONNE \_\_\_ SHANLEY \_\_\_ RUBENSTEIN \_\_\_**  
.....

**WHEREAS**, TSSP, LLC (hereinafter “Developer”) has requested permission from the Township to arrange for the construction of an extension of the sanitary sewer main for approximately 1,241 linear feet at Sicomac Avenue and Terhune Avenue for the purpose of providing service to the Barn Restaurant and existing and/or future dwellings located on Sicomac Avenue and Terhune Terrace, respectively, all of which are presently served by in-ground septic systems; and,

**WHEREAS**, the Developer has agreed to pay for the entire expense of the installation and will retain a contractor to complete construction according to the Township’s requirements; and

**WHEREAS**, the Township Attorney has drafted a Developer’s Agreement for Sewer Extension which has been approved by the Township Engineer.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey, that the Mayor and the Municipal Clerk are hereby authorized to sign the aforementioned Developer’s Agreement for Sewer Extension on behalf of the Township.

**CERTIFICATION**

I, NANCY A. BROWN, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON AUGUST 15, 2023.

\_\_\_\_\_  
NANCY A. BROWN  
MUNICIPAL CLERK



**TOWNSHIP OF WYCKOFF  
COUNTY OF BERGEN  
STATE OF NEW JERSEY  
RESOLUTION #23-246**

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**INTRODUCED:**

**SECONDED:**

**MEETING DATE: August 15, 2023**

**REFERENCE: Release Closed Session  
Minutes**

**VOTE: BOONSTRA \_\_\_ FISHER \_\_\_ MADIGAN \_\_\_ MELCHIONNE \_\_\_ SHANLEY \_\_\_**

\*\*\*\*\*

**WHEREAS**, Section 8 of the "Open Public Meetings Act" provides for the release of Closed Session Minutes at the discretion of the governing body or as soon as the issue has been resolved.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Wyckoff that the release of the following Closed Session Minutes is hereby authorized and directed:

<u>Resolution</u>	<u>Date</u>	<u>Resolution</u>	<u>Date</u>
#2022-C4 (a)	05/24/2022	#2022-C5	06/14/2022
#2022-C6	07/12/2022	#2022-C8 (b)	10/18/2022
#2022-C8 (a)	10/18/2022	#2023-C1 (b)	01/16/2023
#2022-C9	12/13/2022	#2023-C2 (a)	02/07/2023
#2022-C11	12/20/2022	#2023-C1 (a)	01/16/2023

Copies of said Minutes are attached hereto and made a part hereof as though set forth herein at length.

**CERTIFICATION**

I, NANCY A. BROWN, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND CORRECT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON JULY 18, 2023.

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NANCY A. BROWN  
MUNICIPAL CLERK

**TOWNSHIP OF WYCKOFF  
340 FRANKLIN AVENUE  
COUNTY OF BERGEN, STATE OF NEW JERSEY**

**ORDINANCE #1989**

**AN ORDINANCE AMENDING SALARY ORDINANCE #1982 AND FIXING THE RATE OF COMPENSATION OF CERTAIN TOWN HALL EMPLOYEES OF THE TOWNSHIP OF WYCKOFF**

**BE IT ORDAINED**, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey as follows:

**SECTION 1.** That the salaries and compensation of various paid officers and employees of the Township of Wyckoff shall be at the following rates:

<u>Department/Position</u>	<u>Salary Range</u>
Deputy CFO .....	up to \$100,000.00 per year
SLEO III .....	up to \$40.00 per hour

**SECTION 2.** All ordinances or parts of ordinances which are inconsistent herewith are repealed but only to the extent of said inconsistency. All other parts of Ordinance #1982 of the Township of Wyckoff not inconsistent herewith are hereby ratified and confirmed.

**SECTION 3.** The salaries recorded above shall be effective as of July 1, 2023.

**SECTION 4.** This ordinance shall take effect immediately upon final passage and publication as required by law.

**TOWNSHIP OF WYCKOFF  
340 FRANKLIN AVENUE  
COUNTY OF BERGEN, STATE OF NEW JERSEY**

**ORDINANCE #1990**

**AN ORDINANCE TO PROVIDE A CERTAIN CAPITAL IMPROVEMENT IN THE TOWNSHIP OF WYCKOFF AND TO PROVIDE FOR THE RECEIPT, ACCEPTANCE AND DEPOSIT OF GRANT FUNDS THEREFORE AND TO AUTHORIZE APPROPRIATIONS OF \$25,000.**

**WHEREAS**, the Township of Wyckoff has made an application to the Bureau of NJPDES Stormwater Permitting and Water Quality Management for a Stormwater Assistance Grant to receive grant funds for Water Resource Planning Management; and,

**WHEREAS**, the Township of Wyckoff has received a notice that it is the recipient of a grant in the amount of \$25,000 for Water Resource Planning Management; and,

**WHEREAS**, the Township of Wyckoff has entered into a contract with the Bureau of NJPDES Stormwater Permitting and Water Quality Management to participate in the receipt of grant funds made available.

**NOW THEREFORE, BE IT ORDAINED**, by the Township Committee of the Township of Wyckoff, County of Bergen, as follows:

**SECTION 1.** The Township of Wyckoff, in the County of Bergen shall proceed with Water Resource Planning Management.

**SECTION 2.** The cost of implementing shall be paid by the Township out of funds to:

- a. \$25,000 to be authorized specifically for Water Resource Planning Management.
- b. Total appropriation authorized is \$25,000.

**SECTION 3.** It is hereby determined and stated:

- a. Said purpose is not a current expense. The same is an Improvement which the Township of Wyckoff may lawfully make or acquire and no part of the cost of said improvement has been or shall be specifically benefited.
- b. It is not necessary to finance this authorization by the issuance of obligations by the Township of Wyckoff pursuant to the Local Bond Law of the State of New Jersey.
- c. The total authorized appropriation in the ordinance is \$25,000.



**Township of Wyckoff**  
**Ordinance #1990**  
**Page 2**

**SECTION 4.** The monies which the Township of Wyckoff is authorized to receive pursuant to the terms of the NJPDES Stormwater Permitting and Water Quality Management for a Stormwater Assistance Grant, shall, when received, be placed in a capital improvement fund of the Township of Wyckoff for the purpose set forth in Section 1 of this ordinance.

**SECTION 5.** It is hereby determined and stated that no supplemental debt statement is required to be made and signed in connection with said purpose, since the gross debt of the Township of Wyckoff as defined under the Local Bond Law is not increased by this Ordinance, and no obligations in the matter of notes or bonds are authorized by this Ordinance.

**SECTION 6.** This ordinance shall take effect after publication thereof and final passage as required by law.

**TOWNSHIP OF WYCKOFF  
340 FRANKLIN AVENUE  
COUNTY OF BERGEN, STATE OF NEW JERSEY**

**ORDINANCE #1991**

**AN ORDINANCE TO PROVIDE A CERTAIN CAPITAL IMPROVEMENT IN THE TOWNSHIP OF WYCKOFF AND TO PROVIDE FOR THE RECEIPT, ACCEPTANCE AND DEPOSIT OF GRANT FUNDS THEREFORE AND TO AUTHORIZE APPROPRIATIONS OF \$125,000.**

**WHEREAS**, the Township of Wyckoff has made an application to the State of New Jersey, Department of Community Affairs for a Local Recreational Improvement Grant to receive grant funds for Restroom Facilities at Memorial Field; and,

**WHEREAS**, the Township of Wyckoff has received a notice that it is the recipient of a grant in the amount of \$75,000 for Restroom Facilities at Memorial Field; and,

**WHEREAS**, the Township of Wyckoff has entered into a contract with the State of New Jersey, Department of Community Affairs to participate in the receipt of grant funds made available.

**NOW THEREFORE, BE IT ORDAINED**, by the Township Committee of the Township of Wyckoff, County of Bergen, as follows:

**SECTION 1.** The Township of Wyckoff, in the County of Bergen shall proceed with Restroom Facilities at Memorial Field.

**SECTION 2.** The cost of implementing shall be paid by the Township out of funds to:

- a. \$75,000 to be authorized specifically for Restroom Facilities at Memorial Field.
- b. \$50,000 Grant match from Municipal Open Space.
- c. Total appropriation authorized is \$125,000.

**SECTION 3.** It is hereby determined and stated:

- a. Said purpose is not a current expense. The same is an Improvement which the Township of Wyckoff may lawfully make or acquire and no part of the cost of said improvement has been or shall be specifically benefited.
- b. It is not necessary to finance this authorization by the issuance of obligations by the Township of Wyckoff pursuant to the Local Bond Law of the State of New Jersey.
- c. The total authorized appropriation in the ordinance is \$125,000.

**Township of Wyckoff**  
**Ordinance #1991**  
**Page 2**

**SECTION 4.** The monies which the Township of Wyckoff is authorized to receive pursuant to the terms of the State of New Jersey, Department of Community Affairs for a Local Recreational Improvement Grant, shall, when received, be placed in a capital improvement fund of the Township of Wyckoff for the purpose set forth in Section 1 of this ordinance.

**SECTION 5.** It is hereby determined and stated that no supplemental debt statement is required to be made and signed in connection with said purpose, since the gross debt of the Township of Wyckoff as defined under the Local Bond Law is not increased by this Ordinance, and no obligations in the matter of notes or bonds are authorized by this Ordinance.

**SECTION 6.** This ordinance shall take effect after publication thereof and final passage as required by law.



**TOWNSHIP OF WYCKOFF  
340 FRANKLIN AVENUE  
COUNTY OF BERGEN, STATE OF NEW JERSEY**

**ORDINANCE #1992**

**AN ORDINANCE TO DELETE CHAPTER 54 (POLICE DEPARTMENT),  
ARTICLE I (ESTABLISHMENT AND ORGANIZATION), SECTION 54-6.7  
(MARSHALS), AND TO AMEND AND SUPPLEMENT ARTICLE VI  
(SPECIAL LAW ENFORCEMENT OFFICERS) OF THE CODE OF THE  
TOWNSHIP OF WYCKOFF**

**BE IT ORDAINED** by the Township Committee of the Township of Wyckoff, in the County of Bergen, New Jersey, that those portions of the aforesaid set forth below are hereby amended as follows and that those portions not set forth below shall remain unchanged:

**SECTION 1.** Section 54-6.7 (Marshals) of Chapter 54 (Police Department), Article I (Establishment and Organization) shall be deleted in its entirety and Reserved.

**SECTION 2.** Chapter 54 (Police Department), Article VI (Special Law Enforcement Officers) shall be deleted in its entirety and supplemented as follows:

**CHAPTER 54      Police Department**

**ARTICLE VI Special Law Enforcement Officers**

**§ 54-11 Appointments.**

The Township Committee may, as they deem necessary, appoint special law enforcement officers sufficient to perform the duties and responsibilities permitted by this article as authorized by *N.J.S.A. 40A:14-118* and within the conditions and limitations as may be established pursuant to the Special Law Enforcement Officers' Act.

**§ 54-12 Term.**

Special law enforcement officers may be appointed for terms not to exceed one (1) year.

- A. Special law enforcement officers so appointed shall not be permanently appointed members of the police force of the Township.

- B. Their powers and duties, as determined pursuant to the Special Law Enforcement Officers' Act, shall cease at the expiration of their appointed term.

**§ 54-13 Classifications.**

There shall be three classifications for special law enforcement officers.

A. Class One — SLEO I.

- (1) Officers of this class shall be authorized to perform routine traffic detail, spectator control, similar duties, issue summonses for disorderly persons and petty disorderly persons offenses, violations of municipal ordinances, and violations to Title 39 of the Revised Statutes.
- (2) Use of a firearm by an officer of this class shall be strictly prohibited, and no SLEO I officer shall be assigned any duties which may require the carrying or use of a firearm.
- (3) The total complement of Class One special law enforcement officers shall not exceed 20% of the total number of permanently appointed officers.

B. Class Two — SLEO II.

- (1) Officers of this class shall be authorized to exercise full powers and duties similar to those of a permanently appointed law enforcement officer. The use of firearms by an officer of this class may be authorized only after the officer has been fully certified as completing training as prescribed by the Commission.
- (2) The total complement of Class Two special law enforcement officers shall not exceed 25% of the total number of permanent officers.

C. Class Three — SLEO III.

- (1) Officers of this class shall be authorized to exercise full powers and duties similar to those of a permanently appointed law enforcement officer while providing security at a public or nonpublic school or a county college, on the

school or county college premises during hours when the public or nonpublic school or county college is normally in session or when it is occupied by public or nonpublic school or county college students or their teachers/professors. While on duty in the jurisdiction of employment, an officer may respond to offenses or emergencies off school or county college grounds if they occur in the officer's presence while traveling to a school facility or county college, but an officer shall not otherwise be dispatched or dedicated to any assignment off school or county college property.

- (2) There shall be no limit to the number of Class Three special law enforcement officers.

**§ 54-14 Qualifications.**

A. No person may be appointed as a special law enforcement officer unless the person:

- (1) Is a resident of the State of New Jersey and maintains residency in the State of New Jersey during the term of appointment.
- (2) Is able to read and speak the English language well and intelligently.
- (3) Possesses a high school diploma or its equivalent.
- (4) Is sound in body and of good health and able to perform the physical functions of the duties assigned.
- (5) Must be of good moral character and shall not have been convicted of any crime or offense involving dishonesty or which would make them unfit to perform the duties of their office.
- (6) Possess a valid driver's license that is valid in the State of New Jersey.
- (7) Has successfully undergone the same psychological testing required of all permanently appointed law enforcement officers.



- (8) Each applicant shall be at least 21 at the time of appointment to a permanently appointed position in the Department as evidenced by a birth certificate.
- (9) Every applicant appointed to a special law enforcement officer position shall have fingerprints taken and subjected to a criminal background check.
- (10) No person shall be appointed to serve as a special law enforcement officer in the Township during which time they are presently a special law enforcement officer in another local unit within the State of New Jersey, nor shall a permanently appointed law enforcement officer of any local unit within the State of New Jersey be appointed as a special law enforcement officer in the Township. No public official with responsibility for setting law enforcement policy or exercising authority over the budget of the Township or supervision of the Police Department shall be appointed as a special law enforcement officer.
- (11) Before any special law enforcement officer is appointed pursuant to the Special Law Enforcement Act, the Chief of Police or, in their absence, the chief law enforcement officer of the Township shall ascertain the eligibility and qualifications of the applicant and report those determinations in writing to the appointing authority.
- (12) Any person who at any time prior to their appointment had served as a duly qualified, fully trained, permanently appointed law enforcement officer in any municipality of this state and who was separated from that prior service in good standing shall be eligible to serve as a special law enforcement officer consistent with guidelines promulgated by the Police Training Commission (hereinafter the "Commission"). The Commission may waive training requirements set forth in this subsection with regard to any person eligible to be appointed as a special law enforcement officer pursuant to the provisions of this subsection. No person may commence their duties as a special law enforcement officer unless he has successfully completed a training course approved by the Commission, and no special law enforcement officer may be issued a firearm unless he has successfully completed

the basic firearms course approved by the Commission for permanently appointed police and semiannual requalification examinations.

- B. In addition to the requirements in Section A, no person may be appointed as a Class Three special law enforcement officer unless the person:
- (1) Is a retired law enforcement officer who has previously served as a duly qualified, permanently appointed, full-time law enforcement officer in any municipality, county, agency of this state, bi-state agency, or federal agency and must be living in the State of New Jersey.
  - (2) Retired from that agency in good standing (necessary to have a letter of good standing issued by the agency from which the officer retired, listing the date and type of retirement. A copy will be submitted to the Commission).
  - (3) Must be less than 65 years of age at the time of appointment.
  - (4) Passes a psychological exam.
  - (5) Passes a medical exam and has a doctor complete the Medical Certification Form (Form PTC 8A).
  - (6) Passes a Drug Test pursuant to Attorney General's Law Enforcement Drug Testing Policy.
  - (7) Has an updated background investigation.
  - (8) A new SLEO III's break in service may not exceed three years.
  - (9) Once the SLEO III is appointed, the Township shall ensure that the SLEO III:
    - i. Completes SRO training within 12 months of being appointed.
    - ii. Conforms to Attorney General's Mandatory in-service training requirements.

- iii. Is a uniformed officer displaying the Special Law Enforcement Officer Class III patch provided by the Commission.
- iv. Acts under the authority of the Police Department.
- v. Completes Agency Training.
- vi. Is appointed yearly and is less than 65 years of age (can only be reappointed up to age 65).
- vii. Adheres to any other required mandates by the Commission.

**§ 54-15 General Rules and Regulations.**

- A. Every special law enforcement officer's uniform shall include an insignia issued by the Commission which clearly indicates the officer's status as a special law enforcement officer and the type of certification issued pursuant to the Special Law Enforcement Act.
- B. Special law enforcement officers shall be under the supervision and direction of the Chief of Police or, in the absence of the Chief, the chief law enforcement officer of the Township.
- C. Special law enforcement officers shall comply with all of the rules and regulations applicable to the conduct and decorum of the permanently appointed law enforcement officers of the Township, as well as any rules and regulations applicable to the conduct and decorum of special law enforcement officers.
- D. The Chief of Police or, in the absence of the Chief, the chief law enforcement officer of the Township wherein the officer is appointed may at their discretion authorize special law enforcement officers, when on duty, to exercise the same powers and authority as permanently appointed law enforcement officers of the Township, including but not limited to the carrying of firearms and the power of arrest, subject to rules and regulations, not inconsistent with certifications of the Special Law Enforcement Act.
- E. The Chief of Police or, in their absence, the chief law enforcement officer of the Township may assign Class One and Class Two



special law enforcement officers to perform authorized duties at most 25 hours per week.

- (1) Special law enforcement officers may be assigned without limit during periods of emergency.
  - (2) The Chief of Police or, in their absence, the chief law enforcement officer of the Township may designate one special law enforcement officer to whom the limitations of hours set forth in this Article shall not be applicable.
- F. The uniform of special law enforcement officers shall be determined by the Chief of Police.

**§ 54-16 Use of Firearms.**

- A. No special law enforcement officer may carry a firearm except while engaged in the actual performance of the officer's official duties and when specifically authorized by the Chief of Police or, in the absence of the Chief, the chief law enforcement officer of the Township to carry a firearm, and provided that the officer has satisfactorily completed the basic firearms course required by the Commission for permanently appointed law enforcement officers and annual requalification examination as required for permanently appointed officers of the Township.
- (1) A special law enforcement officer shall be deemed to be on duty only while he is performing public functions on behalf of the Township and assigned by the Chief of Police or, in their absence, the chief law enforcement officer of the Township and when he is receiving compensation, if any, from the Township at the rates established by Township.
  - (2) Private security duties.
    - (a) A special law enforcement officer shall not be deemed to be on duty for purposes of the Special Law Enforcement Act while performing private security duties for private employers which duties are not assigned by the Chief of Police or, in their absence, the chief law enforcement officer of the Township or while receiving compensation for those duties from a private employer.

(b) A special law enforcement officer may, however, be assigned by the Chief of Police or, in their absence, the chief law enforcement officer of the Township to perform public safety functions for a private entity if the Chief of Police or, in their absence, the chief law enforcement officer of the Township supervised the performance of the public safety functions. If the Chief of Police or, in their absence, the chief law enforcement officer of the Township assigns the public safety duties and supervises the performance of those duties, then, notwithstanding that the Township is reimbursed for the cost of assigning a special law enforcement officer at a private entity, the special law enforcement officer shall be deemed to be on duty.

B. Ownership and supply of firearms.

(1) A special law enforcement officer shall only use a firearm supplied by the Township.

C. No special law enforcement officer shall carry a handgun when off duty, except Class Three special law enforcement officers that are permitted to carry a handgun as a retired law enforcement officer pursuant to Federal and State law.

#### **§ 54-17 Law Enforcement-Related Employment; Approval By Chief.**

Special law enforcement officers shall only accept law enforcement-related employment with the prior approval of the Chief of Police. The Chief of Police shall have the sole discretion to approve the law enforcement-related employment of any special law enforcement officer.

#### **§ 54-18 Procedure for Requesting Assignment of Special Law Enforcement Officers; Liability; Insurance Coverage.**

Any organization or contractor that desires to hire special law enforcement officers shall submit the request in writing to the Chief of Police on a form prescribed by the Chief of Police. The organization or contractor shall hold the Township harmless from any and all claims that may arise as a result of the assignment of the special law enforcement officer to the organization or contractor. In addition, the organization or contractor shall submit with its application a certificate of insurance showing evidence of at least \$1,000,000 in both personal and comprehensive general liability insurance

and \$300,000 in property damage coverage. A nonprofit, religious, or charitable organization may submit a certificate of insurance in coverage amounts less than those set forth herein upon the organization's representation contained in its request that obtaining the required coverage would impose an undue hardship on the organization.

**§ 54-19 Fees.**

The organization or contractor that hires a special law enforcement officer shall pay a fee to the Township as established in Chapter 113, Fees.

**SECTION 3.** If any section, sub-section, paragraph, sentence, or any other part of this ordinance is adjudged unconstitutional or invalid, such judgment shall not affect, impair or invalidate the remainder of this ordinance.

**SECTION 4.** All ordinances or parts of ordinances that are inconsistent with the provisions of this ordinance are hereby repealed to the extent of such inconsistency.

**SECTION 5:** This ordinance shall take effect after final adoption and publication and otherwise as provided by law.



**TOWNSHIP OF WYCKOFF  
340 FRANKLIN AVENUE  
COUNTY OF BERGEN, STATE OF NEW JERSEY**

**ORDINANCE #1993**

**AN ORDINANCE TO AMEND AND SUPPLEMENT CHAPTER 183 (WATER EMERGENCIES) OF THE CODE OF THE TOWNSHIP OF WYCKOFF BY DELETING AND REPLACING IT IN ITS ENTIRETY WITH A NEW CHAPTER 183**

**BE IT ORDAINED** by the Township Committee of the Township of Wyckoff, in the County of Bergen, New Jersey, that those portions of the aforesaid set forth below are hereby amended as follows and that those portions not set forth below shall remain unchanged:

**SECTION 1.** Chapter 183 (Water Emergencies) shall be deleted in its entirety and supplemented as follows:

**CHAPTER 183      WATER EMERGENCIES**

**§ 183-1 Purpose.**

The purpose of this Chapter is to limit, restrict and regulate the use of water provided by Ridgewood Water by customers of Ridgewood Water during periods of use and emergency, as hereinafter defined, in order to ensure public health and safety.

**§ 183-2 Definitions.**

For the purposes of this Chapter, the following words and phrases shall have the meanings respectively ascribed to them by this section:

**CALENDAR YEAR**

January 1 to December 31 of any given year.

**CONVENTIONAL IRRIGATION SYSTEM OR DEVICE**

Hose end irrigation systems and automatic irrigation devices.

**DRIP/MICRO IRRIGATION**

An irrigation method that saves water and fertilizer by allowing water to drip slowly to the roots of many different plants, either onto the soil surface or directly onto the root zone, through a network of valves, pipes, tubing, and emitters.

**EMERGENCY**

Any period of water shortage or imminent water shortage caused by drought; lack or failure of proper pumping equipment, storage, or other facilities; acts of God or public enemies; or excessive demand upon or use of water facilities or capacity.

**HAND-HELD HOSE**

A hose designed to be operated while being held in the hand and equipped with a nozzle that automatically shuts off when released.

**IRRIGATION**

The watering or sprinkling (including automatic sprinkling) of lawns, shrubs, and gardens.

**NJDEP**

New Jersey Department of Environmental Protection.

**NJPDES**

New Jersey Pollution Discharge Elimination System.

**RIDGEWOOD WATER**

The Department of Water Supply of the Village of Ridgewood.

**SMART CONTROLLER**

A weather-based irrigation controller or soil moisture-based irrigation controller meeting criteria specified and labeled as being compliant under the United States Environmental Protection Agency Water Sense Program, meeting the guidelines prescribed by Ridgewood Water and approved by permit from Ridgewood Water.

**WATER**

That water delivered and/or supplied to any persons by Ridgewood Water. This definition shall not include water pumped from private wells for residential irrigation purposes provided that the property owner maintaining the private well has provided their name and address to the Township.

**§ 183-3 Declaration of emergency.**

The Village Manager is authorized, in their discretion, in consultation with the Director of Ridgewood Water, to determine and declare the existence and extent of an emergency with respect to the water supply of the Village of Ridgewood. The determination of the Village Manager shall apply to the Township of Wyckoff, and notification of the emergency shall be promulgated to all such communities in the most reasonably expeditious manner. Interim emergency regulations may be adopted without notice by the Village Manager of the Village of Ridgewood and shall apply to the

Township of Wyckoff and shall be promulgated in the most reasonably expeditious manner to all the communities.

**§ 183-4 Public notice.**

Public notice of the declaration of an emergency and the determinations made by the Village Manager of the Village of Ridgewood shall be made in the most expeditious manner by publication in the legal newspaper for the Village of Ridgewood and, for the other communities served by Ridgewood Water, by posting in each municipal building and at such other public places as shall be designated by the Village Manager and the local administrators or Clerks of the serviced communities. Notice shall also be disseminated through the press and the public in general. The emergency shall remain in effect until declared at an end by the Village Manager of the Village of Ridgewood.

**§ 183-5 Regulations.**

The following irrigation schedule and water emergency regulations are hereby adopted to become effective as set forth herein:

A. Irrigation schedule, effective year-round:

- (1) All nongovernmental properties: Irrigation by a conventional irrigation system or device may only be done on Tuesday and Saturday for odd-numbered addresses and Wednesday and Sunday for even-numbered addresses.
- (2) Governmental properties: Irrigation by a conventional irrigation system or device may only be done on Monday and Friday.
- (3) Irrigation using a hand-held hose or drip/micro irrigation system shall be allowed any day.

B. The emergency stages shall be as follows:



Stage of Emergency Regulation	Drought Emergency Condition	User Restrictions
III	Pending / Critical	Mandatory restriction of irrigation for all properties to the use of a hand-held hose on Tuesdays and Saturdays for properties with odd-numbered addresses and Wednesdays and Sundays for properties with even-numbered addresses. No irrigation of any kind shall be allowed on Mondays, Thursdays, or Fridays.
IV	Critical	Irrigation is prohibited at any time. Exceptions for irrigation using a hand-held hose may be allowed under conditions prescribed by the Village Manager of the Village of Ridgewood.

- C. Stage III and Stage IV emergency regulations shall become effective upon declaration of each stage by the Village Manager of the Village of Ridgewood. The cleaning of cars, houses, or property, filling of swimming pools, or other outdoor water usage, including by water pumped from private wells, shall be prohibited during Stage III and Stage IV.
- D. Exceptions to the user restrictions shall be determined by the Village Manager of the Village of Ridgewood or a Village of Ridgewood employee designated by the Village Manager. The request for an exception shall be submitted on forms prepared by Ridgewood Water and shall include any required documentation. Exceptions will automatically be denied for customers with bill balances beyond 120 days. Exceptions are subject to renewal annually and may be voided at any time due to an emergency. The exceptions may include the following:
- (1) Outdoor irrigation necessary for the establishment of newly sodded or seeded grass lawns or landscaping within the first 21 consecutive days of planting.
  - (2) Irrigation of lawns or plantings with smart controllers, approved by permit from Ridgewood Water, and limited to the irrigation hours specified in Section E of this Chapter.

(3) Outdoor water use from rain harvesting (rain barrels, etc.), gray water, or reclaimed water. Use of gray or reclaimed water must have an approved NJPDES permit issued through the NJDEP.

(4) Outdoor irrigation necessary for one day only where treatment with an application of chemicals require immediate watering to preserve an existing landscape or to establish a new landscape.

(5) Other outdoor water usage.

E. Irrigation shall not be conducted between 10:00 a.m. and 6:00 p.m. on any day. Irrigation using automatic systems, including Smart Controllers, may only be used between 3:00 a.m. and 7:00 a.m.

F. All automatic irrigation systems shall be equipped with an operational automatic rain sensor device. Each rain sensor device shall be capable of and programmed to interrupt the automatic irrigation cycle when 1/4 inch of rain has fallen.

**§ 183-6 Violations and penalties.**

A. It shall be unlawful and a violation hereof for any person to use water in violation of this Chapter. Penalties for any property owner(s) found to be in violation of the provisions of this chapter shall be as follows per violation per individual block and lot location:

<b>Number of violations within a calendar year</b>	<b>Penalty</b>
First and second occurrences	Warning only
3rd occurrence	\$100
4th occurrence	\$250
Over four occurrences	\$500 per occurrence

B. Failure to comply with any section of this Article or pay penalties imposed shall result in an issued summons to appear in court.

**§ 183-7 Enforcement.**

The enforcement of the provisions of this Chapter shall be the responsibility of the Code Enforcement Officer, Construction Code Official, Zoning Official, Superintendent of Public Works, Township Administrator, or the Police Department of the Township of Wyckoff.

**SECTION 2.** If any section, sub-section, paragraph, sentence, or any other part of this ordinance is adjudged unconstitutional or invalid, such judgment shall not affect, impair or invalidate the remainder of this ordinance.

**SECTION 3.** All ordinances or parts of ordinances that are inconsistent with the provisions of this ordinance are hereby repealed to the extent of such inconsistency.

**SECTION 4:** This ordinance shall take effect after final adoption and publication and otherwise as provided by law.



**TOWNSHIP OF WYCKOFF  
340 FRANKLIN AVENUE  
COUNTY OF BERGEN, STATE OF NEW JERSEY**

**ORDINANCE #1994**

**AN ORDINANCE TO AMEND AND SUPPLEMENT CHAPTER 54  
(POLICE DEPARTMENT), ARTICLE I (ESTABLISHMENT AND  
ORGANIZATION), SECTION 54-3.3 (QUALIFICATIONS FOR  
MEMBERSHIP) OF THE CODE OF THE TOWNSHIP OF WYCKOFF**

**BE IT ORDAINED** by the Township Committee of the Township of Wyckoff, in the County of Bergen, New Jersey, that those portions of the aforesaid set forth below are hereby amended as follows and that those portions not set forth below shall remain unchanged:

**SECTION 1.** Chapter 54 (Police Department), Article VI (Special Law Enforcement Officers), Section 3 (Qualifications for membership) shall be deleted in its entirety and supplemented as follows:

**CHAPTER 54 POLICE DEPARTMENT**

**ARTICLE I Establishment and Organization**

**§ 54-3 Qualifications for membership.**

**A. Eligibility**

- (1) No person shall be appointed as a member of the Police Department unless they possess requisite qualifications prescribed by the applicable statutes and laws of New Jersey and unless they:
  - (a) Are a citizen of the United States and the State of New Jersey.
  - (b) Are physically and mentally sound and emotionally stable and possess the necessary ability to understand and obey orders and to perform the duties required of the Police Department.
  - (c) Are able to read, write and speak the English language well and intelligently and:

1. Graduated from a senior high school or vocational high school, evidenced by a high school diploma or possession of an approved high school equivalent certificate; and
2. Possess a bachelor's degree from an accredited college or university, or possess an associate's degree or at least 60 college credits from an accredited college or university plus at least twenty-four (24) months of military experience or satisfactory employment as a full-time law enforcement officer (preferred); or
3. Possess an associate's degree or at least 60 college credits from an accredited college or university plus at least twenty-four (24) months of satisfactory employment in a law enforcement-related field.

(d) Are of good moral character.

(e) Are not less than 21 years of age and not more than 35 years of age at the time of appointment.

- (2) The Township Committee may require a Police Training Commission (hereinafter "Commission" or "PTC") PTC Basic Course for Police Officers (hereinafter "BCPO") certification or PTC BCPO certification eligible depending on recruiting goals (current PTC BCPO certificate holders, Alternate Route graduates and Class II Special Law Enforcement waiver eligible graduates)
- (3) Candidates who meet all of the requirements in this Subsection by the closing date of the application for the selection process shall be eligible to participate in the selection process set forth herein below in Subsections B through H in this Section.

B. Written examination.

- (1) Eligible candidates will submit to a written test administered by the New Jersey State Association of Chiefs of Police (or prepared and administered by such

other person, association, or organization as may be authorized by the Township Committee), which test shall constitute 30% of the overall total score for each eligible candidate, based on a test that contains a maximum value of 100 points, with 30 points being the highest possible score for such oral examination. For example, a candidate who receives 70 points out of the total 100 possible total points for the written test shall receive 21 points toward their overall total score (70 points x 30% = 21 points). In advance of such written test, the minimum threshold/score required to be eligible for hire shall be established by the Township Committee, and such minimum threshold/score shall be communicated, in writing, to all eligible candidates for hire prior to their taking said test. Only those candidates who achieve such minimum score shall be eligible to continue forward in the hiring process (e.g., 70% or 80% required on the written test as the minimum score to continue).

- (2) A ranked list of eligible candidates for hire shall be created based on the outcome of the aforesaid written test.
- (3) A predetermined number of candidates, as may be evaluated by the Township Committee, each of whom must receive at least 70 points out of the possible 100 points on the above-written test, will advance to the physical fitness screening based on the written test scores.

C. Physical fitness screening. A physical fitness screening test shall be conducted on all candidates for permanent appointment as a Police Officer. The Chief of Police, or designee, shall notify those candidates who qualify for the physical fitness screening. The notification shall include the date, time, and location of the screening test. Only those candidates who achieve the minimum threshold score referenced in Subsection B of this Section are eligible to continue forward in the hiring process and are eligible to participate in the physical fitness screening.

- (1) The physical fitness screening test is designed to confirm the physical ability to perform entry-level training and perform the essential functions of an entry-level law enforcement officer, which shall include the following:



- (a) A vertical jump of 15 inches or more to take place on a level surface.
  - (b) Twenty-eight sit-ups in one minute or less, to take place on a level surface.
  - (c) A 300-meter run in 70.1 seconds or less to be conducted on a level running track or roadway.
  - (d) Twenty-four push-ups in one minute or less, to take place on a level surface; and
  - (e) A 1.5 mile run in 15 minutes and 55 seconds or less, to be conducted on a level running track or roadway.
- (2) The physical fitness screening test shall be conducted in accordance with the Commission's Physical Conditioning Directive. There shall be a rest in between each component of the physical fitness screening test. All fitness requirement tests shall be conducted within one continuous eight-hour period.
  - (3) During both the sit-up and push-up components of the physical requirement, the designated proctor shall verbally notify the candidate of the successful repetition completed (that is, "one complete, two complete, three complete").
  - (4) The candidate is required to successfully complete all five components of the physical fitness screening test in order to be found physically fit. There shall be no retesting for failure to complete all five components of the physical fitness screening test. Candidates found to be physically fit will advance to the oral interviews.

D. Oral interviews.

- (1) The Chief of Police, or designee, shall notify those candidates who qualify for the oral interviews. The notification shall include the date, time, and location of the first oral interview, which is one of two interviews. Only those candidates who achieve the minimum threshold score referenced in Subsection B and the physical fitness

screening test in Subsection C of this Section are eligible to continue forward in the hiring process and eligible to participate in the oral interviews.

- (2) The first oral interview will be conducted by the Chief of Police, and other Department members, as designated by the Chief of Police. The first oral examination and assessment (which examination and assessment shall have 100 points as its maximum score) shall account for 20% of the candidate's overall total score, with 20 total points being the highest possible score for such oral examination and assessment. By way of example, a candidate receiving a score of 80 points on their first oral examination shall receive 16 total points towards their overall total score ( $80 \times 20\% = 16$  total points). The first oral examination shall utilize the same criteria for each of the candidates who are interviewed.
- (3) The panel conducting the first oral interview will determine which top candidates (with a minimum of five candidates) will appear for the final interview based upon the candidates' first interview scores and the number of vacancies.
- (4) The final oral interview will be conducted by a panel comprised of the members of the Township Police Committee, the Township Administrator, and the Chief of Police. The final oral interview shall have 100 points as its maximum score and shall account for 50% of the candidate's overall total score, with 50 points being the highest possible score. For example, a candidate receiving a score of 80 points shall receive 40 points toward their overall total score ( $80 \times 50\% = 40$  points). Upon completion of the scoring for the final oral interview by the Township Police Committee, said Police Committee shall make its recommendation to the Township Committee as to the hiring for the position(s) of police officer.
- (5) The Township Committee shall make the final decision as to which candidate(s) shall be selected/hired for the available position(s) from among those candidates who participate in both of the foregoing oral interviews.

- E. Background Investigation. A background investigation will be conducted on all candidates for all positions prior to appointment, which, at a minimum, shall include the records relating to the following:
- (1) Educational background, including transcripts and disciplinary records from high school and any post-high school education;
  - (2) Military service, if applicable;
  - (3) Motor vehicle history in this State and any other state;
  - (4) Employment, including:
    - (a) A review of the current National Decertification Index to determine if the candidate has been decertified as a law enforcement officer or has had their license or certification as a law enforcement officer revoked or denied or otherwise limited or restricted;
    - (b) A review of Commission adverse license actions and any other records that the Commission maintains;
    - (c) A review of disciplinary records held by any other law enforcement unit, including Federal and other states, if permissible;
    - (d) A review of all employment-related information from each of the candidate's current and previous employers, as well as any records that may be held by law enforcement units that rejected a candidate's completed application; and
    - (e) Written communication with each of the candidate's references, including a written reference from each law enforcement unit, which reference shall address whether that employer is aware of any conduct committed by the candidate that could provide a basis for an adverse licensure action, including conduct that was under investigation, even if the investigation was not completed; and



(5) Fingerprinting of the candidate and conducting a fingerprint-based search of the New Jersey State Police, the Federal Bureau of Investigation, and other relevant databases to determine the existence of any warrants, arrests, or criminal records including, but not limited to:

(a) National Crime Information Center (NCIC) to include New Jersey and Interstate Identification Index (III) systems;

(b) New Jersey motor vehicle history and, if necessary, surrounding states;

(c) E-courts, to include Automated Traffic Systems (ATS) and Automated Criminal System(ACS);

(d) Promis Gavel;

(e) A check in accordance with the Prison Rape Elimination Act (PREA), 28 CFR 115.317, if applicable;

(f) The Domestic Violence Registry established pursuant to N.J.S.A. 2C:25-34; and

(g) Any other database that may be a successor database to those above or where information obtained during the background check indicates that additional relevant information may be found.

(6) A candidate must be found to not have engaged in any prior conduct or behavior that would provide the grounds for an adverse licensure action pursuant to the Police Licensure Act, as codified at N.J.S.A. 52:17B-66 et seq. and the related rules and regulations pertaining to the Act.

F. Medical examination. A medical examination will be conducted on all sworn candidates prior to appointment but after being given a conditional offer of employment to certify the general health of each candidate. The medical examination shall be conducted by a physician, advance practice nurse, or physician assistant licensed in New Jersey who is familiar with the responsibilities of a law enforcement officer, which, at a minimum, shall include the following:

- (1) Completion of a comprehensive medical history questionnaire;
- (2) Submission to a medical examination that shall include the following minimum requirements:
  - (a) A medical history;
  - (b) A medical examination; and
  - (c) Laboratory tests, including a Complete Blood Count (CBC); urinalysis; Tuberculosis; Electrocardiogram (ECG), and cardiac stress test;
- (3) The medical examination shall consist of criteria aimed at identifying conditions that may potentially exclude a candidate from entry into a basic entry-level training program;
- (4) The Medical History Statement and Medical Examination Report are valid for a one-year period, to be measured from the date of the examining examiner's signature;
- (5) The examiner shall note if the candidate has any medical and physical conditions that may interfere with the candidate's ability to perform the essential functions of an entry level law enforcement officer; and
- (6) If the medical examination yields results indicating that the candidate has medical or physical conditions that may interfere with the candidate's ability to perform the essential functions of a law enforcement officer, the candidate or licensee may obtain a second opinion, which shall be conducted at the candidate's expense. The Township will consider any second opinion, but the final decision regarding medical fitness for duty rests with the Township.
- (7) A candidate must be found medically fit in order to proceed with the selection process.
- (8) Those candidates who are enrolled in the Police Academy on the date they submit their application for employment or who were so enrolled within six months of such date may be

exempt from the preceding exam, or any portion of the preceding exam, at the sole discretion of the Chief of Police.

- G. Drug screening test. A drug screening test shall be conducted in a manner consistent with the current applicable Attorney General's Law Enforcement Drug Testing Policy
- H. Psychological examination. A psychological examination of each candidate for a sworn position shall be conducted prior to appointment but after being given a conditional offer of employment. The psychological examination shall be conducted by a psychiatrist or psychologist licensed in New Jersey who is familiar with the responsibilities of a law enforcement officer, which, at a minimum, shall include the following:
  - (1) A written personality examination, such as NEO-PI-R, the Inwald Personality Inventory, or such other functionally equivalent examination; and
  - (2) A psychological evaluation that shall include screening for psychopathological disorders, personality characteristics, substance abuse problems, job-relevant traits, and their functional competencies, such as stress tolerance, impulse control, anger management, the ability to function as part of a team, adaptability (work-life balance, rotating shifts), and freedom from discriminatory bias.
  - (3) The licensed psychologist or psychiatrist shall state whether the individual is psychologically fit to effectively perform the duties of a Police Officer.
  - (4) A candidate must be found psychologically fit in order to proceed with the selection process.
- I. Selection process for nonsworn positions. All vacancies for nonsworn positions will be selected at the sole discretion of the Township, pursuant to current policies and procedures. At a minimum, the selection process for nonsworn positions shall include:
  - (1) Advertisement of the position, unless a current Township employee is qualified.



- (2) Resume review.
- (3) Oral review.
- (4) Background check consistent with Subsection E of this Section.
- (5) Execution by the candidate of a confidentiality and nondisclosure agreement.

J. Probationary period.

- (1) All appointees to the Police Department shall have a probationary period of twenty-four (24) months from the date of hire or the date of BCPO certification by the Commission, whichever is later, during which they will serve at the will of the Township Committee. No person holding such a probationary appointment shall be given or accept a permanent appointment unless such person has received BCPO certification by the Commission. Continuation in the service is dependent upon the conduct of the appointee and fitness to perform duties. At the termination of the probationary period, if the conduct or capability of the probationer has not been satisfactory, they shall be notified by the Township Committee, and they will not receive a permanent appointment, and their employment shall be terminated.
- (2) At, during, or before the end of the probationary period, the Township Committee may discontinue the service of any such appointee if the working test indicates that the appointee is unable or unwilling to perform the duties of the position satisfactorily or is of such reputation, habits, and dependability as not to merit continuation in the police service. Failure or inability to understand the functioning, application, and use of any police equipment shall be sufficient reason for discontinuance of any such appointee, though discontinuance may be made for causes other than those enumerated herein.

K. Oath. Every member of the Police Department, before entering upon the performance of the duties, shall take and subscribe to an oath or affirmation to uphold and defend the provisions of the Constitution of the United States of America and the Constitution

of the State of New Jersey, to obey the laws of the State of New Jersey and the ordinances of the Township of Wyckoff and the rules and regulations established by the Department and the orders of their superiors in office, and to faithfully, justly and impartially discharge the duties of the office, and shall file such oath or affirmation with the Clerk of the Township and shall sign the Police Register.

**SECTION 2.** If any section, sub-section, paragraph, sentence, or any other part of this ordinance is adjudged unconstitutional or invalid, such judgment shall not affect, impair or invalidate the remainder of this ordinance.

**SECTION 3.** All ordinances or parts of ordinances that are inconsistent with the provisions of this ordinance are hereby repealed to the extent of such inconsistency.

**SECTION 4:** This ordinance shall take effect after final adoption and publication and otherwise as provided by law.

**TOWNSHIP OF WYCKOFF  
MUNICIPAL CLERK'S OFFICE**

**SPECIAL EVENT APPLICATION**

(Maximum ten (10) day period only)

*Please type or print clearly and **submit original copy:***

Wyckoff Education Foundation

Applicant/Business Name

PO Box 24, Wyckoff, NJ 07481

Business Address

201-981-6399

Dana Casale

Block/Lot

Business Telephone

201-981-6399

Contact/Applicant Name

danacasale@wefnj.org

Contact Telephone

September 09, 2023

Contact e-mail

9:30 am (registration) - 2 pm (the latest)

Date of Event

Duration of Event (Days and/or hours)

eSigned via SeamlessDocs.com  
*Dana Casale*  
APPL Key: 07b0514f0de5092e1f0de268aedee

**REQUIRED INFORMATION:**

(Please check those which apply)

**Temporary Signage:**

Attach detailed drawing including dimensions; location of temporary sign and dates requested. **(Maximum ten (10) day period only).**  
August 5 - 15, 2023

(Specify the precise dates within the ten day period proposed to post temporary signs)

**Special Activities:**

Attach detailed description with specific location of special activities at above address.

**Food and/or Drink:**

Wyckoff Board of Health License **REQUIRED.**

**Special Temporary Props:**

Attach specific description of items to be used.

**Tent:**

Attach map detailing precise location of where the tent is proposed to be erected.

**Other Requested Items:**

Be specific and attach detailed list.

+++++  
(To be completed by Municipal Clerk)

Review by Zoning Enforcement Official

Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

Review by Police Traffic Safety Officer

Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

Permission obtained from Township Committee:

Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

Nancy A. Brown, Municipal Clerk

Date: \_\_\_\_\_



TOWNSHIP OF WYCKOFF  
MUNICIPAL CLERK'S OFFICE

**SPECIAL EVENT APPLICATION**

(Maximum ten (10) day period only)

Please type or print clearly and **submit original copy:**

JMJ Inc (DBA THE BARN ORIGINAL)

Applicant/Business Name

359 Sicomac Avenue

Business Address

Block/Lot

20148480108

Daniel Suseck

Business Telephone

Contact/Applicant Name

9086124455

thebarnoriginalnj@gmail.com

Contact Telephone

Contact e-mail

September 19, 2023

3.5 hours

Date of Event

Duration of Event (Days and/or hours)

eSigned via SeamlessDocs.com  
*Elias Batinjane*  
APPL: 076051404e5092a17cd02e8aedee

**REQUIRED INFORMATION:**

(Please check those which apply)

**Temporary Signage:**

Attach detailed drawing including dimensions; location of temporary sign and dates requested. (**Maximum ten (10) day period only**).

(Specify the precise dates within the ten day period proposed to post temporary signs)

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Attach map detailing precise location of where the tent is proposed to be erected.

**Other Requested Items:**

Be specific and attach detailed list.

(To be completed by Municipal Clerk)

Review by Zoning Enforcement Official

8/11/23

Approved:

Denied:

Review by Police Traffic Safety Officer

8/11/23

Approved:

Denied:

Permission obtained from Township Committee:

Approved:

Denied:

Nancy A. Brown, Municipal Clerk

Date: \_\_\_\_\_