

TOWNSHIP OF WYCKOFF
OPEN PUBLIC MEETINGS ACT

PLEASE TAKE NOTICE, that in accordance with the Open Public Meetings Act N.J.S.A. 10:4-6 et seq., the Township Committee of the Township of Wyckoff shall conduct its 7:00 pm, Tuesday, July 15, 2025 Work Session meeting in the second floor court room at Wyckoff Town Hall, 340 Franklin Avenue, Wyckoff, NJ 07481 and the meeting will also be live-streamed via the Township of Wyckoff's YouTube channel and members of the public may attend the meeting to provide public comment.

This notice and agenda have been posted on the Township's home page wyckoffnj.gov at the Quick Link for "Minutes & Agendas" on Friday, July 11, 2025. Please select "Township Committee" and locate the date of the meeting to view documents, such as resolutions and ordinances which are made available.

To be notified of all future live streamed Township meetings, please create a YouTube account and subscribe to our YouTube channel, "Township of Wyckoff".

NOTICE TO PUBLIC

As a member of the public, participating in this public meeting, your participation will be recorded. By participating in the meeting, it is assumed your consent is given for your voice, name, address, comments, and image to be broadcast and recorded.

There may be situations when, due to technical difficulties, live streaming or the recording of a meeting may not be available. A recording of the meeting will be available immediately after the meeting concludes on the Township's YouTube channel, "Township of Wyckoff". The Township shall not be responsible for and accepts no liability if the recording technology or live video streaming technology of the meeting is unavailable.

Nancy A. Brown, RMC
Township Clerk

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE WORK SESSION MEETING
MUNICIPAL COURT ROOM
TUESDAY, JULY 15, 2025 - 7:00 P.M.**

1. **7:00 pm Work Session Meeting called to order by Mayor Rudolf E. Boonstra**

2. **Roll call of Township Committee**

BOGDANSKY _____ LANE _____ MADIGAN _____
MELCHIONNE _____ BOONSTRA _____

3. **Reading of "Open Work Session" statement by Municipal Clerk, Nancy A. Brown**

4. **Confirm Finance Committee have reviewed and signed vouchers and that Mayor and Municipal Clerk have signed any necessary documents.**

5. **Motion to open the Ten (10) Minute Public Comment period:**

Ten Minute public comment period, two (2) minutes per speaker for public comment on any governmental issue that a member of the public feels may be of concern to the residents of the Township of Wyckoff.

Please step forward to the microphone if you wish to make a comment.

MOTION: _____ SECOND: _____
BOGDANSKY _____ LANE _____ MADIGAN _____
MELCHIONNE _____ BOONSTRA _____

Motion to close the Public Comment period:

MOTION: _____ SECOND: _____
BOGDANSKY _____ LANE _____ MADIGAN _____
MELCHIONNE _____ BOONSTRA _____

6. **Presentation of Scholarship Essay by Elizabeth Burgess**
7. **Review of 8:00 p.m. Business Meeting Agenda – Administrator**
8. **Review of Policy Action Items – Administrator**
9. **Reports of Township Committee Members**
10. **Report of Township Attorney**

(Items 11 & 12 will only be utilized if the business of the Township conducted at this meeting requires them to be utilized. They are added to the agenda as placeholders should their use be required.)

11. **Motion to adopt resolution #25-CX and enter a Closed Session Discussion:**

MOTION: _____ SECOND: _____
BOGDANSKY _____ LANE _____ MADIGAN _____
MELCHIONNE _____ BOONSTRA _____

12. **Motion to Exit the Closed Session Discussion and to re-enter the Open Work Session:**

MOTION: _____ SECOND: _____
BOGDANSKY _____ LANE _____ MADIGAN _____
MELCHIONNE _____ BOONSTRA _____

13. **Adjourn**

MOTION: _____ SECOND: _____
BOGDANSKY _____ LANE _____ MADIGAN _____
MELCHIONNE _____ BOONSTRA _____

**PAYMENT OF CLAIMS MAY BE PAID AT ALL WORK SESSION MEETINGS AND
ALL TOWNSHIP COMMITTEE BUSINESS MEETINGS
FORMAL ACTION MAY BE TAKEN AT THIS WORK SESSION**

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE BUSINESS MEETING
MUNICIPAL COURT ROOM
TUESDAY, JULY 15, 2025 - 8:00 PM**

1. **Regular Meeting of the Wyckoff Township Committee called to order by Mayor Rudolf E. Boonstra**
2. **Flag Salute**
3. **Invocation by Rabbi Joshua Waxman, Temple Beth Rishon**
4. **Reading of the "Open Public Meetings Act" statement by Municipal Clerk, Nancy A. Brown**
5. **Roll Call of the Township Committee Members Present:**

BOGDANSKY _____ LANE _____ MADIGAN _____
MELCHIONNE _____ BOONSTRA _____

6. **Request motion to open the Public Comment Period:**

Public Comment period, five (5) minutes per speaker for public comment on any governmental issue that a member of the public feels may be of concern to the residents of the Township of Wyckoff.

Please step forward to the microphone if you wish to make a comment.

MOTION: _____ SECOND: _____
BOGDANSKY _____ LANE _____ MADIGAN _____
MELCHIONNE _____ BOONSTRA _____

Request motion to close the Public Comment Period:

MOTION: _____ SECOND: _____
BOGDANSKY _____ LANE _____ MADIGAN _____
MELCHIONNE _____ BOONSTRA _____

7. **Approval of the June 17, 2025 Work Session & Business meeting minutes.**

MOTION: _____ SECOND: _____
BOGDANSKY _____ LANE _____ MADIGAN _____
MELCHIONNE _____ BOONSTRA _____

8. **Consent Agenda:** All matters listed below are considered by the Township Committee to be routine in nature. There will be no separate discussion of these items. If any discussion is desired by the Township Committee, that item will be removed from the Consent Agenda and considered separately:

I Resolutions (Adoption of the following):

- #25-180 Release Landscaping Cash Surety – 161 Coolidge Terrace
- #25-181 Authorization of Vouchers and Payment of Bills
- #25-182 Accept Donation of Ambulance
- #25-183 Closed 2024 Unused Drive Sober Program
- #25-184 Amending Bid, Quote, and Window Contract Thresholds per State Adjustment
- #25-185 Refund Landscaping Cash Surety – 710 Highview Drive
- #25-186 Amend Resolution #25-25 to Add a Registered Nurse
- #25-187 Processing Current-Year Tax Deductions
- #25-188 Endorsing the Fourth Round Housing Element & Fair Share Plan
- #25-189 Authorizing Repair of Wyckoff Volunteer Fire Department Engine 231
- #25-190 Authorize Atypical Sewer Connection – 490 Highland Avenue

II Ordinances – Introduction

ORDINANCE #2042

CAPITAL ORDINANCE APPROPRIATING \$166,168 FOR LAWLINS ROAD IMPROVEMENTS – PHASE I, TO BE FUNDED ENTIRELY BY A GRANT FROM THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FY2024 MUNICIPAL AID PROGRAM

ORDINANCE #2043

CAPITAL ORDINANCE APPROPRIATING \$209,055 FOR LAWLINS ROAD IMPROVEMENTS – PHASE II, TO BE FUNDED ENTIRELY BY A GRANT FROM THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FY2025 MUNICIPAL AID PROGRAM

III Motions

- A. Memorialize approval for Special Event at Shop Rite of Wyckoff, 430 Greenwood Avenue on Thursday, July 10th. A customer appreciation event which included tents and food vendors took place from 2pm to 6pm.
- B. Memorialize approval for Special Event at Christian Health, 299 Sicomac Avenue on Tuesday, July 8th. A plaque dedication and employee appreciation event which included tents and food vendors took place from 11am to 1pm.

- C. Approve Special Event at Hope Christian Services as they celebrate the Bushman Building's residents all moving into group homes. The event will take place from 6 to 8pm on Thursday, August 21st and the building's lights will ceremoniously be turned off.

Clerk: May I have a motion and a second to approve the consent agenda?

The Following vote is the vote on the Consent Agenda:

MOTION: _____ SECOND: _____
BOGDANSKY _____ LANE _____ MADIGAN _____
MELCHIONNE _____ BOONSTRA _____

**9. Motion to adopt Resolution #25-191 - Amendment to Resolution #25-164
(Extension of Health Benefits for Assessor)**

MOTION: _____ SECOND: _____
BOGDANSKY _____ LANE _____ MADIGAN _____
MELCHIONNE _____ BOONSTRA _____

10. Ordinances – Public Hearing / Further Consideration:

NONE

11. Adjourn

MOTION: _____ SECOND: _____
BOGDANSKY _____ LANE _____ MADIGAN _____
MELCHIONNE _____ BOONSTRA _____

**PAYMENT OF CLAIMS MAY BE PAID AT ALL TOWNSHIP COMMITTEE WORK SESSION
MEETINGS AND ALL TOWNSHIP COMMITTEE REGULAR MEETINGS**

**FORMAL ACTION MAY BE TAKEN DURING THIS MEETING
AGENDA SUBJECT TO CHANGE WITHOUT NOTICE**

**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #25-180**

MEETING DATE: July 15, 2025

**REFERENCE: Refund
Landscape Cash Surety – 161
Coolidge Terrace, Blk. 456/ Lot 75**

INTRODUCED:

SECONDED:

VOTE: BOGDANSKY ___ BOONSTRA ___ LANE ___ MADIGAN ___ MELCHIONNE ___

WHEREAS, Ms. Jennifer Kretschmer, 161 Coolidge Terrace, Wyckoff New Jersey 07481 posted the following for landscaping cash surety with the municipal clerk's office on May 29, 2025:

Landscaping Cash Surety	Jennifer Kretschmer	\$2,000.00
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WHEREAS, Ms. Jennifer Kretschmer, 161 Coolidge Terrace, Wyckoff New Jersey 07481, has requested that the landscaping cash surety of \$2,000.00 be released; and,

WHEREAS, The Township Engineer, Mark Di Gennaro has verified that the project is complete and recommends that the landscaping cash surety of \$2,000.00 plus associated interest be released, and the project closed out; and,


WHEREAS, the Deputy Chief Financial Officer, Frances Piskadlo, has verified the funds.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen and State of New Jersey that they hereby concur with the recommendation of the Township Engineer to refund the \$2,000.00 held as landscaping cash surety for the aforementioned address.

BE IT FURTHER RESOLVED, that the Municipal Clerk shall forward a copy to the Township Engineer and to Ms. Jennifer Kretschmer.

CERTIFICATION

I, NANCY A. BROWN, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON JULY 15, 2025.



NANCY A. BROWN
MUNICIPAL CLERK



**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #25-181**

MEETING DATE: February 18, 2025

**REFERENCE: Approval of Vouchers
and Authorization to Pay Bills**

INTRODUCED:

SECONDED:

VOTE: BOGDANSKY ___ LANE ___ MADIGAN ___ MELCHIONNE ___ BOONSTRA ___

WHEREAS, the Township of Wyckoff is a municipality in the State of New Jersey operating under the authority from N.J.S.A. 40A:63-1 et seq; and,

WHEREAS, the Township of Wyckoff has received vouchers in claim for payment of materials supplied and/or services rendered; and,

WHEREAS, the said vouchers have been reviewed and the amount indicated on each voucher has been determined to be due and owing; and,

WHEREAS, the Township Committee has a practice of each Township Committee member participating in the reviewing and signing of vouchers; and,

WHEREAS, the vouchers which comprise this bill list have been reviewed and signed by two (2) Township Committee members and they have found them to in order; and,

WHEREAS, the Township Treasurer has certified that sufficient funds are available for payment of said vouchers.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that the action of the said Finance Committee be approved; and, that the payments of these bills are hereby authorized, and the Chief Financial Officer is directed to issue checks for their payments as listed on the bill list attached to this date's meeting minutes and covered by checks as follows: Payroll A/C; Town Hall payroll checks #, Payroll Void Checks #0, Direct Deposit Voucher #, Void Claims #, Library Payroll Checks #, Library Direct Deposit Vouchers #, Claims Wire #, Claims check #, AHDFT #, Accu-track #, and Trs. Dog Trust - \$0.00.

CERTIFICATION

I, NANCY A. BROWN, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON JULY 15, 2025.



NANCY A. BROWN
MUNICIPAL CLERK



TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #25-182

MEETING DATE: July 15, 2025

REFERENCE: Accept Donation of
Ambulance

INTRODUCED:

SECONDED:

VOTE: BOGDANSKY ___ LANE ___ MADIGAN ___ MELCHIONNE ___ BOONSTRA ___
.....

WHEREAS, the Wyckoff Volunteer Ambulance Corps recently purchased new ambulance, replacing an ambulance which still has many years of useful life; and

WHEREAS, the Wyckoff Volunteer Ambulance Corps wishes to donate this ambulance to the Wyckoff Volunteer Fire Department; and


WHEREAS, the Township of Wyckoff desires to accept this donation.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Wyckoff, in the County of Bergen, State of New Jersey, that the Township does hereby accept and acknowledge the donation of a 2010 Ford E4F ambulance with VIN #1FDXE 4FP2A DA257 60 to be registered by the Township of Wyckoff and utilized by the Wyckoff Volunteer Fire Department.

BE IT FURTHER RESOLVED that the Township Committee invokes all applicable immunities, including but not limited to N.J.S.A. 59:4-6

CERTIFICATION

I, NANCY A. BROWN, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON JULY 15, 2025.


NANCY A. BROWN
MUNICIPAL CLERK



TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #25-183

MEETING DATE: July 15, 2025

REFERENCE: Close 2024 Unused
Drive Sober Program

INTRODUCED:

SECONDED:

VOTE: BOGDANSKY ___ LANE ___ MADIGAN ___ MELCHIONNE ___ BOONSTRA ___
.....

WHEREAS, certain Un-appropriated and Appropriated Grant Reserves for 2024 Drive Sober Program Receivables and Reserves remain dedicated to programs now completed and closed; and

WHEREAS, as Township Chief Financial Officer have stated that this grant program period funds are unused and are considered closed, and

NOW THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, that the Chief Financial Officer is instructed to cancel the following dedicated balances of the Un-appropriated and Appropriated Reserves Current Fund as follows:

2024 Drive Sober	Appropriation Reserves	\$ 4,900.00
Program	Unappropriated Reserve	\$ 4,900.00

CERTIFICATION

I, NANCY A. BROWN, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON JULY 15, 2025.


NANCY A. BROWN
MUNICIPAL CLERK



**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #25-184**

MEETING DATE: July 15, 2025

**REFERENCE: Amending Bid, Quote, and
Window Contract Thresholds per State
Adjustment**

INTRODUCED:

SECONDED:

VOTE: BOGDANSKY ___ LANE ___ MADIGAN ___ MELCHIONNE ___ BOONSTRA ___

WHEREAS, *N.J.S.A. 40A:11-3(a)* authorizes local contracting units to set a higher bid threshold if they have appointed a Qualified Purchasing Agent (QPA), as defined in *N.J.S.A. 40A:11-9*; and

WHEREAS, the State Treasurer, effective July 1, 2025, formally increased the public bidding threshold for contracting units with a QPA to \$53,000.00; and

WHEREAS, *N.J.S.A. 40A:11-6.1(a)* permits the establishment of a quotation threshold at 15% of the bid threshold, now \$7,950.00; and

WHEREAS, pursuant to *N.J.S.A. 19:44A-20.4* and *N.J.S.A. 40A:11-3*, "window contracts" are defined as those with an anticipated value between \$17,500.00 and the bid threshold, now \$53,000.00, and may be awarded by a QPA in compliance with applicable Pay-to-Play requirements; and

WHEREAS, the Township of Wyckoff previously adopted Resolution #25-13 and Resolution #25-20 on January 1, 2025, which referenced and confirmed the then-current bid and quote thresholds; and

WHEREAS, the Township desires to amend those resolutions to conform with the updated thresholds established by the State Treasurer.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey, as follows:

1. The Township hereby amends Resolution #25-13 to reflect that the public bid threshold is increased to \$53,000.00 and that the Township's Qualified Purchasing Agent is authorized and empowered to award window contracts between \$17,500.00 and \$53,000.00 in accordance with applicable law.
2. The Township hereby amends Resolution #25-20 to reflect the updated public bid threshold of \$53,000.00, and that the quote threshold is \$7,950.00, representing 15% of the bid threshold, as permitted under *N.J.S.A. 40A:11-6.1*.
3. All purchasing policies, practices, and manuals shall be deemed modified accordingly to align with the updated bid, quote, and window contract thresholds.
4. All other provisions of Resolutions #25-13 and #25-20 not inconsistent with this Resolution shall remain in full force and effect.

CERTIFICATION

I, NANCY A. BROWN, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON JULY 15, 2025.


NANCY A. BROWN
MUNICIPAL CLERK



TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #25-185

MEETING DATE: July 15, 2025

REFERENCE: Refund Landscaping
Cash Surety – 710 Highview Drive,
Blk. 432, Lot 6.01

INTRODUCED:

SECONDED:

VOTE: BOGDANSKY ___ BOONSTRA ___ LANE ___ MADIGAN ___ MELCHIONNE ___

WHEREAS, Marielle E. Milazzo, homeowner at 710 Highview Drive, Wyckoff, NJ 07481 posted the following for landscaping improvements with the municipal clerk's office on April 1, 2025:

Landscaping Cash Surety	Check #324	\$4,900.00
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WHEREAS, Marielle E. Milazzo, homeowner at 710 Highview Drive, Wyckoff, NJ 07481, have requested that the landscaping cash surety of \$4,900.00 be released; and,

WHEREAS, The Township Engineer, Mark Di Gennaro has verified that the project is complete and recommends that the maintenance cash surety of \$4,900.00 be released, and the project closed out; and,


WHEREAS, the Deputy Chief Financial Officer, Fran Piskadlo, has verified the funds.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen and State of New Jersey that they hereby concur with the recommendation of the Township Engineer to refund the \$4,900.00 currently being held maintenance cash surety.

BE IT FURTHER RESOLVED, that the Municipal Clerk shall forward a copy to the Township Engineer and to Marielle E. Milazzo, homeowner at 710 Highview Drive, Wyckoff, NJ 07481

CERTIFICATION

I, NANCY A. BROWN, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON JULY 15, 2025.



NANCY A. BROWN
MUNICIPAL CLERK



TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #25-186

MEETING DATE: July 15, 2025

REFERENCE: Amending Resolution #25-
25 to Add a Registered Nurse

INTRODUCED:

SECONDED:

VOTE: BOGDANSKY ___ LANE ___ MADIGAN ___ MELCHIONNE ___ BOONSTRA ___

WHEREAS, on January 1, 2025, the Township Committee of the Township of Wyckoff adopted Resolution #25-25 designating certain individuals as Police Matrons and Registered Nurses authorized to perform specific functions pursuant to N.J.S.A. 40A:14-140 and N.J.S.A. 26:6-8.1, respectively; and

WHEREAS, the Chief of Police has recommended the addition of Jennifer Martin, RN to the list of Registered Nurses designated to make death pronouncements under the authority of N.J.S.A. 26:6-8.1; and

WHEREAS, the Township Committee concurs that it is appropriate and in the public interest to amend Resolution #25-25 to include this additional designation.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey, that Resolution #25-25 is hereby amended to include the following individual as a Registered Nurse designated to make death pronouncements for the remainder of the calendar year 2025:

- Jennifer Martin, RN

BE IT FURTHER RESOLVED that all other provisions of Resolution #25-25 not amended herein shall remain in full force and effect.

CERTIFICATION

I, NANCY A. BROWN, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON JULY 15, 2025.


NANCY A. BROWN
MUNICIPAL CLERK



TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #25-187

MEETING DATE: July 15, 2025

REFERENCE: Processing Current-Year
Tax Deductions

INTRODUCED:

SECONDED:

VOTE: BOGDANSKY ___ LANE ___ MADIGAN ___ MELCHIONNE ___ BOONSTRA ___

WHEREAS, the State of New Jersey provides for annual property tax deductions for eligible Senior Citizens, Disabled Persons, Veterans, and Surviving Spouses/Civil Union Partners pursuant to N.J.S.A. 54:4-8.40 et seq.; and

WHEREAS, the statute allows deduction applications to be filed either with the Tax Assessor during the pre-tax year period (October 1 through December 31) or with the Tax Collector during the current tax year (January 1 through December 31); and

WHEREAS, the Township of Wyckoff recognizes the importance of processing these applications in a timely manner in accordance with law to ensure eligible residents receive the benefits to which they are entitled;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey, that it hereby acknowledges the statutory authority of both the Tax Assessor and the Tax Collector to receive and process property tax deduction applications pursuant to N.J.S.A. 54:4-8.40, consistent with their respective roles and timeframes under the law.

CERTIFICATION

I, NANCY A. BROWN, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON JULY 15, 2025.


NANCY A. BROWN
MUNICIPAL CLERK



**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #25-189**

MEETING DATE: July 15, 2025

**REFERENCE: Authorizing Repair of
Wyckoff Volunteer Fire Department
Engine 231**

INTRODUCED:

SECONDED:

VOTE: BOGDANSKY ___ LANE ___ MADIGAN ___ MELCHIONNE ___ BOONSTRA ___

WHEREAS, the Wyckoff Volunteer Fire Department's Engine 231 experienced a catastrophic engine failure during a training drill on June 30, 2025; and

WHEREAS, following initial towing and inspection by Township mechanics at the Department of Public Works, it was determined that the necessary repairs exceeded in-house capabilities, and the apparatus was subsequently transported to Hudson County Motors, a vendor under the Bergen Bids Cooperative Pricing System (Cooperative Number CK04), Contract #24-36; and

WHEREAS, Hudson County Motors conducted a diagnostic and confirmed that multiple cylinders were damaged beyond repair and that a reconditioned replacement motor would be required; and

WHEREAS, Hudson County Motors, after consultation with various manufacturers including Cummins, advised the Township verbally that the existing motor could not be reconditioned; and

WHEREAS, Hudson County Motors provided a written estimate for all labor and materials necessary to complete the repair, in the amount of \$65,111.23, as further detailed in the attached quote dated July 10, 2025; and

WHEREAS, pursuant to *N.J.S.A. 40A:11-11* and *N.J.A.C. 5:34-7.1 et seq.*, the Township is authorized to procure goods and services through a duly awarded Cooperative Pricing System without the need for additional quotes; and

WHEREAS, the Township Administrator and the Superintendent of Public Works recommend proceeding with this emergency repair to ensure uninterrupted fire protection services to the community;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey, as follows:

1. That the repair of Wyckoff Volunteer Fire Department Engine 231 by Hudson County Motors, in accordance with Bergen Bids Cooperative Pricing Contract #24-36, is hereby authorized in an amount not to exceed \$65,111.23.
2. That the Township Administrator and Superintendent of Public Works are further authorized to approve incidental expenses above the quoted amount as may be reasonably necessary to complete the repair.
3. That the Chief Financial Officer is hereby authorized to encumber and disburse funds for this purpose upon certification of availability.

CERTIFICATION

I, NANCY A. BROWN, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON JULY 15, 2025.


NANCY A. BROWN
MUNICIPAL CLERK



**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #24-190**

MEETING DATE: July 15, 2025

**REFERENCE: Authorize Atypical Sewer
Connection – 409 Highland Avenue**

INTRODUCED:

SECONDED:

VOTE: BOGDANSKY ___ BOONSTRA ___ LANE ___ MADIGAN ___ MELCHIONNE ___

WHEREAS, the property located at 409 Highland Avenue, Wyckoff, New Jersey, is currently served by a cesspool which must be abated in accordance with New Jersey Department of Environmental Protection (NJDEP) regulations; and

WHEREAS, the property is within 100 feet of a municipal sanitary sewer main and connection is feasible through the installation of a privately owned and maintained low-pressure sewer system utilizing a grinder pump and force main; and

WHEREAS, the property owner has requested to connect to the municipal sanitary sewer system rather than install a new septic system, which is both financially and environmentally preferable given the proximity to Zabriskie Pond; and

WHEREAS, the Township Engineer has reviewed the proposed connection design, prepared by Richard Wostbrock and Associates and dated May 31, 2025, and supports the concept subject to certain conditions outlined in a memorandum dated June 3, 2025; and

WHEREAS, the Township has previously supported similar atypical sewer connection systems in other locations within the Township; and

WHEREAS, the proposed connection will be constructed, operated, and maintained entirely at the property owner's expense, including the pump station, force main, and all piping to the municipal sewer main, and the Township shall have no responsibility or liability for the same; and

WHEREAS, a recordable covenant shall be prepared by the Township Attorney outlining these obligations, and the connection shall be subject to applicable fees, permits, and approvals.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey, as follows:

1. The Township Committee hereby authorizes the property owner of 409 Highland Avenue to connect to the municipal sanitary sewer system via an atypical low-pressure sewer system as described above and in accordance with the Township Engineer's memorandum dated June 3, 2025.
2. The Township Attorney is hereby authorized to prepare a recordable covenant identifying that the construction, operation, and maintenance of the entire system shall be the sole responsibility of the property owner and all successors in interest, and that the Township shall have no obligation with respect to the same.

3. This approval is conditioned upon the satisfaction of all items outlined in the Township Engineer's memorandum, including but not limited to the payment of all applicable connection fees, permit fees, posting of required escrows and bonds, and engineering plan approval.
4. Upon connection, the subject property shall be subject to all annual municipal sewer utility charges.
5. The Mayor and Township Clerk are hereby authorized to execute any documents necessary to effectuate this approval.

CERTIFICATION

I, NANCY A. BROWN, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON JULY 15, 2025.


NANCY A. BROWN
MUNICIPAL CLERK



**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #25-191**

MEETING DATE: July 15, 2025

REFERENCE: Amendment to Resolution #25-164
(Extension of Health Benefits for Assessor)

INTRODUCED:

SECONDED:

VOTE: BOGDANSKY ___ LANE ___ MADIGAN ___ MELCHIONNE ___ BOONSTRA ___

WHEREAS, Pamela Steele (the "Assessor") is the duly appointed Tax Assessor for the Township of Wyckoff; and

WHEREAS, the Township Committee previously adopted Resolution #24-300 on December 10, 2024, which authorized the filing and service of a Petition for Removal and Preliminary Notice of Disciplinary Action and Notice of Immediate Suspension Without Pay; and

WHEREAS, said Resolution #24-300 included provisions for the continuation of health benefits for the Assessor until March 31, 2025; and

WHEREAS, the Township Committee subsequently adopted Resolution #25-111 on March 18, 2025, extending those health benefits through June 30, 2025; and

WHEREAS, the Township Committee subsequently adopted Resolution #25-164 on June 3, 2025, extending those health benefits through July 31, 2025; and

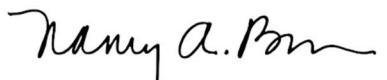
WHEREAS, ongoing litigation and discussions regarding a global resolution necessitate a further extension of the health benefits previously authorized.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Wyckoff, in the County of Bergen, State of New Jersey, that the health benefits for the Assessor shall continue until August 31, 2025, notwithstanding her continued immediate suspension without pay.

BE IT FURTHER RESOLVED that all other provisions of Resolution #24-300, Resolution #25-111, and Resolution #25-164, regarding the Assessor's suspension, the requirement to return Township property, and the actions authorized to the Administrator, the Township Attorney, and the Labor Attorney remain in full force and effect without amendment.

CERTIFICATION

I, NANCY A. BROWN, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON JULY 15, 2025.



NANCY A. BROWN
MUNICIPAL CLERK



**TOWNSHIP OF WYCKOFF
ORDINANCE #2042**

**CAPITAL ORDINANCE APPROPRIATING \$166,168 FOR LAWLINS
ROAD IMPROVEMENTS – PHASE I, TO BE FUNDED ENTIRELY BY A
GRANT FROM THE NEW JERSEY DEPARTMENT OF
TRANSPORTATION FY2024 MUNICIPAL AID PROGRAM**

BE IT ORDAINED by the Township Committee of the Township of Wyckoff, in the County of Bergen, State of New Jersey, as follows:

SECTION 1. PROJECT AUTHORIZATION

The Township of Wyckoff is hereby authorized to undertake capital improvements known as “Lawlins Road Improvements – Phase I.”

SECTION 2. APPROPRIATION OF FUNDS.

The total appropriation for said improvements is \$166,168.00, to be funded in full by a grant awarded through the New Jersey Department of Transportation Fiscal Year 2024 Municipal Aid Program (Grant No. LA-2024). No local funding or debt issuance is required.

SECTION 3. DETERMINATIONS.

The improvements authorized herein constitute a capital improvement within the meaning of the Local Budget Law and are not a current expense. This ordinance does not authorize the issuance of bonds or notes and does not constitute the creation of debt under the Local Bond Law. Accordingly, no supplemental debt statement is required.

SECTION 4. DEPOSIT AND USE OF FUNDS.

Upon receipt, the grant funds shall be deposited into the Township’s Capital Fund and used solely for the purposes set forth in Section 1.

SECTION 5. DEBT STATEMENT.

It is hereby certified that no supplemental debt statement is required pursuant to the Local Bond Law of New Jersey, as the adoption of this ordinance does not constitute the creation of debt within the meaning of the statute, nor does it involve the issuance of bonds or notes.

SECTION 6. EFFECTIVE DATE.

This ordinance shall take effect immediately upon final passage and publication as provided by law.

**TOWNSHIP OF WYCKOFF
ORDINANCE #2043**

**CAPITAL ORDINANCE APPROPRIATING \$209,055 FOR LAWLINS
ROAD IMPROVEMENTS – PHASE II, TO BE FUNDED ENTIRELY BY A
GRANT FROM THE NEW JERSEY DEPARTMENT OF
TRANSPORTATION FY2025 MUNICIPAL AID PROGRAM**

BE IT ORDAINED by the Township Committee of the Township of Wyckoff, in the County of Bergen, State of New Jersey, as follows:

SECTION 1. PROJECT AUTHORIZATION

The Township of Wyckoff is hereby authorized to undertake capital improvements known as “Lawlins Road Improvements – Phase II.”

SECTION 2. APPROPRIATION OF FUNDS.

The total appropriation for said improvements is \$209,055.00, to be funded in full by a grant awarded through the New Jersey Department of Transportation Fiscal Year 2024 Municipal Aid Program (Grant No. LA-2025). No local funding or debt issuance is required.

SECTION 3. DETERMINATIONS.

The improvements authorized herein constitute a capital improvement within the meaning of the Local Budget Law and are not a current expense. This ordinance does not authorize the issuance of bonds or notes and does not constitute the creation of debt under the Local Bond Law. Accordingly, no supplemental debt statement is required.

SECTION 4. DEPOSIT AND USE OF FUNDS.

Upon receipt, the grant funds shall be deposited into the Township’s Capital Fund and used solely for the purposes set forth in Section 1.

SECTION 5. DEBT STATEMENT.

It is hereby certified that no supplemental debt statement is required pursuant to the Local Bond Law of New Jersey, as the adoption of this ordinance does not constitute the creation of debt within the meaning of the statute, nor does it involve the issuance of bonds or notes.

SECTION 6. EFFECTIVE DATE.

This ordinance shall take effect immediately upon final passage and publication as provided by law.