TOWNSHIP OF WYCKOFF TOWNSHIP COMMITTEE WORK SESSION MEETING MUNICIPAL COURT ROOM TUESDAY, FEBRUARY 18, 2020 - 7:00 P.M.

- 1. 7:00 pm Work Session Meeting called to order by Mayor Timothy E Shanley
- 2. Roll call of Township Committee
- 3. Reading of "Open Work Session" statement by Mrs. Santimauro
- Confirm Finance Committee has reviewed, and signed vouchers and that Mayor and Municipal Clerk have signed any necessary documents
- 5. Ten Minute public comment period, two (2) minutes per speaker for public comment on any governmental issue that a member of the public feels may be of concern to the residents of the Township of Wyckoff.
- Review of 8:00 p.m. Business Meeting Agenda Administrator
- 7. Review of Policy Action Items Administrator
- 8. a. Report of Township Committee
 - b. Report of Administrator
 - c. Report of Attorney
- 9. Recess Work Session Meeting to conduct 8:00 pm Business Meeting
- 10. Reconvene Work Session Meeting
- 11. Adjourn

PAYMENT OF CLAIMS MAY BE PAID AT ALL WORK SESSION MEETINGS AND ALL TOWNSHIP COMMITTEE BUSINESS MEETINGS

FORMAL ACTION MAY BE TAKEN AT THIS WORK SESSION

NOTICE TO PUBLIC

As a visitor attending this public meeting, your presence and attendance may be recorded. By remaining in the Court Room during the meeting, it is assumed your consent is given for your image to be broadcast.

There may be situations where, due to technical difficulties, live streaming or the recording of a meeting may not be available. The Township shall not be responsible for and accepts no liability if the recording or live video streaming of the meeting is unavailable.

TOWNSHIP COMMITTEE BUSINESS MEETING MUNICIPAL COURT ROOM TUESDAY, FEBRUARY 18, 2020 - 8:00 PM

۱.	Regular Meeting of the Wyckoff Township Committee called to order by Mayor Timothy E. Shanley		
2.	Flag Salute		
3.	Invocati	on by Jose	eph Schattauer-Paillé from Advent Lutheran Church
4.	Reading	g of the "O	pen Public Meetings Act" statement by Mrs. Santimauro
5.	Roll call of the Township Committee		
3.	Public Comment period, five (5) minutes per speaker for public comment on any governmental issue that a member of the public feels may be of concern to the residents of the Township of Wyckoff.		
 Approval of the February 4, 2020 Township Committee Work Session Regular Business meeting minutes: 			
	MOTIO BOONS	N: STRA F	SECONDSECONDSHANLEY
Consent Agenda: All matters listed below are considered by the Town Committee to be routine in nature. There will be no separate discussion items. If any discussion is desired by the Township Committee, that ite removed from the Consent Agenda and considered separately:			outine in nature. There will be no separate discussion of these ussion is desired by the Township Committee, that item will be
	1	Resolutio	ns (Adoption of the following):
		#20-133	Development Disabilities Awareness Month of March Authorize Acceptance of Grant Award – Russell Farms Community Park Improvements Update Fee Schedule for the use of Recreational Facilities and Participation in Recreation Programs
			Payment of Bills Computation of Reserve for Uncollected Tax – 2020 Budget Award Contract for Provision of Summer Recreation Camp Return of certain overpaid taxes, etc. Award Contract for Pay to Play Compliance Authorize Purchase from Cooperative Pricing System Invoke Title 59 Plan & Design Immunity Authorize Shared Service Contract Authorize 2019 LOSAP Qualifying Participants Closed Session – NJSA 10:4-12b – Potential Litigation
	II	Motions a. Volunteer	

Township of Wyckoff - 2020 Business Meeting Agenda - Page 2

b. Appoint Christopher Pernetti to unexpired term, previously held by Ann Smith, on Parks and Recreation Advisory Board.

Following is the vote on the Consent Agenda:			
MOTION BOONS	N: SECOND TRA FISCHERRUBENSTEIN MADIGAN SHANLEY		
	Ordinances – Public Hearings/Further Consideration		
#1905 - AN ORDINANCE TO PROVIDE A CERTAIN CAPITAL IMPROVEMENT IN THE TOWNSHIP OF WYCKOFF AND TO PROVIDE FOR THE RECEIPT, ACCEPTANCE AND DEPOSIT OF GRANT FUNDS AND DONATED FUNDS, AND TO APPROPRIATE MUNICIPAL OPEN SPACE FUNDS THEREFORE AND TO AUTHORIZE APPROPRIATIONS OF \$925,000.00			
MOTION: SECOND_BOONSTRA_FISCHERRUBENSTEINMADIGANSHANLEY			
IV <u>i</u>	Resolutions (Not on the Consent Agenda)		
#20-131 Establish Synthetic Turf Field Use Charge to Recreation Program Registrations MOTION: SECOND BOONSTRA FISCHERRUBENSTEINMADIGAN SHANLEY			
7	#20-140 Award Contract for the Purchase of Synthetic Turf Field Carpet		
MOTION: SECOND BOONSTRA FISCHERRUBENSTEINMADIGAN SHANLEY			
v .	Motion (Not on the Consent Agenda)		
	a. Authorize advertised sealed competitive bidding for Memorial Field site preparation and construction in anticipation of the installation of synthetic field carpet.		
VI	Adjourn		

PAYMENT OF CLAIMS MAY BE PAID AT ALL TOWNSHIP COMMITTEE WORK SESSION MEETINGS AND ALL TOWNSHIP COMMITTEE REGULAR MEETINGS FORMAL ACTION MAY BE TAKEN DURING THIS MEETING

NOTICE TO PUBLIC

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INTRODUCED:

SECONDED:

MEETING DATE: February 18, 2020

REFERENCE: Recognize the Month of March as Developmental Disabilities Awareness Month

VOTE: BOONSTRA ___ FISCHER__ MADIGAN ___ RUBENSTEIN ___ SHANLEY ____

WHEREAS, March is recognized nationwide as Developmental Disabilities Awareness Month, and this year's theme, "Our Time to Shine" seeks to commemorate the progress toward improving the lives of people with developmental disabilities, while also highlighting the challenges that remain in achieving a society that fully includes people with developmental disabilities; and,

WHEREAS, over 6 million Americans have developmental disabilities; and,

WHEREAS, people with developmental disabilities share the same dreams and desires of everyone; to be successful, independent, contribute to the workforce in a meaningful way, and have strong lasting ties to their communities; and,

WHEREAS, public awareness and understanding are valuable ways to address the barriers individuals with developmental disabilities face, and to educate the public on supporting individuals as they connect to their communities; and,

WHEREAS, Wyckoff is a Stigma Free community; and,

WHEREAS, we believe that inclusion of people with developmental disabilities in our communities, workplaces and schools makes us all better off; and,

WHEREAS, government agencies, community organizations and individual family leaders work together to ensure that people with developmental disabilities experience full access to education, housing, employment, recreational activities and other community resources.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey do hereby recognize March 2020 - the 33rd Anniversary of Developmental Disabilities Awareness Month.

CERTIFICATION

I, JOYCE C. SANTIMAURO, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF CERTIFIES THE ATTACHED RESOLUTION TO BE A TRUE AND CORRECT COPY OF A RESOLUTION AS ADOPTED BY THE WYCKOFF TOWNSHIP COMMITTEE ON FEBRUARY 18, 2020.

JOYCE C. SANTIMAURO MUNICIPAL CLERK

INTRODUCED:	SECONDED:	
	_	

MEETING DATE: February 18, 2020 REFERENCE: Authorize Acceptance of Grant Award

VOTE: BOONSTRA ___ FISCHER ___ MADIGAN ___ RUBENSTEIN ___ SHANLEY ____

WHEREAS, the Township Committee authorized a grant application to the Bergen County Open Space park Improvement Grant Program in 2019 amounting to \$81,000 to achieve (with 100% municipal matching appropriation) the following improvements to the Russell Farms Community Park; construction and installation of new playground for children ages 2 to 5, paving of gravel parking lot and driveway, purchase, delivery and installation of perimeter fencing and gate around playground, purchase, delivery and installation of approved safety grade wood chips ground cover for playground surface, four (4) picnic style benches, purchase and install drainage improved walkway surface on existing chip stone walking trail, purchase and install parental responsibility signs to be attached to the playground perimeter fence, purchase and install video surveillance camera system for risk management of area of improvements, purchase and install four (4) deciduous trees; and,

WHEREAS, the Township of Wyckoff received notice on 2/4/2020 that said grant has been awarded; and,

WHEREAS, the Township Committee desires to accept said grant to achieve the improvements.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that the Township Committee wish to enter into a Bergen County Trust Fund Project Contract ("Contract") with the County of Bergen for the purpose of using \$81,000 matching grant award from the 2019 Funding Round of the Bergen County Open Space, Recreation, Floodplain Protection, Farmland & Historic Preservation Trust Fund ("Trust Fund") for the municipal park project entitled 2019 Improvements to Russell Farms Community Park, located in the Township of Wyckoff, on the tax maps of the Township of Wyckoff.

BE IT FURTHER RESOLVED, that the Township Committee hereby authorize mayor Timothy E. Shanley to be a signatory to the aforesaid Contract; and,

BE IT FURTHER RESOLVED, that the Township Committee hereby acknowledge that, in general, the use of this Trust Fund grant towards this approved park project must be completed by or about December 23, 2021; and,

BE IT FURTHER RESOLVED, that the Township Committee acknowledge that the grant will be disbursed to the municipality as a reimbursement upon submittal of certified Trust Fund payment and project completion documents and municipal vouchers, invoices, proofs of payment and other such documents as may be required by the County in accordance with the Trust Fund's requirements; and,

BE IT FURTHER RESOLVED, that the Township Committee acknowledge that the grant disbursement to the municipality will be the equivalent to fifty (50) percent of the eligible construction costs incurred (not to exceed total grant award) applied towards only the approved park improvements identified in the aforesaid Contract in accordance with the Trust Fund's requirements. Professional Services Costs may be reimbursed from grant award's unexpended balance, should there be a balance.

CERTIFICATION

I, JOYCE C. SANTIMAURO, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF CERTIFIES THE ATTACHED RESOLUTION TO BE A TRUE AND CORRECT COPY OF A RESOLUTION AS ADOPTED BY THE WYCKOFF TOWNSHIP COMMITTEE ON FEBRUARY 14, 2020.

JOYCE C. SANTIMAURO MUNICIPAL CLERK

INTRODUCED:

SECONDED:

MEETING DATE: February 18, 2020

REFERENCE: Fee Schedule for the use of Recreational Facilities & Participation in Recreation Programs

VOTE: BOONSTRA ___ FISCHER__ MADIGAN __ RUBENSTEIN __ SHANLEY ___

WHEREAS, Section 58-6A of Chapter 58 of the Township of Wyckoff Code provides that the Township Committee annually establish fees to be charged for participation in recreation programs and the use of recreation facilities; and,

WHEREAS, this resolution modifies and supplements resolution #20-21 adopted on January 1, 2020 to provide the following fees:

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff as follows:

The following shall be the user fees for participation in the various recreation programs for the current year:

	2020
PROGRAM	FEE PER PERSON
Recreation Basketball	
Summer Clinic	60.00
Boys & Girls grades 1-4	*83.00
Boys & Girls grades 5-8	*105.00
High School, winter	95.00
Men Open Gym, winter	75.00
*Board of Education Facility Use Fee -	*13.00
Included in recreational basketball fee-boys & girls grades	1-8
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2. Traveling Select Basketball	*253.00
Try-Out Fee	15.00
*Board of Education Facility Use Fee -	*13.00
Included in traveling select basketball fee	
molded in traveling below backets an io	
3. Recreation Baseball	
5. Incordation Baseban	
Kindergarten, T-Ball	70.00
1 st Grade	75.00
Grades 2 – 6	95.00
Grades 7 & 8	105.00
= · -· · ·	60.00
Summer Clinic	00.00

Township of Wyckoff - #20-134 - February 18, 2020	Page 2
4. Traveling Select Baseball Leagues: (8u), (9u), (10u) (11u), (12u) (13), (14u) High School Level & Above Try -Out Fee	225.00 240.00 250.00 250.00 15.00
5. Cheerleading Summer Clinic Football Recreation	60.00 90.00
6. <u>Football</u>	
Pee Wee, Junior, Senior (Grades 3-8) Flag Football (Grades K-2)	225.00 70.00
7. Recreation Soccer Kindergarten Soccer 1st & 2nd Grade Soccer Fall League (Grades 3-4) Northwest Bergen (Grades 5-8) Northwest Bergen (Grades 9-12) Summer Clinic	75.00 80.00 90.00 100.00 110.00 60.00
8. Recreation Softball Grade Kindergarten, T-Ball Grade 1 Grade 2 - 6 Grade 7 - 8 Men's League	70.00 75.00 95.00 105.00 95.00
9. <u>Traveling Select Softball</u> u10 u12, u14 Try-Out Fee	225.00 240.00 15.00
10. <u>Summer Recreation Day Camp Programs:</u> Grades K-4 per week Grades 5-8 per week Tennis	110.00 125.00
Clinics-Spring & Fall	90.00
Summer Camp: Pee Wee - K&1 2 nd grade-adult	90.00 230.00

Township of Wyckoff - Resolution #20-134 - February 18, 2020 - Page 3

11. Wrestling:	
Winter League	90.00
12. Roller Hockey	
Winter Clinic (Grades 1-3) League (Grades 4-12) Summer Clinic	75.00 100.00 60.00
13. <u>Lacrosse</u>	
Spring Clinic Spring League: (Grades 3-8)	70.00 110.00
14. Adult Team Tennis	
Summer Fall/Spring	85.00 75.00
15. <u>Tennis Court Badges</u>	
Family badge Adult badge Child badge Senior citizen badge One day guest pass	75.00 50.00 35.00 25.00 10.00
16. <u>Girls Volleyball</u> Grades 6-8 Summer Clinic	95.00 60.00
17. <u>Chess Instruction Classes</u>	
Fall, Winter, Spring (K-8) Summer Chess Camp (entering grade1-6)	100.00 200.00
18. Arts/Crafts & Cooking Programming (year le	ong)
Kids in the Kitchen Cooking Class Arts & Crafts Classes Summer Arts & Craft Camp	125.00 125.00
Entering grades Pre-K - 2	160.00
19. <u>Memorial Field Turf field usage</u> <u>Fee charged in addition to program fees</u>	
Recreation Program Participant Recreation Camp Participant	15.00 5.00

LATE FEE POLICY - A late fee of \$25.00 will be added to all registration fees accepted after the publicized registration dates.

REFUND PROCEDURE:

Upon withdrawal from any program, a \$25.00 processing fee shall be deducted from any refunds or credits to your community pass account. For programs that are cancelled there will be no processing fee.

Refunds will be made only if the program has not begun or if a specific date has been posted on Registration Information or a flyer. A program is deemed to have started: (1) effective with the first session of the program or (2) in those programs where a draft is conducted, the program is considered started effective with the completion of each particular league's draft.

A charge of \$15.00 will be imposed for all checks returned for insufficient funds. This shall be paid before a person is permitted to register for any other program.

PURCHASE PLAYER JERSEY OPTION:

The option to purchase a game jersey will be made available to players at registration for the following sports: Football, Roller Hockey, and Lacrosse. The additional fee will be the cost of the jersey plus \$10.

DONATION OF USED SPORTS TEAM CLOTHING

Used sports team clothing which has reached its useful life and is no longer used by Wyckoff Recreation teams may be donated to the Wyckoff PTO Economy Shop, Inc. only after receiving approval from the Parks & Recreation Advisory Board. This type of donation will then result in revenue for Wyckoff Schools.

FIELD AND FACILITY RENTALS:

Application Required. The application shall consist of: a) a Township of Wyckoff application for use, b) hold harmless agreement, c) certificate of insurance designating the Township of Wyckoff as an additional insured and d) the payment of fee. The fee for use of the recreation fields and facilities shall be payable to the Township of Wyckoff upon approval of the application for use. Any exceptions to the payment of fees must be reviewed and approved by the Board of Recreation and Parks, including proposals by groups that provide in-kind services for reciprocal field use. Fees for field use and facility use shall be based on designation as Group 1 or Group 2 as defined below:

Group 1 shall consist of the following:

- a. Wyckoff K-8 School District & Ramapo/Indian Hills Regional School District-affiliated groups; Wyckoff parent-teacher-student organizations; Board of Education advisory groups and Wyckoff Adult Education.
- b. Wyckoff Municipal government agencies; Wyckoff Recreation Board, Wyckoff Volunteer Ambulance Corps, Wyckoff Volunteer Fire Department, and groups appointed by the Township Committee.
- c. Wyckoff non-profit recreation youth sports groups; Wyckoff Boys and Girls Scout Troops, and Wyckoff houses of worship-sponsored youth groups for sports.

Group 2 shall consist of the following:

- a. Local Civic organizations
- b. Local Political organizations
- c. Local Community service organizations
- d. Local Sports clubs
- e. Local Instructors or training facilities

Fees are waived for Group 1 organizations. In Group 2, the team, organization or group shall have Wyckoff players and/or members who actively participate in the group's activity in order to rent a field or facility. Any team, organization or group with no Wyckoff players or members wishing to rent a Wyckoff facility must first submit a complete application and it shall be reviewed and either approved or denied in writing by a committee consisting of the Recreation Director, the Chairman of the Board of Parks and Recreation and the Township Committee Liaison to the Board of Parks and Recreation.

FEES:

- A. Daylight Hours. The fee for use of a recreation natural grass field facility shall be \$100 for a three (3) hour block of time during daylight hours. Any event exceeding the three (3) hour rental shall be charged \$100 for the next three (3) hour block of daylight time or portion thereof. The fee for use of one (1) recreational artificial turf field shall be \$300 for a three (3) hour block of time during daylight hours and \$150 every additional hour.
- B. Evening Hours. The fee for use of a recreation natural grass field facility shall be \$150 for the time the outdoor sports lights are activated or part thereof up to 10:00 p.m. as restricted by Chapter 146 of the Code of the Township of Wyckoff. The fee for use of one (1) recreational artificial turf field shall be \$200 per hour or part thereof up to 10:00 pm as restricted by the Code of the Township of Wyckoff, Chapter 146 with a minimum of a three (3) hour rental period.
- C. Batting Cage & Pitching Cage located at Memorial Field & Wyckoff Community Park. \$25.00 per hour, available only during daylight hours.

CERTIFICATION

I, JOYCE C. SANTIMAURO, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF CERTIFIES THE ATTACHED RESOLUTION TO BE A TRUE AND CORRECT COPY OF A RESOLUTION AS ADOPTED BY THE WYCKOFF TOWNSHIP COMMITTEE ON FEBRUARY 14, 2020.

JOYCE C. SANTIMAURO MUNICIPAL CLERK

INTRODUCED:

SECONDED:

MEETING DATE: February 18, 2020

REFERENCE: Approval of Vouchers and

Authorization to Pay Bills

VOTE: BOONSTRA ____ FISCHER ____ MADIGAN ___ RUBENSTEIN ___ SHANLEY ___

WHEREAS, the Township of Wyckoff is a municipality in the State of New Jersey operating under the authority from NJSA 40A:63-1 et seq; and,

WHEREAS, the Township of Wyckoff has received vouchers in claim for payment of materials supplied and/or services rendered; and,

WHEREAS, the said vouchers have been reviewed and the amount indicated on each voucher has been determined to be due and owing; and

WHEREAS, the Township Committee has a practice of each Township Committee member participating in the reviewing and signing of vouchers; and,

WHEREAS, the vouchers which comprise this bill list have been reviewed and signed by two (2) Township Committee members and they have found them to in order; and,

WHEREAS, the Township Treasurer has certified that sufficient funds are available for payment of said vouchers.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that the action of the said Finance Committee be approved; and, that the payments of these bills are hereby authorized and the Chief Financial Officer is directed to issue checks for their payments as listed on the bill list attached to this date's meeting minutes and covered by checks no. Payroll A/C, Direct Deposit Vouchers no., Library Payroll check nos., Library Direct Deposit Vouchers no., Claims Wire nos., check no. Accutrack A/C, Claims check nos. and Voided Claims checks no..

INTRODUCED: SECONDED:

MEETING DATE: February 18, 2020 REFERENCE: Computation of Reserve for

Uncollected Tax - 2020 Budget

VOTE: BOONSTRA ___ FISCHER__ MADIGAN ___ RUBENSTEIN ___ SHANLEY ___

WHEREAS, pursuant to N.J.S.A. 40A:4-41, a municipality must include an appropriation for "Reserve for Uncollected Taxes" in its annual budget where less than 100% of current tax collections may be and are anticipated; and,

WHEREAS, receipts from the collection of taxes levied or to be levied in the municipality and payable in the fiscal year shall be anticipated in an amount which is not in excess of the percentage of taxes levied and payable during the next preceding fiscal year which was received in cash by the last day of the preceding fiscal year; and,

WHEREAS, if tax appeal judgements of the county tax board pursuant to R.S. 54:3-21 et seq. and/or the State tax court pursuant to R.S. 54:48-1 et seq. result in tax reductions for the previous fiscal year, the governing body of the municipality may elect to calculate the current year reserve for uncollected taxes by reducing the certified tax levy of the prior year by the amount of the tax levy adjustments resulting from those judgements; and,

WHEREAS, Current Taxes – 2019 Levy of the Township's Annual Financial Statement for the year 2019 reflects reductions due to tax appeals of \$190,514.00 which when reduced from the 2019 tax levy results in the 2019 tax collection rate being 99.44 percent; and,

WHEREAS, the election of this choice to calculate the "Reserve for Uncollected Taxes" for the 2020 Municipal Budget shall be made by resolution approved by a majority of the full membership of the governing body prior to the introduction of the 2020 Municipal Budget pursuant to N.J.S.A. 40A:4-5.

NOW, THEREFORE, BE IT RESOLVED, that the governing body of the Township of Wyckoff, County of Bergen, State of New Jersey elects to calculate the "Reserve for Uncollected Taxes" appropriation for the 2020 Municipal Budget by reducing the certified tax levy of the prior year by the amount of tax levy adjustments of the county tax board pursuant to R.S. 54:3-21 et seq. and State tax court pursuant to R.S. 54:48-1 et seq. in order to calculate the prior year tax collection rate.

CERTIFICATION

I, JOYCE C. SANTIMAURO, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF CERTIFIES THE ATTACHED RESOLUTION TO BE A TRUE AND CORRECT COPY OF A RESOLUTION AS ADOPTED BY THE WYCKOFF TOWNSHIP COMMITTEE ON FEBRUARY 18, 2020.

INTRODUCED:

SECONDED:

MEETING DATE: February 18, 2020

REFERENCE: Award contract for Provision of Summer Recreation Camp

VOTE: BOONSTRA ___ FISCHER___ MADIGAN ___ RUBENSTEIN ___ SHANLEY ___

WHEREAS, the Parks and Recreation Advisory Board has recommended the Township Committee contract for the service of a Summer Recreation Camp for children in grades K through 4; and,

WHEREAS, the Township Committee approved the specifications and authorized advertised seald competitive bidding; and,

WHEREAS, a legal advert was published in the February 5, 2020 issue of the Bergen Record; and,

WHEREAS, the legal advert was also published on the Township's website easily accessed from our home page at "Bids and Employment" and specifications were provided free of charge to encourage competition; and,

WHEREAS, on February 14, 2020 at 11:00am the following bids were received, opened, their contents read aloud as follows:

Bidder	Bid
Diado	100000000000000000000000000000000000000

		2020 Charge	<u>2021 Charge</u>
1.	Wyckoff Family YMCA 691 Wyckoff Avenue Wyckoff, NJ 07481	\$85/participant	\$85/participant
2.	Alpha BEST Education 5980 Kenney Road Lewisville, NC 07023	\$150/participant	\$150/participant

WHEREAS, the Recreation Director has reviewed the bid submission of the apparent lowest responsive and responsible bidder and recommends a contract award to the Wyckoff Family YMCA, 691 Wyckoff Avenue, Wyckoff, NJ 07481 for \$85 per participant in 2020 and 2021; and

WHEREAS, the CFO has attached a certificate of availability funds for this procurement; and,

WHEREAS, the Township Attorney and Township Administrator have reviewed this procurement an concur with the recommendation; and,

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that a contract is awarded to the lowest responsive and responsible bidder the Wyckoff Family YMCA, 691 Wyckoff Avenue, Wyckoff, NJ 07481 to provide a summer recreation camp for children in grades K-4 in strict accordance with the specifications for the participant payment of \$85 in 2020 and the participant payment of \$85 in 2021.

Resolution #20-137

BE IT FURTHER RESOLVED, that in accordance with the Local Public Contract Law and this specification, if the Township finds it advantageous based solely on its own judgement, it may extend this contract for one (1) additional two (2) year period or two (2) additional one (1) year periods.

BE IT FURTHER RESOLVED, that the Municipal Clerk shall provide a copy of this resolution to the Accounts Payable Clerk, Chief Financial Officer and Recreation Director.

CERTIFICATION

I, JOYCE C. SANTIMAURO, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF CERTIFIES THE ATTACHED RESOLUTION TO BE A TRUE AND CORRECT COPY OF A RESOLUTION AS ADOPTED BY THE WYCKOFF TOWNSHIP COMMITTEE ON FEBRUARY 18, 2020.

JOYCE C. SANTIMAURO MUNICIPAL CLERK

CERTIFICATION OF AVAILABILITY OF FUNDS

I, DIANA MC LEOD, CHIEF FINANCIAL OFFICER OF THE TOWNSHIP OF WYCKOFF IN ACCORDANCE WITH NJAC 5:30-5.5(B)2 CERTIFY THAT THIS CONTRACT AWARD WHICH WILL TAKE PLACE ON FEBRUARY 18, 2020 IS SUBJECT TO THE AVAILABILITY OF FUNDS APPROPRIATED IN THE 2020 ANNUAL BUDGET ACCOUNT X-01-28-370-020 OF AND SUBSEQUENT ANNUAL BUDGETS AS REQUIRED. THE BUDGETARY ACCOUNTING ENCUMBRANCE PROCESS AS SET FORTH IN NJAC 5:30 (C) AND 5:30 – 5.4 (B) FOR EACH FISCAL YEAR SHALL TAKE THE PLACE OF AND BE USED INSTEAD OF, WRITTEN CERTIFICATION OF AVAILABLE FUNDS SET FORTH IN NJAC 5:30-5.4 (A).

DIANA MC LEOD CHIEF FINANCIAL OFFICER

TOWNSHIP OF WYCKOFF COUNTY OF BERGEN STATE OF NEW JERSEY

RESOLUTION #20-138				
INTRODUCED:	SECONDED:			
MEETING DATE: February 18, 2020	REFERENCE: Return of certain overpaid taxes, escrow monies, recreation fees, etc.			
VOTE: BOONSTRA FISCHER	MADIGANRUBENSTEINSHANLEY			
BE IT RESOLVED, by the Township Commauthorized and directed to return certain me	uittee of the Township of Wyckoff that the Treasurer is hereby onies as follows:			

TAX REFUND:

Philip Capone, 154 Brewster Road, Wyckoff, New Jersey 07481 – Refund of 2020 taxes per Tax Exempt status effective 1/15/2020 – Block 449/Lot 1.02 C154 - \$2,948.33

Sander Gossard, 419 Vassar Street, Wyckoff, New Jersey 07481 – Refund of pro-rated 2019 & 2020 taxes per Tax Exempt status effective 11/04/2019 – Block 485/Lot 11.01 - \$8,299.91

Ivan & Pamela Arteaga, 497 Eisenhower Court, Wyckoff, New Jersey 07481 – State Tax Court Judgement – Block 349/Lot 85 - \$6,775.63

Robert & Phyllis Quinn, 234 Barnstable Drive, Wyckoff, New Jersey 07481 – State Tax Court Judgement – Block 449/Lot 1.02 C234 - \$1,520.40

James Lococo, 313 Squawbrook Road, Wyckoff, New Jersey 07481 – Refund of 2019 taxes per Tax Exempt status effective 12/10/2019 – Block 437/Lot 12 - \$908.23

Dynamic Title Agency of NJ, LLC, 877 Prospect Street, Glen Rock, New Jersey 07452 – Refund of 3rd quarter tax overpayment – Block 206/Lot 15 – 81 Barrett Lane - \$3,877.34

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INTRODUCED:

SECONDED:

MEETING DATE: February 18, 2020

REFERENCE: Award of Contract – Pay to

Play Compliance

VOTE: BOONSTRA ___ FISCHER___ MADIGAN ___ RUBENSTEIN ___ SHANLEY ____

WHEREAS, the Township Committee desirous to purchase Block 293, Lot 18, 240 Demarest Avenue for public purposes; and,

WHEREAS, NJSA 40A:11-2(4) exempts the purchase of "Real Property or any interest therein," from the purchasing requirements of price quotations and bidding; and,

WHEREAS, NJSA 19:44A-20.4 et seq requires municipalities to obtain pay to play alternate method compliance forms for the purchase of real property; and,

WHEREAS, ordinance #1902 adopted by the Township Committee on January 14, 2020 authorized this procurement; and,

WHEREAS, the aforementioned documentation has been obtained and it is available for public inspection in the Municipal Clerk's office; and,

WHEREAS, an encumbrance of funds certification is attached.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that the Township Committee authorizes a contract to purchase Block 293/Lot 18, 240 Demarest Avenue for public purposes to the owner-MTGLQ Investors, LP, 15480 Laguna Canyon Road 100, Irvine, California 92618 for \$100,000.00.

BE IT FURTHER RESOLVED, that this contract has been awarded to this contractor based on the merits and abilities of the contractor to provide the goods or service as described herein. This contract was awarded through the alternate method pursuant N.J.S.A, 19:44A-20-4 et seq. As such, the undersigned does hereby attest that these contractors, their subsidiaries, assigned or principals controlling in excess of 10% of the company has neither made a contribution, that is reportable pursuant to the Election Law Enforcement Commission pursuant to N.J.S.A. 19-:44A-8 or 19:44A-16, in the one (1) year period preceding the award of the contract that would, pursuant to P.L. 2004, c. 19, affect its eligibility to perform this contract, nor will it make a reportable contribution during the term of these one (1) year contracts to any political party committee in the Township of Wyckoff if a member of that political party is serving in an elective public office of the Township of Wyckoff when the contract is awarded, or to any candidate committee of any person serving in an elective public office of the Township of Wyckoff when the contract is awarded.

CERTIFICATION

I, JOYCE C. SANTIMAURO, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF CERTIFIES THE ATTACHED RESOLUTION TO BE A TRUE AND CORRECT COPY OF A RESOLUTION AS ADOPTED BY THE WYCKOFF TOWNSHIP COMMITTEE ON FEBRUARY 18, 2020.

JOYCE C. SANTIMAURO MUNICIPAL CLERK

CERTIFICATION OF AVAILABILITY OF FUNDS

I, DIANA MC LEOD, CHIEF FINANCIAL OFFICER OF THE TOWNSHIP OF WYCKOFF IN ACCORDANCE WITH NJAC 5:30-5.5(B)2 CERTIFY THAT THIS CONTRACT AWARD WHICH WILL TAKE PLACE ON FEBRUARY 18, 2020 IS SUBJECT TO THE AVAILABILITY OF FUNDS APPROPRIATED IN ORDINANCE #1902 OF AND SUBSEQUENT ANNUAL BUDGETS AS REQUIRED. THE BUDGETARY ACCOUNTING ENCUMBRANCE PROCESS AS SET FORTH IN NJAC 5:30 (C) AND 5:30 – 5.4 (B) FOR EACH FISCAL YEAR SHALL TAKE THE PLACE OF AND BE USED INSTEAD OF, WRITTEN CERTIFICATION OF AVAILABLE FUNDS SET FORTH IN NJAC 5:30-5.4 (A).

DIANA MC LEOD CHIEF FINANCIAL OFFICER

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INTRODUCED:

SECONDED:

MEETING DATE: February 18, 2020

REFERENCE: Authorize Purchase from Cooperative Pricing System Contract

VOTE: BOONSTRA ___ FISCHER___ MADIGAN ___ RUBENSTEIN ___ SHANLEY ___

WHEREAS, the Township of Wyckoff is a member of the Educational Services Commission of New Jersey, (ESCNJ) a Cooperative Pricing System organized in compliance with the State of New Jersey regulations for Cooperative Pricing Systems; and,

WHEREAS, the Township Committee adopted resolution #20-23 on January 1, 2020 re- authorizing the use of all Cooperative Pricing Systems that Township of Wyckoff has joined of which the ESCNJ is one; and,

WHEREAS, the Township Committee desirous to contract for a synthetic turf field after careful review of the improvement and accordance with the recommendations of the Parks and Recreation Advisory Board and the Wykoff Football Boosters group and the adoption of ordinance #1905; and,

WHEREAS, the Township's certified Public Works Manager and Recreation Director have reviewed the Turf Field USA synthetic turf field carpet and the existing Education Services Commission Cooperative Pricing System Contract and they recommend the purchase and installation of the synthetic turf field carpet at Memorial Field from this Cooperative Pricing System Contract; and,

WHEREAS, the Education Services Commission of New Jersey Cooperative Pricing System has a current contract for the purchase of synthetic turf field products and/or services #ESCNJ 18/19/15 which is valid through June 1, 2020; and,

WHEREAS, an updated and current price quote from the ESCNJ 18-19-15 contract vendor dated February 5, 2020 amounting to \$419,00.00 was obtained; and,

WHEREAS, the Township Administrator and Township Attorney have reviewed this procurement and concur; and,

WHEREAS, the Chief Financial Officer provides the below certificate that adequate funds exist in capital ordinance #1905 to the maximum amount as set forth in this resolution amounting to \$419,000.00 for this purchase.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that a contract is hereby awarded to Field Turf USA, 175 N. Industrial Boulevard, NE, Calhoun, Georgia, 30701 via the Cooperative Pricing System Contract #ESCNJ 18-19-15 for an amount of \$419,000.00 in accordance with terms and conditions of the Township of Wyckoff purchase order/contract for Memorial Field, 340 Franklin Avenue, Wyckoff, New Jersey, 07481.

Township of Wyckoff - Resolution #20-140 - February 18, 2020 - Page 2

BE IT FURTHER RESOLVED, that the Municipal Clerk shall provide a certified copy of this resolution to the Public Works Manager and Recreation Director for their use developing a requisition and to the Chief Financial Officer and Account Payable Control Officer for this use and awareness.

CERTIFICATION

I, JOYCE C. SANTIMAURO, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF CERTIFIES THE ATTACHED RESOLUTION TO BE A TRUE AND CORRECT COPY OF A RESOLUTION AS ADOPTED BY THE WYCKOFF TOWNSHIP COMMITTEE ON FEBRUARY 18, 2020.

JOYCE C. SANTIMAURO MUNICIPAL CLERK

CERTIFICATION OF AVAILABILITY OF FUNDS

I, DIANA MC LEOD, CHIEF FINANCIAL OFFICER OF THE TOWNSHIP OF WYCKOFF IN ACCORDANCE WITH NJAC 5:30-5.5(B)2 CERTIFY THAT THIS CONTRACT AWARD WHICH WILL TAKE PLACE ON FEBRUARY 18, 2020 IS SUBJECT TO THE AVAILABILITY OF FUNDS APPROPRIATED IN ORDINANCE #1905 OF AND SUBSEQUENT ANNUAL BUDGETS AS REQUIRED. THE BUDGETARY ACCOUNTING ENCUMBRANCE PROCESS AS SET FORTH IN NJAC 5:30 (C) AND 5:30 – 5.4 (B) FOR EACH FISCAL YEAR SHALL TAKE THE PLACE OF AND BE USED INSTEAD OF, WRITTEN CERTIFICATION OF AVAILABLE FUNDS SET FORTH IN NJAC 5:30-5.4 (A).

DIANA MC LEOD CHIEF FINANCIAL OFFICER

INTRODUCED:	SECONDED:	
MEETING DATE: February 18, 2020	REFERENCE: Invoke Title 59 – Plan &	

Design Immunity

VOTE: BOONSTRA ___ FISCHER__ MADIGAN __ RUBENSTEIN ___ SHANLEY ____

WHEREAS, the Township Committee of the Township of Wyckoff awarded a contract for the purchase of a new never been used before 2020 Ford Utility Interceptor Hybrid Police Vehicle from Winner Ford, 250 Haddonfield-Berlin Road, Cherry Hill, NJ 08034 via Resolution #19-247 via State Contract #NJ88728; and,

WHEREAS, the Hybrid Police Interceptor has been received, inspected and is in service; and,

WHEREAS, before issuing a purchase order alternate items were selected and approved by the Township Committee which are reflected on the original purchase order #19-00929 from the State Contract.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that the governing body of the Township of Wyckoff approves the final "as built" condition of the hybrid police interceptor as approved through Purchase Order #19-00929 and manufactured and delivered by Winner Ford, 250 Haddonfield-Berlin Road, Cherry Hill, NJ 08034; and that the Township Committee invokes title 59 defenses.

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be placed in the bid file together with one (1) copy of the successful vendor's purchase order with a notation referring to the resolution of approval placed thereon.

CERTIFICATION

I, JOYCE C. SANTIMAURO, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF CERTIFIES THE ATTACHED RESOLUTION TO BE A TRUE AND CORRECT COPY OF A RESOLUTION AS ADOPTED BY THE WYCKOFF TOWNSHIP COMMITTEE ON FEBRUARY 18, 2020.

JOYCE C. SANTIMAURO MUNICIPAL CLERK

**********	************	*****	*****	******
INTRODUCED:	SEC	ONDED:		
MEETING DATE: February 18	3, 2020 REF	ERENCE:	Authorize S Contract	hared Service
VOTE: BOONSTRA FISC	HER MADIGAN	RUB	ENSTEIN	SHANLEY
WHEREAS, the Township Com Health recommend a shared se service – well-childcare service	ervice as an effective v	p of Wyck vay to prov	off and the W vide the mand	yckoff Board of ated NJDOH core
WHEREAS, a shared service v	vith the Borough of Wa	ıldwick is ı	recommended	I for this service.
NOW THEREFORE BE IT RES Wyckoff, County of Bergen Sta Waldwick for the provision of w	te of New Jersey that	the shared	service with	the Borough of
BE IT FURTHER RESOLVED the Board of Health secretary f members.	that a copy of this sha or her use and implem	red servic entation a	e contract sha and a copy to t	all be provided to the Board of Health
BE IT FURTHER RESOLVED, with the New Jersey Departme			this Shared Se	ervice Agreement
	CERTIFICAT	<u>ION</u>		
I, JOYCE C. SANTIMAURO, M CERTIFY THE ABOVE TO BE BY THE TOWNSHIP COMMIT	A TRUE AND EXACT	COPY O	F A RESOLU	WYCKOFF, TION ADOPTED
			SANTIMAUR AL CLERK	О

***********	*******	*******	******	***		
INTRODUCED:	SECO	SECONDED:				
MEETING DATE: February 18, 2020	REFEF	REFERENCE: Authorize 2019 LOSAP Qualifying Participants				
VOTE: BOONSTRA FISCHER	MADIGAN_	RUBENSTEIN	SHANLEY	 .		
WHEREAS, NJSA 5:30 et seq. allows myolunteer fire and first aid organizations;		create a length of se	rvice program for			

WHEREAS, Township of Wyckoff Ordinance #1328 was adopted on August 31, 1999 establishing the Township of Wyckoff Length of Service Award Program; and,

WHEREAS, on November 2, 1999, a referendum to establish a Length of Service Award Program was approved by the voters of the Township of Wyckoff; and,

WHEREAS, a Length of Service Award Program (LOSAP) was established to provide an inducement to obtain volunteers and to retain volunteers by establishing a tax-deferred income benefits to active volunteer members of the Township of Wyckoff's Volunteer Fire Department and Volunteer Ambulance Corp.; and,

WHEREAS, the 2019 year of active emergency service has been completed and all qualifying volunteer fire department and first aid participants has been calculated in accordance with NJSA 5:30 et seq.; and,

WHEREAS, the Chief of the Volunteer Fire Department and the Captain of the Volunteer Ambulance Corp have certified that the volunteers on the attached roster have satisfied the minimum requirements of participation established by the Township of Wyckoff LOSAP on a consistent and uniform basis.

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Wyckoff approves the 2019 Qualifying Volunteer Fire Department and First Aid Squad roster as attached; and,

BE IT FURTHER RESOLVED the Township Committee of the Township of Wyckoff hereby requests this resolution and attachment be posted at the Municipal Clerk's Office, each Volunteer Fire Company and the Volunteer Ambulance Corps Building for 30 days; and,

BE IT FURTHER RESOLVED the payment of LOSAP shall be authorized on a future payment of claims resolution.

CERTIFICATION

I, JOYCE C. SANTIMAURO, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF CERTIFIES THE ATTACHED RESOLUTION TO BE A TRUE AND CORRECT COPY OF A RESOLUTION AS ADOPTED BY THE WYCKOFF TOWNSHIP COMMITTEE ON FEBRUARY 18, 2020.

++****		UTION #20-C		******	*****		
INTRODUCED:	**************************************						
MEETING DATE:	February 18, 2020	REFE	RENCE:	Closed S	ession –		
VOTE: BOONSTRA	FISCHER MA	ADIGAN	RUBENS	STEIN_	SHANLEY		
WHEREAS, the Town requirements of the "C							
WHEREAS, the "Open Session, not open to t Resolution; and,	n Public Meetings Act" he public, may be helc	, N.J.S.A. 10:4 I for certain sp	4-12, provecified po	vides that aurposes w	an Executive hen authorized by		
WHEREAS , it was necessary for the Township Committee of the Township of Wyckoff to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:							
N.J.S.A. 10:4-12b (7) – Litigation							
NOW, THEREFORE, Wyckoff, County of Be 2020 Sine Die meeting be conducted on Febr Avenue, Wyckoff, New designated above.	ergen, State of New Je g, hereby authorize, th ruary 18, 2020 in the M	ersey assemble nat an Executiv Municipal Cour	ed in pub ve Sessio t Room a	lic sessior n closed t t Town Ha	on February 18, o the public shall all, 340 Franklin		
BE IT FURTHER RESOLVED , that the minutes of the said closed session will be made public when the Township Committee of the Township of Wyckoff determines the reason for the minutes to remain closed no longer exists and the Municipal Clerk shall attach to this resolution when completed the Closed Session Meeting Minutes related to the specific items designated above.							
CERTIFICATION							
HEREBY CERTIFIES	AURO, MUNICIPAL C THIS RESOLUTION OOPTED BY THE WYO	TO BE A TRU	IE AND C	ORRECT	COPY OF THE		
		JOYO	DE C. SA	NTIMAUR	<u>O</u>		

MUNICIPAL CLERK

ORDINANCE #1905

AN ORDINANCE TO PROVIDE A CERTAIN CAPITAL IMPROVEMENT IN THE TOWNSHIP OF WYCKOFF AND TO PROVIDE FOR THE RECEIPT, ACCEPTANCE AND DEPOSIT OF GRANT FUNDS AND DONATED FUNDS, AND TO APPROPRIATE MUNICIPAL OPEN SPACE FUNDS THEREFORE AND TO AUTHORIZE APPROPRIATIONS OF \$925,000.00

WHEREAS, the Township of Wyckoff has made an application to the Bergen Count Open Space Trust Fund Municipal Program for Park Improvement and development to receive grant funds for \$100,000.00 to partially fund the construction of an artificial turf field and pedestrian safety path at Memorial Field, Block 258 Lot 1.01; and,

WHEREAS, the Township of Wyckoff has received a notice that it is the recipient of a grant in the amount of \$100,000.00 for the construction of an artificial turf field and pedestrian safety path in Memorial Field. Block 258 Lot 1.01; and,

WHEREAS, the Township of Wyckoff appropriates a required grant matching appropriation of \$100,000.00 from the Municipal Open Space Tax; and,

WHEREAS, the Township of Wyckoff has entered int a contract with the Bergen County Open Space Trust Fund Program to participate in the receipt of grant funds made available.

WHEREAS, the Township of Wyckoff has received a donation amounting to \$400,000.00 from the Wyckoff Football Booster Association for the construction of an artificial turf field in Memorial Field, Block 258 Lot 1.01; and,

WHEREAS, the Township of Wyckoff has appropriated \$325,000.00 from its Municipal Open Space Tax for the construction of an artificial turf field in Memorial Field, Block 258 Lot 1.01.

NOW, THEREFORE, BE IT ORDAINED, by the Township Committee of the Township of Wyckoff, County of Bergen, as follows:

SECTION 1. The Township of Wyckoff, in the County of Bergen shall proceed with the improvements to Memorial Field, Block 258, Lot 1.01 which shall include the construction of an artificial turf field and a pedestrian safety path.

SECTION 2. The cost of implementing said improvements in Section 1 shall be funded by the Township out of:

- a. \$100,000.00 authorized specifically for said purpose from the Bergen County Open Space Trust Fund Park Improvement Grant Program.
- b. \$100,000.00 authorized from the Municipal Open Space Tax as the municipal matching appropriation for the grant in Item a. above.
- c. \$400,000.00 donation from the Wyckoff Football Boosters Association

Ordinance #1905 - Page 2

- d. \$325,000.00 authorized from the Municipal Open Space Tax.
- e. Total appropriation authorized is \$925,000.00.
- f. In-kind contributions and donations are expected to decrease the total cost which will be returned to the Municipal Open Space Trust Fund.

SECTION 3. It is hereby determined and stated:

- a. Said purpose is not a current expense. The same is an Improvement which the Township of Wyckoff may lawfully make or acquire and no part of the cost of said improvement has been or shall be specifically benefited.
- b. It is not necessary to finance this authorization by the issuance of obligations by the Township of Wyckoff pursuant to the Local Bond Law of the State of New Jersey.
- c. The total authorized appropriation in the ordinance is \$925,000.00.

SECTION 4. The monies which the Township of Wyckoff is authorized to receive pursuant to the terms of the Bergen County Open Space Trust Fund Program, shall, when received, be placed in a capital improvement fund of the Township of Wyckoff for the purpose set forth in Section 1 of this ordinance.

SECTION 5. It is hereby determined and stated that no supplemental debt statement is required to be made and signed in connection with said purpose, since the gross debt of the Township of Wyckoff as defined under the Local Bond Law is not increased by this Ordinance, and no obligations in the matter of notes or bonds are authorized by this Ordinance.

SECTION 6. This ordinance shall take effect after publication thereof and final passage as required by law.