

## **TOWNSHIP OF WYCKOFF**

### **Open Public Meetings Act Notice**

**PLEASE TAKE NOTICE**, that in accordance with the Open Public Meetings Act NJSA10:4-6 et seq., the Township Committee of the Township of Wyckoff shall conduct its 7:00 pm, Tuesday, March 22, 2022 Work Session meeting in the second floor court room at Wyckoff Town Hall, 340 Franklin Avenue, Wyckoff, NJ 07481 and the meeting will also be live-streamed via the Township of Wyckoff's YouTube channel and members of the public may attend the meeting to provide public comment or call 201-891-7000, ext. #2220 should they wish to provide public comment during the public comment period.

These measures are implemented to allow members of the public to observe the Township Committee meeting in person and via live streaming and to provide to the public the ability to comment telephonically during the period for public comment which appears on the agenda for the meeting.

This notice and agenda have been posted on the Township's home page Wyckoff-nj.com at the Quick Link for "Minutes & Agendas" on Friday, March 18, 2022. Please select "Township Committee" and locate the date of the meeting to view documents, such as resolutions and ordinances which are made available.

General instructions regarding access to the meeting will be posted on the Wyckoff web site's home page at [www.wyckoff-nj.com](http://www.wyckoff-nj.com) as a "News" item on Friday, March 18, 2022, by 4:30 pm.

To view the Township Committee meeting via live stream, please access the YouTube link which will be posted on the Wyckoff web site's home page at [www.wyckoff-nj.com](http://www.wyckoff-nj.com) as a "NEWS" item immediately prior to the commencement of the meeting at approximately, 6:55 pm on March 22, 2022.

To be notified of all future live streamed Township meetings, please create a YouTube account and subscribe to our YouTube channel, "Township of Wyckoff".

### **NOTICE TO PUBLIC**

As a member of the public, participating in this public meeting, your participation will be recorded. By participating in the meeting, it is assumed your consent is given for your voice, name, address, comments, and image to be broadcast and recorded.

There may be situations when, due to technical difficulties, live streaming or the recording of a meeting may not be available. A recording of the meeting will be available immediately after the meeting concludes on the Township's YouTube channel, "Township of Wyckoff. The Township shall not be responsible for and accepts no liability if the recording technology or live video streaming technology of the meeting is unavailable.

Nancy A. Brown  
Municipal Clerk

**TOWNSHIP OF WYCKOFF  
TOWNSHIP COMMITTEE WORK SESSION MEETING  
MUNICIPAL COURT ROOM  
TUESDAY, MARCH 22, 2022 - 7:00 P.M.**

*PAUSE – Municipal Clerk will post the link to the live meeting on our website's homepage.*

1. **7:00 pm Work Session Meeting called to order by Rudolf E. Boonstra**
2. **Roll call of Township Committee**  
  
MADIGAN \_\_\_\_\_ MELCHIONNE \_\_\_\_\_ RUBENSTEIN \_\_\_\_\_  
SHANLEY \_\_\_\_\_ BOONSTRA \_\_\_\_\_
3. **Reading of "Open Work Session" statement by Municipal Clerk, Nancy A. Brown**
4. **Presentation of Proclamation to Dr. Kenneth Herman on the occasion of his 95<sup>th</sup> birthday.**
5. **Presentation of Proclamations to Eisenhower Middle School's Boys Soccer Team to congratulate them for winning the league championship.**
6. **Presentation of Proclamations to Eisenhower Middle School's Girls' Basketball Team to congratulate them for winning the league championship.**
7. **Confirm Finance Committee have reviewed, and signed vouchers and that Mayor and Municipal Clerk have signed any necessary documents.**
8. **Motion to open the Ten (10) Minute Public Comment period:**

Ten Minute public comment period, two (2) minutes per speaker for public comment on any governmental issue that a member of the public feels may be of concern to the residents of the Township of Wyckoff.

Please step forward to the microphone or call 201-891-7000, ext. #2220 if you wish to make a comment.

MOTION: \_\_\_\_\_ SECOND \_\_\_\_\_  
MADIGAN \_\_\_\_\_ MELCHIONNE \_\_\_\_\_ RUBENSTEIN \_\_\_\_\_  
SHANLEY \_\_\_\_\_ BOONSTRA \_\_\_\_\_

Motion to close the Public Comment period:

MOTION: \_\_\_\_\_ SECOND \_\_\_\_\_  
MADIGAN \_\_\_\_\_ MELCHIONNE \_\_\_\_\_ RUBENSTEIN \_\_\_\_\_  
SHANLEY \_\_\_\_\_ BOONSTRA \_\_\_\_\_

9. **Review of 8:00 p.m. Business Meeting Agenda – Administrator**
10. **Review of Policy Action Items – Administrator**

11. **Reports of Township Committee Members**

12. **Report of Township Attorney**

(Items 12 through 17 will only be utilized if the business of the Township conducted at this meeting requires them to be utilized. They are added to the agenda as placeholders should their use be required.)

13. **Motion to adopt resolution #22-CXX and enter a Closed Session Discussion:**

MOTION: \_\_\_\_\_ SECOND \_\_\_\_\_  
MADIGAN \_\_\_\_\_ MELCHIONNE \_\_\_\_\_ RUBENSTEIN \_\_\_\_\_  
SHANLEY \_\_\_\_\_ BOONSTRA \_\_\_\_\_

14. **Motion to Exit the Closed Session Discussion and to re-enter the Open Work Session:**

MOTION: \_\_\_\_\_ SECOND \_\_\_\_\_  
MADIGAN \_\_\_\_\_ MELCHIONNE \_\_\_\_\_ RUBENSTEIN \_\_\_\_\_  
SHANLEY \_\_\_\_\_ BOONSTRA \_\_\_\_\_

15. **Motion to Recess the Open Work Session to Conduct the Business Meeting:**

MOTION: \_\_\_\_\_ SECOND \_\_\_\_\_  
MADIGAN \_\_\_\_\_ MELCHIONNE \_\_\_\_\_ RUBENSTEIN \_\_\_\_\_  
SHANLEY \_\_\_\_\_ BOONSTRA \_\_\_\_\_

16. **Motion to Reconvene the Open Work Session and adopt resolution #22-CXX and enter a Closed Session Discussion:**

MOTION: \_\_\_\_\_ SECOND \_\_\_\_\_  
MADIGAN \_\_\_\_\_ MELCHIONNE \_\_\_\_\_ RUBENSTEIN \_\_\_\_\_  
SHANLEY \_\_\_\_\_ BOONSTRA \_\_\_\_\_

17. **Motion to Exit the Closed Session Discussion and to re-enter the Open Work Session:**

MOTION: \_\_\_\_\_ SECOND \_\_\_\_\_  
MADIGAN \_\_\_\_\_ MELCHIONNE \_\_\_\_\_ RUBENSTEIN \_\_\_\_\_  
SHANLEY \_\_\_\_\_ BOONSTRA \_\_\_\_\_

18. **Adjourn**

MOTION: \_\_\_\_\_ SECOND \_\_\_\_\_  
MADIGAN \_\_\_\_\_ MELCHIONNE \_\_\_\_\_ RUBENSTEIN \_\_\_\_\_  
SHANLEY \_\_\_\_\_ BOONSTRA \_\_\_\_\_

**PAYMENT OF CLAIMS MAY BE PAID AT ALL WORK SESSION MEETINGS AND  
ALL TOWNSHIP COMMITTEE BUSINESS MEETINGS  
FORMAL ACTION MAY BE TAKEN AT THIS WORK SESSION**

**TOWNSHIP OF WYCKOFF  
TOWNSHIP COMMITTEE BUSINESS MEETING  
MUNICIPAL COURT ROOM  
TUESDAY, MARCH 22, 2022 - 8:00 PM**

1. **Regular Meeting of the Wyckoff Township Committee called to order by Mayor Rudolf E. Boonstra**
2. **Flag Salute**
3. **Invocation**
4. **Reading of the "Open Public Meetings Act" statement by Municipal Clerk, Nancy A. Brown**

5. **Roll Call of the Township Committee Members Present:**

MADIGAN \_\_\_\_\_ MELCHIONNE \_\_\_\_\_ RUBENSTEIN \_\_\_\_\_  
SHANLEY \_\_\_\_\_ BOONSTRA \_\_\_\_\_

6. **Request motion to open the Public Comment Period:**

Public Comment period, five (5) minutes per speaker for public comment on any governmental issue that a member of the public feels may be of concern to the residents of the Township of Wyckoff.

Please step forward to the microphone or call 201-891-7000, ext. #2220 if you wish to make a comment.

MOTION: \_\_\_\_\_ SECOND \_\_\_\_\_  
MADIGAN \_\_\_\_\_ MELCHIONNE \_\_\_\_\_ RUBENSTEIN \_\_\_\_\_  
SHANLEY \_\_\_\_\_ BOONSTRA \_\_\_\_\_

**Request motion to close the Public Comment Period:**

MOTION: \_\_\_\_\_ SECOND \_\_\_\_\_  
MADIGAN \_\_\_\_\_ MELCHIONNE \_\_\_\_\_ RUBENSTEIN \_\_\_\_\_  
SHANLEY \_\_\_\_\_ BOONSTRA \_\_\_\_\_

7. **Approval of the March 1, 2022 Township Committee Work Session and Regular Business meeting minutes:**

MOTION: \_\_\_\_\_ SECOND \_\_\_\_\_  
MADIGAN \_\_\_\_\_ MELCHIONNE \_\_\_\_\_ RUBENSTEIN \_\_\_\_\_  
SHANLEY \_\_\_\_\_ BOONSTRA \_\_\_\_\_

8. **Consent Agenda:** All matters listed below are considered by the Township Committee to be routine in nature. There will be no separate discussion of these items. If any discussion is desired by the Township Committee, that item will be removed from the Consent Agenda and considered separately:

**I Resolutions (Adoption of the following):**

- #22-145 March is Designated as Developmental Disabilities Awareness Month
- #22-146 Award of Contract – Pay to Play Compliance
- #22-147 Release Performance Cash Surety – 515 Wyckoff Avenue
- #22-148 Authorization of Vouchers and Payment of Bills
- #22-149 Return of Certain Overpaid Taxes, etc.
- #22-150 National Public Health Week, April 4-10, 2022
- #22-151 Emergency Temporary Appropriations
- #22-152 Authorize Signing of Civil Rights Compliance for American Rescue Plan
- #22-153 Self Examination of Municipal Budget Eligibility
- #22-154 Authorize Installment Payment Plans for Delinquent Sewer Users

**II Ordinances – Introduction**

**ORDINANCE #1958 - AN ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK.**

**III Motions**

A. Approve and memorialize Grace United Methodist Church’s installation of a 20’ x 30’ tent to hold outdoor Sunday School sessions & Vacation Bible School sessions, as well as an 18’ x 36’ sign promoting the Vacation Bible School which will hang from the side of the tent that faces Eder Avenue.

B. Approve and memorialize a date change for Christian Health’s Flower and Gift Sale signage. On February 15, 2022, we approved Christian Health to post signage from March 25 to April 3, 2022. New dates of posting are April 1 to April 10, 2022.

Clerk: May I have a motion and a second to approve the consent agenda?

**The Following vote is the vote on the Consent Agenda:**

MOTION: \_\_\_\_\_ SECOND \_\_\_\_\_  
MADIGAN \_\_\_\_\_ MELCHIONNE \_\_\_\_\_ RUBENSTEIN \_\_\_\_\_  
SHANLEY \_\_\_\_\_ BOONSTRA \_\_\_\_\_

**9. Resolution not included with Consent Agenda**

**#22-155 Introduction of 2022 Municipal Budget**

MOTION: \_\_\_\_\_ SECOND \_\_\_\_\_  
MADIGAN \_\_\_\_\_ MELCHIONNE \_\_\_\_\_ RUBENSTEIN \_\_\_\_\_  
SHANLEY \_\_\_\_\_ BOONSTRA \_\_\_\_\_

**10. Ordinances – Public Hearing / Further Consideration:**

Mayor Boonstra, I have an Ordinance for Public Hearing / Further Consideration on tonight’s agenda. It is **Ordinance #1957** which is

**AN ORDINANCE TO VACATE A PORTION OF LEBANON STREET LOCATED IN BLOCK 498, LOT 23.02, BLOCK 498, LOT 18.01, BLOCK 500, LOT 1.01 AND BLOCK 500, LOT 18 WITHIN THE TOWNSHIP OF WYCKOFF.**

for second reading, by title only, and a copy of this Ordinance has been posted on our municipal website, on the bulletin board in Town Hall where public notices are customarily posted, and copies have been made available to members of the general public of the Township who have requested the same.

COMMITTEE PERSON \_\_\_\_\_: I move the Ordinance on second reading by Title only.

COMMITTEE PERSON \_\_\_\_\_: Seconded.

**ROLL CALL VOTE**

MADIGAN \_\_\_\_\_ MELCHIONNE \_\_\_\_\_ RUBENSTEIN \_\_\_\_\_  
SHANLEY \_\_\_\_\_ BOONSTRA \_\_\_\_\_

**CHAIRPERSON:** This is the time and place for the Public Hearing on Ordinance #1957, and all persons who wish to be heard, please state your name and address before making your statement. If you wish to comment, please dial 201-891-7000, ext. #2220, or step to the microphone.

(Public Comments are heard here.)

At the Conclusion of public comments:

COMMITTEE PERSON \_\_\_\_\_: I move that the Public Hearing on Ordinance #1957 be closed.

COMMITTEE PERSON \_\_\_\_\_: Seconded

ROLL CALL VOTE

MADIGAN \_\_\_\_\_ MELCHIONNE \_\_\_\_\_ RUBENSTEIN \_\_\_\_\_  
SHANLEY \_\_\_\_\_ BOONSTRA \_\_\_\_\_

MUNICIPAL CLERK: BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that Ordinance #1957, after public hearing and further consideration is hereby adopted, and the Municipal Clerk is hereby authorized and directed to publish the Notice of Final Passage of said Ordinance in the official newspaper for the Township as provided by law.

COMMITTEE PERSON \_\_\_\_\_: I move the resolution.

COMMITTEE PERSON \_\_\_\_\_: Seconded.

ROLL CALL VOTE

MADIGAN \_\_\_\_\_ MELCHIONNE \_\_\_\_\_ RUBENSTEIN \_\_\_\_\_  
SHANLEY \_\_\_\_\_ BOONSTRA \_\_\_\_\_

**11. Adjourn**

Chair: May I have a motion to and a second to adjourn the Business Meeting?

MOTION: \_\_\_\_\_ SECOND \_\_\_\_\_  
MADIGAN \_\_\_\_\_ MELCHIONNE \_\_\_\_\_ RUBENSTEIN \_\_\_\_\_  
SHANLEY \_\_\_\_\_ BOONSTRA \_\_\_\_\_

**PAYMENT OF CLAIMS MAY BE PAID AT ALL TOWNSHIP COMMITTEE WORK  
SESSION MEETINGS AND ALL TOWNSHIP COMMITTEE  
REGULAR MEETINGS**

**FORMAL ACTION MAY BE TAKEN DURING THIS MEETING**

**TOWNSHIP OF WYCKOFF  
COUNTY OF BERGEN  
STATE OF NEW JERSEY  
RESOLUTION #22-145**

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**INTRODUCED:**

**SECONDED:**

**MEETING DATE: March 22, 2022**

**REFERENCE: Developmental Disabilities  
Awareness Month**

**VOTE: BOONSTRA \_\_\_ RUBENSTEIN \_\_\_ SCANLAN \_\_\_ SHANLEY \_\_\_ MADIGAN \_\_\_**  
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**WHEREAS**, the month of March has been designated as “*Developmental Disabilities Awareness Month*” to celebrate and recognize people with disabilities; and,

**WHEREAS**, individuals with developmental disabilities, their families, friends, neighbors and co-workers encourage everyone to focus on the abilities of all people; and,

**WHEREAS**, disability is a natural part of the human experience and in no way diminishes the right of individuals with disabilities to live independently, enjoy self-determination, make choices, contribute to society and experience full in the economic, political, social, cultural and educational mainstream of American society; and,

**WHEREAS**, the most effective way to increase this awareness is through everyone’s active participation in community activities and the openness to learn and acknowledge each individual’s contributions; and,

**WHEREAS**, opportunities for citizens with developmental disabilities to function as independently and productively as possible must be fostered in our community; and,

**WHEREAS**, we encourage all citizens to support opportunities for individuals with developmental disabilities in our community that include full access to education, housing, employment and recreational activities.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that the Township Committee does hereby designate the month of March as “*Developmental Disabilities Awareness Month.*”

**CERTIFICATION**

I, NANCY A. BROWN, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON MARCH 22, 2022.

\_\_\_\_\_  
NANCY A. BROWN  
MUNICIPAL CLERK



**TOWNSHIP OF WYCKOFF  
COUNTY OF BERGEN  
STATE OF NEW JERSEY  
RESOLUTION #22-146**

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**INTRODUCED:**

**SECONDED:**

**MEETING DATE: March 22, 2022**

**REFERENCE: Professional Service  
Appointment for 2022**

**VOTE: MADIGAN \_\_\_ MELCHIONNE \_\_\_ RUBENSTEIN \_\_\_ SHANLEY \_\_\_ BOONSTRA \_\_\_**

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**WHEREAS**, the Township of Wyckoff has a real need and requires the professional services of special counsel for the current year; and,

**WHEREAS**, at their meeting on March 1, 2022, the Township Committee unanimously voted to retain special counsel; and,

**WHEREAS**, the Township Committee has determined to retain Jeffrey S. Lipkin, Esq., of the Law Office of Jeffrey S. Lipkin, Esq., as special counsel due to his significant legal experience with insurance law in New Jersey, his skill and legal acumen as an attorney licensed to practice law in New Jersey; and,

**WHEREAS**, the Township Administrator / Purchasing Agent and the Chief Financial Officer have determined that the cost of these services may exceed \$17,500 and believe it is prudent to anticipate the value of these services in excess of \$17,500 to ensure compliance with NJSA 19:44A-20.5 et.seq.; and,

**WHEREAS**, the business entity has completed and submitted a Business Entity Disclosure Certification which certifies that the business entity has not made any reportable contributions in excess of \$300 to a political or candidate committee in the Township of Wyckoff with the elected officials in the previous one year, and that the contract will prohibit each business entity from making any reportable contributions (in excess of \$300) through the term of the contract; and,

**WHEREAS**, the Township Committee awards a one year contract for Attorney services in accordance with the alternate process pursuant to the provisions of NJSA 19:44A-20.5; and,

**WHEREAS**, the Local Public Contracts Law NJSA 40A:11-5 requires the resolution authorizing award of contracts for professional services without competitive bids and the contract itself to be made available for public inspection; and,

**WHEREAS**, the Chief Financial Officer, in accordance with the Local Public Contracts Law, has duly executed a Certificate of Available of Funds indicating that adequate funds have been appropriated in the 2022 Temporary Budget and will be appropriated in the 2022 Municipal Budget when adopted for fees reasonably required in the line item, legal services and costs – other expense.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Wyckoff that a one year contract for this calendar year is hereby awarded to Law Offices of Jeffrey S. Lipkin, Esq., 1000 C Lake Street, Ramsey, NJ 07446 for legal services, \$350.00 per hour/\$10,000.00 initial retainer, compensation up to \$30,000.00 when vouchers are approved by the Township Committee.

1. The Township Committee Chairman and Clerk are hereby authorized and directed to execute contracts with each of said professionals and to take all other steps necessary to carry this resolution into effect.
2. Said appointments are made without competitive bidding under the provisions of the Local Public Contracts Law which excepts from competitive bidding "Professional Services" rendered by persons authorized by law to practice a recognized profession and whose practice is regulated by law in accordance with NJSA 40A:11-1 et seq and in accordance with NJSA 19:44A-20.5 alternate process.
3. The Business Entity Disclosure Certification and the Political Contribution Disclosure Forms are in the professional services files.
4. The Municipal Clerk shall execute a public notice of said appointment in the official newspaper of the Township as required by law.

**BE IT FURTHER RESOLVED** that these contracts have been awarded to these contractors based on the merits and abilities of the contractors to provide the goods or services as described herein. This contract was not awarded through a "fair and open process" pursuant to N.J.S.A. 19:44A-20-4 et seq. As such, the undersigned does hereby attest that these contractors, their subsidiaries, assigns or principals controlling in excess of 10% of the company has neither made a contribution, that is reportable pursuant to the Election Law Enforcement Commission pursuant to N.J.S.A. 19:44A-8 or 19:44A-16, in the one (1) year period preceding the award of the contract that would, pursuant to P.L. 2004, c.19, affect its eligibility to perform this contract, nor will it make a reportable contribution during the term of these one (1) year contracts to any political party committee in the Township of Wyckoff if a member of that political party is serving in an elective public office of the Township of Wyckoff when the contract is awarded, or to any candidate committee of any person serving in an elective public office of the Township of Wyckoff when the contract is awarded.

#### CERTIFICATION

I, NANCY A. BROWN, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND CORRECT COPY OF A RESOLUTION AS ADOPTED BY THE TOWNSHIP COMMITTEE ON MARCH 22, 2022.

\_\_\_\_\_  
NANCY A. BROWN  
MUNICIPAL CLERK

#### CERTIFICATE OF AVAILABLE FUNDS

I, DIANA MCLEOD, CHIEF FINANCIAL OFFICER OF THE TOWNSHIP OF WYCKOFF, CERTIFY THAT ADEQUATE FUNDS HAVE BEEN APPROPRIATED IN THE "LEGAL SERVICES AND COSTS", "OTHER EXPENSE" PORTIONS OF THE 2022 TEMPORARY BUDGET AND WILL BE APPROPRIATED IN THE 2022 MUNICIPAL BUDGET ACCOUNT 22-01-20-155-020 FOR THE FOLLOWING PROFESSIONAL SERVICES FOR THE CALENDAR YEAR 2022. NOT TO EXCEED THE MAXIMUM AMOUNT AS SET FORTH ABOVE.

\_\_\_\_\_  
DIANA MC LEOD  
CHIEF FINANCIAL OFFICER

**TOWNSHIP OF WYCKOFF  
COUNTY OF BERGEN  
STATE OF NEW JERSEY  
RESOLUTION #22-147**

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**INTRODUCED:**

**SECONDED:**

**MEETING DATE: March 22, 2022**

**REFERENCE: Release  
Performance Cash Surety –  
515 Wyckoff Avenue, Block 314, Lot 54**

**VOTE: MADIGAN \_\_\_\_\_ MELCHIONNE \_\_\_\_\_ RUBENSTEIN \_\_\_\_\_ SHANLEY \_\_\_\_\_ BOONSTRA \_\_\_\_\_**  
.....

**WHEREAS**, Mr. Peter Staller and Mr. Christopher Puzio, homeowners at 515 Wyckoff Avenue, Wyckoff, New Jersey 07481, in an email dated January 21, 2022, have requested the release of a \$2,808 Performance Cash Surety for road opening / sewer lateral performed at 515 Wyckoff Avenue; and,

**WHEREAS**, the Township issued a road opening permit for sewer improvements to RFC Excavating & Landscape Construction, 74 Ethel Avenue, Hawthorne, New Jersey 075061 for work to be completed at 515 Wyckoff Avenue; and,

**WHEREAS**, A \$1,000 Performance Cash Surety collected from RFC Excavating & Landscape Construction, 74 Ethel Avenue, Hawthorne, New Jersey 075061 for work to be completed at 515 Wyckoff Avenue was returned via Resolution #21-233, approved at the July 20, 2021, meeting of the Township Committee; and,

**WHEREAS**, on behalf of Mr. Peter Staller, Mr. Bruce Whitaker, McDonnell & Whitaker, LLC., 245 East Main Street, P.O. Box 379, Ramsey New Jersey, 07746 posted the following with the Municipal Clerk on May 17, 2017, for site improvements/road opening permit:

Performance Cash Surety	\$5,000.00
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**WHEREAS**, the Township's Engineer, Mr. Mark Di Gennaro, in an email dated March 4, 2022, states that the Engineering inspection fees have been charged to the account and the balance of \$2,808 being held as Performance Cash Surety is approved to be released; and

**NOW, THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Wyckoff, County of Bergen and State of New Jersey that they hereby accept the recommendation of the Township Engineer, Mr. Mark Di Gennaro to release the \$2,808 Performance Cash Surety to Mr. Bruce Whitaker.

**BE IT FURTHER RESOLVED**, that the Municipal Clerk will forward a copy of this resolution to the Township Engineer, Mr. Mark Di Gennaro, Mr. Bruce Whitaker, McDonnell & Whitaker, LLC., 245 East Main Street, P.O. Box 379, Ramsey New Jersey, 07746, and to Mr. Peter Staller and Mr. Christopher Puzio, at 515 Wyckoff Avenue, Wyckoff, New Jersey 07481.

**CERTIFICATION**

I, NANCY A. BROWN, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON MARCH 22, 2022.

\_\_\_\_\_  
NANCY A. BROWN  
MUNICIPAL CLERK

TOWNSHIP OF WYCKOFF  
COUNTY OF BERGEN  
STATE OF NEW JERSEY  
RESOLUTION #22-148

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INTRODUCED:

SECONDED:

MEETING DATE: March 22, 2022

REFERENCE: Approval of Vouchers and  
Authorization to Pay Bills

VOTE: MADIGAN \_\_\_ MELCHIONNE \_\_\_ RUBENSTEIN \_\_\_ SHANLEY \_\_\_ BOONSTRA \_\_\_  
.....

**WHEREAS**, the Township of Wyckoff is a municipality in the State of New Jersey operating under the authority from NJSA 40A:63-1 et seq; and,

**WHEREAS**, the Township of Wyckoff has received vouchers in claim for payment of materials supplied and/or services rendered; and,

**WHEREAS**, the said vouchers have been reviewed and the amount indicated on each voucher has been determined to be due and owing; and,

**WHEREAS**, the Township Committee has a practice of each Township Committee member participating in the reviewing and signing of vouchers; and,

**WHEREAS**, the vouchers which comprise this bill list have been reviewed and signed by two (2) Township Committee members and they have found them to in order; and,

**WHEREAS**, the Township Treasurer has certified that sufficient funds are available for payment of said vouchers.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Wyckoff that the action of the said Finance Committee be approved; and, that the payments of these bills are hereby authorized and the Chief Financial Officer is directed to issue checks for their payments as listed on the bill list attached to this date's meeting minutes and covered by checks no. Payroll A/C, Direct Deposit Vouchers no., Library Payroll check nos., Library Direct Deposit Vouchers no., Claims Wire nos., check no. Accutrack A/C, Claims check nos. and Voided Claims checks no..

TOWNSHIP OF WYCKOFF  
COUNTY OF BERGEN  
STATE OF NEW JERSEY

RESOLUTION #22-149

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INTRODUCED:

SECONDED:

MEETING DATE: March 22, 2022

REFERENCE: Return of certain overpaid taxes,  
escrow monies, recreation fees, etc.

VOTE: MADIGAN \_\_\_ MELCHIONNE \_\_\_ RUBENSTEIN \_\_\_ SHANLEY \_\_\_ BOONSTRA \_\_\_

BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that the Treasurer is hereby authorized and directed to return certain monies as follows:

**BUILDING DEPT.:**

Admiral Fence Co., LLC, 780 Morningside Lane, Ridgefield, New Jersey 07697, Refund for Pool Permit #21-0678 due to duplicate permit – Block 206/Lot 4 – 343 Meadowbrook Road - \$150.00

**BOARD OF ADJUSTMENT:**

Wyckoff Cycle, LLC, 398 Franklin Avenue, Wyckoff, New Jersey 07481 – Return of Escrow – Block 250/Lot 1 - \$194.99

Robert Jones, 385 Frances Place, Wyckoff, New Jersey 07481 – Return of Escrow – Block 286/Lot 7 - \$87.99

**TAX REFUND:**

Spiotti & Associates, P.O. Box 30, Midland Park, New Jersey 07432 – State Tax Court Judgements (see attached list) - \$10,481.74

Mid-Green Associates, C/O Melvin Opper, 495 Mola Boulevard, Ste. 2, Elmwood Park, New Jersey 07407 – Block 331/Lot 37 – 300 Susquehanna Avenue - \$3,457.30

Robert Sokoly, 70 Girard Avenue, Wyckoff, New Jersey 07481 – Refund of 3<sup>rd</sup> & 4<sup>th</sup> quarter 2021 taxes paid on old Lot #25.01 – New Block 379/Lot 25.04 – 370 Sicomac Avenue - \$6,905.11

**TOWNSHIP OF WYCKOFF  
COUNTY OF BERGEN  
STATE OF NEW JERSEY  
RESOLUTION #22-150**

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**INTRODUCED:**

**SECONDED:**

**MEETING DATE: March 22, 2022**

**REFERENCE: National Public Health Week  
April 4 – 10, 2022**

**VOTE: MADIGAN \_\_\_ MELCHIONNE \_\_\_ RUBENSTEIN \_\_\_ SHANLEY \_\_\_ BOONSTRA \_\_\_**  
.....

**WHEREAS**, the week of April 4, 2022, thru April 10, 2022, is National Public Health Week; and,

**WHEREAS**, the 2022 theme for National Public Health Week, is Public Health is Where You Are; and,

**WHEREAS**, Public Health is Where You Are means that people should feel supported and included within their communities which can have a positive effect on their mental and physical health, which, in turn, allows them to give back to their communities' health making it stronger; and,

**WHEREAS**, there is a significant difference in the health status of individuals with different abilities and demographics, such as obesity, poor mental health and infectious disease, of people living in the healthiest States compared to people living in the least healthy States; and,

**WHEREAS**, according to the National Academy of Medicine, despite being one of the wealthiest nations in the world, the United States ranks below many other economically prosperous and developing countries with respect to measures of health, including life expectancy, infant mortality and maternal mortality rates; and,

**WHEREAS**, mental health is a critical component of public health, and it consists of emotional, psychological and social well-being and is important from childhood through adulthood.

**WHEREAS**, many people live with mental illness – health conditions that change the way we think, feel or behave, which can affect our lives and our work and in the United States, mental illness is one of the most common health conditions.

**WHEREAS**, each year, one in five Americans will experience mental illness, and fifty percent of mental illness starts by the age of 14, and 75% begins by the age of 24; and,

**WHEREAS**, the value of a strong health system is in the air we breathe, the water we drink, the food we eat and the places where we all live, learn, work, worship, and play; and,

**WHEREAS**, public health organizations use National Public Health week to educate the public, policymakers and public health professionals on issues that are important to improving the health of the people of the United States; and,

**WHEREAS**, in communities across the United States, people are changing the way they care for their health by avoiding tobacco use, eating healthier, becoming more physically active and preventing unintentional injuries at home and in the workplace; and,

**WHEREAS**, the Township of Wyckoff's website (wyckoff-nj.com) under "**Board of Health**" provides public health resources and information designed to promote the public health of the Wyckoff community.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that they recognize April 4-10, 2022, as National Public Health Week and thank the members of the Wyckoff Board of Health for their dedicated service.

**CERTIFICATION**

I, NANCY A. BROWN, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF CERTIFIES THE ATTACHED RESOLUTION TO BE A TRUE AND CORRECT COPY OF A RESOLUTION AS ADOPTED BY THE WYCKOFF TOWNSHIP COMMITTEE ON MARCH 22, 2022.

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NANCY A. BROWN  
MUNICIPAL CLERK

**TOWNSHIP OF WYCKOFF  
COUNTY OF BERGEN  
STATE OF NEW JERSEY  
RESOLUTION #22-151**

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**INTRODUCED:**

**SECONDED:**

**MEETING DATE: March 22, 2022**

**REFERENCE: Emergency Temporary  
Appropriations**

**VOTE: MADIGAN \_\_\_ MELCHIONNE \_\_\_ RUBENSTEIN \_\_\_ SHANLEY \_\_\_ BOONSTRA \_\_\_**  
.....

**WHEREAS**, an emergent condition has arisen with respect to payments of operating expense and no appropriations adequate provision has been made in the 2022 temporary appropriations for the aforesaid purpose, and N.J. S. 40A:4-20 provides for the creation of an emergency temporary appropriation for the purpose above mentioned; and,

**WHEREAS**, the total the total emergency temporary resolutions adopted in the year 2022 pursuant to the provisions of Chapter 96, P.L. 1951 (N.J.S. 40A:4-20) including this resolution total \$10,723,733.

**NOW THEREFORE BE IT RESOLVED**, (not less than two-thirds of all the members thereof affirmatively concurring) that in accordance with the provision of N.J.S. 40A:4-20:

1. An emergency temporary appropriation be and the same is hereby made for appropriations on attached list.
2. That said emergency temporary appropriations (will be) provided for the 2022 budget under the title General Appropriations.
3. That one certified copy of this resolution be filed with the Director of Local Government Services.

**CERTIFICATION**

I, NANCY A. BROWN, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON MARCH 22, 2022.

\_\_\_\_\_  
NANCY A. BROWN  
MUNICIPAL CLERK



TOWNSHIP OF WYCKOFF  
COUNTY OF BERGEN  
STATE OF NEW JERSEY  
RESOLUTION #22-152

\*\*\*\*\*

INTRODUCED:

SECONDED:

MEETING DATE: March 22, 2022

REFERENCE: Authorize Signing of Civil Rights Compliance for American Rescue Plan Application

VOTE: BOONSTRA \_\_\_ MADIGAN \_\_\_ MELCHIONNE \_\_\_ SHANLEY \_\_\_ RUBENSTEIN \_\_\_

**WHEREAS**, the Township of Wyckoff is desirous of applying for funding from the Federal American Rescue Plan; and

**WHEREAS**, a requirement of submitting an application for funding is assurances of compliance with Title VI of the Civil Rights Act of 1964; and

**NOW, THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Wyckoff, County of Bergen, and State of New Jersey that the Wyckoff Township Mayor, Wyckoff Township Administrator or the Wyckoff Municipal Clerk are hereby authorized to sign the Assurances of Compliance with Civil Rights element, which is a required component when submitting an application for American Rescue Plan funding.

**CERTIFICATION**

I, NANCY A. BROWN, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON MARCH 22, 2022.

\_\_\_\_\_  
NANCY A. BROWN  
MUNICIPAL CLERK

**TOWNSHIP OF WYCKOFF  
COUNTY OF BERGEN  
STATE OF NEW JERSEY  
RESOLUTION #22-153**

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**INTRODUCED:**

**SECONDED:**

**MEETING DATE: March 22, 2022**

**REFERENCE: Self Examination of  
Municipal Budget Eligibility**

**VOTE: MELCHIONNE \_\_ MADIGAN \_\_ RUBENSTEIN \_\_ SHANLEY \_\_ BOONSTRA \_\_**  
.....

**WHEREAS**, N.J.S.A. 40A:4-78b has authorized the Local Finance Board to adopt rules that permit municipalities in sound fiscal condition to assume the responsibility, normally granted to the Director of the Division of Local Government Services, of conducting the annual budget examination; and

**WHEREAS**, N.J.A.C. 5:30-7 was adopted by the Local Finance Board on February 11, 1997; and,

**WHEREAS**, pursuant to N.J.A.C. 5:30-7.2 through 7.5, the Township of Wyckoff has been declared eligible to participate in the program by the Division of Local Government Services, and the Chief Financial Officer has determined that the local government meets the necessary conditions to participate in the program for the 2022 budget year.

**NOW THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that in accordance with N.J.A.C. 5:30-7.6a & 7.6b and based upon the Chief Financial Officer's certification, the governing body has found the budget has met the following requirements:

1. That with reference to the following items, the amounts have been calculated pursuant to law and appropriated as such in the budget:
  - a. Payment of interest and debt redemption charges
  - b. Deferred charges and statutory expenditures
  - c. Cash deficit of preceding year
  - d. Reserve for uncollected taxes
  - e. Other reserves and non-disbursement items
  - f. Any inclusions of amounts required for school purposes
2. That the provisions relating to limitation on increases of appropriations pursuant to N.J.S.A. 40A:4-45.2 and appropriations for exceptions to limits on appropriations found at N.J.S.A. 40A:4-45.3 et seq., are fully met (complies with CAP law).
3. That the budget is in such form, arrangement, and content as required by the Local Budget law and N.J.A.C. 5:30-4 and 5:30-5.

4. That, pursuant to the Local Budget Law:
  - a. All estimates of revenue are reasonable, accurate and correctly stated,
  - b. Items of appropriation are properly set forth
  - c. In itemization, form, arrangement and content, the budget will permit the exercise of the comptroller function within the municipality.
5. The budget and associated amendments have been introduced and publicly advertised in accordance with the relevant provisions of the Local Budget Law, except that failure to meet the deadlines of N.J.S.A. 40A:4-5 shall not prevent such certification.
6. That all other applicable statutory requirements have been fulfilled.

**BE IT FURTHER RESOLVED**, that a copy of this resolution be forwarded to the Director of the Division of Local Government Services.

**CERTIFICATION**

I, NANCY A. BROWN, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON MARCH 22, 2022.

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NANCY A. BROWN  
MUNICIPAL CLERK

**TOWNSHIP OF WYCKOFF  
COUNTY OF BERGEN  
STATE OF NEW JERSEY  
RESOLUTION #22-154**

\*\*\*\*\*

**INTRODUCED:**

**SECONDED:**

**MEETING DATE: March 22, 2022**

**REFERENCE: Authorize Installment  
Payment Plans for Delinquent Sewer Users**

**VOTE: MELCHIONNE\_\_ MADIGAN\_\_ RUBENSTEIN\_\_ SHANLEY\_\_ BOONSTRA\_\_**

**WHEREAS**, P.L.2021 c.317 instituted immediate relief measures for residential customers of local government sewer service whereby their service may be discontinued; and,

**WHEREAS**, the legislation requires that an installment plan shall be offered to satisfy the unpaid balance of any sewer charges accrued between March 9, 2020, and March 15, 2022; and,

**WHEREAS**, the mandatory installment plan for arrearages accruing between March 9, 2020 and March 15, 2022 shall have a minimum 12-month duration, unless the residential customer requests a shorter payback period, and cannot require the residential customer to pay a down payment, deposit, reconnection costs, or the payment of interest or penalties on the unpaid balance.

**NOW THEREFORE, BE IT RESOLVED**, that the Township Committee of the Township of Wyckoff, in the County of Bergen, State of New Jersey hereby authorizes the Tax Collector to offer and enter into installment plans for delinquent residential sewer customers with arrearages accruing between March 9, 2020, and March 15, 2022, for a maximum period of 12 months. Payments will be due on the first of each month beginning May 1, 2022. If any unpaid installment remains unpaid after 30 days of due date or any other property taxes or municipal charges become delinquent during the term of the installment plan, then the agreement shall be made null and void and payable immediately. The installment plan shall not require the payment of interest or penalties on the unpaid balance.

**BE IT FURTHER RESOLVED** that interest accruing on any unpaid sewer charges shall be waived for residential sewer customers that agree to enter into an installment plan as authorized by this Resolution for arrearages accruing between March 9, 2020, and May 1, 2022.

**BE IT FURTHER RESOLVED** that if a residential customer does not agree to an installment plan by May 1, 2022, then interest shall accrue effective March 15, 2022, pursuant to law and Resolution # 22-18 and appropriate enforcement action shall be taken by the Tax Collector.

**BE IT FURTHER RESOLVED** that the Tax Collector shall provide a written a summary of all installment plans offered and agreed upon to the Township Committee at the first regular Township Committee Meeting in May.

**CERTIFICATION**

I, NANCY A. BROWN, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON MARCH 22, 2022.

\_\_\_\_\_  
NANCY A. BROWN  
MUNICIPAL CLERK

## **ORDINANCE #1957**

**AN ORDINANCE TO VACATE A PORTION OF LEBANON STREET LOCATED IN BLOCK 498, LOT 23.02, BLOCK 498, LOT 18.01, BLOCK 500, LOT 1.01 AND BLOCK 500, LOT 18 WITHIN THE TOWNSHIP OF WYCKOFF.**

**WHEREAS**, it appears at one time a continuation of Lebanon Street was contemplated connecting Fordham Avenue and Colgate Avenue between Block 498, Lot 23.02, Block 498, Lot 18.01, Block 500, Lot 1.01 and Block 500, Lot 18, as the public right of way extends into the side yards of the above-referenced Lots pursuant to a Map of "West Ridgewood Heights Manor", filed with the Clerk of Bergen County on August 20, 1926; and,

**WHEREAS**, such portion of Lebanon Street between Fordham Avenue and Colgate Avenue has never been utilized by the Township of Wyckoff as a public street; and,

**WHEREAS**, the Township Committee wishes to vacate such the portion of Lebanon Street between Fordham Avenue and Colgate Avenue; and

**WHEREAS**, the Township Committee of the Township of Wyckoff has determined that the public interest will be better served by vacating such portion of Lebanon Street;

**BE IT ORDAINED**, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey as follows:

**SECTION 1.** That the portion of the public street situated in the Township of Wyckoff, County of Bergen, State of New Jersey known as Lebanon Street, starting at the North side of Fordham Avenue where Fordham Avenue meets Lebanon Street and continuing in a northerly direction until such portion of Lebanon Street intersects with Colgate Avenue, or as more particularly described in Exhibit "A" attached hereto, which is an enlarged portion of the Tax Map of the Township of Wyckoff, Sheet 55, being the same, is hereby vacated and all public rights within the portion therein extinguished, subject however, to the reservations hereinafter set forth. Such portion of Lebanon Street to be vacated is located directly adjacent to a portion of lot 23.02 Block 498, Lot 18.01 Block 498, Lot 1.01 Block 500 and Lot 18 Block 500 and consists of the public right of way having an area of 50 feet wide and 220 feet in length between Fordham Avenue and Colgate Avenue.

**SECTION 2.** The Township of Wyckoff, for itself, its successors and assigns, reserves unto itself the right to construct, install, build, operate, maintain, use, repair, replace and relocate such public utilities, emergency services equipment and cable television facilities, within the described premises, which it may, at any time hereafter, deem necessary for the public health, safety, convenience, and welfare. The Township of Wyckoff further reserves for the benefit of the Public Service Electric & Gas Company, Northwest Bergen County Utilities Authority, Ridgewood Water Company and any cable television company, the right to maintain, repair, and replace utilities and facilities installed by them in, adjacent to, under, over or through the aforesaid land. All of the aforesaid rights shall be unaffected by this Ordinance.

**Township of Wyckoff**  
**Ordinance #1957**  
**Page 2**

**SECTION 3.** All ordinances or parts of ordinances inconsistent herewith are hereby repealed as to such inconsistency only.

**SECTION 4.** This Ordinance shall take effect after final passage and publication as provided by law.

## TOWNSHIP OF WYCKOFF

### ORDINANCE #1958

#### **AN ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK.**

**WHEREAS**, the Local Government Cap Law, N.J.S. 40A:4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and

**WHEREAS**, N.J.S.A. 40A:4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

**WHEREAS**, the Township Committee of the Township of Wyckoff in the County of Bergen find it advisable and necessary to increase its CY 2022 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

**WHEREAS**, the Township Committee hereby determines that a 1% increase in the budget for said year, amounting to \$151,312.60 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

**WHEREAS**, the Township Committee hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

**NOW THEREFORE BE IT ORDAINED**, by the Township Committee of the Township of Wyckoff in the County of Bergen authorized membership of this governing body affirmatively concurring that, in the CY 2022 budget year, the final appropriations of the Township of Wyckoff shall, in accordance with this ordinance and N.J.S. A. 40A:4-45, be increased by 1%, amounting to \$151,312.60 and that the CY 2022 municipal budget for the Township of Wyckoff be approved and adopted in accordance with the ordinance; and,

**BE IT FURTHER ORDAINED**, that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

**BE IT FURTHER ORDAINED**, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

**BE IT FURTHER ORDAINED**, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Direction within 5 days after such adoption.