

**TOWNSHIP OF WYCKOFF**  
**48 HOUR NOTICE**

The purpose of this notice is to comply with the Open Public Meetings Act and advise the public that the Township Committee of the Township of Wyckoff shall conduct a special public meeting Thursday, November 9, 2021, at 6:00 pm in the second floor Court Room in Wyckoff Town Hall, 340 Franklin Avenue, Wyckoff, New Jersey 07481.

The purpose of the meetings is to enable the Township Committee to immediately adopt a resolution authorizing a closed session discussion in accordance with N.J.S.A. 10:4-12b (8) regarding employment history, terms and conditions of employment, and general review of prospective candidates for possible employment as the successor Administrator. The Township Committee shall re-enter the open work session portion of the special public meeting at the conclusion of the closed session discussion and may take formal action on this matter only, and then adjourn. Discussion of any other matters shall not be considered.

Nancy A. Brown  
Acting Municipal Clerk

**TOWNSHIP OF WYCKOFF  
TOWNSHIP COMMITTEE SPECIAL MEETING  
MUNICIPAL COURT ROOM  
THURSDAY, NOVEMBER 9, 2021 - 6:00 P.M.**

1. **6:00 pm Special Meeting called to order by Mayor Melissa D. Rubenstein**

2. **Roll call of Township Committee**

BOONSTRA \_\_\_\_\_ MADIGAN \_\_\_\_\_ MELCHIONNE \_\_\_\_\_  
SHANLEY \_\_\_\_\_ RUBENSTEIN \_\_\_\_\_

3. **Reading of "Special Meeting" statement by Nancy Brown.**

4. **Motion to open the Ten (10) Minute Public Comment period:**

Ten Minute public comment period, two (2) minutes per speaker for public comment on any governmental issue that a member of the public feels may be of concern to the residents of the Township of Wyckoff.

Please call 201-891-7000, ext. #2220 if you wish to make a comment.

MOTION: \_\_\_\_\_ SECOND \_\_\_\_\_  
BOONSTRA \_\_\_\_\_ MADIGAN \_\_\_\_\_ MELCHIONNE \_\_\_\_\_  
SHANLEY \_\_\_\_\_ RUBENSTEIN \_\_\_\_\_

Motion to close the Public Comment period:

MOTION: \_\_\_\_\_ SECOND \_\_\_\_\_  
BOONSTRA \_\_\_\_\_ MADIGAN \_\_\_\_\_ MELCHIONNE \_\_\_\_\_  
SHANLEY \_\_\_\_\_ RUBENSTEIN \_\_\_\_\_

5. **Motion to adopt resolution #21-C15 and enter a Closed Session Discussion:**

MOTION: \_\_\_\_\_ SECOND \_\_\_\_\_  
BOONSTRA \_\_\_\_\_ MADIGAN \_\_\_\_\_ MELCHIONNE \_\_\_\_\_  
SHANLEY \_\_\_\_\_ RUBENSTEIN \_\_\_\_\_

6. **Motion to Exit the Closed Session Discussion and to re-enter the Open Special Meeting portion of the Special Meeting:**

MOTION: \_\_\_\_\_ SECOND \_\_\_\_\_  
BOONSTRA \_\_\_\_\_ MADIGAN \_\_\_\_\_ MELCHIONNE \_\_\_\_\_  
SHANLEY \_\_\_\_\_ RUBENSTEIN \_\_\_\_\_

7. **Adjourn**

MOTION: \_\_\_\_\_ SECOND \_\_\_\_\_  
BOONSTRA \_\_\_\_\_ MADIGAN \_\_\_\_\_ MELCHIONNE \_\_\_\_\_  
SHANLEY \_\_\_\_\_ RUBENSTEIN \_\_\_\_\_



TOWNSHIP OF WYCKOFF  
COUNTY OF BERGEN  
STATE OF NEW JERSEY  
RESOLUTION #21-C15

\*\*\*\*\*  
INTRODUCED:

SECONDED:

MEETING DATE: November 9, 2021

REFERENCE: Closed Session –  
Personnel- Administrator Vacancy

VOTE: BOONSTRA \_\_\_ MADIGAN \_\_\_ MELCHIONNE \_\_\_ SHANLEY \_\_\_ RUBENSTEIN \_\_\_  
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WHEREAS, the Township Committee of the Township of Wyckoff is subject to certain requirements of the "Open Public Meetings Act", N.J.S.A. 10:4-12, et seq.; and,

WHEREAS, the "Open Public Meetings Act", N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and,

WHEREAS, it was necessary for the Township Committee of the Township of Wyckoff to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

**N.J.S.A. 10:4-12b (8) – Personnel, employment, appointment, terms & conditions of employment for Administrator Vacancy**

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey assembled in public session on October 19, 2021, meeting, hereby authorize, that an Executive Session closed to the public shall be conducted on November 9, 2021, in the Municipal Court Room at Town Hall, 340 Franklin Avenue, Wyckoff, New Jersey 07481, for the discussion of matters relating to the specific items designated above.

**BE IT FURTHER RESOLVED**, that the minutes of the said closed session will be made public when the Township Committee of the Township of Wyckoff determines the reason for the minutes to remain closed no longer exists and the Municipal Clerk shall attach to this resolution when completed the Closed Session Meeting Minutes related to the specific items designated above.

**CERTIFICATION**

I, NANCY A. BROWN, ACTING MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF HEREBY CERTIFIES THIS RESOLUTION TO BE A TRUE AND CORRECT COPY OF THE RESOLUTION AS ADOPTED BY THE WYCKOFF TOWNSHIP COMMITTEE ON NOVEMBER 9, 2021.

\_\_\_\_\_  
NANCY A. BROWN  
ACTING MUNICIPAL CLERK