

TOWNSHIP OF WYCKOFF

OPEN PUBLIC MEETINGS ACT NOTICE

PLEASE TAKE NOTICE that, in accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., the Wyckoff Township Committee will hold its regularly scheduled meeting on Tuesday, March 10, 2026, at 7:00 p.m., in the Second Floor Courtroom at Wyckoff Town Hall, 340 Franklin Avenue, Wyckoff, New Jersey 07481.

Formal action may be taken at this meeting.

Adequate notice of this meeting has been provided in accordance with Public Law 2025, Chapter 72 by posting the notice on the Township's website at wyckoffnj.gov/notices which is linked to the Department of State's Legal Notices page.

The meeting will also be live-streamed via the Township of Wyckoff's official YouTube channel for viewing purposes only. Public comment will be accepted in person only and in accordance with Township Committee meeting procedures. Access to the Township's YouTube channel is available from the Township website (www.WyckoffNJ.gov).

This agenda is subject to change.

NOTICE TO PUBLIC

As a member of the public, participating in this public meeting, your participation will be recorded. By participating in the meeting, it is assumed your consent is given for your voice, name, address, comments, and image to be broadcast and recorded.

There may be situations when, due to technical difficulties, live streaming or the recording of a meeting may not be available. The Township shall not be responsible for and accepts no liability if the recording technology or live video streaming technology of the meeting is unavailable.

Nancy A. Brown, RMC
Township Clerk

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE MEETING
MUNICIPAL COURT ROOM
TUESDAY, MARCH 10, 2026 - 7:00 P.M.**

WORK SESSION PORTION

- 1. Regular Meeting of the Wyckoff Township Committee called to order by Mayor Roger J. Lane**
- 2. Flag Salute**
- 3. Invocation**
- 4. Reading of the "Open Public Meetings Act" statement by Municipal Clerk, Nancy A. Brown**

The notice requirements of the Open Public Meetings Act have been satisfied with respect to this meeting. Specifically, the time, date, and location were included in the annual notice of meetings adopted by the Township Committee, posted in Memorial Town Hall by the Municipal Clerk's Office, and sent to at least two newspapers, including the official newspapers of the Township, The Ridgewood News and The Record

Additionally, to the extent known, in accordance with the Open Public Meetings Act, the agenda for this meeting and whether formal action will be taken was posted in Memorial Town Hall by the Municipal Clerk's Office, and as per P.L. 2025, c. 72, was also posted on our Legal Notices page at wyckoffnj.gov.

- 5. Roll Call of the Township Committee Members Present:**

BOGDANSKY _____ BOONSTRA _____ MELCHIONNE _____
SCHAPPERT _____ LANE _____

- 6. Confirm that the Township Committee has reviewed and signed all vouchers for payment, and that the Mayor and Municipal Clerk have signed any necessary documents.**

- 7. Motion to open the Twenty-Minute Public Comment period:**

Twenty-minute public comment period, five minutes per speaker, for public comment on any governmental issue that a member of the public feels may be of concern to the residents of the Township of Wyckoff.

Please step forward to the microphone if you wish to make a comment and state your name for the record.

MOTION: _____ SECOND: _____
ALL IN FAVOR _____ OPPOSED _____

Motion to close the Public Comment period:

MOTION: _____ SECOND: _____
ALL IN FAVOR _____ OPPOSED _____

- 8. Presentation of Proclamation to the Pee Wee Football Team
- 9. Review of Business Agenda – Administrator
- 10. Review of Policy Action Items – Administrator
- 11. Reports of Township Committee Members
- 12. Report of Township Attorney

BUSINESS MEETING PORTION

13. **Consent Agenda:** All matters listed below are considered by the Township Committee to be routine in nature. There will be no separate discussion of these items. If any discussion is desired by the Township Committee, that item will be removed from the Consent Agenda and considered separately:

I. **Minutes** – for approval

February 17, 2026 Regular Meeting
February 24, 2026 Special Meeting

II. **Bill List Resolutions** – for adoption

#26-B4 Authorization of Vouchers and Payment of Bills

III. **Resolutions** – for adoption

- #26-78 Redemption of Tax Sale Certificate #24-00001 Block 268, Lot 21, 106 Linden Street
- #26-79 Refund Landscaping Cash Surety – 414 Manchester Way
- #26-80 Authorizing a Service Agreement with Valley Health System, Inc. for Firefighter Physicals.
- #26-81 Amending Resolution #26-22 to Add Wyckoff Community Foundation, Inc. for Insurance Certification Purposes
- #26-82 Identification of Priority Community Projects and Authorizing Submission for Federal Funding Assistance for FY27
- #26-83 Emergency Temporary Appropriations

**FORMAL ACTION MAY BE TAKEN DURING THIS MEETING
AGENDA SUBJECT TO CHANGE WITHOUT NOTICE**

IV. Ordinances – for introduction

- #2075 AN ORDINANCE TO AMEND AND SUPPLEMENT THE CODE OF THE TOWNSHIP OF WYCKOFF BY ADDING A NEW CHAPTER 102, ENTITLED “BUSINESS AND INSURANCE REGISTRY”**
- #2076 AN ORDINANCE AMENDING CHAPTER 5, ARTICLE I, OF THE CODE OF THE TOWNSHIP OF WYCKOFF TO REPEAL § 5-5V REQUIRING THE TOWNSHIP ADMINISTRATOR TO SERVE AS CHIEF FINANCIAL OFFICER**
- #2077 AN ORDINANCE AMENDING CHAPTER 22, “COURT, MUNICIPAL,” OF THE CODE OF THE TOWNSHIP OF WYCKOFF TO REPEAL THE SALARY PROVISIONS FOR THE MUNICIPAL PROSECUTOR AND MUNICIPAL PUBLIC DEFENDER**

V. Motions – for approval

- A.** Approve request for Special Event by Temple Beth Rishon to post a temporary banner sign promoting their Pre-School and Summer Camps for the ten-day period of April 13 to April 24, 2026.
- B.** Approve request for Special Event by the YMCA to host a Ladies Night Garden Party fundraising event from 6:00 - 10:00 pm on Wednesday, May 2, 2026. A one-day liquor license application is in progress.
- C.** Approve request for Special Event by the YMCA to host a concert event, “Captain Jack in Concert”, the ultimate live Billy Joel band, from 7:00-9:00 pm on Friday, May 29, 2026. A one-day liquor license application is in progress.
- D.** Approve request for Special Event by Christian Health to post a temporary 6’ x 9’ banner sign to promote their annual flower and gift sale from March 20 to March 30, 2026.
- E.** Approve request for Special Event by Christian Health to post a temporary sandwich board sign to promote their Vista Open House events on the following Fridays: April 24, May 29, & June 26.
- F.** Approve and accept the application of Daniel J. Miller as a regular fire fighter with Company #1
- G.** Approve the change in employment status of Police Officer James Harte from Probationary Police Officer to Regular Police Officer, effective March 19, 2026. This approval is based on the recommendation from Police Chief David Murphy, dated March 2, 2026, which confirms that Officer Harte is expected to complete his two-year probationary period successfully and is recommended for regular appointment within the Township's Police Department.
- H.** Approve request for Special Event by Zabriskie House Trustees to open the Zabriskie House for tours for the 4th grade classes from each elementary school on March 12th, 13, 16th, and 19th.

Clerk: May I have a motion and a second to approve the consent agenda?

**FORMAL ACTION MAY BE TAKEN DURING THIS MEETING
AGENDA SUBJECT TO CHANGE WITHOUT NOTICE**

The Following vote is the vote on the Consent Agenda:

MOTION: _____ SECOND: _____
BOGDANSKY _____ BOONSTRA _____ MELCHIONNE _____
SCHAPPERT _____ LANE _____

14. Ordinances – for public hearing and further consideration/adoption

Mayor Lane, I have one ordinance on tonight's agenda for public hearing and further consideration. It is Ordinance #2063 which is

AN ORDINANCE TO AMEND CHAPTER 157 OF THE CODE OF THE TOWNSHIP OF WYCKOFF, SEWERS, BY AMENDING SECTION 157-62, SCHEDULE OF CHARGES, ESTABLISHING 2026 SEWER CHARGES FOR THE USE OF THE SANITARY SEWER SYSTEM OF THE TOWNSHIP

for second reading, by title only, and a copy of this Ordinance has been posted on our municipal website, on the bulletin board in Town Hall where public notices are customarily posted, and copies have been made available to members of the general public of the Township who have requested the same.

CHAIRPERSON: This is the time and place for the Public Hearing on Ordinance #2063, and all persons who wish to be heard, please state your name before making your comment. If you wish to make a comment, please step forward to the microphone.

COMMITTEE PERSON _____: I move that the Public Hearing on Ordinance #2063 be closed.

COMMITTEE PERSON _____: Seconded

ALL IN FAVOR _____ OPPOSED _____

MUNICIPAL CLERK: *BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that Ordinance #2063, after public hearing and further consideration is hereby adopted, and the Municipal Clerk is hereby authorized and directed to publish the Notice of Final Passage of said Ordinance in the official newspaper for the Township as provided by law.*

COMMITTEE PERSON _____: I move Ordinance #2063 on second reading by title only.

COMMITTEE PERSON _____: Seconded.

**FORMAL ACTION MAY BE TAKEN DURING THIS MEETING
AGENDA SUBJECT TO CHANGE WITHOUT NOTICE**

ROLL CALL VOTE

BOGDANSKY _____ BOONSTRA _____ MELCHIONNE _____
SCHAPPERT _____ LANE _____

(Items 15 & 16 will only be utilized if the business of the Township conducted at this meeting requires them to be utilized. They are added to the agenda as placeholders should their use be required.)

15. Motion to adopt resolution #26-C4 and enter a Closed Session Discussion.

MOTION: _____ SECOND: _____
BOGDANSKY _____ BOONSTRA _____ MELCHIONNE _____
SCHAPPERT _____ LANE _____

16. Motion to Exit the Closed Session Discussion and to re-enter the Open Session.

MOTION: _____ SECOND: _____
ALL IN FAVOR _____ OPPOSED _____

17. Adjourn

MOTION: _____ SECOND: _____
ALL IN FAVOR _____ OPPOSED _____

**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #26-B4**

MEETING DATE: March 10, 2026

**REFERENCE: Approval of Vouchers
and Authorization to Pay Bills**

INTRODUCED:

SECONDED:

VOTE: BOGDANSKY ___ BOONSTRA ___ MELCHIONNE ___ SCHAPPERT ___ LANE ___

WHEREAS, the Township of Wyckoff is a municipality in the State of New Jersey operating under the authority from N.J.S.A. 40A:63-1 et seq; and,

WHEREAS, the Township of Wyckoff has received vouchers in claim for payment of materials supplied and/or services rendered; and,

WHEREAS, the said vouchers have been reviewed and the amount indicated on each voucher has been determined to be due and owing; and,

WHEREAS, the Township Committee has a practice of each Township Committee member participating in the reviewing and signing of vouchers; and,


WHEREAS, the vouchers which comprise this bill list have been reviewed and signed by two (2) Township Committee members and they have found them to in order; and,

WHEREAS, the Township Treasurer has certified that sufficient funds are available for payment of said vouchers.

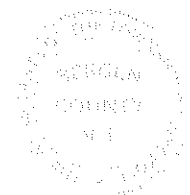
NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that the action of the said Finance Committee be approved; and, that the payments of these bills are hereby authorized, and the Chief Financial Officer is directed to issue checks for their payments as listed on the bill list attached to this date's meeting minutes and covered by checks as follows: Payroll A/C; Town Hall payroll checks #, Payroll Void Checks #0, Direct Deposit Voucher #, Void Claims # , Library Payroll Checks #, Library Direct Deposit Vouchers #, Claims Wire #, Claims check #, AHDFT #, Accu-track #, and Trs. Dog Trust - \$0.00.

CERTIFICATION

I, NANCY A. BROWN, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON MARCH 10, 2026.



NANCY A. BROWN
MUNICIPAL CLERK



**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #26-78**

MEETING DATE: March 10, 2026

**REFERENCE: Authorizing Redemption of
Tax Sale Certificate #24-00001
Block 268 Lot 21, 106 Linden St**

INTRODUCED:

SECONDED:

VOTE: BOGDANSKY ___ BOONSTRA ___ MELCHIONNE ___ SCHAPPERT ___ LANE ___

WHEREAS, the Tax Collector of the Township of Wyckoff has previously determined that there was due and owing to the Township of Wyckoff outstanding tax and interest for tax year 2023 on Block 268/21 also known as 106 Linden St, within the Township of Wyckoff, County of Bergen, State of New Jersey; in the amount of \$554.27, and,

WHEREAS, on the 21st day of November 2024, the Township of Wyckoff executed a "Certificate of Sale of Unpaid Municipal Liens" hereinafter referred to as a Tax Sale Certificate #24-00001 on the above-described property in the amount above-recited; and,


WHEREAS, said Tax Sale Certificate was purchased by Clemente Enterprises, LLC, PO Box 141, Wyckoff, NJ 07481; and,

WHEREAS, subsequent to the execution and filing of said Tax Sale Certificate and prior to the commencement of foreclosure proceedings against the property owner's right to redemption of said Tax Sale Certificate, the mortgagor or property owner has paid to the Tax Collector of the Township of Wyckoff any and all charges deemed due and owing on the above-described property and the property owner is therefore entitled to a redemption of said Tax Sale Certificate pursuant to N.J.S.A. 54:5-55,

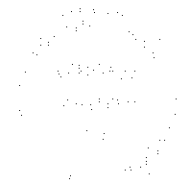
NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, that the Tax Collector is hereby authorized and directed to cancel and endorse Tax Sale Certificate #24-00001 for redemption and make refund in the amount of \$2,802.32, being lien amount of \$554.27, subsequent tax, and interest in the amount of \$1,081.05, premium in the amount of \$1,100.00 and recording fees in the amount of \$67.00 to Clemente Enterprises, LLC, and deliver said Tax Sale Certificate to the mortgagor or property owner for cancellation with the County Clerk in accordance with N.J.S.A. 54:5-55.

CERTIFICATION

I, NANCY A. BROWN, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON MARCH 10, 2026.



NANCY A. BROWN
MUNICIPAL CLERK



**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #26-79**

MEETING DATE: March 10, 2026

**REFERENCE: Refund
Landscape Cash Surety – 414
Manchester Way, Blk. 454 / Lot 9**

INTRODUCED:

SECONDED:

VOTE: BOGDANSKY ___ BOONSTRA ___ MELCHIONNE ___ SCHAPPERT ___ LANE ___

WHEREAS, Mr. Michael Viksjo, 414 Manchester Way, Wyckoff New Jersey 07481 posted the following for landscaping cash surety with the municipal clerk's office on June 4, 2024:

Landscaping Cash Surety	Mr. Michael Viksjo	\$2,500.00
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WHEREAS, Mr. Michael Viksjo, 414 Manchester Way, Wyckoff New Jersey 07481, has requested that the landscaping cash surety of \$2,500.00 be released; and,

WHEREAS, The Township Engineer, Mark Di Gennaro has verified that the project is complete and recommends that the landscaping cash surety of \$2,500.00 be released, and the project closed out; and,

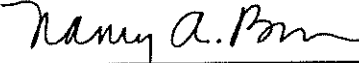
WHEREAS, the Deputy Chief Financial Officer, Frances Piskadlo, has verified the funds.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen and State of New Jersey that they hereby concur with the recommendation of the Township Engineer to refund the \$2,500.00 held as landscaping cash surety for the aforementioned address.

BE IT FURTHER RESOLVED, that the Municipal Clerk shall forward a copy to the Township Engineer and to Mr. Michael Viksjo, 414 Manchester Way, Wyckoff New Jersey 07481.

CERTIFICATION

I, NANCY A. BROWN, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON MARCH 10, 2026.



NANCY A. BROWN
MUNICIPAL CLERK

**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #26-80**

MEETING DATE: March 10, 2026

REFERENCE: Authorizing a Service Agreement with Valley Health System, Inc. for Firefighter Physicals

INTRODUCED:

SECONDED:

VOTE: BOGDANSKY ___ BOONSTRA ___ MELCHIONNE ___ SCHAPPERT ___ LANE ___

WHEREAS, the Township of Wyckoff desires to provide firefighter physical examinations and related occupational health services for members of the Wyckoff Fire Department; and

WHEREAS, the Township is required under the New Jersey Public Employees Occupational Safety and Health standards to maintain a respiratory protection program for firefighters, including required medical evaluations to determine a firefighter's ability to use respirators and additional medical evaluations when required by the Respiratory Protection Standard, and the Township desires to provide annual firefighter physicals in furtherance of that obligation, pursuant to N.J.A.C. 12:100-10.10(d) and 29 C.F.R. 1910.134; and

WHEREAS, Valley Health System, Inc. has submitted a Service Agreement for the provision of firefighter onsite annual physicals and related services for a term commencing March 1, 2026 and continuing for one year, unless sooner terminated in accordance with the terms thereof; and

WHEREAS, the Township Committee has determined that it is in the best interests of the Township to authorize the execution of said Service Agreement with Valley Health System, Inc., subject to review and approval as to form by the Township Attorney and certification of availability of funds by the Chief Financial Officer; and

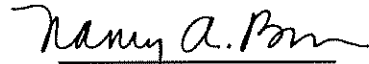
WHEREAS, the total compensation authorized under said agreement shall not exceed \$27,000.00 without further authorization of the Township Committee.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey, as follows:

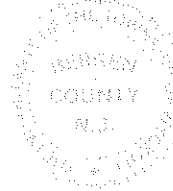
1. The Mayor and Township Clerk are hereby authorized to execute a Service Agreement with Valley Health System, Inc. for firefighter onsite annual physicals and related services, in substantially the form on file with the Township Clerk.
2. Compensation under the agreement shall be in an amount not to exceed \$27,000.00 without further authorization of the Township Committee.
3. The Chief Financial Officer is hereby authorized to certify the availability of funds as required by law.
4. A notice of this award shall be published in accordance with the requirements of the Local Public Contracts Law, if applicable.

CERTIFICATION

I, NANCY A. BROWN, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON MARCH 10, 2026.



NANCY A. BROWN
MUNICIPAL CLERK

**CERTIFICATE OF AVAILABLE FUNDS**

I, DIANA MC LEOD, CHIEF FINANCIAL OFFICER OF THE TOWNSHIP OF WYCKOFF, CERTIFY THAT THIS CONTRACT AWARD IS SUBJECT TO THE AVAILABILITY AND APPROPRIATION ANNUALLY OF SUFFICIENT FUNDS IN 2026 ANNUAL BUDGET ACCOUNT #6-01-25-257-020 IN ACCORDANCE WITH NJSA 40A:11-15.

DIANA Mc LEOD
CHIEF FINANCIAL OFFICER

TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #26-81

MEETING DATE: March 10, 2026

REFERENCE: Amending Resolution #26-22 to
Add Wyckoff Community Foundation, Inc. for
Insurance Certification Purposes

INTRODUCED:

SECONDED:

VOTE: BOGDANSKY ___ BOONSTRA ___ MELCHIONNE ___ SCHAPPERT ___ LANE ___

WHEREAS, the Township Committee of the Township of Wyckoff previously adopted Resolution #26-22 certifying certain quasi-municipal groups, organizations, associations, activities, and programs for insurance purposes through the Bergen County Municipal Joint Insurance Fund; and

WHEREAS, the Township Committee has determined that Wyckoff Community Foundation, Inc. is an organization that provides services or benefits which advance a bona fide public purpose historically supported or sponsored by the Township; and

WHEREAS, the Township Committee desires to amend Resolution #26-22 to include Wyckoff Community Foundation, Inc. among the organizations certified therein for insurance purposes;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Wyckoff, in the County of Bergen, State of New Jersey, that Resolution #26-22 is hereby amended to add the following entity under Section I: Municipal Organizations and Activities:

58. Wyckoff Community Foundation, Inc.

BE IT FURTHER RESOLVED that all other provisions of Resolution #26-22 shall remain in full force and effect.

CERTIFICATION

I, NANCY A. BROWN, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON MARCH 10, 2026.


NANCY A. BROWN
MUNICIPAL CLERK



**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #26-82**

MEETING DATE: March 10, 2026

**REFERENCE: Identification of Priority
Community Projects and Authorizing
Submission for Federal Funding Assistance for
FY27**

INTRODUCED:

SECONDED:

VOTE: BOGDANSKY ___ BOONSTRA ___ MELCHIONNE ___ SCHAPPERT ___ LANE ___

WHEREAS, the Township of Wyckoff ("Township") seeks to pursue available federal funding opportunities, including but not limited to Community Project Funding ("CPF") requests through the annual federal appropriations process, to support critical municipal capital improvements and public safety initiatives; and

WHEREAS, the Township Committee has reviewed and identified certain priority projects that advance public safety, emergency response readiness, resiliency, and protection of municipal infrastructure; and

WHEREAS, the Township desires to ratify the Township's prioritization of these projects and authorize the Township Administrator to prepare, execute, and submit applications, requests, supporting documentation, certifications, and related materials necessary to seek federal funding assistance for such projects, including coordination with the Township's grant writer, the Township's professional consultants, and the offices of the Township's federal elected representatives; and

WHEREAS, authorization by resolution is in the best interests of the Township in order to demonstrate governing body support and to facilitate timely submission of requests consistent with federal deadlines and requirements.

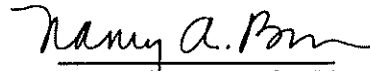
NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey, as follows:

1. The Township Committee hereby ratifies the Township's identification of the following three (3) priority projects, ranked in order of priority, for potential submission as FY27 federal funding requests (including, where applicable, Community Project Funding requests), subject to final program eligibility and federal requirements:
 - a. SCBA Replacement – Wyckoff Fire Department (NFPA compliance), including seventy-four (74) SCBA packs and one hundred forty-eight (148) cylinders (two per pack), with an estimated project cost of \$905,020.
 - b. Replacement of Engine 231 – Wyckoff Fire Department, being a replacement of an existing 1996 Seagrave Class A pumper currently in service, with an estimated project cost of \$1,900,000.

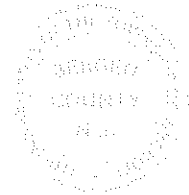
- c. Drainage Culvert Replacement – Vettero Drive (entrance to the Wyckoff Family YMCA; Township-owned), with an estimated construction cost of \$950,000 to \$1,000,000.
2. The Township Administrator is hereby authorized and directed to take all actions reasonably necessary to pursue federal funding assistance for the projects identified in Paragraph 1, including but not limited to: preparing and submitting funding requests and applications; completing and executing required forms, certifications, and federal nexus statements; coordinating with the Township's grant writer and professional consultants; providing supplemental documentation, cost estimates, and supporting narratives; and communicating and coordinating with federal elected officials and their staff.
3. All submissions and requests authorized herein shall be subject to applicable federal, state, and local laws, rules, and regulations, and any award of funding shall be subject to the Township's acceptance by further action of the Township Committee as may be required.

CERTIFICATION

I, NANCY A. BROWN, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON MARCH 10, 2026.



NANCY A. BROWN
MUNICIPAL CLERK



**TOWNSHIP OF WYCKOFF
340 FRANKLIN AVENUE
WYCKOFF, NEW JERSEY**

ORDINANCE #2075

**AN ORDINANCE TO AMEND AND SUPPLEMENT THE CODE OF THE TOWNSHIP
OF WYCKOFF BY ADDING A NEW CHAPTER 102, ENTITLED
“BUSINESS AND INSURANCE REGISTRY”**

WHEREAS, the State of New Jersey has enacted P.L. 2022, c.92, codified at *N.J.S.A. 40A:10A-1 et seq.*, which requires certain business owners and owners of rental units and certain owner-occupied multifamily dwellings to maintain minimum liability insurance coverage and to register proof thereof with the municipality; and

WHEREAS, the Township Committee of the Township of Wyckoff finds it necessary and appropriate to establish a local registration process, including initial registration deadlines and requirements for updated filings when insurance coverage changes during the year, in order to implement said law and to provide for the annual collection of proof of insurance compliance within the Township;

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Wyckoff, in the County of Bergen, State of New Jersey, as follows:

SECTION 1. The Code of the Township of Wyckoff is hereby amended and supplemented by adding a new Chapter 102, entitled “Business and Insurance Registry,” to read as follows:

**Chapter 102
Business and Insurance Registry**

§ 102-1. Purpose.

N.J.S.A. 40A:10A-1 et seq. requires all business owners, owners of rental units, and owners of a multifamily home of four or fewer units, one of which is owner-occupied, to maintain certain levels of liability insurance. Said law further requires municipalities to establish a registry of all such individuals and entities and to annually collect proof of compliance with the provisions of the law. The purpose of this chapter is to implement the requirements of *N.J.S.A. 40A:10A-1 et seq.* within the Township of Wyckoff.

§ 102-2. Insurance required.

A. Except as provided in § 102-2B herein, the owner of a business or the owner of a rental unit or units located in the Township of Wyckoff shall maintain liability insurance for negligent acts and omissions in an amount of not less than \$500,000 for combined property damage and bodily injury to, or death of, one or more persons in any one accident or occurrence.

B. The owner of a multifamily home of four or fewer units, one of which is owner-occupied, located in the Township of Wyckoff shall maintain liability insurance for negligent acts and omissions in an amount of not less than \$300,000 for combined property damage and bodily injury to, or death of, one or more persons in any one accident or occurrence.

§ 102-3. Business insurance registration.

Owners of businesses or rental units subject to the minimum liability insurance requirements set forth in this chapter, and owners of multifamily homes of four or fewer units, one of which is owner-occupied, shall annually register with the Township of Wyckoff and provide a compliant certificate of insurance issued by the owner's insurance company demonstrating compliance with this chapter and *N.J.S.A. 40A:10A-1 et seq.* To complete the annual registration, the owner shall file with the Municipal Clerk a completed registration, together with a copy of the required insurance certificate and an administrative fee of \$50. The registration shall be in such form and shall include such information as may be required by the Municipal Clerk. Annual registrations shall be due by January 31 of each calendar year, or within 30 days of registering the business or obtaining ownership of the rental unit or units or multifamily home subject to this chapter.

For the first year this chapter is in effect, the registration shall be due within 60 days after the effective date of this chapter. Thereafter, annual registrations shall be due by January 31 of each calendar year. For any business, rental unit, or multifamily home becoming subject to this chapter after the effective date hereof, the registration shall be due within 30 days of registering the business or obtaining ownership of the rental unit or units or multifamily home subject to this chapter.

If the required insurance policy is renewed, replaced, canceled, non-renewed, expires, or is otherwise materially changed during the calendar year, the owner shall file an updated certificate of insurance with the Municipal Clerk within 10 days of such renewal, replacement, cancellation, non-renewal, expiration, or material change.

§ 102-4. Certification of registration.

Upon satisfaction of the registration requirements set forth in § 102-3 hereof, the Municipal Clerk shall issue a certificate of registration to the owner in a form approved by the Municipal Clerk. Such certificate of registration shall act as proof of compliance with this chapter. A certificate of registration shall be valid for the calendar year in which it is issued.

§ 102-5. Violations and penalties.

If an owner fails to maintain the required level of insurance, or fails to file an annual registration as required by this chapter, or fails to file an updated certificate of insurance as required by this chapter, the owner shall be subject to a penalty of \$500 for a first offense, \$1,000 for a second offense, and \$2,000 for a third or subsequent offense. Such penalty may be collected through a summary proceeding pursuant to the Penalty Enforcement Law of 1999, *N.J.S.A. 2A:58-10*

et seq. Each year that an owner fails to register or fails to maintain adequate insurance shall be deemed a separate offense.

SECTION 2. If any section, subsection, sentence, clause, or phrase of this Ordinance is for any reason held to be unconstitutional or invalid by any court of competent jurisdiction, such decision shall not affect the remaining portions of this Ordinance.

SECTION 3. All ordinances or parts of ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

SECTION 4. This Ordinance shall take effect upon final passage and publication according to law.

**TOWNSHIP OF WYCKOFF
340 FRANKLIN AVENUE
WYCKOFF, NEW JERSEY**

ORDINANCE #2076

**AN ORDINANCE AMENDING CHAPTER 5, ARTICLE I, OF THE CODE OF THE
TOWNSHIP OF WYCKOFF TO REPEAL § 5-5V REQUIRING THE TOWNSHIP
ADMINISTRATOR TO SERVE AS CHIEF FINANCIAL OFFICER**

WHEREAS, Chapter 5, Article I, of the Code of the Township of Wyckoff sets forth the powers and duties of the Township Administrator; and

WHEREAS, § 5-5V presently provides that the Township Administrator shall serve as the Chief Financial Officer of the Township of Wyckoff and shall carry out the responsibilities of such office pursuant to N.J.S.A. 52:27BB-26 et seq.; and

WHEREAS, the Township Committee has determined that said provision should be repealed in order for the Code to accurately reflect the current organization and administration of Township offices; and

WHEREAS, the Township Committee desires to repeal and reserve § 5-5V, while leaving the remainder of Chapter 5, Article I, unchanged;

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey, as follows:

SECTION 1. Chapter 5, Article I, § 5-5V of the Code of the Township of Wyckoff, which presently provides that the Township Administrator shall serve as the Chief Financial Officer of the Township of Wyckoff, is hereby repealed in its entirety and replaced as follows:

“V. [Reserved.]”

SECTION 2. The Code of the Township of Wyckoff is amended to conform with the provisions of this ordinance.

SECTION 3. If any section, subsection, sentence, clause, or phrase of this ordinance is held to be invalid by a court of competent jurisdiction, such decision shall not affect the remaining provisions of this ordinance.

SECTION 4. All ordinances or parts of ordinances inconsistent herewith are repealed to the extent of such inconsistency.

SECTION 5. This ordinance shall take effect after final passage, adoption, and publication according to law.

**TOWNSHIP OF WYCKOFF
340 FRANKLIN AVENUE
WYCKOFF, NEW JERSEY**

ORDINANCE #2077

AN ORDINANCE AMENDING CHAPTER 22, "COURT, MUNICIPAL," OF THE CODE OF THE TOWNSHIP OF WYCKOFF TO REPEAL THE SALARY PROVISIONS FOR THE MUNICIPAL PROSECUTOR AND MUNICIPAL PUBLIC DEFENDER

WHEREAS, the positions of Municipal Prosecutor and Municipal Public Defender are appointed positions for which compensation is not administered in the same manner as salaried officers and employees of the Township; and

WHEREAS, the Township Committee desires to amend Chapter 22 of the Code of the Township of Wyckoff to repeal and reserve the salary sections applicable to those positions in order to accurately reflect the manner in which such professional services are retained and compensated;

BE IT ORDAINED by the Township Committee of the Township of Wyckoff, in the County of Bergen, State of New Jersey, as follows:

SECTION 1. Chapter 22, "Court, Municipal," Article II, "Municipal Prosecutor," § 22-4, entitled "Salary," is hereby repealed in its entirety and replaced as follows:

"§ 22-4. [Reserved.]"

SECTION 2. Chapter 22, "Court, Municipal," Article III, "Municipal Public Defender," § 22-7, entitled "Salary," is hereby repealed in its entirety and replaced as follows:

"§ 22-7. [Reserved.]"

SECTION 3. The Code of the Township of Wyckoff is amended to conform with the provisions of this ordinance.

SECTION 4. If any section, subsection, sentence, clause, or phrase of this ordinance is held to be invalid by a court of competent jurisdiction, such decision shall not affect the remaining provisions of this ordinance.

SECTION 5. All ordinances or parts of ordinances inconsistent herewith are repealed to the extent of such inconsistency.

SECTION 6. This ordinance shall take effect after final passage, adoption, and publication according to law.