

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE WORK SESSION MEETING
MUNICIPAL COURT ROOM
TUESDAY, SEPTEMBER 3, 2019 - 7:00 P.M.**

1. 7:00 pm Work Session Meeting called to order by Mayor Thomas J. Madigan
2. Roll call of Township Committee
3. Reading of "Open Work Session" statement by Mrs. Santimauro
4. Confirm Finance Committee has reviewed, and signed vouchers and that Mayor and Municipal Clerk have signed any necessary documents
5. Ten Minute public comment period, two (2) minutes per speaker for public comment on any governmental issue that a member of the public feels may be of concern to the residents of the Township of Wyckoff.
6. Review of 8:00 p.m. Business Meeting Agenda – Administrator
7. Review of Policy Action Items – Administrator
8.
 - a. Report of Township Committee
 - b. Report of Administrator
 - c. Report of Attorney
9. Recess Work Session Meeting to conduct 8:00 pm Business Meeting
10. Reconvene Work Session Meeting
11. Adjourn

**PAYMENT OF CLAIMS MAY BE PAID AT ALL WORK SESSION MEETINGS AND
ALL TOWNSHIP COMMITTEE BUSINESS MEETINGS**

FORMAL ACTION MAY BE TAKEN AT THIS WORK SESSION

NOTICE TO PUBLIC

As a visitor attending this public meeting, your presence and attendance may be recorded. By remaining in the Court Room during the meeting, it is assumed your consent is given for your image to be broadcast.

There may be situations where, due to technical difficulties, live streaming or the recording of a meeting may not be available. The Township shall not be responsible for and accepts no liability if the recording or live video streaming of the meeting is unavailable.

**TOWNSHIP COMMITTEE BUSINESS MEETING
MUNICIPAL COURT ROOM
TUESDAY, SEPTEMBER 3, 2019 - 8:00 PM**

1. Regular Meeting of the Wyckoff Township Committee called to order by Mayor Thomas J. Madigan
2. Flag Salute
3. Invocation by Father Felix from Saint Elizabeth's Church
4. Reading of the "Open Public Meetings Act" statement by Mrs. Santimauro
5. Roll call of the Township Committee
6. Public Comment period, five (5) minutes per speaker for public comment on any governmental issue that a member of the public feels may be of concern to the residents of the Township of Wyckoff.
7. Approval of the August 20, 2019 Township Committee Work Session and Regular Business meeting minutes:

MOTION: _____ SECOND _____
BOONSTRA__ RUBENSTEIN __ SCANLAN__ SHANLEY __ MADIGAN __

9. **Consent Agenda:** All matters listed below are considered by the Township Committee to be routine in nature. There will be no separate discussion of these items. If any discussion is desired by the Township Committee, that item will be removed from the Consent Agenda and considered separately:

I Resolutions (Adoption of the following):

#19-275	Payment of Bills
#19-276	Refund Performance Bond – 371 Martom Road
#19-277	Annual League of Municipalities Conference
#19-278	Refund Performance Bond-48 Robert Court
#19-279	Refund Performance Bond-371 Martom Road
#19-280	Acceptance of Historic Barn

II Motions

- a. Approve the two-day Holiday Boutique at the gift shop and temporary signs on the Christian Health Care Center campus.
- b. Approve the New Jersey State Firefighters applications from Steven Missel, Jr. and Jacob Kossowsky into Volunteer Fire Company #1.

Following is the vote on the Consent Agenda:

MOTION: _____ SECOND _____
BOONSTRA__ RUBENSTEIN __ SCANLAN__ SHANLEY __ MADIGAN __

III Ordinances- Public Hearings/Further Consideration

#1886 - AN ORDINANCE AUTHORIZING THE TOWNSHIP OF WYCKOFF TO LEASE REAL PROPERTY, TOGETHER WITH IMPROVEMENTS THEREON, TO THE WYCKOFF PTO ECONOMY SHOP, INC., FOR PUBLIC PURPOSES FOR A TERM OF FIVE- AND ONE-HALF YEARS PURSUANT TO THE "LOCAL LANDS AND BUILDINGS LAW", N.J.S.A.:12-1 ET SEQ.

MOTION: _____ SECOND _____
BOONSTRA__ RUBENSTEIN__ SCANLAN__ SHANLEY__ MADIGAN__

IV Adjourn

PAYMENT OF CLAIMS MAY BE PAID AT ALL TOWNSHIP COMMITTEE WORK SESSION MEETINGS AND ALL TOWNSHIP COMMITTEE REGULAR MEETINGS FORMAL ACTION MAY BE TAKEN DURING THIS MEETING

NOTICE TO PUBLIC

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**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #19-277**

INTRODUCED:

SECONDED:

MEETING DATE: September 3, 2019

**REFERENCE: League of Municipalities
Conference**

VOTE: BOONSTRA ___ RUBENSTEIN ___ SCANLAN ___ SHANLEY ___ MADIGAN ___
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WHEREAS, the Township Committee of the Township of Wyckoff authorizes the following officials to attend the 2019 New Jersey League of Municipalities Conference in Atlantic City on November 19, 20 & 21, 2019: Township of Wyckoff Mayor and Township Committee, Township Administrator, Township Clerk, Township Engineer, Department of Public Works Manager, Police Chief, Fire Chief, Assistant Fire Chief and one (1) Planning Board member; and,

WHEREAS, the Township will reimburse attendees for the following expenses with all receipts and presented on a Township of Wyckoff voucher;

- | | |
|---|-----------------|
| 1. Hotel accommodations at a rate of \$260.00 per night,
maximum of two (2) nights | \$520.00 |
| 2. Conference registration entrance badge | \$55.00 |
| 3. Mileage/parking/tolls | <u>\$250.00</u> |
| 4. Total | <u>\$825.00</u> |

WHEREAS, authorization for township employees attending the conference is limited to November 19, 20 & 21, 2019; absence on November 22, 2019 is through the use of a personal day or vacation day.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen and State of New Jersey that the allowance for attendance shall not exceed the amount of \$825.00 per attendee. Said amount includes hotel accommodations, conference registrations, mileage, parking and tolls. Meals are the responsibility of the attendees. All requests for reimbursement must be accompanied by receipts and presented on a Township of Wyckoff voucher.

CERTIFICATION

I, JOYCE C. SANTIMAURO, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON SEPTEMBER 3, 2019.

JOYCE C. SANTIMAURO
MUNICIPAL CLERK

**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #19-278**

INTRODUCED:

SECONDED:

MEETING DATE: September 3, 2019

**REFERENCE: Refund Performance
Bond-48 Robert Court**

VOTE: BOONSTRA __ RUBENSTEIN __ SCANLAN __ SHANLEY __ MADIGAN __

WHEREAS, Branvall Construction and Ryan and Lauren Murphy deposited the following for a sewer extension project at 48 Robert Court Block 305 Lot 22 in April 2018:

Branvall Construction LLC	Performance Bond	\$4,250.00
Branvall Construction LLC	Performance Cash Bond	\$750.00
Ryan & Lauren Murphy	Professional escrow	\$2,500.00

WHEREAS, Branvall Construction has requested that the Performance Bond be refunded; and,

WHEREAS, the Township Engineer, Mark DiGennaro in an email dated August 15, 2019 has recommended refunding the Performance Bond; and,

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen and State of New Jersey that they hereby concur with the recommendation of the Township Engineer to refund the \$4,250.00 Performance Bond to Branvall Construction and the Township will retain the \$750.00 Performance Cash Bond as a two (2) year cash maintenance bond.

BE IT FURTHER RESOLVED, that the Municipal Clerk shall forward a copy of this resolution to the Township Engineer and to Ryan and Lauren Murphy, 48 Robert Court, Wyckoff, NJ 07481 and Branvall Construction, 209 Macopin Road, Bloomingdale, NJ 07403

CERTIFICATION

I, JOYCE C. SANTIMAURO, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON SEPTEMBER 3, 2019.

JOYCE C. SANTIMAURO
MUNICIPAL CLERK

**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #19-279**

INTRODUCED:

SECONDED:

MEETING DATE: September 3, 2019

**REFERENCE: Refund Performance
Bond-371 Martom Road**

VOTE: BOONSTRA __ RUBENSTEIN __ SCANLAN __ SHANLEY __ MADIGAN __

WHEREAS, Cipriana Enterprises, Inc dba RFC Excavating and Landscape Construction deposited the following with the Clerk's office for a road opening permit for Sean and Ajjan Powers, 371 Martom Road, Block 316 Lot 25:

RFC Excavating	Performance Bond	\$6,570.00
RFC Excavating	Performance Cash Bond	\$750.00

WHEREAS, RFC Excavating has requested that the Performance Bond be refunded; and,

WHEREAS, the Township Engineer, Mark DiGennaro in a notation dated August 27, 2019 has recommended refunding the Performance Bond; and,

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen and State of New Jersey that they hereby concur with the recommendation of the Township Engineer to refund the \$6,570.00 Performance Bond to and the Township will retain the \$750.00 Performance Cash Bond as a two (2) year cash maintenance bond.

BE IT FURTHER RESOLVED, that the Municipal Clerk shall forward a copy of this resolution to the Township Engineer and to Sean and Ajjan Powers, 371 Martom Road, Wyckoff, NJ 07481 and Cipriano Enterprises, 74 Ethel Avenue, Hawthorne, NJ 07506

CERTIFICATION

I, JOYCE C. SANTIMAURO, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON SEPTEMBER 3, 2019.

JOYCE C. SANTIMAURO
MUNICIPAL CLERK

**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #19-280**

INTRODUCED:

SECONDED:

MEETING DATE: September 3, 2019

REFERENCE: Acceptance of Historic Barn

VOTE: BOONSTRA ___ RUBENSTEIN ___ SCANLAN ___ SHANLEY ___ MADIGAN ___
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WHEREAS, Brooks Builders is renovating the historic Meer Homestead and building single family homes on the Meer Estate previously known as block 346 lot 8; and,

WHEREAS, the Meer Estate included a historic barn built approximately 100 years ago; and,

WHEREAS, Brooks Builders offered to donate the historic barn to the Township; and,

WHEREAS, the Township Committee desired to preserve the 100-year-old barn by relocating it to the adjacent Wyckoff Community Park to save it from demolition and for future generations to admire and to be used for a useful Department of Public Works purpose such as storing of lawn maintenance equipment.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that they do hereby accept the donation of the aforementioned barn and express their intention to utilize it on the Wyckoff Community Park property for historic preservation and any other municipal purpose.

CERTIFICATION

I, JOYCE C. SANTIMAURO, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON SEPTEMBER 3, 2019.

JOYCE C. SANTIMAURO
MUNICIPAL CLERK

TOWNSHIP OF WYCKOFF
MUNICIPAL CLERK'S OFFICE

SPECIAL EVENT APPLICATION
(Maximum ten (10) day period only)

Please type or print clearly and **submit original copy:**

Christian Health Care Center
Applicant/Business Name

301 Sicomac Avenue, Wyckoff
Business Address Block/Lot

201-848-5888 Douglas Struyk
Business Telephone Contact/Applicant Name

201-848-5888 dstruyk@checonj.org
Contact Telephone Contact e-mail

November 8 & 9, 2019 2 days
Date of Event Duration of Event (Days and/or hours)

[Signature]
APPLICANT SIGNATURE

REQUIRED INFORMATION:

(Please check those which apply)

Temporary Signage:

SIGNS UP: NOV. 1
SIGNS DOWN: NOV. 10

Attach detailed drawing including dimensions; location of temporary sign and dates requested. **(Maximum ten (10) day period only).**

CHEC'S SICOMAC AVE & MOUNTAIN AVE ENTRANCE AREAS
(Specify the precise dates within the ten day period proposed to post temporary signs)
↳ 47x49" ↳ 36x23"

Special Activities:

Attach detailed description with specific location of special activities at above address.

Food and/or Drink:

Wyckoff Board of Health License **REQUIRED.**

Special Temporary Props: Attach specific description of items to be used.

Tent: Attach map detailing precise location of where the tent is proposed to be erected.

Other Requested Items: Be specific and attach detailed list.

+++++ (To be completed by Municipal Clerk) +++++

Review by Zoning Enforcement Official

Approved: Denied:

Review by Police Traffic Safety Officer

Approved: Denied:

Permission obtained from Township Committee:

Approved: Denied:

Joyce C. Santimauro, Municipal Clerk

Date: _____