

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE WORK SESSION MEETING
MUNICIPAL COURT ROOM
TUESDAY, SEPTEMBER 4, 2018 - 7:00 P.M.**

1. 7:00 pm Work Session Meeting called to order by Mayor Brian D. Scanlan
2. Roll call of Township Committee
3. Reading of "Open Work Session" statement by Mrs. Santimauro
4. Ten Minute public comment period, two (2) minutes per speaker for public comment on any governmental issue that a member of the public feels may be of concern to the residents of the Township of Wyckoff.
5. Presentation of historic poster by County Clerk John Hogan to Township Committee
6. Mayor and Municipal Clerk to sign documents
7.
 - a. Finance Committee to review and sign vouchers
 - b. Report of Township Committee
 - c. Report of Administrator
 - d. Report of Attorney
8. Recess Work Session Meeting to conduct 8:00 pm Business Meeting
9. Reconvene Work Session Meeting
10. Adjourn

**PAYMENT OF CLAIMS MAY BE PAID AT ALL WORK SESSION MEETINGS AND
ALL TOWNSHIP COMMITTEE BUSINESS MEETINGS**

FORMAL ACTION MAY BE TAKEN AT THIS WORK SESSION

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE BUSINESS MEETING
MUNICIPAL COURT ROOM
TUESDAY, SEPTEMBER 4, 2018 - 8:00 PM**

1. Regular Meeting of the Wyckoff Township Committee called to order by Mayor Brian D. Scanlan
2. Flag Salute
3. Invocation will be given by Reverend Wesley Kenyon from Wyckoff Assembly of God Church
4. Reading of the "Open Public Meetings Act" statement by Mrs. Santimauro
5. Roll call of the Township Committee
6. Public Comment period, five (5) minutes per speaker for public comment on any governmental issue that a member of the public feels may be of concern to the residents of the Township of Wyckoff.
7. Approval of the August 21, 2018 Township Committee Work Session and Regular Business meeting minutes:

MOTION: _____ SECOND _____
BOONSTRA__ MADIGAN__ RUBENSTEIN__ SHANLEY__ SCANLAN__

Consent Agenda: All matters listed below are considered by the Township Committee to be routine in nature. There will be no separate discussion of these items. If any discussion is desired by the Township Committee, that item will be removed from the Consent Agenda and considered separately:

I Resolutions (Adoption of the following):

- | | |
|---------|--|
| #18-246 | Refund Driveway, Striping, Driveway Ramp and Interior Block Parking Sureties |
| #18-247 | Payment of Bills |
| #18-248 | Authorize Grant Application/Grant Contract with NJDOT For Greenwood Avenue Project |
| #18-249 | National Ovarian Awareness Month |
| #18-C22 | Closed Session – NJSA 10:4-12b(7)-Litigation Strategy |

II Motions

- a. Approve the temporary sign request from the Christian Health Care Center for one sign at the Sicomac Avenue entrance from November 2 through November 11 advertising a Holiday Boutique in November.
- b. Memorialize the Proclamation of Saturday, September 1, 2018 as Henry P. "Hank" McNamara Day in the Township of Wyckoff.
- c. Motion to appoint Michael Sparozic to the vacant Board of Health term of September 4, 2018 thru December 31, 2019.
- d. Motion to appoint Linda Brock to Board of Health Alternate #1 for a term of January 1, 2018 thru December 31, 2019 previously occupied by Michael Sparozic.

III Ordinance – Introduction

#1861 – AN ORDINANCE TO AMEND SECTION 177-34 OF THE CODE OF THE TOWNSHIP OF WYCKOFF “SCHEDULE B: NO PARKING CERTAIN HOURS,” TO PROHIBIT PARKING ON CERTAIN STREETS BETWEEN THE HOURS OF 2:30 P.M. AND 3:30 P.M. ON SCHOOL DAYS ONLY.

Following is the vote on the Consent Agenda:

MOTION: _____ SECOND _____
BOONSTRA__ MADIGAN__ RUBENSTEIN__ SHANLEY__ SCANLAN__

IV Adjourn

**PAYMENT OF CLAIMS MAY BE PAID AT ALL TOWNSHIP COMMITTEE WORK
SESSION MEETINGS AND ALL TOWNSHIP COMMITTEE REGULAR MEETINGS**

FORMAL ACTION MAY BE TAKEN DURING THIS MEETING

**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #18-246**

INTRODUCED:

SECONDED:

MEETING DATE: September 4, 2018

**REFERENCE: Release: Driveway, Striping,
Driveway Ramp & Interior Block Parking
Sureties – Lakeland Bank**

VOTE: BOONSTRA ___ MADIGAN ___ RUBENSTEIN ___ SCANLAN ___ SHANLEY ___
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WHEREAS, Mr. Bruce Bohuny, Brooks Builders posted a \$500.00 driveway cash bond for Lakeland Bank at 652 Wyckoff Avenue Block 236 Lots 1&2 for parking lot striping; and,

WHEREAS, Lakeland Bank posted a \$10,000.00 driveway cash bond “for future ramps” for Lakeland Bank at 652 Wyckoff Avenue Block 236 Lots 1&2; and,

WHEREAS, Mr. Lester Lucas, a Lakeland Bank representative has requested the release of the \$10,000.00 driveway cash bond and \$30,000.00 performance guarantee for the Interior Block Parking Plan from the Township Clerk and Township Engineer; and,

WHEREAS, the Township Engineer recommends returning the sureties amounting to \$40,500. This request was discussed with the Chief Financial Officer and the Administrator and all three (3) officials recommend the release of the sureties because; the Township has no immediate plans to invoke the interior parking plan in Block 236 at this time, the recorded Developer’s Agreement on Page 6 requires the property owner (Lakeland Lake) to pay his pro-rata share of the cost of implementing the interior block parking; and,

WHEREAS, the Township Engineer required Lakeland Bank submit the attached letter that states that Lakeland Bank understands and acknowledges that the return of this surety does not rescind their responsibility to pay their pro-rata share of the interior block parking; and,

WHEREAS, the Chief Financial Officer, Diana McLeod, has verified the funds; and,

WHEREAS, the Township Administrator has reviewed this resolution and concurs.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen and State of New Jersey that they hereby concur with the recommendation of the Township Engineer to return the \$10,000.00 driveway cash bond to Lakeland Bank for future ramps and for parking lot striping and to return the \$30,000 cash surety for the implementation of the interior block parking plan based on Lakeland Bank’s acknowledgement that the return of this surety does not rescind their obligation and responsibility to pay their pro-rata share of the cost to implement the interior block parking plan in Block 236. The \$500.00 driveway cash bond will be returned to Mr. Bruce Bohuny, Brooks Builders because he posted the driveway cash bond with the township.

BE IT FURTHER RESOLVED, that the Municipal Clerk shall forward a copy to the Township Engineer and to Mr. Bruce Bohuny, Brooks Builders, 840 Franklin Lakes Road, Franklin Lakes, NJ 07417 and Mr. Lester Lucas, Lakeland Bank, 250 Oak Ridge Road, Oak Ridge, NJ 07438.

CERTIFICATION

I, JOYCE C. SANTIMAURO, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON SEPTEMBER 4, 2018.

JOYCE C. SANTIMAURO
MUNICIPAL CLERK

**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #18-247**

INTRODUCED:

SECONDED:

MEETING DATE: September 4, 2018

**REFERENCE: Approval of Vouchers and
Authorization to Pay Bills**

VOTE: BOONSTRA ___ MADIGAN ___ RUBENSTEIN ___ SHANLEY ___ SCANLAN ___
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WHEREAS, the Township of Wyckoff is a municipality in the State of New Jersey operating under the authority from NJSA 40A:63-1 et seq; and,

WHEREAS, the Township of Wyckoff has received vouchers in claim for payment of materials supplied and/or services rendered; and,

WHEREAS, the said vouchers have been reviewed and the amount indicated on each voucher has been determined to be due and owing; and,

WHEREAS, the Township Committee has a practice of each Township Committee member participating in the reviewing and signing of vouchers; and,

WHEREAS, the vouchers which comprise this bill list have been reviewed and signed by two (2) Township Committee members and they have found them to in order; and,

WHEREAS, the Township Treasurer has certified that sufficient funds are available for payment of said vouchers.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that the action of the said Finance Committee be approved; and, that the payments of these bills are hereby authorized and the Chief Financial Officer is directed to issue checks for their payments as listed on the bill list attached to this date's meeting minutes and covered by checks no. Payroll A/C, Direct Deposit Vouchers no., Library Payroll check nos., Library Direct Deposit Vouchers no., Claims Wire nos., check no. Accutrack A/C, Claims check nos. and Voided Claims checks no..

**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #18-248**

INTRODUCED:

SECONDED:

MEETING DATE: September 4, 2018

**REFERENCE: Authorize Grant Application/
Grant Contract with NJDOT for Greenwood
Avenue Project**

VOTE: BOONSTRA ___ MADIGAN ___ RUBENSTEIN ___ SCANLAN ___ SHANLEY ___
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NOW, THEREFORE BE IT RESOLVED, that the Township Committee of Township of Wyckoff formally approves the grant application for the above stated project.

BE IT FURTHER RESOLVED that the Mayor and Municipal Clerk are hereby authorized to submit an electronic grant application identified as MA-2019 – Improvements to Greenwood Avenue – 00075 to the New Jersey Department of Transportation on behalf of Township of Wyckoff.

BE IT FURTHER RESOLVED that the Mayor and Municipal Clerk are hereby authorized to sign the grant agreement on behalf of Township of Wyckoff, and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

Certified as a true copy of the Resolution adopted by the Council
On this 4th day of September, 2018

Joyce C. Santimauro, Municipal Clerk

My signature and the Clerk's seal serve to acknowledge the above resolution and constitute acceptance of the terms and conditions of the grant agreement and approve the execution of the grant agreement as authorized by the resolution above.

PRESIDING OFFICER:

Mayor Brian D. Scanlan

ATTEST and AFFIX SEAL:

Joyce C. Santimauro, Municipal Clerk

**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #18-249**

INTRODUCED:

SECONDED:

MEETING DATE: September 4, 2018

**REFERENCE: National Ovarian Cancer
Awareness Month**

VOTE: BOONSTRA ___ MADIGAN ___ RUBENSTEIN ___ SCANLAN ___ SHANLEY ___
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WHEREAS, ovarian cancer is the fifth leading cause of cancer deaths among women in the United States; and,

WHEREAS, each year, approximately 21,980 women will be diagnosed with ovarian cancer and it is estimated by the World Health Organization that there are over 238,000 new cases diagnosed annually and nearly 152,000 deaths worldwide; and,

WHEREAS, in June 2007, the first national consensus statement on ovarian cancer symptoms was developed to provide consistency in describing symptoms to make it easier for women to learn and remember those symptoms; and,

WHEREAS, awareness of the symptoms of ovarian cancer by women and health care providers can lead to a quicker diagnosis; and,

WHEREAS, each year during the month of September, the Ovarian Cancer Research Fund Alliance and community partners hold a number of events to increase public awareness of ovarian cancer.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, State of New Jersey, County of Bergen do hereby designate the month of September as ***“National Ovarian Cancer Awareness Month.”***

CERTIFICATION

I, JOYCE C. SANTIMAURO, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON SEPTEMBER 4, 2018.

JOYCE C. SANTIMAURO
MUNICIPAL CLERK

**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #18-C22**

INTRODUCED:

SECONDED:

MEETING DATE: September 4, 2018

REFERENCE: Closed Session –

VOTE: BOONSTRA __ MADIGAN __ RUBENSTEIN __ SHANLEY __ SCANLAN __

WHEREAS, the Township Committee of the Township of Wyckoff is subject to certain requirements of the “Open Public Meetings Act”, N.J.S.A. 10:4-12, et seq.; and,

WHEREAS, the “Open Public Meetings Act”, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and,

WHEREAS, it was necessary for the Township Committee of the Township of Wyckoff to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

a. NJSA 10:4-12b(7) – Litigation Strategy

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey assembled in public session on September 4, 2018, hereby authorize, that an Executive Session closed to the public shall be conducted on September 4, 2018, in the Town Hall, 340 Franklin Avenue, Wyckoff, New Jersey 07481, for the discussion of matters relating to the specific items designated above.

BE IT FURTHER RESOLVED, that the minutes of the said closed session will be made public when the Township Committee of the Township of Wyckoff determines the reason for the minutes to remain closed no longer exists and the Municipal Clerk shall attach to this resolution when completed the Closed Session Meeting Minutes related to the specific items designated above.

CERTIFICATION

I, JOYCE C. SANTIMAURO, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF HEREBY CERTIFIES THIS RESOLUTION TO BE A TRUE AND CORRECT COPY OF THE RESOLUTION AS ADOPTED BY THE WYCKOFF TOWNSHIP COMMITTEE ON SEPTEMBER 4, 2018

JOYCE C. SANTIMAURO
MUNICIPAL CLERK

ORDINANCE # 1861

AN ORDINANCE TO AMEND SECTION 177-34 OF THE CODE OF THE TOWNSHIP OF WYCKOFF "SCHEDULE B: NO PARKING CERTAIN HOURS," TO PROHIBIT PARKING ON CERTAIN STREETS BETWEEN THE HOURS OF 2:30 P.M. AND 3:30 P.M. ON SCHOOL DAYS ONLY.

BE IT ORDAINED by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey, that Section 177-34, "Schedule B: No Parking Certain Hours," is amended to add the following:

SECTION 1

<u>Name of Street</u>	<u>Side</u>	<u>Hours/Days</u>	<u>Location</u>
<u>Calvin Court</u>	South	2:30 p.m. to 3:30 p.m., school days only	From the east curbline of Paine Road to a point 600 feet south thereof
<u>Paine Road</u>	West	2:30 p.m. to 3:30 p.m., school days only	From the south curbline of Calvin Court to a point 500 feet south thereof
<u>James Way</u>	Both	2:30 p.m. to 3:30 p.m., school days only.	Entire length between Meer Avenue and Paine Road
<u>Eisenhower Court</u>	West	2:30 p.m. to 3:30 p.m., school days only	350 feet south from the north end of Eisenhower Court
<u>Drury Lane</u>	East	2:30 p.m. to 3:30 p.m., school days only	Entire length
<u>Orchard Road</u>	South	2:30 p.m. to 3:30 p.m., school days only	From the east curbline of Drury Lane to a point 350 feet east thereof
<u>Rodney Road</u>	Both	2:30 p.m. to 3:30 p.m., school days only	From the west curbline of Pine Street to a point 400 feet west thereof; From the east curbline of Pine Street to a point 400 feet east thereof

Township of Wyckoff
Ordinance #1861
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SECTION 2 - Except as hereby amended, all other sections of Section 177-34 shall remain in full force and effect.

SECTION 3 - This Ordinance shall take effect upon final passage and publication according to law.

TOWNSHIP OF WYCKOFF
MUNICIPAL CLERK'S OFFICE

SPECIAL EVENT APPLICATION
(Maximum ten (10) day period only)

Please type or print clearly and **submit original copy:**

Christian Health Care Center
Applicant/Business Name

301 Sicomac Avenue, Wyckoff, NJ
Business Address

201-848-5888 Douglas Struyk
Business Telephone Contact/Applicant Name

201-848-5888 dstruyk@checonj.org
Contact Telephone Contact e-mail

November 9+10, 2018 2 days
Date of Event Duration of Event (Days and/or hours)

APPLICANT SIGNATURE

REQUIRED INFORMATION:

(Please check those which apply)

Temporary Signage:

SIGNS UP: November 2
SIGNS DOWN: November 11

Attach detailed drawing including dimensions; location of temporary sign and dates requested. **(Maximum ten (10) day period only).**

CHIC'S SICOMAC AVE & MOUNTAIN AVE ENTRANCE AREA S

(Specify the precise dates within the ten day period proposed to post temporary signs)

→ 47x49 inches

→ 36x23 inches

Special Activities:

Attach detailed description with specific location of special activities at above address.

Food and/or Drink:

Wyckoff Board of Health License **REQUIRED.**

Special Temporary Props: Attach specific description of items to be used.

Tent:

Attach map detailing precise location of where the tent is proposed to be erected.

Other Requested Items: Be specific and attach detailed list.

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(To be completed by Municipal Clerk)

Review by Zoning Enforcement Official

Approved: Denied:

Review by Police Traffic Safety Officer

Approved: Denied:

Permission obtained from Township Committee:

Approved: Denied:

Joyce C. Santimauro, Municipal Clerk

Date: _____