

## TOWNSHIP OF WYCKOFF

### Open Public Meetings Act Notice

**PLEASE TAKE NOTICE**, that in accordance with the Open Public Meetings Act NJSA10:4-6 et seq., the Township Committee of the Township of Wyckoff shall conduct its 7:00 pm, Tuesday, September 14, 2021 Work Session meeting in the second floor court room at Wyckoff Town Hall, 340 Franklin Avenue, Wyckoff, NJ 07481 and the meeting will also be live-streamed via the Township of Wyckoff's YouTube channel and members of the public may attend the meeting to provide public comment or call 201-891-7000, ext. #2220 should they wish to provide public comment during the public comment period.

These measures are implemented to allow members of the public to observe the Township Committee meeting in person and via live streaming and to provide to the public the ability to comment telephonically during the period for public comment which appears on the agenda for the meeting.

This notice and agenda have been posted on the Township's home page [Wyckoff-nj.com](http://Wyckoff-nj.com) at the Quick Link for "Minutes & Agendas" on Friday, September 10, 2021. Please select "Township Committee" and locate the date of the meeting to view documents, such as resolutions and ordinances which are made available.

General instructions regarding access to the meeting will be posted on the Wyckoff web site's home page at [www.wyckoff-nj.com](http://www.wyckoff-nj.com) as a "News" item on Friday, September 10, 2021 by 4:30 pm.

To view the Township Committee meeting via live-stream, please access the YouTube link which will be posted on the Wyckoff web site's home page at [www.wyckoff-nj.com](http://www.wyckoff-nj.com) as a "NEWS" item immediately prior to the commencement of the meeting at approximately, 6:55 pm on September 14, 2021.

To be notified of all future live streamed Township meetings, please create a YouTube account and subscribe to our YouTube channel, "Township of Wyckoff".

### NOTICE TO PUBLIC

As a member of the public, participating in this public meeting, your participation will be recorded. By participating in the meeting, it is assumed your consent is given for your voice, name, address, comments, and image to be broadcast and recorded.

There may be situations when, due to technical difficulties, live streaming or the recording of a meeting may not be available. A recording of the meeting will be available immediately after the meeting concludes on the Township's YouTube channel, "Township of Wyckoff. The Township shall not be responsible for and accepts no liability if the recording technology or live video streaming technology of the meeting is unavailable.

Nancy A. Brown  
Acting Municipal Clerk

**TOWNSHIP OF WYCKOFF  
TOWNSHIP COMMITTEE WORK SESSION MEETING  
MUNICIPAL COURT ROOM  
TUESDAY, SEPTEMBER 14, 2021 - 7:00 P.M.**

*PAUSE – Municipal Clerk will post the link to the live meeting on our website's homepage.*

1. **7:00 pm Work Session Meeting called to order by Mayor Melissa D. Rubenstein**

2. **Roll call of Township Committee**

BOONSTRA \_\_\_\_\_ MADIGAN \_\_\_\_\_ MELCHIONNE \_\_\_\_\_  
SHANLEY \_\_\_\_\_ RUBENSTEIN \_\_\_\_\_

3. **Reading of "Open Work Session" statement by Acting Clerk, Nancy A. Brown**

4. **Confirm Finance Committee has reviewed and signed vouchers and that Mayor and Municipal Clerk have signed any necessary documents.**

5. **Motion to open the Ten (10) Minute Public Comment period:**

Ten Minute public comment period, two (2) minutes per speaker for public comment on any governmental issue that a member of the public feels may be of concern to the residents of the Township of Wyckoff.

Please call 201-891-7000, ext. #2220 if you wish to make a comment.

MOTION: \_\_\_\_\_ SECOND \_\_\_\_\_  
BOONSTRA \_\_\_\_\_ MADIGAN \_\_\_\_\_ MELCHIONNE \_\_\_\_\_  
SHANLEY \_\_\_\_\_ RUBENSTEIN \_\_\_\_\_

Motion to close the Public Comment period:

MOTION: \_\_\_\_\_ SECOND \_\_\_\_\_  
BOONSTRA \_\_\_\_\_ MADIGAN \_\_\_\_\_ MELCHIONNE \_\_\_\_\_  
SHANLEY \_\_\_\_\_ RUBENSTEIN \_\_\_\_\_

6. **Administer Oath of Office for Officer Ryan Noon as he is promoted to Patrol Sergeant.**
7. **Review of 8:00 p.m. Business Meeting Agenda – Administrator**
8. **Review of Policy Action Items – Administrator**
9. **Reports of Township Committee Members**

10. **Report of Township Attorney**

(Items 11 through 14 will only be utilized if the business of the Township conducted at this meeting requires them to be utilized. They are added to the agenda as placeholders should their use be required.)

11. **Recess Open Work Session Meeting to Conduct the 8:00 pm Business Meeting**

MOTION: \_\_\_\_\_ SECOND \_\_\_\_\_  
BOONSTRA \_\_\_\_\_ MADIGAN \_\_\_\_\_ MELCHIONNE \_\_\_\_\_  
SHANLEY \_\_\_\_\_ RUBENSTEIN \_\_\_\_\_

At the conclusion of the 8:00 pm Business Meeting the Township Committee will reconvene the Open Work Session meeting if necessary.

12. **Motion to reconvene the Open Work Session:**

MOTION: \_\_\_\_\_ SECOND \_\_\_\_\_  
BOONSTRA \_\_\_\_\_ MADIGAN \_\_\_\_\_ MELCHIONNE \_\_\_\_\_  
SHANLEY \_\_\_\_\_ RUBENSTEIN \_\_\_\_\_

13. **Motion to enter a Closed Session Discussion** in accordance with Resolution #20-CXX from the Open Public Work Session Meeting.

MOTION: \_\_\_\_\_ SECOND \_\_\_\_\_  
BOONSTRA \_\_\_\_\_ MADIGAN \_\_\_\_\_ MELCHIONNE \_\_\_\_\_  
SHANLEY \_\_\_\_\_ RUBENSTEIN \_\_\_\_\_

14. **Motion to Exit the Closed Session Discussion and re-enter the open section of the Open Work Session Meeting:**

MOTION: \_\_\_\_\_ SECOND \_\_\_\_\_  
BOONSTRA \_\_\_\_\_ MADIGAN \_\_\_\_\_ MELCHIONNE \_\_\_\_\_  
SHANLEY \_\_\_\_\_ RUBENSTEIN \_\_\_\_\_

15. **Adjourn**

MOTION: \_\_\_\_\_ SECOND \_\_\_\_\_  
BOONSTRA \_\_\_\_\_ MADIGAN \_\_\_\_\_ MELCHIONNE \_\_\_\_\_  
SHANLEY \_\_\_\_\_ RUBENSTEIN \_\_\_\_\_

**PAYMENT OF CLAIMS MAY BE PAID AT ALL WORK SESSION MEETINGS AND ALL TOWNSHIP COMMITTEE BUSINESS MEETINGS**

**FORMAL ACTION MAY BE TAKEN AT THIS WORK SESSION**



**TOWNSHIP OF WYCKOFF  
TOWNSHIP COMMITTEE BUSINESS MEETING  
MUNICIPAL COURT ROOM  
TUESDAY, SEPTEMBER 14, 2021 - 8:00 PM**

1. **Regular Meeting of the Wyckoff Township Committee called to order by Mayor Melissa D. Rubenstein**
2. **Flag Salute**
3. **Invocation**
4. **Reading of the "Open Public Meetings Act" statement by Nancy A. Brown**
5. **Roll Call of the Township Committee Members Present:**

BOONSTRA \_\_\_\_\_ MADIGAN \_\_\_\_\_ MELCHIONNE \_\_\_\_\_  
SHANLEY \_\_\_\_\_ RUBENSTEIN \_\_\_\_\_

6. **Request motion to open the Public Comment Period:**

Public Comment period, five (5) minutes per speaker for public comment on any governmental issue that a member of the public feels may be of concern to the residents of the Township of Wyckoff.

Please call 201-891-7000, ext. #2220 if you wish to make a comment.

MOTION: \_\_\_\_\_ SECOND \_\_\_\_\_  
BOONSTRA \_\_\_\_\_ MADIGAN \_\_\_\_\_ MELCHIONNE \_\_\_\_\_  
SHANLEY \_\_\_\_\_ RUBENSTEIN \_\_\_\_\_

**Request motion to close the Public Comment Period:**

MOTION: \_\_\_\_\_ SECOND \_\_\_\_\_  
BOONSTRA \_\_\_\_\_ MADIGAN \_\_\_\_\_ MELCHIONNE \_\_\_\_\_  
SHANLEY \_\_\_\_\_ RUBENSTEIN \_\_\_\_\_

7. **Approval of the August 17, 2021 Township Committee Work Session and Regular Business meeting minutes:**

MOTION: \_\_\_\_\_ SECOND \_\_\_\_\_  
BOONSTRA \_\_\_\_\_ MADIGAN \_\_\_\_\_ MELCHIONNE \_\_\_\_\_  
SHANLEY \_\_\_\_\_ RUBENSTEIN \_\_\_\_\_

- 8. **Consent Agenda:** All matters listed below are considered by the Township Committee to be routine in nature. There will be no separate discussion of these items. If any discussion is desired by the Township Committee, that item will be removed from the Consent Agenda and considered separately:

**I      Resolutions (Adoption of the following):**

- #21-262      Confirm Endorsement of Christian Health’s Community Development Project – Air Filtering Systems
- #21-263      2020 Audit General Comments and Recommendations
- #21-264      Authorize Interlocal Agreement – NBCUA Sewer Operator Service
- #21-265      Authorization of Vouchers and Approval to Pay Bills
- #21-266      Authorize First Responder Fireworks Fundraiser

**II      Ordinances – Introduction**

**None.**

**III      Motions**

- A. Approve and memorialize the installation of tents for September outdoor worship services at Temple Beth Rishon for ten days beginning September 3, 2021.
- B. Approve and Memorialize the installation of 22” x 28” signs for ten days on private property at four specified locations beginning September 3, 2021, for the Wyckoff YMCA to promote Wyckoff Day which is to be held on Saturday, September 18, 2021.
- C. Approve and memorialize the application of the Wyckoff Newcomers Club to hold a Trunk or Treat event at the Larkin House parking lot on Saturday, October 30<sup>th</sup> between 2:30 pm and 6:30 pm.

Clerk: May I have a motion and a second to approve the consent agenda?

**The Following vote is the vote on the Consent Agenda:**

MOTION: \_\_\_\_\_ SECOND \_\_\_\_\_  
 BOONSTRA \_\_\_\_\_ MADIGAN \_\_\_\_\_ MELCHIONNE \_\_\_\_\_  
 SHANLEY \_\_\_\_\_ RUBENSTEIN \_\_\_\_\_

**9. Ordinances – Public Hearing / Further Consideration:**

Madam Chairperson, I have two Ordinances for Public Hearing / Further Consideration.

The first is **Ordinance #1948** which is

**AN ORDINANCE TO MODIFY CHAPTER 111, “DOGS” IN THE CODE OF THE TOWNSHIP OF WYCKOFF, TO MODIFY SECTION 111-3, “ANNUAL FEES; EXPIRATION DATE”, AND SECTION 111-9, “DOGS RUNNING AT LARGE” TO INCREASE FEES.**

for second reading, by title only, and a copy of this Ordinance has been posted on the bulletin board in Town Hall where public notices are customarily posted, and copies have been made available to members of the public in the Township who have requested the same.

COMMITTEE PERSON \_\_\_\_\_: I move the Ordinance on second reading by Title only.

COMMITTEE PERSON \_\_\_\_\_: Seconded.

ROLL CALL VOTE

BOONSTRA \_\_\_\_\_ MADIGAN \_\_\_\_\_ MELCHIONNE \_\_\_\_\_  
SHANLEY \_\_\_\_\_ RUBENSTEIN \_\_\_\_\_

CHAIRPERSON: This is the time and place for the Public Hearing on Ordinance #1948, and all persons who wish to be heard, please state your name and address before making your statement. If you wish to comment, please dial 201-891-7000, ext. #2220.

(Public Comments are heard here.)

At the Conclusion of public comments:

COMMITTEE PERSON \_\_\_\_\_: I move that the Public Hearing on Ordinance #1948 be closed.

COMMITTEE PERSON \_\_\_\_\_: Seconded

ROLL CALL VOTE

BOONSTRA \_\_\_\_\_ MADIGAN \_\_\_\_\_ MELCHIONNE \_\_\_\_\_  
SHANLEY \_\_\_\_\_ RUBENSTEIN \_\_\_\_\_

MUNICIPAL CLERK: BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that Ordinance #1948, after public hearing and further consideration is hereby adopted, and the Municipal Clerk is hereby authorized and directed to publish the Notice of Final Passage of said Ordinance in the official newspaper for the Township as provided by law.

COMMITTEE PERSON \_\_\_\_\_: I move the resolution.

COMMITTEE PERSON \_\_\_\_\_: Seconded.

ROLL CALL VOTE

BOONSTRA \_\_\_\_\_ MADIGAN \_\_\_\_\_ MELCHIONNE \_\_\_\_\_

SHANLEY \_\_\_\_\_ RUBENSTEIN \_\_\_\_\_

And finally, we have **Ordinance #1949** which is

**AN ORDINANCE TO MODIFY CHAPTER 106 “CATS” IN THE CODE OF THE TOWNSHIP OF WYCKOFF, SECTION 106-3 E, “ANNUAL FEES”, TO INCREASE FEES.**

for second reading, by title only, and a copy of this Ordinance has been posted on the bulletin board in Town Hall where public notices are customarily posted, and copies have been made available to members of the public of the in the Township who have requested the same.

COMMITTEE PERSON \_\_\_\_\_: I move the Ordinance on second reading by Title only.

COMMITTEE PERSON \_\_\_\_\_: Seconded.

ROLL CALL VOTE

BOONSTRA \_\_\_\_\_ MADIGAN \_\_\_\_\_ MELCHIONNE \_\_\_\_\_

SHANLEY \_\_\_\_\_ RUBENSTEIN \_\_\_\_\_

CHAIRPERSON: This is the time and place for the Public Hearing on Ordinance #1949, and all persons who wish to be heard, please state your name and address before making your statement. If you wish to comment, please dial 201-891-7000, ext. #2220.

(Public Comments are heard here.)

At the Conclusion of public comments:

COMMITTEE PERSON \_\_\_\_\_: I move that the Public Hearing on Ordinance #1949 be closed.

COMMITTEE PERSON \_\_\_\_\_: Seconded

ROLL CALL VOTE

BOONSTRA \_\_\_\_\_ MADIGAN \_\_\_\_\_ MELCHIONNE \_\_\_\_\_

SHANLEY \_\_\_\_\_ RUBENSTEIN \_\_\_\_\_



MUNICIPAL CLERK: BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that Ordinance #1949, after public hearing and further consideration is hereby adopted, and the Municipal Clerk is hereby authorized and directed to publish the Notice of Final Passage of said Ordinance in the official newspaper for the Township as provided by law.

COMMITTEE PERSON \_\_\_\_\_: I move the resolution.

COMMITTEE PERSON \_\_\_\_\_: Seconded.

ROLL CALL VOTE

BOONSTRA \_\_\_\_\_ MADIGAN \_\_\_\_\_ MELCHIONNE \_\_\_\_\_  
SHANLEY \_\_\_\_\_ RUBENSTEIN \_\_\_\_\_

**10. Adjourn**

Chair: May I have a motion to and a second to adjourn the Business Meeting?

MOTION: \_\_\_\_\_ SECOND \_\_\_\_\_  
BOONSTRA \_\_\_\_\_ MADIGAN \_\_\_\_\_ MELCHIONNE \_\_\_\_\_  
SHANLEY \_\_\_\_\_ RUBENSTEIN \_\_\_\_\_

**PAYMENT OF CLAIMS MAY BE PAID AT ALL TOWNSHIP COMMITTEE WORK  
SESSION MEETINGS AND ALL TOWNSHIP COMMITTEE  
REGULAR MEETINGS**

**FORMAL ACTION MAY BE TAKEN DURING THIS MEETING**



TOWNSHIP OF WYCKOFF  
COUNTY OF BERGEN  
STATE OF NEW JERSEY  
RESOLUTION #21- 262

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INTRODUCED:

SECONDED:

MEETING DATE: September 14, 2021

REFERENCE: Confirm Endorsement of  
Christian Health's Community  
Development Project- Air Filtering Systems

VOTE: BOONSTRA \_\_\_ MADIGAN \_\_\_ MELCHIONNE \_\_\_ SHANLEY \_\_\_  
RUBENSTEIN \_\_\_\_\_

.....  
**WHEREAS**, a Bergen County Community Development grant of One Hundred Sixty Five Thousand Dollars and no cents (\$165,000.00) has been proposed by Christian Health for the purchase of UVC Equipment for Air Filtering Systems for integration into the COVID-19 terminal cleaning procedures in multiple campus buildings in the municipality of Wyckoff; and,

**WHEREAS**, pursuant to the State Interlocal Services Act, Community Development funds may not be spent in a municipality without authorization by the Governing Body; and,

**WHEREAS**, the aforesaid project is in the best interest of the people of Wyckoff; and

**WHEREAS**, this resolution does not obligate the financial resources of the municipality and is intended solely to expedite expenditure of the aforesaid CD funds.

**NOW, THEREFORE, BE IT RESOLVED** that the Governing Body of The Township of Wyckoff hereby confirms endorsement of the aforesaid project.

**BE IT FURTHER RESOLVED**, that a copy of this resolution shall be sent to the Director of the Bergen County Community Development Program so that implementation of the aforesaid project may be expedited.

**CERTIFICATION**

I, NANCY A. BROWN, ACTING MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF CERTIFIES THE ATTACHED RESOLUTION TO BE A TRUE AND CORRECT COPY OF A RESOLUTION AS ADOPTED BY THE WYCKOFF TOWNSHIP COMMITTEE ON SEPTEMBER 14, 2021.

\_\_\_\_\_  
NANCY A. BROWN  
ACTING MUNICIPAL CLERK

**TOWNSHIP OF WYCKOFF  
COUNTY OF BERGEN  
STATE OF NEW JERSEY  
RESOLUTION #21-263**

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**INTRODUCED:**

**SECONDED:**

**MEETING DATE: September 14, 2021**

**REFERENCE: Audit General Comments  
and Recommendations**

**VOTE: BOONSTRA \_\_\_ RUBENSTEIN \_\_\_ SCANLAN \_\_\_ SHANLEY \_\_\_ MADIGAN \_\_\_**  
.....

**WHEREAS**, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transaction; and,

**WHEREAS**, the Annual Report of Audit for the year 2020 has been filed by a Registered Municipal Accountant with the Municipal Clerk as per the requirements of N.J.S.A. 40A:5-6, and a copy has been received by each member of the governing body; and,

**WHEREAS**, the Local Finance Board of the State of New Jersey is authorized to prescribe reports pertaining to the local fiscal affairs, as per R.S. 52:27BB-34; and,

**WHEREAS**, the Local Finance Board has promulgated a regulation requiring that the governing body of each municipality shall by resolution certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the section of the annual audit entitled:

General Comments  
Recommendations

and,

**WHEREAS**, the members of the governing body have personally reviewed as a minimum the Annual Report of Audit, and specifically the sections of the Annual Audit entitled:

General Comments and  
Recommendations

as evidenced by the group affidavit form of the governing body, and,

**WHEREAS**, such resolution of certification shall be adopted by the Governing Body no later than forty-five days after the receipt of the annual audit, as per the regulations of the Local Finance Board, and,

**WHEREAS**, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board, and,

**WHEREAS**, failure to comply with the promulgations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52 to wit:

R.S. 52:27BB-52- "A local officer or member of a local governing body who, after a date fixed for compliance, fails or refused to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office."

**NOW, THEREFORE, BE IT RESOLVED**, That the Township Committee of the Township of Wyckoff, hereby states that it has complied with the promulgation of the Local Finance Board of the State of New Jersey dated July 30, 1968 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

#### **CERTIFICATION**

I, NANCY A. BROWN, ACTING MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND CORRECT COPY OF A RESOLUTION AS ADOPTED BY THE TOWNSHIP COMMITTEE ON SEPTEMBER 14, 2021.

\_\_\_\_\_  
NANCY A. BROWN  
ACTING MUNICIPAL CLERK



NO PHOTO COPIES OF SIGNATURES  
GROUP AFFIDAVIT FORM  
CERTIFICATION OF GOVERNING BODY

State of New Jersey  
County of Bergen

We, members of the governing body of the Township of Wyckoff, County of Bergen, being of full age, and being duly sworn according to law, upon our oath depose and say:

1. We are duly elected members of the Township Committee of the Township of Wyckoff.
2. In the performance of our duties, and pursuant to the Local Finance Board Regulation, we have familiarized ourselves with the contents of the Annual Municipal Audit filed with the Clerk pursuant to N.J.S.A. 40A:5-6 for the year 2019.
3. We certify that we have personally reviewed and are familiar with, at a minimum, the sections of the Annual Report of Audit entitled:

GENERAL COMMENTS  
RECOMMENDATIONS

Melissa D. Rubenstein (L.S.) \_\_\_\_\_

Rudolf E. Boonstra (L.S.) \_\_\_\_\_

Thomas J. Madigan (L.S.) \_\_\_\_\_

Peter J. Melchionne (L.S.) \_\_\_\_\_

Timothy E. Shanley (L.S.) \_\_\_\_\_

Sworn to and subscribed before me this \_\_\_\_\_ day of \_\_\_\_\_

Notary Public of New Jersey

**IMPORTANT:** This certification must be sent to the Division of Local Government Services, P.O. Box 803, Trenton, New Jersey 08625

**TOWNSHIP OF WYCKOFF  
COUNTY OF BERGEN  
STATE OF NEW JERSEY  
RESOLUTION #21-264**

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**INTRODUCED:**

**SECONDED:**

**MEETING DATE: September 14, 2021**

**REFERENCE: Authorize an Interlocal  
Services Agreement –  
Licensed Sewer Operator  
Service**

**VOTE: BOONSTRA \_\_\_ MADIGAN \_\_\_ MELCHIONNE \_\_\_ SHANLEY \_\_\_ RUBENSTEIN \_\_\_**  
.....

**WHEREAS**, the State of New Jersey has encouraged municipalities to enter into agreements for the joint provision of local government services; and,

**WHEREAS**, the Township of Wyckoff and the Northwest Bergen County Utilities Authority (NWBUA) have researched the feasibility of entering into an agreement under the authority of the Interlocal Services Act for the NWBUA to provide Licensed Sewer Operator service, daily monitoring of the Township of Wyckoff's three (3) waste water stations and repair service, 24 hours a day, seven days a week, for the Township of Wyckoff, for a fee; and,

**WHEREAS**, this interlocal service was successfully and satisfactorily implemented from 2003 through 2019 and the parties desire to renew the Interlocal Services Agreement; and,

**WHEREAS**, the Chief Financial Officer has issued a Certificate of Available Funds indicating funds are available in the 2021 sewer utility budget account #1-07-55-500-554; and,

**WHEREAS**, in accordance with NJAC 5:30-5.5- this contract award is subject to the availability and appropriation annually of sufficient funds in succeeding years; and

**WHEREAS**, the Township of Wyckoff is desirous of entering into agreement with NWBUA; and,

**WHEREAS**, the Township Engineer and Public Works Manager recommend the Township Committee enter into this agreement.

**NOW THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Wyckoff that in accordance with NJSA 40:8A et. seq., (Interlocal Services Act), an Interlocal Service Agreement with the NWBUA is authorized for licensed sewer operator service, daily monitoring of the townships pump stations and repair services in accordance with the seven (7) year service agreement which is attached hereto.

**BE IT FURTHER RESOLVED**, that in accordance with NJSA 40:8A-4 a copy of this resolution and the Interlocal Services Agreement shall be available in the office of the Municipal Clerk for public inspection. Said agreement shall take effect on 11-1-2021.

**CERTIFICATION**

I, NANCY A. BROWN, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND CORRECT COPY OF A RESOLUTION AS ADOPTED BY THE TOWNSHIP COMMITTEE ON SEPTEMBER 14, 2021.

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NANCY A. BROWN  
ACTING MUNICIPAL CLERK

**CERTIFICATION OF AVAILABILITY OF FUNDS**

I, DIANA MCLEOD, CHIEF FINANCIAL OFFICER OF THE TOWNSHIP OF WYCKOFF, CERTIFY THAT ADEQUATE FUNDS HAVE BEEN APPROPRIATED IN THE 2021 BUDGET ACCOUNT #1-07-55-500-554 AND IN ACCORDANCE WITH NJAC 5:30-5.5 THIS CONTRACT IS SUBJECT TO THE AVAILABILITY AND APPROPRIATION ANNUALLY OF SUFFICIENT FUNDS IN SUCCEEDING YEARS.

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DIANA MCLEOD  
CHIEF FINANCIAL OFFICER



**TOWNSHIP OF WYCKOFF  
COUNTY OF BERGEN  
STATE OF NEW JERSEY  
RESOLUTION #21-265**

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**INTRODUCED:**

**SECONDED:**

**MEETING DATE: September 14, 2021**

**REFERENCE: Approval of Vouchers and  
Authorization to Pay Bills**

**VOTE: BOONSTRA \_\_\_ MADIGAN \_\_\_ MELCHIONNE \_\_\_ SHANLEY \_\_\_ RUBENSTEIN \_\_\_**

**WHEREAS**, the Township of Wyckoff is a municipality in the State of New Jersey operating under the authority from NJSA 40A:63-1 et seq; and,

**WHEREAS**, the Township of Wyckoff has received vouchers in claim for payment of materials supplied and/or services rendered; and,

**WHEREAS**, the said vouchers have been reviewed and the amount indicated on each voucher has been determined to be due and owing; and,

**WHEREAS**, the Township Committee has a practice of each Township Committee member participating in the reviewing and signing of vouchers; and,

**WHEREAS**, the vouchers which comprise this bill list have been reviewed and signed by two (2) Township Committee members and they have found them to in order; and,

**WHEREAS**, the Township Treasurer has certified that sufficient funds are available for payment of said vouchers.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Wyckoff that the action of the said Finance Committee be approved; and, that the payments of these bills are hereby authorized and the Chief Financial Officer is directed to issue checks for their payments as listed on the bill list attached to this date's meeting minutes and covered by checks no. Payroll A/C, Direct Deposit Vouchers no., Library Payroll check nos., Library Direct Deposit Vouchers no., Claims Wire nos., check no. Accutrack A/C, Claims check nos. and Voided Claims checks no..

**TOWNSHIP OF WYCKOFF  
COUNTY OF BERGEN  
STATE OF NEW JERSEY  
RESOLUTION #21-266**

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**INTRODUCED:**

**SECONDED:**

**MEETING DATE: September 14, 2021**

**REFERENCE: Authorize First Responder  
Fireworks Fundraiser at Town Hall Municipal  
Complex**

**VOTE: BOONSTRA \_\_\_ RUBENSTEIN \_\_\_ SCANLAN \_\_\_ SHANLEY \_\_\_ MADIGAN \_\_\_**  
.....

**WHEREAS**, the Wyckoff Volunteer Fire Department has requested the use of the Memorial Town Hall complex and grounds on Saturday, September 25, 2021, for the annual fireworks display fund raiser; and,

**WHEREAS**, in accordance with N.J.S.A. 21:3-3, the Township Committee has received letters from the Police Chief and Fire Chief approving this activity, copies of said letters are attached hereto and made a part hereof as though set forth herein at length; and,

**WHEREAS**, the Township Committee desires to approve this request and to forward a copy of the approval to the Fire Marshal for his use in issuing a Fire Prevention Permit for this activity; and,

**WHEREAS**, in accordance with the aforesaid N.J.S.A. 21:3-3, the contract between the Fire Department and the fireworks contractor and the insurance certificate will be approved by the Township Attorney.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Wyckoff as follows:

1. The use of Memorial Town Hall campus for the annual Fire Department fireworks display fund raiser on Saturday, September 25, 2021 is hereby approved.
2. The Municipal Clerk shall forward a copy of the Insurance Certificate and permit to the N.J. Department of Labor.

**CERTIFICATION**

I, JOYCE C. SANTIMAURO, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON SEPTEMBER 14, 2021.

\_\_\_\_\_  
NANCY A. BROWN  
ACTING MUNICIPAL CLERK

## ORDINANCE #1948

**AN ORDINANCE TO MODIFY CHAPTER 111, "DOGS" IN THE CODE OF THE TOWNSHIP OF WYCKOFF, TO MODIFY SECTION 111-3, "ANNUAL FEES; EXPIRATION DATE", AND SECTION 111-9, "DOGS RUNNING AT LARGE" TO INCREASE FEES.**

**BE IT ORDAINED** by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey, that Chapter 111, "Dogs" of the code of the Township of Wyckoff, Section 111-3, Annual Fees; Expiration Date, be modified as follows:

### **SECTION 1** Chapter 111-3. Annual Fees; Expiration date

§ 111-3 Annual fees; expiration date.

- A. The person applying for the license and registration tag after ~~May 1, 1990~~ January 1, 2022, shall, in addition to any late fee imposed, pay a fee as follows: \$~~14~~ 18 for any dog of reproductive age which has not had its reproductive capacity permanently altered through sterilization; \$~~14~~ 15 for all other dogs. Proof of sterilization shall be provided by a certification executed by a ~~d~~-Doctor of ~~v~~ Veterinary ~~m~~-Medicine or by the person applying for the license. In the absence of said certification, it shall be assumed that the dog has not been sterilized and is of reproductive age. Each license shall be renewed annually, and for each annual renewal, the fee for the license and for the registration tag shall be as set forth in this section, and said license shall expire on December 31 in the year stated on the license. The fee for a replacement tag shall be \$5.
- B. From February 1 until March 31 of each year, there shall be an additional late registration fee in the amount of \$~~10~~ 15, but during such period, the applicant shall not be subject to the issuance of a summons in the Municipal Court.
- C. After March 31 of each year, in addition to the fees and late registration fee set forth herein, an applicant shall be subject to the issuance of a summons in the Municipal Court and such fines and penalties as may be imposed by the Municipal Judge in accordance with § 111-14.

**BE IT FURTHER ORDAINED**, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey, that Chapter 111, "Dogs" of the code of the Township of Wyckoff, Section 111-9, "Dogs Roaming at Large", be modified as follows:

### **SECTION 2** Chapter 111-9, Dogs Roaming at Large

§ 111-9 **Dogs running at large.**

[Amended 2-18-1986 by Ord. No. 978; 4-10-1990 by Ord. No. 1087]



Any dog running at large, or any other stray animal shall be removed and taken to the municipal shelter. The owner of such dog or other animal shall be assessed the reasonable cost of such removal and care, at a minimum of \$45 25 for the first 24 hours and \$45 25 for each day thereafter. ~~The custodian of the municipal shelter~~ Animal Control Officer shall make diligent inquiry as to the ownership of such dog or other stray animal. Written notification shall be served either personally or by mail on the owner at his last known address. The charges hereunder shall not be in lieu of any fines or penalties which may be assessed against the owner under § 111-14 hereof.

**SECTION 3** - Except as hereby amended, all other Sections of Chapter 111 of the Code of the Township of Wyckoff shall remain in full force and effect.

**SECTION 4** - This Ordinance shall take effect immediately after final passage and publication as required by law.

## ORDINANCE #1949

### AN ORDINANCE TO MODIFY CHAPTER 106 "CATS" IN THE CODE OF THE TOWNSHIP OF WYCKOFF, SECTION 106-3 E, "ANNUAL FEES", TO INCREASE FEES.

**BE IT ORDAINED** by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey, that Chapter 106, "CATS" in the code of the Township of Wyckoff, Section 106-3 E, "Annual Fees" is hereby modified as follows:

**SECTION 1** Chapter 106-3 E; Annual Fees; Expiration date is modified as follows

§ 106-3 E, Annual Fees; Expiration date

(1) The person applying for the license and registration tag after January 1, ~~1991~~2022, shall pay a fee as follows: \$14 18 for any cat of reproductive age which has not had its reproductive capacity permanently altered through sterilization; and \$14 15 for all other cats. Proof of sterilization shall be provided by a certification executed by a ~~d~~Doctor of ~~v~~Veterinary ~~m~~Medicine or by the person applying for the license. In the absence of said certification, it shall be assumed that the cat has not been sterilized and is of reproductive age. Each license shall be renewed annually, and for each annual renewal, the fee for the license and for the registration tag shall be as set forth in this section, and said license, shall expire on December 31 in the year stated on the license. The fee for a replacement tag shall be \$5.

(2) From February 1 until March 31 of each year, there shall be an additional late registration fee in the amount of \$10 15, but during such period, the applicant shall not be subject to the issuance of a summons in the Municipal Court. ~~In an effort to familiarize cat owners with their responsibility under this chapter, said late fee will be waived for the year 1991. The late registration fee requirement will be reinstated as of February 1, 1992.~~

(3) After March 31 of each year, in addition to the fees and late registration fee set forth herein, an applicant shall be subject to the issuance of a summons in the Municipal Court and such fines and penalties as may be imposed by the Municipal Judge in accordance with § 106-5, ~~except that said summons shall be waived for the year 1991, as stated in Subsection E(2) above.~~

(4) Loss of license. If a license tag has been misplaced or lost, the Township Clerk may issue a duplicate license and/or registration tag for that particular cat at a fee of \$4 5.

(5) Proof of licensing. Proof of licensing shall be produced by any person owning, keeping, maintaining or harboring a cat, upon the request of any Health Official, police officer, Animal Control Officer or another authorized person.

**SECTION 2** – Except as hereby amended and supplemented, all other provisions of Chapter 106 of the Code of the Township of Wyckoff, Fees, shall remain in full force and effect.

**SECTION 3** - This Ordinance shall take effect immediately after final passage and publication according to law.





# WYCKOFF POLICE DEPARTMENT

Scott Plaza  
Wyckoff, New Jersey 07481

David V Murphy  
Chief of Police

## Officer Ryan Noon

Officer Noon began his career in November 2008 as a part time dispatcher for the Wyckoff Police Department. In June 2013, he became a police officer for the Township. Since joining the department he has taken on many responsibilities including; Resiliency Officer, Field Training Officer, Rifle Officer, CPR Instructor and Asset Forfeitures. In addition, Ryan is trained and certified in at least 20 different areas, including Alco-Testing; Planning and Executing a DWI checkpoint; Hazardous Materials Awareness; Alzheimer's for First Responders; International Trauma Life-Support; Counter Terrorism Awareness and Conducted Energy Device (TASER) Instructor. He has been the recipient of "Letters of Commendation" from the Chief of Police for his actions in assisting the officers of another town in the apprehension of a criminal and also for his keen eye that lead to the identification of the suspect in a bicycle theft. Ryan has also received multiple letters of thanks from citizens who he has encountered over the years as a Patrol Officer.

Ryan graduated from the Passaic County Police Academy. He earned his Bachelor of Science degree in Information Technology from New Jersey Institute of Technology.

Ryan's training, education and experience make him an ideal Sergeant for the Wyckoff Police Department.