

TOWNSHIP OF WYCKOFF

48 HOUR NOTICE

The Township Committee of the Township of Wyckoff will hold its annual Reorganization Meeting at noon on January 1, 2020 in the Second Floor Court Room at Wyckoff Town Hall, 340 Franklin Avenue, Wyckoff, New Jersey to reorganize the local government for the year 2020.

The agenda will consist of all matters routinely considered to reorganize the local government.

Formal action will be taken during this meeting

Joyce C. Santimauro
Municipal Clerk

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REORGANIZATION MEETING AGENDA
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, JANUARY 1, 2020 – NOON**

1. Meeting called to order by Municipal Clerk Joyce Santimauro
2. Presentation of Colors by the Wyckoff Volunteer Fire Department Honor Guard
3. Flag Salute led by Brian, Matthew and TJ Shanley; Jillian and Lucas Rubenstein and Ben and Simone Fischer
4. Invocation by Father Stephen Fichter, Pastor, Saint Elizabeth's Church
5. Singing of "God Bless America" by Alecia Joan Delaney
6. Reading of "Open Public Meetings Act" statement by Municipal Clerk Joyce Santimauro
7. Recognize former Township Committee Chairmen in attendance by Municipal Clerk Joyce Santimauro
8. Municipal Clerk Joyce Santimauro to Administer the Oath of Office to Township Committeeman Rudolf E. Boonstra
9. Township Committee nomination for 2020 Township Committee Chairman
MOTION: _____ SECOND _____
BOONSTRA __ FISCHER __ MADIGAN __ RUBENSTEIN__ SHANLEY __
10. Recess for Chairman to take his place on the dais
11. Remarks by Chairman
12. **CONSENT AGENDA:** All matters listed below are considered by the Township Committee to be routine in nature. There will be no separate discussion of these items. If any discussion is desired by the Township Committee, that item will be removed from the Consent Agenda and considered separately:

2020 CONSENT AGENDA RESOLUTIONS:

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|--------|---|
| #20-1 | Procedure for Township Committee Members to Chair Meetings in Chair's Absence |
| #20-2 | Township Committee Liaison Assignments to Departments and Boards |
| #20-3 | Confirm Fire Department Officers |
| #20-4 | Board and Commission Appointments |
| #20-5A | Professional Service Appointment |
| #20-5B | Professional Service Appointment |
| #20-5C | Professional Service Appointment |
| #20-5D | Professional Service Appointment |
| #20-5E | Professional Service Appointment |
| #20-5F | Professional Service Appointment |
| #20-5G | Professional Service Appointment |

#20-5H	Professional Service Appointment
#20-5I	Deleted
#20-5J	Professional Service Appointment
#20-5K	Professional Service Appointment
#20-5L	Professional Service Appointment
#20-5M	Professional Service Appointment
#20-5N	Professional Service Appointment
#20-5O	Professional Service Appointment
#20-5P	Professional Service Appointment
#20-6	Schedule of Township Committee Meetings
#20-7	Establish Holidays That Town Hall is Closed
#20-8	Temporary Budget
#20-9	Temporary Sewer Utility Budget
#20-10	Authorize Filing of Signatures of Chairman and Clerk Signatures to Vouchers to Authorize Payment
#20-11	Establish a Cash Management Plan
#20-12	Township Committee Members to Review and Affix Their Signatures to Vouchers
#20-13	Authorize Signatures on Drafts and Checks Against Township Funds
#20-14	Authorization of Signatures on Specific Accounts
#20-15	Reinstatement of Petty Cash Funds
#20-16	Authorizing Investment of Idle Funds and Fund Transfers
#20-17	Authorize Township Attorney to File Stipulations of Settlement
#20-18	Interest Rate to be charged on Delinquent Taxes and Sewer Service
#20-19	Amount Required to Redeem Tax Sale Certificates
#20-20	Surety Bonds
#20-21	Establish Fees for the use of Recreational Facilities and Participation in Recreation Programs
#20-22	Authorize Purchasing From Bergen County Cooperative Pricing System
#20-23	To Authorize Purchasing from Various Cooperative Pricing Systems
#20-24	Authorize Purchasing through State Agency
#20-25	Approve Central Purchasing System and Purchasing Manual
#20-26	Approval of Personnel Manual
#20-27	Anti-Discrimination Policy
#20-28	Approve Township Anti-Sexual Harassment Prohibition Policy
#20-29	Approve Smoking Control Policy
#20-30	Designate a Public Agency Compliance Officer
#20-31	Authorize Township Engineer to Sign Future TWA Applications for Sewer Extensions
#20-32	Adoption of Form Required to be Used for Filing of Notices of Tort Claim Against the Township
#20-33	Approval of Police Department Rules & Regulations

#20-34	Designation of Special Police
#20-35	Civil Rights Policy
#20-36	Establish Fees for Towing Services
#20-37	Re-establish Fire Department Rules, Regulations and Policies
#20-38	Northwest Bergen Mutual Aid Association
#20-39	Waive Annual Sewer Service Charge for Fire Co. #3
#20-40	Waive Annual Rent for Ambulance Corps Land Lease
#20-41	Renew Agreement for Commuter Park and Ride at Cornerstone Church
#20-42	Establish Rules and Regulations Which Shall be the Township Facilities Policy
#20-43	Quasi-Municipal Groups for Insurance Purposes
#20-44	Approval of Local Supplemental Violations Bureau Schedule
#20-45	Town Hall Front Lawn Policy
#20-46	State Health Benefits
#20-47	Re-establish the Recreation Policy Manual
#20-48	Appointment of School Crossing Guards
#20-49	Travel Reimbursement Policy
#20-50	Juvenile and Adolescent Suicide Prevention/Crisis Intervention Committee and Plan
#20-51	Establish Hearing Officer(s)/Committee(s)
#20-52	Municipal Alliance Committee
#20-53	Re-establish Cooperative Efforts with the Board of Education
#20-54	Alcohol and Controlled Substances Policy for Commercial Motor Vehicle Operators
#20-55	Appointment of JIF Representatives
#20-56	Authorize Participation in Bergen County Community College's Tuition Credit Program for Volunteer Firefighters and Volunteer Ambulance Corps Members
#20-57	Authorize Waiving of Fees
#20-58	Approve Emergency Management Plan
#20-59	Establish a Procedure and Adopt Forms to Provide Access to Public Records
#20-60	Appointment of Community Development Representatives
#20-61	Policy for Wyckoff Community Park, Memorial Field and Pulis Field Snack Bars
#20-62	Telephone/Electronic Transfer of Funds
#20-63	Continue Employee Compensation
#20-64	Issuances of Checks Between Township Committee Meetings
#20-65	Township Committees By Laws
#20-66	Police Private Duty Assignments
#20-67	Extraordinary Unspecifiable Service Appointments
#20-68	Adoption of Policy for ADA Parking Specifications and Posting Policy
#20-69	Authorize Language for Municipal Purchase Orders
#20-70	Municipal Internet Policy
#20-71	Rapid Deployment Force

- #20-72 Authorize Disposition of Public Property No Longer Needed for Public Use
- #20-73 Adoption and Endorsement of New Jersey Ethics Law
- #20-74 Void Checks in Excess of 180 Days
- #20-75 Permitting and Regulating Still Photography, Video Taping and Audio Recording of Public Meetings
- #20-76 Small Balances to be cancelled
- #20-77 Establish Employee Benefits Cafeteria Plan
- #20-78 Designation of NIMS for Incident Management
- #20-79 Adoption of Approved Forms of Surety and Rating of Certificates of Insurance
- #20-80 Authorize Public Work at Private Facilities in Exchange for the Use of Those Private Facilities as Municipal Voting Facilities
- #20-81 Procedure to Receive Donations /Plaques or Name Municipal Property
- #20-82 Deleted
- #20-83 Adoption of Accounting and Fiscal Internal Control Manual
- #20-84 Fund Balance Annual Review
- #20-85 Re-appointment of Zabriskie House Trustee
- #20-86 Confirm Social Media Policy
- #20-87 Vehicle Use Policy
- #20-88 Approve Policy for Recreation Department Policies and Procedures Manual
- #20-89 Annual Monitoring of Tax Exemptions & Pilots
- #20-90 Annual Reporting of Tax Appeals Filed
- #20-91 Authorize Payment of Annual Service Charges
- #20-92 Appointment of Coordinator for Emergency Telephone System
- #20-93 Establish Transit Emergency Plan
- #20-94 Establish Wyckoff – A Stigma Free Zone
- #20-95 Elected Officials Transparency
- #20-96 Public Interaction Policy
- #20-97 Authorize Closure of Roads and Detour Routes
- #20-98 Appointment of Municipal Humane Law Enforcement Officer & Team
- #20-99 Bergen County Law Enforcement Mutual Aid & Rapid Deployment Force
- #20-100 Rumor Prevention Policy
- #20-101 Reauthorize JIF Personnel Manual & Supervisor’s Manual
- #20-102 Live Streaming and Posting Video Recordings of Township Committee Work Session & Business Meetings
- #20-103 Claimant Certification Requirements as per NJAC 5:30-9A.6 and 5:31-4.1
- #20-104 Establish Computer Use Policies

- #20-105 To Participate in the Defense Logistics Agency, Law Enforcement Support Office, 1033 Program to Enable The Wyckoff Police Department to Request and Acquire Excess Department of Defense Equipment
- #20-106 Policy on new Flag Pole and Government Speech
- #20-107 Township of Wyckoff Policy of Inclusiveness
- #20-108 Authorize Fee Charges for On-line Payment Portals
- #20-109 Adopt Domestic Violence Policy

13. **Ordinances – Introductions**

#1901 - AN ORDINANCE TO AMEND AND SUPPLEMENT ORDINANCE #1863 TO PROVIDE A CERTAIN CAPITAL IMPROVEMENT IN THE TOWNSHIP OF WYCKOFF AND TO PROVIDE FOR THE RECEIPT, ACCEPTANCE AND DEPOSIT OF GRANT FUNDS THEREFORE AND TO AUTHORIZE APPROPRIATIONS OF \$96,000.

#1902 - AN ORDINANCE TO PROVIDE AN APPROPRIATION FOR THE ACQUISITION OF 240 DEMAREST AVENUE, BLOCK 293, LOT 18 IN THE TOWNSHIP OF WYCKOFF, BERGEN COUNTY, NEW JERSEY FROM THE MUNICIPAL OPEN SPACE FUND FOR PUBLIC PURPOSES.

Following is the vote on the Consent Agenda:

MOTION: _____ SECOND _____
BOONSTRA __ FISCHER __ MADIGAN __ RUBENSTEIN__ SHANLEY __

- 14. Clerk Joyce Santimauro to administer the Oath of Office to Fire Department Officers
- 15. Clerk Joyce Santimauro to administer Oath Office to Residents Appointed to Serve the Township as Volunteers on Various Municipal Boards and Commissions
- 16. Public Comment period, two (2) minutes per speaker for public comment on any governmental issue that a member of the public feels may be of concern to the residents of the Township of Wyckoff.
- 17. Adjourn

PAYMENT OF CLAIMS MAY BE PAID AT ALL TOWNSHIP COMMITTEE WORK SESSION MEETINGS AND ALL TOWNSHIP COMMITTEE REGULAR MEETINGS FORMAL ACTION WILL BE TAKEN DURING THIS MEETING

NOTICE TO PUBLIC

As a visitor attending this public meeting, your presence and attendance may be recorded. By remaining in the Court Room during the meeting, it is assumed your consent is given for your image to be broadcast.

There may be situations where, due to technical difficulties, live streaming or the recording of a meeting may not be available. The Township shall not be responsible for and accepts no liability if the recording or live video streaming of the meeting is unavailable.