

TOWNSHIP OF WYCKOFF

Open Public Meetings Act Notice

PLEASE TAKE NOTICE, that in accordance with the Open Public Meetings Act NJSA10:4-6 et seq., the Township Committee of the Township of Wyckoff shall conduct its 7:00 pm, Tuesday, August 17, 2021 Work Session meeting in the second floor court room at Wyckoff Town Hall, 340 Franklin Avenue, Wyckoff, NJ 07481 and the meeting will also be live-streamed via the Township of Wyckoff's YouTube channel and members of the public may attend the meeting to provide public comment or call 201-891-7000, ext. #2220 should they wish to provide public comment during the public comment period.

These measures are implemented to allow members of the public to observe the Township Committee meeting in person and via live streaming and to provide to the public the ability to comment telephonically during the period for public comment which appears on the agenda for the meeting.

This notice and agenda have been posted on the Township's home page Wyckoff-nj.com at the Quick Link for "Minutes & Agendas" on Friday, August 13, 2021. Please select "Township Committee" and locate the date of the meeting to view documents, such as resolutions and ordinances which are made available.

General instructions regarding access to the meeting will be posted on the Wyckoff web site's home page at www.wyckoff-nj.com as a "News" item on Friday, August 13, 2021 by 4:30 pm.

To view the Township Committee meeting via live-stream, please access the YouTube link which will be posted on the Wyckoff web site's home page at www.wyckoff-nj.com as a "NEWS" item immediately prior to the commencement of the meeting at approximately, 6:55 pm on August 17, 2021.

To be notified of all future live streamed Township meetings, please create a YouTube account, and subscribe to our YouTube channel, "Township of Wyckoff".

NOTICE TO PUBLIC

As a member of the public, participating in this public meeting, your participation will be recorded. By participating in the meeting, it is assumed your consent is given for your voice, name, address, comments, and image to be broadcast and recorded.

There may be situations when, due to technical difficulties, live streaming or the recording of a meeting may not be available. A recording of the meeting will be available immediately after the meeting concludes on the Township's YouTube channel, "Township of Wyckoff. The Township shall not be responsible for and accepts no liability if the recording technology or live video streaming technology of the meeting is unavailable.

Nancy A. Brown
Acting Municipal Clerk

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE WORK SESSION MEETING
MUNICIPAL COURT ROOM**

TUESDAY, AUGUST 17, 2021 - 7:00 P.M.

PAUSE – Municipal Clerk will post the link to the live meeting on our website's homepage.

1. **7:00 pm Work Session Meeting called to order by Mayor Melissa D. Rubenstein**

2. **Roll call of Township Committee**

BOONSTRA _____ MADIGAN _____ MELCHIONNE _____
SHANLEY _____ RUBENSTEIN _____

3. **Reading of "Open Work Session" statement by Acting Clerk, Nancy A. Brown**

4. **Confirm Finance Committee has reviewed and signed vouchers and that Mayor and Municipal Clerk have signed any necessary documents.**

5. **Motion to open the Ten (10) Minute Public Comment period:**

Ten Minute public comment period, two (2) minutes per speaker for public comment on any governmental issue that a member of the public feels may be of concern to the residents of the Township of Wyckoff.

Please call 201-891-7000, ext. #2220 if you wish to make a comment.

MOTION: _____ SECOND _____
BOONSTRA _____ MADIGAN _____ MELCHIONNE _____
SHANLEY _____ RUBENSTEIN _____

Motion to close the Public Comment period:

MOTION: _____ SECOND _____
BOONSTRA _____ MADIGAN _____ MELCHIONNE _____
SHANLEY _____ RUBENSTEIN _____

6. **Review of 8:00 p.m. Business Meeting Agenda – Administrator**

7. **Review of Policy Action Items – Administrator**

8. **Reports of Township Committee Members**

9. **Report of Township Attorney**

11. **Recess Open Work Session Meeting to Conduct the 8:00 pm Business Meeting**

MOTION: _____ SECOND _____
BOONSTRA _____ MADIGAN _____ MELCHIONNE _____
SHANLEY _____ RUBENSTEIN _____

At the conclusion of the 8:00 pm Business Meeting the Township Committee will reconvene the Open Work Session meeting if necessary.

12. **Motion to reconvene the Open Work Session:**

MOTION: _____ SECOND _____
BOONSTRA _____ MADIGAN _____ MELCHIONNE _____
SHANLEY _____ RUBENSTEIN _____

13. **Motion to enter a Closed Session Discussion** in accordance with Resolution #20-C5 from the Open Public Work Session Meeting.

MOTION: _____ SECOND _____
BOONSTRA _____ MADIGAN _____ MELCHIONNE _____
SHANLEY _____ RUBENSTEIN _____

14. **Motion to Exit the Closed Session Discussion and re-enter the open section of the Open Work Session Meeting:**

MOTION: _____ SECOND _____
BOONSTRA _____ MADIGAN _____ MELCHIONNE _____
SHANLEY _____ RUBENSTEIN _____

15. **Adjourn**

MOTION: _____ SECOND _____
BOONSTRA _____ MADIGAN _____ MELCHIONNE _____
SHANLEY _____ RUBENSTEIN _____

PAYMENT OF CLAIMS MAY BE PAID AT ALL WORK SESSION MEETINGS AND ALL TOWNSHIP COMMITTEE BUSINESS MEETINGS

FORMAL ACTION MAY BE TAKEN AT THIS WORK SESSION

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE BUSINESS MEETING
MUNICIPAL COURT ROOM
TUESDAY, AUGUST 17, 2021 - 8:00 PM**

1. **Regular Meeting of the Wyckoff Township Committee called to order by Mayor Melissa D. Rubenstein**
2. **Flag Salute**
3. **Invocation**
4. **Reading of the "Open Public Meetings Act" statement by Nancy A. Brown**

5. **Roll Call of the Township Committee Members Present:**

BOONSTRA _____ MADIGAN _____ MELCHIONNE _____
SHANLEY _____ RUBENSTEIN _____

6. **Request motion to open the Public Comment Period:**

Public Comment period, five (5) minutes per speaker for public comment on any governmental issue that a member of the public feels may be of concern to the residents of the Township of Wyckoff.

Please call 201-891-7000, ext. #2220 if you wish to make a comment.

MOTION: _____ SECOND _____
BOONSTRA _____ MADIGAN _____ MELCHIONNE _____
SHANLEY _____ RUBENSTEIN _____

Request motion to close the Public Comment Period:

MOTION: _____ SECOND _____
BOONSTRA _____ MADIGAN _____ MELCHIONNE _____
SHANLEY _____ RUBENSTEIN _____

7. **Approval of the July 20, 2021 Township Committee Work Session and Regular Business meeting minutes:**

MOTION: _____ SECOND _____
BOONSTRA _____ MADIGAN _____ MELCHIONNE _____
SHANLEY _____ RUBENSTEIN _____

8. **Consent Agenda:** All matters listed below are considered by the Township Committee to be routine in nature. There will be no separate discussion of these items. If any discussion is desired by the Township Committee, that item will be removed from the Consent Agenda and considered separately:

I Resolutions (Adoption of the following):

#21-246	Authorize Acquisition of Former Maple Lake Property
#21-247	Redemption of Tax Sale Certificate – 393 Kingston Street
#21-248	Approval of Vouchers and Authorization to Pay Bills
#21-249	Award of Contract – Pay to Play – Purchase of Maple Lake Property
#21-250	Professional Service Appointment – Harold E. Cook, Esq.
#21-251	Award of Contract – Semi Annual Shade Tree Work
#21-252	Chapter 159 – 2021 Clean Communities Program
#21-253	Return of Certain Overpaid Taxes, etc.
#21-254	Adoption of Cyber Security Policies
#21-255	Authorize Services of Tax Assessment Office Assistant
#21-256	Close Complete 2017/2018 Grant Reserves
#21-257	Release Performance Guarantee 185 Hillcrest Ave
#21-258	Accept Grant – Electric Vehicle Charging Station
#21-259	Award Contract – Improvements to Mountain Avenue
#21-260	Close Completed Capital Grant Receivable & Authorizations
#21-261	Authorize K-8 BOE Election Change from November to April
#21-C5	Closed Session – Pending Litigation

II Ordinances – Introduction

#1948 – AN ORDINANCE TO MODIFY CHAPTER 111, “DOGS” IN THE CODE OF THE TOWNSHIP OF WYCKOFF, TO MODIFY SECTION 111-3, “ANNUAL FEES; EXPIRATION DATE”, AND SECTION 111-9, “DOGS RUNNING AT LARGE” TO INCREASE FEES.

#1949 – AN ORDINANCE TO MODIFY CHAPTER 106 “CATS” IN THE CODE OF THE TOWNSHIP OF WYCKOFF, SECTION 106-3 E, “ANNUAL FEES”, TO INCREASE FEES.

III Motions

- A. Approve and memorialize application of Luke Pruim as a Probationary Firefighter with Company #3.
- B. Appointment of Police Sergeant effective September 1, 2021.

Clerk: May I have a motion and a second to approve the consent agenda?

The Following vote is the vote on the Consent Agenda:

MOTION: _____ SECOND _____
BOONSTRA _____ MADIGAN _____ MELCHIONNE _____
SHANLEY _____ RUBENSTEIN _____

9. Ordinances – Public Hearing / Further Consideration:

Madam Chairperson, I have five Ordinances for Public Hearing / Further Consideration.

The first is **Ordinance #1942** which is

AN ORDINANCE TO PROVIDE A CERTAIN CAPITAL IMPROVEMENT IN THE TOWNSHIP OF WYCKOFF AND TO PROVIDE FOR AND AUTHORIZE APPROPRIATIONS OF \$594,000 FROM THE AFFORDABLE HOUSING TRUST FUND FOR THE COURT ORDERED THIRTY-THREE (33) UNIT HOUSING REHABILITATION OBLIGATION

for second reading, by title only, and a copy of this Ordinance has been posted on the bulletin board in Town Hall where public notices are customarily posted, and copies have been made available to members of the general public of the Township who have requested the same.

COMMITTEE PERSON _____: I move the Ordinance on second reading by Title only.

COMMITTEE PERSON _____: Seconded.

ROLL CALL VOTE

BOONSTRA _____ MADIGAN _____ MELCHIONNE _____
SHANLEY _____ RUBENSTEIN _____

CHAIRPERSON: This is the time and place for the Public Hearing on Ordinance #1942, and all persons who wish to be heard, please state your name and address before making your statement. If you wish to comment, please dial 201-891-7000, ext. #2220.

(Public Comments are heard here.)

At the Conclusion of public comments:

COMMITTEE PERSON _____: I move that the Public Hearing on Ordinance #1942 be closed.

COMMITTEE PERSON _____: Seconded

ROLL CALL VOTE

BOONSTRA _____ MADIGAN _____ MELCHIONNE _____
SHANLEY _____ RUBENSTEIN _____

MUNICIPAL CLERK: BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that Ordinance #1942, after public hearing and further consideration is hereby adopted, and the Municipal Clerk is hereby authorized and directed to publish the Notice of Final Passage of said Ordinance in the official newspaper for the Township as provided by law.

COMMITTEE PERSON _____: I move the resolution.

COMMITTEE PERSON _____: Seconded.

ROLL CALL VOTE

BOONSTRA _____ MADIGAN _____ MELCHIONNE _____
SHANLEY _____ RUBENSTEIN _____

Next, we have **Ordinance #1943** which is

AN ORDINANCE TO MODIFY AND SUPPLEMENT CHAPTER 108 OF THE CODE OF THE TOWNSHIP OF WYCKOFF “CONSTRUCTION CODES, UNIFORM” TO AMEND SECTION 108-3, “FEE SCHEDULE”, TO INCREASE CERTAIN FEES FOR UNIFORM CONSTRUCTION CODE PERMITS.

for second reading, by title only, and a copy of this Ordinance has been posted on the bulletin board in Town Hall where public notices are customarily posted, and copies have been made available to members of the general public of the Township who have requested the same.

COMMITTEE PERSON _____: I move the Ordinance on second reading by Title only.

COMMITTEE PERSON _____: Seconded.

ROLL CALL VOTE

BOONSTRA _____ MADIGAN _____ MELCHIONNE _____
SHANLEY _____ RUBENSTEIN _____

CHAIRPERSON: This is the time and place for the Public Hearing on Ordinance #1943, and all persons who wish to be heard, please state your name and address before making your statement. If you wish to comment, please dial 201-891-7000, ext. #2220.

(Public Comments are heard here.)

At the Conclusion of public comments:

COMMITTEE PERSON _____: I move that the Public Hearing on Ordinance #1943 be closed.

COMMITTEE PERSON _____: Seconded

ROLL CALL VOTE

BOONSTRA _____ MADIGAN _____ MELCHIONNE _____
SHANLEY _____ RUBENSTEIN _____

MUNICIPAL CLERK: BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that Ordinance #1943, after public hearing and further consideration is hereby adopted, and the Municipal Clerk is hereby authorized and directed to publish the Notice of Final Passage of said Ordinance in the official newspaper for the Township as provided by law.

COMMITTEE PERSON _____: I move the resolution.

COMMITTEE PERSON _____: Seconded.

ROLL CALL VOTE

BOONSTRA _____ MADIGAN _____ MELCHIONNE _____
SHANLEY _____ RUBENSTEIN _____

Next, we have **Ordinance #1944** which is

AN ORDINANCE TO AMEND CHAPTER 113 OF THE CODE OF THE TOWNSHIP OF WYCKOFF, FEES.

for second reading, by title only, and a copy of this Ordinance has been posted on the bulletin board in Town Hall where public notices are customarily posted, and copies have been made available to members of the general public of the Township who have requested the same.

COMMITTEE PERSON _____: I move the Ordinance on second reading by Title only.

COMMITTEE PERSON _____: Seconded.

ROLL CALL VOTE

BOONSTRA _____ MADIGAN _____ MELCHIONNE _____
SHANLEY _____ RUBENSTEIN _____

CHAIRPERSON: This is the time and place for the Public Hearing on Ordinance #1944, and all persons who wish to be heard, please state your name and address before making your statement. If you wish to comment, please dial 201-891-7000, ext. #2220.

(Public Comments are heard here.)

At the Conclusion of public comments:

COMMITTEE PERSON _____: I move that the Public Hearing on Ordinance #1944 be closed.

COMMITTEE PERSON _____: Seconded

ROLL CALL VOTE

BOONSTRA _____ MADIGAN _____ MELCHIONNE _____
SHANLEY _____ RUBENSTEIN _____

MUNICIPAL CLERK: BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that Ordinance #1944, after public hearing and further consideration is hereby adopted, and the Municipal Clerk is hereby authorized and directed to publish the Notice of Final Passage of said Ordinance in the official newspaper for the Township as provided by law.

COMMITTEE PERSON _____: I move the resolution.

COMMITTEE PERSON _____: Seconded.

ROLL CALL VOTE

BOONSTRA _____ MADIGAN _____ MELCHIONNE _____
SHANLEY _____ RUBENSTEIN _____

Next we have Ordinance #1945, which is

AN ORDINANCE TO MODIFY CHAPTER 148, “PEDDLING AND SOLICITING” IN THE CODE OF THE TOWNSHIP OF WYCKOFF TO MODIFY SECTION 148-9, “LICENSE FEES”, TO INCREASE FEES.

for second reading, by title only, and a copy of this Ordinance has been posted on the bulletin board in Town Hall where public notices are customarily posted, and copies have been made available to members of the general public of the Township who have requested the same.

COMMITTEE PERSON _____: I move the Ordinance on second reading by Title only.

COMMITTEE PERSON _____: Seconded.

ROLL CALL VOTE

BOONSTRA _____ MADIGAN _____ MELCHIONNE _____
SHANLEY _____ RUBENSTEIN _____

CHAIRPERSON: This is the time and place for the Public Hearing on Ordinance #1945, and all persons who wish to be heard, please state your name and address before making your statement. If you wish to comment, please dial 201-891-7000, ext. #2220.

(Public Comments are heard here.)

At the Conclusion of public comments:

COMMITTEE PERSON _____: I move that the Public Hearing on Ordinance #1945 be closed.

COMMITTEE PERSON _____: Seconded

ROLL CALL VOTE

BOONSTRA _____ MADIGAN _____ MELCHIONNE _____
SHANLEY _____ RUBENSTEIN _____

MUNICIPAL CLERK: BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that Ordinance #1945, after public hearing and further consideration is hereby adopted, and the Municipal Clerk is hereby authorized and directed to publish the Notice of Final Passage of said Ordinance in the official newspaper for the Township as provided by law.

COMMITTEE PERSON _____: I move the resolution.

COMMITTEE PERSON _____: Seconded.

ROLL CALL VOTE

BOONSTRA _____ MADIGAN _____ MELCHIONNE _____
SHANLEY _____ RUBENSTEIN _____

Next we have Ordinance #1946, which is

AN ORDINANCE TO AMEND CHAPTER 94, "BUILDINGS, INSPECTION OF" IN THE CODE OF THE TOWNSHIP OF WYCKOFF TO AMEND SECTION 94-5, FEES, TO INCREASE CERTAIN FEES.

for second reading, by title only, and a copy of this Ordinance has been posted on the bulletin board in Town Hall where public notices are customarily posted, and copies have been made available to members of the general public of the Township who have requested the same.

COMMITTEE PERSON _____: I move the Ordinance on second reading by Title only.

COMMITTEE PERSON _____: Seconded.

ROLL CALL VOTE

BOONSTRA _____ MADIGAN _____ MELCHIONNE _____
SHANLEY _____ RUBENSTEIN _____

CHAIRPERSON: This is the time and place for the Public Hearing on Ordinance #1946, and all persons who wish to be heard, please state your name and address before making your statement. If you wish to comment, please dial 201-891-7000, ext. #2220.

(Public Comments are heard here.)

At the Conclusion of public comments:

COMMITTEE PERSON _____: I move that the Public Hearing on Ordinance #1946 be closed.

COMMITTEE PERSON _____: Seconded

ROLL CALL VOTE

BOONSTRA _____ MADIGAN _____ MELCHIONNE _____
SHANLEY _____ RUBENSTEIN _____

MUNICIPAL CLERK: BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that Ordinance #1946, after public hearing and further consideration is hereby adopted, and the Municipal Clerk is hereby authorized and directed to publish the Notice of Final Passage of said Ordinance in the official newspaper for the Township as provided by law.

COMMITTEE PERSON _____: I move the resolution.

COMMITTEE PERSON _____: Seconded.

ROLL CALL VOTE

BOONSTRA _____ MADIGAN _____ MELCHIONNE _____
SHANLEY _____ RUBENSTEIN _____

Finally, we have Ordinance #1947, which is
AN ORDINANCE TO AMEND CHAPTER 116 “FIRE PREVENTION ADMINISTRATION” OF THE CODE OF THE TOWNSHIP OF WYCKOFF, SECTION 116-7, “NON-LIFE HAZARD FEES” AND 116-8, “PERMIT FEES” TO PROVIDE A NEW AND INCREASED FEE SCHEDULE.

for second reading, by title only, and a copy of this Ordinance has been posted on the bulletin board in Town Hall where public notices are customarily posted, and copies have been made available to members of the general public of the Township who have requested the same.

COMMITTEE PERSON _____: I move the Ordinance on second reading by Title only.

COMMITTEE PERSON _____: Seconded.

ROLL CALL VOTE

BOONSTRA _____ MADIGAN _____ MELCHIONNE _____
SHANLEY _____ RUBENSTEIN _____

CHAIRPERSON: This is the time and place for the Public Hearing on Ordinance #1947, and all persons who wish to be heard, please state your name and address before making your statement. If you wish to comment, please dial 201-891-7000, ext. #2220.

(Public Comments are heard here.)

At the Conclusion of public comments:

COMMITTEE PERSON _____: I move that the Public Hearing on Ordinance #1947 be closed.

COMMITTEE PERSON _____: Seconded

ROLL CALL VOTE

BOONSTRA _____ MADIGAN _____ MELCHIONNE _____
SHANLEY _____ RUBENSTEIN _____

MUNICIPAL CLERK: BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that Ordinance #1947, after public hearing and further consideration is hereby adopted, and the Municipal Clerk is hereby authorized and directed to publish the Notice of Final Passage of said Ordinance in the official newspaper for the Township as provided by law.

COMMITTEE PERSON _____ : I move the resolution.

COMMITTEE PERSON _____ : Seconded.

ROLL CALL VOTE

BOONSTRA _____ MADIGAN _____ MELCHIONNE _____
SHANLEY _____ RUBENSTEIN _____

10. Adjourn

Chair: May I have a motion to and a second to adjourn the Business Meeting?

MOTION: _____ SECOND _____
BOONSTRA _____ MADIGAN _____ MELCHIONNE _____
SHANLEY _____ RUBENSTEIN _____

**PAYMENT OF CLAIMS MAY BE PAID AT ALL TOWNSHIP COMMITTEE WORK
SESSION MEETINGS AND ALL TOWNSHIP COMMITTEE
REGULAR MEETINGS**

FORMAL ACTION MAY BE TAKEN DURING THIS MEETING

**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #21-246**

INTRODUCED:

SECONDED:

MEETING DATE: August 17, 2021

**REFERENCE: Authorize Acquisition
of Former Maple Lake Property**

VOTE: BOONSTRA ___ MADIGAN ___ MELCHIONNE ___ SHANLEY ___ RUBENSTEIN ___
.....

WHEREAS, the Township Committee adopted Ordinance #1882 which appropriated \$1, 200, 000 for the purchase of approximately 20 of the 25 acres which make up the property located off Cedar hill Avenue known as “the Maple Lake property”, formerly Block 320, Lots 10.02 and 11; and,

WHEREAS, \$900,000 of the purchase price is a Bergen County Open Space Grant and \$300,000 is monies collected through Wyckoff’s Municipal Open Space Tax; and,

WHEREAS, the Township was notified on July 20 2021 that the Bergen County Planning Board approved the subdivision to create the lot the Township will purchase, which is preliminarily described as Block 320, Lot 10.03; and

WHEREAS, the Township of Wyckoff can now begin the process to complete the real estate transaction to acquire Block 320, Lot 10.03 for open space conservation and outdoor passive recreation purposes as permitted by Number III, on page 3 of the 2018 County Program – Open Space Grant Agreement – Open Space Acquisition, #1900032.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that by adoption of this resolution:

1. The Township Committee authorizes the property acquisition described within.
2. The Township Committee certifies that funds have been appropriated for this land acquisition and certifies the acquisition price of \$1,200,000.
3. Real estate closing costs shall be paid from Municipal Open Space Tax funds.

BE IT FURTHER RESOLVED that the Municipal Clerk shall provide a certified copy of this resolution to the Township Attorney for his transmittal of same to the Bergen County Division of Open Space.

CERTIFICATION

I, NANCY A. BROWN, ACTING MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON JULY 20, 2021.

NANCY A. BROWN
ACTING MUNICIPAL CLERK

**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #21-247**

INTRODUCED:

SECONDED:

MEETING DATE: August 17, 2021

**REFERENCE: Authorize Redemption of Tax
Sale Certificate #20-00006 – Block 480/Lot 11
393 Kingston Street**

VOTE: BOONSTRA ___ MADIGAN ___ MELCHIONNE ___ RUBENSTEIN ___ SHANLEY ___
.....

WHEREAS, the Tax Collector of the Township of Wyckoff has previously determined that there was due and owing to the Township of Wyckoff outstanding tax and interest for tax year 2019 on Block 480/Lot 11, aka 393 Kingston Street, within the Township of Wyckoff, County of Bergen, State of New Jersey; in the amount of \$2,863.33, and;

WHEREAS, on the 29th day of October 2020, the Township of Wyckoff executed a "Certificate of Sale of Unpaid Municipal Liens" hereinafter referred to as a Tax Sale Certificate #20-00006 on the above-described property in the amount above-recited; and,

WHEREAS, said Tax Sale Certificate was purchased by Silver Star Holdings, P.O. Box 141, Wyckoff, NJ 07481; and,

WHEREAS, subsequent to the execution and filing of said Tax Sale Certificate and prior to the commencement of foreclosure proceedings against the property owner's right to redemption of said Tax Sale Certificate, the mortgagor has paid to the Tax Collector of the Township of Wyckoff any and all charges deemed due and owing on the above-described property and the property owner is therefore entitled to a redemption of said Tax Sale Certificate pursuant to N.J.S.A. 54:5-55.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, that the Tax Collector be, and the same is hereby authorized and directed to cancel and endorse Tax Sale Certificate #20-00006 for redemption and make refund in the amount of \$2,863.33 being lien amount of \$527.04, subsequent taxes, and interest in the amount of \$769.29 premium amount of \$1,500.00 and recording fees in the amount of \$67.00 to Silver Star Holdings, and deliver said Tax Sale Certificate to the mortgagor for cancellation with the County Clerk in accordance with N.J.S.A. 54:5-55.

CERTIFICATION

I, NANCY A. BROWN, ACTING MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON AUGUST 17, 2021.

NANCY A. BROWN
ACTING MUNICIPAL CLERK

**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #21-248**

INTRODUCED:

SECONDED:

MEETING DATE: August 17, 2021

**REFERENCE: Approval of Vouchers and
Authorization to Pay Bills**

VOTE: BOONSTRA ___MADIGAN___ MELCHIONNE ___ SHANLEY ___ RUBENSTEIN___
.....

WHEREAS, the Township of Wyckoff is a municipality in the State of New Jersey operating under the authority from NJSA 40A:63-1 et seq; and,

WHEREAS, the Township of Wyckoff has received vouchers in claim for payment of materials supplied and/or services rendered; and,

WHEREAS, the said vouchers have been reviewed and the amount indicated on each voucher has been determined to be due and owing; and,

WHEREAS, the Township Committee has a practice of each Township Committee member participating in the reviewing and signing of vouchers; and,

WHEREAS, the vouchers which comprise this bill list have been reviewed and signed by two (2) Township Committee members and they have found them to in order; and,

WHEREAS, the Township Treasurer has certified that sufficient funds are available for payment of said vouchers.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that the action of the said Finance Committee be approved; and, that the payments of these bills are hereby authorized and the Chief Financial Officer is directed to issue checks for their payments as listed on the bill list attached to this date's meeting minutes and covered by checks no. Payroll A/C, Direct Deposit Vouchers no., Library Payroll check nos., Library Direct Deposit Vouchers no., Claims Wire nos., check no. Accutrack A/C, Claims check nos. and Voided Claims checks no..

**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #21-249**

INTRODUCED:

SECONDED:

MEETING DATE: August 17, 2021

**REFERENCE: Award of Contract – Pay to
Play Compliance – Purchase
of Maple Lake Property**

VOTE: BOONSTRA ___ MADIGAN ___ MELCHIONNE ___ RUBENSTEIN ___ SHANLEY ___

WHEREAS, the Township Committee is desirous of purchasing a portion of the Maple Lake property which has recently been subdivided to permit the purchase of the 21.04 acre lot known as Block 320, Lot 10.03; and,

WHEREAS, N.J.S.A. 19:44A-20.4 et seq., requires contracts procured through price quotations that are below the municipalities bid threshold but over the Pay to Play threshold of \$17,500 to be authorized after municipalities obtain the political contributions disclosure forms and the business entity disclosure certification.

WHEREAS, the aforementioned documentation has been obtained and it is available for public inspection in the Municipal Clerk's office; and,

WHEREAS, an encumbrance of funds certification is a requirement before a purchase order may be issued.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that the Township Committee authorizes a contract to Canterbury Development Corp., 2200 Fletcher Avenue, Suite #710, Fort Lee, New Jersey 07024 for \$1,200,000 for the aforementioned real property acquisition.

BE IT FURTHER RESOLVED, that this contract has been awarded to this contractor based on the merits and abilities of the contractor to provide the goods or service as described herein. This contract was awarded through the alternate method pursuant N.J.S.A. 19:44A-20-4 et seq. As such, the undersigned does hereby attest that these contractors, their subsidiaries, assigned or principals controlling in excess of 10% of the company has neither made a contribution that is reportable pursuant to the Election Law Enforcement Commission pursuant to N.J.S.A. 19-:44A-8 or 19:44A-16, in the one (1) year period preceding the award of the contract that would, pursuant to P.L. 2004, c. 19, affect its eligibility to perform this contract, nor will it make a reportable contribution during the term of these one (1) year contracts to any political party committee in the Township of Wyckoff if a member of that political party is serving in an elective public office of the Township of Wyckoff when the contract is awarded, or to any candidate committee of any person serving in an elective public office of the Township of Wyckoff when the contract is awarded.

CERTIFICATION

I, NANCY A. BROWN, ACTING MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON AUGUST 17, 2021.

NANCY A. BROWN
ACTING MUNICIPAL CLERK

CERTIFICATE OF AVAILABLE FUNDS

I, DIANA MCLEOD, CHIEF FINANCIAL OFFICER OF THE TOWNSHIP OF WYCKOFF IN ACCORDANCE WITH NJAC 5:30-5.5 (B) 2, CERTIFY THAT THIS CONTRACT AWARD WILL TAKE PLACE ON AUGUST 17, 2021, AND APPROPRIATED IN THE CAPITAL ORDINANCE #1882. THE BUDGETARY ACCOUNTING ENCUMBRANCE PROCESS AS SET FORTH IN NJAC 5:30 (C) AND 5:30 – 5.4 (B) FOR EACH FISCAL YEAR SHALL TAKE THE PLACE OF AND BE USED INSTEAD OF, WRITTEN CERTIFICATION OF AVAILABLE FUNDS AS SET FORTH IN NJAC 5:30-5.4 (A).

DIANA Mc LEOD
CHIEF FINANCIAL OFFICER

**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #21-250**

INTRODUCED:

SECONDED:

MEETING DATE: August 17, 2021

REFERENCE: Professional Service Appointment

VOTE: BOONSTRA ___ MADIGAN ___ MELCHIONNE ___ SHANLEY ___ RUBENSTEIN ___
.....

WHEREAS, the Township of Wyckoff has a real need and requires professional services of an attorney with specialized land use experience; and,

WHEREAS, the Township Committee has determined to appoint Harold P. Cook, Esq. to assist the Township Committee in a land-use matter regarding a request for re-zoning due to his significant legal experience with a specialized area of land-use litigation. Mr. Cook was selected based on his skill and acumen as an attorney licensed to practice law in New Jersey and his experience resolving complex land-use issues and litigation; and,

WHEREAS, the Purchasing Agent and the Chief Financial Officer have determined that even if the cost of these services does not exceed \$17,500, they believe it is prudent to anticipate the value of these services in excess of \$17,500 to ensure compliance with NJSA 19:44A-20.5 et.seq.; and,

WHEREAS, each business entity has completed and submitted a Business Entity Disclosure Certification which certifies that each business entity has not made any reportable contributions (\$300 or more) to a political or candidate committee in the Township of Wyckoff with the elected officials in the previous one year, and that the contract will prohibit each business entity from making any reportable contributions (\$300 or more) through the term of the contract; and,

WHEREAS, the Township Committee awards a one year contract for Special Counsel services in accordance with the alternate process pursuant to the provisions of NJSA 19:44A-20.5; and,

WHEREAS, the Local Public Contracts Law NJSA 40A:11-5 requires the resolution authorizing award of contracts for professional services without competitive bids and the contract itself to be made available for public inspection; and,

WHEREAS, the Chief Financial Officer, in accordance with the Local Public Contracts Law, has duly executed a Certificate of Available of Funds indicating that adequate funds have been appropriated in the 2021 Temporary Budget and is appropriated in the 2021 Municipal Budget for fees reasonably required in the line item, legal services and costs – other expense.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that a one (1) year contract is hereby awarded to Harold P. Cook, Esq., 886 Belmont Avenue, North Haledon, New Jersey 07508 for Special Counsel Services, \$160.00 per hour, compensation not to exceed \$5,000.00 when vouchers are approved by the Township Committee.

1. The Township Committee Chairman and Clerk are hereby authorized and directed to execute contracts with each of said professionals and to take all other steps necessary to carry this resolution into effect.
2. Said appointments are made without competitive bidding under the provisions of the Local Public Contracts Law which excepts from competitive bidding "Professional Services" rendered by persons authorized by law to practice a recognized profession and whose practice is regulated by law in accordance with NJSA 40A:11-1 et seq and in accordance with NJSA 19:44A-20.5 alternate process.
3. The Business Entity Disclosure Certification and the Political Contribution Disclosure Forms are in the professional services files.
4. The Municipal Clerk shall execute a public notice of said appointment in the official newspaper of the Township as required by law.

BE IT FURTHER RESOLVED that these contracts have been awarded to these contractors based on the merits and abilities of the contractors to provide the goods or services as described herein. This contract was not awarded through a "fair and open process" pursuant to N.J.S.A. 19:44A-20-4 et seq. As such, the undersigned does hereby attest that these contractors, their subsidiaries, assigns or principals controlling in excess of 10% of the company has neither made a contribution, that is reportable pursuant to the Election Law Enforcement Commission pursuant to N.J.S.A. 19:44A-8 or 19:44A-16, in the one (1) year period preceding the award of the contract that would, pursuant to P.L. 2004, c.19, affect its eligibility to perform this contract, nor will it make a reportable contribution during the term of these one (1) year contracts to any political party committee in the Township of Wyckoff if a member of that political party is serving in an elective public office of the Township of Wyckoff when the contract is awarded, or to any candidate committee of any person serving in an elective public office of the Township of Wyckoff when the contract is awarded.

CERTIFICATION

I, NANCY A. BROWN, ACTING MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON AUGUST 17, 2021.

NANCY A. BROWN
ACTING MUNICIPAL CLERK

CERTIFICATE OF AVAILABLE FUNDS

I, DIANA MCLEOD, CHIEF FINANCIAL OFFICER OF THE TOWNSHIP OF WYCKOFF, CERTIFY THAT ADEQUATE FUNDS HAVE BEEN APPROPRIATED IN THE "LEGAL SERVICES AND COSTS", "OTHER EXPENSE" PORTIONS OF THE 2021 MUNICIPAL BUDGET AND IS APPROPRIATED IN THE 2021 MUNICIPAL BUDGET ACCOUNT 21-01-20-155-020 FOR THE FOLLOWING PROFESSIONAL SERVICES FOR THE CALENDAR YEAR 2021. NOT TO EXCEED THE MAXIMUM AMOUNT AS SET FORTH ABOVE.

DIANA MC LEOD
CHIEF FINANCIAL OFFICER

**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #21-251**

INTRODUCED:

SECONDED:

MEETING DATE: August 17, 2021

REFERENCE: Award Contract – Semi-Annual Shade Tree Work

VOTE: BOONSTRA ___ MADIGAN ___ MELCHIONNE ___ SHANLEY ___ RUBENSTEIN ___

WHEREAS, the Township Committee of the Township Committee has a need to trim and elevate trees in the municipal Right-of-Way and to remove dead trees in the municipal right-of-way when they are reported; and,

WHEREAS, the Township Committee approved the specifications and authorized advertised competitive sealed bidding; and,

WHEREAS, the Township of Wyckoff published a legal advertisement in the July 23, 2021 issue of the Ridgewood News newspaper soliciting competitive sealed bids; and,

WHEREAS, the Township of Wyckoff posted a notice that this bid specification is available to bidders on the Township’s “Bids and Jobs” quick link easily accessed from the Township’s Home Page at www.wyckoff-nj.com and to further encourage competition, the specifications were available with no fee, and the advertisement notice of bidding period exceeded the state requirement; and,

WHEREAS, the Township Administrator announced at 10:58 am that he would accept bids only up until 11:00 am and at 11:00 am announced that the time for accepting bids was concluded. As soon as he finished speaking, a bidder appeared in the doorway with a bid which was not able to be accepted; and

WHEREAS, on August 5, 2021 at 11:00 a.m. the following bids were publicly opened, and their contents read aloud:

VENDOR	ADDRESS	CITY/STATE	ZIP	TOTAL PRICE BID
Beucler Tree Experts LLC	84 Harold Street	Tenafly, New Jersey	07670	\$ 57,600
Downes Tree Service	65 Royal Avenue	Hawthorne, New Jersey	07506	\$ 44,630
Rich Tree Service	325 Bergen Street	South Plainfield, New Jersey	07080	\$ 65,175
Dujets Tree Experts, Inc.	54 Notch Road	Woodland Park, New Jersey	07424	\$ 65,175

WHEREAS, the Public Works Manager and the Township Administrator have reviewed the submitted bids and recommend an award to the lowest responsive and responsible bidder; and,

WHEREAS, the Township Attorney has reviewed this procurement and concurs.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that a contract is awarded to Downes Tree Service, 65 Royal Avenue, Hawthorne, New Jersey 07506 for a lump sum up to and not to exceed the price of \$ 44,630.00 for the Shade Tree Work described in the specifications and which is to be performed in the time frame specified.

BE IT FURTHER RESOLVED, that the Acting Municipal Clerk provides a certified copy of this resolution to the Department of Public Works Manager, the Chief Financial Officer and the Shade Tree Commission Secretary.

CERTIFICATION

I, NANCY A. BROWN, ACTING MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON AUGUST 17, 2021.

NANCY A. BROWN
ACTING MUNICIPAL CLERK

CERTIFICATE OF AVAILABLE FUNDS

I, DIANA MCLEOD, CHIEF FINANCIAL OFFICER OF THE TOWNSHIP OF WYCKOFF IN ACCORDANCE WITH NJAC 5:30-5.5 (b) 2 CERTIFY THAT THIS CONTRACT AWARD WHICH WOULD TAKE PLACE ON AUGUST 17, 2021 AND IS SUBJECT TO THE AVAILABILITY OF FUNDS APPROPRIATED IN THE 2021 BUDGET ACCOUNT NUMBER 1-01-26-292-020 AND SUBSEQUENT ANNUAL BUDGETS AS REQUIRED. THE BUDGETARY ACCOUNTING ENCUMBRANCE PROCESS AS SET FORTH IN NJAC 5:30 (c) AND 5:30 – 5.4 (b) FOR EACH FISCAL YEAR SHALL TAKE THE PLACE OF AND BE USED INSTEAD OF, WRITTEN CERTIFICATION OF AVAILABLE FUNDS AS SET FORTH IN NJAC 5:30-5.4 (a).

DIANA McLEOD
CHIEF FINANCIAL OFFICER

**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #21-252**

INTRODUCED:

SECONDED:

MEETING DATE: August 17, 2021

**REFERENCE: Chapter 159 – 2021 Clean
Communities Program**

VOTE: BOONSTRA ___ MADIGAN ___ MELCHIONNE ___ SHANLEY ___ RUBENSTEIN ___
.....

WHEREAS, NJSA 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any item of revenue in the budget of any county or municipality when such item have been made available by law and the amount was not determined at the time of the adoption of the budget; and,

WHEREAS, the Director may also approve the insertion of an item of appropriation for equal amount.

NOW, THEREFORE, BE IT RESOLVED, that the Township of Wyckoff, County of Bergen, State of New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2021 in the sum of \$37,426.38 which is now available from the 2021 Clean Communities; and,

BE IT FURTHER RESOLVED, that the like sum of \$37,426.38 is hereby appropriated under the caption 2021 Clean Communities; and,

BE IT FURTHER RESOLVED, that the above is the result of funds from the 2021 Clean Communities Program in the amount of \$37,426.38.

CERTIFICATION

I, NANCY A. BROWN, ACTING MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON AUGUST 17, 2021.

NANCY A. BROWN
ACTING MUNICIPAL CLERK

**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #21-253**

INTRODUCED:

SECONDED:

MEETING DATE: August 17, 2021

**REFERENCE: Return of certain overpaid taxes,
escrow monies, recreation fees, etc.**

VOTE: BOONSTRA ___ MADIGAN ___ MELCHIONNE ___ SHANLEY ___ RUBENSTEIN ___
.....

BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that the Treasurer is hereby authorized and directed to return certain monies as follows:

BOARD OF ADJUSTMENT:

Marco Montes & Yulimey Ortiz, 122 Edison Street, Wyckoff, New Jersey 07481 – Return of Escrow – Block 270/Lot 1 - \$225.86

Donald & Donna Payerle, 360 Pathway Manor, Wyckoff, New Jersey 07481 – Return of Escrow – Block 316/Lot 18 - \$191.92

Erik Ruebenacker, 539 Chestnut Street, Wyckoff, New Jersey 07481 – Return of Escrow – Block 338/Lot 7 - \$529.92

Ronald & Denise Cauchard, 324 Wyckoff Avenue, Wyckoff, New Jersey 07481 – Return of Escrow – Block 351/Lot 30 - \$191.61

PLANNING BOARD:

Maggi Mueller, 478 Ellis Place, Wyckoff, New Jersey 07481 – Return of Escrow – Block 347/Lot 13 - \$329.86

Anita Van Alstyne, 370 Harvey Court, Wyckoff, New Jersey 07481 – Return of Escrow – Block 214/Lot 95 - \$530.28

Mark DeLorenzo, 359 Ruit Farm Road, Wyckoff, New Jersey 07481 – Return of Escrow – Block 429/Lot 41 - \$329.55

TAX REFUND:

Joseph C. Angelo, Esq., 127 Franklin Avenue, Nutley, New Jersey 07110 – Tax Appeal Judgement – Block 423/Lot 7 – 769 Highview Drive - \$4,824.61

John & Jane Landers, C/O Paff Law Firm, P.O. Box 6767, Bridgewater, New Jersey 08807 – Tax Appeal Judgement – Block 449/Lot 1.02 C169 - \$1,138.66

RECREATION:

Michael Bruno, 431 Russell Avenue, Wyckoff, New Jersey 07481 – Football Refund - \$215.00

July Chin, 319 Kenneth Place, Wyckoff, New Jersey 07481 – Summer Camp Refund - \$305.00

Amanda Felix, 129 Ullman Avenue, Wyckoff, New Jersey 07481 – Summer Camp Refund - \$503.00

**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #21-254**

INTRODUCED:

SECONDED:

MEETING DATE: August 17, 2021

REFERENCE: Adoption of Cyber Security Policies

VOTE: BOONSTRA ___ MADIGAN ___ MELCHIONNE ___ SHANLEY ___ RUBENSTEIN ___
.....

WHEREAS, the Township of Wyckoff is a member of the Bergen County Joint Insurance Fund (JIF) and has obtained the highest level of coverage based on risk management precautions and policies; and,

WHEREAS, effective January 1, 2022, Bergen County JIF is requiring new risk management procedures and precautions and offering various levels of coverages and deductibles on a sliding scale; and,

WHEREAS, the Township Committee has authorized a project team that has been working to develop a program that is compliant with the JIF Tier 3 Cyber Security Program to provide the greatest level of coverage with the lowest deductible possible.

WHEREAS, the Project Team recommends the Township Committee adopt the below listed policies to establish cybersecurity procedures and precautions:

- Remote Access Approval
- Remote Access Tracking
- Mobile Devices Security and Management Policy
- Social Media Usage Policy
- Password Protection Policy
- Password Construction Guidelines Policy
- Ethics Policy
- Email Encryption Policy
- Email Policy
- Clean Desk & Clean Screen Policy
- Acceptable Use Policy
- Anti-Virus and Malware Protection Policy
- Physical Security Policy
- Policies, Definition of Terms & References
- Governances, Policies, Standards, Procedures & Guidelines How-To
- Internet Usage Policy
- Wireless Communication Policy
- Firewall Management Policy
- Intrusion Detection Policy
- Technology Equipment Disposal Policy
- Server Security Policy
- Server Hardening Policy

- Workstation Security Policy
- Server Monitoring Policy
- Patch Management Policy
- Fraud Control Policy
- Banking, ACH, Wire Transfer Fraud Prevention Control Policy
- Incident Management Plan, Policies and Procedure
- Third Party Vendor and BA Security Policy and Procedure

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey, that the aforementioned policies are authorized and approved for use to protect the Township of Wyckoff and the Township Administrator is authorized to sign the policies; and,

BE IT FURTHER RESOLVED, that these policies shall be disseminated to employees and the Project Team (Task Force) including the Township of Wyckoff's Information Technology Consultant, current year Mayor as governing body Liaison, Municipal Administrator as Compliance Coordinator, CFO as Security Coordinator, Police Chief as Police Department Compliance Coordinator, and Sgt. Ferreira as Police Dept. Security Coordinator shall continue to function as a Project Team to address, perform and manage; operational controls, administrative controls (including employee training) and technical controls.

CERTIFICATION

I, NANCY A. BROWN, ACTING MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON AUGUST 17, 2021.

NANCY A. BROWN
ACTING MUNICIPAL CLERK

**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #21-256**

INTRODUCED:

SECONDED:

MEETING DATE: August 17, 2021

**REFERENCE: Close Complete 2017/2018
Grant Reserves**

VOTE: BOONSTRA ___ MADIGAN ___ MELCHIONNE ___ SHANLEY ___ RUBENSTEIN ___

WHEREAS, certain Un-appropriated and Appropriated Grant Reserves for 2018 Municipal Alliance, 2018 Drive Sober Campaigns I & II and 2018 Distracted Driver Campaign Receivables and Reserves remain dedicated to programs now completed and closed; and

WHEREAS, as Township Municipal Auditor has recommended and Chief Financial Officer have stated that the grant years 2017 and 2018 has been completed and are considered closed, and

WHEREAS, the 2017 and 2018 Annual Audit has been completed and the final balances of the Un-appropriated and Appropriated Grant Reserves Current Fund and Receivables have been verified and closed, and

WHEREAS, it is necessary to formally cancel said balances so that unexpended balances, if any, may be moved to fund balance:

NOW THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, that the Chief Financial Officer is instructed to cancel the following dedicated balances of the Un-appropriated and Appropriated Reserves Current Fund as follows:

2017 Municipal Alliance	Appropriation Reserves	\$ 11,263.00
2017 Municipal Alliance	Unappropriated Reserve	\$ 11,262.00
	Budget Operations	\$ 1.00
2017 Mun. Alliance Share	Appropriation Reserves	\$ 2,614.00
	Budget Operations	\$ 2,614.00
2018 Drive Sober II	Appropriation Reserves	\$ 1,415.00
	Budget Operations	\$.14
	Unappropriated Reserves	\$ 1,415.14
2018 Distracted Driver	Appropriation Reserves	\$ 1,168.99
	Unappropriated Reserves	\$ 1,168.97
	Budget Operations	\$.02

CERTIFICATION

I, NANCY A. BROWN, ACTING MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON AUGUST 17, 2021.

NANCY A. BROWN
ACTING MUNICIPAL CLERK

**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #21-257**

INTRODUCED:

SECONDED:

MEETING DATE: August 17, 2021

**REFERENCE: Release
Performance Cash Surety –
185 Hillcrest Avenue, Block 462, Lot 7.01**

VOTE: BOONSTRA ___ MADIGAN ___ MELCHIONNE ___ SHANLEY ___ RUBENSTEIN ___
.....

WHEREAS, Ms. Jill K. Dutra, Principal of Dutra Excavating & Sewer, Inc., 10 Stone Hollow Road, Montvale, New Jersey 07645, in an email dated August 4, 2021, has requested the release of a \$1,140 Performance Cash Surety for work performed at 185 Hillcrest Avenue; and

WHEREAS, the Township issued a road opening permit for a sewer connection to Ms. Jill K. Dutra, Principal of Dutra Excavating & Sewer, Inc., 10 Stone Hollow Road, Montvale, New Jersey 07645 for work to be completed at 185 Hillcrest Avenue; and

WHEREAS, the Township's Engineer, Mr. Mark Di Gennaro, in an email dated August 4, 2021, states that the \$1,140 being held as Performance Cash Surety and Performance Bond are approved to be released; and

WHEREAS, Ms. Jill K. Dutra, Principal of Dutra Excavating & Sewer, Inc., 10 Stone Hollow Road, Montvale, New Jersey 07645 posted the following with the Municipal Clerk on December 5, 2020 for site improvements/road opening permit:

Performance Cash Surety \$1,140.00

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen and State of New Jersey that they hereby accept the recommendation of the Township Engineer, Mr. Mark Di Gennaro to release the \$1,140 Performance Cash Surety and the Performance Bond.

BE IT FURTHER RESOLVED, that the Municipal Clerk will forward a copy of this resolution to the Township Engineer, Mr. Mark Di Gennaro and to Ms. Jill K. Dutra, Principal of Dutra Excavating & Sewer, Inc., 10 Stone Hollow Road, Montvale, New Jersey 07645

CERTIFICATION

I, NANCY A. BROWN, ACTING MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON AUGUST 17, 2021.

NANCY A. BROWN
ACTING MUNICIPAL CLERK

**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #21- 258**

INTRODUCED:

SECONDED:

MEETING DATE: August 17, 2021

REFERENCE: Authorizing the Township to Accept a Grant from the NJ Department of Environmental Protection for an "It Pays to Plug In" Grant Program to Install an Electric Vehicle Charging Station.

VOTE: BOONSTRA ___ MADIGAN ___ MELCHIONNE ___ SHANLEY ___ RUBENSTEIN ___
.....

WHEREAS, the Township has been awarded a grant for funding from the NJ Department of Environmental Protection's (NJDEP) Drive Green, It Pays to Plug In Program, for installation of one (1) Level 2 Electric Vehicle Charging Station (EVCS) at 340 Franklin Avenue, Wyckoff, for fleet vehicle use; and,

WHEREAS, the Township recently purchased and received two more police hybrid vehicles that will help reduce energy consumption and emissions; and,

WHEARAS, the Township of Wyckoff, as part of their commitment to energy conservation, pledges to help reduce vehicle emissions, improve air quality and slow climate change; and,

WHEREAS, the Township agrees to provide matching or cost sharing amounts for the balance of the installation and maintenance of the electric vehicle charging stations; and,.

NOW THEREFORE BE IT RESOLVED, that the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey is authorized to submit a grant agreement for 60% up to a maximum of \$8,000 with the NJ Department of Environmental Protection for the installation of one (1) electric vehicle charging station.

CERTIFICATION

I, NANCY A. BROWN, ACTING MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF CERTIFIES THE ATTACHED RESOLUTION TO BE A TRUE AND CORRECT COPY OF A RESOLUTION AS ADOPTED BY THE WYCKOFF TOWNSHIP COMMITTEE ON AUGUST 17, 2021.

NANCY A. BROWN
ACTING MUNICIPAL CLERK

**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #21-259**

INTRODUCED:

SECONDED:

MEETING DATE: August 17, 2021

**REFERENCE: Award Contract to Improve
Mountain Avenue**

VOTE: BOONSTRA ___ MADIGAN ___ MELCHIONNE ___ SHANLEY ___ RUBENSTEIN ___

WHEREAS, the Township Committee has been awarded two (2) NJDOT Trust Fund Grants to pave Mountain Avenue, a 2020 grant for \$195,000 and a 2021 grant for \$189,000; and,

WHEREAS, the Township Committee has adopted Ordinance #1929 which appropriated both grant amounts in total to improve Mountain Avenue; and,

WHEREAS, the Township Committee approved the bid specifications and authorized advertised competitive, sealed bidding; and,

WHEREAS, funds are not unlimited and the Township cannot pave every road, requiring difficult choices among valid requests; and

WHEREAS, consistent with past practices, the Township Committee relies on the professional opinion of the Township Engineer, Public Works Manager and Chief of Police to determine the roads most in need of repair which qualify for this state grant; and

WHEREAS, a public notice legal advert soliciting bids for the Township of Wyckoff's procurement was advertised on 07/23/21 in the Ridgewood News and posted on the Township's website under the easily accessed quick link on the homepage titled, Bids and Jobs; and,

WHEREAS, on 08/10/21 at 11:00 a.m. nine (9) bids were publicly opened and their contents read aloud as indicated on the Municipal Clerk's bid summary sheets, attached as if set forth at length; and,

WHEREAS, the Township's Consulting Engineer, Boswell Engineering, after a thorough and careful review, recommends a contract award to the lowest responsive and responsible bidder, New Prince Construction Co., Inc., 215 Elleen Terrace, Hackensack, NJ 07601; and,

WHEREAS, the Township Administrator and Township Attorney have reviewed this procurement and concur; and,

WHEREAS, the Chief Financial Officer has issued a certificate of availability of funds in Ordinance #1929 account #C-04-56-920-003 Capital Budget account; and,

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that a contract is hereby awarded to the lowest responsive and responsible bidder, New Prince Construction Co., Inc., 215 Elleen Terrace, Hackensack, NJ 07601 for the total Base Bid, Alternate A, and Alternate B with a total contract based on unit prices not to exceed \$318,407.02 in accordance with the bid specifications.

BE IT FURTHER RESOLVED, that the Municipal Clerk shall provide a certified copy of this resolution to the Township's Consulting Engineer, Public Works Manager, Township Engineer, Police Chief, Accounts Payable Control Office and the Chief Financial Officer.

CERTIFICATION

I, NANCY A. BROWN, ACTING MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON AUGUST 17, 2021.

NANCY A. BROWN
ACTING MUNICIPAL CLERK

CERTIFICATE OF AVAILABLE FUNDS

I, DIANA MCLEOD, CHIEF FINANCIAL OFFICER OF THE TOWNSHIP OF WYCKOFF, CERTIFY THAT SUFFICIENT FUNDS HAVE BEEN APPROPRIATED IN THE CAPITAL IMPROVEMENT AUTHORIZATION ORDINANCE #1929 ACCOUNT #C-04-56-920-003.

DIANA MC LEOD
CHIEF FINANCIAL OFFICER

**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #21- 260**

INTRODUCED:

SECONDED:

MEETING DATE: August 17, 2021

**REFERENCE: Close Completed Capital Grant
Receivables and Authorizations**

VOTE: BOONSTRA ___ MADIGAN ___ MELCHIONNE ___ SHANLEY ___ RUBENSTEIN ___
.....

WHEREAS, certain Grant Receivables and Grant Reserves for prior years remain and these legislative grants programs are now completed and closed; and

WHEREAS, the CFO and Municipal Accountant have reviewed and audited the accounts and state that all monies have been received from the 2018 NJ Dept of Transportation Trust and the 2018 County Open Space Trust, and

WHEREAS, the 2019 Annual Audit has been completed and the final balances of Ordinance 1851 NJDOT Lafayette Ave I and Ordinance 1863 OST Russell Park Imp I Project Grant Receivables and Authorizations have been verified and closed,

NOW THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, that the Chief Financial Officer is instructed to cancel the following dedicated balances and make necessary adjustments for Ordinance 1851 NJDOT Lafayette Ave I and Ordinance 1863 OST Russell Park Imp I Grant Receivables and Authorizations as follows and return monies back to Capital Improvement Fund, Capital Surplus, or Municipal Open Space as indicated:

Ord 1851	2018 NJDOT-Lafayette Ave I - Receivables	\$16,397.30
	2018 NJDOT-Lafayette Ave I - Authorizations	\$16,397.30
Ord 1863	2018 OST-Russell Park Imp I - Receivables	\$ 4,269.28
	Due to Municipal Open Space	\$11,971.28
	2018 OST-Russell Park Imp I - Authorizations	\$16,240.56

CERTIFICATION

I, NANCY A. BROWN, ACTING MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF CERTIFIES THE ATTACHED RESOLUTION TO BE A TRUE AND CORRECT COPY OF A RESOLUTION AS ADOPTED BY THE WYCKOFF TOWNSHIP COMMITTEE ON AUGUST 17, 2021.

NANCY A. BROWN
ACTING MUNICIPAL CLERK

**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #21-C5**

INTRODUCED:

SECONDED:

MEETING DATE: August 17, 2021

**REFERENCE: Closed Session – Pending
Litigation**

VOTE: BOONSTRA ___ MADIGAN ___ MELCHIONNE ___ SHANLEY ___ RUBENSTEIN ___

WHEREAS, the Township Committee of the Township of Wyckoff is subject to certain requirements of the "Open Public Meetings Act", N.J.S.A. 10:4-12, et seq.; and,

WHEREAS, the "Open Public Meetings Act", N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and,

WHEREAS, it was necessary for the Township Committee of the Township of Wyckoff to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

N.J.S.A. 10:4-12b (7) – Litigation

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey assembled in public session on August 17, 2021 meeting, hereby authorize, that an Executive Session closed to the public shall be conducted on August 17, 2021 in the Municipal Court Room at Town Hall, 340 Franklin Avenue, Wyckoff, New Jersey 07481, for the discussion of matters relating to the specific items designated above.

BE IT FURTHER RESOLVED, that the minutes of the said closed session will be made public when the Township Committee of the Township of Wyckoff determines the reason for the minutes to remain closed no longer exists and the Municipal Clerk shall attach to this resolution when completed the Closed Session Meeting Minutes related to the specific items designated above.

CERTIFICATION

I, NANCY A. BROWN, ACTING MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF HEREBY CERTIFIES THIS RESOLUTION TO BE A TRUE AND CORRECT COPY OF THE RESOLUTION AS ADOPTED BY THE WYCKOFF TOWNSHIP COMMITTEE ON AUGUST 17, 2021.

NANCY A. BROWN
ACTING MUNICIPAL CLERK

ORDINANCE #1948

AN ORDINANCE TO MODIFY CHAPTER 111, "DOGS" IN THE CODE OF THE TOWNSHIP OF WYCKOFF, TO MODIFY SECTION 111-3, "ANNUAL FEES; EXPIRATION DATE", AND SECTION 111-9, "DOGS RUNNING AT LARGE" TO INCREASE FEES.

BE IT ORDAINED by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey, that Chapter 111, "Dogs" of the code of the Township of Wyckoff, Section 111-3, Annual Fees; Expiration Date, be modified as follows:

SECTION 1 Chapter 111-3. Annual Fees; Expiration date

§ 111-3 Annual fees; expiration date.

- A. The person applying for the license and registration tag after ~~May 1, 1990~~ January 1, 2022, shall, in addition to any late fee imposed, pay a fee as follows: \$~~14~~ 18 for any dog of reproductive age which has not had its reproductive capacity permanently altered through sterilization; \$~~14~~ 15 for all other dogs. Proof of sterilization shall be provided by a certification executed by a ~~Doctor of~~ Veterinary ~~Medicine~~ or by the person applying for the license. In the absence of said certification, it shall be assumed that the dog has not been sterilized and is of reproductive age. Each license shall be renewed annually, and for each annual renewal, the fee for the license and for the registration tag shall be as set forth in this section, and said license shall expire on December 31 in the year stated on the license. The fee for a replacement tag shall be \$5.
- B. From February 1 until March 31 of each year, there shall be an additional late registration fee in the amount of \$~~40~~ 15, but during such period, the applicant shall not be subject to the issuance of a summons in the Municipal Court.
- C. After March 31 of each year, in addition to the fees and late registration fee set forth herein, an applicant shall be subject to the issuance of a summons in the Municipal Court and such fines and penalties as may be imposed by the Municipal Judge in accordance with § 111-14.

BE IT FURTHER ORDAINED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey, that Chapter 111, "Dogs" of the code of the Township of Wyckoff, Section 111-9, "Dogs Roaming at Large", be modified as follows:

SECTION 2 Chapter 111-9, Dogs Roaming at Large

§ 111-9 **Dogs running at large.**

[Amended 2-18-1986 by Ord. No. 978; 4-10-1990 by Ord. No. 1087]

Any dog running at large, or any other stray animal shall be removed and taken to the municipal shelter. The owner of such dog or other animal shall be assessed the reasonable cost of such removal and care, at a minimum of \$45 25 for the first 24 hours and \$45 25 for each day thereafter. The ~~custodian of the municipal shelter~~ Animal Control Officer shall make diligent inquiry as to the ownership of such dog or other stray animal. Written notification shall be served either personally or by mail on the owner at his last known address. The charges hereunder shall not be in lieu of any fines or penalties which may be assessed against the owner under § 111-14 hereof.

SECTION 3 - Except as hereby amended, all other Sections of Chapter 111 of the Code of the Township of Wyckoff shall remain in full force and effect.

SECTION 4 - This Ordinance shall take effect immediately after final passage and publication as required by law.

ORDINANCE #1949

AN ORDINANCE TO MODIFY CHAPTER 106 "CATS" IN THE CODE OF THE TOWNSHIP OF WYCKOFF, SECTION 106-3 E, "ANNUAL FEES", TO INCREASE FEES.

BE IT ORDAINED by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey, that Chapter 106, "CATS" in the code of the Township of Wyckoff, Section 106-3 E, "Annual Fees" is hereby modified as follows:

SECTION 1 Chapter 106-3 E; Annual Fees; Expiration date is modified as follows

§ 106-3 E, Annual Fees; Expiration date

(1) The person applying for the license and registration tag after January 1, 1991-2022, shall pay a fee as follows: \$14 18 for any cat of reproductive age which has not had its reproductive capacity permanently altered through sterilization; and \$14 15 for all other cats. Proof of sterilization shall be provided by a certification executed by a ~~d~~Doctor of ~~v~~Veterinary ~~m~~Medicine or by the person applying for the license. In the absence of said certification, it shall be assumed that the cat has not been sterilized and is of reproductive age. Each license shall be renewed annually, and for each annual renewal, the fee for the license and for the registration tag shall be as set forth in this section, and said license, shall expire on December 31 in the year stated on the license. The fee for a replacement tag shall be \$5.

(2) From February 1 until March 31 of each year, there shall be an additional late registration fee in the amount of \$40 15, but during such period, the applicant shall not be subject to the issuance of a summons in the Municipal Court. ~~In an effort to familiarize cat owners with their responsibility under this chapter, said late fee will be waived for the year 1991. The late registration fee requirement will be reinstated as of February 1, 1992.~~

(3) After March 31 of each year, in addition to the fees and late registration fee set forth herein, an applicant shall be subject to the issuance of a summons in the Municipal Court and such fines and penalties as may be imposed by the Municipal Judge in accordance with § 106-5, ~~except that said summons shall be waived for the year 1991, as stated in Subsection E(2) above.~~

(4) Loss of license. If a license tag has been misplaced or lost, the Township Clerk may issue a duplicate license and/or registration tag for that particular cat at a fee of \$4 5.

(5) Proof of licensing. Proof of licensing shall be produced by any person owning, keeping, maintaining or harboring a cat, upon the request of any Health Official, police officer, Animal Control Officer or another authorized person.

SECTION 2 – Except as hereby amended and supplemented, all other provisions of Chapter 106 of the Code of the Township of Wyckoff, Fees, shall remain in full force and effect.

SECTION 3 - This Ordinance shall take effect immediately after final passage and publication according to law.

TOWNSHIP OF WYCKOFF

48 HOUR NOTICE

The purpose of this notice is to comply with the Open Public Meetings Act and advise the public that the Township committee of the Township of Wyckoff shall conduct a special public meeting on Tuesday, September 21, 2021, at 7 pm in the second floor Court Room in Wyckoff Town Hall, 340 Franklin Avenue, Wyckoff, New Jersey 07481.

The purpose of the meeting is to enable the Township Committee to immediately adopt a resolution authorizing a closed session discussion in accordance with N.J.S.A. 10:4-12b (8) regarding employment history, terms and conditions of employment, and general review of prospective candidates for possible employment as Administrator. The Township Committee shall re-enter the open work session portion of the special public meeting at the conclusion of the closed session discussion and may take formal action on this matter only, and then adjourn. Discussion of any other matters shall not be considered.

Nancy A. Brown
Acting Municipal Clerk

**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #21- 261**

INTRODUCED:

SECONDED:

MEETING DATE: August 17, 2021

REFERENCE: Authorize K-8 Board of Education Election Change from November to April

VOTE: BOONSTRA ___ MADIGAN ___ MELCHIONNE ___ SHANLEY ___ RUBENSTEIN ___
.....

WHEREAS, NJSA 19:60-1.1, section b(1), paragraph two, states that the Annual Board of Education Election may be moved from November to the third Tuesday in April without voter approval, upon the adoption of a resolution by the Board of Education of a local school district or the governing body of the municipality constituting the district. Prior to holding a meeting for the adoption of the resolution to move the date of the annual school election, the governing body of the municipality constituting the district shall provide adequate notice of the meeting to the affected Board of Education; and,

WHEREAS, on August 13, 2021, the Municipal Clerk of the Township of Wyckoff notified the President of the Wyckoff K-8 Board of Education and the Superintendent of Wyckoff K-8 Public Schools via email, that the Township Committee of the Township of Wyckoff would be discussing moving the Board of Education election from November to April at their August 17, 2021 Work Session meeting and that the Township Committee may consider adopting a resolution at their August 17, 2021 Public Meeting to move the Board of Education election from November to April; and

WHEREAS, this will ensure improved communications from the local K-8 school district to the public in the interest of full transparency of the various educational and financial aspects of the proposed budget and would foster full disclosure by the Board of Education to the parents, the public and taxpayers concerning the accountability for educational and financial directives of the schools; and

WHEREAS, holding the Board of Education election in April, will allow Township residents to have the opportunity to vote on the Board of Education's budget, which constitutes approximately 47 percent of the property tax bill each year; and

WHEREAS, moving the Board of Education election to April allows the residents to focus on that particular election, without it being part of the larger General Election ballot; and it may encourage additional candidates to run for a seat on the Board since the petitions for the April election are due in late February or March instead of July; and

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that the Township Committee does hereby approve and authorize moving the annual Board of Education election in the Township of Wyckoff from the November General Election to the third Tuesday in April, which shall begin in April 2022; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be sent to the Wyckoff K-8 Board of Education, the Wyckoff K-8 Superintendent of Schools, and the Bergen County Clerk, so that this change will be made, effective April 2022.

CERTIFICATION

I, NANCY A. BROWN, ACTING MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF CERTIFIES THE ATTACHED RESOLUTION TO BE A TRUE AND CORRECT COPY OF A RESOLUTION AS ADOPTED BY THE WYCKOFF TOWNSHIP COMMITTEE ON AUGUST 17, 2021.

NANCY A. BROWN
ACTING MUNICIPAL CLERK