

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE WORK SESSION MEETING
MUNICIPAL COURT ROOM
TUESDAY, AUGUST 4, 2020 - 7:00 P.M.**

PAUSE – Municipal Clerk will post the link to the live meeting on our website's homepage.

1. **7:00 pm Work Session Meeting called to order by Mayor Timothy E. Shanley**

2. **Roll call of Township Committee**

BOONSTRA _____ FISCHER _____ RUBENSTEIN _____
MADIGAN _____ SHANLEY _____

3. **Reading of "Open Work Session" statement by Acting Clerk, Nancy Cole**

PLEASE TAKE NOTICE, that in accordance with the Open Public Meetings Act NJSA10:4-6 et seq., and in consideration of Executive Order #103, issued by Governor Murphy on March 9, 2020, declaring a State of Emergency in the State of New Jersey, the Township Committee of the Township of Wyckoff does hereby notify the public that to protect the health, safety and welfare of our citizens while ensuring the continued functioning of government, the meeting of the Township Committee of the Township of Wyckoff scheduled for 7:00 pm Tuesday, August 4, 2020 at Wyckoff Town Hall, 340 Franklin Avenue, Wyckoff, NJ 07481 will be conducted via the Township of Wyckoff's YouTube channel and members of the public may call 201-891-7000, ext. #222 should they wish to provide public comment during the 7:00 pm public comment period.

These measures are implemented to allow members of the public to observe the meeting via live streaming and to provide the ability to comment during the period for public comment during the meeting.

Due to the Covid-19 Public Health Emergency, members of the public will not have access to Town Hall.

General instructions regarding access to the meeting will be posted on the Wyckoff web site's home page at www.wyckoff-nj.com as a "News" item on Friday, July 31, 2020 at 4:30 pm.

To view the live-streamed Township Committee meeting, please access the YouTube link which will be posted on the Wyckoff web site's home page at www.wyckoff-nj.com as a "NEWS" item immediately prior to the commencement of the meeting at approximately, 6:55 pm on August 4, 2020.

To be notified of all future live streamed Township meetings, please create a YouTube account and subscribe to our YouTube channel, "Township of Wyckoff".

11. **Motion to reconvene the Open Work Session:**

MOTION: _____ SECOND _____
BOONSTRA ___ FISCHER ___ RUBENSTEIN ___
MADIGAN ___ SHANLEY ___

12. **Motion to enter a Closed Session Discussion** in accordance with Resolution #20-XX from the Open Public Work Session Meeting. (If Applicable)

MOTION: _____ SECOND _____
BOONSTRA ___ FISCHER ___ RUBENSTEIN ___
MADIGAN ___ SHANLEY Y

13. **Motion to Exit the Closed Session Discussion and re-enter the open section of the Open Work Session Meeting:** (If Applicable)

MOTION: _____ SECOND _____
BOONSTRA ___ FISCHER ___ RUBENSTEIN ___
MADIGAN ___ SHANLEY ___

16. **Adjourn**

MOTION: _____ SECOND _____
BOONSTRA ___ FISCHER ___ RUBENSTEIN ___
MADIGAN ___ SHANLEY ___

PAYMENT OF CLAIMS MAY BE PAID AT ALL WORK SESSION MEETINGS AND ALL TOWNSHIP COMMITTEE BUSINESS MEETINGS

FORMAL ACTION MAY BE TAKEN AT THIS WORK SESSION

NOTICE TO PUBLIC

As a member of the public participating in this public meeting, your participation may be recorded. By participating in the meeting, it is assumed your consent is given for your voice, name, address, comments and image to be broadcast and recorded.

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**TOWNSHIP COMMITTEE BUSINESS MEETING
MUNICIPAL COURT ROOM
TUESDAY, AUGUST 4, 2020 - 8:00 PM**

1. **Regular Meeting of the Wyckoff Township Committee called to order by Mayor Timothy E. Shanley**
2. **Flag Salute**
3. **Invocation by Rev. Andy Kadzban from Wyckoff Reformed Church**
4. **Reading of the "Open Public Meetings Act" statement by Nancy Cole**

PLEASE TAKE NOTICE, that in accordance with the Open Public Meetings Act NJSA 10:4-6 et seq., and in consideration of Executive Order #103, issued by Governor Murphy on March 9, 2020, declaring a State of Emergency in the State of New Jersey, the Township Committee of the Township of Wyckoff does hereby notify the public that to protect the health, safety and welfare of our citizens while ensuring the continued functioning of government, the meeting of the Township Committee of the Township of Wyckoff scheduled for 8:00 pm Tuesday, August 4, 2020 at Wyckoff Town Hall, 340 Franklin Avenue, Wyckoff, NJ 07481 will be conducted via the Township of Wyckoff's YouTube channel and members of the public may call 201-891-7000, ext. #222 should they wish to provide public comment during the 8:00 pm public comment period.

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To view the live-streamed Township Committee meeting, please access the YouTube link which has been posted on the Wyckoff web site's home page at www.wyckoff-nj.com as a "NEWS" item immediately prior to the commencement of the meeting at approximately, 7:00 pm on August 4, 2020. To be notified of all future live streamed Township meetings, please create a YouTube account and subscribe to our YouTube channel, "Township of Wyckoff".

This regular meeting of the Township Committee of the Township of Wyckoff is now in session. In accordance with Section 8 of the Open Public Meetings Act, I wish to advise that notice of this meeting has been posted on the bulletin board in Memorial Town Hall and on our Township Committee website page. A copy has been filed with the Township Clerk and copies were sent to the Ridgewood News, the Record and to the North Jersey Herald & News, all newspapers with general circulation throughout the Township of Wyckoff

5. **Roll Call of the Township Committee Members Present:**

BOONSTRA _____ FISCHER _____ RUBENSTEIN _____
MADIGAN _____ SHANLEY _____

6. **Request motion to open the Public Comment Period:**

MOTION: _____ SECOND _____
BOONSTRA _____ FISCHER _____ RUBENSTEIN _____
MADIGAN _____ SHANLEY _____

Public Comment period, five (5) minutes per speaker for public comment on any governmental issue that a member of the public feels may be of concern to the residents of the Township of Wyckoff.

Request motion to close the Public Comment Period:

MOTION: _____ SECOND _____
BOONSTRA _____ FISCHER _____ RUBENSTEIN _____
MADIGAN _____ SHANLEY _____

7. **Approval of the July 21, 2020 Township Committee Work Session and Regular Business meeting minutes.**

MOTION: _____ SECOND _____
BOONSTRA _____ FISCHER _____ RUBENSTEIN _____
MADIGAN _____ SHANLEY _____

8. **Consent Agenda:** All matters listed below are considered by the Township Committee to be routine in nature. There will be no separate discussion of these items. If any discussion is desired by the Township Committee, that item will be removed from the Consent Agenda and considered separately:

I **Resolutions (Adoption of the following):**

- #20-243 Payment of Bills
- #20-244 Return of certain overpaid taxes, etc.
- #20-245 Award Contract – Bi-Annual Shade Tree Work
- #20-246 Award Contract – Recreation Trail Material
- #20-247 Declare September National Preparedness Month

#20-248 Declare September as Childhood Cancer Awareness Month

II Ordinances – Introduction

Mr. Chairman, I have **ORDINANCE #1919** for Introduction:

ORDINANCE # 1919

AN ORDINANCE TO CREATE A NEW CHAPTER IN THE CODE OF THE TOWNSHIP OF WYCKOFF, CHAPTER 20, “RULES OF DECORUM FOR GOVERNING BODY MEETINGS”.

Mr. Chairman, I also have **ORDINANCE #1920** for Introduction:

ORDINANCE #1920

AN ORDINANCE TO PROVIDE A CERTAIN CAPITAL IMPROVEMENT IN THE TOWNSHIP OF WYCKOFF AND TO PROVIDE FOR THE RECEIPT, ACCEPTANCE AND DEPOSIT OF BERGEN COUNTY FUNDS THEREFORE AND TO AUTHORIZE APPROPRIATIONS OF \$30,000.

III Motions

A. Approve the application of Apprentice Volunteer Fire Fighter Jon D. Denekamp into the Wyckoff Volunteer Fire Department, Fire Company #1.

Clerk: May I have a motion and a second to approve the consent agenda?

The Following vote is the vote on the Consent Agenda:

MOTION: _____ SECOND _____
BOONSTRA _____ FISCHER _____ RUBENSTEIN _____
MADIGAN _____ SHANLEY _____

IV Ordinances – Public Hearing / Further Consideration:

Mr. Chairman, I have

ORDINANCE # 1918 FOR PUBLIC HEARING / FURTHER CONSIDERATION:

AN ORDINANCE TO AMEND CHAPTER 177 “VEHICLES AND TRAFFIC” OF THE CODE OF THE TOWNSHIP OF WYCKOFF TO ADD NEW SECTIONS “177-57, LOCATION OF ILLUMINATED TRAFFIC CONTROL SIGNS,” AND “177-58, LOCATION OF POLE-MOUNTED ILLUMINATED TRAFFIC MESSAGING SIGNS,” TO GOVERN THE LOCATION OF ILLUMINATED TRAFFIC CONTROL SIGNAGE

for second reading, by title only, and a copy of this Ordinance has been posted on the bulletin board in Town Hall where public notices are customarily posted, and copies have been made available to members of the general public of the Township who have requested the same.

COMMITTEE PERSON _____: I move the Ordinance on second reading by Title only.

COMMITTEE PERSON _____: Seconded.

ROLL CALL VOTE

BOONSTRA _____ FISCHER _____ RUBENSTEIN _____
MADIGAN _____ SHANLEY _____

CHAIRMAN: This is the time and place for the Public Hearing on Ordinance #1918, and all persons who wish to be heard, please state your name and address before making your statement.

(Public Comments are heard here.)

At the Conclusion of public comments:

COMMITTEE PERSON _____: I move that the Public Hearing on Ordinance #1918 be closed.

COMMITTEE PERSON _____: Seconded.

ROLL CALL VOTE

BOONSTRA _____ FISCHER _____ RUBENSTEIN _____
MADIGAN _____ SHANLEY _____

MUNICIPAL CLERK: BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that Ordinance #1918, after public hearing and further consideration is hereby adopted, and the Municipal Clerk is hereby authorized and directed to publish the Notice of Final Passage of said Ordinance in the official newspaper for the Township as provided by law.

COMMITTEE PERSON _____: I move the resolution.

COMMITTEE PERSON _____: Seconded.

ROLL CALL VOTE

BOONSTRA _____ FISCHER _____ RUBENSTEIN _____
MADIGAN _____ SHANLEY _____

VI Adjourn

Chairman: May I have a motion and a second to adjourn the Business Meeting?

MOTION: _____ SECOND _____
BOONSTRA _____ FISCHER _____ RUBENSTEIN _____
MADIGAN _____ SHANLEY _____

**PAYMENT OF CLAIMS MAY BE PAID AT ALL TOWNSHIP COMMITTEE WORK
SESSION MEETINGS AND ALL TOWNSHIP COMMITTEE
REGULAR MEETINGS
FORMAL ACTION MAY BE TAKEN DURING THIS MEETING**

NOTICE TO PUBLIC

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TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #20-243

INTRODUCED:

SECONDED:

MEETING DATE: August 4, 2020

REFERENCE: Approval of Vouchers and
Authorization to Pay Bills

VOTE: BOONSTRA _____ FISCHER _____ MADIGAN _____ RUBENSTEIN _____ SHANLEY _____

WHEREAS, the Township of Wyckoff is a municipality in the State of New Jersey operating under the authority from NJSA 40A:63-1 et seq; and,

WHEREAS, the Township of Wyckoff has received vouchers in claim for payment of materials supplied and/or services rendered; and,

WHEREAS, the said vouchers have been reviewed and the amount indicated on each voucher has been determined to be due and owing; and,

WHEREAS, the Township Committee has a practice of each Township Committee member participating in the reviewing and signing of vouchers; and,

WHEREAS, the vouchers which comprise this bill list have been reviewed and signed by two (2) Township Committee members and they have found them to in order; and,

WHEREAS, the Township Treasurer has certified that sufficient funds are available for payment of said vouchers.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that the action of the said Finance Committee be approved; and, that the payments of these bills are hereby authorized and the Chief Financial Officer is directed to issue checks for their payments as listed on the bill list attached to this date's meeting minutes and covered by checks no. Payroll A/C, Direct Deposit Vouchers no., Library Payroll check nos., Library Direct Deposit Vouchers no., Claims Wire nos., check no. Accutrack A/C, Claims check nos. and Voided Claims checks no..

TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY

RESOLUTION #20-244

INTRODUCED:

SECONDED:

MEETING DATE: August 4, 2020

REFERENCE: Return of certain overpaid taxes,
escrow monies, recreation fees, etc.

VOTE: BOONSTRA _____ FISCHER _____ MADIGAN _____ RUBENSTEIN _____ SHANLEY _____

BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that the Treasurer is hereby authorized and directed to return certain monies as follows:

RECREATION:

- Sal Cannizzo, 351 Sturbridge Road, Wyckoff, New Jersey 07481 – Baseball Refund - \$160.00
- Shannon McPartland, 446 Clinton Avenue, Wyckoff, New Jersey 07481 – Summer Camp Refund - \$195.00
- Debra Grossano, 446 Radcliffe Street, Wyckoff, New Jersey 07481 – Summer Camp Refund - \$195.00
- Wendi Uzar, 713 Hickory Hill Road, Wyckoff, New Jersey 07481 – Summer Camp Refund - \$195.00
- David Rudman, 267 Merlin Place, Wyckoff, New Jersey 07481 - Summer Camp Refund - \$100.00
- Kristen Marrah, 150 Wyckoff Avenue, Wyckoff, New Jersey 07481 – Summer Camp Refund - \$225.00
- Regan Finkle, 799 Birchwood Drive, Wyckoff, New Jersey 07481 – Summer Camp Refund - \$195.00
- Jamie Chudnoff, 313 Mills Place, Wyckoff, New Jersey 07481 – Summer Camp Refund - \$330.00
- Erin Carr Moore, 230 Meadowbrook Road, Wyckoff, New Jersey 07481 – Summer Camp Refund - \$415.00

**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #20-245**

INTRODUCED:

SECONDED:

MEETING DATE: August 4, 2020

**REFERENCE: Award Contract- Bi-Annual
Shade Tree Work**

VOTE: BOONSTRA ___ FISCHER ___ MADIGAN ___ RUBENSTEIN ___ SHANLEY ___
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WHEREAS, the Township Committee of the Township Wyckoff has a need to trim and elevate trees in the municipal right-of-way and to remove dead trees and stumps in the municipal right-of-way when they are reported; and,

WHEREAS, the Township Committee approved the specifications and authorized advertised competitive sealed bidding; and,

WHEREAS, the Township of Wyckoff published a legal advertisement in the July 17, 2020 issue of the Ridgewood News soliciting competitive sealed proposals; and,

WHEREAS, the Township of Wyckoff posted a notice that this bid specification is available to bidders on the Township's "Bids and Employment" quick link easily accessed from the Township's Home Page at www.wyckoff-nj.com and to further encourage competition, the specifications were available with no fee, and the advertisement notice of the bidding period exceeded the state requirement; and,

WHEREAS, due to the global COVID-19 pandemic, all vendors who requested specifications were emailed a link (as stated in the legal advert soliciting competitive bids) to observe the bid opening via live streaming through the Township of Wyckoff's YouTube channel. The video of the bid opening is also posted on the Township's website at the "Bids and Employment" quick link easily accessible from the Township's home page; and,

WHEREAS, on July 28, 2020 at 11:00 a.m. the Township Administrator held up each bid package to show the video camera that the bid package was sealed and then the following bids were publicly opened, and their contents read aloud:

VENDOR	ADDRESS	CITY	ZIP	TOTAL PRICE BID
Downes Tree Service	65 Royal Avenue	Hawthorne	07506	\$29,337
Almstead Tree	504 High Mountain Road	North Haledon	07508	\$36,010
Wetlands INC	569 N. Midland Ave.	Saddle Brook	07663	\$74,000
Beucler Tree Experts LLC	48 Harold Street	Tenafly	07670	\$35,000

WHEREAS, the Public Works Manager and the Township Administrator have reviewed the bids submitted and recommend an award to the lowest responsive and responsible bidder; and,

WHEREAS, the Township Attorney has reviewed this procurement and concurs.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that a contract is awarded to Downes Tree Service, 65 Royal Ave, Hawthorne, New Jersey 07506-for a lump sum not to exceed price of \$29,337 for the Shade Tree Work described in the specifications and to be performed and completed within the time frame specified.

BE IT FURTHER RESOLVED, that the bid opening was conducted in compliance with Local Finance Notice 2020-10, dated April 15, 2020. All bid submissions are posted on the Township's web site.

BE IT FURTHER RESOLVED, that the Municipal Clerk provides a copy of this resolution to the Department of Public Works Manager, the Chief Financial Officer and the Shade Tree Commission Secretary.

CERTIFICATION

I, NANCY A. COLE, ACTING MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON AUGUST 4, 2020.

NANCY A. COLE
ACTING MUNICIPAL CLERK

CERTIFICATE OF AVAILABLE FUNDS

I, DIANA MCLEOD, CHIEF FINANCIAL OFFICER OF THE TOWNSHIP OF WYCKOFF IN ACCORDANCE WITH NJAC 5:30-5.5 (b) 2 CERTIFY THAT THIS CONTRACT AWARD WHICH WOULD TAKE PLACE ON DECEMBER 3, 2019 AND IS SUBJECT TO THE AVAILABILITY OF FUNDS APPROPRIATED IN THE 2020 BUDGET ACCOUNT NUMBER 0-01-26-292-020 AND SUBSEQUENT ANNUAL BUDGETS AS REQUIRED. THE BUDGETARY ACCOUNTING ENCUMBRANCE PROCESS AS SET FORTH IN NJAC 5:30 (c) AND 5:30 – 5.4 (b) FOR EACH FISCAL YEAR SHALL TAKE THE PLACE OF AND BE USED INSTEAD OF, WRITTEN CERTIFICATION OF AVAILABLE FUNDS AS SET FORTH IN NJAC 5:30-5.4 (a).

DIANA McLEOD
CHIEF FINANCIAL OFFICER

**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #20-246**

INTRODUCED:

SECONDED:

MEETING DATE: August 4, 2020

**REFERENCE: Award Contract- Recreation
Trail Material**

VOTE: BOONSTRA ___ FISCHER ___ MADIGAN ___ RUBENSTEIN ___ SHANLEY ___

WHEREAS, the Township Committee approved the bid specifications and authorized advertised competitive sealed bidding; and,

WHEREAS, funds are not unlimited, and the Township cannot perform every capital improvement request, requiring difficult choices among valid requests; and,

WHEREAS, consistent with past practices, the Township Committee relies on the professional opinion of the Township Engineer, and the Public Works Manager for the material that best meets the needs of the Township of Wyckoff; and

WHEREAS, after careful review, research, observation and experience the Township of Wyckoff has specified Flexi-pave material and installation for the Russell Farms Community Park Recreational Walking Trail as the product that is best suited for use at this park for all the reasons detailed in the bid specification, (attached as if set forth at length); and,

WHEREAS, a public notice soliciting bids for the Township of Wyckoff's procurement was advertised on July 17, 2020 in the Ridgewood News and posted on the Township's website under the easily accessed quick link on the homepage titled, Bids and Employment; and,

WHEREAS, bid specifications were made available at no cost to vendors who requested specifications; and,

WHEREAS, due to the global COVID-19 pandemic, all vendors who requested specifications were emailed a link (as stated in the legal advert soliciting competitive bids) to observe the bid opening via live streaming through the Township of Wyckoff YouTube channel. The video of the bid opening is also posted on the Township's website at the "Bids and Employment" quick link easily accessible from the Township's home page; and,

WHEREAS, on August 4, 2020 at 11:00 a.m. the Township Administrator held up the bid to show the video camera the bid package was sealed, and then the following bid was publicly opened and its contents read aloud as indicated on the attached Municipal Clerk's minutes of the bid opening as if set forth at length; and,

WHEREAS, the Township's Certified Public Works Manager, after a thorough and careful review, recommends a contract award to the lowest responsive and responsible bidder, Waters & Bugbee, 75 South Gold Drive, Hamilton, NJ 08691 for \$60,200.00; and,

WHEREAS, the Township Administrator and Township Attorney have reviewed this procurement and concur; and,

WHEREAS, the Chief Financial Officer has issued a certificate of availability of funds in Ordinance #1909 account #C-04-56-920-004.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that a contract is hereby awarded to the lowest responsive and responsible bidder, Waters & Bugbee, 75 South Gold Drive, Hamilton, NJ 08691 for a total contract based on unit prices not to exceed \$60,200.00 in accordance with bid specifications.

BE IT FURTHER RESOLVED, that the bid opening was conducted in compliance with Local Finance Notice 2020-10, dated April 15, 2020. All bid submissions are posted on the Township's web site.

BE IT FURTHER RESOLVED, that the Municipal Clerk shall provide a copy of this resolution to the Public Works Manager, Township Engineer, Accounts Payable Control Officer the Chief Financial Officer, and the Recreation Director.

CERTIFICATION

I, NANCY A. COLE, ACTING MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON AUGUST 4, 2020.

NANCY A. COLE
ACTING MUNICIPAL CLERK

CERTIFICATE OF AVAILABLE FUNDS

I, DIANA MCLEOD, CHIEF FINANCIAL OFFICER OF THE TOWNSHIP OF WYCKOFF, CERTIFY THAT SUFFICIENT FUNDS HAVE BEEN APPROPRIATED IN THE CAPITAL IMPROVEMENT AUTHORIZATION ORDINANCE #1909 ACCOUNT #C-04-56-920-004, ORDINANCE #1909 ACCOUNT C-04-56-920-004. THESE ACCOUNTS REPRESENT THE MAXIMUM NOT TO EXCEED APPROPRIATION AS SET FORTH IN THIS RESOLUTION AND ALLOWABLE BY LAW.

DIANA MC LEOD
CHIEF FINANCIAL OFFICER

**MUNICIPAL CLERK'S MINUTES OF AUGUST 4, 2020, 11:00AM BID OPENING,
MUNICIPAL COURT ROOM/ LIVE STREAMING ON WYCKOFF
MUNICIPAL YOU-TUBE CHANNEL**

**PROJECT- FLEXI-PAVE OR APPROVED EQUAL FOR
RUSSELL FARMS COMMUNITY PARK
RECREATIONAL WALKING TRAIL**

At 11:00AM the Administrator stated no further bids would be accepted. He held the sealed bid package up to the camera (to show it was sealed) opened the bid and read its contents aloud and announced the pricing

Bidder	Unit Price Per Square Feet (S.F)	Extended Price
Waters and Bugbee 75 South Gold Drive Hamilton, NJ 08691	\$ 17.20	\$ 60,200.00

Nancy A. Cole
Acting Municipal Clerk

Present: Robert J. Shannon, Jr., Township Administrator
Nancy A. Cole, Acting Municipal Clerk
Christine A. Watson, Executive Assistant

**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #20-247**

INTRODUCED:

SECONDED:

MEETING DATE: August 4, 2020

REFERENCE: National Preparedness Month

VOTE: BOONSTRA ___ FISCHER ___ MADIGAN ___ RUBENSTEIN ___ SHANLEY ___
.....

WHEREAS, It is the intention of the Mayor and Township Committee of the Township of Wyckoff to focus attention on noteworthy occasions and causes; and,

WHEREAS, September has been established as National Preparedness Month to remind every resident of Wyckoff of the importance of preparing their homes, businesses, and families for any type of emergency situation; and,

WHEREAS, adequately preparing ourselves, our families, our businesses, and our communities can reduce fatalities and economic devastation in our communities and in our nation; and,

WHEREAS, the Federal Emergency Management Agency's Ready Campaign, Citizen Corps, and other federal, state and local agencies including the Township of Wyckoff Office of Emergency Management are working to increase public preparation for emergencies, and to educate individuals on how to take action; and,

WHEREAS, emergency preparedness is a shared responsibility, and the Mayor and Wyckoff Township Committee join with our local Emergency Management Coordinators to encourage all residents to make preparedness a priority and work together, as a team, to ensure that individuals, families, and communities are prepared for disasters and emergencies of any type; and,

WHEREAS, the Township Committee thanks the Wyckoff Emergency Management Team for their efforts, Police Chief David Murphy, Sergeant Brian Zivkovich, Coordinator; Lieutenant Charles VanDyk, Deputy Coordinator; Patrolman Kyle Ferriera, Deputy Coordinator and Bob Shannon, Deputy Coordinator.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that they do hereby proclaim the month of September 2020 as National Preparedness Month in the Township of Wyckoff, and urge all citizens and businesses to develop their own emergency preparedness plan, and work together toward creating a more prepared society.

CERTIFICATION

I, NANCY A. COLE, ACTING MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON AUGUST 4, 2020.

NANCY A. COLE
ACTING MUNICIPAL CLERK

**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #20-248**

INTRODUCED:

SECONDED:

MEETING DATE: August 4, 2020

**REFERENCE: Declare September as
Childhood Cancer
Awareness Month**

VOTE: BOONSTRA ___ FISCHER ___ MADIGAN ___ RUBENSTEIN ___ SHANLEY ___
.....

WHEREAS, although rare, childhood cancer is the leading cause of death from disease in American children under the age of 19 and the second leading cause of death after accidents; and,

WHEREAS, very little is known about the causes of childhood cancers but a small percent are known to be hereditary conditions or exposure to diagnostic or therapeutic radiation; and,

WHEREAS, the American Cancer Society estimates 11,060 new cases of childhood and adolescent cancer are to be diagnosed in 2019, an increase from 10,590 projected in 2018, however, because of major treatment advances in recent decades, more than 80% of children with cancer now survive 5 years or more; and,

WHEREAS, the effects of childhood cancer therapy can have profound physical, emotional and other consequences; and,

WHEREAS, many survivors and children battling the disease have difficulty readjusting in school and social settings, and many children experience anxiety, body image concerns and are at risk for developing learning difficulties; and,

WHEREAS, there is a need to increase awareness, understanding and compassion among youth for children battling cancer; and,

WHEREAS, The State of NJ has already adopted resolution AJR 106 SJR 49 designating September of each year as "Go Gold for Kids with Cancer Awareness Month"; and,

WHEREAS, Rebecca Salmins, a 7th grader at Eisenhower Middle School in Wyckoff beat cancer, remains in remission and is active in bringing awareness to cancer, assisting other children with cancer and raising money for cancer research and cancer patients; and,

WHEREAS, Wyckoff resident and child, Peyton Sargenti courageously fought childhood cancer and is in remission; and,

WHEREAS, unfortunately Tommy Fitzpatrick, a brave and beloved 6-year-old local lost his strong and courageous battle against brain cancer this year and despite having 7 brain surgeries, managed, with his family, to raise \$50,000 for pediatric cancer research for the Children's Cancer Institute at Hackensack Medical Center with the "# Tommy Strong" campaign through St. Elizabeth's Church in Wyckoff; and,

WHEREAS, Wyckoff is still missing Ben Landel and mourning his sad and untimely death. Ben was a beloved Wyckoff resident and former Ramapo High School student and an accomplished soccer and track athlete who courageously battled an aggressive and rare form of childhood cancer but spread hope and love to many in his short but memorable time he spent in Wyckoff.

NOW, THEREFORE, BE IT PROCLAIMED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that the month of September 2020 is hereby designated as Childhood Cancer Awareness Month, and the Township Committee seeks to increase understanding and awareness among all, especially youths, about childhood cancer and encourages its residents and all citizens to participate in activities that inspire youth to develop a better understanding of childhood cancers and build compassion for children battling cancer and to Go Gold for Kids with Cancer Awareness Month.

CERTIFICATION

I, NANCY A. COLE, ACTING MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON AUGUST 4, 2020.

NANCY A. COLE, ACTING MUNICIPAL CLERK

TOWNSHIP OF WYCKOFF

ORDINANCE # 1919

AN ORDINANCE TO CREATE A NEW CHAPTER IN THE CODE OF THE TOWNSHIP OF WYCKOFF, CHAPTER 20, "RULES OF DECORUM FOR GOVERNING BODY MEETINGS".

WHEREAS, the public are encouraged to speak at all open meetings of the Township Committee in accordance with the provisions of this ordinance; and

WHEREAS, in New Jersey, a citizen's right to speak is established by the Open Public Meetings Act¹ ; and

WHEREAS, in the 2010 decision in Besler v West Windsor Plainsboro Regional Board of Education², the New Jersey Supreme Court ruled that governing bodies should adopt their decorum rules sufficiently in advance so that the public has reasonable notice and governing bodies may apply these rules in a content neutral fashion without regard to the viewpoint being expressed.³

SECTION 1 - Chapter 20-1, Decorum

Meetings of the Township Committee shall be conducted in an orderly manner to ensure that the public has a full opportunity to be heard and that the deliberative process is retained at all times. This also includes meetings of all boards and other bodies created by the Township Committee of the Township of Wyckoff. The presiding officer shall be responsible for maintaining the order and decorum of meetings.

¹ N.J.S.A. 40A 10:4-12-a provides "...a municipal governing body and a board of education shall be required to set aside a portion of every meeting of the municipal governing body or board of education, the length of the portion to be determined by the municipal governing body or board of education, for public comment on any governmental or school district issue that a member of the public feels may be of concern to the residents of the municipality or school district."

² A-81-08

³ The Besler court wrote: "A public body may control its proceedings in a content-neutral manner by stopping a speaker who is disruptive or who fails to keep to the subject matter on the agenda. The government or a school board, however, has the burden of showing that its restriction of speech in a public forum was done in a constitutionally permissible purpose."

SECTION 2 - Chapter 20-2, Rules of Decorum

While any meeting is in session, the following rules of order and decorum shall be observed:

1. Rules of Order: Unless otherwise provided by law, Robert's Rules of Order shall govern the conduct of all meetings when necessary. The attorney for the body or the attorney's designee shall act as Parliamentarian.
2. Members: The members of the governing body and members of all boards and other bodies shall preserve order and decorum, and a member shall make best efforts not to interrupt or disrupt the proceedings or disturb any other member while speaking.
3. Matters Discussed in Closed Session: No person shall disclose in open session the matters discussed in closed session without the expressed authorization of the Municipal Attorney appointed or in accordance with the law.
4. Persons Addressing the Meeting: Each person who addresses the meeting shall do so in an orderly manner. Any person who utters physically threatening, patently offensive or abusive language,⁴ or engages in any other conduct which disrupts, disturbs or otherwise impedes the orderly conduct of any meeting shall, at the discretion of the presiding officer or a majority of the members, be asked to refrain from such conduct.
5. Audience: No person at a meeting shall engage in disorderly or boisterous conduct, including the utterance of loud, physically threatening or abusive language, or other acts which disturb, disrupt or otherwise impede the orderly conduct of any meeting and the ability of the public to hear or participate. Any person who conducts himself in the aforementioned manner shall, at the discretion of the presiding officer or a majority of the body, be requested to refrain from such conduct.
6. Personal Comments: All statements are part of the public record and cannot be redacted.

⁴ Robert's Rules of Order provides that: "In debate a member must confine himself to the question before the assembly and avoid personalities It is not allowable to arraign the motives of a member, but the nature or the consequences of a measure may be condemned in strong terms. It is not the man, but the measure, that is the subject of debate."

SECTION 3 - Chapter 20-3, Public Participation

The public is encouraged to address the members or comment on any governmental issue that a member of the public feels may be of concern to the residents of the Township of Wyckoff during the following portions of the meeting:

1. Hearings: The meeting shall be opened for public comment at the appropriate point on the agenda for any hearing with respect to an ordinance or other specific matter required by law. The maximum that any individual speaker shall be allotted is five (5) minutes.
2. Open Public Work Session Meetings: During this period of the agenda, a member of the public is encouraged to comment on any government issue that a member of the public feels may be of concern to the residents of the Township of Wyckoff. The maximum that any individual speaker shall be allotted is two (2) minutes for a total public comments period of ten (10) minutes.
3. Open Public Business Meetings: During this period of the agenda, a member of the public is encouraged to comment on any governmental issue that a member of the public feels may be of concern to the residents of the Township of Wyckoff. The maximum that any individual speaker shall be allotted is five (5) minutes per speaker.

SECTION 4 - Chapter 20-4, Addressing the Meeting

No person shall address the meeting without first being recognized by the presiding officer. The following procedures shall be observed by persons addressing the members:

1. Each person shall step to the microphone provided for the use of the public and shall state his or her name and address; the organization, if any, which he or she represents; and, if during the open public session of the meeting, the subject he or she wishes to discuss. Children under 18 shall not be required to give their last name or address.
2. During any hearing with respect to an ordinance or other specific matter required by law, speakers shall limit comments to the specific ordinance or matter on the agenda. Speakers may be requested not to be repetitious.⁵
3. All remarks shall be addressed to the body as a whole.

⁵ In the often-cited decision in White v Norwalk, California, a Federal Appeals court wrote: "In dealing with agenda items, the Council does not violate the first amendment when it restricts speakers to the subject at hand".... While a speaker may not be stopped from speaking because the moderator disagrees with the viewpoint the speaker is expressing, it certainly may stop him if his speech becomes irrelevant or repetitious."

SECTION 5 - Chapter 20-5, Curfew

All meetings shall be adjourned by the presiding officer not later than 10:30 PM except the meeting may be extended by a vote of two-thirds of the members present.

SECTION 6 - Chapter 20-6, Enforcement of Decorum

The rules of decorum set forth above shall be enforced in the following manner:

1. The presiding officer shall request that a person who is breaching the rules of decorum to be orderly.
2. If, after receiving a warning from the presiding officer, a person persists in disturbing the meeting, the presiding officer may order a temporary recess.
3. If the person repeatedly continues to disturb the meeting, the presiding officer may request that person to leave the meeting.
4. If such person does not leave the meeting and continues disruptive conduct, the presiding officer may order any law enforcement officer to remove that person from the chambers.⁶
5. If a meeting is disturbed or disrupted in such a manner as to make the restoration of order infeasible or improbable, the meeting may be adjourned or continued by the presiding officer or a majority of the members, and any remaining business may be considered at the next meeting.

SECTION 7 - Chapter 20-7, This Ordinance Shall

Take effect upon final passage and publication according to law.

⁶ In a 2002 decision (State v Charzewski: 356 N.J. Super 151) a New Jersey Appellate Court ruled that merely being disorderly at a Council meeting was not per se a criminal offense. The court ruled that the speaker's "conduct may have been rude and excessive, but it was not criminal. Not every interruption constitutes a criminal disruption."

TOWNSHIP OF WYCKOFF

ORDINANCE # 1920

AN ORDINANCE TO PROVIDE A CERTAIN CAPITAL IMPROVEMENT IN THE TOWNSHIP OF WYCKOFF AND TO PROVIDE FOR THE RECEIPT, ACCEPTANCE AND DEPOSIT OF BERGEN COUNTY FUNDS THEREFORE AND TO AUTHORIZE APPROPRIATIONS OF \$30,000.

WHEREAS, the Township of Wyckoff has been advised by the Bergen County Road Department that Bergen County road #93, known as Sicomac Avenue, will be paved by Bergen County if the Township of Wyckoff first constructs the remaining curb ramps on Sicomac Avenue between Birchwood Drive and Hawthorne in compliance with New Jersey Department of Transportation's latest construction standards; and

WHEREAS, the Township of Wyckoff has received a notice that Bergen County will reimburse the Township of Wyckoff for its construction costs as well as engineering design costs in accordance with the Shared Service Agreement for County Road Resurfacing dated March 9, 2017 and Bergen County Resolution of Contract Award #410-19, dated April 7, 2019; and

WHEREAS, the Township of Wyckoff has entered into a Shared Service Contract with the County of Bergen for Road Resurfacing to participate in the receipt of Bergen County funds made available.

NOW THEREFORE BE IT ORDAINED by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey, as follows:

SECTION 1: The Township of Wyckoff in the County of Bergen shall proceed with the construction of barrier-free curb ramps on Sicomac Avenue between Birchwood Drive and Hawthorne as instructed by the Bergen County Road Department in order to obtain the improvement of road resurfacing on Sicomac Avenue, Bergen County Route #93, from Birchwood Drive to Hawthorne.

SECTION 2: The cost of implementing said improvements in Section 1 shall be paid by the Township out of funds to:

- a. \$30,000 to be authorized specifically for said purpose from the Shared Service Agreement between the County of Bergen and the Township of Wyckoff.
- b. Total appropriation authorized is \$30,000.

SECTION 3: It is hereby determined and stated:

- a. Said purpose is not a current expense. The same is an Improvement which the Township of Wyckoff may lawfully make or acquire and no part of the cost of said improvement has been or shall be specifically benefited.
- b. It is not necessary to finance this authorization by the issuance of obligations by the Township of Wyckoff pursuant to the Local Bond Law of the State of New Jersey.
- c. The total authorized appropriation in the ordinance is \$30,000.

SECTION 4: The monies which the Township of Wyckoff is authorized to receive pursuant to the terms of the Shared Service Agreement dated March 9, 2017 between the County of Bergen and the Township of Wyckoff, shall, when received, be placed in a capital improvement fund of the Township of Wyckoff for the purpose set forth in Section 1 of this ordinance.

SECTION 5: It is hereby determined and stated that no supplemental debt statement is required to be made and signed in connection with said purpose, since the gross debt of the Township of Wyckoff as defined under the Local Bond Law is not increased by this Ordinance, and no obligations in the matter of notes or bonds are authorized by this Ordinance.

SECTION 6: This ordinance shall take effect after publication thereof and final passage as required by law.

TOWNSHIP OF WYCKOFF

ORDINANCE # 1918

AN ORDINANCE TO AMEND CHAPTER 177 “VEHICLES AND TRAFFIC” OF THE CODE OF THE TOWNSHIP OF WYCKOFF TO ADD NEW SECTIONS “177-57, LOCATION OF ILLUMINATED TRAFFIC CONTROL SIGNS,” AND “177-58, LOCATION OF POLE-MOUNTED ILLUMINATED TRAFFIC MESSAGING SIGNS,” TO GOVERN THE LOCATION OF ILLUMINATED TRAFFIC CONTROL SIGNAGE

BE IT ORDAINED by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey, that new Section 177-57, “Location of Illuminated Traffic Control Signs,” and Section 177-58, “Location of Pole-Mounted Illuminated Traffic Messaging Signs,” are added as follows:

SECTION 1 – Chapter 177-57. Location of Illuminated Traffic Control Signs

A. Crosswalk signs with flashing lights around the perimeter of the sign are permitted and may be installed at the following locations:

<u>SCHOOL</u>	<u>LOCATION</u>
1. <u>Lincoln School</u>	<u>Eastbound Franklin Avenue on the south curb line at Shady Side Drive</u> <u>Westbound Franklin Avenue on the north curb line at Shady Side Drive</u>
2. <u>Washington School</u>	<u>Southbound Monroe Avenue on the west curb line at Van Houten Avenue</u> <u>Northbound Monroe Avenue on the east curb line at Van Houten Avenue</u>
3. <u>Sicomac School</u>	<u>Eastbound Sicomac Avenue on the south curb line at Terhune Terrace</u> <u>Westbound Sicomac Avenue on the north curb line at Terhune Terrace</u>

