

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE WORK SESSION MEETING
MUNICIPAL COURT ROOM
TUESDAY, JULY 2, 2019 - 7:00 P.M.**

1. 7:00 pm Work Session Meeting called to order by Mayor Thomas J. Madigan
2. Roll call of Township Committee
3. Reading of "Open Work Session" statement by Mrs. Santimauro
4. Confirm Finance Committee has reviewed and signed vouchers and that Mayor and Municipal Clerk have signed any necessary documents
5. Ten Minute public comment period, two (2) minutes per speaker for public comment on any governmental issue that a member of the public feels may be of concern to the residents of the Township of Wyckoff.
6. Review of 8:00 p.m. Business Meeting Agenda – Administrator
7. Review of Policy Action Items – Administrator
8.
 - a. Report of Township Committee
 - b. Report of Administrator
 - c. Report of Attorney
9. Recess Work Session Meeting to conduct 8:00 pm Business Meeting
10. Reconvene Work Session Meeting
11. Adjourn

**PAYMENT OF CLAIMS MAY BE PAID AT ALL WORK SESSION MEETINGS AND
ALL TOWNSHIP COMMITTEE BUSINESS MEETINGS**

FORMAL ACTION MAY BE TAKEN AT THIS WORK SESSION

**TOWNSHIP COMMITTEE BUSINESS MEETING
MUNICIPAL COURT ROOM
TUESDAY, JULY 2, 2019 - 8:00 PM**

1. Regular Meeting of the Wyckoff Township Committee called to order by Mayor Thomas J. Madigan
2. Flag Salute
3. Invocation

4. Reading of the "Open Public Meetings Act" statement by Mrs. Santimauro

5. Roll call of the Township Committee

6. Public Comment period, five (5) minutes per speaker for public comment on any governmental issue that a member of the public feels may be of concern to the residents of the Township of Wyckoff.

7. Presentation of Proclamations Recognizing the Wyckoff Historical Society for Their Historic Preservation Efforts that Resulted in the Oratam Award Presented by the Bergen County Historical Preservation Office.

8. Approval of the June 18, 2019 Township Committee Work Session and Regular Business meeting minutes:

MOTION: _____ SECOND _____
BOONSTRA__ RUBENSTEIN __ SCANLAN__ SHANLEY __ MADIGAN __

9. **Consent Agenda:** All matters listed below are considered by the Township Committee to be routine in nature. There will be no separate discussion of these items. If any discussion is desired by the Township Committee, that item will be removed from the Consent Agenda and considered separately:

I Resolutions (Adoption of the following):

- | | |
|---------|---|
| #19-243 | Close Dormant, Non-Vested LOSAP Accounts |
| #19-244 | Close Completed Capital Receivables and Authorizations
For 2017 County Open Space Memorial Field
Improvements |
| #19-245 | Payment of bills |

II Motion

- a. Approve specifications and authorize competitive sealed public bidding for road resurfacing.

III Ordinance – Introduction

#1882 – AN ORDINANCE TO PROVIDE A CAPITAL IMPROVEMENT IN THE TOWNSHIP OF WYCKOFF AND TO PROVIDE FOR THE RECEIPT, ACCEPTANCE AND DEPOSIT OF GRANT FUNDS THEREFORE

Following is the vote on the Consent Agenda:

MOTION: _____ SECOND _____
BOONSTRA__ RUBENSTEIN __ SCANLAN__ SHANLEY __ MADIGAN __

IV Adjourn

**PAYMENT OF CLAIMS MAY BE PAID AT ALL TOWNSHIP COMMITTEE WORK SESSION MEETINGS AND ALL TOWNSHIP COMMITTEE REGULAR MEETINGS
FORMAL ACTION MAY BE TAKEN DURING THIS MEETING**

**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #19-243**

INTRODUCED:

SECONDED:

MEETING DATE: July 2, 2019

REFERENCE: Close Dormant Non-Vested
LOSAP Accounts

VOTE: BOONSTRA ___ RUBENSTEIN ___ SCANLAN ___ SHANLEY ___ MADIGAN ___
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WHEREAS, a Length of Service Award Program (LOSAP) was established as per NJSA 5:30 et seq, to provide tax-deferred income benefits to active volunteer members of the Township of Wyckoff's Volunteer Fire Department and Volunteer Ambulance Corp. who meet the criteria for qualifications, and

WHEREAS, qualifying members must be vested 5 years to qualify to withdraw of their LOSAP account funds, and

WHEREAS, if member does not meet vesting requirements or terminates service prior to meeting vesting requirements the funds must be returned to the Township General Fund as per NJAC 5:30 - 14.62, and

WHEREAS, the Division of Local Government Services Annual Best Practices, Local Finance Notice 2016-13 requires a review of all dormant accounts that are not vested and have terminated volunteer service for closing and return of funds to the Township, and

WHEREAS, the Chief of the Volunteer Fire Department and/or the Captain of the Volunteer Ambulance Corp have certified that the volunteers on the attached roster are no longer active members and have not vested in the LOSAP program, established by the Township of Wyckoff,

NOW THEREFORE BE IT RESOLVED, that the Township Committee of the Township of Wyckoff directs the Chief Financial Officer to proceed with closing the Lincoln Financial LOSAP Accounts on the attached list and return all balances to the Township of Wyckoff General Fund.

CERTIFICATION

I, JOYCE C. SANTIMAURO, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF,
CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED
BY THE TOWNSHIP COMMITTEE ON JULY 2, 2019.

JOYCE C. SANTIMAURO
MUNICIPAL CLERK

**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #19-244**

INTRODUCED:

SECONDED:

MEETING DATE: July 2, 2019

REFERENCE: Close Completed Capital Grant
Receivables and Authorizations-2017 County
Open Space Memorial Field Improvements

VOTE: BOONSTRA ___ RUBENSTEIN ___ SCANLAN ___ SHANLEY ___ MADIGAN ___
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WHEREAS, certain Grant Receivables and Grant Reserves for prior years remain legislative grants programs now completed and closed; and

WHEREAS, the CFO and Municipal Accountant have reviewed and audited the accounts and state that all monies have been received from the 2017 County Open Space Trust – Memorial Field Improvements, and

WHEREAS, the 2017 Annual Audit have been completed and the final balances of Ordinance 1834 OST Memorial Field Improvements Project Grant Receivables and Authorizations have been verified and closed,

NOW THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, that the Chief Financial Officer is instructed to cancel the following dedicated balances of OST Memorial Field Improvements Grant Receivables and Authorizations Ordinance 1834 as follows:

Ord 1834	2017 OST Memorial Field Improv-Receivables	2,625.00
	2017 OST Memorial Field Improv- Authorizations	2,625.00

CERTIFICATION

I, JOYCE C. SANTIMAURO, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON JULY 2, 2019.

JOYCE C. SANTIMAURO
MUNICIPAL CLERK

**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #19-245**

INTRODUCED:

SECONDED:

MEETING DATE: July 2, 2019

**REFERENCE: Approval of Vouchers and
Authorization to Pay Bills**

VOTE: BOONSTRA ___ MADIGAN ___ RUBENSTEIN ___ SHANLEY ___ SCANLAN ___
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WHEREAS, the Township of Wyckoff is a municipality in the State of New Jersey operating under the authority from NJSA 40A:63-1 et seq; and,

WHEREAS, the Township of Wyckoff has received vouchers in claim for payment of materials supplied and/or services rendered; and,

WHEREAS, the said vouchers have been reviewed and the amount indicated on each voucher has been determined to be due and owing; and,

WHEREAS, the Township Committee has a practice of each Township Committee member participating in the reviewing and signing of vouchers; and,

WHEREAS, the vouchers which comprise this bill list have been reviewed and signed by two (2) Township Committee members and they have found them to in order; and,

WHEREAS, the Township Treasurer has certified that sufficient funds are available for payment of said vouchers.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that the action of the said Finance Committee be approved; and, that the payments of these bills are hereby authorized and the Chief Financial Officer is directed to issue checks for their payments as listed on the bill list attached to this date's meeting minutes and covered by checks no. Payroll A/C, Direct Deposit Vouchers no., Library Payroll check nos., Library Direct Deposit Vouchers no., Claims Wire nos., check no. Accutrack A/C, Claims check nos. and Voided Claims checks no..

ORDINANCE #1882

AN ORDINANCE TO PROVIDE A CERTAIN CAPITAL IMPROVEMENT IN THE TOWNSHIP OF WYCKOFF AND TO PROVIDE FOR THE RECEIPT, ACCEPTANCE AND DEPOSIT OF GRANT FUNDS THEREFORE.

WHEREAS, the Township of Wyckoff has made an application to the Bergen County Open Space Trust Fund Municipal Program for Park Improvement and Development to receive grant funds for the purchase of a portion of Maple Lake, Block 320/Lot 10.03; and,

WHEREAS, the Township of Wyckoff has received a notice that it is the recipient of a grant in the amount of \$900,000 for the purchase of a portion of Maple Lake; and,

WHEREAS, the Township of Wyckoff has entered into a contract with the Bergen County Open Space Trust Fund Program to participate in the receipt of grant funds made available; and,

WHEREAS, the required grant matching funds of \$300,000 are appropriated in the Township of Wyckoff Municipal Open Space Trust.

NOW THEREFORE, BE IT ORDAINED, by the Township Committee of the Township of Wyckoff, County of Bergen, as follows:

SECTION 1. The Township of Wyckoff, in the County of Bergen shall proceed with the purchase of a portion of Maple Lake.

SECTION 2. The cost of purchase in Section 1 shall be paid by the Township out of funds to be received specifically for said purpose through the Bergen County Open Space Trust Fund Grant Program and the Township of Wyckoff Municipal Open Space Trust.

SECTION 3. It is hereby determined and stated:

- a. Said purpose is not a current expense. The same is an Improvement which the Township of Wyckoff may lawfully make or acquire and no part of the cost of said improvement has been or shall be specifically benefited.
- b. It is not necessary to finance this authorization by the issuance of obligations by the Township of Wyckoff pursuant to the Local Bond Law of the State of New Jersey.
- c. The total authorized appropriation in the ordinance is \$1,200,000.

SECTION 4. The monies which the Township of Wyckoff is authorized to receive pursuant to the terms of the Bergen County Open Space Trust Fund Program, shall, when received, be placed in a capital improvement fund of the Township of Wyckoff for the purpose set forth in Section 1 of this ordinance.

Township of Wyckoff
Ordinance #1882
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SECTION 5. It is hereby determined and stated that no supplemental debt statement is required to be made and signed in connection with said purpose, since the gross debt of the Township of Wyckoff as defined under the Local Bond Law is not increased by this Ordinance, and no obligations in the matter of notes or bonds are authorized by this Ordinance.

SECTION 6. This ordinance shall take effect after publication thereof and final passage as required by law.