

**TOWNSHIP OF WYCKOFF  
TOWNSHIP COMMITTEE WORK SESSION MEETING  
MUNICIPAL COURT ROOM  
TUESDAY, JANUARY 15, 2019 - 7:00 P.M.**

1. 7:00 pm Work Session Meeting called to order by Mayor Thomas J. Madigan
2. Roll call of Township Committee
3. Reading of "Open Work Session" statement by Mrs. Santimauro
4. Confirm Finance Committee has reviewed and signed vouchers and that Mayor and Municipal Clerk have signed any necessary documents
5. Ten Minute public comment period, two (2) minutes per speaker for public comment on any governmental issue that a member of the public feels may be of concern to the residents of the Township of Wyckoff.
6. Approve the employment status of Kevin P. Oldewurtel as a Probationary Police Officer.

MOTION: \_\_\_\_\_ SECOND \_\_\_\_\_  
BOONSTRA\_\_ RUBENSTEIN\_\_ SCANLAN\_\_ SHANLEY\_\_ MADIGAN\_\_

7. Mayor Thomas J. Madigan to administer the Oath of Office to approved Probationary Police Officer Kevin P. Oldewurtel.
8. Review of 8:00 p.m. Business Meeting Agenda – Administrator
9. Review of Policy Action Items – Administrator
10.
  - a. Report of Township Committee
  - b. Report of Administrator
  - c. Report of Attorney
11. Recess Work Session Meeting to conduct 8:00 pm Business Meeting
12. Reconvene Work Session Meeting
13. Adjourn

**PAYMENT OF CLAIMS MAY BE PAID AT ALL WORK SESSION MEETINGS AND  
ALL TOWNSHIP COMMITTEE BUSINESS MEETINGS**

**FORMAL ACTION MAY BE TAKEN AT THIS WORK SESSION**

**TOWNSHIP COMMITTEE BUSINESS MEETING  
MUNICIPAL COURT ROOM  
TUESDAY, JANUARY 15, 2019 - 8:00 PM**

1. Regular Meeting of the Wyckoff Township Committee called to order by Mayor Thomas J. Madigan
2. Flag Salute
3. Invocation by Reverend Chris Jacobsen from Abundant Life Church
4. Reading of the "Open Public Meetings Act" statement by Mrs. Santimauro
5. Roll call of the Township Committee
6. Public Comment period, five (5) minutes per speaker for public comment on any governmental issue that a member of the public feels may be of concern to the residents of the Township of Wyckoff.
7. Approval of the following Township Committee minutes: December 18, 2018 Township Committee Work Session and Regular Business meeting minutes; Sine Die (continuation of December 18, 2018) meeting minutes; January 1, 2019 meeting minutes

MOTION: \_\_\_\_\_ SECOND \_\_\_\_\_  
BOONSTRA\_\_ RUBENSTEIN\_\_ SCANLAN\_\_ SHANLEY\_\_ MADIGAN\_\_

8. **Consent Agenda:** All matters listed below are considered by the Township Committee to be routine in nature. There will be no separate discussion of these items. If any discussion is desired by the Township Committee, that item will be removed from the Consent Agenda and considered separately:

**I Resolutions (Adoption of the following):**

- |         |   |
|---------|---|
| #19-105 | Designate January 2019 as Blood Donor Month   |
| #19-106 | Award Lowest Unit Price Contracts for WOLF Cooperative Pricing Bid for Recreation Equipment |
| #19-107 | Reduce Performance Guarantee – Galenkamp Court Block 436 Lots 20.01, 19.01 & 19.02          |
| #19-108 | Payment of Bills  |
| #19-109 | Refund of Overpaid Taxes, etc.  |
| #19-110 | Memorialize Road Closure and Accept Donation for Improvement of Greenwood Avenue            |
| #19-C1  | Closed Session Discussion - NJSA 10:4-12b(7) Threatened Litigation                          |

**II      Motions**

- a.      Memorialize the temporary sign request from the Health Stop from January 12-19, 2019 to advertise special programs.
- b.      Authorize the request from Cedar Hill Christian Reform Church to waive the Board of Health kitchen inspection fee.
- c.      Approve a Proclamation for Law Enforcement Appreciation Day (1-9-19).
- d.      Approve the employment status of Police Officer Kaitlyn N. Maglione from Probationary Police Officer to Police Officer.

**III     Ordinance – Introduction**

#1870 - AN ORDINANCE TO AMEND CHAPTER 153 OF THE CODE OF THE TOWNSHIP OF WYCKOFF, "YARD WASTE COLLECTION PROGRAM", TO REMOVE GRASS CLIPPINGS FROM SECTION 153-3, YARD WASTE COLLECTION.

**Following is the vote on the Consent Agenda:**

MOTION: \_\_\_\_\_ SECOND \_\_\_\_\_  
BOONSTRA\_\_ RUBENSTEIN \_\_ SCANLAN\_\_ SHANLEY \_\_ MADIGAN \_\_

**IV      Adjourn**

**PAYMENT OF CLAIMS MAY BE PAID AT ALL TOWNSHIP COMMITTEE WORK SESSION MEETINGS AND ALL TOWNSHIP COMMITTEE REGULAR MEETINGS FORMAL ACTION MAY BE TAKEN DURING THIS MEETING**

**TOWNSHIP OF WYCKOFF  
COUNTY OF BERGEN  
STATE OF NEW JERSEY  
RESOLUTION #19-105**

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**INTRODUCED:**

**SECONDED:**

**MEETING DATE: January 15, 2019**

**REFERENCE: Designated January 2019 as  
Blood Donor Month**

**VOTE: BOONSTRA \_\_\_ RUBENSTEIN \_\_\_ SCANLAN \_\_\_ SHANLEY \_\_\_ MADIGAN \_\_\_**  
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**WHEREAS**, donating 1 unit of blood helps to save as many as 3 lives; and,

**WHEREAS**, every 2 seconds, a person in the United States needs blood for lifesaving treatment in an emergency or a disaster, a routine surgery, a blood transfusion to help treat a serious disease like cancer, or an organ or bone marrow transplant; and,

**WHEREAS**, 1 in 7 patients who enter a hospital in the United States needs blood; and,

**WHEREAS**, more than 20,000,000 blood components are used in transfusions every year in the United States; and,

**WHEREAS**, more than 39,000 units of blood are needed each day in the United States to maintain a safe and adequate blood supply; and,

**WHEREAS**, blood donors are an integral part of the health system and national public health preparedness initiatives in the United States; and,

**WHEREAS**, approximately 38 percent of the United States population is eligible to give blood, but less than 10 percent of the eligible population donates blood on an annual basis; and,

**WHEREAS**, we acknowledge the important role of volunteer blood donors in protecting the health and emergency preparedness of the United States.

**NOW, THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that January 2019 be designated Blood Donor Month and recognize the need to promote a safe, stable blood supply and to increase volunteer participation of blood donors.

**CERTIFICATION**

I, JOYCE C. SANTIMAURO, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON JANUARY 15, 2019.

\_\_\_\_\_  
JOYCE C. SANTIMAURO  
MUNICIPAL CLERK

**TOWNSHIP OF WYCKOFF  
COUNTY OF BERGEN  
STATE OF NEW JERSEY  
RESOLUTION #19-107**

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**INTRODUCED:**

**SECONDED:**

**MEETING DATE: January 15, 2019**

**REFERENCE: Reduce Performance  
Guarantee – Galenkamp Court  
Block 436 Lot 20.01, 19.01 & 19.02**

**VOTE: BOONSTRA \_\_ RUBENSTEIN \_\_ SCANLAN \_\_ SHANLEY \_\_ MADIGAN \_\_**

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**WHEREAS**, ProContractors, LLC deposited the following with the municipal clerk on September 8, 2019 for Block 436 Lots 20.01, 19.01 & 19.02, Galenkamp Court:

\$19,560.00	Performance Cash Bond
\$ 8,150.00	Professional Escrow
\$ 3,500.00	Additional Professional Escrow
\$221,825.00	Performance Letter of Credit

**WHEREAS**, the Township Consulting Engineer, Mr. Peter TenKate from Boswell Engineering recommends the following performance guarantee reduction:

	<u>Performance Guarantee To be Held by Township</u>	<u>Performance Guarantee Amount to be Released to RS Builders</u>
Performance Cash Bond	\$5,868.00	\$13,692.00
Performance Surety	\$52,812.00	\$221,825.00

**WHEREAS**, the performance cash will not be refunded until such time that the \$52,812.00 bond is received by the township clerk; and,

**WHEREAS**, the Chief Financial Officer, Diana McLeod, has verified the funds.

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Wyckoff, County of Bergen and State of New Jersey that they hereby concur with the recommendation of the Consulting Engineer to refund \$13,692.00 of the performance cash bond, return the \$221,825.00 letter of credit when the reduced performance bond in the amount of \$52,812.00 is received by the township clerk.

**BE IT FURTHER RESOLVED**, that the Municipal Clerk shall forward a copy of this resolution to the Township Consulting Engineer, Peter TenKate at Boswell Engineering, 330 Phillips Avenue, PO Box 3152, South Hackensack, NJ 07606-1722 and to Mr. Raymond Springer, Procontractors LLC, 299 Briarwood Drive, Wyckoff, NJ 07481.

**TOWNSHIP OF WYCKOFF  
COUNTY OF BERGEN  
STATE OF NEW JERSEY  
RESOLUTION #19-108**

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**INTRODUCED:**

**SECONDED:**

**MEETING DATE: January 15, 2019**

**REFERENCE: Approval of Vouchers and  
Authorization to Pay Bills**

**VOTE: BOONSTRA \_\_\_ MADIGAN \_\_\_ RUBENSTEIN \_\_\_ SHANLEY \_\_\_ SCANLAN \_\_\_**  
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**WHEREAS**, the Township of Wyckoff is a municipality in the State of New Jersey operating under the authority from NJSA 40A:63-1 et seq; and,

**WHEREAS**, the Township of Wyckoff has received vouchers in claim for payment of materials supplied and/or services rendered; and,

**WHEREAS**, the said vouchers have been reviewed and the amount indicated on each voucher has been determined to be due and owing; and,

**WHEREAS**, the Township Committee has a practice of each Township Committee member participating in the reviewing and signing of vouchers; and,

**WHEREAS**, the vouchers which comprise this bill list have been reviewed and signed by two (2) Township Committee members and they have found them to in order; and,

**WHEREAS**, the Township Treasurer has certified that sufficient funds are available for payment of said vouchers.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Wyckoff that the action of the said Finance Committee be approved; and, that the payments of these bills are hereby authorized and the Chief Financial Officer is directed to issue checks for their payments as listed on the bill list attached to this date's meeting minutes and covered by checks no. Payroll A/C, Direct Deposit Vouchers no., Library Payroll check nos., Library Direct Deposit Vouchers no., Claims Wire nos., check no. Accutrack A/C, Claims check nos. and Voided Claims checks no..

TOWNSHIP OF WYCKOFF  
COUNTY OF BERGEN  
STATE OF NEW JERSEY

RESOLUTION #19-109

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INTRODUCED:

SECONDED:

MEETING DATE: January 15, 2019

REFERENCE: Return of certain overpaid taxes,  
escrow monies, recreation fees, etc.

VOTE: BOONSTRA \_\_\_ MADIGAN \_\_\_ RUBENSTEIN \_\_\_ SHANLEY \_\_\_ SCANLAN \_\_\_  
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BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that the Treasurer is hereby authorized and directed to return certain monies as follows:

**POLICE DEPT.:**

Constance A. Weller, P.O. Box 403, Ho-Ho-Kus, New Jersey 07423 – US Currency Found - #18-015999 - \$80.00

**BOARD OF ADJUSTMENT:**

James & Harmony Centrello, 350 Smith Place, Wyckoff, New Jersey 07481 – Return of Escrow – Block 434/Lot 8 - \$728.75

Performance Investor Services, 434 Caldwell Drive, Wyckoff, New Jersey 07481 – Return of Escrow – Block 461/Lot 17 - \$210.65

Nicholas & Lindsay Barrett, 107 Edison Street, Wyckoff, New Jersey 07481 – Return of Escrow – Block 269/Lot 8 - \$528.15

Mark & Lauren Kavanagh, 501 Spencer Drive, Wyckoff, New Jersey 07481 – Return of Escrow – Block 510/Lot 8 - \$528.15

Dan & Laurie Kocher, 274 Merlin Place, Wyckoff, New Jersey 07481 – Return of Escrow – Block 352/Lot 25 - \$414.76

Marc & Tina Cleaver, 221 Wyckoff Avenue, Wyckoff, New Jersey 07481 – Return of Escrow – Block 454/Lot 4 - \$660.25

**TAX REFUND:**

Norman & Antoinette DeLiberto, 329 Voorhis Avenue, Wyckoff, New Jersey 07481 – County Board Reduction – Block 287/Lot 12 - \$65.93

Joseph & Kristen Haftek, 71 Colgate Avenue, Wyckoff, New Jersey 07481 – County Board Reduction – Block 500/Lot 4.02 - \$461.84

Kristina Lota & Syleman Bresa, 516 Franklin Avenue, Wyckoff, New Jersey 07481 – County Board Reduction – Block 245/Lot 6.01 - \$1,766.80

Saiber, LLC, 18 Columbia Turnpike, Suite 200, Florham Park, New Jersey 07932 – State Tax Court Reduction – Block 428/Lot 19 - \$848.24

Steven & Shari Degeorge, 514 Lydia Lane, Wyckoff, New Jersey 07481 – County Board Reduction – Block 377.01/Lot 74 - \$126.97



**TOWNSHIP OF WYCKOFF  
COUNTY OF BERGEN  
STATE OF NEW JERSEY  
RESOLUTION #19-110**

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**INTRODUCED:**

**SECONDED:**

**MEETING DATE: January 15, 2019**

**REFERENCE: Memorialize Road Closure  
and Acceptance of Donation**

**VOTE: BOONSTRA \_\_\_ RUBENSTEIN \_\_\_ SCANLAN \_\_\_ SHANLEY \_\_\_ MADIGAN \_\_\_**  
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**WHEREAS**, the Township of Wyckoff was notified on January 4, 2019 that the owner of the newly constructed Shop Rite Supermarket, Lawrence R. Inserra, offered to donate the milling, resurfacing and restriping of Greenwood Avenue; and,

**WHEREAS**, resolution #19-97, adopted on January 1, 2019 allows the Wyckoff Police to close roads and establish detours; and,

**WHEREAS**, the Township Committee of the Township of Wyckoff desires to acknowledge and accept the donation; and,

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey, that the road closure and detour route are memorized and the donation of improvement to Greenwood Avenue is deeply appreciated and accepted; and,

**BE IT FURTHER RESOLVED**, that the municipal secretary shall forward a letter to Mr. Lawrence R. Inserra thanking him for his generous donation and welcoming him to the Township of Wyckoff.

**CERTIFICATION**

I, JOYCE C. SANTIMAURO, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON JANUARY 15, 2019.

\_\_\_\_\_  
JOYCE C. SANTIMAURO  
MUNICIPAL CLERK

**TOWNSHIP OF WYCKOFF  
COUNTY OF BERGEN  
STATE OF NEW JERSEY  
RESOLUTION #19-C1**

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**INTRODUCED:**

**SECONDED:**

**MEETING DATE: January 15, 2019**

**REFERENCE: Closed Session**

**VOTE: BOONSTRA \_\_ RUBENSTEIN \_\_ SCANLAN \_\_ SHANLEY \_\_ MADIGAN \_\_**

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**WHEREAS**, the Township Committee of the Township of Wyckoff is subject to certain requirements of the "Open Public Meetings Act", N.J.S.A. 10:4-12, et seq.; and,

**WHEREAS**, the "Open Public Meetings Act", N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and,

**WHEREAS**, it was necessary for the Township Committee of the Township of Wyckoff to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

NJSA 10:4-12b(7) - Threatened Litigation

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey assembled in public session on January 15, 2019, hereby authorize, that an Executive Session closed to the public shall be conducted on January 15, 2019, in the Town Hall, 340 Franklin Avenue, Wyckoff, New Jersey 07481, for the discussion of matters relating to the specific items designated above.

**BE IT FURTHER RESOLVED**, that the minutes of the said closed session will be made public when the Township Committee of the Township of Wyckoff determines the reason for the minutes to remain closed no longer exists and the Municipal Clerk shall attach to this resolution when completed the Closed Session Meeting Minutes related to the specific items designated above.

**CERTIFICATION**

I, JOYCE C. SANTIMAURO, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF HEREBY CERTIFIES THIS RESOLUTION TO BE A TRUE AND CORRECT COPY OF THE RESOLUTION AS ADOPTED BY THE WYCKOFF TOWNSHIP COMMITTEE.

\_\_\_\_\_  
JOYCE C. SANTIMAURO  
MUNICIPAL CLERK

**TOWNSHIP OF WYCKOFF  
SCOTT PLAZA  
WYCKOFF, NEW JERSEY**

**ORDINANCE NO. 1870**

**AN ORDINANCE TO AMEND CHAPTER 153 OF THE CODE OF THE TOWNSHIP OF WYCKOFF, "YARD WASTE COLLECTION PROGRAM", TO REMOVE GRASS CLIPPINGS FROM SECTION 153-3, YARD WASTE COLLECTION.**

**BE IT ORDAINED**, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that Chapter 153 of the code of the Township of Wyckoff, "Yard waste collection program be amended as follows:

**SECTION 1.** Section 153-3, yard collection is amended to delete:

~~B. Grass clippings shall only be containerized and placed at the curb no sooner than 6 p.m. of the night preceding the scheduled and announced collection. Placement of grass clippings at the curb or along the street at any other time or in any other manner is a violation of this Ordinance. If such placement of grass clippings occurs, the party responsible for placement of the grass clippings shall remove such grass clippings from the street or such party shall be deemed in violation of this Ordinance.~~

**SECTION 2.** Section 153-3, yard collection is amended as follows:

~~C.~~ **B.** Branches shall only be tied in 3 foot lengths or containerized and placed at the curb no sooner than 6 p.m. of the night preceding the scheduled and announced collection. It shall also not be placed closer than 10 feet from any storm inlet. Placement of branches at the curb or along the street at any other time or in any other manner is a violation of this Ordinance. If such placement of branches occurs, the property owner shall be responsible for the prompt removal of branches from the street or such property owner shall be deemed in violation of this Ordinance.

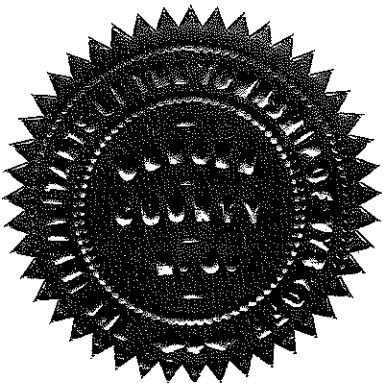
**SECTION 3.** Except as herein amended, all other provisions of Chapter 153 of the code of the Township of Wyckoff, yard waste collection program, shall remain in full force and effect

**SECTION 4.** This ordinance shall take effect immediately upon final passage and publication as required by law.

# Proclamation

- WHEREAS,** January 9<sup>th</sup> is Law Enforcement Appreciation Day in our nation; and
- WHEREAS,** The Township Committee wishes to express its support for the men and women who serve as police officers; and
- WHEREAS,** police officers serve the public on a 365/24/7 basis always being available for the public; and
- WHEREAS,** police officers work every day to keep us safe; and
- WHEREAS,** police officers serve as important role models for the youth of our nation.

**NOW THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that the Township Committee thanks the men and women of the Township of Wyckoff's Police Department and encourage all citizens to celebrate "Law Enforcement Appreciation Day" and to thank police officers for serving the public.



Wyckoff Township Committee

Thomas J. Madigan, Mayor

Rudolf E. Boonstra

Melissa D. Rubenstein

Brian D. Scanlan

Timothy E. Shanley