# TOWNSHIP COMMITTEE BUSINESS MEETING MUNICIPAL COURT ROOM TUESDAY, MARCH 3, 2020 - 8:00 PM

1.	Regular Meeting of the Wyckoff Township Committee called to order by Mayor Timothy E. Shanley					
2.	Flag	Flag Salute				
3.	Invoc	Invocation by Reverend Fred Provencher from Cornerstone Church				
4.	Read	Reading of the "Open Public Meetings Act" statement by Mrs. Santimauro				
5.	Roll	Roll call of the Township Committee				
6.	Public Comment period, five (5) minutes per speaker for public comment on any governmental issue that a member of the public feels may be of concern to the residents of the Township of Wyckoff.					
7.	Pres	Presentation of Proclamation				
8.		Approval of the February 18, 2020 Township Committee Work Session and Regular Business meeting minutes:				
	MOT BOC	TON: ONSTRA FIS	SECONDSECONDSCHERRUBENSTEIN MADIGAN SHANLEY	_		
9.	Com	mittee to be ro s. If any discu	All matters listed below are considered by the Township outine in nature. There will be no separate discussion of the ssion is desired by the Township Committee, that item will be Consent Agenda and considered separately:			
	l	Resolution	s (Adoption of the following):			
		#20-146 #20-147 #20-148 #20-149 #20-150 #20-151	Accept Donation for Field Construction Adopt Updated Tort Claim Notice Payment of Bills Return of Certain Overpaid Taxes, etc. Award Lowest Unit Price Contracts for WOLF Cooperati Pricing for Fire Equipment Authorize Tax Collector to Bill 2020 Sewer Service Charges	ive		
		#20-C2	Closed Session - N.J.S.A. 10:4-12b (7) – Potential			

#### II Motions

Litigation

a. Memorialize road opening authority during period of winter road opening moratorium for: 720 Hickory Hill Avenue sewer extension, Ravine Avenue drainage improvement, Greenwood Avenue improvements and 244 Everett Avenue Road opening.

## Township of Wyckoff - March 3, 2020 Business Meeting Agenda - Page 2

Following is the vote on the Consent Agenda:

#### III Ordinance - Introduction

#1906 - AN ORDINANCE TO AMEND CHAPTER 42, "INDEMNIFICATION AND DEFENSES," OF THE CODE OF THE TOWNSHIP OF WYCKOFF, SECTION 42-4, "EXCEPTIONS"

		•	J		
мот	ION:		SECON	1D	
воо	NSTRA	FISCHER _	RUBENSTEIN _	_ MADIGAN	SHANLEY
iV	Adjourn				

PAYMENT OF CLAIMS MAY BE PAID AT ALL TOWNSHIP COMMITTEE WORK SESSION MEETINGS AND ALL TOWNSHIP COMMITTEE REGULAR MEETINGS FORMAL ACTION MAY BE TAKEN DURING THIS MEETING

#### **NOTICE TO PUBLIC**

As a visitor attending this public meeting, your presence and attendance may be recorded. By remaining in the Court Room during the meeting, it is assumed your consent is given for your image to be broadcast.

There may be situations where, due to technical difficulties, live streaming or the recording of a meeting may not be available. The Township shall not be responsible for and accepts no liability if the recording or live video streaming of the meeting is unavailable.

# TOWNSHIP OF WYCKOFF TOWNSHIP COMMITTEE WORK SESSION MEETING MUNICIPAL COURT ROOM TUESDAY, MARCH 3, 2020 - 7:00 P.M.

1.	7:00 pm Work Session Meeting called to order by Mayor Timothy E Shanley		
2.	Roll call of Township Committee		
3.	Reading of "Open Work Session" statement by Mrs. Santimauro		
4.	Confirm Finance Committee has reviewed, and signed vouchers and that Mayor and Municipal Clerk have signed any necessary documents		
5.	Ten Minute public comment period, two (2) minutes per speaker for public comment on any governmental issue that a member of the public feels may be of concern to the residents of the Township of Wyckoff.		
6.	Appoint Officers to the rank of Sergeant retroactive to March 1, 2020		
	MOTION: SECOND BOONSTRA FISCHERRUBENSTEINMADIGAN SHANLEY		
7.			
	Administer the Oath of Office to Sergeants		
8.	Review of 8:00 p.m. Business Meeting Agenda – Administrator		
8. 9.	·		
	Review of 8:00 p.m. Business Meeting Agenda – Administrator		

# PAYMENT OF CLAIMS MAY BE PAID AT ALL WORK SESSION MEETINGS AND ALL TOWNSHIP COMMITTEE BUSINESS MEETINGS FORMAL ACTION MAY BE TAKEN AT THIS WORK SESSION NOTICE TO PUBLIC

Reconvene Work Session Meeting

12.

13.

Adjourn

As a visitor attending this public meeting, your presence and attendance may be recorded. By remaining in the Court Room during the meeting, it is assumed your consent is given for your image to be broadcast.

There may be situations where, due to technical difficulties, live streaming or the recording of a meeting may not be available. The Township shall not be responsible for and accepts no liability if the recording or live video streaming of the meeting is unavailable.

JOYCE C. SANTIMAURO MUNICIPAL CLERK

**************************************			
NTRODUCED: SECONDED:			
MEETING DATE: March 3, 2020 REFERENCE: Adopt Updated Tort Claim Notice			
VOTE: BOONSTRA FISCHER MADIGAN RUBENSTEIN SHANLEY			
<b>WHEREAS,</b> the Township Committee adopted a NJ Title 59, Tort Claims Form on 1/1/2020 via Resolution #20-32 for use by all persons wishing to file a tort claim against the Township of Wyckoff; and,			
<b>WHEREAS</b> , the Township Committee desires to adopt the attached Township of Wyckoff Tort Claims Form with revision date of 2-25-2020.			
NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that the Township of Wyckoff Tort Claims Notice with revision date of 2-25-2020 is hereby adopted and shall be the only tort claim form used in filing claims against the Township of Wyckoff.			
CERTIFICATION			
I, JOYCE C. SANTIMAURO, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF CERTIFIES THE ATTACHED RESOLUTION TO BE A TRUE AND CORRECT COPY OF A RESOLUTION AS ADOPTED BY THE WYCKOFF TOWNSHIP COMMITTEE ON MARCH 3, 2020.			
LOVOE O CANTINALIDO			
JOYCE C. SANTIMAURO			

MUNICIPAL CLERK

**************************************			
**************************************			
INTRODUCED:	SECONDED:		

MEETING DATE: March 3, 2020 REFERENCE: Approval of Vouchers and Authorization to Pay Bills

VOTE: BOONSTRA \_\_\_ FISCHER \_\_\_ MADIGAN \_\_\_ RUBENSTEIN \_\_\_ SHANLEY \_\_\_

WHEREAS, the Township of Wyckoff is a municipality in the State of New Jersey operating under the authority from NJSA 40A:63-1 et seq; and,

WHEREAS, the Township of Wyckoff has received vouchers in claim for payment of materials supplied and/or services rendered; and,

WHEREAS, the said vouchers have been reviewed and the amount indicated on each voucher has been determined to be due and owing; and,

**WHEREAS**, the Township Committee has a practice of each Township Committee member participating in the reviewing and signing of vouchers; and,

**WHEREAS**, the vouchers which comprise this bill list have been reviewed and signed by two (2) Township Committee members and they have found them to in order; and,

WHEREAS, the Township Treasurer has certified that sufficient funds are available for payment of said vouchers.

**NOW, THEREFORE, BE IT RESOLVED,** by the Township Committee of the Township of Wyckoff that the action of the said Finance Committee be approved; and, that the payments of these bills are hereby authorized and the Chief Financial Officer is directed to issue checks for their payments as listed on the bill list attached to this date's meeting minutes and covered by checks no. Payroll A/C, Direct Deposit Vouchers no., Library Payroll check nos., Library Direct Deposit Vouchers no., Claims Wire nos., check no. Accutrack A/C, Claims check nos. and Voided Claims checks no..

### TOWNSHIP OF WYCKOFF COUNTY OF BERGEN STATE OF NEW JERSEY

)
---

BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that the Treasurer is hereby

#### **BOARD OF ADJUSTMENT:**

authorized and directed to return certain monies as follows:

Timothy Leach, 416 Vassar Street, Wyckoff, New Jersey 07481 – Return of Escrow – Block 486/Lot 5.01 - \$388.98

118 Sheldon Street, LLC, C/O The Turner Group, 5 Blackberry Bay Drive, Oceanport, New Jersey 07757 – Return of Escrow – Block 267/Lot 26 - \$900.00

Danielle Acosta, 112 Hilltop Lane, Wyckoff, New Jersey 07481 – Return of Escrow – Block 497/Lot 49 - \$797.25

#### **TAX REFUND:**

Spiotti & Esposito, PC, 271 US Highway 46, Ste. F105, Fairfield, New Jersey 07004 – Added Assessment Reduction – Block 421.01/Lot 28 – 490 Chapman Place - \$1,058.85

Beattie, Padovano Attorney Trust, 50 Chestnut Ridge Road, Montvale, New Jersey 07645 – State Tax Court Reduction – Block 421/Lot 90 – 698 Charnwood Drive - \$6,875.73

#### **RECREATION:**

Michael Turnamian, 630 Mountain Avenue, Wyckoff, New Jersey 07481 – Softball Refund - \$105.00

Chris Lawrence, 385 Newtown Road, Wyckoff, New Jersey 07481 - Softball Refund - \$210.00

INTRODUCED:

SECONDED:

**MEETING DATE: March 3, 2020** 

REFERENCE: Award lowest unit price contracts for WOLF Cooperative Pricing Bid Fire Equipment

VOTE: BOONSTRA \_\_\_ FISCHER\_\_\_ MADIGAN \_\_\_ RUBENSTEIN \_\_\_ SHANLEY \_\_\_\_

WHEREAS, the Township of Wyckoff seeks to achieve cost avoidances and obtain discount pricing; and,

WHEREAS, the Township of Wyckoff, as the lead agency for the WOLF Cooperative Pricing System has requested Franklin Lakes and Oakland join in a procurement to aggregate fire equipment which each municipality intends to purchase in 2020 via advertised competitive sealed bidding to achieve discount pricing; and,

WHEREAS, the Township Committee has approved this procurement and determined it to be most cost effective to establish unit prices for equipment and supplies to purchase throughout the calendar years; and,

**WHEREAS**, the Township of Wyckoff is the Lead Agency for Cooperative Pricing System Number 176-WCGCPS-Wolf Group; and,

WHEREAS, this advertised competitive sealed bid procurement combines the purchasing volume for the WOLF Group and as such this procurement establishes unit prices for system members (Franklin Lakes, Oakland and Wyckoff) to utilize in 2020; and,

WHEREAS, a legal notice soliciting sealed competitive bids was published in the 2/14/20 issue of the Ridgewood News establishing a bid opening date which exceeds the state mandated notice period by four (4) days; it was, posted on the Township's web site at "Bids and Jobs" easily accessed from the home page, and specifications were provided free of charge to encourage competition; and,

**WHEREAS**, sealed bids were publicly opened and their contents read aloud on 2/27/20 at 11:00 a.m. and the vendors names and individual unit bid prices are listed on the summary of bid prices spreadsheet attached, as if set forth at length; and,

**WHEREAS**, the first column in the aforementioned spreadsheet lists the lowest individual unit price and the bidder. The Fire Chief recommends awards to the bidders in this column for each individual unit; and,

WHEREAS, items #12 & #17 had two (2) tie bid prices each. Item #12 is awarded to the vendor who provided the low unit prices for similar items for continuity of placing orders. Consistent with purchasing guidelines to prevent collusion, item #17 is awarded to the tie bidder who is located the farthest distance from the Township of Wyckoff; and,

**WHEREAS,** the Fire Chief's award recommendation to the bidder who bid the lowest individual prices is provided as follows:

	VENDOR	UNIT ITEMS AWARDED
1.	First Choice Safety Equipment, LLC 1262 Concord Drive Brick, NJ 08724	18, 70, 71, 72, 73, 75, 85, 88, 89, 92, 93, 102
2.	Continental Fire & Safety, Inc. 2740 Kuser Road Hamilton, NJ 08691	29, 30, 34, 40, 76, 109
3.	Mid-Atlantic Rescue Systems 11 Byte Court, Suite A Frederick, MD 21702	48, 49, 50, 51, 68, 111
4.	MES Fire 66 Firemens Way Poughkeepsie, NY 12603	1, 8, 13, 19, 21, 22, 23, 27, 28, 38, 47, 69, 78, 82, 83, 95, 96, 97, 98, 105, 106, 107, 108
5.	Firefighter One, LLC 34 Wilson Drive Sparta, NJ 07871	25, 26, 36, 37, 54, 55, 56, 57, 58, 59, 60, 61, 62, 63, 64, 65, 66, <b>7</b> 9
6.	Witmer Public Safety Group, Inc. 104 Independence Way Coatsville, PA 19320	3, 5, 74, 80, 81, 86, 87, 99, 100, 101
7.	AAA Emergency Supply Co. 635 North Broadway White Plains, NY 10603	6, 41, 41a, 42, 42a, 43, 44, 45, 46, 67, 77, 103, 104, 110
8.	NJ Fire Equipment 119-131 Route 22 East Greenbrook, NJ 08812	16, 24, 39, 52, 53, 91
9.	State Line Fire & Safety 50 Park Avenue Park Ridge, NJ 07656	2, 4, 7, 9, 10, 11, 12, 14, 15, 16, 20, 31, 32, 35, 84, 90, 94, 98, 112

**WHEREAS**, the Chief Financial Officer, in accordance with the Local Fiscal Affairs Law, has executed a Certificate of Availability duly approved by the Township Attorney indicating that adequate funds have been appropriated under the line item entities "Fire – Other Expense" of the 2020 Municipal Budget, a copy of said Certificate of Availability is attached hereto and made a part hereof as though set forth herein at length; and,

**WHEREAS**, items 1A through I of Section 1 of the bid specification are referenced and applicable to this award authorization for the Township of Wyckoff as lead agency and the Borough of Franklin Lakes and the Borough of Oakland as participating members of this Cooperative Pricing System Procurement who shall be issuing their own purchase orders.

**NOW, THEREFORE, BE IT FURTHER RESOLVED,** by the Township Committee of the Township of Wyckoff, County of Bergen State of New Jersey that they do hereby award nine (9) contracts to the vendors for the individual bid unit items that they bid the lowest responsive and responsible individual bid unit prices in accordance with the Fire Chief's recommendation attached as if set forth at length; and,

BE IT FURTHER RESOLVED, that the Wyckoff Fire Chief shall purchase through the centralized purchasing system via the preparation of requisitions for the fire equipment items at the awarded unit prices only and only those items required for the 2020 program. The Fire Chief shall meet periodically throughout the year with the Fire Chiefs of Franklin Lakes and Oakland to order common items, separately but at the same time for purchasing efficiencies, and to explore standardization of equipment to capture additional savings in future procurements; and,

**BE IT FURTHER RESOLVED,** that the Municipal Clerk shall mail a certified copy of this resolution to the Franklin Lakes and Oakland Administrators for their use in performing their separate governing body authorizations and ordering based on the cooperative pricing system procurement.

#### **CERTIFICATION**

I, JOYCE C. SANTIMAURO, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON MARCH 2, 2020.

JOYCE C. SANTIMAURO MUNICIPAL CLERK

#### CERTIFICATE OF AVAILABLE FUNDS

I, DIANA MCLEOD, CHIEF FINANCIAL OFFICER OF THE TOWNSHIP OF WYCKOFF IN ACCORDANCE WITH NJAC 5:30-5.5 (b) 2 CERTIFY THAT THIS CONTRACT AWARD WILL TAKE PLACE IN 2019 AND IS SUBJECT TO THE AVAILABILITY OF FUNDS APPROPRIATED IN THE 2020 BUDGET ACCOUNT NUMBER 9-01-25-255-020 ANNUAL BUDGET AS REQUIRED. THE BUDGETARY ACCOUNTING ENCUMBRANCE PROCESS AS SET FORTH IN NJAC 5:30 (c) AND 5:30-5.4 (b) FOR EACH FISCAL YEAR SHALL TAKE THE PLACE OF AND BE USED INSTEAD OF, WRITTEN CERTIFICATION OF AVAILABLE FUNDS AS SET FORTH IN NJAC 5:30-5.4 (a).

DIANA McLEOD CHIEF FINANCIAL OFFICER

, , , , , , , , , , , , , , , , , , ,
**************************************

**INTRODUCED:** 

SECONDED:

**MEETING DATE: March 3, 2020** 

REFERENCE: Authorize Tax Collector to Bill 2020 Sewer Service Charges

VOTE: BOONSTRA \_\_\_ FISCHER\_\_\_ MADIGAN \_\_\_ RUBENSTEIN \_\_\_ SHANLEY \_\_\_\_

WHEREAS, Ordinance #1796 was adopted in 2016 establishing sewer service charges; and,

WHEREAS, the sewer service charges have not changed for 2020; and,

**WHEREAS**, this resolution is proposed to provide authority to bill 2020 sewer service charges established for 2016.

**NOW, THEREFORE BE IT RESOLVED,** by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that the current sewer service annual charges established by the adoption of Ordinance #1796 shall serve as the authority to bill and collect sewer service charges for 2020.

**BE IT FURTHER RESOLVED**, that the Municipal Clerk shall provide a certified copy of this resolution to the Chief Financial Officer/Tax Collector and the Sewer Operating Clerk.

#### **CERTIFICATION**

I, JOYCE C. SANTIMAURO, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF CERTIFIES THE ATTACHED RESOLUTION TO BE A TRUE AND CORRECT COPY OF A RESOLUTION AS ADOPTED BY THE WYCKOFF TOWNSHIP COMMITTEE ON MARCH 3, 2020.

JOYCE C. SANTIMAURO MUNICIPAL CLERK

		SOLUTION #20-		*****
**************************************				
MEETING DATE:	March 3, 2020	REF	ERENCE: Closed	Session –
VOTE: BOONSTRA	FISCHER	MADIGAN	RUBENSTEIN	SHANLEY
WHEREAS, the Tow requirements of the "				
WHEREAS, the "Ope Session, not open to Resolution; and,	en Public Meetings the public, may be	Act", N.J.S.A. 10 held for certain s	:4-12, provides that specified purposes	t an Executive when authorized by
WHEREAS, it was n discuss in a session authorized by N.J.S.	not open to the pu	blic certain matte	ee of the Township rs relating to the ite	of Wyckoff to m or items
	N.J.S.A. 10	):4-12b (7) – Pot	ential Litigation	
NOW, THEREFORE Wyckoff, County of E Sine Die meeting, he conducted on March Wyckoff, New Jerse designated above.	Bergen, State of Ne ereby authorize, tha 3, 2020 in the Mul	ew Jersey asseml at an Executive S nicipal Court Roo	oled in public session ession closed to the m at Town Hall, 34	on on March 3, 2020 e public shall be 0 Franklin Avenue,
<b>BE IT FURTHER RESOLVED</b> , that the minutes of the said closed session will be made public when the Township Committee of the Township of Wyckoff determines the reason for the minutes to remain closed no longer exists and the Municipal Clerk shall attach to this resolution when completed the Closed Session Meeting Minutes related to the specific items designated above.				
CERTIFICATION				
I, JOYCE C. SANTI HEREBY CERTIFIE RESOLUTION AS A MARCH 3, 2020.	S THIS RESOLUT	TON TO BE A TF	RUE AND CORREC	COPY OF THE
		JO'	CE C. SANTIMAU	RO

MUNICIPAL CLERK

#### TOWNSHIP OF WYCKOFF ORDINANCE #1906

AN ORDINANCE TO AMEND CHAPTER 42, "INDEMNIFICATION AND DEFENSES," OF THE CODE OF THE TOWNSHIP OF WYCKOFF, SECTION 42-4, "EXCEPTIONS"

**BE IT ORDAINED** by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey, that the Code of the Township of Wyckoff is amended at Chapter 42, "Indemnification and Defenses," Section 42-4, "Exceptions."

SECTION 1 - Chapter 42, "Indemnification and Defenses," Section 42-4, "Exceptions" shall be amended as follows:

#### § 42-4 Exceptions.

The provisions of § 42-3 shall not be applicable when the Township Committee determines that:

- A. The act or omission was not within the scope or incidental to the duties of the public official.
- B. The act or failure to act was the result of actual fraud, willful misconduct or actual malice.
- C. The defense of the action or proceeding would create a conflict of interest between the Township and the public official.
- D. The defense of the action or proceeding is provided for by an insurance policy or policies, whether obtained by the Township or by any other person or entity.
- E. Where the public official has acted in a position of conflict of interest with the municipality.
- F. Where the action has been brought by the municipality itself against the public official, or where the action is a criminal proceeding.
- G. The defense is deemed inappropriate by the Township Committee pursuant to the authority contained in N.J.S.A. 59:10-4.
- H. The public official has failed to deliver to the Township Committee or Township Administrator within 10 calendar days after the time he is served with any summons, complaint, process, notice, demand or pleading the original or a copy thereof.
- I. The public official has failed to cooperate fully with the defense.

Pursuant to N.J.S.A. 59:10-4, the indemnification and defense provided for in this Chapter shall include exemplary or punitive damages resulting from the employee's civil violation of State or federal law if, in the opinion of the Wyckoff Township Committee, the acts committed upon which the damages are based did not constitute actual fraud, actual malice, willful misconduct or an intentional wrong.

SECTION 2 - All other sections of Chapter 42 shall remain in full force and effect.

SECTION 3 - This Ordinance shall take effect upon final passage and publication according to law.