

TOWNSHIP OF WYCKOFF
OPEN PUBLIC MEETINGS ACT

PLEASE TAKE NOTICE, that in accordance with the Open Public Meetings Act N.J.S.A. 10:4-6 et seq., the Township Committee of the Township of Wyckoff shall conduct its 7:00 pm, Tuesday, February 7, 2023 Work Session meeting in the second floor court room at Wyckoff Town Hall, 340 Franklin Avenue, Wyckoff, NJ 07481 and the meeting will also be live-streamed via the Township of Wyckoff's YouTube channel and members of the public may attend the meeting to provide public comment or call 201-891-7000, ext. #2220 should they wish to provide public comment during the public comment period.

These measures are implemented to allow members of the public to observe the Township Committee meeting in person and via live streaming and to provide the public the ability to comment telephonically during the period for public comment, which appears on the agenda for the meeting.

This notice and agenda have been posted on the Township's home page Wyckoff-nj.com at the Quick Link for "Minutes & Agendas" on Friday, February 3, 2023. Please select "Township Committee" and locate the date of the meeting to view documents, such as resolutions and ordinances which are made available.

General instructions regarding access to the meeting will be posted on the Wyckoff web site's home page at www.wyckoff-nj.com as a "News" item on Friday, February 3, 2023, by 4:30 pm.

To view the Township Committee meeting via livestream, please access the YouTube link which will be posted on the Wyckoff web site's home page at www.wyckoff-nj.com as a "NEWS" item immediately prior to the commencement of the meeting at approximately, 6:55 pm on February 7, 2023.

To be notified of all future live streamed Township meetings, please create a YouTube account and subscribe to our YouTube channel, "Township of Wyckoff".

NOTICE TO PUBLIC

As a member of the public, participating in this public meeting, your participation will be recorded. By participating in the meeting, it is assumed your consent is given for your voice, name, address, comments, and image to be broadcast and recorded.

There may be situations when, due to technical difficulties, live streaming or the recording of a meeting may not be available. A recording of the meeting will be available immediately after the meeting concludes on the Township's YouTube channel, "Township of Wyckoff". The Township shall not be responsible for and accepts no liability if the recording technology or live video streaming technology of the meeting is unavailable.

Nancy A. Brown, RMC
Municipal Clerk

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE WORK SESSION MEETING
MUNICIPAL COURT ROOM**

TUESDAY, FEBRUARY 7, 2023 - 7:00 P.M.

PAUSE – Municipal Clerk will post the link to the live meeting on our website's homepage.

1. **7:00 pm Work Session Meeting called to order by Mayor Thomas J. Madigan**
2. **Reading of "Open Work Session" statement by Municipal Clerk, Nancy A. Brown**
3. **Roll call of Township Committee**

BOONSTRA ___ FISHER ___ MELCHIONNE ___
SHANLEY ___ MADIGAN ___

4. **Confirm Finance Committee have reviewed and signed vouchers and that Mayor and Municipal Clerk have signed any necessary documents.**

5. **Motion to open the Ten (10) Minute Public Comment period:**

Ten Minute public comment period, two (2) minutes per speaker for public comment on any governmental issue that a member of the public feels may be of concern to the residents of the Township of Wyckoff.

Please step forward to the microphone or call 201-891-7000, ext. #2220 if you wish to make a comment.

MOTION: _____ SECOND _____
BOONSTRA ___ FISHER ___ MELCHIONNE ___
SHANLEY ___ MADIGAN ___

Motion to close the Public Comment period:

MOTION: _____ SECOND _____
BOONSTRA ___ FISHER ___ MELCHIONNE ___
SHANLEY ___ MADIGAN ___

6. **Presentation of Proclamations to former Mayor and Township Committee Person, Melissa D. Rubenstein**
7. **Review of 8:00 p.m. Business Meeting Agenda – Administrator**
8. **Review of Policy Action Items – Administrator**
9. **Report of Township Attorney**
10. **Reports of Township Committee Members**

(Items 11 through 16 will only be utilized if the business of the Township conducted at this meeting requires them to be utilized. They are added to the agenda as placeholders should their use be required.)

11. **Motion to adopt resolution #23-CXX and enter a Closed Session Discussion:**

MOTION: _____ SECOND _____
BOONSTRA _____ FISHER _____ MELCHIONNE _____
SHANLEY _____ MADIGAN _____

12. **Motion to Exit the Closed Session Discussion and to re-enter the Open Work Session:**

MOTION: _____ SECOND _____
BOONSTRA _____ FISHER _____ MELCHIONNE _____
SHANLEY _____ MADIGAN _____

13. **Motion to Recess the Open Work Session to Conduct the Business Meeting:**

MOTION: _____ SECOND _____
BOONSTRA _____ FISHER _____ MELCHIONNE _____
SHANLEY _____ MADIGAN _____

14. **Motion to Reconvene the Open Work Session and adopt resolution #23-CXX and enter a Closed Session Discussion:**

MOTION: _____ SECOND _____
BOONSTRA _____ FISHER _____ MELCHIONNE _____
SHANLEY _____ MADIGAN _____

15. **Motion to Exit the Closed Session Discussion and to re-enter the Open Work Session:**

MOTION: _____ SECOND _____
BOONSTRA _____ FISHER _____ MELCHIONNE _____
SHANLEY _____ MADIGAN _____

16. **Adjourn**

MOTION: _____ SECOND _____
BOONSTRA _____ FISHER _____ MELCHIONNE _____
SHANLEY _____ MADIGAN _____

**PAYMENT OF CLAIMS MAY BE PAID AT ALL WORK SESSION MEETINGS AND
ALL TOWNSHIP COMMITTEE BUSINESS MEETINGS
FORMAL ACTION MAY BE TAKEN AT THIS WORK SESSION**

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE BUSINESS MEETING
MUNICIPAL COURT ROOM
TUESDAY, FEBRUARY 7, 2023 - 8:00 PM**

1. **Regular Meeting of the Wyckoff Township Committee called to order by Mayor Thomas J. Madigan**
2. **Flag Salute**
3. **Invocation**
4. **Reading of the "Open Public Meetings Act" statement by Municipal Clerk, Nancy A. Brown**

5. **Roll Call of the Township Committee Members Present:**

BOONSTRA___ FISHER___ MELCHIONNE ___
SHANLEY ___ MADIGAN ___

6. **Request motion to open the Public Comment Period:**

Public Comment period, five (5) minutes per speaker for public comment on any governmental issue that a member of the public feels may be of concern to the residents of the Township of Wyckoff.

Please step forward to the microphone or call 201-891-7000, ext. #2220 if you wish to make a comment.

MOTION: _____ SECOND _____
BOONSTRA___ FISHER___ MELCHIONNE ___
SHANLEY ___ MADIGAN ___

Request motion to close the Public Comment Period:

MOTION: _____ SECOND _____
BOONSTRA___ FISHER___ MELCHIONNE ___
SHANLEY ___ MADIGAN ___

7. **Presentation of Recognition for Life Saving Awards for the Ambulance Corps.**

8. **Approval of the January 17, 2023 Work Session and Business meeting minutes:**

MOTION: _____ SECOND _____
BOONSTRA___ FISHER___ MELCHIONNE ___
SHANLEY ___ MADIGAN ___

8. **Consent Agenda:** All matters listed below are considered by the Township Committee to be routine in nature. There will be no separate discussion of these items. If any discussion is desired by the Township Committee, that item will be removed from the Consent Agenda and considered separately:

I Resolutions (Adoption of the following):

- #23-121 Approval of Vouchers & Authorization to Pay Bills
- #23-122 Computation of Reserve for Uncollected Tax – 2023 Budget
- #23-123 Escheat Tax Sale Certificate – Block 491, Lot 32
- #23-124 Resolution Approving the Memorandum of Understanding Pursuant to the Collective Bargaining Agreement Between the Township of Wyckoff and PBA Local 261
- #23-125 February is Heart Health Month
- #23-126 Award of Contract – Creative & Crafty Kids Camps
- #23-127 Award of Contract – Multi-Sport Camps
- #23-128 Award of Contract – Chess Camps & Instruction
- #23-129 Authorize Shared Service – Employee Assistance Program
- #23-130 Award Contract #2022-08A – Curbside Collection of Solid Waste, Recyclable Materials, and Vegetative Waste – REBID #1
- #23-131 Awarding Contract Change Order #1 for Contract #2022-08A – Curbside Collection of Solid Waste, Recyclable Materials, and Vegetative Waste – REBID #1
- #23-132 Award Contract #2023-02N – Marketing of Recyclable Material

II Ordinances – Introduction

ORDINANCE #1973

FIXING THE SALARIES, COMPENSATION, AND RETAINERS OF THE PAID POLICE OFFICERS OF THE TOWNSHIP OF VERONA, N.J., FOR THE YEARS 2023-2026

ORDINANCE #1974

AN ORDINANCE TO AMEND CHAPTER 146, “PARKS, PLAYGROUNDS AND RECREATIONAL AREAS,” OF THE CODE OF THE TOWNSHIP OF WYCKOFF, SECTION 146-35, “SPECIFIC REGULATIONS.”

III Motions

A. Approve temporary signage request by Christian Health to post a 6' x 9' sign for the ten-day period beginning Friday, March 24, 2023 and ending Monday, April 3, 2023. This sign will advertise the annual flower and gift sale and shall be posted at the Vista entrance, corner of Sicomac Avenue and Christian Health Way.

Clerk: May I have a motion and a second to approve the consent agenda?

The Following vote is the vote on the Consent Agenda:

MOTION: _____ SECOND _____
BOONSTRA ___ FISHER ___ MELCHIONNE ___
SHANLEY ___ MADIGAN ___

10. Adjourn

Chair: May I have a motion to and a second to adjourn the Business Meeting?

MOTION: _____ SECOND _____
BOONSTRA ___ FISHER ___ MELCHIONNE ___
SHANLEY ___ MADIGAN ___

PAYMENT OF CLAIMS MAY BE PAID AT ALL TOWNSHIP COMMITTEE WORK SESSION MEETINGS AND ALL TOWNSHIP COMMITTEE REGULAR MEETINGS

FORMAL ACTION MAY BE TAKEN DURING THIS MEETING

**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #23-121**

INTRODUCED:

SECONDED:

MEETING DATE: February 7, 2023

**REFERENCE: Approval of Vouchers and
Authorization to Pay Bills**

VOTE: BOONSTRA___ FISHER___ MELCHIONNE___ SHANLEY___ MADIGAN___
.....

WHEREAS, the Township of Wyckoff is a municipality in the State of New Jersey operating under the authority from N.J.S.A. 40A:63-1 et seq; and,

WHEREAS, the Township of Wyckoff has received vouchers in claim for payment of materials supplied and/or services rendered; and,

WHEREAS, the said vouchers have been reviewed and the amount indicated on each voucher has been determined to be due and owing; and,

WHEREAS, the Township Committee has a practice of each Township Committee member participating in the reviewing and signing of vouchers; and,

WHEREAS, the vouchers which comprise this bill list have been reviewed and signed by two (2) Township Committee members and they have found them to in order; and,

WHEREAS, the Township Treasurer has certified that sufficient funds are available for payment of said vouchers.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that the action of the said Finance Committee be approved; and, that the payments of these bills are hereby authorized and the Chief Financial Officer is directed to issue checks for their payments as listed on the bill list attached to this date's meeting minutes and covered by checks no. Payroll A/C, Direct Deposit Vouchers no., Library Payroll check nos., Library Direct Deposit Vouchers no., Claims Wire nos., check no. Accutrack A/C, Claims check nos. and Voided Claims checks no..

**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #23-122**

INTRODUCED:

SECONDED:

MEETING DATE: February 7, 2023

**REFERENCE: Computation of Reserve for
Uncollected Tax – 2023 Budget**

VOTE: BOONSTRA _____ FISHER _____ MELCHIONNE _____ SHANLEY _____ MADIGAN _____

WHEREAS, pursuant to N.J.S.A. 40A:4-41, a municipality must include an appropriation for “Reserve for Uncollected Taxes” in its annual budget where less than 100% of current tax collections may be and are anticipated; and,

WHEREAS, receipts from the collection of taxes levied or to be levied in the municipality and payable in the fiscal year shall be anticipated in an amount which is not in excess of the percentage of taxes levied and payable during the next preceding fiscal year which was received in cash by the last day of the preceding fiscal year; and,

WHEREAS, if tax appeal judgements of the county tax board pursuant to R.S. 54:3-21 et seq. and/or the State tax court pursuant to R.S. 54:48-1 et seq. result in tax reductions for the previous fiscal year, the governing body of the municipality may elect to calculate the current year reserve for uncollected taxes by reducing the certified tax levy of the prior year by the amount of the tax levy adjustments resulting from those judgements; and,

WHEREAS, Current Taxes – 2022 Levy of the Township’s Annual Financial Statement for the year 2022 reflects reductions due to tax appeals of \$130,712.00 which when reduced from the 2022 tax levy results in the 2022 tax collection rate being 99.45 percent; and,

WHEREAS, the election of this choice to calculate the “Reserve for Uncollected Taxes” for the 2023 Municipal Budget shall be made by resolution approved by a majority of the full membership of the governing body prior to the introduction of the 2023 Municipal Budget pursuant to N.J.S.A. 40A:4-5.

NOW, THEREFORE, BE IT RESOLVED, that the governing body of the Township of Wyckoff, County of Bergen, State of New Jersey elects to calculate the “Reserve for Uncollected Taxes” appropriation for the 2023 Municipal Budget by reducing the certified tax levy of the prior year by the amount of tax levy adjustments of the county tax board pursuant to R.S. 54:3-21 et seq. and State tax court pursuant to R.S. 54:48-1 et seq. in order to calculate the prior year tax collection rate.

CERTIFICATION

I, NANCY A. BROWN, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON FEBRUARY 7, 2023.

NANCY A. BROWN
MUNICIPAL CLERK

**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #23-123**

INTRODUCED:

SECONDED:

MEETING DATE: February 7, 2023

**REFERENCE: Escheat Tax Sale Certificate
#17-00009 Premium as per NJSA 54:5-33**

VOTE: BOONSTRA ___ FISHER ___ MELCHIONNE ___ SHANLEY ___ MADIGAN ___
.....

WHEREAS, Tax Sale Certificate 17-00009 for Lisa Breckenridge, 453 Lincoln Ave Wyckoff, NJ, Block 491 Lot 32 was purchased by Clemete Enterprises, LLC, PO Box 141, Wyckoff, NJ 07481 at the Township of Wyckoff Annual Tax Sale held on October 26, 2017, and

WHEREAS, certificate 17-00009 was purchased at 0% interest with a premium of \$1,700 and

WHEREAS, NJSA 54:5-33 requires premiums on liens not redeemed within five (5) years of date of sale to escheat to the municipality, and

WHEREAS, no United States Bankruptcy Court, District of New Jersey Bankruptcy Notice has been received for Lisa Breckenridge, 453 Lincoln Ave, Wyckoff, NJ 07481,

NOW THEREFORE BE IT RESOLVED, that the premium of \$1,700 on Tax Sale Certificate 17-00009 be removed from the open tax lien certificate #17-00009 and deposited in the Township of Wyckoff general fund.

CERTIFICATION

I, NANCY A. BROWN, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON FEBRUARY 7, 2023.

NANCY A. BROWN
MUNICIPAL CLERK

**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #23-124**

INTRODUCED:

SECONDED:

MEETING DATE: February 7, 2023

**REFERENCE: Resolution Approving the
Memorandum of Understanding Pursuant
To the Collective Bargaining Agreement
Between the Township of Wyckoff and
PBA Local 261**

VOTE: BOONSTRA ___ MADIGAN ___ FISHER ___ MELCHIONNE ___ SHANLEY ___
.....

WHEREAS, the Township of Wyckoff (“Wyckoff”) and PBA Local 261 (“PBA”) entered into a Memorandum of Understanding as of January 30, 2023; and

WHEREAS, Wyckoff wishes to acknowledge and affirm the terms of the MOU and to authorize the preparation of a Collective Bargaining Agreement (“CBA”) consistent with the terms of the same.

NOW, THEREFORE, BE IT RESOLVED that the MOU be and hereby are APPROVED and RATIFIED on the terms recited therein; and

BE IT FURTHER RESOLVED that the Township Administrator and the Township Labor Attorney are authorized to take such steps as may be necessary to prepare a Collective Bargaining Agreement in accordance with the terms of the MOU.

BE IT FURTHER RESOLVED that a copy of this Resolution shall be provided to the PBA so as to provide notice of the foregoing.

CERTIFICATION

I, NANCY A. BROWN, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF CERTIFIES THE ATTACHED RESOLUTION TO BE A TRUE AND CORRECT COPY OF A RESOLUTION AS ADOPTED BY THE WYCKOFF TOWNSHIP COMMITTEE ON FEBRUARY 7, 2023.

NANCY A. BROWN
MUNICIPAL CLERK

**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #23-125**

INTRODUCED:

SECONDED:

MEETING DATE: February 7, 2023

REFERENCE: Proclaim February as American Heart Month

VOTE: BOONSTRA___ FISHER___ MADIGAN___ MELCHIONNE___ SHANLEY___
.....

WHEREAS, diseases of the heart are the nation's leading cause of death and stroke is the fifth leading cause of death; and

WHEREAS, cardiovascular diseases (CVD) claim the lives of nearly 697,000 Americans each year; and,

WHEREAS, in 2017-2018 the estimated direct and indirect cost of cardiovascular diseases and stroke in the U.S. was estimated at \$378 billion per year; and

WHEREAS, this category includes coronary heart disease, heart failure, part of hypertensive disease, cardiac dysrhythmias, rheumatic heart disease, cardiomyopathy, pulmonary heart disease, and other or ill-defined heart diseases; and

WHEREAS, cardiovascular diseases claim more lives than all forms of cancer; and

WHEREAS, the symptoms of heart disease can be different in women and men, and are often misunderstood; and,

NOW, THEREFORE, BE IT PROCLAIMED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that the month of February be designated as American Heart Month, and the Township Committee seeks to increase awareness of the risk factors for cardiovascular diseases and encourages its residents and all citizens to take preventative measures to reduce the risk factors.

CERTIFICATION

I, NANCY A. BROWN, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON FEBRUARY 7, 2023.

NANCY A. BROWN
MUNICIPAL CLERK

**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #23-126**

INTRODUCED:

SECONDED:

MEETING DATE: February 7, 2023

**REFERENCE: Award Contract #2022-14 –
Creative & Crafty Kids Recreational Program for
Grades K-2**

VOTE: BOONSTRA ___ FISHER ___ MADIGAN ___ MELCHIONNE ___ SHANLEY ___
.....

WHEREAS, the Township Committee, the Parks and Recreation Advisory Board, and Recreation Director have found it to be efficient to contract for a non-competitive, passive recreational program for children in grades K-2; rather than hiring employees; and,

WHEREAS, Resolution #18-322 was adopted to invoke concession procurement; and,

WHEREAS, a legal advertisement soliciting bids was published on December 9, 2022, for Contract #2022-14 – Creative & Crafty Kids Recreational Program for Grades K-2; and

WHEREAS, on December 22, 2022, at 11:00 a.m., bids were publicly opened and read aloud for Contract #2022-14; and

WHEREAS, one responsive and responsible proposal was received for Contract #2022-12 by The Happy Dance, LLC, 53 Third Street, Pequannock, New Jersey 07440, as follows:

1. Total to be paid to the Township per participant in 2023, \$25 for the use of the facilities.
2. Total to be paid to the Township per participant in 2024, \$25 for the use of the facilities; and,

WHEREAS, the Recreation Director recommends that the Township Committee award a contract to The Happy Dance, LLC per their bid; and,

WHEREAS, a certificate of funds is not required because the successful vendor is paying the Township to operate a concession; and,

WHEREAS, the Township Administrator/Qualified Purchasing Agent has reviewed this recommendation and concurs.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Wyckoff, in the County of Bergen, State of New Jersey, that Contract #2022-14 is hereby awarded to The Happy Dance, LLC, 53 Third Street, Pequannock, New Jersey 07440 to conduct Creative & Crafty Kids Recreational Program for Grades K-2 in Wyckoff in accordance with the specifications and pay the Township \$25 per participant in 2023 and 2024 for the use of the facilities.

BE IT FURTHER RESOLVED that this contract may be extended for two (2) additional (1) one-year periods if recommended by the Recreation Director and approved by the Township Committee in years 2025 & 2026.

CERTIFICATION

I, NANCY A. BROWN, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON FEBRUARY 7, 2023.

NANCY A. BROWN
MUNICIPAL CLERK

**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #23-127**

INTRODUCED

SECONDED:

MEETING DATE: February 7, 2023

REFERENCE: Award Contract #2022-12 – Multi-Sport Camps

VOTE: BOONSTRA ___ FISHER ___ MADIGAN ___ MELCHIONNE ___ SHANLEY ___
.....

WHEREAS, the Township Committee, the Parks and Recreation Advisory Board, and Recreation Director have found it to be efficient to contract for summer sport skill instruction recreation camps rather than hiring employees to provide these week-long camps; and,

WHEREAS, resolution #18-324 was adopted to invoke concession procurement; and,

WHEREAS, a legal advertisement soliciting bids was published on December 9, 2022, for Contract #2022-12 – MULTI-SPORT CAMPS; and,

WHEREAS, on December 22, 2022, at 11:00 a.m., bids were publicly opened and read aloud for Contract #2022-12; and

WHEREAS, one responsive and responsible proposal was received for Contract #2022-12 by US Sports Institute, 12 Maiden Lane, Suite 3, Bound Brook, New Jersey 08805, as follows:

1. Total to be paid to the Township per player in 2023, 22% of Gross Revenue, with a minimum of \$25 per player for the use of the facilities.
2. Total to be paid to the Township per player in 2024, 22% of Gross Revenue, with a minimum of \$25 per player for the use of the facilities; and

WHEREAS, the Recreation Director recommends that the Township Committee award a contract to the US Sports Institute per their bid; and,

WHEREAS, a certificate of funds is not required because the successful vendor is paying the Township to operate a concession; and,

WHEREAS, the Township Administrator/Qualified Purchasing Agent has reviewed this recommendation and concurs;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey, that Contract #2022-12 is hereby awarded to the US Sports Institute, 12 Maiden Lane, Suite 3, Bound Brook, New Jersey 08805 to conduct a multi-sport instructional recreation camp in Wyckoff in accordance with the specifications and pay the Township 22% of Gross Revenue with a minimum of \$25 per player for the use of the facilities for years 2023 and 2024.

BE IT FURTHER RESOLVED that this contract may be extended for two (2) additional (1) one-year periods if recommended by the Recreation Director and approved by the Township Committee in years 2025 & 2026.

CERTIFICATION

I, NANCY A. BROWN, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON FEBRUARY 7, 2023.

NANCY A. BROWN
MUNICIPAL CLERK

**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #23-128**

INTRODUCED:

SECONDED:

MEETING DATE: February 7, 2023

REFERENCE: Award Contract #2022-13 - Spring & Summer Chess Instruction as a Passive Recreation Community Activity

VOTE: BOONSTRA ___ FISHER ___ MADIGAN ___ MELCHIONNE ___ SHANLEY ___
.....

WHEREAS, the Township Committee, the Parks and Recreation Advisory Board, and Recreation Director have found it to be efficient to contract for chess instruction recreation program rather than hiring employees to provide these week-long camps; and,

WHEREAS, Resolution #18-323 was adopted to invoke concession procurement; and,

WHEREAS, a legal advertisement soliciting bids was published on December 9, 2022, for Contract #2022-13 – Spring & Summer Chess Instruction as a Passive Recreation Community Activity; and

WHEREAS, on December 22, 2022, at 11:00 a.m., bids were publicly opened and read aloud for Contract #2022-13; and

WHEREAS, one responsive and responsible proposal was received for Contract #2022-12 by Martin Kenny, 331 Lanza Avenue, Apartment 7, Garfield, New Jersey 07026, as follows:

1. Total to be paid to the Township per participant in 2023, \$25 for the use of the facilities.
2. Total to be paid to the Township per participant in 2024, \$25 for the use of the facilities.

WHEREAS, the Recreation Director recommends that the Township Committee award a contract to the US Sports Institute per their bid; and,

WHEREAS, a certificate of funds is not required because the successful vendor is paying the Township to operate a concession; and,

WHEREAS, the Township Administrator/Qualified Purchasing Agent has reviewed this recommendation and concurs;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Wyckoff, in the County of Bergen, State of New Jersey, that Contract #2022-13 is hereby awarded to Martin Kenny, 331 Lanza Avenue, Apartment 7, Garfield, New Jersey 07026 to conduct Spring & Summer Chess Instruction as a Passive Recreation Community Activity in Wyckoff in accordance with the specifications and pay the Township \$25 per participant in 2023 and 2024 for the use of the facilities.

BE IT FURTHER RESOLVED that this contract may be extended for two (2) additional (1) one-year periods if recommended by the Recreation Director and approved by the Township Committee in years 2025 & 2026.

CERTIFICATION

I, NANCY A. BROWN, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON FEBRUARY 7, 2023.

NANCY A. BROWN
MUNICIPAL CLERK

**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #23-129**

INTRODUCED:

SECONDED:

MEETING DATE: February 7, 2023

REFERENCE: Authorize Shared Services Agreement with the County of Bergen Department of Health Services for Employee Assistance Program (EAP)

VOTE: BOONSTRA ___ FISHER ___ MADIGAN ___ MELCHIONNE ___ SHANLEY ___
.....

WHEREAS, the Uniform Shared Services and Consolidation Act, *N.J.S.A. 40A:65-1 et seq.* (the "Act"), authorizes local units of this State to enter into agreements with any other local unit or units to provide or receive any service that each local unit participating in the agreement is empowered to provide or receive in its own jurisdiction; and

WHEREAS, the County of Bergen Department of Health has entered into a contract with an accredited third party vendor to provide EAP services to County employees as well as municipal employees within its borders; and

WHEREAS, the Township of Wyckoff hereby appoints and retains the County of Bergen to provide EAP services through its contractor; and

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey, that the Shared Services Agreement between the Township of Wyckoff and the County of Bergen Department of Health Services' Employee Assistance Program effective for a period of one year beginning on January 1, 2023, and terminating on December 31, 2023, is hereby approved.

BE IT FURTHER RESOLVED that the Mayor, Township Administrator and/or Municipal Clerk are authorized to execute said Agreement.

CERTIFICATION

I, NANCY A. BROWN, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON FEBRUARY 7, 2023.

NANCY A. BROWN
MUNICIPAL CLERK

CERTIFICATE OF AVAILABLE FUNDS

I, DIANA MCLEOD, CHIEF FINANCIAL OFFICER OF THE TOWNSHIP OF WYCKOFF IN ACCORDANCE WITH NJAC 5:30-5.5 (b) 2 CERTIFY THAT THIS CONTRACT AWARD WHICH WOULD TAKE PLACE ON JANUARY 1, 2023 IS SUBJECT TO THE AVAILABILITY OF FUNDS APPROPRIATED IN THE 2023 ANNUAL BUDGET (ACCOUNT #3-01-27-330-029) AND SUBSEQUENT ANNUAL BUDGETS AS REQUIRED. THE BUDGETORY ACCOUNTING ENCUMBRANCE PROCESS AS SET FORTH IN NJAC 5:30 (c) AND 5:30 – 5.4 (b) FOR EACH FISCAL YEAR SHALL TAKE THE PLACE OF AND BE USED INSTEAD OF WRITTEN CERTIFICATION OF AVAILABLE FUNDS AS SET FORTH IN NJAC 5:30-5.4(a).

DIANA Mc LEOD
CHIEF FINANCIAL OFFICER

**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #23-130**

INTRODUCED

SECONDED:

MEETING DATE: February 7, 2023

**REFERENCE: Award Contract #2022-08A –
Curbside Collection of Solid Waste, Recyclable
Materials, and Vegetative Waste – REBID #1**

VOTE: BOONSTRA ___ FISHER ___ MADIGAN ___ MELCHIONNE ___ SHANLEY ___
.....

WHEREAS, on Thursday, September 29, 2022, the Township of Wyckoff received bids for Contract No. 2022-08 – CURBSIDE COLLECTION OF SOLID WASTE, RECYCLABLE MATERIALS, AND VEGETATIVE WASTE; and

WHEREAS, one (1) bid was received from Gaeta Recycling Co, Inc. (hereinafter known as “Gaeta”); and

WHEREAS, upon review of the bid submissions, it was determined that changes to the bid specifications and rebid were necessary, and Contract No. 2022-08 was rejected by the Township Committee via Resolution #22-267 on November 1, 2022; and

WHEREAS, on Thursday, December 1, 2022, the Township of Wyckoff received bids for Contract No. 2022-08A – CURBSIDE COLLECTION OF SOLID WASTE, RECYCLABLE MATERIALS, AND VEGETATIVE WASTE – REBID #1; and

WHEREAS, one (1) bid was received from Gaeta; and

WHEREAS, as it was necessary to review the bid specifications and the Proposal from Gaeta, the Township Committee awarded a negotiated extension to the previous Contract with Gaeta, which was set to expire on December 31, 2022, for a period of two months via Resolution 22-291 on December 20, 2022, pursuant to *N.J.S.A. 40A:11-15*; and

WHEREAS, Gaeta has agreed to extend the pricing on their proposal submitted in response to Contract #2022-12 until February 28, 2022; and

WHEREAS, the Public Works Manager and the Public Works Committee recommended that the Township Committee award a contract to Gaeta as follows:

Line Items 1A, 1B, 1A, 2B, 3A, 3B, 4A, 4B, 5.1A, 5.1B, 5.2A, and 5.2B – No Award

Line Item 1C – Once a week (9 months) and Twice per week (3 months) Solid Waste Collection per the requirements and specifications described in SECTION 5.3.1 of the Specifications.

Year	Lump Sum Price
Year 1 (March 1, 2023 – February 29, 2024)	\$ 1,119,300
Year 2 (March 1, 2024 – February 28, 2025)	\$ 1,173,900
Year 3 (March 1, 2025 – February 28, 2026)	\$ 1,228,500
Year 4 (March 1, 2026 – February 28, 2027)	\$ 1,283,100
Year 5 (March 1, 2027 – February 29, 2028)	\$ 1,365,000

Line Item 2C – Curbside Collection of Recyclable Material per the requirements and specifications described in SECTION 5.3.2 of the Specifications.

Year	Lump Sum Price
Year 1 (March 1, 2023 – February 29, 2024)	\$ 712,600
Year 2 (March 1, 2024 – February 28, 2025)	\$ 747,450
Year 3 (March 1, 2025 – February 28, 2026)	\$ 782,480
Year 4 (March 1, 2026 – February 28, 2027)	\$ 817,700
Year 5 (March 1, 2027 – February 29, 2028)	\$ 868,000

Line Item 3C – Recycling Center Container Service per the requirements and specifications described in SECTION 5.3.3 of the Specifications.

Year	Lump Sum Price
Year 1 (March 1, 2023 – February 29, 2024)	\$ 24,300
Year 2 (March 1, 2024 – February 28, 2025)	\$ 25,920
Year 3 (March 1, 2025 – February 28, 2026)	\$ 27,000
Year 4 (March 1, 2026 – February 28, 2027)	\$ 28,080
Year 5 (March 1, 2027 – February 29, 2028)	\$ 29,160

Line Item 4C – Curbside Collection of Vegetative Waste per the requirements and specifications described in SECTION 5.3.4 of the Specifications.

Year	Lump Sum Price
Year 1 (March 1, 2023 – February 29, 2024)	\$ 61,500
Year 2 (March 1, 2024 – February 28, 2025)	\$ 64,500
Year 3 (March 1, 2025 – February 28, 2026)	\$ 67,500
Year 4 (March 1, 2026 – February 28, 2027)	\$ 70,500
Year 5 (March 1, 2027 – February 29, 2028)	\$ 75,000

Line Item 5.1C – Curbside Collection of Bulk Waste per the requirements and specifications described in SECTION 5.3.5.1 of the Specifications.

Year	Price Per Truck, Per Pickup
Year 1 (March 1, 2023 – February 29, 2024)	\$ 2,050
Year 2 (March 1, 2024 – February 28, 2025)	\$ 2,150
Year 3 (March 1, 2025 – February 28, 2026)	\$ 2,250
Year 4 (March 1, 2026 – February 28, 2027)	\$ 2,350
Year 5 (March 1, 2027 – February 29, 2028)	\$ 2,500

Line Item 5.2C – Curbside Collection of Bulk Waste CAUSED BY NATURAL DISASTERS per the requirements and specifications described in SECTION 5.3.5.2 of the Specifications.

Year	Price Per Truck, Per Pickup
Year 1 (March 1, 2023 – February 29, 2024)	\$ 2,050
Year 2 (March 1, 2024 – February 28, 2025)	\$ 2,150
Year 3 (March 1, 2025 – February 28, 2026)	\$ 2,250
Year 4 (March 1, 2026 – February 28, 2027)	\$ 2,350
Year 5 (March 1, 2027 – February 29, 2028)	\$ 2,500; and

WHEREAS, the Township Administrator/Qualified Purchasing Agent/Certified Recycling Coordinator has reviewed this recommendation and concurs.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey, that Contract #2022-08A is hereby awarded to the Gaeta Recycling Co, Inc., 278-282 West Railway Avenue, Paterson, New Jersey 07503 for a period of 5 years beginning March 1, 2023, and ending February 29, 2028, as follows:

Line Items 1A, 1B, 1A, 2B, 3A, 3B, 4A, 4B, 5.1A, 5.1B, 5.2A, and 5.2B – No Award

Line Item 1C – Once a week (9 months) and Twice per week (3 months) Solid Waste Collection per the requirements and specifications described in SECTION 5.3.1 of the Specifications.

Year	Lump Sum Price
Year 1 (March 1, 2023 – February 29, 2024)	\$ 1,119,300
Year 2 (March 1, 2024 – February 28, 2025)	\$ 1,173,900
Year 3 (March 1, 2025 – February 28, 2026)	\$ 1,228,500
Year 4 (March 1, 2026 – February 28, 2027)	\$ 1,283,100
Year 5 (March 1, 2027 – February 29, 2028)	\$ 1,365,000

Line Item 2C – Curbside Collection of Recyclable Material per the requirements and specifications described in SECTION 5.3.2 of the Specifications.

Year	Lump Sum Price
Year 1 (March 1, 2023 – February 29, 2024)	\$ 712,600
Year 2 (March 1, 2024 – February 28, 2025)	\$ 747,450
Year 3 (March 1, 2025 – February 28, 2026)	\$ 782,480
Year 4 (March 1, 2026 – February 28, 2027)	\$ 817,700
Year 5 (March 1, 2027 – February 29, 2028)	\$ 868,000

Line Item 3C – Recycling Center Container Service per the requirements and specifications described in SECTION 5.3.3 of the Specifications.

Year	Lump Sum Price
Year 1 (March 1, 2023 – February 29, 2024)	\$ 24,300
Year 2 (March 1, 2024 – February 28, 2025)	\$ 25,920
Year 3 (March 1, 2025 – February 28, 2026)	\$ 27,000
Year 4 (March 1, 2026 – February 28, 2027)	\$ 28,080
Year 5 (March 1, 2027 – February 29, 2028)	\$ 29,160

Line Item 4C – Curbside Collection of Vegetative Waste per the requirements and specifications described in SECTION 5.3.4 of the Specifications.

Year	Lump Sum Price
Year 1 (March 1, 2023 – February 29, 2024)	\$ 61,500
Year 2 (March 1, 2024 – February 28, 2025)	\$ 64,500
Year 3 (March 1, 2025 – February 28, 2026)	\$ 67,500
Year 4 (March 1, 2026 – February 28, 2027)	\$ 70,500
Year 5 (March 1, 2027 – February 29, 2028)	\$ 75,000

Line Item 5.1C – Curbside Collection of Bulk Waste per the requirements and specifications described in SECTION 5.3.5.1 of the Specifications.

Year	Price Per Truck, Per Pickup
Year 1 (March 1, 2023 – February 29, 2024)	\$ 2,050
Year 2 (March 1, 2024 – February 28, 2025)	\$ 2,150
Year 3 (March 1, 2025 – February 28, 2026)	\$ 2,250
Year 4 (March 1, 2026 – February 28, 2027)	\$ 2,350
Year 5 (March 1, 2027 – February 29, 2028)	\$ 2,500

Line Item 5.2C – Curbside Collection of Bulk Waste CAUSED BY NATURAL DISASTERS per the requirements and specifications described in SECTION 5.3.5.2 of the Specifications.

Year	Price Per Truck, Per Pickup
Year 1 (March 1, 2023 – February 29, 2024)	\$ 2,050
Year 2 (March 1, 2024 – February 28, 2025)	\$ 2,150
Year 3 (March 1, 2025 – February 28, 2026)	\$ 2,250
Year 4 (March 1, 2026 – February 28, 2027)	\$ 2,350
Year 5 (March 1, 2027 – February 29, 2028)	\$ 2,500

BE IT FURTHER RESOLVED that award of this contract has been certified by the Chief Financial Officer for the calendar year 2023. Therefore, the remainder of the award is subject to the funds for the remainder of the contract being certified annually by the Chief Financial Officer to meet the extended obligation pursuant to *N.J.A.C. 5:30-5.5(d)(2)*.

BE IT FURTHER RESOLVED that the Mayor, the Municipal Clerk, and any other appropriate officer are authorized to execute an Agreement to effectuate Contract #2022-08A on behalf of the Township.

CERTIFICATE OF AVAILABLE FUNDS

I, DIANA MCLEOD, CHIEF FINANCIAL OFFICER OF THE TOWNSHIP OF WYCKOFF IN ACCORDANCE WITH NJAC 5:30-5.5 (b) 2 CERTIFY THAT THIS CONTRACT AWARD WHICH WOULD TAKE PLACE ON JANUARY 1, 2023, JANUARY 1, 2024, JANUARY 1, 2025, JANUARY 1, 2026 AND JANUARY 1, 2027 IS SUBJECT TO THE AVAILABILITY OF FUNDS APPROPRIATED IN THE 2023, 2024, 2025, 2026 AND 2027 ANNUAL BUDGET AND SUBSEQUENT ANNUAL BUDGETS AS REQUIRED. THE BUDGETORY ACCOUNTING ENCUMBRANCE PROCESS AS SET FORTH IN NJAC 5:30 (c) AND 5:30 – 5.4 (b) FOR EACH FISCAL YEAR SHALL TAKE THE PLACE OF AND BE USED INSTEAD OF WRITTEN CERTIFICATION OF AVAILABLE FUNDS AS SET FORTH IN NJAC 5:30-5.4(a).

DIANA McLEOD
CHIEF FINANCIAL OFFICER

CERTIFICATION

I, NANCY A. BROWN, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON FEBRUARY 7, 2023.

NANCY A. BROWN
MUNICIPAL CLERK

**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #23-131**

INTRODUCED

SECONDED:

MEETING DATE: February 7, 2023

REFERENCE: Awarding Contract Change Order #1 for Contract #2022-08A – Curbside Collection of Solid Waste, Recyclable Materials, and Vegetative Waste – REBID #1

VOTE: BOONSTRA ___ FISHER ___ MADIGAN ___ MELCHIONNE ___ SHANLEY ___
.....

WHEREAS, Gaeta Recycling Co, Inc. (hereinafter known as “Gaeta”) and the Township of Wyckoff have heretofore entered into an Agreement, more notably known as 2022-08A – CURBSIDE COLLECTION OF SOLID WASTE, RECYCLABLE MATERIALS, AND VEGETATIVE WASTE – REBID #1 for the furnishing of labor, equipment, and materials in accordance with the requirements of the Local Public Contract Law, *N.J.S.A. 40A:11-1, et seq.*; and

WHEREAS, the Township has further reviewed the Contract with Gaeta and has determined to modify some of the requirements of Gaeta and the Township, which has resulted in a decrease in some of the line item pricing; and

WHEREAS, the Township Committee has received Contract Change Order No. 1 for Contract 2022-08A which outlines the changes to the requirements outlined in the Specifications and the resulting decreases in line-item pricing; and

WHEREAS, Contract Change Order No. 1 does not expand the scope of the contract; and

WHEREAS, the within Contract Change Order No. 1 and Contract Close-Out is in the best interests of the Township; and

WHEREAS, the Public Works Manager and the Public Works Committee recommended that the Township Committee award Change Order No. 1 to Gaeta; and

WHEREAS, the Township Administrator/Qualified Purchasing Agent/Certified Recycling Coordinator has reviewed this recommendation and concurs.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Wyckoff, in the County of Bergen, State of New Jersey, that Contract Change Order No. 1 be approved as follows:

Line Item 1C

Once a week (9 months) and Twice per week (3 months) Solid Waste Collection per the requirements and specifications described in SECTION 5.3.1 of the specifications.

Change: Hauler will collect eight cans per week with once-per-week pickup and four cans per collection with twice-per-week pickup. The Township will expand the collection of bulk waste at the Recycling Facility to lower the amount of MSW in the waste stream.

Year	Original Award	Change Order #1	Increase (Decrease)
1	\$ 1,119,300	\$ 1,092,000	(\$ 27,300)
2	\$ 1,173,900	\$ 1,174,000	(\$ 100)
3	\$ 1,228,500	\$ 1,214,850	(\$ 13,650)
4	\$ 1,283,100	\$ 1,283,100	(\$ -0-)
5	\$ 1,365,000	\$ 1,351,350	(\$ 13,650)

Line Item 2C

Curbside Collection of Recyclable Material per the requirements and specifications described in SECTION 5.3.2 of the specifications.

Change: Hauler will no longer own the recyclable material collected or be responsible for marketing the recyclable material collected curbside or at the Recycling Center. The Township will enter into a separate contract to recycle marketable material.

Year	Original Award	Revise Award CC #1	Increase (Decrease)
1	\$ 712,600	\$ 624,000	(\$ 88,600)
2	\$ 747,450	\$ 670,800	(\$ 76,650)
3	\$ 782,480	\$ 694,200	(\$ 88,280)
4	\$ 817,700	\$ 733,200	(\$ 84,500)
5	\$ 868,000	\$ 772,200	(\$ 95,800)

Line Item 3C

Recycling Center Container Service per the requirements and specifications described in SECTION 5.3.3 of the Specifications.

Change: Hauler will no longer be responsible for pulling and transporting recyclable material to the transfer station of the marketer. The Township will assume this responsibility. The Hauler will still be responsible for providing the containers utilized at the Recycling Center. Additionally, the hauler will provide the Township with an enclosed dumpster and compactor to collect mixed paper.

In addition, the Hauler will provide the Township with 96-gallon secure document shredding containers for use at the Recycling Facility to allow the Township to expand the service of secure document destruction to the residents year-round shall provide the destruction service at no cost to the Township. All paper shredded shall be the property of the Hauler.

Year	<u>Original Award</u>	<u>Revise Award</u> <u>CC #1</u>	<u>Increase</u> <u>(Decrease)</u>
1	\$ 24,300	\$ -0-	(\$ 24,300)
2	\$ 25,920	\$ -0-	(\$ 25,920)
3	\$ 27,000	\$ -0-	(\$ 27,000)
4	\$ 28,080	\$ -0-	(\$ 28,080)
5	\$ 29,160	\$ -0-	(\$ 29,160)

Line Item 4C

Curbside Collection of Vegetative Waste per the requirements and specifications described in SECTION 5.3.4 of the specifications.

Change: The Township will have the option to cancel the remainder of vegetative waste collection annually before January 1 of each calendar year beginning in 2024.

No Change in Pricing

Line Item 5.1C

Curbside Collection of Bulk Waste per the requirements and specifications described in SECTION 5.3.5.1 herein (price per truck, per pickup).

Change: The Hauler will provide a 40-yard container for placement at the Recycling Center. The Township will accept Bulk Waste at the Recycling Center to lower the amount of bulk collected curbside once per month. The 40-yard container will be pulled and transported to the transfer station by the Township for disposal as Type 13 Waste. In addition, the Township will encourage the drop off of material at the site instead of curbside collection whenever possible.

Year	<u>Original Award</u>	<u>Revise Award</u> <u>CC #1</u>	<u>Increase</u> <u>(Decrease)</u>
1	\$ 2,050	\$ 1,650	(\$ 400)
2	\$ 2,150	\$ 1,800	(\$ 350)
3	\$ 2,250	\$ 1,950	(\$ 300)
4	\$ 2,350	\$ 2,000	(\$ 350)
5	\$ 2,500	\$ 2,100	(\$ 400)

BE IT FURTHER RESOLVED that award of this contract has been certified by the Chief Financial Officer for the calendar year 2023. Therefore, the remainder of the award is subject to the funds for the remainder of the contract being certified annually by the Chief Financial Officer to meet the extended obligation pursuant to *N.J.A.C. 5:30-5.5(d)(2)*.

BE IT FURTHER RESOLVED that the Mayor, the Municipal Clerk, and any other appropriate officer are authorized to execute Contract Change Order No. 1 for Contract No. 2022-08A on behalf of the Township.

CERTIFICATE OF AVAILABLE FUNDS

I, DIANA MCLEOD, CHIEF FINANCIAL OFFICER OF THE TOWNSHIP OF WYCKOFF IN ACCORDANCE WITH NJAC 5:30-5.5 (b) 2 CERTIFY THAT THIS CONTRACT AWARD WHICH WOULD TAKE PLACE ON JANUARY 1, 2023, JANUARY 1, 2024, JANUARY 1, 2025, JANUARY 1, 2026 AND JANUARY 1, 2027 IS SUBJECT TO THE AVAILABILITY OF FUNDS APPROPRIATED IN THE 2023, 2024, 2025, 2026 AND 2027 ANNUAL BUDGET AND SUBSEQUENT ANNUAL BUDGETS AS REQUIRED. THE BUDGETORY ACCOUNTING ENCUMBRANCE PROCESS AS SET FORTH IN NJAC 5:30 (c) AND 5:30 – 5.4 (b) FOR EACH FISCAL YEAR SHALL TAKE THE PLACE OF AND BE USED INSTEAD OF WRITTEN CERTIFICATION OF AVAILABLE FUNDS AS SET FORTH IN NJAC 5:30-5.4(a).

DIANA McLEOD
CHIEF FINANCIAL OFFICER

CERTIFICATION

I, NANCY A. BROWN, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON FEBRUARY 7, 2023.

NANCY A. BROWN
MUNICIPAL CLERK

**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #23-132**

INTRODUCED

SECONDED:

MEETING DATE: February 7, 2023

**REFERENCE: Award Contract #2023-02N –
Marketing of Recyclable Material**

VOTE: BOONSTRA ___ FISHER ___ MADIGAN ___ MELCHIONNE ___ SHANLEY ___
.....

WHEREAS, the Township has a need to market the recyclable material collected curbside and at the Recycling Center; and

WHEREAS, N.J.S.A. 40A:11-5(1)(s) permits contracting units to negotiate and award contracts for the marketing or recyclable materials recovered through a recycling program without public advertising for bids and bidding therefor and to be awarded by resolution; and

WHEREAS, the Township has negotiated a contract with Get-A-Can, Inc. for the marketing of recyclable materials as follows:

Year	Lump Sum Price
Year 1 (March 1, 2023 – February 29, 2024)	\$ 73,000
Year 2 (March 1, 2024 – February 28, 2025)	\$ 76,650
Year 3 (March 1, 2025 – February 28, 2026)	\$ 80,480
Year 4 (March 1, 2026 – February 28, 2027)	\$ 84,500
Year 5 (March 1, 2027 – February 29, 2028)	\$ 88,000

WHEREAS, the Township will have the option to cancel the remainder of this contract annually before January 1 of each calendar year beginning in 2024; and

WHEREAS, the Public Works Manager and the Public Works Committee recommended that the Township Committee award a contract to Get-A-Can, Inc; and

WHEREAS, the Township Administrator/Qualified Purchasing Agent/Certified Recycling Coordinator has reviewed this recommendation and concurs.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey, that Contract #2023-N is hereby awarded to the Get-A-Can, Inc., 278-282 West Railway Avenue, Paterson, New Jersey 07503 for a period of 5 years beginning March 1, 2023, and ending February 29, 2028, as follows:

Year	Lump Sum Price
Year 1 (March 1, 2023 – February 29, 2024)	\$ 73,000
Year 2 (March 1, 2024 – February 28, 2025)	\$ 76,650
Year 3 (March 1, 2025 – February 28, 2026)	\$ 80,480
Year 4 (March 1, 2026 – February 28, 2027)	\$ 84,500
Year 5 (March 1, 2027 – February 29, 2028)	\$ 88,000

WHEREAS, the Township will have the option to cancel the remainder of this contract annually before January 1 of each calendar year beginning in 2024.

BE IT FURTHER RESOLVED that award of this contract has been certified by the Chief Financial Officer for the calendar year 2023. Therefore, the remainder of the award is subject to the funds for the remainder of the contract being certified annually by the Chief Financial Officer to meet the extended obligation pursuant to *N.J.A.C. 5:30-5.5(d)(2)*.

BE IT FURTHER RESOLVED that the Mayor, the Municipal Clerk, and any other appropriate officer are authorized to execute an Agreement to effectuate Contract #2023-02N on behalf of the Township.

CERTIFICATE OF AVAILABLE FUNDS

I, DIANA MCLEOD, CHIEF FINANCIAL OFFICER OF THE TOWNSHIP OF WYCKOFF IN ACCORDANCE WITH NJAC 5:30-5.5 (b) 2 CERTIFY THAT THIS CONTRACT AWARD WHICH WOULD TAKE PLACE ON JANUARY 1, 2023, JANUARY 1, 2024, JANUARY 1, 2025, JANUARY 1, 2026 AND JANUARY 1, 2027 IS SUBJECT TO THE AVAILABILITY OF FUNDS APPROPRIATED IN THE 2023, 2024, 2025, 2026 AND 2027 ANNUAL BUDGET AND SUBSEQUENT ANNUAL BUDGETS AS REQUIRED. THE BUDGETORY ACCOUNTING ENCUMBRANCE PROCESS AS SET FORTH IN NJAC 5:30 (c) AND 5:30 – 5.4 (b) FOR EACH FISCAL YEAR SHALL TAKE THE PLACE OF AND BE USED INSTEAD OF WRITTEN CERTIFICATION OF AVAILABLE FUNDS AS SET FORTH IN NJAC 5:30-5.4(a).

DIANA McLEOD
CHIEF FINANCIAL OFFICER

CERTIFICATION

I, NANCY A. BROWN, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON FEBRUARY 7, 2023.

NANCY A. BROWN
MUNICIPAL CLERK

**TOWNSHIP OF WYCKOFF
ORDINANCE #1973**

**FIXING THE SALARIES, COMPENSATION, AND RETAINERS OF THE
PAID POLICE OFFICERS OF THE TOWNSHIP OF WYCKOFF, N.J.,
FOR THE YEARS 2023-2026**

WHEREAS, the Township of Wyckoff (“Wyckoff”) and PBA Local 261 (“PBA”) entered into a Memorandum of Understanding as of January 30, 2023, which the Township Committee ratified on February 7, 2023;

BE IT ORDAINED, by the Township Committee of the Township of Wyckoff, in the County of Bergen, State of New Jersey has approved such compensation, as follows for years 2023-2026:

SECTION 1. The rate of compensation for each officer of the Police Department of the Township of Wyckoff for 2023-2026, whose salary shall be on an annual basis and shall be paid semi-monthly as follows:

	Year 1	Year 2	Year 3	Year 4
	1/1/2023	1/1/2024	1/1/2025	1/1/2026
Step 1	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
Step 2	\$ 57,000	\$ 57,000	\$ 57,000	\$ 57,000
Step 3	\$ 65,000	\$ 65,000	\$ 65,000	\$ 65,000
Step 4	\$ 73,000	\$ 73,000	\$ 73,000	\$ 73,000
Step 5	\$ 81,000	\$ 81,000	\$ 81,000	\$ 81,000
Step 6	\$ 89,000	\$ 89,000	\$ 89,000	\$ 89,000
Step 7	\$ 97,000	\$ 97,000	\$ 97,000	\$ 97,000
Step 8	\$ 105,000	\$ 105,000	\$ 105,000	\$ 105,000
Step 9	\$ 113,000	\$ 113,000	\$ 113,000	\$ 113,000
Step 10	\$ 121,000	\$ 121,000	\$ 121,000	\$ 121,000
Step 11	\$ 129,000	\$ 129,000	\$ 129,000	\$ 129,000
Step 12 (Top)	\$ 137,000	\$ 138,000	\$ 139,000	\$ 140,000
Sergeant	\$ 143,112	\$ 146,689	\$ 150,357	\$ 154,115
Lieutenant	\$ 149,606	\$ 153,346	\$ 157,180	\$ 161,109
Captain	\$ 156,100	\$ 160,003	\$ 164,003	\$ 168,103

- SECTION 2.** Increases shall be effective and paid retroactively to January 1, 2023, and on January 1 of each succeeding year.
- SECTION 3.** In addition to their annual salary, each officer shall receive longevity compensation as computed in accordance with the employee's years of service and detailed in the employment contract.
- SECTION 4.** On January 1, 2015, employees began contributions mandated by Chapter 78 or other laws that may be enacted during the contract governing employee healthcare insurance contributions. They will continue the contributions in accordance with the required amounts.
- SECTION 5.** The work period shall begin at 7:00 p.m. Sunday and end as of 06:59 p.m. Sunday.
- SECTION 6.** The officer in charge of the Detective Bureau, as assigned by the Chief, shall be paid the sum of \$2,500.00 annually. The amount shall be paid as part of that officer's regular pay and in addition to his base salary. Other Detective Bureau personnel, except the officer in charge, regularly assigned to the Detective Bureau by the Chief, shall be paid the annual sum of \$2,000.00.
- SECTION 7.** Court time, excluding civil court and excluding regular tour of duty, shall be considered overtime and shall be compensated at time and one half (1-1/2).
- SECTION 8.** Training time for training courses scheduled by the Police Chief on employees' own time shall be compensated at time and one half (1-1/2).
- SECTION 9.** Each member of the Police Department shall be allowed a clothing allowance of \$875.00 per year.
- SECTION 10.** Employees authorized overtime shall be paid an hourly wage equal to one and one half (1-1/2) time after working in excess of a tour of duty for a day. To compute the base hourly rate of any employee for overtime or other purposes, the employee's base salary plus yearly longevity increment shall be divided by 2080 hours.
- SECTION 11.** Recall time for an employee called back after having completed their regular shift shall be compensated at time and one half (1-1/2).

SECTION 12. College credits salary recognition for attendance while employed by the Township in accordance with CBA - \$10/credit – not to exceed \$500.

SECTION 13. Annual vacation with pay is authorized in accordance with the employment contract.

SECTION 14. This Ordinance shall take effect upon passage and publication as provided by law.

TOWNSHIP OF WYCKOFF

ORDINANCE # 1974

AN ORDINANCE TO AMEND CHAPTER 146, "PARKS, PLAYGROUNDS AND RECREATIONAL AREAS," OF THE CODE OF THE TOWNSHIP OF WYCKOFF, SECTION 146-35, "SPECIFIC REGULATIONS."

BE IT ORDAINED by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey, that the Code of the Township of Wyckoff at Chapter 146, "Parks, Playgrounds and Recreational Areas," Section 146-35, "Specific regulations," is hereby amended to add new subsection 146-35A.(5), establishing certain hours for the playing of pickleball, as follows:

SECTION 1 - Chapter 146. Parks, Playgrounds and Recreational Areas;

Section 146-35. Specific regulations.

- A. Memorial Field Complex; application for use of Memorial Field Complex and regulations with respect to Memorial Field Complex.

(5) Pickleball. The permitted hours for the playing of pickleball at the Memorial Field Complex tennis courts shall be from 8:00 a.m. through 8:00 p.m. The playing of pickleball shall be prohibited from 8:00 p.m. through the following day at 8:00 a.m., in addition to other hours and/or time limitations as designated and approved by the Township Committee pursuant to Section 146-19 above.

SECTION 2 - Except as hereby amended, all other Sections of Chapter 146 shall remain in full force and effect.

SECTION 3 - This Ordinance shall take effect upon final passage and publication according to law.