

**TOWNSHIP OF WYCKOFF  
TOWNSHIP COMMITTEE WORK SPECIAL SESSION MEETING  
MUNICIPAL COURT ROOM  
TUESDAY, OCTOBER 16, 2018 - 7:00 P.M.**

1. 7:00 pm Work Session Meeting called to order by Mayor Brian D. Scanlan
2. Roll call of Township Committee
3. Reading of "Open Work Session" statement by Mrs. Santimauro
4. Confirm Finance Committee has reviewed and signed vouchers and that Mayor and Municipal Clerk have signed any necessary documents
5. Ten Minute public comment period, two (2) minutes per speaker for public comment on any governmental issue that a member of the public feels may be of concern to the residents of the Township of Wyckoff.
6. Review of 8:00 p.m. Business Meeting Agenda – Administrator
7. Review of Policy Action Items – Administrator
8.
  - a. Report of Township Committee
  - b. Report of Administrator
  - c. Report of Attorney
9. Recess Work Session Meeting to conduct 8:00 pm Business Meeting
10. Reconvene Work Session Meeting
11. Adjourn

**PAYMENT OF CLAIMS MAY BE PAID AT ALL WORK SESSION MEETINGS AND  
ALL TOWNSHIP COMMITTEE BUSINESS MEETINGS**

**FORMAL ACTION MAY BE TAKEN AT THIS WORK SESSION**

**TOWNSHIP COMMITTEE SPECIAL BUSINESS MEETING  
MUNICIPAL COURT ROOM  
TUESDAY, OCTOBER 16, 2018 - 8:00 PM**

1. Regular Meeting of the Wyckoff Township Committee called to order by Mayor Brian D. Scanlan
2. Flag Salute
3. Invocation will be given by Reverend Rich Jacobsen from Abundant Lift Church
4. Reading of the "Open Public Meetings Act" statement by Mrs. Santimauro
  
5. Roll call of the Township Committee
  
6. Public Comment period, five (5) minutes per speaker for public comment on any governmental issue that a member of the public feels may be of concern to the residents of the Township of Wyckoff.
  
7. Approval of the October 2, 2018 Township Committee Work Session and Regular Business meeting minutes:

MOTION: \_\_\_\_\_ SECOND \_\_\_\_\_  
BOONSTRA\_\_ MADIGAN\_\_ RUBENSTEIN\_\_ SHANLEY\_\_ SCANLAN\_\_

8. **Consent Agenda:** All matters listed below are considered by the Township Committee to be routine in nature. There will be no separate discussion of these items. If any discussion is desired by the Township Committee, that item will be removed from the Consent Agenda and considered separately:

**I      Resolutions (Adoption of the following):**

#18-281	Payment of Bills
#18-282	Authorize Purchase from State Contract
#18-283	Refund Landscape Bond – 574 Poplar Court
#18-284	Public Health Education Coordinated School Health Program

**II      Ordinance – Introduction**

#1864 - AN ORDINANCE TO AMEND CHAPTER 183 OF THE CODE OF THE TOWNSHIP OF WYCKOFF, "WATER EMERGENCIES," BY AMENDING SECTION 183-6, "VIOLATIONS AND PENALTIES."

**III      Motion**

- a. Approve the ten (10) day temporary sign request from Wyckoff Reformed Church to advertise their annual holiday fair.

**Following is the vote on the Consent Agenda:**

MOTION: \_\_\_\_\_ SECOND \_\_\_\_\_  
BOONSTRA\_\_ MADIGAN\_\_ RUBENSTEIN\_\_ SHANLEY\_\_ SCANLAN\_\_

**IV     Ordinances – Public Hearings/Further Consideration**

#1862 - AN ORDINANCE TO AMEND ARTICLE XII "SCHEDULES" IN CHAPTER 177 OF THE CODE OF THE TOWNSHIP OF WYCKOFF "VEHICLES AND TRAFFIC" FOR THE PURPOSE OF AMENDING SECTION, "177-52.2: RIGHT TURN PROHIBITIONS FOR VEHICLES OF CERTAIN WEIGHT OR GREATER"

MOTION: \_\_\_\_\_ SECOND \_\_\_\_\_  
BOONSTRA\_\_ MADIGAN\_\_ RUBENSTEIN\_\_ SHANLEY\_\_ SCANLAN\_\_

#1863 – AN ORDINANCE TO PROVIDE A CAPITAL IMPROVEMENT IN THE TOWNSHIP OF WYCKOFF AND TO PROVIDE FOR THE RECEIPT, ACCEPTANCE AND DEPOSIT OF GRANT FUNDS THEREFORE

MOTION: \_\_\_\_\_ SECOND \_\_\_\_\_  
BOONSTRA\_\_ MADIGAN\_\_ RUBENSTEIN\_\_ SHANLEY\_\_ SCANLAN\_\_

**V     Adjourn**

**PAYMENT OF CLAIMS MAY BE PAID AT ALL TOWNSHIP COMMITTEE WORK SESSION MEETINGS AND ALL TOWNSHIP COMMITTEE REGULAR MEETINGS**

**FORMAL ACTION MAY BE TAKEN DURING THIS MEETING**

**TOWNSHIP OF WYCKOFF  
COUNTY OF BERGEN  
STATE OF NEW JERSEY  
RESOLUTION #18-281**

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**INTRODUCED:**

**SECONDED:**

**MEETING DATE: October 16, 2018**

**REFERENCE: Approval of Vouchers and  
Authorization to Pay Bills**

**VOTE: BOONSTRA \_\_\_ MADIGAN \_\_\_ RUBENSTEIN \_\_\_ SHANLEY \_\_\_ SCANLAN \_\_\_**  
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**WHEREAS**, the Township of Wyckoff is a municipality in the State of New Jersey operating under the authority from NJSA 40A:63-1 et seq; and,

**WHEREAS**, the Township of Wyckoff has received vouchers in claim for payment of materials supplied and/or services rendered; and,

**WHEREAS**, the said vouchers have been reviewed and the amount indicated on each voucher has been determined to be due and owing; and,

**WHEREAS**, the Township Committee has a practice of each Township Committee member participating in the reviewing and signing of vouchers; and,

**WHEREAS**, the vouchers which comprise this bill list have been reviewed and signed by two (2) Township Committee members and they have found them to in order; and,

**WHEREAS**, the Township Treasurer has certified that sufficient funds are available for payment of said vouchers.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Wyckoff that the action of the said Finance Committee be approved; and, that the payments of these bills are hereby authorized and the Chief Financial Officer is directed to issue checks for their payments as listed on the bill list attached to this date's meeting minutes and covered by checks no. Payroll A/C, Direct Deposit Vouchers no., Library Payroll check nos., Library Direct Deposit Vouchers no., Claims Wire nos., check no. Accutrack A/C, Claims check nos. and Voided Claims checks no..

**TOWNSHIP OF WYCKOFF  
COUNTY OF BERGEN  
STATE OF NEW JERSEY  
RESOLUTION #18-282**

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**INTRODUCED:**

**SECONDED:**

**MEETING DATE: October 16, 2018**

**REFERENCE: Authorize purchase from  
State Contract**

**VOTE: BOONSTRA \_\_\_ MADIGAN \_\_\_ RUBENSTEIN \_\_\_ SCANLAN \_\_\_ SHANLEY \_\_\_**  
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**WHEREAS**, the Fire Chief has advised of the need to upgrade 2013 model Self Contained Breathing Apparatus (SCBA) units to extend this useful life and to avoid the cost of purchasing new and more expensive units; and,

**WHEREAS**, the Fire Chief and Assistant Fire Chief have performed research that indicates a valid state contract for National Fire Protection Association (NFPA) compliant 2013 SCBA upgrade kits with installation by a certified installer are available; and,

**WHEREAS**, the Fire Chief has requested to purchase 17 units; and,

**WHEREAS**, the Township Administrator and Township Attorney have reviewed this procurement and concur; and,

**WHEREAS**, the Chief Financial Officer has provided the below certificate that adequate funds exist in capital accounts #C-04-55-934-202, C-04-55-934-205, Fire Department Donations account T-12-56-800-706 and operating account 8-1-25-255-020 to maximum amount as set forth in this resolution \$55,539.00

**NOW THEREFORE BE IT RESOLVED**, that the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey do hereby authorize a purchase order/contract for the purchase of 17 NFPA compliant 2013 SCUBA upgrade kits installed by a manufacturer certified installer to NJ Fire Equipment, 119-131, Route 22 East, Green Brook, NJ 08812 for a maximum amount of \$55,539.00

**CERTIFICATION**

I, JOYCE C. SANTIMAURO, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON OCTOBER 16, 2018.

\_\_\_\_\_  
JOYCE C. SANTIMAURO  
MUNICIPAL CLERK

**CERTIFICATE OF AVAILABLE FUNDS**

I, DIANA MCLEOD, CHIEF FINANCIAL OFFICER OF THE TOWNSHIP OF WYCKOFF, CERTIFY THAT SUFFICIENT FUNDS HAVE BEEN APPROPRIATED IN ACCOUNTS C-04-55-934-202, C-04-55-934-205, FIRE DEPARTMENT DONATIONS ACCOUNT T-12-56-800-706 AND OPERATING ACCOUNT 8-1-25-255-020. TO A MAXIMUM AMOUNT OF \$55,539.00. NOT TO EXCEED MAX AMOUNT AS SET FORTH ABOVE.

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DIANA MC LEOD  
CHIEF FINANCIAL OFFICER

**TOWNSHIP OF WYCKOFF  
COUNTY OF BERGEN  
STATE OF NEW JERSEY  
RESOLUTION #18-283**

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**INTRODUCED:**

**SECONDED:**

**MEETING DATE: October 16, 2018**

**REFERENCE: Refund Landscape  
Bond – 574 Poplar Court**

**VOTE: BOONSTRA \_\_ MADIGAN \_\_ RUBENSTEIN \_\_ SHANLEY \_\_ SCANLAN \_\_**

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**WHEREAS**, Joanne Juliano Alteri homeowner at 574 Poplar Court Block 229 Lot 7 deposited a \$1,000.00 landscape bond with the Municipal Clerk on August 20, 2014; and,

**WHEREAS**, Joanne Juliano Alteri in an email dated August 30, 2018 has requested the release of the landscape bond; and,

**WHEREAS**, the Township Engineer, Mark DiGennaro in an email dated August 31, 2018 has recommended a refund of the \$1,000.00 landscape bond to Joanne Juliano Alteri; and,

**WHEREAS**, the Chief Financial Officer, Diana McLeod, has verified the funds.

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Wyckoff, County of Bergen and State of New Jersey that they hereby concur with the recommendation of the Township Engineer to refund the \$1,000.00 landscape bond to Joanne Juliano Alteri.

**BE IT FURTHER RESOLVED**, that the Municipal Clerk shall forward a copy to the Township Engineer and to Joanne Juliano Alteri, 574 Poplar Court, Wyckoff, NJ 07481.

**CERTIFICATION**

I, JOYCE C. SANTIMAURO, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON OCTOBER 16, 2018.

\_\_\_\_\_  
JOYCE C. SANTIMAURO  
MUNICIPAL CLERK

**TOWNSHIP OF WYCKOFF  
COUNTY OF BERGEN  
STATE OF NEW JERSEY  
RESOLUTION #18-284**

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**INTRODUCED:**

**SECONDED:**

**MEETING DATE: October 16, 2018**

**REFERENCE: Public Health Education  
Coordinated School Health Programs**

**VOTE: BOONSTRA \_\_\_ MADIGAN \_\_\_ RUBENSTEIN \_\_\_ SCANLAN \_\_\_ SHANLEY \_\_\_**  
.....

**WHEREAS**, the Society for Public Health Education (SOPHE) acknowledges that six (6) priority risk behaviors specifically, tobacco use, unhealthy dietary behaviors, inadequate physical activity, sexual behaviors, alcohol and other drug use contribute to the leading causes of death, disability and social problems among adolescents and adults in the United States; and,

**WHEREAS**, the six (6) health risk behaviors are often established during youth, persist into adulthood, are interrelated and are preventable; and,

**WHEREAS**, schools have more influence on the lives of young people than any other social institution except family; and,

**WHEREAS**, schools are settings for teaching youth health-enhancing behaviors that last a lifetime at home and work; and,

**WHEREAS**, students who receive health education that includes the use of effective curricula improve their health-related knowledge skills, increase their involvement in healthy behaviors and decrease their involvement in risky behaviors; and,

**WHEREAS**, schools with school-based health centers increase school attendance, decrease drop-outs and suspensions, reduce behavioral problems and improve graduation rates; and,

**WHEREAS**, school-based social service interventions increase students' self-esteem, school bonding and academic achievement; and,

**WHEREAS**, the Centers for Disease Control and Prevention (CDC) has adopted the expanded model of coordinated school health programs which is comprised of eight (8) interrelated components; health education, physical education, health services, nutrition services, counseling, psychological and social services, healthy school environment, health promotion for staff and family and community involvement.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that the Society for Public Health continue to urge the Administration and Congress to increase funding for the Centers for Disease Control and Prevention's initiatives related to coordinated school health programs.

**BE IT FURTHER RESOLVED**, to urge the Administrator and Congress to increase funding for the United States Department of Health and Human Services, the United States Department of Education and other federal agencies that conduct initiatives related to coordinated school health programs.

**CERTIFICATION**

I, JOYCE C. SANTIMAURO, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON OCTOBER 16, 2018.

\_\_\_\_\_  
JOYCE C. SANTIMAURO  
MUNICIPAL CLERK



TOWNSHIP OF WYCKOFF  
MUNICIPAL CLERK'S OFFICE

**SPECIAL EVENT APPLICATION**  
(Maximum ten (10) day period only)

Please type or print clearly and submit original copy:

The Wyckoff Reformed Church  
Applicant/Business Name

500 Wyckoff Avenue  
Business Address Block/Lot

201-891-1782 Rev. Andy Kadzhan  
Business Telephone Contact/Applicant Name

— —  
Contact Telephone Contact e-mail

11-17-18 11-17-18 9am-5pm  
Date of Event Duration of Event (Days and/or hours)

\_\_\_\_\_  
APPLICANT SIGNATURE

**REQUIRED INFORMATION:**

(Please check those which apply)

**Temporary Signage:**

Attach detailed drawing including dimensions; location of temporary sign and dates requested. **(Maximum ten (10) day period only).**

11/8 to 11/17/18

(Specify the precise dates within the ten day period proposed to post temporary signs)

**Special Activities:**

Attach detailed description with specific location of special activities at above address.

**Food and/or Drink:**

Wyckoff Board of Health License **REQUIRED.**

**Special Temporary Props:**

Attach specific description of items to be used.

**Tent:**

Attach map detailing precise location of where the tent is proposed to be erected.

**Other Requested Items:**

Be specific and attach detailed list.

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(To be completed by Municipal Clerk)

Review by Zoning Enforcement Official

Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

Review by Police Traffic Safety Officer

Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

Permission obtained from Township Committee:

Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

Joyce C. Santimauro, Municipal Clerk

Date: \_\_\_\_\_

**TOWNSHIP OF WYCKOFF  
SCOTT PLAZA  
WYCKOFF, NEW JERSEY**

**ORDINANCE NO. 1862**

**AN ORDINANCE TO AMEND ARTICLE XII "SCHEDULES" IN CHAPTER 177 OF THE CODE OF THE TOWNSHIP OF WYCKOFF "VEHICLES AND TRAFFIC" FOR THE PURPOSE OF AMENDING SECTION, "177-52.2: RIGHT TURN PROHIBITIONS FOR VEHICLES OF CERTAIN WEIGHT OR GREATER"**

**BE IT ORDAINED** by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey, that Section 177-52.2: Right turn prohibition for vehicles of certain weight or greater" is hereby amended as follows:

**SECTION 1**

177-52.2: ~~Schedule V~~. Right turn prohibitions for vehicles of certain weight or greater.

Trucks with a vehicle weight of 10 tons or greater when traveling on Wyckoff Avenue in the southbound direction are prohibited from making a right turn to travel westbound on Franklin Avenue.

**SECTION 2 -** Except as hereby modified all other sections of Article XII, Schedules, in Chapters 177-33 – through Chapters 177-52.1 shall remain in full force and effect.

**SECTION 3 -** This Ordinance shall take effect upon final passage and publication accord.

## **ORDINANCE #1863**

### **AN ORDINANCE TO PROVIDE A CERTAIN CAPITAL IMPROVEMENT IN THE TOWNSHIP OF WYCKOFF AND TO PROVIDE FOR THE RECEIPT, ACCEPTANCE AND DEPOSIT OF GRANT FUNDS THEREFORE.**

**WHEREAS**, the Township of Wyckoff has made an application to the Bergen County Open Space Trust Fund Municipal Program for Park Improvement and Development to receive grant funds for improvements to the Russell Farms Community Park, Block 377/Lot 18.05; and,

**WHEREAS**, the Township of Wyckoff has received a notice that it is the recipient of a grant in the amount of \$48,000 for the improvements to Russell Farms Community Park; and,

**WHEREAS**, the Township of Wyckoff shall enter into a contract with the Bergen County Open Space Trust Fund Program to participate in the receipt of grant funds made available; and,

**NOW THEREFORE, BE IT ORDAINED**, by the Township Committee of the Township of Wyckoff, County of Bergen, as follows:

**SECTION 1.** The Township of Wyckoff, in the County of Bergen shall proceed with improvements to Russell Farms Community Park which shall include; construction of a sensory garden, purchase and installation of up to four (4) concrete park tables and benches with chess boards inlaid into the surface of the tables, purchase and installation of an irrigation system, purchase and install up to ten (10) mature deciduous trees.

**SECTION 2.** The cost of implementing said improvements in Section 1 shall be paid by the Township out of funds to be received specifically for said purpose through the Bergen County Open Space Trust Fund Grant Program.

**SECTION 3.** It is hereby determined and stated:

- a. Said purpose is not a current expense. The same is an Improvement which the Township of Wyckoff may lawfully make or acquire and no part of the cost of said improvement has been or shall be specifically benefited.
- b. It is not necessary to finance this authorization by the issuance of obligations by the Township of Wyckoff pursuant to the Local Bond Law of the State of New Jersey.
- c. The total authorized appropriation in the ordinance is \$48,000.

**SECTION 4.** The monies which the Township of Wyckoff is authorized to receive pursuant to the terms of the Bergen County Open Space Trust Fund Program, shall, when received, be placed in a capital improvement fund of the Township of Wyckoff for the purpose set forth in Section 1 of this ordinance.

**Township of Wyckoff**  
**Ordinance #1863**  
**Page 2**

**SECTION 5.** It is hereby determined and stated that no supplemental debt statement is required to be made and signed in connection with said purpose, since the gross debt of the Township of Wyckoff as defined under the Local Bond Law is not increased by this Ordinance, and no obligations in the matter of notes or bonds are authorized by this Ordinance.

**SECTION 6.** This ordinance shall take effect after publication thereof and final passage as required by law.

ORDINANCE #1864

**AN ORDINANCE TO AMEND CHAPTER 183 OF THE CODE OF THE TOWNSHIP OF WYCKOFF, "WATER EMERGENCIES," BY AMENDING SECTION 183-6, "VIOLATIONS AND PENALTIES."**

BE IT ORDAINED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey, that Chapter 183, "Water Emergencies," Section 183-6, "Violations and Penalties," is amended as follows:

**SECTION 1. Chapter 183-6. Violations and Penalties.**

~~It shall be unlawful and a violation of this chapter for any person to use any water purveyed by the Department of Water Supply of the Village of Ridgewood except in compliance with the rules and regulations governing the same and promulgated in accordance herewith. Violators shall be subject to a fine of at least \$50 and not to exceed \$500 or imprisonment for a term not to exceed 90 days, or both. Upon further violations, the Department of Water Supply shall have the right and it is hereby empowered to cut off the supply of water to the premises and meter upon and from which such violation shall have taken place for such a period or periods of time as shall be deemed necessary to secure compliance with all the terms of this chapter~~ the jurisdiction of the Township of Wyckoff Municipal Court and shall be subject to a fine of \$50 for the first violation, \$150 for a second violation and \$300 for a third and each subsequent violation that occurs during any calendar year.

**SECTION 2** - Except as hereby amended, all other sections of Chapter 183 shall remain in full force and effect.

**SECTION 3** - This Ordinance shall take effect upon final passage and publication as required by law.