

TOWNSHIP OF WYCKOFF
OPEN PUBLIC MEETINGS ACT

PLEASE TAKE NOTICE, that in accordance with the Open Public Meetings Act N.J.S.A. 10:4-6 et seq., the Township Committee of the Township of Wyckoff shall conduct its 7:00 pm, Tuesday, March 7, 2023 Work Session meeting in the second floor court room at Wyckoff Town Hall, 340 Franklin Avenue, Wyckoff, NJ 07481 and the meeting will also be live-streamed via the Township of Wyckoff's YouTube channel and members of the public may attend the meeting to provide public comment or call 201-891-7000, ext. #2220 should they wish to provide public comment during the public comment period.

These measures are implemented to allow members of the public to observe the Township Committee meeting in person and via live streaming and to provide the public the ability to comment telephonically during the period for public comment, which appears on the agenda for the meeting.

This notice and agenda have been posted on the Township's home page Wyckoff-nj.com at the Quick Link for "Minutes & Agendas" on Friday, March 3, 2023. Please select "Township Committee" and locate the date of the meeting to view documents, such as resolutions and ordinances which are made available.

General instructions regarding access to the meeting will be posted on the Wyckoff web site's home page at www.wyckoff-nj.com as a "News" item on Friday, March 3, 2023, by 4:30 pm.

To view the Township Committee meeting via livestream, please access the YouTube link which will be posted on the Wyckoff web site's home page at www.wyckoff-nj.com as a "NEWS" item immediately prior to the commencement of the meeting at approximately, 6:55 pm on March 7, 2023.

To be notified of all future live streamed Township meetings, please create a YouTube account and subscribe to our YouTube channel, "Township of Wyckoff".

NOTICE TO PUBLIC

As a member of the public, participating in this public meeting, your participation will be recorded. By participating in the meeting, it is assumed your consent is given for your voice, name, address, comments, and image to be broadcast and recorded.

There may be situations when, due to technical difficulties, live streaming or the recording of a meeting may not be available. A recording of the meeting will be available immediately after the meeting concludes on the Township's YouTube channel, "Township of Wyckoff". The Township shall not be responsible for and accepts no liability if the recording technology or live video streaming technology of the meeting is unavailable.

Nancy A. Brown, RMC

Municipal Clerk

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE WORK SESSION MEETING
MUNICIPAL COURT ROOM
TUESDAY, MARCH 7, 2023 - 7:00 P.M.**

PAUSE – Municipal Clerk will post the link to the live meeting on our website's homepage.

1. **7:00 pm Work Session Meeting called to order by Mayor Thomas J. Madigan**

2. **Roll call of Township Committee**

BOONSTRA _____ FISHER _____ MELCHIONNE _____
SHANLEY _____ MADIGAN _____

3. **Reading of "Open Work Session" statement by Municipal Clerk, Nancy A. Brown**

4. **Confirm Finance Committee have reviewed, and signed vouchers and that Mayor and Municipal Clerk have signed any necessary documents.**

5. **Motion to open the Ten (10) Minute Public Comment period:**

Ten Minute public comment period, two (2) minutes per speaker for public comment on any governmental issue that a member of the public feels may be of concern to the residents of the Township of Wyckoff.

Please step forward to the microphone or call 201-891-7000, ext. #2220 if you wish to make a comment.

MOTION: _____ SECOND _____
BOONSTRA _____ FISHER _____ MELCHIONNE _____
SHANLEY _____ MADIGAN _____

Motion to close the Public Comment period:

MOTION: _____ SECOND _____
BOONSTRA _____ FISHER _____ MELCHIONNE _____
SHANLEY _____ MADIGAN _____

6. **Review of 8:00 p.m. Business Meeting Agenda – Administrator**
7. **Review of Policy Action Items – Administrator**
8. **Reports of Township Committee Members**
9. **Report of Township Attorney**

(Items 10 through 14 will only be utilized if the business of the Township conducted at this meeting requires them to be utilized. They are added to the agenda as placeholders should their use be required.)

10. **Motion to adopt resolution #23-CXX and enter a Closed Session Discussion:**

MOTION: _____ SECOND _____
BOONSTRA _____ FISHER _____ MELCHIONNE _____
SHANLEY _____ MADIGAN _____

11. **Motion to Exit the Closed Session Discussion and to re-enter the Open Work Session:**

MOTION: _____ SECOND _____
BOONSTRA _____ FISHER _____ MELCHIONNE _____
SHANLEY _____ MADIGAN _____

12. **Motion to Recess the Open Work Session to Conduct the Business Meeting:**

MOTION: _____ SECOND _____
BOONSTRA _____ FISHER _____ MELCHIONNE _____
SHANLEY _____ MADIGAN _____

13. **Motion to Reconvene the Open Work Session and adopt resolution #23-CXX and enter a Closed Session Discussion:**

MOTION: _____ SECOND _____
BOONSTRA _____ FISHER _____ MELCHIONNE _____
SHANLEY _____ MADIGAN _____

14. **Motion to Exit the Closed Session Discussion and to re-enter the Open Work Session:**

MOTION: _____ SECOND _____
BOONSTRA _____ FISHER _____ MELCHIONNE _____
SHANLEY _____ MADIGAN _____

15. **Adjourn**

MOTION: _____ SECOND _____
BOONSTRA _____ FISHER _____ MELCHIONNE _____
SHANLEY _____ MADIGAN _____

**PAYMENT OF CLAIMS MAY BE PAID AT ALL WORK SESSION MEETINGS AND
ALL TOWNSHIP COMMITTEE BUSINESS MEETINGS
FORMAL ACTION MAY BE TAKEN AT THIS WORK SESSION**

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE BUSINESS MEETING
MUNICIPAL COURT ROOM
TUESDAY, MARCH 7, 2023 - 8:00 PM**

1. **Regular Meeting of the Wyckoff Township Committee called to order by Mayor Thomas J. Madigan**
2. **Flag Salute**
3. **Invocation**
4. **Reading of the "Open Public Meetings Act" statement by Municipal Clerk, Nancy A. Brown**

5. **Roll Call of the Township Committee Members Present:**

BOONSTRA _____ FISHER _____ MELCHIONNE _____
SHANLEY _____ MADIGAN _____

6. **Request motion to open the Public Comment Period:**

Public Comment period, five (5) minutes per speaker for public comment on any governmental issue that a member of the public feels may be of concern to the residents of the Township of Wyckoff.

Please step forward to the microphone or call 201-891-7000, ext. #2220 if you wish to make a comment.

MOTION: _____ SECOND _____
BOONSTRA _____ FISHER _____ MELCHIONNE _____
SHANLEY _____ MADIGAN _____

Request motion to close the Public Comment Period:

MOTION: _____ SECOND _____
BOONSTRA _____ FISHER _____ MELCHIONNE _____
SHANLEY _____ MADIGAN _____

7. **Approval of the February 21, 2023 Work Session & Business meeting minutes:**

MOTION: _____ SECOND _____
BOONSTRA _____ FISHER _____ MELCHIONNE _____
SHANLEY _____ MADIGAN _____

8. **Consent Agenda:** All matters listed below are considered by the Township Committee to be routine in nature. There will be no separate discussion of these items. If any discussion is desired by the Township Committee, that item will be removed from the Consent Agenda and considered separately:

I Resolutions (Adoption of the following):

- #23-140 Endorse Christian Health Community Development Block Grant for Antimicrobial Flooring in the Evergreen Building
- #23-141 Authorize Application for LEAP Challenge Grant
- #23-142 Authorize 2022 LOSAP Qualifying Participants
- #23-143 Authorize Redemption of Tax Sale Certificate Block 455, Lot 27
- #23-144 Authorize Sewer Service User Fee Receiving Agency – Lock Box Collections
- #23-145 Correcting Resolution #22-292 Awarding Contract No. 2022-11 Animal Control Services
- #23-146 Awarding Contract No. 2023-01 Construction of Police/Field Maintenance Pole Barn
- #23-147 Authorize Signing of Vouchers & Payment of Bills
- #23-148 Award Contract to Hoplite Communications for 5G Consulting
- #23-149 Setting Minimum Bid Price for the Lease of a Certain Portion of Space on the Existing Sports Light Monopole and Authorizing Public Bid
- #23-150 Authorizing Execution of a Collective Bargaining Agreement Between the Township of Wyckoff and PBA Local 261

II Ordinances – Introduction

NONE

III Motions

- A. Authorize Eid Committee of New Jersey to hold a Crescent Lighting Ceremony to acknowledge Ramadan on Friday, March 31, 2023 at 6:00 pm in front of Town Hall.

Clerk: May I have a motion and a second to approve the consent agenda?

The Following vote is the vote on the Consent Agenda:

MOTION: _____ SECOND _____
 BOONSTRA _____ FISHER _____ MELCHIONNE _____
 SHANLEY _____ MADIGAN _____

9. **Ordinances – Public Hearing / Further Consideration:**

Mayor Madigan, I have an Ordinance for Public Hearing / Further Consideration on tonight’s agenda. It is **ORDINANCE #1975** which is

AN ORDINANCE TO CREATE NEW CHAPTER 40 OF THE CODE OF THE TOWNSHIP OF WYCKOFF, “HISTORIC PRESERVATION COMMISSION,” THEREBY CREATING A HISTORIC PRESERVATION COMMISSION WITHIN THE TOWNSHIP OF WYCKOFF

for second reading, by title only, and a copy of this Ordinance has been posted on our municipal website, on the bulletin board in Town Hall where public notices are customarily posted, and copies have been made available to members of the general public of the Township who have requested the same.

CHAIRPERSON: This is the time and place for the Public Hearing on Ordinance #1975, and all persons who wish to be heard, please state your name and address before making your statement. If you wish to comment, please dial 201-891-7000, ext. #2220, or step to the microphone.

(Public Comments are heard here.)

At the Conclusion of public comments:

COMMITTEE PERSON _____: I move that the Public Hearing on Ordinance #1975 be closed.

COMMITTEE PERSON _____: Seconded

ROLL CALL VOTE

BOONSTRA _____ FISHER _____ MELCHIONNE _____
SHANLEY _____ MADIGAN _____

MUNICIPAL CLERK: BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that Ordinance #1975, after public hearing and further consideration is hereby adopted, and the Municipal Clerk is hereby authorized and directed to publish the Notice of Final Passage of said Ordinance in the official newspaper for the Township as provided by law.

COMMITTEE PERSON _____: I move Ordinance #1976 on second reading by title only.

COMMITTEE PERSON _____: Seconded.

ROLL CALL VOTE

BOONSTRA _____ FISHER _____ MELCHIONNE _____
SHANLEY _____ MADIGAN _____

I have a second Ordinance for Public Hearing / Further Consideration on tonight's agenda. It is **ORDINANCE #1976** which is

AN ORDINANCE TO CREATE NEW CHAPTER 123 OF THE CODE OF THE TOWNSHIP OF WYCKOFF, "HISTORIC PRESERVATION," FOR THE PURPOSE OF PROTECTING HISTORIC LANDMARKS AND GUIDING THE ACTIONS OF THE HISTORIC PRESERVATION COMMISSION

for second reading, by title only, and a copy of this Ordinance has been posted on our municipal website, on the bulletin board in Town Hall where public notices are customarily posted, and copies have been made available to members of the general public of the Township who have requested the same.

CHAIRPERSON: This is the time and place for the Public Hearing on Ordinance #1976, and all persons who wish to be heard, please state your name and address before making your statement. If you wish to comment, please dial 201-891-7000, ext. #2220, or step to the microphone.

(Public Comments are heard here.)

At the Conclusion of public comments:

COMMITTEE PERSON _____: I move that the Public Hearing on Ordinance #1976 be closed.

COMMITTEE PERSON _____: Seconded

ROLL CALL VOTE

BOONSTRA _____ FISHER _____ MELCHIONNE _____
SHANLEY _____ MADIGAN _____

MUNICIPAL CLERK: BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that Ordinance #1976, after public hearing and further consideration is hereby adopted, and the Municipal Clerk is hereby authorized and directed to publish the Notice of Final Passage of said Ordinance in the official newspaper for the Township as provided by law.

COMMITTEE PERSON _____: I move Ordinance #1976 on second reading by title only.

COMMITTEE PERSON _____: Seconded.

ROLL CALL VOTE

BOONSTRA _____ FISHER _____ MELCHIONNE _____
SHANLEY _____ MADIGAN _____

I have a third Ordinance for Public Hearing / Further Consideration on tonight's agenda. It is **ORDINANCE #1977** which is

AN ORDINANCE TO AMEND CHAPTER 157 OF THE CODE OF THE TOWNSHIP OF WYCKOFF, SEWERS, BY REPLACING SECTION 157-62, SCHEDULE OF CHARGES, CHARGES FOR SEWER SERVICE, ESTABLISHING 2023 SEWER CHARGES FOR THE USE OF THE SANITARY SEWER SYSTEM OF THE TOWNSHIP OF WYCKOFF, BERGEN COUNTY, NEW JERSEY

for second reading, by title only, and a copy of this Ordinance has been posted on our municipal website, on the bulletin board in Town Hall where public notices are customarily posted, and copies have been made available to members of the general public of the Township who have requested the same.

CHAIRPERSON: This is the time and place for the Public Hearing on Ordinance #1977, and all persons who wish to be heard, please state your name and address before making your statement. If you wish to comment, please dial 201-891-7000, ext. #2220, or step to the microphone.

(Public Comments are heard here.)

At the Conclusion of public comments:

COMMITTEE PERSON _____: I move that the Public Hearing on Ordinance #1977 be closed.

COMMITTEE PERSON _____: Seconded

ROLL CALL VOTE

BOONSTRA _____ FISHER _____ MELCHIONNE _____
SHANLEY _____ MADIGAN _____

MUNICIPAL CLERK: BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that Ordinance #1977, after public hearing and further consideration is hereby adopted, and the Municipal Clerk is hereby authorized and directed to publish the Notice of Final Passage of said Ordinance in the official newspaper for the Township as provided by law.

COMMITTEE PERSON _____: I move Ordinance #1977 on second reading by title only.

COMMITTEE PERSON _____: Seconded.

ROLL CALL VOTE

BOONSTRA _____ FISHER _____ MELCHIONNE _____
SHANLEY _____ MADIGAN _____

10. Adjourn

Chair: May I have a motion to and a second to adjourn the Business Meeting?

MOTION: _____ SECOND _____
BOONSTRA _____ FISHER _____ MELCHIONNE _____
SHANLEY _____ MADIGAN _____

**PAYMENT OF CLAIMS MAY BE PAID AT ALL TOWNSHIP COMMITTEE WORK
SESSION MEETINGS AND ALL TOWNSHIP COMMITTEE
REGULAR MEETINGS**

FORMAL ACTION MAY BE TAKEN DURING THIS MEETING

**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #23-140**

INTRODUCED:

SECONDED:

MEETING DATE: March 7, 2023

**REFERENCE: Confirming Endorsement of
Community Development Project – Anti-
Microbial Flooring at Evergreen Court,
Christian Health**

VOTE: BOONSTRA ___ MADIGAN ___ FISHER ___ MELCHIONNE ___ SHANLEY ___
.....

WHEREAS, a Bergen County Community Development Block Grant (“CDBG”) of fifty-four thousand dollars and no cents (\$54,000.00) has been proposed by Christian Health for the installation of anti-microbial flooring in resident apartments within Evergreen Court, a Christian Health Community for Independent Senior Living in the municipality of Wyckoff, and

WHEREAS, pursuant to the State Inter-local Services Act, CDBG funds may not be spent in a municipality without authorization by the Governing Body, and

WHEREAS, the aforesaid project is in the best interest of the people of Wyckoff, and

WHEREAS, this resolution does not obligate the financial resources of the municipality and is intended solely to expedite expenditure of the proposed CDBG funds.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey, hereby confirms endorsement of the aforesaid project, and

BE IT FURTHER RESOLVED that the Township of Wyckoff to send a copy of this resolution to the Bergen County Community Development Program Director to expedite implementation of the project.

CERTIFICATION

I, NANCY A. BROWN, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF CERTIFIES THE ATTACHED RESOLUTION TO BE A TRUE AND CORRECT COPY OF A RESOLUTION AS ADOPTED BY THE WYCKOFF TOWNSHIP COMMITTEE ON MARCH 7, 2023.

NANCY A. BROWN
MUNICIPAL CLERK

**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #23-141**

INTRODUCED:

SECONDED:

MEETING DATE: March 7, 2023

REFERENCE: LEAP Challenge Grant

VOTE: BOONSTRA ___ FISHER ___ MADIGAN ___ MELCHIONNE ___ SHANLEY ___
.....

WHEREAS, the State of New Jersey has allocated \$150,000 within each county for a statewide total of \$3.15 million in Local Efficiency Achievement Program (LEAP) funds to promote innovation among peer local units across New Jersey, and

WHEREAS, the Department of Community Affairs, Division of Local Government Services (DLGS) administers the LEAP grant program; and

WHEREAS, the LEAP Challenge Grant exists to challenge municipalities and counties to collaborate on more extensive partnership and collaborations to produce efficiencies through shared services; and

WHEREAS, the Township of Wyckoff and the Borough of Franklin Lakes and the Borough of Oakland, have determined to apply for a LEAP Challenge Grant through the State of New Jersey Local Efficiency Achievement Program in the amount of \$50,000.00; and

WHEREAS, the Borough of Franklin Lakes has agreed to be the lead agency in this program; and

WHEREAS, the State of New Jersey has made LEAP grants available to assist local units to study, develop and implement new shared services initiatives; and

WHEREAS, the purpose of the project submitted in this grant application is intended to provide benefits to the participant local units' residents through the sharing of solid waste and recycling collection through the "Improving Shared Services in Northwest Bergen County" project.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Township of Wyckoff, that the Township of Wyckoff does hereby join with Borough of Franklin Lakes in applying for a LEAP challenge grant to support undertaking this endeavor.

CERTIFICATION

I, NANCY A. BROWN, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF CERTIFIES THE ATTACHED RESOLUTION TO BE A TRUE AND CORRECT COPY OF A RESOLUTION AS ADOPTED BY THE WYCKOFF TOWNSHIP COMMITTEE ON MARCH 7, 2023.

NANCY A. BROWN
MUNICIPAL CLERK

**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #23-142**

INTRODUCED:

SECONDED:

MEETING DATE: March 7, 2023

**REFERENCE: Authorize 2022 LOSAP
Qualifying Participants**

VOTE: BOONSTRA ___ FISHER ___ MELCHIONNE ___ SHANLEY ___ MADIGAN ___
.....

WHEREAS, NJSA 5:30 et seq. allows municipalities to create a length of service program for volunteer fire and first aid organizations; and,

WHEREAS, Township of Wyckoff Ordinance #1328 was adopted on August 31, 1999 establishing the Township of Wyckoff Length of Service Award Program; and,

WHEREAS, on November 2, 1999, a referendum to establish a Length of Service Award Program was approved by the voters of the Township of Wyckoff; and,

WHEREAS, a Length of Service Award Program (LOSAP) was established to provide an inducement to obtain volunteers and to retain volunteers by establishing a tax-deferred income benefits to active volunteer members of the Township of Wyckoff's Volunteer Fire Department and Volunteer Ambulance Corp.; and,

WHEREAS, the 2022 year of active emergency service has been completed and all qualifying volunteer fire department and first aid participants has been calculated in accordance with NJSA 5:30 et seq.; and,

WHEREAS, the Chief of the Volunteer Fire Department and the Captain of the Volunteer Ambulance Corp have certified that the volunteers on the attached roster have satisfied the minimum requirements of participation established by the Township of Wyckoff LOSAP on a consistent and uniform basis.

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Wyckoff approves the 2022 Qualifying Volunteer Fire Department and First Aid Squad roster as attached; and,

BE IT FURTHER RESOLVED the Township Committee of the Township of Wyckoff hereby requests this resolution and attachment be posted at the Municipal Clerk's Office, each Volunteer Fire Company and the Volunteer Ambulance Corps Building for 30 days; and,

BE IT FURTHER RESOLVED the payment of LOSAP shall be authorized on a future payment of claims resolution.

CERTIFICATION

I, NANCY A. BROWN, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON MARCH 7, 2023.

NANCY A. BROWN
MUNICIPAL CLERK

**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #23-143**

INTRODUCED:

SECONDED:

MEETING DATE: March 7, 2023

**REFERENCE: Authorize Redemption of Tax
Sale Certificate #22-00002 –
Block 455/Lot 27 - 198 Fox Hollow Road**

VOTE: BOONSTRA ___ FISHER ___ MELCHIONNE ___ SHANLEY ___ MADIGAN ___
.....

WHEREAS, the Tax Collector of the Township of Wyckoff has previously determined that there was due and owing to the Township of Wyckoff outstanding tax and interest for tax year 2021 on Block 455/Lot 27, aka 198 Fox Hollow Road, within the Township of Wyckoff, County of Bergen, State of New Jersey; in the amount of \$157,718.27; and,

WHEREAS, on the 17th day of November 2022, the Township of Wyckoff executed a "Certificate of Sale of Unpaid Municipal Liens" hereinafter referred to as a Tax Sale Certificate #22-00002 on the above-described property in the amount above-recited; and,

WHEREAS, said Tax Sale Certificate was purchased by Evolve Bank & Trust, 6000 Poplar Avenue, Suite 300, Memphis, TN 38119; and,

WHEREAS, subsequent to the execution and filing of said Tax Sale Certificate and prior to the commencement of foreclosure proceedings against the property owner's right to redemption of said Tax Sale Certificate, the mortgagor has paid to the Tax Collector of the Township of Wyckoff any and all charges deemed due and owing on the above-described property and the property owner is therefore entitled to a redemption of said Tax Sale Certificate pursuant to N.J.S.A. 54:5-55.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, that the Tax Collector be, and the same is hereby authorized and directed to cancel and endorse Tax Sale Certificate #22-00002 for redemption and make refund in the amount of \$157,718.27 being lien amount of \$24,628.22, subsequent taxes, and interest in the amount of \$28,033.05 premium amount of \$105,000.00 and recording fees in the amount of \$57.00 to Evolve Bank & Trust, and deliver said Tax Sale Certificate to the mortgagor for cancellation with the County Clerk in accordance with N.J.S.A. 54:5-55.

CERTIFICATION

I, NANCY A. BROWN, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON MARCH 7, 2023.

NANCY A. BROWN
MUNICIPAL CLERK

**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #23-144**

INTRODUCED:

SECONDED:

MEETING DATE: March 7, 2023

**REFERENCE: Authorizing Sewer Service
User Fee Receiving Agency – Lock Box
Collections**

VOTE: BOONSTRA _____ FISHER _____ MELCHIONNE _____ SHANLEY _____ MADIGAN _____

WHEREAS, N.J.S.A. 54:4-122.9 permits municipalities to designate a bank or trust company to receive current taxes under the supervision of the Tax Collector; and

WHEREAS, Lakeland Bank is an official depository in accordance with N.J.S.A. 40A:5-14 and has contracted to provide said lock box collections service for the Township of Wyckoff Sewer Utility Fund Sewer Service User Fees, and

WHEREAS, in accordance with N.J.S.A. 54:4-122.9, notification shall be made to all sewer service users at least once annually and at least 30 days prior to the next payment due that such service has been contracted;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, in the County of Bergen, State of New Jersey, that Lakeland Bank be designated as a Sewer Service User Fee Receiving Agency in accordance with N.J.S.A. 54:4-122.9.

BE IT FURTHER RESOLVED that the Mayor, Municipal Clerk, and Tax Collector are authorized to execute the Lock Box Service Contract and any other documents required to effectuate this designation.

BE IT FURTHER RESOLVED that a certified copy of this Resolution be transmitted to the Director, Division of Local Government Services, within three days of adopting the said resolution.

CERTIFICATION

I, NANCY A. BROWN, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON MARCH 7, 2023.

NANCY A. BROWN
MUNICIPAL CLERK

**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #22-145**

INTRODUCED:

SECONDED:

MEETING DATE: March 7, 2023

REFERENCE: Correcting Resolution #22-292 Awarding Contract No. 2022- 11 – Animal Control Services

VOTE: BOONSTRA ___ FISHER ___ MADIGAN ___ MELCHIONNE ___ SHANLEY ___
.....

WHEREAS, a scrivener’s error exists on Resolution #22-292, awarding Contract No. 2022-11 – Animal Control Services in the Base Bid Amount of #19,200 per year for a two-year (twenty-four month) contract beginning February 1, 2023, and ending, January 31, 2025.

WHEREAS, the correct Base Bid Amount should have been \$20,100 per year.

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Wyckoff, in the County of Bergen, New Jersey, that Resolution #22-292 awarding Contract No. 2022 - for Animal Control Services is hereby corrected to reflect the correct contract amount of \$20,100 per year. All other sections of Resolution #22-292 shall remain unchanged.

CERTIFICATION

I, NANCY A. BROWN, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON MARCH 7, 2023.

NANCY A. BROWN
MUNICIPAL CLERK

CERTIFICATE OF AVAILABLE FUNDS

I, DIANA MC LEOD, CHIEF FINANCIAL OFFICER OF THE TOWNSHIP OF WYCKOFF IN ACCORDANCE WITH NJAC 5:30-5.5(B)2 CERTIFY THAT THIS CONTRACT AWARD WHICH WOULD TAKE PLACE ON DECEMBER 20, 2022 IS SUBJECT TO THE AVAILABILITY OF FUNDS APPROPRIATED IN THE 2023 ANNUAL BUDGET ACCOUNT 3-1-27-340-020, SUBSEQUENT ANNUAL BUDGETS AS REQUIRED AND ANIMAL CONTROL TRUST FUND. THE BUDGETORY ACCOUNTING ENCUMBRANCE PROCESS AS SET FORTH IN NJAC 5:30 (C) AND 5:30 – 5.4 (B) FOR EACH FISCAL YEAR SHALL TAKE THE PLACE OF AND BE USED INSTEAD OF, WRITTEN CERTIFICATION OF AVAILABLE FUNDS SET FORTH IN NJAC 5:30-5.4(A).

DIANA MC LEOD
CHIEF FINANCIAL OFFICER

**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #23-146**

INTRODUCED

SECONDED:

MEETING DATE: March 7, 2023

**REFERENCE: Awarding Contract No. 2023-01
Construction of Police/Field Maintenance
Pole Barn**

VOTE: BOONSTRA ___ FISHER ___ MADIGAN ___ MELCHIONNE ___ SHANLEY ___
.....

WHEREAS, the Township of Wyckoff received bids for CONSTRUCTION OF POLICE/FIELD MAINTENANCE POLE BARN – Contract No. 2023-01 on February 28, 2023, at 11:00 a.m.; and

WHEREAS, five (5) bids were received for Contract No. 2023-01; and

WHEREAS, Pioneer Pole Buildings, Inc., 716 South Route 183, Schuylkill Haven, PA 17972 (hereinafter “Pioneer”) was the lowest responsive and responsible bidder in the Base Bid Amount of \$70,178.00 plus Add Option 1 in the amount of \$7,680.00 and Add Option 2 in the amount of \$13,474.00 for a Total Contract amount of \$91,332; and

WHEREAS, Pioneer has provided similar services satisfactory to the Township; and

WHEREAS, the Township Administrator/Qualified Purchasing Agent has reviewed and recommends the Contract award be made to Pioneer as the lowest responsive and responsible bid.

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Wyckoff, in the County of Bergen, New Jersey, that the contract for Contract No. 2023-01 is awarded to the lowest responsive and responsible bidder, Pioneer, in the total amount of \$91,332.

BE IT FURTHER RESOLVED that the Mayor, the Municipal Clerk, and any other officer as may be deemed appropriate are authorized to enter into an agreement or any other required documents for the aforementioned services, a copy of which shall be available for public inspection in the Office of the Municipal Clerk.

CERTIFICATION

I, NANCY A. BROWN, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON MARCH 7, 2023.

NANCY A. BROWN
MUNICIPAL CLERK

TOWNSHIP OF WYCKOFF
 CONTRACT NAME CONSTRUCTION OF POLICE/FIELD MAINTENANCE POLE BARN
 CONTRACT No. 2023-01
 BID DATE/TIME February 28, 2023 at 11:00 a.m.

Line Item	Description	Price Per Ton	Dutchman Contracting LLC	ZN Construction LLC	Skopye LLC	NELA Carpentry and Masonry
			Michael Corco 715 South Route 183 Schuylkill Haven, PA 17972 610-249-4021 888-448-2515 mcorco@pbbl.com	Irene Spioreski 185 East 54th Street Elmwood Park, NJ 07407 201-509-8833 201-625-6334 estimating@znconstructionllc.com	Sasho Momiroski 40 Henri Road Newton, NJ 07860 862-571-1655 skopyebids@gmail.com	Adam Gosewski 374 President Street Saddle Brook, NJ 973-545-6420 adam.wr001@gmail.com
			Amy Shirk 278 N. Ridge Road Reynolds, PA 17569 717-575-9950 paul.dutchmancontracting@gmail.com			
BASE BID	Supply and erection of the building described in the BASE BID per the specifications	\$70,178.00	\$82,825.00	\$164,000.00	\$169,000.00	\$360,000.00
ADD OPTION #1	Install plywood sheathing and House wrap as described in ADD OPTION #1 per the base bid. IN ADDITION TO BASE BID	\$7,680.00	\$9,105.00	\$11,800.00	\$18,000.00	\$29,000.00
ADD OPTION #2	Supply and install overhead doors as described in ADD OPTION #2 per the base bid. IN ADDITION TO BASE BID	\$13,474.00	\$14,948.00	\$28,000.00	\$18,000.00	\$41,000.00

**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #23-147**

INTRODUCED:

SECONDED:

MEETING DATE: March 7, 2023

**REFERENCE: Approval of Vouchers and
Authorization to Pay Bills**

VOTE: BOONSTRA ___ FISHER ___ MELCHIONNE ___ SHANLEY ___ MADIGAN ___
.....

WHEREAS, the Township of Wyckoff is a municipality in the State of New Jersey operating under the authority from N.J.S.A. 40A:63-1 et seq; and,

WHEREAS, the Township of Wyckoff has received vouchers in claim for payment of materials supplied and/or services rendered; and,

WHEREAS, the said vouchers have been reviewed and the amount indicated on each voucher has been determined to be due and owing; and,

WHEREAS, the Township Committee has a practice of each Township Committee member participating in the reviewing and signing of vouchers; and,

WHEREAS, the vouchers which comprise this bill list have been reviewed and signed by two (2) Township Committee members and they have found them to in order; and,

WHEREAS, the Township Treasurer has certified that sufficient funds are available for payment of said vouchers.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that the action of the said Finance Committee be approved; and, that the payments of these bills are hereby authorized and the Chief Financial Officer is directed to issue checks for their payments as listed on the bill list attached to this date's meeting minutes and covered by checks no. Payroll A/C, Direct Deposit Vouchers no., Library Payroll check nos., Library Direct Deposit Vouchers no., Claims Wire nos., check no. Accutrack A/C, Claims check nos. and Voided Claims checks no..

**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #23-148**

INTRODUCED:

SECONDED:

MEETING DATE: March 7, 2023

**REFERENCE: Award Contract to
Hoplite Communications for
5G Consulting Services for 2023**

VOTE: BOONSTRA ___ FISHER ___ MADIGAN ___ MELCHIONNE ___ SHANLEY ___
.....

WHEREAS, it is necessary for the Township of Wyckoff to retain a Consultant to provide municipal services with regard to the Township's communication carriers as carrier agreements and facilities are beyond the scope and expertise of professionals normally utilized by the Township; and

WHEREAS, pursuant to the Municipal Land Use Law, *N.J.S.A. 40:55D-53.2*, application review and inspection charges shall be limited only to professional charges for review of applications, review and preparation of documents and inspections of developments under construction and review by outside consultants where an application is of a nature beyond the scope of the expertise of the professionals normally utilized by the municipality; and

WHEREAS, the Township desires to appoint Hoplite Communications, LLC, as a Consultant to provide municipal services with regard to the Township's communications carriers; and

WHEREAS, Hoplite Communications has provided a copy of its summary of services, attached hereto and incorporated herein by reference; and

WHEREAS, Peter J. Lupo of Hoplite Communications will serve as Consultant at no cost to the Township for the term of through December 31, 2023; and

WHEREAS, all compensation paid to the Consultant for services rendered to the Township will be paid the communications/utility carrier.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Wyckoff, in the County of Bergen, and State of New Jersey, that Hoplite Communications, LLC, be and is hereby appointed as a Consultant to the Township to provide municipal services with regard to the Township's communication carriers as set forth in its summary of services attached hereto and made a part hereof.

BE IT FURTHER RESOLVED that the Consultant will provide its services to the Township at no cost to the Township for the term of through December 31, 2023.

BE IT FURTHER RESOLVED that the Mayor and Municipal Clerk are duly authorized to enter into a professional services contract with Consultant to memorialize the terms of this resolution.

BE IT FURTHER RESOLVED that this resolution to appoint a Consultant is made without competitive bidding in accordance with the Local Public Contracts Law, specifically *N.J.S.A. 40A:11-6.1*, because the value of the goods or services does not exceed the bidding threshold.

BE IT FURTHER RESOLVED, that Hoplite Communications, LLC has submitted all necessary paperwork to comply with the Township of Wyckoff's Pay-to-Play requirements.

BE IT FURTHER RESOLVED that all services rendered to the Township will be paid by the communications/utility carrier.

CERTIFICATION

I, NANCY A. BROWN, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF CERTIFIES THE ATTACHED RESOLUTION TO BE A TRUE AND CORRECT COPY OF A RESOLUTION AS ADOPTED BY THE WYCKOFF TOWNSHIP COMMITTEE ON MARCH 7, 2023.

NANCY A. BROWN
MUNICIPAL CLERK

**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #23-149**

INTRODUCED:

SECONDED:

MEETING DATE: March 7, 2023

**REFERENCE: Setting the Minimum Bid Price
for the Lease of a Certain Portion of Space on
the Existing Sports Light Monopole and
Authorizing Public Bid**

VOTE: BOONSTRA ___ FISHER ___ MADIGAN ___ MELCHIONNE ___ SHANLEY ___

WHEREAS, there is available space on the existing sports light monopole located adjacent to Memorial Field (commonly known as Cell Tower #3); and

WHEREAS, the Township wishes to lease a certain portion of the space on the existing sports light monopole to a cellular telephone provider; and

WHEREAS, *N.J.S.A 40A:12-13* permits the governing body to fix a minimum price for the lease with the right to reject all bids.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Wyckoff, in the County of Bergen, State of New Jersey, that the minimum bid price for the initial term of a lease of a certain portion of the space on the existing sports light monopole located adjacent to Memorial Field shall be \$32,000 per year.

BE IT FURTHER RESOLVED that the Township Administrator/Qualified Purchasing Agent is hereby authorized to solicit bids via an open public solicitation for the said lease.

CERTIFICATION

I, NANCY A. BROWN, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND CORRECT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON MARCH 7, 2023.

NANCY A. BROWN
MUNICIPAL CLERK

**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #23-150**

INTRODUCED:

SECONDED:

MEETING DATE: March 7, 2023

**REFERENCE: Resolution Authorizing
Execution of a Collective Bargaining
Agreement Between the Township of
Wyckoff and PBA Local 261**

VOTE: BOONSTRA ___ MADIGAN ___ FISHER ___ MELCHIONNE ___ SHANLEY ___
.....

WHEREAS, the Township of Wyckoff ("Wyckoff") and PBA Local 261 ("PBA") entered into a Memorandum of Understanding as of January 30, 2023; and

WHEREAS, the Township Committee APPROVED and RATIFIED the terms of the MOU on February 7, 2023, by Resolution #23-124; and

WHEREAS, Labor Counsel has incorporated the terms of the MOU into a Collective Bargaining Agreement which has been reviewed and recommended for signature by the Township Administrator.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Wyckoff, in the County of Bergen, State of New Jersey, that the Mayor, Township Administrator, and the Municipal Clerk are hereby authorized and directed to execute the Collective Bargaining Agreement between Wyckoff and the PBA.

CERTIFICATION

I, NANCY A. BROWN, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF CERTIFIES THE ATTACHED RESOLUTION TO BE A TRUE AND CORRECT COPY OF A RESOLUTION AS ADOPTED BY THE WYCKOFF TOWNSHIP COMMITTEE ON MARCH 7, 2023.

NANCY A. BROWN
MUNICIPAL CLERK

**TOWNSHIP OF WYCKOFF
ORDINANCE #1975**

AN ORDINANCE TO CREATE NEW CHAPTER 40 OF THE CODE OF THE TOWNSHIP OF WYCKOFF, "HISTORIC PRESERVATION COMMISSION," THEREBY CREATING A HISTORIC PRESERVATION COMMISSION WITHIN THE TOWNSHIP OF WYCKOFF

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey, that new Chapter 40, "Historic Preservation Commission," is hereby created as follows:

SECTION 1. Chapter 40. Historic Preservation Commission.

40-1. Historic Preservation Commission.

- A. There is hereby created in and for the Township of Wyckoff a commission to be known as the "Historic Preservation Commission."
- B. The Historic Preservation Commission shall consist of seven members and two alternates who shall serve without compensation except that the Commission members shall be reimbursed for expenses incurred in the performance of official business approved in advance by the Township Committee.
- C. Membership.
 - 1. The Commission positions shall be filled by persons who are interested in and qualified to contribute to the preservation of historic landmarks which shall include historic buildings, structures, sites and objects. The Commission shall comprise the following categories:
 - a. Class A: persons who are knowledgeable in building design and construction or in architectural history.
 - b. Class B: persons who are knowledgeable or have demonstrated an interest in local history.
 - c. Class C: persons who are residents of the Township and who hold no other municipal office, position or employment, except they may be members on the Planning Board or Zoning Board of Adjustment.

- D. The Commission shall have at least one member each from Class A and Class B; no more than three members of the commission may reside outside the Township. Both alternates shall meet the qualifications of Class C members. Commission members shall be appointed by the Township Committee and shall serve for four-year terms except that, of the first members appointed, two members shall serve for one year, two members shall serve for two years and the three other members shall serve for three years. The alternate members shall initially and thereafter serve two-year terms.
- E. All members may, at the expiration of their terms, be eligible for appointment to four-year terms. Vacancies shall be filled in the same manner in which the previous incumbent was appointed, and such vacancy appointment shall be only for the balance of the unexpired term.
- F. The Commission shall adopt internal rules and procedures for the transaction of its business subject to the following:
 - 1. The Commission shall elect from its members a Chairman and Vice Chairman.
 - 2. A quorum for the transaction of all business shall be five members.
 - 3. All Commission minutes and records shall be public records and all Commission meetings shall comply with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.
 - 4. The Township Committee shall employ, designate or elect a Secretary who need not be a member of the Commission. The Secretary shall keep minutes and records of all meetings and proceedings, including voting records, attendance, resolutions, findings, determinations and decisions. All such materials shall be made of public record.
 - 5. Commission meetings shall be scheduled at least once every month, or as often as required to fulfill its obligations to advise the Planning Board, Zoning Board of Adjustment or Township Committee.
 - 6. No Commission member shall be permitted to act on any matter in which he or she has directly or indirectly any personal or financial interest.
- G. A member of the Township Committee shall be designated each year as a liaison with the Historic Preservation Commission.

40-2. Duties.

The Historic Preservation Commission shall have the responsibility to:

- A. Prepare a survey of historic landmarks of the municipality pursuant to criteria identified in the survey report;
- B. Make recommendations to the Planning Board on the historic preservation plan element of the Master Plan and on the implications for preservation of historic sites of any other Master Plan elements;
- C. Advise the Planning Board on the inclusion of historic sites in the recommended capital improvement program, if any;
- D. Advise the Zoning Board of Adjustment or Planning Board (hereinafter, "Land Use Board"), as the case may be, on applications for development pursuant to N.J.S.A. 40:55D-110;

- E. Provide written reports pursuant to N.J.S.A. 40:55D-111 and § 123-4 of this article on the application of the Zoning Ordinance provisions concerning historic preservation; and
- F. Carry out such other advisory, educational and informational functions as will promote historic preservation in the Township including, but not limited to, the following:
 - 1. To review historical survey material and, if necessary, to update such material at least once every year to incorporate any newly required historical documentation and to reflect changes to the resource's integrity or condition.
 - 2. To recommend sites to be designated as historic landmarks in accordance with the procedures established in this article.
 - 3. To conduct research on and, if necessary, to nominate any additional significant resources to the State and National Register of Historic Places. If the Township becomes certified under the state's Certified Local Government (CLG) Program, the Commission shall, in accordance with the state's CLG guidelines, nominate, review and comment on all state and national registered nominations for historic resources with the Township of Wyckoff.
 - 4. To assist other public bodies in aiding the public in understanding historic resource significance and methods of preservation.

5. To advise the Township Committee on the relative merits of proposals involving public lands to restore, preserve and protect historical buildings, places and structures; to prepare long-range plans; for the purpose of securing state, federal and other grants in aid to assist in carrying out the other purposes of this article.
6. To secure the voluntary assistance of the public and (within the limits of the budget established by the Township Committee for the Historic Commission's operation) to retain consultants and experts and incur expenses to assist the Historic Preservation Commission in its work.
7. To cooperate with local, county, state or national historical authorities, governmental bodies or organizations to maximize their contributions to the intent and purposes of this article.
8. To advise and assist property owners and other persons and groups, including neighborhood organizations, who are interested in historic preservation.
9. Within the limits of its budget, to undertake educational programs, including the preparation of a publication aimed at stimulating interest in and sensitivity to historic preservation; and the placing of historic markers on structures.
10. To report at least annually to the Planning Board on the state of historic preservation in the Township and recommend measures to improve same.
11. To adopt and promulgate such regulations and procedures not inconsistent with this article as are necessary and proper for the effective and efficient performance of the duties herein assigned.
12. To perform any other lawful activities which shall be deemed necessary to further the purposes of this article.

SECTION 2. Except as hereby amended, all other sections of the Code of the Township of Wyckoff shall remain in full force and effect.

SECTION 3. This Ordinance shall take effect upon final passage and publication according to law.

NOTICE

I HEREBY CERTIFY THAT THE AFOREMENTIONED ORDINANCE WAS PUBLISHED IN THE RIDGEWOOD NEWS, A NEWSPAPER PUBLISHED IN THE COUNTY OF BERGEN AND CIRCULATED IN THE TOWNSHIP OF WYCKOFF, IN BOTH THE ISSUE OF FEBRUARY 10, 2023 AND FEBRUARY 24, 2023.

NANCY A. BROWN
MUNICIPAL CLERK

INTRODUCTION: February 7, 2023
PUBLIC HEARING: February 21, 2023
EFFECTIVE DATE: February 24, 2023

**TOWNSHIP OF WYCKOFF
ORDINANCE #1976**

AN ORDINANCE TO CREATE NEW CHAPTER 123 OF THE CODE OF THE TOWNSHIP OF WYCKOFF, "HISTORIC PRESERVATION," FOR THE PURPOSE OF PROTECTING HISTORIC LANDMARKS AND GUIDING THE ACTIONS OF THE HISTORIC PRESERVATION COMMISSION

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey, that new Chapter 123, "Historic Preservation," is hereby created as follows:

SECTION 1. Chapter 123. Historic Preservation.

- § 123-1. Short title; incorporation as zoning regulation.
- § 123-2. Purposes.
- § 123-3. Designation of historic landmarks.
- § 123-4. Actions requiring review by Historic Preservation Commission.
- § 123-5. Procedures for Commission's review of building permits and alterations.
- § 123-6. Criteria for review of application.
- § 123-7. Violations and penalties.
- § 123-8. Establishment of historic districts; limitations on powers of Commission.

123-1. Short title; incorporation as zoning regulation.

This article shall be known as and may be referred to by the short title of the "Historic Preservation Ordinance of the Township of Wyckoff." As, where and to the extent necessary and appropriate, this article shall be construed as being part of and incorporated in the Zoning Ordinance of this chapter, notwithstanding the format of this separate article for purposes of convenience.

123-2. Purposes.

By adopting this article, it is the intention of the Township Committee, simultaneously herewith, to create an agency which will work with and advise the Township Committee, Planning Board and the Zoning Board of Adjustment with respect to historic landmarks within the Township of Wyckoff and the effect of development applications thereon. Said agency is to be known as the "Historic Preservation Commission" and shall be established pursuant to Chapter 40 of the Code of the Township of Wyckoff.

- A. The establishment of the Historic Preservation Commission and the designation of historic landmarks within the Township are intended to foster the protection, enhancement and perpetuation of especially noteworthy examples or elements of the Township's environment to:
1. Safeguard the heritage of Wyckoff by preserving resources within the Township which reflect elements of its cultural, social, economic and architectural history;
 2. Encourage the continued use of historic landmarks and to facilitate their appropriate use;
 3. Promote appreciation of historic landmarks for education, pleasure and the welfare of the local population;
 4. Discourage the unnecessary demolition of historic resources;
 5. Encourage the proper maintenance and preservation of historic settings and landscapes;
 6. Encourage beautification and private reinvestment;
 7. Encourage the appropriate alteration of historic landmarks;
 8. Promote the conservation of historic landmarks and invite and encourage voluntary compliance.

123-3. Designation of historic landmarks.

- A. The Commission, as part of the preparation of an Historic Element to be provided to the Planning Board for the Master Plan of the Township of Wyckoff shall consider for historic landmark designation, any buildings, structures, objects and sites within the Township which merit historic landmark designation and protection, possessing integrity of location, design, setting, materials, workmanship and association, and being:
1. Of particular historical significance to the Township of Wyckoff by reflecting or exemplifying the broad cultural, political, economic or social history of the nation, state or community;
 2. Associated with historic personages important in national, state or local history;

3. The site of an historic event which had a significant effect on the development of the nation, state or community;
 4. An embodiment of the distinctive characteristics of a type, period or method of architecture or engineering;
 5. Representative of the work of an important builder, designer, artist or architect;
 6. Significant for containing elements of design, detail, materials or craftsmanship which represent a significant innovation; or
 7. Able or likely to yield information important in prehistory or history.
- B. As part of a periodic review of the Historic Element of the Master Plan, the Commission may make a list of potential historic sites for landmark designation. For each landmark, there shall be a description of the landmark, pursuant to this article to include a description of the landmark's location and boundaries, and a map siting. The Commission shall, by certified mail, return receipt requested, notify, in writing, the property owner of a potential landmark designated site and provide the landowner an opportunity to meet voluntarily and informally with the Commission on such designation.
- C. The list of potential landmarks, as well as the descriptions, significance, location, boundaries and map siting of each, shall be subject to and contained within the Historic Preservation Element of the Master Plan as amended from time to time. The Commission shall provide its recommendations for inclusion in the Historic Preservation Element of the Master Plan to the Planning Board which shall hold hearings pursuant to statute.
1. All hearings on historic landmark ordinances for historic sites as designated in the appropriate element of the Master Plan shall be conducted before the Township Committee according to law.
- D. Copies of the designation list and historic site maps as adopted shall be made public and distributed to all municipal agencies reviewing development applications and building permits. A certificate of designation shall be served by certified and regular mail upon each owner and included on the list.

123-4. Actions requiring review by Historic Preservation Commission.

- A. All development activities including but not limited to those which require a permit or a development application, that affect an historical landmark shall be reviewed by the Commission, except as set forth in Subsection C below. Such review shall be required for but not be limited to the following actions:
 - 1. Demolition of an historic landmark.
 - 2. Relocation of an historic landmark.
 - 3. All changes in the exterior architectural appearance of any historic landmark by addition, alteration, or replacement.
 - 4. Site plans or subdivisions affecting an historic landmark.
 - 5. Zoning variances affecting an historic landmark.
- B. Before an applicant prepares plans, the applicant may bring a tentative proposal to the Commission for informal review and comment. Discussions of such proposals shall be open to the public, but they will not result in any definitive action by the Commission.
- C. Review by the Commission is not required for the following:
 - 1. When an historic landmark requires immediate emergency repair to preserve the continued habitability of the landmark and/or health and safety of its occupants or others, emergency repairs may be performed in accordance with Township codes without the necessity of first obtaining the Commission's review. Under such circumstances, the repairs performed shall only be such that are necessary to maintain the habitability of the structure. A request for the Commission's review shall be made as soon as possible, and no additional work shall be performed upon the structure until an appropriate request for approval is made and obtained in accordance with the procedures set forth in this article. All work done under this section shall conform to the criteria and guidelines for review of applications as adopted by the Commission in accordance with this article.
 - 2. For changes to the interior of structures.
 - 3. For ordinary repairs and maintenance which do not constitute a change to the appearance of the structure. The following are the only activities which do not require Commission review according to these criteria:

- a. Repair of existing windows, doors and storm windows that are compatible in style with the architectural period of design of the subject structure.
 - b. Maintenance and repair of existing roof material involving no change in the design, scale or appearance of the structure.
 - c. Repair of the existing roof structure such as cupolas, dormers, and chimneys, using materials which will not alter the exterior architectural appearance of the structure.
 - d. Replacement or repair of existing shingles, clapboards, brick or stone, using the same materials that are being repaired or replaced, maintaining the architectural integrity of the structure.
 - e. Exterior painting of existing structures.
4. Alterations to the Zabriskie House, since it is governed by deed restrictions and has its own board of trustees.
- D. Any property owner and/or tenant of any property subject to this article to which changes or alterations are proposed shall not be relieved of any obligations under this article because no building and/or development application is otherwise required.
- E. The Commission shall hear such applications, employing its procedure used for all other applications, and shall prepare a written report on the application of this article's provisions concerning historic preservation to any of those aspects of the change, activity or action proposed and shall submit its report to the Planning Board as the case may be in accordance with this article.

123-5. Procedures for Commission's review of building permits and alterations.

- A. For historical sites designated by the appropriate element in the Master Plan and which are subject to an historic landmark designation as contained in the Ordinance, all proposed changes subject to this chapter including applications for development and all applications for the issuance of permits pertaining to historic sites or landmarks shall be referred to the Historic Preservation Commission for a written report on the application of the Ordinance provisions concerning historic preservation to any of those aspects of the change proposed, which aspects were not determined by approval of an application for development pursuant to the Municipal Land Use Law. In the case of an application for development, the Historic Preservation Commission shall submit its report to the Planning Board or Zoning Board as the case may be. In instances where a proposed change and/or permit is referred to the Commission, the Commission shall render its report to the Planning Board which shall make a decision with regard to the Commission's report and shall issue its own report to the administrative officer in charge of issuing the appropriate permit. The Historic Preservation Commission shall report to the Planning Board and the Planning Board shall report to the administrative officer within 45 days of the administrative officer's referral of the permit application to the Historic Preservation Commission. If, within the 45-day period, the Planning Board, after recommendation from the Historic Preservation Commission, recommends to the administrative officer against the issuance of a permit or recommends conditions to the permit to be issued, the administrative officer shall deny issuance of the permit or include the conditions in the permit to be issued, as the case may be. Failure to constitute a report within the 45-day period shall be deemed to constitute a report in favor of the issuance of the permit and without recommendation or conditions to the permit.
- B. All appeals pursuant to this section shall be made to the Zoning Board of Adjustment as provided by N.J.S.A. 40:55D-70a.

123-6. Criteria for review of application.

In reviewing an application for its effect on an historic landmark, the following criteria shall be used by the Commission, Planning Board and Zoning Board of Adjustment. The criteria set forth in Subsection A hereof relates to all projects affecting an historical landmark. The criteria set forth in Subsections B through D relate to specific types of undertakings and shall be used in addition to the general criteria set forth in Subsection A.

- A. In regard to all applications affecting an historical landmark, the following factors shall be considered:
 - 1. The impact of the proposed change on the historical and architectural significance of the landmark.
 - 2. The landmark's importance to the public and the extent to which its historical or architectural interests would be adversely affected to the detriment of the public interest.
 - 3. The hardship to the property owner if the application were denied or conditions were imposed.
- B. In regard to an application for new construction, alterations, additions, repairs or replacements affecting an historic landmark, the following criteria shall be considered:
 - 1. Height. The height of the proposed building shall be visually compatible with adjacent buildings.
 - 2. Proportions of the building's front facade. The relationship of the width of the building to the height of the front elevations shall be visually compatible with the buildings and places to which it is visually related.
 - a. Proportion of openings within the facility. The relationship of the width of windows to the height of windows in a building shall be visually compatible with the buildings and places to which it is visually related.
 - 3. Relationship of materials, texture, and color. The relationship of materials, texture and color of the facade and roof of a building shall be visually compatible with the predominant materials used in the building to which it is visually related.
 - 4. Exterior features. A structure's related exterior features, such as lighting, fences, signs, sidewalks, driveways and parking areas, shall be compatible with the features of those structures to which it is visually related and shall be appropriate for the historical period for which the structure is significant.

- C. In regard to an application to demolish an historic landmark, the following matters shall be considered:
1. Its historic, architectural, cultural, or scenic significance.
 2. Its potential for use for those purposes currently permitted by the Zoning Ordinance.
 3. Its structural condition and the economic feasibility of alternatives to the proposal.
 4. Its importance to the community and the extent to which its historical or architectural value is such that its removal would be detrimental to the public interest.
 5. The extent to which it is of such old, unusual, or uncommon design, craftsmanship, texture or material that it could be reproduced only with great difficulty and expense or other hardship to the property owner.
 6. The extent to which its retention would promote the general welfare by maintaining and increasing real estate values, generating business, attracting tourists, attracting new residents, stimulating interest and study in architecture and design, or making the municipality an attractive and desirable place in which to live.
- D. In regard to an application to move any historic landmark, the following matters shall be considered:
1. The historic loss to the site of the original location.
 2. The reasons for not retaining the landmark or structure at its present site.
 3. The compatibility, nature, and character of the current and of the proposed surrounding areas as they relate to the protection of interests referred to in this article.
 4. The probability of significant damage to the landmark or structure itself.
 5. The hardship to the property owner if the application were denied or conditions were imposed.

123-7. Violations and penalties.

Any penalty for a violation of this article shall be determined in accordance with the penalties set forth in Chapter 1, Article II, Section 1-15, General penalty established.

123-8. Establishment of historic districts; limitations on powers of Commission.

- A. The establishment of an historic district in the Township of Wyckoff shall be initiated and implemented in the same way as for historic landmarks.
- B. No duties or powers of the Commission shall supersede or infringe on the powers of other Township boards and committees.

SECTION 2. Except as hereby amended, all other sections of the Code of the Township of Wyckoff shall remain in full force and effect.

SECTION 3. This Ordinance shall take effect upon final passage and publication according to law.

NOTICE

I HEREBY CERTIFY THAT THE AFOREMENTIONED ORDINANCE WAS PUBLISHED IN THE RIDGEWOOD NEWS, A NEWSPAPER PUBLISHED IN THE COUNTY OF BERGEN AND CIRCULATED IN THE TOWNSHIP OF WYCKOFF, IN BOTH THE ISSUE OF FEBRUARY 10, 2023 AND FEBRUARY 24, 2023.

NANCY A. BROWN
MUNICIPAL CLERK

INTRODUCTION: February 7, 2023
PUBLIC HEARING: February 21, 2023
EFFECTIVE DATE: February 24, 2023

ORDINANCE #1977

AN ORDINANCE TO AMEND CHAPTER 157 OF THE CODE OF THE TOWNSHIP OF WYCKOFF, SEWERS, BY REPLACING SECTION 157-62, SCHEDULE OF CHARGES, CHARGES FOR SEWER SERVICE, ESTABLISHING 2023 SEWER CHARGES FOR THE USE OF THE SANITARY SEWER SYSTEM OF THE TOWNSHIP OF WYCKOFF, BERGEN COUNTY, NEW JERSEY

BE IT ORDAINED, by the Township Committee of the Township of Wyckoff, Bergen County, New Jersey, that an Ordinance entitled "An Ordinance Providing for and Establishing Sewer Service Charges for the Use of the Sanitary Sewer System of the Township of Wyckoff, Bergen County, New Jersey," (adopted April 1, 1970, as Ordinance No. 607), be amended as follows:

SECTION 1. Chapter 157, Sewers, Part 2, Article XI, Section 157-62, Schedule of Charges, is hereby replaced with the following:

- A. The sewer service charge hereby established for 2023 shall be sufficient to:
 - (1) cover all the charges, costs and expenses related to the sewer service, such as, but not limited to, the charges of the Northwest Bergen County Utility Authority, the charges of the Boroughs of Midland Park and Waldwick, pump stations and ejector station operation and maintenance costs, and all the costs incurred by the Township of Wyckoff in collecting its sewer service charges; and,
 - (2) create a reasonable reserve for maintenance and repairs.

- B. The sewer service charge shall be an annual charge commencing upon the date upon which a building connection is approved by the Township, and such charge shall be on the following basis and this rate shall stay in effect until subsequently modified by ordinance amendment:

<u>TYPE OF SERVICE</u>	<u>ANNUAL CHARGE</u>
A. Single Family Residential Dwelling Unit - (house, condominium, townhouse or six or more apartment units contained in same building.....	charge per unit.... \$486.00
B. Two Family Residential Dwelling.....	\$546.00
plus \$2.85 per 1000 gallons for flow in excess of 156,000 gallons.	
C. Three (3) to Five (5) Family Residential dwelling units.....	charge per unit - \$262.00
each plus \$2.85 per 1,000 gallons for flow in excess of 208,000 gallons.	

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- D. Commercial\$486.00
plus \$2.85 per 1,000 gallons for flow in excess of 104,000 gallons.

- E. Combination Commercial/Residential Dwelling Unit:
 - 1. Commercial and one separate detached residential dwelling unit\$898.00
plus \$2.85 per 1,000 gallons for flow in excess of 145,600 gallons.

 - 2. Commercial with one residential dwelling unit within same structure..... \$650.00
plus \$2.85 per 1,000 gallons for flow in excess of 145,600 gallons

- F. Commercial(s) with two (2) to five (5) residential dwelling units.....charge per unit - \$486.00
plus \$218.00 per dwelling unit. Flow in excess of 104,000 gallons plus 41,600 gallons for each residential dwelling unit will be charged at \$2.85 per 1,000 gallons.

SECTION 2. Except as hereby amended, Chapter 157 is hereby ratified and reaffirmed and shall continue in full force and effect.

SECTION 3. The invalidity of any section or provisions of this amendment to the ordinance shall not invalidate any other sections or provisions thereof.

SECTION 4. This ordinance shall take effect upon passage and publication as required by law.

NOTICE

I HEREBY CERTIFY THAT THE AFOREMENTIONED ORDINANCE WAS PUBLISHED IN THE RIDGEWOOD NEWS, A NEWSPAPER PUBLISHED IN THE COUNTY OF BERGEN AND CIRCULATED IN THE TOWNSHIP OF WYCKOFF, IN BOTH THE ISSUE OF FEBRUARY 10, 2023 AND FEBRUARY 24, 2023.

NANCY A. BROWN
MUNICIPAL CLERK

INTRODUCTION: February 7, 2023
PUBLIC HEARING: February 21, 2023
EFFECTIVE DATE: February 24, 2023