

TOWNSHIP OF WYCKOFF
OPEN PUBLIC MEETINGS ACT

PLEASE TAKE NOTICE, that in accordance with the Open Public Meetings Act N.J.S.A. 10:4-6 et seq., the Township Committee of the Township of Wyckoff shall conduct its 7:00 pm, Tuesday, May 2, 2023 Work Session meeting in the second floor court room at Wyckoff Town Hall, 340 Franklin Avenue, Wyckoff, NJ 07481 and the meeting will also be live-streamed via the Township of Wyckoff's YouTube channel and members of the public may attend the meeting to provide public comment.

This notice and agenda have been posted on the Township's home page Wyckoff-nj.com at the Quick Link for "Minutes & Agendas" on Friday, April 28, 2023. Please select "Township Committee" and locate the date of the meeting to view documents, such as resolutions and ordinances which are made available.

General instructions regarding access to the meeting will be posted on the Wyckoff web site's home page at www.wyckoff-nj.com as a "News" item on Friday, April 28, 2023, by 4:30 pm.

To view the Township Committee meeting via livestream, please access the YouTube link which will be posted on the Wyckoff web site's home page at www.wyckoff-nj.com as a "NEWS" item immediately prior to the commencement of the meeting at approximately, 6:55 pm on May 2, 2023.

To be notified of all future live streamed Township meetings, please create a YouTube account and subscribe to our YouTube channel, "Township of Wyckoff".

NOTICE TO PUBLIC

As a member of the public, participating in this public meeting, your participation will be recorded. By participating in the meeting, it is assumed your consent is given for your voice, name, address, comments, and image to be broadcast and recorded.

There may be situations when, due to technical difficulties, live streaming or the recording of a meeting may not be available. A recording of the meeting will be available immediately after the meeting concludes on the Township's YouTube channel, "Township of Wyckoff". The Township shall not be responsible for and accepts no liability if the recording technology or live video streaming technology of the meeting is unavailable.

Nancy A. Brown, RMC
Municipal Clerk

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE WORK SESSION MEETING
MUNICIPAL COURT ROOM
TUESDAY, MAY 2, 2023 - 7:00 P.M.**

PAUSE – Municipal Clerk will post the link to the live meeting on our website's homepage.

1. **7:00 pm Work Session Meeting called to order by Mayor Thomas J. Madigan**

2. **Roll call of Township Committee**

BOONSTRA___ FISHER___ MELCHIONNE _____
SHANLEY ___ MADIGAN _____

3. **Reading of "Open Work Session" statement by Municipal Clerk, Nancy A. Brown**

4. **Confirm Finance Committee have reviewed and signed vouchers and that Mayor and Municipal Clerk have signed any necessary documents.**

5. **Motion to open the Ten (10) Minute Public Comment period:**

Ten Minute public comment period, two (2) minutes per speaker for public comment on any governmental issue that a member of the public feels may be of concern to the residents of the Township of Wyckoff.

Please step forward to the microphone if you wish to make a comment.

MOTION: _____ SECOND _____
BOONSTRA___ FISHER___ MELCHIONNE _____
SHANLEY ___ MADIGAN _____

Motion to close the Public Comment period:

MOTION: _____ SECOND _____
BOONSTRA___ FISHER___ MELCHIONNE _____
SHANLEY ___ MADIGAN _____

6. **Review of 8:00 p.m. Business Meeting Agenda – Administrator**
7. **Review of Policy Action Items – Administrator**
8. **Reports of Township Committee Members**
9. **Report of Township Attorney**

(Items 10 through 14 will only be utilized if the business of the Township conducted at this meeting requires them to be utilized. They are added to the agenda as placeholders should their use be required.)

10. **Motion to adopt resolution #23-C4 and enter a Closed Session Discussion:**

MOTION: _____ SECOND _____
BOONSTRA _____ FISHER _____ MELCHIONNE _____
SHANLEY _____ MADIGAN _____

11. **Motion to Exit the Closed Session Discussion and to re-enter the Open Work Session:**

MOTION: _____ SECOND _____
BOONSTRA _____ FISHER _____ MELCHIONNE _____
SHANLEY _____ MADIGAN _____

12. **Motion to Recess the Open Work Session to Conduct the Business Meeting:**

MOTION: _____ SECOND _____
BOONSTRA _____ FISHER _____ MELCHIONNE _____
SHANLEY _____ MADIGAN _____

13. **Motion to Reconvene the Open Work Session and adopt resolution #23-C4 and enter a Closed Session Discussion:**

MOTION: _____ SECOND _____
BOONSTRA _____ FISHER _____ MELCHIONNE _____
SHANLEY _____ MADIGAN _____

14. **Motion to Exit the Closed Session Discussion and to re-enter the Open Work Session:**

MOTION: _____ SECOND _____
BOONSTRA _____ FISHER _____ MELCHIONNE _____
SHANLEY _____ MADIGAN _____

15. **Adjourn**

MOTION: _____ SECOND _____
BOONSTRA _____ FISHER _____ MELCHIONNE _____
SHANLEY _____ MADIGAN _____

**PAYMENT OF CLAIMS MAY BE PAID AT ALL WORK SESSION MEETINGS AND
ALL TOWNSHIP COMMITTEE BUSINESS MEETINGS
FORMAL ACTION MAY BE TAKEN AT THIS WORK SESSION**

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE BUSINESS MEETING
MUNICIPAL COURT ROOM
TUESDAY, MAY 2, 2023 - 8:00 PM**

1. **Regular Meeting of the Wyckoff Township Committee called to order by Mayor Thomas J. Madigan**
2. **Flag Salute**
3. **Invocation**
4. **Reading of the "Open Public Meetings Act" statement by Municipal Clerk, Nancy A. Brown**

5. **Roll Call of the Township Committee Members Present:**

BOONSTRA ___ FISHER ___ MELCHIONNE ___
SHANLEY ___ MADIGAN ___

6. **Request motion to open the Public Comment Period:**

Public Comment period, five (5) minutes per speaker for public comment on any governmental issue that a member of the public feels may be of concern to the residents of the Township of Wyckoff.

Please step forward to the microphone if you wish to make a comment.

MOTION: _____ SECOND _____
BOONSTRA ___ FISHER ___ MELCHIONNE ___
SHANLEY ___ MADIGAN ___

Request motion to close the Public Comment Period:

MOTION: _____ SECOND _____
BOONSTRA ___ FISHER ___ MELCHIONNE ___
SHANLEY ___ MADIGAN ___

7. **Approval of the April 18, 2023 Work Session & Business meeting minutes:**

MOTION: _____ SECOND _____
BOONSTRA ___ FISHER ___ MELCHIONNE ___
SHANLEY ___ MADIGAN ___

8. **Consent Agenda:** All matters listed below are considered by the Township Committee to be routine in nature. There will be no separate discussion of these items. If any discussion is desired by the Township Committee, that item will be removed from the Consent Agenda and considered separately:

I Resolutions (Adoption of the following):

- #23-183 Release Performance Cash – 786 Frederick Court, Blk 429.01, Lot 5
- #23-184 May is Honor & Remember Month
- #23-185 Authorization of Vouchers & Payment of Bills
- #23-186 Release Engineering Escrow – 301 Wiley Place, Block 219, Lot 7
- #23-C4 Closed Session

II Ordinances – Introduction

#1984

AN ORDINANCE TO AMEND AND SUPPLEMENT CHAPTER 54 (POLICE DEPARTMENT), ARTICLE I (ESTABLISHMENT AND ORGANIZATION), SECTION 54-3.1 (PROMOTIONAL PROCESS) OF THE CODE OF THE TOWNSHIP OF WYCKOFF

III Motions

- A. Authorize the request by Ramapo High School student, Kyle Purvin, for posting of temporary lawn signs at various private homes to promote American Cancer Society’s 2023 Relay for Life fundraising event for the ten-day period May 9, 2023 to May 19, 2023. The event will be held for 24 continuous hours at Ramapo High School on May 19th & 20th.
- B. Authorize the request by Temple Beth Rishon to allow approximately 50 congregants to cross Russell Avenue and walk the perimeter of Russell Farm Community Park as a group on Sunday, May 21, 2023 at approximately 2pm as they celebrate the end of their religious school year.

Clerk: May I have a motion and a second to approve the consent agenda?

The Following vote is the vote on the Consent Agenda:

MOTION: _____ SECOND _____
 BOONSTRA ___ FISHER ___ MELCHIONNE _____
 SHANLEY ___ MADIGAN _____

9. Ordinances – Public Hearing / Further Consideration:

Mayor Madigan, I have four (4) Ordinances for Public Hearing / Further Consideration on tonight’s agenda. The first Ordinance for Public Hearing / Further Consideration is

ORDINANCE #1979 which is
AN ORDINANCE AUTHORIZING THE APPROPRIATION OF \$456,000 FOR IMPROVEMENTS OR PURPOSES AUTHORIZED TO BE UNDERTAKEN BY THE TOWNSHIP OF WYCKOFF, COUNTY OF BERGEN, STATE OF NEW JERSEY, AND PROVIDING THE NECESSARY FUNDS THEREFORE

for second reading, by title only, and a copy of this Ordinance has been posted on our municipal website, on the bulletin board in Town Hall where public notices are customarily posted, and copies have been made available to members of the general public of the Township who have requested the same.

CHAIRPERSON: This is the time and place for the Public Hearing on Ordinance #1979, and all persons who wish to be heard, please state your name and address before making your statement. If you wish to comment, please dial 201-891-7000, ext. #2220, or step to the microphone.

(Public Comments are heard here.)

At the Conclusion of public comments:

COMMITTEE PERSON _____: I move that the Public Hearing on Ordinance #1979 be closed.

COMMITTEE PERSON _____: Seconded

ROLL CALL VOTE

BOONSTRA ___ FISHER ___ MELCHIONNE ___
SHANLEY ___ MADIGAN ___

MUNICIPAL CLERK: BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that Ordinance #1979, after public hearing and further consideration is hereby adopted, and the Municipal Clerk is hereby authorized and directed to publish the Notice of Final Passage of said Ordinance in the official newspaper for the Township as provided by law.

COMMITTEE PERSON _____: I move Ordinance #1979 on second reading by title only.

COMMITTEE PERSON _____: Seconded.

ROLL CALL VOTE

BOONSTRA ___ FISHER ___ MELCHIONNE ___
SHANLEY ___ MADIGAN ___

I have a second Ordinance for Public Hearing / Further Consideration on tonight's agenda. It is **ORDINANCE #1980** which is

AN ORDINANCE AMENDING ORDINANCE #1934 & 1961, ENTITLED AN ORDINANCE APPROPRIATING FUNDS FOR "MAJOR VEHICLE REPAIRS" AND APPROPRIATING ADDITIONAL FUNDS FOR THE SAID PURPOSE

for second reading, by title only, and a copy of this Ordinance has been posted on our municipal website, on the bulletin board in Town Hall where public notices are customarily posted, and copies have been made available to members of the general public of the Township who have requested the same.

CHAIRPERSON: This is the time and place for the Public Hearing on Ordinance #1980, and all persons who wish to be heard, please state your name and address before making your statement. If you wish to comment, please dial 201-891-7000, ext. #2220, or step to the microphone.

(Public Comments are heard here.)

At the Conclusion of public comments:

COMMITTEE PERSON _____: I move that the Public Hearing on Ordinance #1980 be closed.

COMMITTEE PERSON _____: Seconded

ROLL CALL VOTE

BOONSTRA ___ FISHER ___ MELCHIONNE ___
SHANLEY ___ MADIGAN ___

MUNICIPAL CLERK: BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that Ordinance #1980, after public hearing and further consideration is hereby adopted, and the Municipal Clerk is hereby authorized and directed to publish the Notice of Final Passage of said Ordinance in the official newspaper for the Township as provided by law.

COMMITTEE PERSON _____: I move Ordinance #1980 on second reading by title only.

COMMITTEE PERSON _____: Seconded.

ROLL CALL VOTE

BOONSTRA ___ FISHER ___ MELCHIONNE ___
SHANLEY ___ MADIGAN ___

I have a third Ordinance for Public Hearing / Further Consideration on tonight's agenda. It is **ORDINANCE #1981** which is

AMENDING ORDINANCES #1619, #1646, #1688, #1738, #1773, #1829, #1853, 1933, & #1960 ENTITLED "AN ORDINANCE APPROPRIATING FUNDS FOR FUTURE FIELD IMPROVMENTS AND SAFETY ENHANCEMENTS" AND APPROPRIATING ADDITIONAL FUNDS FOR SAID PURPOSE

for second reading, by title only, and a copy of this Ordinance has been posted on our municipal website, on the bulletin board in Town Hall where public notices are customarily posted, and copies have been made available to members of the general public of the Township who have requested the same.

CHAIRPERSON: This is the time and place for the Public Hearing on Ordinance #1981, and all persons who wish to be heard, please state your name and address before making your statement. If you wish to comment, please dial 201-891-7000, ext. #2220, or step to the microphone.

(Public Comments are heard here.)

At the Conclusion of public comments:

COMMITTEE PERSON _____: I move that the Public Hearing on Ordinance #1981 be closed.

COMMITTEE PERSON _____: Seconded

ROLL CALL VOTE

BOONSTRA ___ FISHER ___ MELCHIONNE ___
SHANLEY ___ MADIGAN ___

MUNICIPAL CLERK: BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that Ordinance #1981, after public hearing and further consideration is hereby adopted, and the Municipal Clerk is hereby authorized and directed to publish the Notice of Final Passage of said Ordinance in the official newspaper for the Township as provided by law.

COMMITTEE PERSON _____: I move Ordinance #1981 on second reading by title only.

COMMITTEE PERSON _____: Seconded.

ROLL CALL VOTE

BOONSTRA ___ FISHER ___ MELCHIONNE ___
SHANLEY ___ MADIGAN ___

I have a fourth Ordinance for Public Hearing / Further Consideration on tonight's agenda. It is **ORDINANCE #1983** which is

BOND ORDINANCE AUTHORIZING VARIOUS IMPROVEMENTS AND ACQUISITIONS INCLUDING ROAD RESURFACING, PISTOL RANGE ROOF REPAIR, ACQUISITION OF AN ASPHALT PATCHER TRAILER, PICK-UP TRUCK UTILITY BODY, MINI PACKER TRUCK, AND FUEL FORCE MANAGEMENT SYSTEM, IN, BY AND FOR THE TOWNSHIP OF WYCKOFF, IN THE COUNTY OF BERGEN, NEW JERSEY, APPROPRIATING \$1,584,500 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$1,178,500 OF BONDS OR NOTES OF THE TOWNSHIP TO FINANCE PART OF THE COST THEREOF.

for second reading, by title only, and a copy of this Ordinance has been posted on our municipal website, on the bulletin board in Town Hall where public notices are customarily posted, and copies have been made available to members of the general public of the Township who have requested the same.

CHAIRPERSON: This is the time and place for the Public Hearing on Ordinance #1983, and all persons who wish to be heard, please state your name and address before making your statement. If you wish to comment, please dial 201-891-7000, ext. #2220, or step to the microphone.

(Public Comments are heard here.)

At the Conclusion of public comments:

COMMITTEE PERSON _____: I move that the Public Hearing on Ordinance #1983 be closed.

COMMITTEE PERSON _____: Seconded

ROLL CALL VOTE

BOONSTRA ___ FISHER ___ MELCHIONNE ___
SHANLEY ___ MADIGAN ___

MUNICIPAL CLERK: BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that Ordinance #1983, after public hearing and further consideration is hereby adopted, and the Municipal Clerk is hereby authorized and directed to publish the Notice of Final Passage of said Ordinance in the official newspaper for the Township as provided by law.

COMMITTEE PERSON _____: I move Ordinance #1983 on second reading by title only.

COMMITTEE PERSON _____: Seconded.

ROLL CALL VOTE

BOONSTRA ___ FISHER ___ MELCHIONNE ___
SHANLEY ___ MADIGAN ___

10. Adjourn

Chair: May I have a motion to and a second to adjourn the Business Meeting?

MOTION: _____ SECOND _____
BOONSTRA _____ FISHER _____ MELCHIONNE _____
SHANLEY _____ MADIGAN _____

**PAYMENT OF CLAIMS MAY BE PAID AT ALL TOWNSHIP COMMITTEE WORK
SESSION MEETINGS AND ALL TOWNSHIP COMMITTEE
REGULAR MEETINGS**

FORMAL ACTION MAY BE TAKEN DURING THIS MEETING

TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #23-183

INTRODUCED:

SECONDED:

MEETING DATE: May 2, 2023

REFERENCE: Release
Performance Cash Surety –
786 Frederick Court, Block 429.01, Lot 5

VOTE: BOONSTRA ___ FISHER ___ MADIGAN ___ MELCHIONNE ___ SHANLEY _____

WHEREAS, Mr. and Mrs. Louis & Kerry Liggio, homeowners at 786 Frederick Court, Wyckoff, New Jersey 07481, in an phone call to Township Engineer, Mark DiGennaro have requested the release of a \$1,000 Performance Cash Surety for work performed at 786 Frederick Court; and,

WHEREAS, the Township issued a road opening permit to Sommers Industries, Inc., 36 Kingsley Grove, Pearl River, NY 10965 for work to be completed at 786 Frederick Court; and,

WHEREAS, on behalf of Sommers Industries, Inc. 36 Kingsley Grove, Pearl River, NY 10965, Mr. Louis Liggio posted the following with the Municipal Clerk on April 4, 2023, for site improvements/road opening permit:

Performance Cash Surety	\$1,000.00
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WHEREAS, the Township's Engineer, Mr. Mark Di Gennaro, in an email dated April 19, 2023, states that the Engineering inspection has taken place and the work is complete and satisfactory and the balance of \$1,000.00 being held as Performance Cash Surety is approved to be released; and

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen and State of New Jersey that they hereby accept the recommendation of the Township Engineer, Mr. Mark Di Gennaro to release the \$1,000.00 Performance Cash Surety to Mr. Louis Liggio, 786 Frederick Court, Wyckoff, New Jersey 07481.

BE IT FURTHER RESOLVED, that the Municipal Clerk will forward a copy of this resolution to the Township Engineer, Mr. Mark Di Gennaro, Mr. and Mrs. Louis & Kerry Liggio, homeowners at 786 Frederick Court, Wyckoff, New Jersey 07481, and to Sommers Industries, Inc., 36 Kingsley Grove, Pearl River, NY 10965.

CERTIFICATION

I, NANCY A. BROWN, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON MAY 2, 2023.

NANCY A. BROWN
MUNICIPAL CLERK

**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #23-184**

INTRODUCED:

SECONDED:

MEETING DATE: May 2, 2023

REFERENCE: Honor & Remember Month

VOTE: BOONSTRA ___ RUBENSTEIN ___ FISCHER ___ SHANLEY ___ MADIGAN ___
.....

WHEREAS, the Township of Wyckoff regularly conducts the annual Memorial Day Parade to honor our nation’s war dead who have given the ultimate sacrifice of their lives fighting for our freedoms; and,

WHEREAS, in May, the Township of Wyckoff will raise the Honor and Remember Flag on Wyckoff’s government speech flagpole at Memorial Park; and,

WHEREAS, the Honor & Remember Flag is flown to publicly honor and remember every American fallen service member and recognizes the enduring sacrifice of every family. It is a visible public reminder to all Americans of the precious lives given to preserve freedom and is a national symbol of appreciation and is flown in recognition of the sacrifices of generations of fallen hero families; and,

WHEREAS, while the United States Flag unites us all the Honor & Remember Flag defines us in recognizing all military individuals from all wars and conflicts involving the United States who died while serving our nation since its inception; and,

WHEREAS, the Red in the Honor & Remember Flag represents all the blood that was spilled by the brave men and women of our military who willingly gave their lives so we all can remain free; and,

WHEREAS, the Blue Star in the Honor & Remember Flag represents the active service of men and woman in military conflict. While the Blue Star was created during World War I it now signifies all service from the Revolutionary War to present day; and,

WHEREAS, the White Border beneath the Gold Star in the Honor & Remember Flag, represents the purity of the sacrifice. There is no greater price an American can pay than to give his or her life in service to our great country; and

WHEREAS, the Gold Star in the Honor & Remember Flag signifies the ultimate sacrifice a warrior in active service who will not return home. The Gold reflects the value of their life that was given for all of us; and,

WHEREAS, the Folded Flag in the Honor & Remember Flag signifies the final tribute to the individual life that a family sacrificed and gave for our nation; and,

WHEREAS, the Flame in the Honor & Remember Flag is an eternal reminder of the spirit that has departed this life yet burns on in the memory of all those who knew and loved the fallen hero.

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey will proudly fly the Honor and Remember Flag for the entire month of May in eternal honor and remembrance of all fallen military men and women who selflessly gave the ultimate sacrifice in all wars and conflicts on behalf of this great country from the Revolutionary War to present day 2023; and,

BE IT FURTHER RESOLVED, that the month of May shall be recognized in Wyckoff as "Honor & Remember Month" to honor and remember the memory of those selfless men and women who gave the ultimate sacrifice of their life in war or conflict on behalf of the United States of America; and,

CERTIFICATION

I, NANCY A. BROWN, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON MAY 2, 2023.

NANCY A. BROWN
MUNICIPAL CLERK

**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #23-185**

INTRODUCED:

SECONDED:

MEETING DATE: May 2, 2023

**REFERENCE: Approval of Vouchers and
Authorization to Pay Bills**

VOTE: BOONSTRA___ FISHER___ MELCHIONNE___ SHANLEY___ MADIGAN___
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WHEREAS, the Township of Wyckoff is a municipality in the State of New Jersey operating under the authority from N.J.S.A. 40A:63-1 et seq; and,

WHEREAS, the Township of Wyckoff has received vouchers in claim for payment of materials supplied and/or services rendered; and,

WHEREAS, the said vouchers have been reviewed and the amount indicated on each voucher has been determined to be due and owing; and,

WHEREAS, the Township Committee has a practice of each Township Committee member participating in the reviewing and signing of vouchers; and,

WHEREAS, the vouchers which comprise this bill list have been reviewed and signed by two (2) Township Committee members and they have found them to in order; and,

WHEREAS, the Township Treasurer has certified that sufficient funds are available for payment of said vouchers.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that the action of the said Finance Committee be approved; and, that the payments of these bills are hereby authorized and the Chief Financial Officer is directed to issue checks for their payments as listed on the bill list attached to this date's meeting minutes and covered by checks no. Payroll A/C, Direct Deposit Vouchers no., Library Payroll check nos., Library Direct Deposit Vouchers no., Claims Wire nos., check no. Accutrack A/C, Claims check nos. and Voided Claims checks no..

**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #23-186**

INTRODUCED:

SECONDED:

MEETING DATE: May 2, 2023

REFERENCE: Release Engineering Escrow – 301 Wiley Place, Block 219, Lot 7

VOTE: BOONSTRA ___ FISHER ___ MADIGAN ___ MELCHIONNE ___ SHANLEY _____

WHEREAS, Ms. Zalita Martas, who previously owned 301 Wiley Place, Block 219, Lot 7 posted the following with the Municipal Clerk on November 8, 2019, for anticipated sewer extension:

Engineering Escrow	\$1,500.00
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WHEREAS, the property was sold on November 16, 2021 and the current owner has posted their own Engineering Escrow to move forward with the sewer project; and,

WHEREAS, the Township’s Engineer, Mr. Mark Di Gennaro, via a file note, states that the \$1,500.00 Engineering Escrow is approved to be released and should be returned to Ms. Zalita Martas, 2 Crestview Court, Roseland, New Jersey 07068.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen and State of New Jersey that they hereby accept the recommendation of the Township Engineer, Mr. Mark Di Gennaro to release the \$1,500.00 Engineering Escrow to Ms. Zalita Martas, 2 Crestview Court, Roseland, New Jersey 07068.

BE IT FURTHER RESOLVED, that the Municipal Clerk will forward a copy of this resolution to the Township Engineer, Mr. Mark Di Gennaro and to Ms. Zalita Martas, 2 Crestview Court, Roseland, New Jersey 07068.

CERTIFICATION

I, NANCY A. BROWN, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON MAY 2, 2023.

NANCY A. BROWN
MUNICIPAL CLERK

**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #23-C4**

INTRODUCED:

SECONDED:

MEETING DATE: May 2, 2023

**REFERENCE: Closed Session –
Contract Negotiations**

VOTE: BOONSTRA ___ FISHER ___ MADIGAN ___ MELCHIONNE ___ SHANLEY ___

WHEREAS, the Township Committee of the Township of Wyckoff is subject to certain requirements of the “Open Public Meetings Act”, N.J.S.A. 10:4-12, et seq.; and,

WHEREAS, the “Open Public Meetings Act”, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and,

WHEREAS, it was necessary for the Township Committee of the Township of Wyckoff to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

N.J.S.A. 10:4-12b (4) – Contract Negotiations

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey assembled in public session on May 2, 2023, meeting, hereby authorize, that an Executive Session closed to the public shall be conducted on May 2, 2023, in the Municipal Court Room at Town Hall, 340 Franklin Avenue, Wyckoff, New Jersey 07481, for the discussion of matters relating to the specific items designated above.

BE IT FURTHER RESOLVED, that the minutes of the said closed session will be made public when the Township Committee of the Township of Wyckoff determines the reason for the minutes to remain closed no longer exists and the Municipal Clerk shall attach to this resolution when completed the Closed Session Meeting Minutes related to the specific items designated above.

CERTIFICATION

I, MATTHEW A. CAVALLO, TEMPORARY MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF HEREBY CERTIFIES THIS RESOLUTION TO BE A TRUE AND CORRECT COPY OF THE RESOLUTION AS ADOPTED BY THE WYCKOFF TOWNSHIP COMMITTEE ON MAY 2, 2023.

NANCY A. BROWN
MUNICIPAL CLERK

ORDINANCE #1984

AN ORDINANCE TO AMEND AND SUPPLEMENT CHAPTER 54 (POLICE DEPARTMENT), ARTICLE I (ESTABLISHMENT AND ORGANIZATION), SECTION 54-3.1 (PROMOTIONAL PROCESS) OF THE CODE OF THE TOWNSHIP OF WYCKOFF

BE IT ORDAINED by the Township Committee of the Township of Wyckoff, in the County of Bergen, New Jersey, that those portions of the aforesaid set forth below are hereby amended as follows and that those portions not set forth below shall remain unchanged:

SECTION 1. Section 54-3.1 (Promotional process) of Chapter 54 (Police Department), Article I (Establishment and Organization) shall be deleted in its entirety and supplemented as follows:

CHAPTER 54 POLICE DEPARTMENT

ARTICLE I ESTABLISHMENT AND ORGANIZATION

§ 54-3.1 Promotional process.

General.

To provide all eligible candidates for promotion with fair notice and equal access to the promotional process and to identify the most qualified members of the Department for promotion to leadership positions within the Department, the following promotional process shall be employed for promotions to the ranks of Sergeant, Lieutenant, and Captain.

The promotional process shall be governed by state law and in compliance with N.J.S.A. 40A:14-129, which provides that promotion of any member or officer of the Police Department to a superior position shall be made from the membership of the Department, and due consideration shall be given to the length and merit of their service, and preference shall be given according to seniority in service. The Chief of Police shall be responsible for the administration of the promotional process.

Promotion to the rank of Sergeant.

- (1) Eligibility. No person shall be eligible for promotion to the rank of Sergeant unless the candidate has served as a police officer with the Wyckoff Police Department for at least five years prior to the date of the administration of the written examination referred to in Section B(2)(a) hereinbelow.

The testing process for the above position will consist of the following:

Written examination administered by the New Jersey State Association of Chiefs of Police ("Chief's Association") or such other written examination approved by the Township Committee and administered by the Chief of Police as set forth in Subsection E(5)(a) hereinbelow;

The written examination shall account for 50% of a candidate's total promotional score, up to a maximum of 50 total points.

Each candidate's total point score for the written examination shall be computed by taking a candidate's score on the written exam (which shall have 100 points as its maximum score) and multiplying the same by 50%. By way of example, a candidate receiving a score of 80 points on their written examination shall receive 40 total points for the written examination element of the promotional process ($80 \times 50\% = 40$ total points).

To proceed to the oral portion of the promotional process, a candidate must achieve a minimum score of 70 points, out of said maximum of 100 points, on the written examination.

Oral examination administered by an interview panel (the "Interview Panel") comprised of the following persons: the two members of the Township Police Committee, the Chief of Police, and the Township Administrator.

Only those candidates who have achieved a score of 70 points or greater (out of the maximum of 100 points) on the written examination shall be permitted to sit for an oral examination by the Interview Panel. Oral examinations by the Interview Panel shall take place after receiving the written examination scores.

The Interview Panel's oral examination and assessment (which examination and assessment shall have 100 points as its maximum score) shall account for 50% of the candidate's total promotional score, with 50 total points being the highest possible score for such oral examination and assessment. By way of example, a candidate receiving a score of 80 points on their oral examination by the Interview Panel shall receive 40 total points for the Interview Panel's oral examination element of the promotional process ($80 \times 50\% = 40$ total points).

The oral examination and assessment by the Interview Panel shall include an evaluation of the following criteria: commendations, employee reviews, disciplines, and early intervention summaries, annual performance evaluations, merit, productivity, demonstrated ability and accomplishments, efforts supporting department goals and objectives, in-service education and specialized schools, specialized job assignments, responsibilities, subsequent performance, attitude and demeanor, education, military experience, seniority, leadership ability, initiative, productivity, attitude toward peers, supervising officers' recommendations, motivation and morale, previous job performance, loyalty to the Department and community, experience and career development training. Said Interview Panel shall utilize the same criteria for each candidate interviewed for the open position(s).

Promotion to the rank of Lieutenant.

- (1) Eligibility. No person shall be eligible for promotion to the rank of Lieutenant unless the candidate has served as a Sergeant for the Wyckoff Police Department for at least two years.

The selection process will consist of the following:

- (a) Oral examination administered by an interview panel (the "Interview Panel") comprised of the following persons: the two members of the Township Police Committee, the Chief of Police, and the Township Administrator.

The oral examination and assessment by the Interview Panel (which examination and assessment shall have 100 points as its maximum score) shall account for 70% of the candidate's total promotional score, with 70 total points being the highest possible total score for the Interview Panel's oral examination and assessment. By way of example, a candidate receiving a score of 80 points on their oral review and assessment by the Interview Panel shall receive 56 total points for the Interview Panel oral review and assessment element of the promotional process ($80 \times 70\% = 56$ total points).

The oral examination and assessment by the Interview Panel shall include an evaluation of the following criteria: commendations, employee

reviews, disciplines, and early intervention summaries, annual performance evaluations, merit, productivity, demonstrated ability and accomplishments, efforts supporting department goals and objectives, in-service education and specialized schools, specialized job assignments, responsibilities, subsequent performance, attitude and demeanor, education, military experience, seniority, leadership ability, initiative, productivity, attitude toward peers, supervising officers' recommendations, motivation and morale, previous job performance, loyalty to the Department and community, experience and career development training. Said Interview Panel shall utilize the same criteria for each candidate interviewed for the open position(s).

Oral examination and assessment administered by the Township Committee.

The oral examination and assessment by the Township Committee shall take place after the Township Committee's receipt of the oral examination scores of the Interview Panel.

The oral examination and assessment by the Township Committee (which examination and assessment shall have 100 points as its maximum score) shall account for 30% of a candidate's total promotional score, with 30 points being the highest possible total score for the Township Committee's oral examination and assessment. By way of example, a candidate receiving a score of 90 points on their oral examination by the Township Committee shall receive 27 total points for the Township Committee's oral examination element of the promotional process ($90 \times 30\% = 27$ total points).

The oral examination and assessment by the Township Committee shall include an evaluation of the following criteria: commendations, employee reviews, disciplines, and early intervention summaries, annual performance evaluations, merit, productivity, demonstrated ability and accomplishments, efforts supporting department goals and objectives, in-service education and specialized schools, specialized job assignments, responsibilities, subsequent performance, attitude and demeanor, education, military experience, seniority, leadership ability, initiative, productivity,

attitude toward peers, supervising officers' recommendations, motivation and morale, previous job performance, loyalty to the Department and community, experience and career development training. Said Interview Panel shall utilize the same criteria for each candidate interviewed for the open position(s).

Promotion to the rank of Captain.

- (1) Eligibility. A person shall be eligible for promotion to the rank of Captain if the candidate has served as a Lieutenant for the Wyckoff Police Department for at least two years.

The selection process will consist of the following:

- (a) Oral examination administered by an interview panel (the "Interview Panel") comprised of the following persons: the two members of the Township Police Committee, the Chief of Police, and the Township Administrator.

The oral examination and assessment by the Interview Panel (which examination and assessment shall have 100 points as its maximum score) shall account for 70% of the candidate's total promotional score, with 70 total points being the highest possible total score for the Interview Panel's oral examination and assessment. By way of example, a candidate receiving a score of 80 points on their oral review and assessment by the Interview Panel shall receive 48 total points for the Interview Panel oral review and assessment element of the promotional process ($80 \times 70\% = 56$ total points).

The oral examination and assessment by the Interview Panel shall include an evaluation of the following criteria: commendations, employee reviews, disciplines, and early intervention summaries, annual performance evaluations, merit, productivity, demonstrated ability and accomplishments, efforts supporting department goals and objectives, in-service education and specialized schools, specialized job assignments, responsibilities, subsequent performance, attitude and demeanor, education, military experience, seniority, leadership ability, initiative, productivity, attitude toward peers, supervising officers' recommendations, motivation and morale, previous job performance, loyalty to the

Department and community, experience and career development training. Said Interview Panel shall utilize the same criteria for each candidate interviewed for the open position(s).

Oral examination and assessment administered by the Township Committee.

The oral examination and assessment by the Township Committee shall take place after the Township Committee's receipt of the oral examination scores of the Interview Panel.

The oral examination and assessment by the Township Committee (which examination and assessment shall have 100 points as its maximum score) shall account for 30% of a candidate's total promotional score, with 30 points being the highest possible total score for the Township Committee's oral examination and assessment. By way of example, a candidate receiving a score of 90 points on their oral examination by the Township Committee shall receive 27 total points for the Township Committee's oral examination element of the promotional process ($90 \times 30\% = 27$ total points).

The oral examination and assessment by the Township Committee shall include an evaluation of the following criteria: commendations, employee reviews, disciplines, and early intervention summaries, annual performance evaluations, merit, productivity, demonstrated ability and accomplishments, efforts supporting department goals and objectives, in-service education and specialized schools, specialized job assignments, responsibilities, subsequent performance, attitude and demeanor, education, military experience, seniority, leadership ability, initiative, productivity, attitude toward peers, supervising officers' recommendations, motivation and morale, previous job performance, loyalty to the Department and community, experience and career development training. Said Interview Panel shall utilize the same criteria for each candidate interviewed for the open position(s).

Procedure for the conduct of the promotional process.

- (1) The Chief of Police shall obtain permission from the Township Committee to hold a promotional examination process. After

having received such approval, the Chief of Police, or such other person as designated by the Township Committee, shall provide a written announcement of the promotional process to all eligible personnel.

The announcement shall include the eligibility requirements for the position. It shall consist of a description of the promotional process. It should indicate to the candidates the format, length, and duration of any examinations, together with a description of any other portions of the promotional process and the date by which they must submit a written request to participate in the promotional process.

To participate, candidates for promotion shall be required to submit a written request to participate in such process and a current resume to the Chief of Police, or his designee, prior to the closing date set forth in the announcement.

No person shall be eligible to participate in the promotional process unless they have submitted a written request to participate in such process and a current resume prior to the deadline set forth by the Chief of Police.

The promotional testing process shall include the following:

- (a) Written examination (Sergeant only). At least 90 calendar days before the written examination, the Chief of Police, or his designee, shall announce the written examination's date, time, and location. The Township may contract with the New Jersey State Association of Chiefs of Police (NJSACOP) to develop, conduct, and grade the written examination. Alternatively, the Township Committee may approve using a written examination not prepared by NJSACOP. The questions will be based upon basic police practices and may include police and investigative procedures, supervisory and administrative principles, New Jersey criminal law, report writing, search and seizure issues, New Jersey Attorney General guidelines and directives, legal aspects and requirements for police work, and such other criteria as determined by the NJSACOP, or as determined by the Township Committee. Eligible candidates who are scheduled to work during the written examination will be excused from duty to take the examination.

Oral interview by Interview Panel. Candidates for the Sergeant, Lieutenant, and Captain ranks shall be evaluated through an oral interview conducted by the Interview Panel. Each candidate shall be presented with the same questions or topics related to the

respective rank designed to elicit open-ended responses so that the Interview Panel can determine the candidate's promotional potential, maturity, composure, and leadership abilities. Candidates for promotion shall not discuss or disclose the contents or subject matter topics of the oral interview process until all oral interviews are concluded. The Interview Panel may require promotional candidates to sign a confidentiality and nondisclosure agreement to ensure compliance with these requirements. At the discretion of the Township Committee, candidates may be sequestered during the interview process.

Oral interview by Township Committee. Candidates for the ranks of Lieutenant and Captain shall be evaluated through an oral interview conducted by the Township Committee. Each candidate shall be presented with the same questions or topics related to the rank of Lieutenant or Captain (as the case may be) designed to elicit open-ended responses so that the Township Committee can determine the candidate's promotional potential, maturity, composure, and leadership abilities. Candidates for promotion shall not discuss or disclose the contents or subject matter topics of the oral interview process until all oral interviews are concluded. The Township Committee may require promotional candidates to sign a confidentiality and nondisclosure agreement to ensure compliance with these requirements. At the discretion of the Township Committee, candidates may be sequestered during the interview process.

Eligibility list.

- (1) After the expiration of the time for filing of appeals set forth below and the disposition of any such appeal, the Chief of Police shall establish and certify a list of eligible candidates in the order of their final scores for promotion. The candidate(s) for promotion receiving the highest score(s) as calculated hereinabove in this section shall be deemed the first candidate(s) eligible for promotion. Said eligibility list will be distributed to the Township Committee. The eligibility list will remain in effect for a period of 24 months from the date it was established and certified.

After the expiration of the eligibility list, candidates will be required to reapply for and participate in a new promotional process.

Appeals of the promotional process. Within three days of the notification to each candidate of their ranking, a candidate may file a written appeal directed to the Township Committee. Said written appeal must contain

the reason(s) or justification for the appeal. As part of any appeal, any candidate may review their evaluation or any other internal document pertaining to the candidate that was utilized in the promotional process. The Township Committee will assess the request for appeal and determine how the request will be addressed on a case-by-case basis. Scores on the written examination shall be final and not subject to appeal. Appeals to the calculation of seniority shall be decided based on the official records maintained by the Police Department.

SECTION 2. If any section, sub-section, paragraph, sentence, or any other part of this ordinance is adjudged unconstitutional or invalid, such judgment shall not affect, impair or invalidate the remainder of this ordinance.

SECTION 3. All ordinances or parts of ordinances which are inconsistent with the provisions of this ordinance are hereby repealed to the extent of such inconsistency.

SECTION 4: This ordinance shall take effect after final adoption and publication and otherwise as provided by law.

TOWNSHIP OF WYCKOFF
MUNICIPAL CLERK'S OFFICE

SPECIAL EVENT APPLICATION

(Maximum ten (10) day period only)

Please type or print clearly and **submit original copy:**

Relay For Life of FLOW

Applicant/Business Name

American Cancer Society RFL PO Box P Manasquan NJ 08736

Business Address

Block/Lot

800-227-2345

Kyle Purvin

Business Telephone

Contact/Applicant Name

201-359-7700

kylepurvin@gmail.com

Contact Telephone

Contact e-mail

May 19, 2023

May 19, 2023 to May 20, 2023 (5pm-5am)

Date of Event

Duration of Event (Days and/or hours)

eSigned via SeamlessDocs.com
Kyle Purvin
APPL: 017b05140da5092a17cd2208aedeed

REQUIRED INFORMATION:

(Please check those which apply)

Temporary Signage:

Attach detailed drawing including dimensions; location of temporary sign and dates requested. **(Maximum ten (10) day period only).**
May 9, 2023 to May 19, 2023

(Specify the precise dates within the ten day period proposed to post temporary signs)

Special Activities:

Attach detailed description with specific location of special activities at above address.

Food and/or Drink:

Wyckoff Board of Health License **REQUIRED.**

Special Temporary Props:

Attach specific description of items to be used.

Tent:

Attach map detailing precise location of where the tent is proposed to be erected.

Other Requested Items:

Be specific and attach detailed list.

(To be completed by Municipal Clerk)

Review by Zoning Enforcement Official

4/28

Approved:

Denied:

Review by Police Traffic Safety Officer

4/28

Approved:

Denied:

Permission obtained from Township Committee:

Approved:

Denied:

Nancy A. Brown, Municipal Clerk

Date: _____

eSigned via SeamlessDocs.com
Nancy A Brown
Key: 6ac5fb27e7c0d1116f61038da32120f6

TOWNSHIP OF WYCKOFF
MUNICIPAL CLERK'S OFFICE

SPECIAL EVENT APPLICATION
(Maximum ten (10) day period only)

Please type or print clearly and **submit original copy:**

Temple Beth Rishon

Applicant/Business Name

585 Russell Ave

Business Address

Block/Lot

201-891-4466

Dan Seward

Business Telephone

Contact/Applicant Name

845-538-9012

dan@bethrishon.org

Contact Telephone

Contact e-mail

May 21, 2023

2-3 hrs

Date of Event

Duration of Event (Days and/or hours)

eSigned via SeamlessDocs.com
Daniel Seward
APPL: 007/2023/10046509201/Doc268aedeed

REQUIRED INFORMATION:

(Please check those which apply)

Temporary Signage:

Attach detailed drawing including dimensions; location of temporary sign and dates requested. (**Maximum ten (10) day period only**).

(Specify the precise dates within the ten day period proposed to post temporary signs)

Special Activities:

Attach detailed description with specific location of special activities at above address.

Food and/or Drink:

Wyckoff Board of Health License **REQUIRED**.

Special Temporary Props:

Attach specific description of items to be used.

Tent:

Attach map detailing precise location of where the tent is proposed to be erected.

Other Requested Items:

Be specific and attach detailed list.

+++++
(To be completed by Municipal Clerk)

Review by Zoning Enforcement Official

Approved: _____ Denied: _____

Review by Police Traffic Safety Officer

Approved: _____ Denied: _____

Permission obtained from Township Committee:

Approved: _____ Denied: _____

Nancy A. Brown, Municipal Clerk

Date: _____

eSigned via SeamlessDocs.com
Nancy A Brown
Key: 6ac5fb27e7c0d1116f61038da32120f6