

**TOWNSHIP OF WYCKOFF**  
**OPEN PUBLIC MEETINGS ACT**

**PLEASE TAKE NOTICE**, that in accordance with the Open Public Meetings Act N.J.S.A. 10:4-6 et seq., the Township Committee of the Township of Wyckoff shall conduct its 7:00 pm, Tuesday, October 18, 2022 Work Session meeting in the second floor court room at Wyckoff Town Hall, 340 Franklin Avenue, Wyckoff, NJ 07481 and the meeting will also be live-streamed via the Township of Wyckoff's YouTube channel and members of the public may attend the meeting to provide public comment or call 201-891-7000, ext. #2220 should they wish to provide public comment during the public comment period.

These measures are implemented to allow members of the public to observe the Township Committee meeting in person and via live streaming and to provide the public the ability to comment telephonically during the period for public comment, which appears on the agenda for the meeting.

This notice and agenda have been posted on the Township's home page [Wyckoff-nj.com](http://Wyckoff-nj.com) at the Quick Link for "Minutes & Agendas" on Friday, October 14, 2022. Please select "Township Committee" and locate the date of the meeting to view documents, such as resolutions and ordinances which are made available.

General instructions regarding access to the meeting will be posted on the Wyckoff web site's home page at [www.wyckoff-nj.com](http://www.wyckoff-nj.com) as a "News" item on Friday, October 14, 2022, by 4:30 pm.

To view the Township Committee meeting via livestream, please access the YouTube link which will be posted on the Wyckoff web site's home page at [www.wyckoff-nj.com](http://www.wyckoff-nj.com) as a "NEWS" item immediately prior to the commencement of the meeting at approximately, 6:55 pm on October 18, 2022.

To be notified of all future live streamed Township meetings, please create a YouTube account and subscribe to our YouTube channel, "Township of Wyckoff".

**NOTICE TO PUBLIC**

As a member of the public, participating in this public meeting, your participation will be recorded. By participating in the meeting, it is assumed your consent is given for your voice, name, address, comments, and image to be broadcast and recorded.

There may be situations when, due to technical difficulties, live streaming or the recording of a meeting may not be available. A recording of the meeting will be available immediately after the meeting concludes on the Township's YouTube channel, "Township of Wyckoff". The Township shall not be responsible for and accepts no liability if the recording technology or live video streaming technology of the meeting is unavailable.

Nancy A. Brown

Municipal Clerk

**TOWNSHIP OF WYCKOFF  
TOWNSHIP COMMITTEE WORK SESSION MEETING  
MUNICIPAL COURT ROOM  
TUESDAY, OCTOBER 18, 2022 - 7:00 P.M.**

*PAUSE – Municipal Clerk will post the link to the live meeting on our website's homepage.*

1. **7:00 pm Work Session Meeting called to order by Rudolf E. Boonstra**
2. **Roll call of Township Committee**

MADIGAN \_\_\_\_\_ MELCHIONNE \_\_\_\_\_ RUBENSTEIN \_\_\_\_\_  
SHANLEY \_\_\_\_\_ BOONSTRA \_\_\_\_\_

3. **Reading of "Open Work Session" statement by Municipal Clerk, Nancy A. Brown**
4. **Confirm Finance Committee have reviewed, and signed vouchers and that Mayor and Municipal Clerk have signed any necessary documents.**
5. **Motion to open the Ten (10) Minute Public Comment period:**

Ten Minute public comment period, two (2) minutes per speaker for public comment on any governmental issue that a member of the public feels may be of concern to the residents of the Township of Wyckoff.

Please step forward to the microphone or call 201-891-7000, ext. #2220 if you wish to make a comment.

MOTION: \_\_\_\_\_ SECOND \_\_\_\_\_  
MADIGAN \_\_\_\_\_ MELCHIONNE \_\_\_\_\_ RUBENSTEIN \_\_\_\_\_  
SHANLEY \_\_\_\_\_ BOONSTRA \_\_\_\_\_

Motion to close the Public Comment period:

MOTION: \_\_\_\_\_ SECOND \_\_\_\_\_  
MADIGAN \_\_\_\_\_ MELCHIONNE \_\_\_\_\_ RUBENSTEIN \_\_\_\_\_  
SHANLEY \_\_\_\_\_ BOONSTRA \_\_\_\_\_

6. **Presentation of Proclamations to the Wyckoff Recreation Men's Softball Team, the Tigers, to congratulate them for winning the league championship.**
7. **Review of 8:00 p.m. Business Meeting Agenda – Administrator**
8. **Review of Policy Action Items – Administrator**
9. **Reports of Township Committee Members**
10. **Report of Township Attorney**

(Items 11 through 15 will only be utilized if the business of the Township conducted at this meeting requires them to be utilized. They are added to the agenda as placeholders should their use be required.)

11. **Motion to adopt resolution #22-C8 and enter a Closed Session Discussion:**

MOTION: \_\_\_\_\_ SECOND \_\_\_\_\_  
MADIGAN \_\_\_\_\_ MELCHIONNE \_\_\_\_\_ RUBENSTEIN \_\_\_\_\_  
SHANLEY \_\_\_\_\_ BOONSTRA \_\_\_\_\_

12. **Motion to Exit the Closed Session Discussion and to re-enter the Open Work Session:**

MOTION: \_\_\_\_\_ SECOND \_\_\_\_\_  
MADIGAN \_\_\_\_\_ MELCHIONNE \_\_\_\_\_ RUBENSTEIN \_\_\_\_\_  
SHANLEY \_\_\_\_\_ BOONSTRA \_\_\_\_\_

13. **Motion to Recess the Open Work Session to Conduct the Business Meeting:**

MOTION: \_\_\_\_\_ SECOND \_\_\_\_\_  
MADIGAN \_\_\_\_\_ MELCHIONNE \_\_\_\_\_ RUBENSTEIN \_\_\_\_\_  
SHANLEY \_\_\_\_\_ BOONSTRA \_\_\_\_\_

14. **Motion to Reconvene the Open Work Session and (re)adopt resolution #22-C8 and enter a Closed Session Discussion:**

MOTION: \_\_\_\_\_ SECOND \_\_\_\_\_  
MADIGAN \_\_\_\_\_ MELCHIONNE \_\_\_\_\_ RUBENSTEIN \_\_\_\_\_  
SHANLEY \_\_\_\_\_ BOONSTRA \_\_\_\_\_

15. **Motion to Exit the Closed Session Discussion and to re-enter the Open Work Session:**

MOTION: \_\_\_\_\_ SECOND \_\_\_\_\_  
MADIGAN \_\_\_\_\_ MELCHIONNE \_\_\_\_\_ RUBENSTEIN \_\_\_\_\_  
SHANLEY \_\_\_\_\_ BOONSTRA \_\_\_\_\_

16. **Adjourn**

MOTION: \_\_\_\_\_ SECOND \_\_\_\_\_  
MADIGAN \_\_\_\_\_ MELCHIONNE \_\_\_\_\_ RUBENSTEIN \_\_\_\_\_  
SHANLEY \_\_\_\_\_ BOONSTRA \_\_\_\_\_

**PAYMENT OF CLAIMS MAY BE PAID AT ALL WORK SESSION MEETINGS AND  
ALL TOWNSHIP COMMITTEE BUSINESS MEETINGS  
FORMAL ACTION MAY BE TAKEN AT THIS WORK SESSION**

**TOWNSHIP OF WYCKOFF  
TOWNSHIP COMMITTEE BUSINESS MEETING  
MUNICIPAL COURT ROOM  
TUESDAY, OCTOBER 18, 2022 - 8:00 PM**

1. **Regular Meeting of the Wyckoff Township Committee called to order by Mayor Rudolf E. Boonstra**
2. **Flag Salute**
3. **Invocation**
4. **Reading of the "Open Public Meetings Act" statement by Municipal Clerk, Nancy A. Brown**

5. **Roll Call of the Township Committee Members Present:**

MADIGAN \_\_\_\_\_ MELCHIONNE \_\_\_\_\_ RUBENSTEIN \_\_\_\_\_  
SHANLEY \_\_\_\_\_ BOONSTRA \_\_\_\_\_

6. **Request motion to open the Public Comment Period:**

Public Comment period, five (5) minutes per speaker for public comment on any governmental issue that a member of the public feels may be of concern to the residents of the Township of Wyckoff.

Please step forward to the microphone or call 201-891-7000, ext. #2220 if you wish to make a comment.

MOTION: \_\_\_\_\_ SECOND \_\_\_\_\_  
MADIGAN \_\_\_\_\_ MELCHIONNE \_\_\_\_\_ RUBENSTEIN \_\_\_\_\_  
SHANLEY \_\_\_\_\_ BOONSTRA \_\_\_\_\_

**Request motion to close the Public Comment Period:**

MOTION: \_\_\_\_\_ SECOND \_\_\_\_\_  
MADIGAN \_\_\_\_\_ MELCHIONNE \_\_\_\_\_ RUBENSTEIN \_\_\_\_\_  
SHANLEY \_\_\_\_\_ BOONSTRA \_\_\_\_\_

7. **Approval of the September 20, 2022 Township Committee Work Session and Regular Business meeting minutes:**

MOTION: \_\_\_\_\_ SECOND \_\_\_\_\_  
MADIGAN \_\_\_\_\_ MELCHIONNE \_\_\_\_\_ RUBENSTEIN \_\_\_\_\_  
SHANLEY \_\_\_\_\_ BOONSTRA \_\_\_\_\_



8. **Consent Agenda:** All matters listed below are considered by the Township Committee to be routine in nature. There will be no separate discussion of these items. If any discussion is desired by the Township Committee, that item will be removed from the Consent Agenda and considered separately:

**I Resolutions (Adoption of the following):**

#22-246	Release Performance Bond – 510 Eugene Way
#22-247	Release Performance Bond – 514 Eugene Way
#22-248	Release Performance Bond – 525 Terhune Terrace
#22-249	Close Various Aged, Unidentifiable, Unnamed, Unclaimed Escrow Deposits
#22-250	Contract Close-Out/Change Order #1 – 2022 Road Resurfacing
#22-251	Release Maintenance Cash Surety – 371 Martom Road
#22-252	Release Maintenance Cash Surety & Performance Bond – 379 Martom Road
#22-253	Authorization of Vouchers & Payment of Bills
#22-254	Return of Certain Overpaid Taxes, Fees, etc.
#22-255	Contract Award - Recycling of Leaves
#22-256	Extend Contract – Tennis Camp & Clinics
#22-257	Extend Contract – Lacrosse Camp
#22-258	Extend Contract – Soccer Skills Program
#22-259	Extend Contract – Middle School Camp
#22-250	Authorize Agreement with POLICEAPP
#22-C8	Closed Session

**II Ordinances – Introduction**

**ORDINANCE #1969**

**AN ORDINANCE AUTHORIZING THE APPROPRIATION NOT TO EXCEED \$66,000.00 TOWARDS THE PURCHASE AND UPFITTING OF TWO POLICE PURSUIT SPORT UTILITY VEHICLES TO BE UNDERTAKEN BY THE TOWNSHIP OF WYCKOFF, COUNTY OF BERGEN, STATE OF NEW JERSEY AND PROVIDING THE NECESSARY FUNDS THEREFORE**

**III Motions**

A. Approve & memorialize Clerk's Office staff, Maryellen Tafrate and Anna Coscia's installation of pink ribbons on the light posts and trees around Town Hall in recognition of Breast Cancer Awareness Month. The pink ribbons have been donated to the Township by Maryellen Tafrate.

B. Approve the use of the Larkin House parking lot on Sunday, October 30, 2022 for Wyckoff Neighbors & Newcomers Trunk or Treat event planned for 10am to 2pm.

C. Approve the posting of 4 temporary 12" x 24" signs to advertise a Christmas Cookie Walk fundraiser at Grace Church which will take place on December 10, 2022 from 10 am to noon.

D. Approve the posting of a single sign by Christian Health promoting their annual gift shop Christmas sale. The 6'x 9' sign will be posted at the main entrance facing Sicomac Avenue at its intersection with Christian Health Way from November 11, 2022 through November 21, 2022.

Clerk: May I have a motion and a second to approve the consent agenda?

**The Following vote is the vote on the Consent Agenda:**

MOTION: \_\_\_\_\_ SECOND \_\_\_\_\_  
MADIGAN \_\_\_\_\_ MELCHIONNE \_\_\_\_\_ RUBENSTEIN \_\_\_\_\_  
SHANLEY \_\_\_\_\_ BOONSTRA \_\_\_\_\_

**9. Ordinances – Public Hearing / Further Consideration:**

None

**10. Adjourn**

Chair: May I have a motion to and a second to adjourn the Business Meeting?

MOTION: \_\_\_\_\_ SECOND \_\_\_\_\_  
MADIGAN \_\_\_\_\_ MELCHIONNE \_\_\_\_\_ RUBENSTEIN \_\_\_\_\_  
SHANLEY \_\_\_\_\_ BOONSTRA \_\_\_\_\_

**PAYMENT OF CLAIMS MAY BE PAID AT ALL TOWNSHIP COMMITTEE WORK  
SESSION MEETINGS AND ALL TOWNSHIP COMMITTEE  
REGULAR MEETINGS**

**FORMAL ACTION MAY BE TAKEN DURING THIS MEETING**

TOWNSHIP OF WYCKOFF  
COUNTY OF BERGEN  
STATE OF NEW JERSEY  
RESOLUTION #22-C8

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**INTRODUCED:**

**SECONDED:**

**MEETING DATE: October 18, 2022**

**REFERENCE: Closed Session –  
Pending Litigation &  
Contract Negotiations**

**VOTE: BOONSTRA \_\_\_ MADIGAN \_\_\_ MELCHIONNE \_\_\_ SHANLEY \_\_\_ RUBENSTEIN \_\_\_**

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**WHEREAS**, the Township Committee of the Township of Wyckoff is subject to certain requirements of the “Open Public Meetings Act”, N.J.S.A. 10:4-12, et seq.; and,

**WHEREAS**, the “Open Public Meetings Act”, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and,

**WHEREAS**, it was necessary for the Township Committee of the Township of Wyckoff to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

- N.J.S.A. 10:4-12b (7) – Pending Litigation**
- N.J.S.A. 10:4-12b (4) – Contract Negotiations**

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey assembled in public session on October 18, 2022, meeting, hereby authorize, that an Executive Session closed to the public shall be conducted on October 18, 2022, in the Municipal Court Room at Town Hall, 340 Franklin Avenue, Wyckoff, New Jersey 07481, for the discussion of matters relating to the specific items designated above.

**BE IT FURTHER RESOLVED**, that the minutes of the said closed session will be made public when the Township Committee of the Township of Wyckoff determines the reason for the minutes to remain closed no longer exists and the Municipal Clerk shall attach to this resolution when completed the Closed Session Meeting Minutes related to the specific items designated above.

**CERTIFICATION**

I, NANCY A. BROWN, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF HEREBY CERTIFIES THIS RESOLUTION TO BE A TRUE AND CORRECT COPY OF THE RESOLUTION AS ADOPTED BY THE WYCKOFF TOWNSHIP COMMITTEE ON OCTOBER 18, 2022.

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NANCY A. BROWN  
MUNICIPAL CLERK



**TOWNSHIP OF WYCKOFF  
COUNTY OF BERGEN  
STATE OF NEW JERSEY  
RESOLUTION #22-246**

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**INTRODUCED:**

**SECONDED:**

**MEETING DATE: October 18, 2022**

**REFERENCE: Release Performance  
Bond – 510 Eugene Way  
Block 379, Lot 12  
& 514 Eugene Way, Block 379, Lot 11**

**VOTE: MADIGAN \_\_\_ MELCHIONNE \_\_\_ RUBENSTEIN \_\_\_ SHANLEY \_\_\_ BOONSTRA \_\_\_**

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**WHEREAS**, Girard Cipriano, Cipriano Enterprises, Inc. Dba RFC Excavating & Landscape Construction, 72 Ethel Avenue, Hawthorne, New Jersey 07506 deposited the following for a road opening related to a sewer extension project at both 510 Eugene Way, Block 379, Lot 12 and 514 Eugene Way, Block 379, Lot 11:

Cipriano Enterprises, Inc.	Performance Bond (Both 510 & 514)	\$13,500.00
Cipriano Enterprises, Inc.	Maintenance Guarantee (510 Eugene)	\$ 750.00
Cipriano Enterprises, Inc.	Maintenance Guarantee (514 Eugene)	\$ 750.00

**WHEREAS**, Girard Cipriano, Cipriano Enterprises, Inc. Dba RFC Excavating & Landscape Construction, in an email to the Township Engineer requested the release of the Performance Bond for the sewer extension project at 510 & 514 Eugene Way; and,

**WHEREAS**, the Township Engineer, Mark DiGennaro in an email dated September 22, 2022 has confirmed his approval and recommended the following be refunded:

Cipriano Enterprises, Inc.	Performance Bond	\$13,000.00
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**WHEREAS**, the Township Engineer, Mark DiGennaro in an email dated September 22, 2022 requests that the \$750 Maintenance Cash Surety for both properties be retained for a period of two years.

**WHEREAS**, the Chief Financial Officer, Diana McLeod, has verified the funds.

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that they hereby concur with the recommendation of the Township Engineer to return the \$13,000.00 Bondex Insurance Company Performance Bond #BX21016251900131 to Girard Cipriano, Cipriano Enterprises, Inc. Dba RFC Excavating & Landscape Construction, 72 Ethel Avenue, Hawthorne, New Jersey 07506

**BE IT FURTHER RESOLVED**, that the Municipal Clerk shall forward a copy of this resolution to the Township Engineer and to Cipriano Enterprises, Inc.

**CERTIFICATION**

I, NANCY A. BROWN, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON OCTOBER 18, 2022.

\_\_\_\_\_  
NANCY A. BROWN  
MUNICIPAL CLERK



**TOWNSHIP OF WYCKOFF  
COUNTY OF BERGEN  
STATE OF NEW JERSEY  
RESOLUTION #22-247**

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**INTRODUCED:**

**SECONDED:**

**MEETING DATE: October 18, 2022**

**REFERENCE: Release Performance  
Bond – 474 Ivy Lane  
Block 379, Lot 12**

**VOTE: MADIGAN \_\_\_ MELCHIONNE \_\_\_ RUBENSTEIN \_\_\_ SHANLEY \_\_\_ BOONSTRA \_\_\_**

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**WHEREAS**, Girard Cipriano, Cipriano Enterprises, Inc. dba RFC Excavating & Landscape Construction, 72 Ethel Avenue, Hawthorne, New Jersey 07506 deposited the following for a road opening related to a sewer extension project at 474 Ivy Lane, Block 422, Lot 8:

Cipriano Enterprises, Inc.	Performance Bond	\$6,500.00
Cipriano Enterprises, Inc.	Performance Cash Surety	\$1,000.00

**WHEREAS**, at their meeting on July 20, 2021 via Resolution #21-235 the Township Committee approved the release of the \$1,000.00 Performance Cash Surety; and

**WHEREAS**, Girard Cipriano, Cipriano Enterprises, Inc. dba RFC Excavating & Landscape Construction, in an email to the Township Engineer has requested the release of the Performance Bond for the sewer extension project at 474 Ivy Lane; and,

**WHEREAS**, the Township Engineer, Mark DiGennaro in an email dated September 22, 2022 has confirmed his approval and recommended the following be refunded:

Cipriano Enterprises, Inc.	Performance Bond	\$6,500.00
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**WHEREAS**, the Chief Financial Officer, Diana McLeod, has verified the funds.

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that they hereby concur with the recommendation of the Township Engineer to return the \$6,500.00 Bondex Insurance Company Performance Bond #BX20973 dated November 17, 2020 to Girard Cipriano, Cipriano Enterprises, Inc. Dba RFC Excavating & Landscape Construction, 72 Ethel Avenue, Hawthorne, New Jersey 07506

**BE IT FURTHER RESOLVED**, that the Municipal Clerk shall forward a copy of this resolution to the Township Engineer and to Cipriano Enterprises, Inc.

**CERTIFICATION**

I, NANCY A. BROWN, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON OCTOBER 18, 2022.

\_\_\_\_\_  
NANCY A. BROWN  
MUNICIPAL CLERK

**TOWNSHIP OF WYCKOFF  
COUNTY OF BERGEN  
STATE OF NEW JERSEY  
RESOLUTION #22-248**

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**INTRODUCED:**

**SECONDED:**

**MEETING DATE: October 18, 2022**

**REFERENCE: Release Performance  
Bond – 525 Terhune Terrace  
Block 379, Lot 22**

**VOTE: MADIGAN \_\_\_ MELCHIONNE \_\_\_ RUBENSTEIN \_\_\_ SHANLEY \_\_\_ BOONSTRA \_\_\_**

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**WHEREAS**, Girard Cipriano, Cipriano Enterprises, Inc. dba RFC Excavating & Landscape Construction, 72 Ethel Avenue, Hawthorne, New Jersey 07506 deposited the following for a road opening related to a sewer extension project at 525 Terhune Terrace, Block 379, Lot 22:

Cipriano Enterprises, Inc.	Performance Bond	\$9,000.00
Cipriano Enterprises, Inc.	Maintenance Guarantee	\$1,000.00

**WHEREAS**, Girard Cipriano, Cipriano Enterprises, Inc. Dba RFC Excavating & Landscape Construction, in an email to the Township Engineer requested the release of the Performance Bond for the sewer extension project at 525 Terhune Terrace; and,

**WHEREAS**, the Township Engineer, Mark DiGennaro in an email dated September 22, 2022 confirmed his approval and recommended the \$1,000.00 Maintenance Guarantee be held for two years and the following be refunded:

Cipriano Enterprises, Inc.	Performance Bond	\$9,000.00
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**WHEREAS**, the Chief Financial Officer, Diana McLeod, has verified the funds.

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that they hereby concur with the recommendation of the Township Engineer to return the \$9,000.00 Bondex Insurance Company Performance Bond #BX22030431900131 to Girard Cipriano, Cipriano Enterprises, Inc. dba RFC Excavating & Landscape Construction, 72 Ethel Avenue, Hawthorne, New Jersey 07506

**BE IT FURTHER RESOLVED**, that the Municipal Clerk shall forward a copy of this resolution to the Township Engineer and to Cipriano Enterprises, Inc.

**CERTIFICATION**

I, NANCY A. BROWN, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON OCTOBER 18, 2022.

\_\_\_\_\_  
NANCY A. BROWN  
MUNICIPAL CLERK

TOWNSHIP OF WYCKOFF  
COUNTY OF BERGEN  
STATE OF NEW JERSEY  
RESOLUTION #22-249

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INTRODUCED:

SECONDED:

MEETING DATE: October 18, 2022

REFERENCE: Close Various Aged,  
Unidentifiable, Unnamed, Unclaimed  
Escrow Deposits

VOTE: BOONSTRA \_\_\_ MADIGAN \_\_\_ MELCHIONNE \_\_\_ SHANLEY \_\_\_ RUBENSTEIN \_\_\_

**WHEREAS**, there remains open Trust Account Escrow balances for various aged trust accounts prior to 2017 totaling \$16,683.02; and

**WHEREAS**, these Trust Accounts are aged and remain unclaimed; and

**WHEREAS**, the Chief Financial Officer and the Township Auditor have reviewed and determined that these accounts are unidentifiable or unnamed such that refunding cannot be determined; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Wyckoff, in the County of Bergen, State of New Jersey, that the Chief Financial Officer is instructed to close the various Trust Accounts on the attached list to the general fund balance; and

**BE IT FURTHER RESOLVED** that should an entity present complete, verifiable documentation and can substantiate the validity of the monies for refund, said refund will be made from the Township's general fund.

**CERTIFICATION**

I, NANCY A. BROWN, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON OCTOBER 18, 2022.

\_\_\_\_\_  
NANCY A. BROWN  
MUNICIPAL CLERK



**TOWNSHIP OF WYCKOFF  
COUNTY OF BERGEN  
STATE OF NEW JERSEY  
RESOLUTION #22-250**

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**INTRODUCED:**

**SECONDED:**

**MEETING DATE: October 18, 2022**

**REFERENCE: Approving Contract Change Order No. 1 and Contract Close-Out for Contract No. 2022-02 – Road Resurfacing 2022**

**VOTE: BOONSTRA \_\_\_\_\_ MADIGAN \_\_\_\_\_ MELCHIONNE \_\_\_\_\_ SHANLEY \_\_\_\_\_ RUBENSTEIN \_\_\_\_\_**

**WHEREAS**, D&L Paving Contractors, Inc. and the Township of Wyckoff have heretofore entered into an Agreement, more particularly known as Contract No. 2022-02 – “Road Resurfacing 2022” for the furnishing of labor, equipment, and materials in the amount not to exceed \$1,173,318.50, in accordance with the requirements of the Local Public Contract Law, N.J.S.A. 40A:11-1, et seq.; and

**WHEREAS**, the Township Committee has received Contract Change Order No. 1 and a Contract Close-Out for the within the contract in the amount of minus \$98,530.50 for a final contract amount of \$1,074,788.00; and

**WHEREAS**, Contract Change Order No. 1 and Contract Close-Out do not expand the scope of the contract; and

**WHEREAS**, the within Contract Change Order No. 1 and Contract Close-Out is in the best interests of the Township.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Wyckoff, in the County of Bergen, State of New Jersey, that Contract Change Order No. 1 and Contract Close-Out for Contract No. 2022-02, in the amount of minus \$98,530.50 be approved, and Contract No. 2022-02 be closed out; and

**BE IT FURTHER RESOLVED** that the Mayor, the Municipal Clerk, and any other appropriate officer are authorized to execute Contract Change Order No. 1 and Contract Close-Out for Contract No. 2022-02 on behalf of the Township.

**CERTIFICATION**

I, NANCY A. BROWN, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON OCTOBER 18, 2022.

\_\_\_\_\_  
NANCY A. BROWN  
MUNICIPAL CLERK



**TOWNSHIP OF WYCKOFF  
COUNTY OF BERGEN  
STATE OF NEW JERSEY  
RESOLUTION #22-251**

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**INTRODUCED:**

**SECONDED:**

**MEETING DATE: October 18, 2022**

**REFERENCE: Release Maintenance  
Cash Bond – 371 Martom Road  
Block 316, Lot 25**

**VOTE: MADIGAN \_\_\_ MELCHIONNE \_\_\_ RUBENSTEIN \_\_\_ SHANLEY \_\_\_ BOONSTRA \_\_\_**

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**WHEREAS**, Girard Cipriano, Cipriano Enterprises, Inc. DbA RFC Excavating & Landscape Construction, 72 Ethel Avenue, Hawthorne, New Jersey 07506 deposited the following for a road opening related to a sewer extension project at 371 Martom Road, Block 316, Lot 25:

Cipriano Enterprises, Inc.	Performance Bond	\$6,500.00
Cipriano Enterprises, Inc.	Performance Cash Surety	\$1,000.00
Cipriano Enterprises, Inc.	Maintenance Cash Surety	\$ 730.00

**WHEREAS**, at their meeting on September 3, 2019 via Resolution #19-276, the Township Committee approved the release of the \$6,500 Performance Bond; and,

**WHEREAS**, at their meeting on July 20, 2021 via Resolution #21-234, the Township Committee approved the release of the \$1,000.00 Performance Cash Surety; and,

**WHEREAS**, Girard Cipriano, Cipriano Enterprises, Inc. DbA RFC Excavating & Landscape Construction, in an email to the Township Engineer has requested the release of the \$730.00 Maintenance Cash Surety for the sewer extension project at 371 Martom Road; and,

**WHEREAS**, the Township Engineer, Mark DiGennaro in an email to the Municipal Clerk dated September 22, 2022 has confirmed his approval, requested project close-out and recommended the following be refunded:

Cipriano Enterprises, Inc.	Maintenance Cash Surety	\$ 730.00
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**WHEREAS**, the Chief Financial Officer, Diana McLeod, has verified the funds.

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that they hereby concur with the recommendation of the Township Engineer to return the \$730.00 Maintenance Cash Surety to Girard Cipriano, Cipriano Enterprises, Inc. DbA RFC Excavating & Landscape Construction, 72 Ethel Avenue, Hawthorne, New Jersey 07506.

**BE IT FURTHER RESOLVED**, that the Municipal Clerk shall forward a copy of this resolution to the Township Engineer and to Cipriano Enterprises, Inc.

**CERTIFICATION**

I, NANCY A. BROWN, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON OCTOBER 18, 2022.

\_\_\_\_\_  
NANCY A. BROWN  
MUNICIPAL CLERK

**TOWNSHIP OF WYCKOFF  
COUNTY OF BERGEN  
STATE OF NEW JERSEY  
RESOLUTION #22-252**

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**INTRODUCED:**

**SECONDED:**

**MEETING DATE: October 18, 2022**

**REFERENCE: Release Maintenance  
Cash Bond – 379 Martom Road  
Block 316, Lot 27**

**VOTE: MADIGAN \_\_\_ MELCHIONNE \_\_\_ RUBENSTEIN \_\_\_ SHANLEY \_\_\_ BOONSTRA \_\_\_**

**WHEREAS**, Girard Cipriano, Cipriano Enterprises, Inc. Dba RFC Excavating & Landscape Construction, 72 Ethel Avenue, Hawthorne, New Jersey 07506 deposited the following for a road opening related to a sewer extension project at 379 Martom Road, Block 316, Lot 27:

Cipriano Enterprises, Inc.	Performance Bond	\$6,750.00
Cipriano Enterprises, Inc.	Performance Cash Surety	\$ 750.00

**WHEREAS**, Girard Cipriano, Cipriano Enterprises, Inc. Dba RFC Excavating & Landscape Construction, in an email to the Township Engineer has requested the release of the \$6,750.00 Performance Bond and the \$730.00 Performance Cash Surety for the sewer extension project at 379 Martom Road; and,

**WHEREAS**, the Township Engineer, Mark DiGennaro in an email to the Municipal Clerk dated September 22, 2022 has confirmed his approval, requested project close-out and recommended the following be refunded:

Cipriano Enterprises, Inc.	Performance Bond	\$6,750.00
Cipriano Enterprises, Inc.	Performance Cash Surety	\$ 750.00

**WHEREAS**, the Chief Financial Officer, Diana McLeod, has verified the funds.

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that they hereby concur with the recommendation of the Township Engineer to return the \$6,750.00 Bondex Insurance Company Bond #BX21024721900131 and the \$750.00 Maintenance Cash Surety to Girard Cipriano, Cipriano Enterprises, Inc. Dba RFC Excavating & Landscape Construction, 72 Ethel Avenue, Hawthorne, New Jersey 07506.

**BE IT FURTHER RESOLVED**, that the Municipal Clerk shall forward a copy of this resolution to the Township Engineer and to Cipriano Enterprises, Inc.

**CERTIFICATION**

I, NANCY A. BROWN, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON OCTOBER 18, 2022.

\_\_\_\_\_  
NANCY A. BROWN  
MUNICIPAL CLERK

**TOWNSHIP OF WYCKOFF  
COUNTY OF BERGEN  
STATE OF NEW JERSEY  
RESOLUTION #22-253**

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**INTRODUCED:**

**SECONDED:**

**MEETING DATE: October 18, 2022**

**REFERENCE: Approval of Vouchers and  
Authorization to Pay Bills**

**VOTE: MADIGAN \_\_\_ MELCHIONNE \_\_\_ RUBENSTEIN \_\_\_ SHANLEY \_\_\_ BOONSTRA \_\_\_**  
.....

**WHEREAS**, the Township of Wyckoff is a municipality in the State of New Jersey operating under the authority from N.J.S.A. 40A:63-1 et seq; and,

**WHEREAS**, the Township of Wyckoff has received vouchers in claim for payment of materials supplied and/or services rendered; and,

**WHEREAS**, the said vouchers have been reviewed and the amount indicated on each voucher has been determined to be due and owing; and,

**WHEREAS**, the Township Committee has a practice of each Township Committee member participating in the reviewing and signing of vouchers; and,

**WHEREAS**, the vouchers which comprise this bill list have been reviewed and signed by two (2) Township Committee members and they have found them to in order; and,

**WHEREAS**, the Township Treasurer has certified that sufficient funds are available for payment of said vouchers.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Wyckoff that the action of the said Finance Committee be approved; and, that the payments of these bills are hereby authorized and the Chief Financial Officer is directed to issue checks for their payments as listed on the bill list attached to this date's meeting minutes and covered by checks no. Payroll A/C, Direct Deposit Vouchers no., Library Payroll check nos., Library Direct Deposit Vouchers no., Claims Wire nos., check no. Accutrack A/C, Claims check nos. and Voided Claims checks no..



TOWNSHIP OF WYCKOFF  
COUNTY OF BERGEN  
STATE OF NEW JERSEY

RESOLUTION #22-254

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INTRODUCED:

SECONDED:

MEETING DATE: October 18, 2022

REFERENCE: Return of certain overpaid taxes,  
escrow monies, recreation fees, etc.

VOTE: MADIGAN \_\_\_ MELCHIONNE \_\_\_ RUBENSTEIN \_\_\_ SHANLEY \_\_\_ BOONSTRA \_\_\_\_\_

BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that the Treasurer is hereby authorized and directed to return certain monies as follows:

**BOARD OF ADJUSTMENT:**

William & Debora Brown, 241 Madison Avenue, Wyckoff, New Jersey 07481 – Return of Escrow Fee – Block 237/Lot 6 - \$292.61

Susan Mock, 288 Morse Avenue, Wyckoff, New Jersey 07481 – Return of Escrow – Block 255/Lot 12 - \$121.67

Anthony & Sally Sinocchi, 359 Wyckoff Avenue, New Jersey 07481 – Return of Escrow – Block 498/Lot 82 - \$529.92

Tara & Constantine Roufanis, 371 Circle Drive, Wyckoff, New Jersey 07481 – Return of Escrow – Block 462/Lot 52.01 - \$229.98

**PLANNING BOARD:**

Bahri Karaaslan, 311 Evers Street, Wyckoff, New Jersey 07481 – Return of Escrow – Block 354/Lot 9.02 - \$716.35

Patricia Gonzalez, 488 Eugene Way, Wyckoff, New Jersey 07481 – Return of Escrow - Block 379/Lot 16 - \$268.23

**TAX REFUND:**

Corelogic Tax Service, LLC, P.O. Box 9236, Coppell, TX 75019 – Refund of 2<sup>nd</sup> quarter 2022 Taxes – Block 262/Lot 17 – 11 Shadyside Drive - \$2,484.13

Lee Brandy, 286 Barnstable Drive, Wyckoff, New Jersey 07481 – Refund of 2022 taxes due to Veterans Tax Exemption – Resolution #22-236 – Block 449/Lot 1.02 QC286 - \$10,072.51

**RECREATION:**

Michael Valerio, 15 Park Avenue, Wyckoff, New Jersey 07481 – Baseball Refund - \$100.00



**TOWNSHIP OF WYCKOFF  
COUNTY OF BERGEN  
STATE OF NEW JERSEY  
RESOLUTION #22-255**

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**INTRODUCED:**

**SECONDED:**

**MEETING DATE: October 18, 2022**

**REFERENCE: Awarding Contract No.  
2022-10 – Marketing & Recycling of  
Leaves**

**VOTE: BOONSTRA \_\_\_ MADIGAN \_\_\_ MELCHIONNE \_\_\_ RUBENSTEIN \_\_\_ SHANLEY \_\_\_**  
.....

**WHEREAS**, the Township of Wyckoff conducts an extensive Fall and Spring Curbside Leaf Collection Program for Wyckoff residents collecting leaves from resident homes on 92 miles of road; and,

**WHEREAS**, the Township of Wyckoff maintains a NJDEP-approved leaf compost facility; and

**WHEREAS**, the Township of Wyckoff considers it necessary to market the recyclable organic leaves it collects in the least costly manner; and,

**WHEREAS**, the Township Committee adopted resolution #17-177 after obtaining legal review and approval which allows the Township to obtain a five (5) year contract for the recycling marketing of its' leaves through concession procurement in accordance with *N.J.S.A. 40A:11-1 et.seq.* and *N.J.A.C. 5:34-9.4*; and,

**WHEREAS**, a price to perform this service was obtained in accordance with resolution #17-177 for five (5) consecutive 12-month periods for a cost of zero dollars from Abma Farm Inc., 700 Lawlins Road, Wyckoff, NJ 07481, and,

**WHEREAS**, the Public Works Manager recommends an award to Abma Farms Inc. and the Township Attorney and Township Administrator/Qualified Purchasing Agent have reviewed this procurement and concur with the recommendation.

**WHEREAS**, a certificate of available funds is not required because the vendor is conducting this service at no cost to the municipality in exchange for the compost.

**NOW THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Wyckoff, in the County of Bergen, State of New Jersey that Contract 2022-10 – Marketing & Recycling of Leaves is hereby awarded to Abma Farm Inc., 700 Lawlins Road, Wyckoff, NJ 07481

- 10/01/2022 – 09/30/2023 – zero cost in exchange for the compost
- 10/01/2023 – 09/30/2024 – zero cost in exchange for the compost
- 10/01/2024 – 09/30/2025 – zero cost in exchange for the compost
- 10/01/2025 – 09/30/2026 – zero cost in exchange for the compost
- 10/01/2026 – 09/30/2027 – zero cost in exchange for the compost

**CERTIFICATION**

I, NANCY A. BROWN, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON OCTOBER 18, 2022.

\_\_\_\_\_  
NANCY A. BROWN  
MUNICIPAL CLERK

**TOWNSHIP OF WYCKOFF  
COUNTY OF BERGEN  
STATE OF NEW JERSEY  
RESOLUTION #22-256**

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**INTRODUCED:**

**SECONDED:**

**MEETING DATE: October 18, 2022**

**REFERENCE: Extend Tennis Camps &  
Clinics Contract Services**

**VOTE: BOONSTRA \_\_\_ MADIGAN \_\_\_ MELCHIONNE \_\_\_ RUBENSTEIN \_\_\_ SHANLEY \_\_\_**  
.....

**WHEREAS**, the Township Committee awarded a two (2) year contract for recreational tennis skills camp and clinics for 2021 and 2022 via resolution

**WHEREAS**, the bid specification and the aforementioned resolution of award included language which allows the Township of Wyckoff at its sole discretion to extend the contract for a two (2) year period if the contract has been provided in our efficient and effective manner; and,

**WHEREAS**, the Recreation Director has recommended the contract extension due to its efficient and effective contract service; and,

**WHEREAS**, the Townships Administrator concurs with this recommendation; and,

**WHEREAS**, the Township Attorney has approved this procurement of services; and,

**WHEREAS**, the payment to the Township of Wyckoff remains at the following rates; and,

Summer Tennis Camp – K through 1<sup>st</sup> Grade  
Summer 2023 \$75 per student  
Summer 2024 \$75 per student

Summer Tennis Camp – Grades 2 through Adult  
Summer 2023 \$200 per student  
Summer 2024 \$200 per student

Spring and Fall Tennis Clinics – K – Adult  
Spring/Fall 2023 \$75 per student  
Spring/Fall 2024 \$75 per student

**WHEREAS**, sufficient funds are not required to be budgeted for this procurement of services because it is a procurement under the "concession" statute, NJSA 40a:11-2 (37).

**NOW THEREFOR BE IT RESOLVED**, by the Township Committee of the Township of Wyckoff that a contract is hereby extended to Thomas Albano, 689 Plum Terrace, Mahwah, New Jersey 07430 for the period of 2023 and 2024 in accordance with the specifications and for the payment to the Township of Wyckoff of as follows per participant; and,

Summer Tennis Camp – K through 1<sup>st</sup> Grade

Summer 2023 \$75 per student

Summer 2024 \$75 per student

Summer Tennis Camp – Grades 2 through Adult

Summer 2023 \$200 per student

Summer 2024 \$200 per student

Spring and Fall Tennis Clinics – K – Adult

Spring/Fall 2023 \$75 per student

Spring/Fall 2024 \$75 per student

**BE IT FURTHER RESOLVED**, that the Municipal Clerk shall provide a certified copy of this resolution to the Recreation Director, Accounts Payable Clerk and the Chief Financial Officer.

**CERTIFICATION**

I, NANCY A. BROWN, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON OCTOBER 18, 2022.

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NANCY A. BROWN  
MUNICIPAL CLERK



**TOWNSHIP OF WYCKOFF  
COUNTY OF BERGEN  
STATE OF NEW JERSEY  
RESOLUTION #22-257**

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**INTRODUCED:**

**SECONDED:**

**MEETING DATE: October 18, 2022**

**REFERENCE: Extend Lacrosse Camp  
Contract Services**

**VOTE: BOONSTRA \_\_\_ MADIGAN \_\_\_ MELCHIONNE \_\_\_ RUBENSTEIN \_\_\_ SHANLEY \_\_\_**  
.....

**WHEREAS**, the Township Committee awarded a two (2) year contract for a summer recreational skills camp for Lacrosse for 2021 and 2022 via resolution #21-131; and,

**WHEREAS**, the bid specification and the aforementioned resolution of award included language which allows the Township of Wyckoff at its sole discretion to extend the contract for a two (2) year period if the contract has been provided in our efficient and effective manner; and,

**WHEREAS**, the Recreation Director has recommended the contract extension due to its efficient and effective contract service; and,

**WHEREAS**, the Townships Administrator concurs with this recommendation; and,

**WHEREAS**, the Township Attorney has approved this procurement of services; and,

**WHEREAS**, the payment to the Township of Wyckoff remains at \$25.00 per participant; and,

**WHEREAS**, sufficient funds are not required to be budgeted for this procurement of services because it is a procurement under the "concession" statute, NJSA 40a:11-2 (37).

**NOW THEREFOR BE IT RESOLVED**, by the Township Committee of the Township of Wyckoff that a contract is hereby extended to Thomas Albano, 689 Plum Terrace, Mahwah, New Jersey 07430 for the period of 2023 and 2024 in accordance with the specifications and for the payment to the Township of Wyckoff of \$25.00 per participant; and,

**BE IT FURTHER RESOLVED**, that the Municipal Clerk shall provide a certified copy of this resolution to the Recreation Director, Accounts Payable Clerk and the Chief Financial Officer.

**CERTIFICATION**

I, NANCY A. BROWN, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON OCTOBER 18, 2022.

\_\_\_\_\_  
NANCY A. BROWN  
MUNICIPAL CLERK

**TOWNSHIP OF WYCKOFF  
COUNTY OF BERGEN  
STATE OF NEW JERSEY  
RESOLUTION #22-258**

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**INTRODUCED:**

**SECONDED:**

**MEETING DATE: October 18, 2022**

**REFERENCE: Extend Contract for Soccer Skills Program Services**

**VOTE: BOONSTRA \_\_\_ MADIGAN \_\_\_ MELCHIONNE \_\_\_ RUBENSTEIN \_\_\_ SHANLEY \_\_\_**  
.....

**WHEREAS**, the Township Committee awarded a two (2) year contract for Instructional Soccer Skills for 2021 and 2022 via Resolution #21-130; and,

**WHEREAS**, the bid specification and the aforementioned resolution of award included language which allows the Township of Wyckoff at its sole discretion to extend the contract for a two (2) year period if the contract has been provided in our efficient and effective manner; and,

**WHEREAS**, the Recreation Director has recommended the contract extension due to its efficient and effective contract service; and,

**WHEREAS**, the Townships Administrator concurs with this recommendation; and,

**WHEREAS**, the Township Attorney has approved this procurement of service; and,

**WHEREAS**, the payment to the Township of Wyckoff remains at \$25.00 per participant; and,

**WHEREAS**, sufficient funds are not required to be budgeted for this procurement of service because it is a procurement under the "concession" statute, NJSA 40a:11-2(37).

**NOW THEREFOR BE IT RESOLVED**, by the Township Committee of the Township of Wyckoff that a contract is hereby extended to Bergen Best Soccer Camp, 180 Coolidge Terrace, Wyckoff, New Jersey 07481 in accordance with the bid specifications and for the payment of \$25.00 per participant for the years 2023 and 2024 to the Township of Wyckoff.

**BE IT FURTHER RESOLVED**, that the Municipal Clerk shall provide a certified copy of this resolution to the Recreation Director, Accounts Payable Clerk and the Chief Financial Officer.

**CERTIFICATION**

I, NANCY A. BROWN, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON OCTOBER 18, 2022.

\_\_\_\_\_  
NANCY A. BROWN  
MUNICIPAL CLERK

**TOWNSHIP OF WYCKOFF  
COUNTY OF BERGEN  
STATE OF NEW JERSEY  
RESOLUTION #22-259**

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**INTRODUCED:**

**SECONDED:**

**MEETING DATE: October 18, 2022**

**REFERENCE: Extend Contract for Middle School Summer Recreation Camp**

**VOTE: BOONSTRA \_\_\_ MADIGAN \_\_\_ MELCHIONNE \_\_\_ RUBENSTEIN \_\_\_ SHANLEY \_\_\_**  
.....

**WHEREAS**, the Township Committee awarded a two (2) year contract for recreational camp for middle school age children in 2021 and 2022 via resolution #21-129;  
and,

**WHEREAS**, the bid specification and the aforementioned resolution of award included language which allows the Township of Wyckoff at its sole discretion to extend the contract for a two (2) year period if the contract has been provided in our efficient and effective manner; and,

**WHEREAS**, the Wyckoff Recreation Director has recommended the contract extension due to its efficient and effective contract service; and,

**WHEREAS**, the Townships Administrator concurs with this recommendation; and,

**WHEREAS**, the Township Attorney has approved this procurement of services; and,

**WHEREAS**, in accordance with NJSA 40A:11-15(3) this contract is for a term not exceeding two (2) years and it is subject to the availability and appropriation annually of sufficient funds on January 1, 2023 and January 1, 2024 as required and in accordance with recently enacted regulations requiring certification of funds. The budgetary accounting encumbrance process as set forth in NJAC 5:30-5.3(c) and 5:30-5.4(b) for each fiscal year shall take the place of, and be used instead of, written certification of available funds set forth in NJAC 5:3-5.4(a).

**NOW THEREFOR BE IT RESOLVED**, by the Township Committee of the Township of Wyckoff that a contract is hereby extended to the Wyckoff Family YMCA, 691 Wyckoff Avenue, Wyckoff, New Jersey, 07481 for the provision of a summer recreation camp for middle school aged children for the cost of \$115.00 per camper for 2023 and 2024 paid by the Township to the Wyckoff Family YMCA in accordance with the bid specifications; and,

**BE IT FURTHER RESOLVED**, that the Municipal Clerk shall provide a certified copy of this resolution to the Recreation Director, Accounts Payable Clerk and the Chief Financial Officer.



**CERTIFICATION**

I, NANCY A. BROWN, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON OCTOBER 18, 2022.

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NANCY A. BROWN  
MUNICIPAL CLERK

**CERTIFICATE OF AVAILABLE FUNDS**

I, DIANA MCLEOD, CHIEF FINANCIAL OFFICER OF THE TOWNSHIP OF WYCKOFF, CERTIFY THAT SUFFICIENT FUNDS HAVE BEEN APPROPRIATED IN ACCOUNT 8-1-28-370-020. THIS ACCOUNT REPRESENTS THE MAXIMUM NOT TO EXCEED APPROPRIATION AS SET FORTH IN THIS RESOLUTION AND ALLOWABLE BY LAW AND IN ACCORDANCE WITH NJAC 5:30-5.5(B) SUBJECT TO THE AVAILABILITY OF FUNDS APPROPRIATED IN THE 2023 AND 2024 ANNUAL BUDGETS. THE BUDGETORY ACCOUNTING ENCUMBRANCE PROCESS AS SET FORTH IN NJAC 5:30 (c) and 5:30 – 5.4(b) FOR EACH FISCAL YEAR SHALL TAKE THE PLACE OF AND BE USED INSTEAD OF, WRITTEN CERTIFICATION OF AVAILABLE FUNDS SET FORTH IN NJAC 5:30-5.4(a).

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DIANA MC LEOD  
CHIEF FINANCIAL OFFICER



TOWNSHIP OF WYCKOFF  
COUNTY OF BERGEN  
STATE OF NEW JERSEY  
RESOLUTION #22-260

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INTRODUCED:

SECONDED:

MEETING DATE: October 18, 2022

REFERENCE: Authorize An  
Agreement With POLICEAPP

VOTE: BOONSTRA \_\_\_ MADIGAN \_\_\_ MELCHIONNE \_\_\_ RUBENSTEIN \_\_\_ SHANLEY \_\_\_

**WHEREAS**, the Township of Wyckoff is anticipating personnel vacancies in the Wyckoff Police Department in the upcoming years; and

**WHEREAS**, the Wyckoff Police Department would like to utilize POLICEAPP for the acceptance of applications to organize the background check process; and

**WHEREAS**, the use of POLICEAPP will enhance the efficiency and security of the recruiting and hiring process; and

**WHEREAS**, POLICEAPP charges all candidates a fee of \$35 to apply for any job posting on the POLICEAPP. Candidates' charges assessed by POLICEAPP may be subject to change, with the Township being provided a 60-day notice before a change in fee; and

**WHEREAS**, all costs associated with POLICEAPP will be borne by the applicants; and

**WHEREAS**, a certificate of the availability of funds is not required because the vendor is conducting this service at no cost to the municipality.

**WHEREAS**, the Chief of Police and the Township Administrator recommend entering into an agreement with POLICEAPP to provide the aforementioned services and the Police Committee concurs with this recommendation.

**NOW THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Wyckoff, in the County of Bergen, State of New Jersey, that the Mayor, Township Clerk, and Chief of Police are hereby authorized and directed to execute a three-year agreement with POLICEAPP for the acceptance of applications and to organize the background check process.

**CERTIFICATION**

I, NANCY A. BROWN, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON OCTOBER 18, 2022.

\_\_\_\_\_  
NANCY A. BROWN  
MUNICIPAL CLERK

**TOWNSHIP OF WYCKOFF**

**ORDINANCE #1969**

**AN ORDINANCE AUTHORIZING THE APPROPRIATION NOT TO EXCEED \$66,000.00 TOWARDS THE PURCHASE AND UPFITTING OF TWO POLICE PURSUIT SPORT UTILITY VEHICLES TO BE UNDERTAKEN BY THE TOWNSHIP OF WYCKOFF, COUNTY OF BERGEN, STATE OF NEW JERSEY AND PROVIDING THE NECESSARY FUNDS THEREFORE**

**BE IT ORDAINED**, by the Township Committee of the Township of Wyckoff, in the County of Bergen, State of New Jersey as follows:

**Section 1.** The improvement described in Section 3 of this ordinance is hereby authorized by the Township of Wyckoff, and there is hereby appropriated the sum of money herein stated as the appropriations made therefore and amounting to \$50,000.00 from Capital Improvement Fund and \$16,000 from Capital Fund Balance.

**Section 2.** For the financing of said improvement, and to meet the cost therefore, the sum of \$50,000.00 is hereby appropriated from Capital Improvement Fund and \$16,000 from Capital Fund Balance for the Township of Wyckoff.

**Section 3.** The improvement authorized and the appropriation therefore is for the purchase of and upfitting of two police pursuit sport utility vehicles.

**Section 4.** This Ordinance shall take effect immediately upon final passage and publication according to law.