

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE WORK SESSION MEETING
MUNICIPAL COURT ROOM
TUESDAY, SEPTEMBER 1, 2020 - 7:00 P.M.**

PAUSE – Municipal Clerk will post the link to the live meeting on our website's homepage.

1. **7:00 pm Work Session Meeting called to order by Mayor Timothy E. Shanley**

2. **Roll call of Township Committee**

BOONSTRA _____ FISCHER _____ RUBENSTEIN _____
MADIGAN _____ SHANLEY _____

3. **Reading of "Open Work Session" statement by Acting Clerk, Nancy Cole**

PLEASE TAKE NOTICE, that in accordance with the Open Public Meetings Act NJSA10:4-6 et seq., and in consideration of Executive Order #103, issued by Governor Murphy on March 9, 2020, declaring a State of Emergency in the State of New Jersey, the Township Committee of the Township of Wyckoff does hereby notify the public that to protect the health, safety and welfare of our citizens while ensuring the continued functioning of government, the meeting of the Township Committee of the Township of Wyckoff scheduled for 7:00 pm Tuesday, September 1, 2020 at Wyckoff Town Hall, 340 Franklin Avenue, Wyckoff, NJ 07481 will be conducted via the Township of Wyckoff's YouTube channel and members of the public may call 201-891-7000, ext. #222 should they wish to provide public comment during the 7:00 pm public comment period.

These measures are implemented to allow members of the public to observe the meeting via live streaming and to provide the ability to comment during the period for public comment during the meeting.

Due to the Covid-19 Public Health Emergency, members of the public will not have access to Town Hall.

General instructions regarding access to the meeting will be posted on the Wyckoff web site's home page at www.wyckoff-nj.com as a "News" item on Friday, August 28, 2020 at 4:30 pm.

To view the live-streamed Township Committee meeting, please access the YouTube link which will be posted on the Wyckoff web site's home page at www.wyckoff-nj.com as a "NEWS" item immediately prior to the commencement of the meeting at approximately, 6:55 pm on September 1, 2020.

To be notified of all future live streamed Township meetings, please create a YouTube account and subscribe to our YouTube channel, "Township of Wyckoff".

This regular work session meeting of the Wyckoff Township Committee is now in session. In accordance with the Open Public Meetings Act, notice of this meeting appears on our *annual schedule of meetings*. A copy of said annual schedule has been posted on the bulletin board in Memorial Town Hall; a copy has been filed with the Municipal Clerk, as well as The Record, The Ridgewood News and the North Jersey Herald and News – all newspapers having a general circulation throughout the Township of Wyckoff. At least 48 hours prior to this meeting, the Agenda thereof was similarly posted, filed and mailed to said newspapers.

4. **Confirm Finance Committee has reviewed, and signed vouchers and that Mayor and Municipal Clerk have signed any necessary documents**

5. **Motion to open the Ten (10) Minute Public Comment period:**

MOTION: _____ SECOND _____
BOONSTRA _____ FISCHER _____ RUBENSTEIN _____
MADIGAN _____ SHANLEY _____

Ten Minute public comment period, two (2) minutes per speaker for public comment on any governmental issue that a member of the public feels may be of concern to the residents of the Township of Wyckoff. Please call 201-891-7000, ext. #222 if you wish to make public comment at this time.

6. **Motion to close the Public Comment period:**

MOTION: _____ SECOND _____
BOONSTRA _____ FISCHER _____ RUBENSTEIN _____
MADIGAN _____ SHANLEY _____

7. **Review of 8:00 p.m. Business Meeting Agenda – Administrator**

8. **Review of Policy Action Items – Administrator**

9. **Reports of Township Committee Members**

10. **Report of Township Attorney**

11. **Recess Open Work Session Meeting to Conduct the 8:00 pm Business Meeting**

MOTION: _____ SECOND _____
BOONSTRA _____ FISCHER _____ RUBENSTEIN _____
MADIGAN _____ SHANLEY _____

At the conclusion of the 8:00 pm Business Meeting the Township Committee will reconvene the Open Work Session meeting if necessary.

12. **Motion to reconvene the Open Work Session:**

MOTION: _____ SECOND _____
BOONSTRA ___ FISCHER ___ RUBENSTEIN ___
MADIGAN ___ SHANLEY ___

13. **Motion to enter a Closed Session Discussion** in accordance with Resolution #20-XX from the Open Public Work Session Meeting. (If Applicable)

MOTION: _____ SECOND _____
BOONSTRA ___ FISCHER ___ RUBENSTEIN ___
MADIGAN ___ SHANLEY ___

14. **Motion to Exit the Closed Session Discussion and re-enter the open section of the Open Work Session Meeting:** (If Applicable)

MOTION: _____ SECOND _____
BOONSTRA ___ FISCHER ___ RUBENSTEIN ___
MADIGAN ___ SHANLEY ___

15. **Adjourn**

MOTION: _____ SECOND _____
BOONSTRA ___ FISCHER ___ RUBENSTEIN ___
MADIGAN ___ SHANLEY ___

PAYMENT OF CLAIMS MAY BE PAID AT ALL WORK SESSION MEETINGS AND ALL TOWNSHIP COMMITTEE BUSINESS MEETINGS

FORMAL ACTION MAY BE TAKEN AT THIS WORK SESSION

NOTICE TO PUBLIC

As a member of the public participating in this public meeting, your participation may be recorded. By participating in the meeting, it is assumed your consent is given for your voice, name, address, comments and image to be broadcast and recorded.

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**TOWNSHIP COMMITTEE BUSINESS MEETING
MUNICIPAL COURT ROOM
TUESDAY, SEPTEMBER 1, 2020 - 8:00 PM**

1. **Regular Meeting of the Wyckoff Township Committee called to order by Mayor Timothy E. Shanley**
2. **Flag Salute**
3. **Invocation by Rabbi Kaplan from Chabad Jewish Center of NW Bergen**
4. **Reading of the "Open Public Meetings Act" statement by Nancy Cole**

PLEASE TAKE NOTICE, that in accordance with the Open Public Meetings Act NJSA 10:4-6 et seq., and in consideration of Executive Order #103, issued by Governor Murphy on March 9, 2020, declaring a State of Emergency in the State of New Jersey, the Township Committee of the Township of Wyckoff does hereby notify the public that to protect the health, safety and welfare of our citizens while ensuring the continued functioning of government, the meeting of the Township Committee of the Township of Wyckoff scheduled for 8:00 pm Tuesday, September 1, 2020 at Wyckoff Town Hall, 340 Franklin Avenue, Wyckoff, NJ 07481 will be conducted via the Township of Wyckoff's YouTube channel and members of the public may call 201-891-7000, ext. #222 should they wish to provide public comment during the 8:00 pm public comment period.

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To view the live-streamed Township Committee meeting, please access the YouTube link which has been posted on the Wyckoff web site's home page at www.wyckoff-nj.com as a "NEWS" item immediately prior to the commencement of the meeting at approximately, 7:00 pm on September 1, 2020. To be notified of all future live streamed Township meetings, please create a YouTube account and subscribe to our YouTube channel, "Township of Wyckoff".

This regular meeting of the Township Committee of the Township of Wyckoff is now in session. In accordance with Section 8 of the Open Public Meetings Act, I wish to advise that notice of this meeting has been posted on the bulletin board in Memorial Town Hall and on our Township Committee website page. A copy has been filed with the Township Clerk and copies were sent to the Ridgewood News, the Record and to the North Jersey Herald & News, all newspapers with general circulation throughout the Township of Wyckoff

5. Roll Call of the Township Committee Members Present:

BOONSTRA _____ FISCHER _____ RUBENSTEIN _____
MADIGAN _____ SHANLEY _____

6. Request motion to open the Public Comment Period:

MOTION: _____ SECOND _____
BOONSTRA _____ FISCHER _____ RUBENSTEIN _____
MADIGAN _____ SHANLEY _____

Public Comment period, five (5) minutes per speaker for public comment on any governmental issue that a member of the public feels may be of concern to the residents of the Township of Wyckoff. Please call 201-891-7000, ext. #222 if you wish to make public comment at this time.

Request motion to close the Public Comment Period:

MOTION: _____ SECOND _____
BOONSTRA _____ FISCHER _____ RUBENSTEIN _____
MADIGAN _____ SHANLEY _____

7. Approval of the July 21, 2020 Township Committee Work Session and Regular Business meeting minutes.

MOTION: _____ SECOND _____
BOONSTRA _____ FISCHER _____ RUBENSTEIN _____
MADIGAN _____ SHANLEY _____

8. Consent Agenda: All matters listed below are considered by the Township Committee to be routine in nature. There will be no separate discussion of these items. If any discussion is desired by the Township Committee, that item will be removed from the Consent Agenda and considered separately:

I Resolutions (Adoption of the following):

- #20-251 Renewal of Liquor License – Moonway, LLC. (Blue Moon)
- #20-252 Renewal of Liquor License – JMJ, Inc. (The Barn)
- #20-253 Renewal of Liquor License – JEZE Corp. (Wine & Spirit World)
- #20-254 Renewal of Liquor License – SERE Corp. (Former Cedar Hill Liquors)
- #20-255 Renewal of Liquor License – Pane E. Vino (Aldo's)
- #20-256 Renewal of Liquor License – Wyckoff Inn (The Brick House)
- #20-257 Renewal of Liquor License – Gearhead Liquors
- #20-258 Escrow Aged Taxes Credits
- #20-259 Award of Contract – Pay to Play Compliance – Ed Stapp & Sons, Inc.
- #20-260 Approval of Vouchers and Authorization to Pay Bills
- #20-261 Amend 2020 Clean Communities Program
- #20-262 Authorize Joint Effort with Borough of Franklin Lakes
- #20-263 Final Approval of Plan & Design Immunity – Tennis Courts
- #20-264 Approve Agreement for Location of Radio System Component
- #20-265 Final Approval of Plan & Design Immunity – Turf Field Base
- #20-266 Endorse Bergen County Community Development Grant – ECCR
- #20-267 Return of Certain Over-paid Taxes, etc.
- #20-268 Change Order #1 – Road Resurfacing

II Ordinances – Introduction

Mr. Chairman, I have **ORDINANCE #1921 for Introduction:**

ORDINANCE # 1921

AN ORDINANCE TO PROVIDE A CERTAIN CAPITAL IMPROVEMENT IN THE TOWNSHIP OF WYCKOFF AND TO PROVIDE FOR THE RECEIPT, ACCEPTANCE AND DEPOSIT OF BERGEN COUNTY FUNDS THEREFORE AND TO AUTHORIZE APPROPRIATIONS OF \$20,000.

III Motions

1. Approve application of Brendan Buck as probationary Firefighter assigned to Company #3.

Clerk: May I have a motion and a second to approve the consent agenda?

The Following vote is the vote on the Consent Agenda:

MOTION: _____ SECOND _____
BOONSTRA _____ FISCHER _____ RUBENSTEIN _____
MADIGAN _____ SHANLEY _____

IV Ordinances – Public Hearing / Further Consideration:

Mr. Chairman, I have

ORDINANCE # 1919 FOR PUBLIC HEARING / FURTHER CONSIDERATION:

AN ORDINANCE TO CREATE A NEW CHAPTER IN THE CODE OF THE TOWNSHIP OF WYCKOFF, CHAPTER 20, “RULES OF DECORUM FOR GOVERNING BODY MEETINGS”.

for second reading, by title only, and a copy of this Ordinance has been posted on the bulletin board in Town Hall where public notices are customarily posted, and copies have been made available to members of the general public of the Township who have requested the same.

COMMITTEE PERSON _____: I move the Ordinance on second reading by Title only.

COMMITTEE PERSON _____: Seconded.

ROLL CALL VOTE

BOONSTRA _____ FISCHER _____ RUBENSTEIN _____
MADIGAN _____ SHANLEY _____

CHAIRMAN: This is the time and place for the Public Hearing on Ordinance #1919, and all persons who wish to be heard, please state your name and address before making your statement. If you wish to be heard, please call 201-891-7000, ext. #222.

(Public Comments are heard here.)

At the Conclusion of public comments:

COMMITTEE PERSON _____: I move that the Public Hearing on Ordinance #1919 be closed.

COMMITTEE PERSON _____: Seconded.

ROLL CALL VOTE

BOONSTRA _____ FISCHER _____ RUBENSTEIN _____
MADIGAN _____ SHANLEY _____

MUNICIPAL CLERK: BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that Ordinance #1919, after public hearing and further consideration is hereby adopted, and the Municipal Clerk is hereby authorized and directed to publish the Notice of Final Passage of said Ordinance in the official newspaper for the Township as provided by law.

COMMITTEE PERSON _____: I move the resolution.

COMMITTEE PERSON _____: Seconded.

ROLL CALL VOTE

BOONSTRA _____ FISCHER _____ RUBENSTEIN _____
MADIGAN _____ SHANLEY _____

Mr. Chairman, I also have

ORDINANCE # 1920 FOR PUBLIC HEARING / FURTHER CONSIDERATION:

AN ORDINANCE TO PROVIDE A CERTAIN CAPITAL IMPROVEMENT IN THE TOWNSHIP OF WYCKOFF AND TO PROVIDE FOR THE RECEIPT, ACCEPTANCE AND DEPOSIT OF BERGEN COUNTY FUNDS THEREFORE AND TO AUTHORIZE APPROPRIATIONS OF \$30,000.

for second reading, by title only, and a copy of this Ordinance has been posted on the bulletin board in Town Hall where public notices are customarily posted, and copies have been made available to members of the general public of the Township who have requested the same.

COMMITTEE PERSON _____: I move the Ordinance on second reading by Title only.

COMMITTEE PERSON _____: Seconded.

ROLL CALL VOTE

BOONSTRA _____ FISCHER _____ RUBENSTEIN _____
MADIGAN _____ SHANLEY _____

CHAIRMAN: This is the time and place for the Public Hearing on Ordinance #1920, and all persons who wish to be heard, please state your name and address before making your statement. If you wish to be heard, please call 201-891-7000, ext. #222.

(Public Comments are heard here.)

At the Conclusion of public comments:

COMMITTEE PERSON _____: I move that the Public Hearing on Ordinance #1919 be closed.

COMMITTEE PERSON _____: Seconded.

ROLL CALL VOTE

BOONSTRA _____ FISCHER _____ RUBENSTEIN _____
MADIGAN _____ SHANLEY _____

MUNICIPAL CLERK: BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that Ordinance #1920, after public hearing and further consideration is hereby adopted, and the Municipal Clerk is hereby authorized and directed to publish the Notice of Final Passage of said Ordinance in the official newspaper for the Township as provided by law.

COMMITTEE PERSON _____: I move the resolution.

COMMITTEE PERSON _____: Seconded.

ROLL CALL VOTE

BOONSTRA _____ FISCHER _____ RUBENSTEIN _____
MADIGAN _____ SHANLEY _____

VI Adjourn

Chairman: May I have a motion and a second to adjourn the Business Meeting?

MOTION: _____ SECOND _____
BOONSTRA _____ FISCHER _____ RUBENSTEIN _____
MADIGAN _____ SHANLEY _____

**PAYMENT OF CLAIMS MAY BE PAID AT ALL TOWNSHIP COMMITTEE WORK
SESSION MEETINGS AND ALL TOWNSHIP COMMITTEE
REGULAR MEETINGS
FORMAL ACTION MAY BE TAKEN DURING THIS MEETING**

NOTICE TO PUBLIC

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**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #20-251**

INTRODUCED:

SECONDED:

MEETING DATE: September 1, 2020

**REFERENCE: 2020/2021 Liquor License
Renewal – MOONWAY LLC
dba The Blue Moon
#0270-33-002-005**

VOTE: BOONSTRA ___ RUBENSTEIN ___ SCANLAN ___ SHANLEY ___ MADIGAN ___
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WHEREAS, the New Jersey Division of Alcoholic Control has instituted a new web-based licensing system, POSSE ABC, the new online web portal is for Municipal Clerks and Licensees to electronically renew/amend/transfer liquor licenses online; and,

WHEREAS, the Municipal Clerk has verified on POSSE ABC that the electronic 2020/2021 liquor license renewal application and electronic payment of \$200.00 to the State of New Jersey Department of ABC have been completed by the licensee; and,

WHEREAS, the \$2,500.00 municipal annual liquor license renewal fee has been paid to the Township of Wyckoff and the State of New Jersey Tax Clearance Certificate pursuant to P.L. 1995, Chapter 161 has been issued and verified by the Municipal Clerk; and,

WHEREAS, the Municipal Clerk has requested reports from the Police Department, Fire Prevention Bureau and Sanitarian in conjunction with said renewal application that are attached as if set forth in length.

WHEREAS, the Municipal Clerk has reviewed the online renewal application, fees, tax clearance certificate and reports and finds them to be in proper order; and,

WHEREAS, no written objections have been received by the Municipal Clerk regarding the renewal of this liquor license.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that the recommendation of the Municipal Clerk is hereby accepted, and renewal of the Plenary Retail Consumption Liquor License of the Blue Moon Mexican Cafe located at 327 Franklin Avenue, Wyckoff, NJ is hereby approved.

BE IT FURTHER RESOLVED, upon the advice of the Municipal Clerk, and subject to the general provision that all Liquor License holders shall notify the Police Department, in writing, within seven (7) days of hiring, of any new or additional employees so they can be scheduled to complete the Wyckoff Police Department training program regarding administration of the Alcoholic Beverage Commission laws of the State of New Jersey as soon as possible and subject also to the applicable specific conditions herein set forth.

BE IT FURTHER RESOLVED, an Extension of Premises application must be filed with the Township Clerk for storage of liquor by the Blue Moon outside of the licensed area.

BE IT FURTHER RESOLVED, that the Municipal Clerk is hereby authorized and directed to issue the new liquor license for The Blue Moon Mexican Cafe effective October 1, 2020.

BE IT FURTHER RESOLVED, that the Municipal Clerk is hereby authorized to electronically download a copy of this Resolution to the State of New Jersey, Department of Law and Public Safety, Director Division of Alcoholic Beverage Control, 140 East Front Street, CN-087, Trenton, New Jersey.

CERTIFICATION

I, NANCY A. COLE, ACTING MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON SEPTEMBER 1, 2020.

NANCY A. COLE
ACTING MUNICIPAL CLERK

**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #20-252**

INTRODUCED:

SECONDED:

MEETING DATE: September 1, 2020

**REFERENCE: 2020/2021 Liquor License
Renewal – JMJ INC (dba The Barn)
#0270-33-005-004**

VOTE: BOONSTRA ___ FISCHER ___ MADIGAN ___ RUBENSTEIN ___ SHANLEY ___

WHEREAS, the New Jersey Division of Alcoholic Control has instituted a new web- based licensing system, POSSE ABC, the new online web portal is for Municipal Clerks and Licensees to electronically renew/amend/transfer liquor licenses online; and,

WHEREAS, the Municipal Clerk has verified on POSSE ABC that the electronic 2020/2021 liquor license renewal application and electronic payment of \$200.00 to the State of New Jersey Department of ABC have been completed by the licensee; and,

WHEREAS, the \$2,500.00 municipal annual liquor license renewal fee has been paid to the Township of Wyckoff and the State of New Jersey Tax Clearance Certificate pursuant to P.L. 1995, Chapter 161 has been issued and verified by the Municipal Clerk; and,

WHEREAS, the Municipal Clerk has requested reports from the Police Department, Fire Prevention Bureau and Sanitarian in conjunction with said renewal application that are attached as if set forth in length.

WHEREAS, the Municipal Clerk has reviewed the online renewal application, fees, tax clearance certificate and reports and finds them to be in proper order; and,

WHEREAS, no written objections have been received by the Municipal Clerk regarding the renewal of this liquor license.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, that the recommendation of the Municipal Clerk is hereby accepted, and renewal of the Plenary Retail Consumption Liquor License of JMJ, Inc. located at 359 Sicomac Avenue, Wyckoff, NJ is hereby approved subject to the following conditions:

1. The licensed premises shall be restricted to the existing building commonly known as "The Barn."
2. The Barn Original shall not be open prior to 4:00 p.m. on the days that the Sicomac School is in session.
3. No outside storage.
4. Parking as per the approved Planning Board site plan only.
5. The Barn must remain in compliance with the Court Order dated February 4, 1977 which is attached as if set forth at length.

6. Upon the advice of the Township Attorney, and subject to the general provision that all liquor license holders shall notify the Police Department, in writing, within seven (7) days of hiring, of any new or additional employees who may be serving alcoholic beverages, so that they can be scheduled to participate in the Police Department training program regarding administration of the Alcoholic Beverage Commission laws of the State of New Jersey as soon as possible and subject also to the applicable specific conditions herein set forth.
7. The one (1) barrier free parking space must remain with the code compliant ADA sign, the penalty placard and van accessible placard.

BE IT FURTHER RESOLVED that the Municipal Clerk is hereby authorized and directed to issue the new liquor license for JMJ, Inc. effective October 1, 2020.

BE IT FURTHER RESOLVED, that the Municipal Clerk is hereby authorized to electronically download a copy of this Resolution to the State of New Jersey, Department of Law and Public Safety, Director Division of Alcoholic Beverage Control, 140 East Front Street, CN-087, Trenton, New Jersey.

CERTIFICATION

I, NANCY A. COLE, ACTING MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON SEPTEMBER 1, 2020.

NANCY A. COLE
ACTING MUNICIPAL CLERK

**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #20-253**

INTRODUCED:

SECONDED:

MEETING DATE: September 1, 2020

**REFERENCE: 2020/2021 Liquor License
Renewal – JEZE CORP - INACTIVE
dba (Formerly Cedar Hill Liquors)
#0270-44-004-005**

VOTE: BOONSTRA ___ FISCHER ___ MADIGAN ___ RUBENSTEIN ___ SHANLEY ___

WHEREAS, the New Jersey Division of Alcoholic Control has instituted a new web-based licensing system, POSSE ABC, the new online web portal is for Municipal Clerks and Licensees to electronically renew/amend/transfer liquor licenses online; and,

WHEREAS, the Municipal Clerk has verified on POSSE ABC that the electronic 2020/2021 inactive liquor license renewal application and electronic payment of \$200.00 has been completed by the licensee to the State of New Jersey ABC; and,

WHEREAS, the \$2,500.00 municipal annual liquor license renewal fee has been paid to the Township of Wyckoff and the State of New Jersey Tax Clearance Certificate pursuant to P.L. 1995, Chapter 161 has been issued and verified by the Municipal Clerk; and,

WHEREAS, the Municipal Clerk has requested reports from the Police Department, Fire Prevention Bureau and Sanitarian in conjunction with said renewal application that are attached as if set forth in length.

WHEREAS, the Municipal Clerk has reviewed the on line renewal application, fees, sketch, tax clearance certificate and reports and finds them to be in proper order; and,

WHEREAS, the licensee filed a petition in April 2014 with the Director of Alcoholic Beverage Control (ABC) requesting authorization for the Township Committee to renew the Jeze Corporation (formerly Cedar Hill Liquors) inactive license #0270 44 004 005; and,

WHEREAS, the licensee received a Special Ruling subsequent to their petition from the Director of the ABC authorizing the Township Committee to renew the inactive plenary retail distribution liquor license of Jeze Corporation (formerly Cedar Hill Liquors) for two (2) terms 2014-2015 & 2015-2016; and,

WHEREAS, the licensee filed a petition on May 25, 2016 with the Director of Alcoholic Beverage Control (ABC) requesting authorization for the Township Committee to renew the Jeze Corporation (formerly Cedar Hill Liquors) inactive license #0270 44 004 005; and,

WHEREAS, the licensee received a Special Ruling subsequent to their petition from the Director of the ABC authorizing the Township Committee to renew the inactive plenary retail distribution liquor license of Jeze Corporation (formerly Cedar Hill Liquors) for three (3) terms 2016-2017, 2017-2018 & 2018-2019; and,

WHEREAS, the licensee filed a petition on April 11, 2019 with the Director of Alcoholic Beverage Control (ABC) requesting authorization for the Township Committee to renew the Jeze Corporation (formerly Cedar Hill Liquors) inactive license #0270 44 004 005; and,

WHEREAS, the licensee received a Special Ruling subsequent to their petition from the Director of the ABC authorizing the Township Committee to renew the inactive plenary retail distribution liquor license of Jeze Corporation (formerly Cedar Hill Liquors) for two (2) terms 2019-2020 & 2020-2021; and,

WHEREAS, no written objections have been received by the Municipal Clerk regarding the renewal of this liquor license.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, that the recommendation of the Municipal Clerk is hereby accepted, and renewal of the Plenary Retail Distribution Liquor License of Jeze Corporation (formerly Cedar Hill Liquors) is hereby approved and the Municipal Clerk is hereby authorized and directed to have a new license drawn up for Jeze Corporation effective October 1, 2020 that will be kept by the Municipal Clerk at Town Hall until the licensee activates the inactive status of the liquor license.

BE IT FURTHER RESOLVED, upon the advice of the Municipal Clerk, and subject to the general provision that all Liquor License holders shall notify the Police Department, in writing, within seven (7) days of hiring, of any new or additional employees so they can be scheduled to complete the Wyckoff Police Department training program regarding administration of the Alcoholic Beverage Commission laws of the State of New Jersey as soon as possible and subject also to the applicable specific conditions herein set forth.

BE IT FURTHER RESOLVED, that the Municipal Clerk is hereby authorized and directed to issue the new inactive liquor license for Jeze Corporation effective October 1, 2020. The liquor license will be held in the vault of the Municipal Clerk until such time this liquor license is activated or transferred.

BE IT FURTHER RESOLVED, that the Municipal Clerk is hereby authorized to electronically download a copy of this Resolution to the State of New Jersey, Department of Law and Public Safety, Director Division of Alcoholic Beverage Control, 140 East Front Street, CN-087, Trenton, New Jersey.

CERTIFICATION

I, NANCY A. COLE, ACTING MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON SEPTEMBER 1, 2020.

NANCY A. COLE
ACTING MUNICIPAL CLERK

**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #20-254**

INTRODUCED:

SECONDED:

MEETING DATE: September 1, 2020

**REFERENCE: 2020/2021 Liquor License
Renewal – SERA CORPORATION
DbA Wine & Spirit World
#0270-44-006-008**

VOTE: BOONSTRA ___ FISCHER ___ MADIGAN ___ RUBENSTEIN ___ SHANLEY ___

WHEREAS, the New Jersey Division of Alcoholic Control has instituted a new web-based licensing system, POSSE ABC, the new online web portal is for Municipal Clerks and Licensees to electronically renew/amend/transfer liquor licenses online; and,

WHEREAS, the Municipal Clerk has verified on POSSE ABC that the electronic 2020/2021 liquor license renewal application and electronic payment of \$200.00 to the State of New Jersey Department of ABC have been completed by the licensee; and,

WHEREAS, the \$2,500.00 municipal annual liquor license renewal fee has been paid to the Township of Wyckoff and the State of New Jersey Tax Clearance Certificate pursuant to P.L. 1995, Chapter 161 has been issued and verified by the Municipal Clerk; and,

WHEREAS, the Municipal Clerk has requested reports from the Police Department, Fire Prevention Bureau and Sanitarian in conjunction with said renewal application that are attached as if set forth in length.

WHEREAS, the Municipal Clerk has reviewed the online renewal application, fees, tax clearance certificate and reports and finds them to be in proper order; and,

WHEREAS, no written objections have been received by the Municipal Clerk regarding the renewal of this liquor license.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that the recommendation of the Municipal Clerk is hereby accepted, and renewal of the Plenary Retail Distribution Liquor License of Wine & Spirit World located at 303 Franklin Avenue, Wyckoff, NJ is hereby approved.

BE IT FURTHER RESOLVED, upon the advice of the Municipal Clerk, and subject to the general provision that all Liquor License holders shall notify the Police Department, in writing, within seven (7) days of hiring, of any new or additional employees so they can be scheduled to complete the Wyckoff Police Department training program regarding administration of the Alcoholic Beverage Commission laws of the State of New Jersey as soon as possible and subject also to the applicable specific conditions herein set forth.

BE IT FURTHER RESOLVED, that the Municipal Clerk is hereby authorized and directed to issue the new liquor license for Wine & Spirit World effective October 1, 2020.

BE IT FURTHER RESOLVED, that the Municipal Clerk is hereby authorized to electronically download a copy of this Resolution to the State of New Jersey, Department of Law and Public Safety, Director Division of Alcoholic Beverage Control, 140 East Front Street, CN-087, Trenton, New Jersey.

CERTIFICATION

I, NANCY A. COLE, ACTING MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON SEPTEMBER 1, 2020.

NANCY A. COLE
ACTING MUNICIPAL CLERK

**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #20-255**

INTRODUCED:

SECONDED:

MEETING DATE: September 1, 2020

**REFERENCE: 2020/2021 Liquor License
Renewal – PANE E VINO LP
dba Aldo’s Pane e Vino
#0270-33-008-005**

VOTE: BOONSTRA ___ FISCHER ___ MADIGAN ___ RUBENSTEIN ___ SHANLEY ___

WHEREAS, the New Jersey Division of Alcoholic Control has instituted a new web-based licensing system, POSSE ABC, the new online web portal is for Municipal Clerks and Licensees to electronically renew/amend/transfer liquor licenses online; and,

WHEREAS, the Municipal Clerk has verified on POSSE ABC that the electronic 2020/2021 liquor license renewal application and electronic payment of \$200.00 to the State of New Jersey Department of ABC have been completed by the licensee; and,

WHEREAS, the \$2,500.00 municipal annual liquor license renewal fee has been paid to the Township of Wyckoff and the State of New Jersey Tax Clearance Certificate pursuant to P.L. 1995, Chapter 161 has been issued and verified by the Municipal Clerk; and,

WHEREAS, the Municipal Clerk has requested reports from the Police Department, Fire Prevention Bureau and Sanitarian in conjunction with said renewal application that are attached as if set forth in length.

WHEREAS, the Municipal Clerk has reviewed the online renewal application, fees, tax clearance certificate and reports and finds them to be in proper order; and,

WHEREAS, no written objections have been received by the Municipal Clerk regarding the renewal of this liquor license.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that the recommendation of the Municipal Clerk is hereby accepted, and renewal of the Plenary Retail Consumption Liquor License of Aldo’s Italian Restaurant/Pane e Vino located at 640 Wyckoff Avenue, Wyckoff, NJ is hereby approved.

BE IT FURTHER RESOLVED, upon the advice of the Municipal Clerk, and subject to the general provision that all Liquor License holders shall notify the Police Department, in writing, within seven (7) days of hiring, of any new or additional employees so they can be scheduled to complete the Wyckoff Police Department training program regarding administration of the Alcoholic Beverage Commission laws of the State of New Jersey as soon as possible and subject also to the applicable specific conditions herein set forth.

BE IT FURTHER RESOLVED, that the Municipal Clerk is hereby authorized and directed to issue the new liquor license for Aldo's Italian Restaurant/Pane e Vino effective October 1, 2020.

BE IT FURTHER RESOLVED, that the Municipal Clerk is hereby authorized to electronically download a copy of this Resolution to the State of New Jersey, Department of Law and Public Safety, Director Division of Alcoholic Beverage Control, 140 East Front Street, CN-087, Trenton, New Jersey.

CERTIFICATION

I, NANCY A. COLE, ACTING MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON SEPTEMBER 1, 2020.

NANCY A. COLE
ACTING MUNICIPAL CLERK

**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #20-256**

INTRODUCED:

SECONDED:

MEETING DATE: September 1, 2020

**REFERENCE: 2020/2021 Liquor License
Renewal – WYCKOFF INN LTD
dba The Brick House
0270-33-003-004**

VOTE: BOONSTRA ___ FISCHER ___ MADIGAN ___ RUBENSTEIN ___ SHANLEY ___

WHEREAS, the New Jersey Division of Alcoholic Control has instituted a new web-based licensing system, POSSE ABC, the new online web portal is for Municipal Clerks and Licensees to electronically renew/amend/transfer liquor licenses online; and,

WHEREAS, the Municipal Clerk has verified on POSSE ABC that the electronic 2020/2021 liquor license renewal application and electronic payment of \$200.00 to the State of New Jersey Department of ABC have been completed by the licensee; and,

WHEREAS, the \$2,500.00 municipal annual liquor license renewal fee has been paid to the Township of Wyckoff and the State of New Jersey Tax Clearance Certificate pursuant to P.L. 1995, Chapter 161 has been issued and verified by the Municipal Clerk; and,

WHEREAS, the Municipal Clerk has requested reports from the Police Department, Fire Prevention Bureau and Sanitarian in conjunction with said renewal application that are attached as if set forth in length.

WHEREAS, the Municipal Clerk has reviewed the online renewal application, fees, sketch, tax clearance certificate and reports and finds them to be in proper order; and,

WHEREAS, no written objections have been received by the Municipal Clerk regarding the renewal of this liquor license.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that the recommendation of the Municipal Clerk is hereby accepted, and renewal of the Plenary Retail Consumption Liquor License of The Brick House located at 179 Godwin Avenue, Wyckoff, NJ is hereby approved.

BE IT FURTHER RESOLVED, upon the advice of the Municipal Clerk, and subject to the general provision that all Liquor License holders shall notify the Police Department, in writing, within seven (7) days of hiring, of any new or additional employees so they can be scheduled to complete the Wyckoff Police Department training program regarding administration of the Alcoholic Beverage Commission laws of the State of New Jersey as soon as possible and subject also to the applicable specific conditions herein set forth.

BE IT FURTHER RESOLVED, that the Municipal Clerk is hereby authorized and directed to issue the new liquor license for The Brick House effective October 1, 2020.

BE IT FURTHER RESOLVED, that the Municipal Clerk is hereby authorized to electronically download a copy of this Resolution to the State of New Jersey, Department of Law and Public Safety, Director Division of Alcoholic Beverage Control, 140 East Front Street, CN-087, Trenton, New Jersey.

CERTIFICATION

I, NANCY A. COLE, ACTING MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON SEPTEMBER 1, 2020.

NANCY A. COLE
ACTING MUNICIPAL CLERK

**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #20-257**

INTRODUCED:

SECONDED:

MEETING DATE: September 1, 2020

**REFERENCE: 2020/2021 Liquor License
Renewal – GEARHEAD LIQUORS LLC
(Inactive) - #0270-33-001-006**

VOTE: BOONSTRA ___ FISCHER ___ MADIGAN ___ RUBENSTEIN ___ SHANLEY ___

WHEREAS, the New Jersey Division of Alcoholic Control has instituted a new web-based licensing system, POSSE ABC, the new online web portal is for Municipal Clerks and Licensees to electronically renew/amend/transfer liquor licenses online; and,

WHEREAS, the Municipal Clerk has verified on POSSE ABC that the electronic 2020/2021 liquor license renewal application and electronic payment of \$200.00 to the State of New Jersey Department of ABC have been completed by the licensee; and,

WHEREAS, the \$2,500.00 municipal annual liquor license renewal fee has been paid to the Township of Wyckoff and the State of New Jersey Tax Clearance Certificate pursuant to P.L. 1995, Chapter 161 has been issued and verified by the Municipal Clerk; and,

WHEREAS, the Municipal Clerk has requested reports from the Police Department, Fire Prevention Bureau and Sanitarian in conjunction with said renewal application that are attached as if set forth in length.

WHEREAS, the Municipal Clerk has reviewed the online renewal application, fees, tax clearance certificate and reports and finds them to be in proper order; and,

WHEREAS, no written objections have been received by the Municipal Clerk regarding the renewal of this liquor license.

WHEREAS, on August 21, 2018 the inactive liquor license of the Brownstone Inn Inc was transferred to Gearhead Liquors LLC via approved Township of Wyckoff Resolution #18-242 which is attached as if set forth at length; and,

WHEREAS, the licensee filed a petition on April 23, 2019 with the Director of Alcoholic Beverage Control (ABC) requesting authorization for the Township Committee to renew the Gearhead Liquors LLC (formerly Brownstone Inn Inc) inactive license #0270 33 001 006; and,

WHEREAS, the licensee received a Special Ruling subsequent to the petition from the Director of the ABC authorizing the Township Committee to renew the inactive plenary retail distribution liquor license of Gearhead Liquors LLC (formerly Brownstone Inn Inc) #0270-33-001-006 for two (2) terms 2019-2020 & 2020-2021; and,

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that the recommendation of the Municipal Clerk is hereby accepted, and renewal of the Plenary Retail Consumption Liquor License of Gear Head Liquors inactive is hereby approved.

BE IT FURTHER RESOLVED, upon the advice of the Municipal Clerk, and subject to the general provision that all Liquor License holders shall notify the Police Department, in writing, within seven (7) days of hiring, of any new or additional employees so they can be scheduled to complete the Wyckoff Police Department training program regarding administration of the Alcoholic Beverage Commission laws of the State of New Jersey as soon as possible and subject also to the applicable specific conditions herein set forth.

BE IT FURTHER RESOLVED, that the Municipal Clerk is hereby authorized and directed to issue the new liquor license for Gearhead Liquors LLC effective October 1, 2020. The liquor license will be kept in the vault of the Municipal Clerk until such time that the liquor license is activated & transferred.

BE IT FURTHER RESOLVED, that the Municipal Clerk is hereby authorized to electronically download a copy of this Resolution to the State of New Jersey, Department of Law and Public Safety, Director Division of Alcoholic Beverage Control, 140 East Front Street, CN-087, Trenton, New Jersey.

CERTIFICATION

I, NANCY A. COLE, ACTING MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON SEPTEMBER 1, 2020.

NANCY A. COLE
ACTING MUNICIPAL CLERK

**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #20-258**

INTRODUCED:

SECONDED:

MEETING DATE: September 1, 2020

REFERENCE: Escrow Aged Taxes Credits

VOTE: BOONSTRA ___ FISCHER ___ MADIGAN ___ RUBENSTEIN ___ SHANLEY ___
.....

WHEREAS, the Tax Collector has tax credits and overpayments on tax property accounts from prior years, and

WHEREAS, numerous attempts to return these credits and refund the overpayments have been made without success, and

WHEREAS, for best practices and accounting procedures it is determined to remove these credits from the property tax records and hold in a trust escrow until refunds can be authorized,

NOW THEREFORE BE IT RESOLVED THAT, the Township Committee of the Township of Wyckoff, County of Bergen, authorizes the Tax Collector to remove tax account credit balances and overpayments in excess of 2 years aged from the tax rolls and place unrefunded tax credits and overpayments in a trust escrow "Escrow – Tax Unclaimed Overpayments" until authorization to refund has been received

CERTIFICATION

I, NANCY A. COLE, ACTING MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON SEPTEMBER 1, 2020.

NANCY A. COLE
ACTING MUNICIPAL CLERK

**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #20-259**

INTRODUCED:

SECONDED:

MEETING DATE: September 1, 2020

REFERENCE: Award of Contract – Pay to Play Compliance Ed Stapp & Sons, Inc.

VOTE: BOONSTRA ___ FISCHER ___ MADIGAN ___ RUBENSTEIN ___ SHANLEY ___
.....

WHEREAS, the Wyckoff DPW has determined that a need exists for a Clerk of the Works to provide supervision and instruction for the resurfacing of the Memorial Field Tennis Courts performed by the DPW; and,

WHEREAS, the Township of Wyckoff has determined that the expenditures for emergency tree services with this vendor may exceed the pay to play threshold; and,

WHEREAS, N.J.S.A. 19:44A-20.4 et seq., requires contracts procured through price quotations that are below the municipalities bid threshold but over the Pay to Play threshold of \$17,500 to be authorized after municipalities obtain the political contributions disclosure forms and the business entity disclosure certification; and,

WHEREAS, the aforementioned documentation has been obtained and it is available for public inspection in the Municipal Clerk's office; and,

WHEREAS, an encumbrance of funds certification is a requirement before a purchase order may be issue.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that the Township Committee authorizes an award of a purchase order for \$16,000 to Ed Stapp & Sons, Inc. 520 Hopper Lane, Wyckoff NJ, 07481.

BE IT FURTHER RESOLVED, that this contract has been awarded to this contractor based on the merits and abilities of the contractor to provide the goods or service as described herein. This contract was awarded through the alternate method pursuant N.J.S.A. 19:44A-20-4 et seq. As such, the undersigned does hereby attest that these contractors, their subsidiaries, assigned or principals controlling in excess of 10% of the company has neither made a contribution that is reportable pursuant to the Election Law Enforcement Commission pursuant to N.J.S.A. 19-:44A-8 or 19:44A-16, in the one (1) year period preceding the award of the contract that would, pursuant to P.L. 2004, c. 19, affect its eligibility to perform this contract, nor will it make a reportable contribution during the term of these one (1) year contracts to any political party committee in the Township of Wyckoff if a member of that political party is serving in an elective public office of the Township of Wyckoff when the contract is awarded, or to any candidate committee of any person serving in an elective public office of the Township of Wyckoff when the contract is awarded.

CERTIFICATION

I, NANCY A. COLE, ACTING MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF CERTIFIES THE ATTACHED RESOLUTION TO BE A TRUE AND CORRECT COPY OF A RESOLUTION AS ADOPTED BY THE WYCKOFF TOWNSHIP COMMITTEE ON SEPTEMBER 1, 2020.

NANCY A. COLE
ACTING MUNICIPAL CLERK

CERTIFICATE OF AVAILABLE FUNDS

I, DIANA MCLEOD, CHIEF FINANCIAL OFFICER OF THE TOWNSHIP OF WYCKOFF IN ACCORDANCE WITH NJAC 5:30-5.5 (B) 2, CERTIFY THAT THIS CONTRACT AWARD TOOK PLACE ON JULY 7, 2020 AND WAS APPROPRIATED IN THE MUNICIPAL ACCOUNT NUMBER O - 01-28-375-024. THE BUDGETARY ACCOUNTING ENCUMBRANCE PROCESS AS SET FORTH IN NJAC 5:30 (C) AND 5:30 – 5.4 (B) FOR EACH FISCAL YEAR SHALL TAKE THE PLACE OF AND BE USED INSTEAD OF, WRITTEN CERTIFICATION OF AVAILABLE FUNDS AS SET FORTH IN NJAC 5:30-5.4 (A).

DIANA MC LEOD
CHIEF FINANCIAL OFFICER

**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #20-260**

INTRODUCED:

SECONDED:

MEETING DATE: September 1, 2020

**REFERENCE: Approval of Vouchers and
Authorization to Pay Bills**

VOTE: BOONSTRA ___ FISCHER ___ MADIGAN ___ RUBENSTEIN ___ SHANLEY ___
.....

WHEREAS, the Township of Wyckoff is a municipality in the State of New Jersey operating under the authority from NJSA 40A:63-1 et seq; and,

WHEREAS, the Township of Wyckoff has received vouchers in claim for payment of materials supplied and/or services rendered; and,

WHEREAS, the said vouchers have been reviewed and the amount indicated on each voucher has been determined to be due and owing; and,

WHEREAS, the Township Committee has a practice of each Township Committee member participating in the reviewing and signing of vouchers; and,

WHEREAS, the vouchers which comprise this bill list have been reviewed and signed by two (2) Township Committee members and they have found them to in order; and,

WHEREAS, the Township Treasurer has certified that sufficient funds are available for payment of said vouchers.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that the action of the said Finance Committee be approved; and, that the payments of these bills are hereby authorized and the Chief Financial Officer is directed to issue checks for their payments as listed on the bill list attached to this date's meeting minutes and covered by checks no. Payroll A/C, Direct Deposit Vouchers no., Library Payroll check nos., Library Direct Deposit Vouchers no., Claims Wire nos., check no. Accutrack A/C, Claims check nos. and Voided Claims checks no..

**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #20-261**

INTRODUCED:

SECONDED:

MEETING DATE: September 1, 2020

**REFERENCE: Chapter 159 Amend
Resolution #20-229 2020 Clean Communities
Program**

VOTE: BOONSTRA ___ FISCHER ___ MADIGAN ___ RUBENSTEIN ___ SHANLEY ___
.....

WHEREAS, NJSA 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any item of revenue in the budget of any county or municipality when such item have been made available by law and the amount was not determined at the time of the adoption of the budget; and,

WHEREAS, the Director may also approve the insertion of an item of appropriation for equal amount.

WHEREAS, resolution #20-229 Chapter 159 2020 Clean Communities Program was adopted in amount of \$34,0951.64; and,

WHEREAS, 2020 Clean Communities Program funds were received in amount of \$35,174.59; and,

NOW, THEREFORE, BE IT RESOLVED, that the Township of Wyckoff, County of Bergen, State of New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2020 in the sum of \$35,174.59 an increase of \$222.95 is now available from the 2020 Clean Communities; and,

BE IT FURTHER RESOLVED, that the like amended sum of \$35,174.59 is hereby appropriated under the caption 2020 Clean Communities; and,

BE IT FURTHER RESOLVED, that the above is the result of funds from the 2020 Clean Communities Program in the amount of \$35,174.59.

CERTIFICATION

I, NANCY A. COLE, ACTING MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON SEPTEMBER 1, 2020.

NANCY A. COLE
ACTING MUNICIPAL CLERK

**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #20-262**

INTRODUCED:

SECONDED:

MEETING DATE: September 1, 2020

**REFERENCE: Authorize Joint Effort with
Borough of Franklin Lakes**

VOTE: BOONSTRA ___ FISCHER ___ MADIGAN ___ RUBENSTEIN ___ SHANLEY ___

WHEREAS, a section of Wayfair Circle in front of homes with addresses #162, #172, and #182 in Wyckoff are located on this section of paved roadway which is in both Franklin Lakes and Wyckoff; and,

WHEREAS, this small length of Wayfair Circle is approximately 360 feet of Wayfair Circle in Wyckoff which connects to Ahnert Road in North Haledon; and,

WHEREAS, Franklin Lakes and Wyckoff agree that Franklin Lakes shall pave this length of Wayfair Circle and invoice Wyckoff for its share since it is prudent to pave a roadway in this manner rather than utilizing two separate paving operations; and,

WHEREAS, the DPW Manager has inspected the paving work and material quantities utilized and recommends approval of this project.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey, that the voucher for the aforementioned previously described work be authorized for payment.

CERTIFICATION

I, NANCY A. COLE, ACTING MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON SEPTEMBER 1, 2020.

NANCY A. COLE
ACTING MUNICIPAL CLERK

CERTIFICATE OF AVAILABLE FUNDS

I, DIANA MCLEOD, CHIEF FINANCIAL OFFICER OF THE TOWNSHIP OF WYCKOFF IN ACCORDANCE WITH NJAC 5:30-5.5 (B) 2, CERTIFY THAT THIS CONTRACT AWARD WILL TAKE PLACE ON JULY 21, 2020 AND BE APPROPRIATED IN THE MUNICIPAL CAPITAL ACCT C-04-56-999-992. THE BUDGETARY ACCOUNTING ENCUMBRANCE PROCESS AS SET FORTH IN NJAC 5:30 (C) AND 5:30 – 5.4 (B) FOR EACH FISCAL YEAR SHALL TAKE THE PLACE OF AND BE USED INSTEAD OF, WRITTEN CERTIFICATION OF AVAILABLE FUNDS AS SET FORTH IN NJAC 5:30-5.4 (A).

DIANA MC LEOD
CHIEF FINANCIAL OFFICER

**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #20-263**

INTRODUCED:

SECONDED:

MEETING DATE: September 1, 2020

**REFERENCE: Final Approval of Plan &
Design of Public Improvement**

VOTE: BOONSTRA ___ FISCHER ___ MADIGAN ___ RUBENSTEIN ___ SHANLEY ___

WHEREAS, the Township of Wyckoff has eight lighted, public tennis courts in the Memorial Field Campus, 340 Franklin Avenue; and,

WHEREAS, due to amendments to NJSA 34:11-56.50 which took effect in April 2020, Public Works Contractors must participate in a NJDOL registered apprenticeship program to obtain a NJ Public Works Contractor Registration Act Certificate; and,

WHEREAS, the Township of Wyckoff had to perform the tennis court improvement with in-house DPW staff because price quotations obtained after the effective date of the law tripled; and,

WHEREAS, the Township Committee approved the plan and design for the public improvement to be performed by the Wyckoff DPW; and,

WHEREAS, the Wyckoff DPW constructed the improvement which consisted of filling cracks in the tennis court surface and repainting the eight tennis courts and super imposing eight pickleball courts on four (4) of the tennis courts to provide multi-sport exercise and enjoyment; and,

WHEREAS, the Wyckoff Recreation Director and Wyckoff Certified Public Works Manager have advised that the improvement project has now been completed in accordance with the plan of construction of the public improvement.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey, that we formally approve the final "as-built" plan of construction of the public improvement "Improvement of Wyckoff tennis court surface".

BE IT FURTHER RESOLVED that this resolution approving the final plan and design of the aforementioned improvement, which was designed by the Township's Certified Public Works Manager, invokes plan and design immunity in accordance with the New Jersey Tort Claims Act, NJSA 59:4-6 et. seq.

BE IT FURTHER RESOLVED that the Township Administrator shall place a certified copy of this resolution in the permanent project file together with a copy of the plan referred to above with a notation referring to the Resolution of Approval placed therein.

CERTIFICATION

I, NANCY A. COLE, ACTING MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON SEPTEMBER 1, 2020.

NANCY A. COLE
ACTING MUNICIPAL CLERK

**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #20-264**

INTRODUCED:

SECONDED:

MEETING DATE: September 1, 2020

**REFERENCE: Approve Agreement for
Location of Radio System
Component**

VOTE: BOONSTRA ___ FISCHER ___ MADIGAN ___ RUBENSTEIN ___ SHANLEY ___

WHEREAS, the Wyckoff Volunteer Fire Department has recommended the location of its emergency radio communication component on private property for the purpose of improving radio communication capability; and,

WHEREAS, the owner of 410 Braen Avenue, Block 516, Lot 6.04 has offered room in a second-floor closet for the aforementioned purpose and 365/24/7 access as a donation to the Wyckoff Volunteer Fire Department; and,

WHEREAS, the Wyckoff Volunteer Fire Department believes locating a radio antennae and radio receiver at this location will improve the emergency radio communication capability.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey, that an agreement letter dated September 1, 2020 is hereby approved and a certificate of insurance in favor of the property owner shall be authorized.

BE IT FURTHER RESOLVED that the Municipal Clerk shall provide a certified copy of this resolution to the Wyckoff Fire Chief whom shall be responsible for implementation of this agreement.

CERTIFICATION

I, NANCY A. COLE, ACTING MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON SEPTEMBER 1, 2020.

NANCY A. COLE
ACTING MUNICIPAL CLERK

**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #20-265**

INTRODUCED:

SECONDED:

MEETING DATE: September 1, 2020

**REFERENCE: Final Approval of Plan &
Design of Public Improvement**

VOTE: BOONSTRA ___ FISCHER ___ MADIGAN ___ RUBENSTEIN ___ SHANLEY ___

WHEREAS, the Township Committee approved the bid specifications and drawings dated February 24, 2020 and authorized, advertised sealed competitive bidding for the construction of the base of a synthetic turf field on Memorial Field located at 340 Franklin Avenue; and,

WHEREAS, the bid specifications dated February 24, 2020 were prepared by Boswell Engineering, PO Box 3152, South Hackensack, NJ 07606, the Township of Wyckoff's Consulting Engineer; and,

WHEREAS, the plan and design for this public improvement was previously authorized by the Township Committee when advertised, sealed competitive bidding was approved; and,

WHEREAS, the Township of Wyckoff's Certified Public Works Manager required impact testing which measured the shock attenuation performance of new synthetic turf field surface (commonly referred to as a G-Max Test) be performed in accordance with ASTM 1936-10/F355 Standards and all locations at which the tests were performed met the requirements of <200G's ; and,

WHEREAS, the Certified Public Works Manager provided a letter dated July 27, 2020 that indicates the work is complete, acceptable and in accordance with the specifications designed by Boswell Engineering and it is attached as if set forth at length; and,

WHEREAS, during the construction of this improvement, a change was made to the original plan or design with the knowledge and approval of the Township Committee to wash down the synthetic field as a health precaution.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey, that we hereby formally approve the final "as-built" plan and design of the plan entitled, "Improvements to Memorial Town Hall Field" dated February 24, 2020 as prepared by Boswell Engineering, PO Box 3152, South Hackensack, NJ 07606 for the public improvement designed in the aforementioned plan for Memorial Field, a municipal recreation facility.

BE IT FURTHER RESOLVED that this resolution approving the final plan and design of the aforementioned improvement, which was designed by the Township's Consulting Engineer of Record, invokes plan and design immunity in accordance with the New Jersey Tort Claims Act, NJSA 59:4-6 et. seq.

BE IT FURTHER RESOLVED that the Township Administrator shall place a certified copy of this resolution in the permanent project file together with a copy of the plan referred to above with a notation referring to the Resolution of Approval placed therein.

CERTIFICATION

I, NANCY A. COLE, ACTING MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF,
CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED
BY THE TOWNSHIP COMMITTEE ON SEPTEMBER 1, 2020.

NANCY A. COLE
ACTING MUNICIPAL CLERK

**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #20-266**

INTRODUCED:

SECONDED:

MEETING DATE: September 1, 2020

**REFERENCE: Endorse Bergen County
Community Development Grant for
Eastern Christian Children's
Retreat – COVID Response**

VOTE: BOONSTRA ___ MADIGAN ___ RUBENSTEIN ___ FISCHER ___ SHANLEY ___
.....

WHEREAS, a Bergen County Community Development Grant of \$104,618.78 has been proposed by the Eastern Christian Children's Retreat for COVID Response to Protect Staff and Residents Initiatives in the Township of Wyckoff; and,

WHEREAS, pursuant to the State Interlocal Services Act, Community Development funds may not be spent in a municipality without authorization by the Governing Body; and,

WHEREAS, the aforesaid project is in the best interest of the citizens of the Township of Wyckoff; and,

WHEREAS, this resolution does not obligate the financial resources of the Township of Wyckoff and is intended solely to expedite the expenditures of the aforesaid Community Development Funds.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that the Township Committee hereby confirms endorsement of the aforesaid project.

BE IT FURTHER RESOLVED that a copy of this resolution shall be sent to the Director of the Bergen County Community Development Program so that implementation of the aforesaid project may be expedited.

CERTIFICATION

I, NANCY A. COLE, ACTING MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON SEPTEMBER 1, 2020.

NANCY A. COLE
ACTING MUNICIPAL CLERK

TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY

RESOLUTION #20-267

INTRODUCED:

SECONDED:

MEETING DATE: September 1, 2020

REFERENCE: Return of certain overpaid taxes,
escrow monies, recreation fees, etc.

VOTE: BOONSTRA ___ FISCHER ___ MADIGAN ___ RUBENSTEIN ___ SHANLEY ___

BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that the Treasurer is hereby authorized and directed to return certain monies as follows:

CLERK'S OFFICE:

The Women's Club of Upper Saddle River, Inc., P.O. Box 645, Saddle River, New Jersey 07458 – Refund fees for Raffle License #20-10 due to COVID 19 Pandemic - \$20.00

TAX REFUND:

Law Offices of Stephen P. Sinisi, LLC., 2 Sears Drive, 2nd floor, Paramus, New Jersey 07652 – 2019 Tax State Court Judgement – Block 244/Lot 12 – 574 Curran Place - \$3,234.47

Amy Axelrod & Brian Frey, 421 Meer Avenue, Wyckoff, New Jersey 07481 – Refund of 2020 Tax Overpayment – Block 346/Lot 22 - \$5,966.21

Edward & Priya Merchant, 320 Canterbury Lane, Wyckoff, New Jersey 07481 – Refund of 2020 Tax Overpayment – Block 320/Lot 111 - \$5,386.56

RECREATION:

Amanda Lynch, 4172 Wallace Road, Allison Park, PA – Soccer Refund - \$185.00

**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #20-268**

INTRODUCED:

SECONDED:

MEETING DATE: September 1, 2020

REFERENCE: Authorize Change Order #1

VOTE: BOONSTRA ___ MADIGAN ___ RUBENSTEIN ___ FISCHER ___ SHANLEY ___

WHEREAS, the Township Committee of the Township of Wyckoff has awarded a contract to the lowest bidder to D & L Paving, 675 Franklin Avenue, Nutley, New Jersey 07110 for annual road resurfacing via Resolution #20-231 dated July 2, 2020 for \$1,322,770.15; and,

WHEREAS, the Township Administrator has filed with the Township Committee, in accordance with a recommendation from the DPW Manager, a written request for a change order in accordance with NJAC 5:34-4.4 prior to the adoption of this resolution; and,

WHEREAS, the Chief Financial Officer has attached a Certificate of Available Funds indicating that funds are available in accounts for the Municipal Open Space Trust for the Zabriskie Pond Park parking lot and roads requiring resurfacing due to sewer line construction patching in the below accounts; and,

WHEREAS, the Township Attorney has reviewed this information and NJAC 5:34-4 and recommends the Township Committee adopt this resolution as for form and procedure.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that the Change Order is hereby authorized in the amount of \$123,143.85 or 9% for a total contract cost of \$1,455,914.

BE IT FURTHER RESOLVED that the attached amendatory contract be approved.

CERTIFICATION

I, NANCY A. COLE, ACTING MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON SEPTEMBER 1, 2020.

NANCY A. COLE
ACTING MUNICIPAL CLERK

CERTIFICATE OF AVAILABLE FUNDS

I, DIANA MCLEOD, CHIEF FINANCIAL OFFICER OF THE TOWNSHIP OF WYCKOFF, CERTIFY THAT SUFFICIENT FUNDS HAVE BEEN APPROPRIATED IN CAPITAL ACCOUNTS #C-08-55-215, #C-04-999-992, AND OPEN SPACE TRUST #S-16-54-950-000 TO AUTHORIZE THIS CHANGE ORDER.

DIANA MC LEOD
CHIEF FINANCIAL OFFICER

TOWNSHIP OF WYCKOFF

ORDINANCE # 1921

AN ORDINANCE TO PROVIDE A CERTAIN CAPITAL IMPROVEMENT IN THE TOWNSHIP OF WYCKOFF AND TO PROVIDE FOR THE RECEIPT, ACCEPTANCE AND DEPOSIT OF BERGEN COUNTY FUNDS THEREFORE AND TO AUTHORIZE APPROPRIATIONS OF \$20,000.

WHEREAS, the Township of Wyckoff has been advised by the Bergen County Road Department that the intersection of Bergen County road #S-93, known as Russell Avenue and Bergen County road #93, known as Sicomac Avenue and Bergen County road #87, known as Wyckoff Avenue between Russell Avenue and West Shore Drive will be paved by Bergen County if the Township of Wyckoff first constructs the remaining curb ramps at the intersection of Sicomac Avenue and Russell Avenue as well as on Wyckoff Avenue at Monroe Avenue in compliance with New Jersey Department of Transportation's most recent construction standards; and

WHEREAS, the Township of Wyckoff has received a notice that Bergen County will reimburse the Township of Wyckoff for its construction costs as well as engineering design costs in accordance with the Shared Service Agreement for County Road Resurfacing dated March 9, 2017 and Bergen County Resolution of Contract Award #410-19, dated April 7, 2019; and

WHEREAS, the Township of Wyckoff has entered into a Shared Service Contract with the County of Bergen for Road Resurfacing to participate in the receipt of Bergen County funds made available.

NOW THEREFORE BE IT ORDAINED by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey, as follows:

SECTION 1: The Township of Wyckoff in the County of Bergen shall proceed with the construction of barrier-free curb ramps at the intersection of Sicomac Avenue and Russell Avenue as well as on Wyckoff Avenue at Monroe Avenue as instructed by the Bergen County Road Department in order to obtain the improvement of road resurfacing on Wyckoff Avenue, Bergen County Route #87, from Russell Avenue to West Shore Drive.

SECTION 2: The cost of implementing said improvements in Section 1 shall be paid by the Township out of funds to:

- a. \$20,000 to be authorized specifically for said purpose from the Shared Service Agreement between the County of Bergen and the Township of Wyckoff.
- b. Total appropriation authorized is \$20,000.

SECTION 3: It is hereby determined and stated:

- a. Said purpose is not a current expense. The same is an Improvement which the Township of Wyckoff may lawfully make or acquire and no part of the cost of said improvement has been or shall be specifically benefited.
- b. It is not necessary to finance this authorization by the issuance of obligations by the Township of Wyckoff pursuant to the Local Bond Law of the State of New Jersey.
- c. The total authorized appropriation in the ordinance is \$20,000.

SECTION 4: The monies which the Township of Wyckoff is authorized to receive pursuant to the terms of the Shared Service Agreement dated March 9, 2017 between the County of Bergen and the Township of Wyckoff, shall, when received, be placed in a capital improvement fund of the Township of Wyckoff for the purpose set forth in Section 1 of this ordinance.

SECTION 5: It is hereby determined and stated that no supplemental debt statement is required to be made and signed in connection with said purpose, since the gross debt of the Township of Wyckoff as defined under the Local Bond Law is not increased by this Ordinance, and no obligations in the matter of notes or bonds are authorized by this Ordinance.

SECTION 6: This ordinance shall take effect after publication thereof and final passage as required by law.

TOWNSHIP OF WYCKOFF

ORDINANCE # 1920

AN ORDINANCE TO PROVIDE A CERTAIN CAPITAL IMPROVEMENT IN THE TOWNSHIP OF WYCKOFF AND TO PROVIDE FOR THE RECEIPT, ACCEPTANCE AND DEPOSIT OF BERGEN COUNTY FUNDS THEREFORE AND TO AUTHORIZE APPROPRIATIONS OF \$30,000.

WHEREAS, the Township of Wyckoff has been advised by the Bergen County Road Department that Bergen County road #93, known as Sicomac Avenue, will be paved by Bergen County if the Township of Wyckoff first constructs the remaining curb ramps on Sicomac Avenue between Birchwood Drive and Hawthorne in compliance with New Jersey Department of Transportation's latest construction standards; and

WHEREAS, the Township of Wyckoff has received a notice that Bergen County will reimburse the Township of Wyckoff for its construction costs as well as engineering design costs in accordance with the Shared Service Agreement for County Road Resurfacing dated March 9, 2017 and Bergen County Resolution of Contract Award #410-19, dated April 7, 2019; and

WHEREAS, the Township of Wyckoff has entered into a Shared Service Contract with the County of Bergen for Road Resurfacing to participate in the receipt of Bergen County funds made available.

NOW THEREFORE BE IT ORDAINED by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey, as follows:

SECTION 1: The Township of Wyckoff in the County of Bergen shall proceed with the construction of barrier-free curb ramps on Sicomac Avenue between Birchwood Drive and Hawthorne as instructed by the Bergen County Road Department in order to obtain the improvement of road resurfacing on Sicomac Avenue, Bergen County Route #93, from Birchwood Drive to Hawthorne.

SECTION 2: The cost of implementing said improvements in Section 1 shall be paid by the Township out of funds to:

- a. \$30,000 to be authorized specifically for said purpose from the Shared Service Agreement between the County of Bergen and the Township of Wyckoff.
- b. Total appropriation authorized is \$30,000.

SECTION 3: It is hereby determined and stated:

- a. Said purpose is not a current expense. The same is an improvement which the Township of Wyckoff may lawfully make or acquire and no part of the cost of said improvement has been or shall be specifically benefited.
- b. It is not necessary to finance this authorization by the issuance of obligations by the Township of Wyckoff pursuant to the Local Bond Law of the State of New Jersey.
- c. The total authorized appropriation in the ordinance is \$30,000.

SECTION 4: The monies which the Township of Wyckoff is authorized to receive pursuant to the terms of the Shared Service Agreement dated March 9, 2017 between the County of Bergen and the Township of Wyckoff, shall, when received, be placed in a capital improvement fund of the Township of Wyckoff for the purpose set forth in Section 1 of this ordinance.

SECTION 5: It is hereby determined and stated that no supplemental debt statement is required to be made and signed in connection with said purpose, since the gross debt of the Township of Wyckoff as defined under the Local Bond Law is not increased by this Ordinance, and no obligations in the matter of notes or bonds are authorized by this Ordinance.

SECTION 6: This ordinance shall take effect after publication thereof and final passage as required by law.