

TOWNSHIP OF WYCKOFF
OPEN PUBLIC MEETINGS ACT

PLEASE TAKE NOTICE, that in accordance with the Open Public Meetings Act N.J.S.A. 10:4-6 et seq., the Township Committee of the Township of Wyckoff shall conduct its 7:00 pm, Tuesday, August 15, 2023 Work Session meeting in the second floor court room at Wyckoff Town Hall, 340 Franklin Avenue, Wyckoff, NJ 07481 and the meeting will also be live-streamed via the Township of Wyckoff's YouTube channel and members of the public may attend the meeting to provide public comment.

This notice and agenda have been posted on the Township's home page Wyckoff-nj.com at the Quick Link for "Minutes & Agendas" on Friday, August 11, 2023. Please select "Township Committee" and locate the date of the meeting to view documents, such as resolutions and ordinances which are made available.

General instructions regarding access to the meeting will be posted on the Wyckoff web site's home page at www.wyckoff-nj.com as a "News" item on Friday, August 11, 2023, by 4:30 pm.

To view the Township Committee meeting via livestream, please access our YouTube channel which will be linked on the township's web site home page at www.wyckoff-nj.com as a "NEWS" item prior to the commencement of the meeting.

To be notified of all future live streamed Township meetings, please create a YouTube account and subscribe to our YouTube channel, "Township of Wyckoff".

NOTICE TO PUBLIC

As a member of the public, participating in this public meeting, your participation will be recorded. By participating in the meeting, it is assumed your consent is given for your voice, name, address, comments, and image to be broadcast and recorded.

There may be situations when, due to technical difficulties, live streaming or the recording of a meeting may not be available. A recording of the meeting will be available immediately after the meeting concludes on the Township's YouTube channel, "Township of Wyckoff". The Township shall not be responsible for and accepts no liability if the recording technology or live video streaming technology of the meeting is unavailable.

Nancy A. Brown, RMC
Municipal Clerk

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE WORK SESSION MEETING
MUNICIPAL COURT ROOM
TUESDAY, AUGUST 15, 2023 - 7:00 P.M.**

PAUSE – Municipal Clerk will post the link to the live meeting on our website's homepage.

1. **7:00 pm Work Session Meeting called to order by Mayor Thomas J. Madigan**

2. **Roll call of Township Committee**

BOONSTRA _____ FISHER _____ MELCHIONNE _____
SHANLEY _____ MADIGAN _____

3. **Reading of "Open Work Session" statement by Municipal Clerk, Nancy A. Brown**

4. **Confirm Finance Committee have reviewed, and signed vouchers and that Mayor and Municipal Clerk have signed any necessary documents.**

5. **Motion to open the Ten (10) Minute Public Comment period:**

Ten Minute public comment period, two (2) minutes per speaker for public comment on any governmental issue that a member of the public feels may be of concern to the residents of the Township of Wyckoff.

Please step forward to the microphone if you wish to make a comment.

MOTION: _____ SECOND _____
BOONSTRA _____ FISHER _____ MELCHIONNE _____
SHANLEY _____ MADIGAN _____

Motion to close the Public Comment period:

MOTION: _____ SECOND _____
BOONSTRA _____ FISHER _____ MELCHIONNE _____
SHANLEY _____ MADIGAN _____

6. **Fireworks donations presented by Lakeland Bank & Inserra Shop Rite**
7. **Review of 8:00 p.m. Business Meeting Agenda – Administrator**
8. **Review of Policy Action Items – Administrator**
9. **Reports of Township Committee Members**
10. **Report of Township Attorney**

(Items 11 through 15 will only be utilized if the business of the Township conducted at this meeting requires them to be utilized. They are added to the agenda as placeholders should their use be required.)

11. **Motion to adopt resolution #23-XX and enter a Closed Session Discussion:**

MOTION: _____ SECOND _____
BOONSTRA _____ FISHER _____ MELCHIONNE _____
SHANLEY _____ MADIGAN _____

12. **Motion to Exit the Closed Session Discussion and to re-enter the Open Work Session:**

MOTION: _____ SECOND _____
BOONSTRA _____ FISHER _____ MELCHIONNE _____
SHANLEY _____ MADIGAN _____

13. **Motion to Recess the Open Work Session to Conduct the Business Meeting:**

MOTION: _____ SECOND _____
BOONSTRA _____ FISHER _____ MELCHIONNE _____
SHANLEY _____ MADIGAN _____

14. **Motion to Reconvene the Open Work Session and adopt resolution #23-XX and enter a Closed Session Discussion:**

MOTION: _____ SECOND _____
BOONSTRA _____ FISHER _____ MELCHIONNE _____
SHANLEY _____ MADIGAN _____

15. **Motion to Exit the Closed Session Discussion and to re-enter the Open Work Session:**

MOTION: _____ SECOND _____
BOONSTRA _____ FISHER _____ MELCHIONNE _____
SHANLEY _____ MADIGAN _____

16. **Adjourn**

MOTION: _____ SECOND _____
BOONSTRA _____ FISHER _____ MELCHIONNE _____
SHANLEY _____ MADIGAN _____

**PAYMENT OF CLAIMS MAY BE PAID AT ALL WORK SESSION MEETINGS AND
ALL TOWNSHIP COMMITTEE BUSINESS MEETINGS
FORMAL ACTION MAY BE TAKEN AT THIS WORK SESSION**

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE BUSINESS MEETING
MUNICIPAL COURT ROOM
TUESDAY, AUGUST 15, 2023 - 8:00 PM**

1. **Regular Meeting of the Wyckoff Township Committee called to order by Mayor Thomas J. Madigan**
2. **Flag Salute**
3. **Invocation**
4. **Reading of the "Open Public Meetings Act" statement by Municipal Clerk, Nancy A. Brown**

5. **Roll Call of the Township Committee Members Present:**

BOONSTRA _____ FISHER _____ MELCHIONNE _____
SHANLEY _____ MADIGAN _____

6. **Request motion to open the Public Comment Period:**

Public Comment period, five (5) minutes per speaker for public comment on any governmental issue that a member of the public feels may be of concern to the residents of the Township of Wyckoff.

Please step forward to the microphone if you wish to make a comment.

MOTION: _____ SECOND _____
BOONSTRA _____ FISHER _____ MELCHIONNE _____
SHANLEY _____ MADIGAN _____

Request motion to close the Public Comment Period:

MOTION: _____ SECOND _____
BOONSTRA _____ FISHER _____ MELCHIONNE _____
SHANLEY _____ MADIGAN _____

7. **Oath of Office for Special Law Enforcement Officers, Class III**
8. **Approval of the July 13, 2023 Special Meeting Minutes**

MOTION: _____ SECOND _____
BOONSTRA _____ FISHER _____ MELCHIONNE _____
SHANLEY _____ MADIGAN _____

9. Approval of the July 18, 2023 Work Session & Business meeting minutes:

MOTION: _____ SECOND _____
BOONSTRA _____ FISHER _____ MELCHIONNE _____
SHANLEY _____ MADIGAN _____

10. Consent Agenda: All matters listed below are considered by the Township Committee to be routine in nature. There will be no separate discussion of these items. If any discussion is desired by the Township Committee, that item will be removed from the Consent Agenda and considered separately:

I Resolutions (Adoption of the following):

- #23-231 Road Closures for NETF Charity 5K, September 23, 2023
- #23-232 Close Various Aged, Unidentifiable, Unnamed, Unclaimed Escrow Deposits
- #23-233 Chapter 159 – 2023 Sustainable Jersey Program
- #23-234 Chapter 159 – 2023 Spotted Lantern Fly Reimbursement Program
- #23-235 Authorizing the Sale of Personal Property not Needed for Public Use Via the Online Auction Website – Municibid
- #23-236 Release Maintenance Cash Surety – 726 Wyckoff Avenue
- #23-237 Release Maintenance Cash Surety – 519 Terhune Terrace
- #23-238 2022 Audit General Comments & Recommendations
- #23-239 Authorization of Vouchers & Payment of Bills
- #23-240 Return of Certain Overpaid Taxes, Fees, etc.
- #23-241 Appointment of School Crossing Guards
- #23-242 Awarding Contract to Seagrave Fire Apparatus for the Purchase Of One New Seagrave Custom 95' Aerialscope for Fire Company No. 1
- #23-243 SLEO III Agreement – St. Elizabeth’s School
- #23-244 Liquor License Transfer #0270-44-044-005
- #23-245 Authorize Sewer Developer’s Agreement - TSSP, LLC
- #23-246 Release Closed Session Minutes

II Ordinances – Introduction

ORDINANCE #1991

AN ORDINANCE TO PROVIDE A CERTAIN CAPITAL IMPROVEMENT IN THE TOWNSHIP OF WYCKOFF AND TO PROVIDE FOR THE RECEIPT, ACCEPTANCE AND DEPOSIT OF GRANT FUNDS THEREFORE AND TO AUTHORIZE APPROPRIATIONS OF \$125,000

ORDINANCE #1992

AN ORDINANCE TO DELETE CHAPTER 54 (POLICE DEPARTMENT), ARTICLE I (ESTABLISHMENT AND ORGANIZATION), SECTION 54-6.7 (MARSHALS), AND TO AMEND AND SUPPLEMENT ARTICLE VI (SPECIAL LAW ENFORCEMENT OFFICERS) OF THE CODE OF THE TOWNSHIP OF WYCKOFF

ORDINANCE #1993

AN ORDINANCE TO AMEND AND SUPPLEMENT CHAPTER 183 (WATER EMERGENCIES) OF THE CODE OF THE TOWNSHIP OF WYCKOFF BY DELETING AND REPLACING IT IN ITS ENTIRETY WITH A NEW CHAPTER 183

ORDINANCE #1994

AN ORDINANCE TO AMEND AND SUPPLEMENT CHAPTER 54 (POLICE DEPARTMENT), ARTICLE I (ESTABLISHMENT AND ORGANIZATION), SECTION 54-3.3 (QUALIFICATIONS FOR MEMBERSHIP) OF THE CODE OF THE TOWNSHIP OF WYCKOFF

III Motions

- A. Memorialize decision to permit temporary lawn signs from August 5th to August 15th, 2023 promoting the Wyckoff Education Foundation’s Color Run Fundraiser to benefit Wyckoff schools.
- B. Authorize additional Dueling Piano night in Blue Moon’s outdoor dining area on Wednesday, August 30th in celebration of the Super Moon/Blue Moon.
- C. Authorize The Barn to hold a live music night (single musician) for 5:00-8:30 pm on Tuesday, September 19, 2023.

Clerk: May I have a motion and a second to approve the consent agenda?

The Following vote is the vote on the Consent Agenda:

MOTION: _____ SECOND _____
 BOONSTRA _____ FISHER _____ MELCHIONNE _____
 SHANLEY _____ MADIGAN _____

11. Ordinances – Public Hearing / Further Consideration:

Mayor Madigan, I have an Ordinance for Public Hearing / Further Consideration on tonight's agenda. It is **ORDINANCE #1989** which is

AN ORDINANCE AMENDING SALARY ORDINANCE #1982 AND FIXING THE RATE OF COMPENSATION OF CERTAIN TOWN HALL EMPLOYEES OF THE TOWNSHIP OF WYCKOFF

for second reading, by title only, and a copy of this Ordinance has been posted on our municipal website, on the bulletin board in Town Hall where public notices are customarily posted, and copies have been made available to members of the general public of the Township who have requested the same.

CHAIRPERSON: This is the time and place for the Public Hearing on Ordinance #1989, and all persons who wish to be heard, please state your name before making your statement. If you wish to make a comment, please step forward to the microphone.

(Public Comments are heard here.)

At the Conclusion of public comments:

COMMITTEE PERSON _____: I move that the Public Hearing on Ordinance #1989 be closed.

COMMITTEE PERSON _____: Seconded

ROLL CALL VOTE

BOONSTRA ___ FISHER ___ MELCHIONNE ___
SHANLEY ___ MADIGAN ___

MUNICIPAL CLERK: BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that Ordinance #1989, after public hearing and further consideration is hereby adopted, and the Municipal Clerk is hereby authorized and directed to publish the Notice of Final Passage of said Ordinance in the official newspaper for the Township as provided by law.

COMMITTEE PERSON _____: I move Ordinance #1989 on second reading by title only.

COMMITTEE PERSON _____: Seconded.

ROLL CALL VOTE

BOONSTRA ___ FISHER ___ MELCHIONNE ___
SHANLEY ___ MADIGAN ___

I have a second Ordinance for Public Hearing / Further Consideration on tonight's agenda. It is **ORDINANCE #1990** which is

AN ORDINANCE TO PROVIDE A CERTAIN CAPITAL IMPROVEMENT IN THE TOWNSHIP OF WYCKOFF AND TO PROVIDE FOR THE RECEIPT, ACCEPTANCE AND DEPOSIT OF GRANT FUNDS THEREFORE AND TO AUTHORIZE APPROPRIATIONS OF \$25,000

for second reading, by title only, and a copy of this Ordinance has been posted on our municipal website, on the bulletin board in Town Hall where public notices are customarily posted, and copies have been made available to members of the general public of the Township who have requested the same.

CHAIRPERSON: This is the time and place for the Public Hearing on Ordinance #1990, and all persons who wish to be heard, please state your name before making your statement. If you wish to make a comment, please step forward to the microphone.

(Public Comments are heard here.)

At the Conclusion of public comments:

COMMITTEE PERSON _____: I move that the Public Hearing on Ordinance #1990 be closed.

COMMITTEE PERSON _____: Seconded

ROLL CALL VOTE

BOONSTRA ___ FISHER ___ MELCHIONNE ___
SHANLEY ___ MADIGAN ___

MUNICIPAL CLERK: BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that Ordinance #1990, after public hearing and further consideration is hereby adopted, and the Municipal Clerk is hereby authorized and directed to publish the Notice of Final Passage of said Ordinance in the official newspaper for the Township as provided by law.

COMMITTEE PERSON _____: I move Ordinance #1990 on second reading by title only.

COMMITTEE PERSON _____: Seconded.

ROLL CALL VOTE

BOONSTRA ___ FISHER ___ MELCHIONNE ___
SHANLEY ___ MADIGAN ___

12. Adjourn

Chair: May I have a motion to and a second to adjourn the Business Meeting?

MOTION: _____ SECOND _____
BOONSTRA _____ FISHER _____ MELCHIONNE _____
SHANLEY _____ MADIGAN _____

**PAYMENT OF CLAIMS MAY BE PAID AT ALL TOWNSHIP COMMITTEE WORK
SESSION MEETINGS AND ALL TOWNSHIP COMMITTEE
REGULAR MEETINGS**

FORMAL ACTION MAY BE TAKEN DURING THIS MEETING

**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #23-231**

INTRODUCED:

SECONDED:

MEETING DATE: August 15, 2023

**REFERENCE: Road Closures for NETF
Annual 5K Run**

VOTE:BOONSTRA ___ FISHER ___ MADIGAN ___ MELCHIONNE ___ SHANLEY___

WHEREAS, public charity “Never End the Fight” whose mission is to educate and raise awareness about the connection between mental illness and opioid addiction and to eliminate the stigmas associated with both diseases will conduct its Annual 5K Run on Saturday October 1, 2023 to spread awareness at athletic events and presentations; and,

WHEREAS, the Wyckoff Police Department has recommended road closures of the following roads to allow this event to be performed safely for motorists and pedestrians during the hours of 8:00 a.m. to 1:00 p.m.:

Calvin Court
James Way
Meer Avenue
George Place
Victor Way

Cedar Hill Avenue
Paine Road
Ellis Place
Florence Avenue
Barbara Avenue

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that they approve the road closure as recommended by the Wyckoff Police Department to allow the public charity –“Never End the Fight” to conduct its Annual 5K Run.

BE IT FURTHER RESOLVED, that the Municipal Clerk shall provide a certified copy of this resolution to the Police Chief, the Traffic Safety Officer and Department of Public Works Manager.

CERTIFICATION

I, NANCY A. BROWN, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON AUGUST 15, 2023.

NANCY A. BROWN
MUNICIPAL CLERK

**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #23-232**

INTRODUCED:

SECONDED:

MEETING DATE: August 15, 2023

**REFERENCE: Close Various Aged,
Unidentifiable, Unnamed, Unclaimed Escrow
Deposits**

VOTE:BOONSTRA ___ FISHER ___ MADIGAN ___ MELCHIONNE ___ SHANLEY___

WHEREAS, there remains an open 2000 Regional Contribution Agreement Trust Escrow balance totaling \$29,895.48, and

WHEREAS, this escrow account is aged and these agreements have been completed and closed, and

WHEREAS, as the CFO and the Township Auditor have reviewed and determined that this account has been completed and closed out and the balance deposited to the municipality, and

NOW THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, that the Chief Financial Officer is instructed to close this Trust Escrow for Regional Contribution Agreements account # T-12-56-810-670 and return balance to the Township, and

BE IT FURTHER RESOLVED THAT, should an entity present complete, verifiable documentation and can substantiate the validity of the monies for refund, said refund will be made from the Townships general fund.

CERTIFICATION

I, NANCY A. BROWN, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON AUGUST 15, 2023.

NANCY A. BROWN
MUNICIPAL CLERK

**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #23-233**

INTRODUCED:

SECONDED:

MEETING DATE: August 15, 2023

**REFERENCE: Chapter 159- 2023
Sustainable Jersey Program**

VOTE: BOONSTRA ___ FISHER ___ MADIGAN ___ MELCHIONNE ___ SHANLEY ___
.....

WHEREAS, NJSA 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any item of revenue in the budget of any county or municipality when such item have been made available by law and the amount was not determined at the time of the adoption of the budget; and,

WHEREAS, the Director may also approve the insertion of an item of appropriation for equal amount.

NOW, THEREFORE, BE IT RESOLVED, that the Township of Wyckoff, County of Bergen, State of New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2023 in the sum of \$2,000.00 which is now available from the 2023 Sustainable Jersey Program; and,

BE IT FURTHER RESOLVED, that the like sum of \$2,000.00 is hereby appropriated under the caption 2023 Clean Communities; and,

BE IT FURTHER RESOLVED, that the above is the result of funds from the 2023 Sustainable Jersey Program in the amount of \$2,000.00.

CERTIFICATION

I, NANCY A. BROWN, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON JULY 18, 2023.

NANCY A. BROWN
MUNICIPAL CLERK

**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #23-234**

INTRODUCED:

SECONDED:

MEETING DATE: August 15, 2023

**REFERENCE: Chapter 159- 2023
Spotted Lantern Fly Reimbursement
Program**

VOTE: BOONSTRA ___ FISHER ___ MADIGAN ___ MELCHIONNE ___ SHANLEY ___
.....

WHEREAS, NJSA 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any item of revenue in the budget of any county or municipality when such item have been made available by law and the amount was not determined at the time of the adoption of the budget; and,

WHEREAS, the Director may also approve the insertion of an item of appropriation for equal amount.

NOW, THEREFORE, BE IT RESOLVED, that the Township of Wyckoff, County of Bergen, State of New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2023 in the sum of \$15,000.00 which is now available from the 2023 Spotted Lantern Fly Reimbursement Program; and,

BE IT FURTHER RESOLVED, that the like sum of \$15,000.00 is hereby appropriated under the caption 2023 Spotted Lantern Fly Reimbursement Program; and,

BE IT FURTHER RESOLVED, that the above is the result of funds from the 2023 Spotted Lantern Fly Reimbursement Program in the amount of \$15,000.00.

CERTIFICATION

I, NANCY A. BROWN, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON JULY 18, 2023.

NANCY A. BROWN
MUNICIPAL CLERK



State of New Jersey

DEPARTMENT OF AGRICULTURE
PO Box 330
TRENTON NJ 08625-0330

PHILIP D. MURPHY
Governor
SHEILA Y. OLIVER
Lt. Governor

JOSEPH ATCHISON III
Assistant Secretary

July 2023

RE: County and Municipal Spotted Lanternfly (SLF) Reimbursement Program

Municipal officials:

This is to confirm that your governmental agency application for the has been accepted and approved for the 2023 Spotted Lanternfly Reimbursement program. Previously my staff has sent back the fully signed application to you for your records. A total of \$50,000 and \$15,000 has been encumbered to reimburse expenses accrued for this insects control in your county or municipality.

Remember to submit your invoices and receipts, the Block and Lots where treatment has occurred and number of trees treated for our records. Reimbursements will be processed and sent back to you on a monthly basis. Any questions feel free to contact my office at 609-406-6939.

Sincerely,

A handwritten signature in black ink, appearing to read 'Joe W. Zoltowski'.

Joseph W. Zoltowski
Director, Division
of Plant Industry

ADDITIONAL TERMS AND CONDITIONS
TO MEET FEDERAL REQUIREMENTS

The undersigned individual represents that he/she is authorized to sign this Agreement on behalf of the named-below County or Municipality (hereinafter “GRANTEE”) receiving Spotted Lanternfly Chemical Treatment Grant funds (“Grant Funds”) from the New Jersey Department of Agriculture (“NJDA”). Further, by his/her signature below, the undersigned indicates that, in addition to the terms, conditions and requirements set forth in the Application form submitted by GRANTEE to request Grant Funds, and in consideration for receiving Grant Funds from NJDA, said GRANTEE agrees to comply with the provisions of the following statutes, rules, and regulations in connection with its receipt and expenditure of the Grant Funds being provided to GRANTEE by NJDA under the American Rescue Plan Act – Coronavirus State Fiscal Recovery Fund:

A. Federal regulations applicable include, without limitation, the following:

1. Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, 2 C.F.R. Part 200, other than such provisions as U.S. Treasury may determine are inapplicable to this Award and subject to such exceptions as may be otherwise provided by U.S. Treasury. Subpart F – Audit Requirements of the Uniform Guidance, implementing the Single Audit Act, shall apply to this award. See <https://home.treasury.gov/policy-issues/coronavirus/assistance-for-state-local-and-tribal-governments/state-and-local-fiscal-recovery-funds/recipient-compliance-and-reporting-responsibilities>
2. Universal Identifier and System for Award Management (SAM), 2 C.F.R. Part 25, pursuant to which the award term set forth in Appendix A to 2 C.F.R. Part 25 is hereby incorporated by reference.
3. Reporting Subaward and Executive Compensation Information, 2 C.F.R. Part 170, pursuant to which the award term set forth in Appendix A to 2 C.F.R. Part 170 is hereby incorporated by reference.
4. OMB Guidelines to Agencies on Governmentwide Debarment and Suspension (Non-procurement), 2 C.F.R. Part 180, including the requirement to include a term or condition in all lower tier covered transactions (contracts and subcontracts described in 2 C.F.R. Part 180, subpart B) that the award is subject to 2 C.F.R. Part 180 and U.S. Treasury’s implementing regulation at 31 C.F.R. Part 19.
5. Recipient Integrity and Performance Matters, pursuant to which the award term set forth in 2 C.F.R. Part 200, Appendix XII to Part 200 is hereby incorporated by reference.
6. Government-wide Requirements for Drug-Free Workplace, 31 C.F.R. Part 20.
7. New Restrictions on Lobbying, 31 C.F.R. Part 21.

8. Executive Order 13985 On Advancing Racial Equity and Support for Underserved Communities Through the Federal Government (January 20, 2021).
9. Uniform Relocation Assistance and Real Property Acquisitions Act of 1970 (42 U.S.C. §§ 4601-4655) and implementing regulations.
10. Generally applicable federal environmental laws and regulations.

B. Statutes and regulations prohibiting discrimination applicable include, without limitation, the following:

1. Title VI of the Civil Rights Act of 1964 (42 U.S.C. §§ 2000d et seq.) and U.S. Treasury's implementing regulations at 31 C.F.R. Part 22, which prohibit discrimination on the basis of race, color, or national origin under programs or activities receiving federal financial assistance. The following language is hereby included in every contract or agreement subject to Title VI and its regulations between the NJDA and the GRANTEE and the following language must be included in every contract or agreement subject to Title VI and its regulations between GRANTEE and its contractors, subcontractors, successors, transferees and assignees:

The grantee, contractor, subcontractor, successor, transferee, and assignees shall comply with Title VI of the Civil Rights Act of 1964, which prohibits recipients of federal financial assistance from excluding from a program or activity, denying benefits of, or otherwise discriminating against a person on the basis of race, color, or national origin (42 U.S.C. § 2000d et seq.), as implemented by the U.S. Treasury's Title VI regulations, 31 CFR Part 22, which are herein incorporated by reference and made a part of this contract (or agreement). Title VI also includes protection to persons with "Limited English Proficiency" in any program or activity receiving federal financial assistance, 42 U.S.C. § 2000d et seq., as implemented by the U.S. Treasury's Title VI regulations, 31 CFR Part 22, and herein incorporated by reference and made a part of this contract or agreement.

2. The Fair Housing Act, Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§ 3601 et seq.), which prohibits discrimination in housing on the basis of race, color, religion, national origin, sex, familial status, or disability.
3. Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. § 794), which prohibits discrimination on the basis of disability under any program or activity receiving federal financial assistance.
4. The Age Discrimination Act of 1975, as amended (42 U.S.C. §§ 6101 et seq.), and U.S. Treasury's implementing regulations at 31 C.F.R. Part 23, which prohibit discrimination on the basis of age in programs or activities receiving federal financial assistance.
5. Title II of the Americans with Disabilities Act of 1990, as amended (42 U.S.C. §§ 12101 et seq.), which prohibits discrimination on the basis of disability under programs, activities, and

services provided or made available by state and local governments or instrumentalities or agencies thereto.

C. Federal Labor Standards

1. The Contract Work Hours and Safety Standards Act (40 U.S.C. §3701 et seq.), requiring that mechanics and laborers (including watchmen and guards) employed on federally assisted contracts of \$100,000 or greater be paid wages of not less than one and one-half times their basic wage rates for all hours worked in excess of forty in a work-week;
2. The Federal Fair Labor Standards Act (29 U.S.C. 201 et seq.), requiring that covered nonexempt employees be paid at least the minimum prescribed wage, and also that they be paid one and one-half times their basic wage rate for all hours worked in excess of the prescribed work-week;
3. The Copeland “Anti-Kickback” Act (18 U.S.C. 874), as supplemented in Department of Labor regulations (29 CFR 3), which requires payment of wages once a week and allows only permissible payroll deductions.

D. Other State and federal laws applicable include, but are not limited to, the following:

1. The New Jersey Prevailing Wage Act (N.J.S.A. 34:11-56.25 et seq.), establishing a prevailing wage level for workers engaged in public works.
2. The Hatch Act (5 U.S.C. §§ 1501-1508 and 7324-7328), which limits certain political activities of State or local government employees whose principal employment is in connection with an activity financed in whole or in part by this federal assistance.
3. State of New Jersey Executive Order No. 215 (Kean 1989), requiring environmental assessments or environmental impact statements to the extent applicable for major construction projects.
4. (a) In accordance with 41 U.S.C. § 4712, GRANTEE may not discharge, demote, or otherwise discriminate against an employee in reprisal for disclosing to any of the list of persons or entities provided below, information that the employee reasonably believes is evidence of gross mismanagement of a federal contract or grant, a gross waste of federal funds, an abuse of authority relating to a federal contract or grant, a substantial and specific danger to public health or safety, or a violation of law, rule, or regulation related to a federal contract (including the competition for or negotiation of a contract) or grant.

(b) The list of persons and entities referenced in the paragraph above includes the following:
 - a. A member of Congress or a representative of a committee of Congress;
 - b. An Inspector General;
 - c. The Government Accountability Office;
 - d. A NJDA employee responsible for contract or grant oversight or management;
 - e. An authorized official of the U.S. Department of Justice or other law enforcement agency;

- f. A court or grand jury; or
 - g. A management official or other employee of the New Jersey Department of Community Affairs (“DCA”), contractor, or subcontractor who has the responsibility to investigate, discover, or address misconduct.
 - (c) GRANTEE shall inform its employees in writing of the rights and remedies provided under this section, in the predominant native language of the workforce.
- 5. Contracting with Small, Minority-owned, Women-owned and Veteran-owned Businesses, and Labor Surplus Area Firms.
 - (a) GRANTEE shall take all necessary affirmative steps to ensure contracting opportunities are provided to small, minority-owned, woman-owned, and veteran-owned businesses, and labor surplus area firms. As used in this contract, the terms “minority-owned business,” “women-owned business,” and “veteran-owned business” means a business that is at least fifty-one percent (51%) owned and controlled by minority group members, women or veterans. For purposes of this definition, “minority group members” are African Americans, Spanish-speaking, Spanish surnamed or Spanish-heritage Americans, Asian-Americans, and Native Americans. GRANTEE may rely on written representations by businesses regarding their status as minority, women and veteran businesses in lieu of an independent investigation.
 - (b) Affirmative steps shall include:
 - a. Placing qualified small and minority-, veteran- and women-owned businesses on solicitation lists;
 - b. Ensuring that small and minority-, veteran- and women-owned businesses are solicited whenever they are potential sources for goods and/or services required in furtherance of the Agreement;
 - c. Dividing total requirements, when economically feasible, into smaller tasks or quantities to permit maximum participation by small and minority-, veteran- and women-owned businesses;
 - d. Establishing delivery schedules, where the requirement permits, which encourage participation by small and minority-, veteran- and women-owned businesses;
 - e. Using the service and assistance, as appropriate, of such organizations as the Small Business Administration and the Minority Business Development Agency of the U.S. Department of Commerce; and
 - f. Requiring the prime contractor, if subcontracts are to be let, to take the affirmative steps listed in subparagraphs (a) through (e) of this section.
- 6. All state and federal laws and regulations concerning the procurement of goods and services by a county or municipality.

E. Increasing Seat Belt Use in the United States.

- 1. Pursuant to Executive Order 13043, 62 FR 19217 (Apr. 18, 1997), GRANTEE should encourage its contractors to adopt and enforce on-the-job seat belt policies and programs for their employees when operating company-owned, rented or personally owned vehicles.

F. Reducing Text Messaging When Driving

1. Pursuant to Executive Order 13513, 74 FR 51225 (Oct. 6, 2009), GRANTEE should encourage its employees, subrecipients, and contractors to adopt and enforce policies that ban text messaging while driving, and GRANTEE should establish workplace safety policies to decrease accidents caused by distracted drivers.

G. Personally Identifiable Information

1. To the extent GRANTEE receives personally identifiable information, it will comply with the Privacy Act of 1974 and U.S. Treasury rules and regulations related to the protection of personally identifiable information. The term “personally identifiable information” refers to information which can be used to distinguish or trace an individual’s identity, such as their name, social security number, biometric records, etc., either alone or when combined with other personal or identifying information which is linked or linkable to a specific individual, such as date and place of birth, mother’s maiden name, etc. See 2 CFR 200.79. Subrecipients shall require all persons that have access to personally identifiable information (including subcontractors/subconsultants and their employees) to sign a Non-Disclosure Agreement.

H. Conflicts of Interest.

1. GRANTEE must maintain a conflict-of-interest policy consistent with 2 C.F.R. § 200.318(c) and that such conflict-of-interest policy is applicable to each activity funded with CSFRF Funds.
2. GRANTEE must disclose in writing to U.S. Treasury or DCA, as appropriate, any potential conflict of interest affecting the CSFRF Funds in accordance with 2 C.F.R. § 200.112.

I. American Rescue Plan Act

1. Sections 602 and 603 of the Social Security Act, as added in Section 9901 of the American Rescue Plan Act (Pub. L. 117-2).
2. Implementing regulations adopted by U.S. Treasury pursuant to Section 602(f) of the Social Security Act, as added in Section 9901 of the American Rescue Plan Act (Pub. L. 117-2).

J. Records to be Provided on Request

Upon request, GRANTEE will provide NJDA with all necessary documents and records to demonstrate compliance with the above terms, conditions and assurances.

Agreed to this 24 day of July, 2023

GRANTEE

BY:

Matthew Cavallo

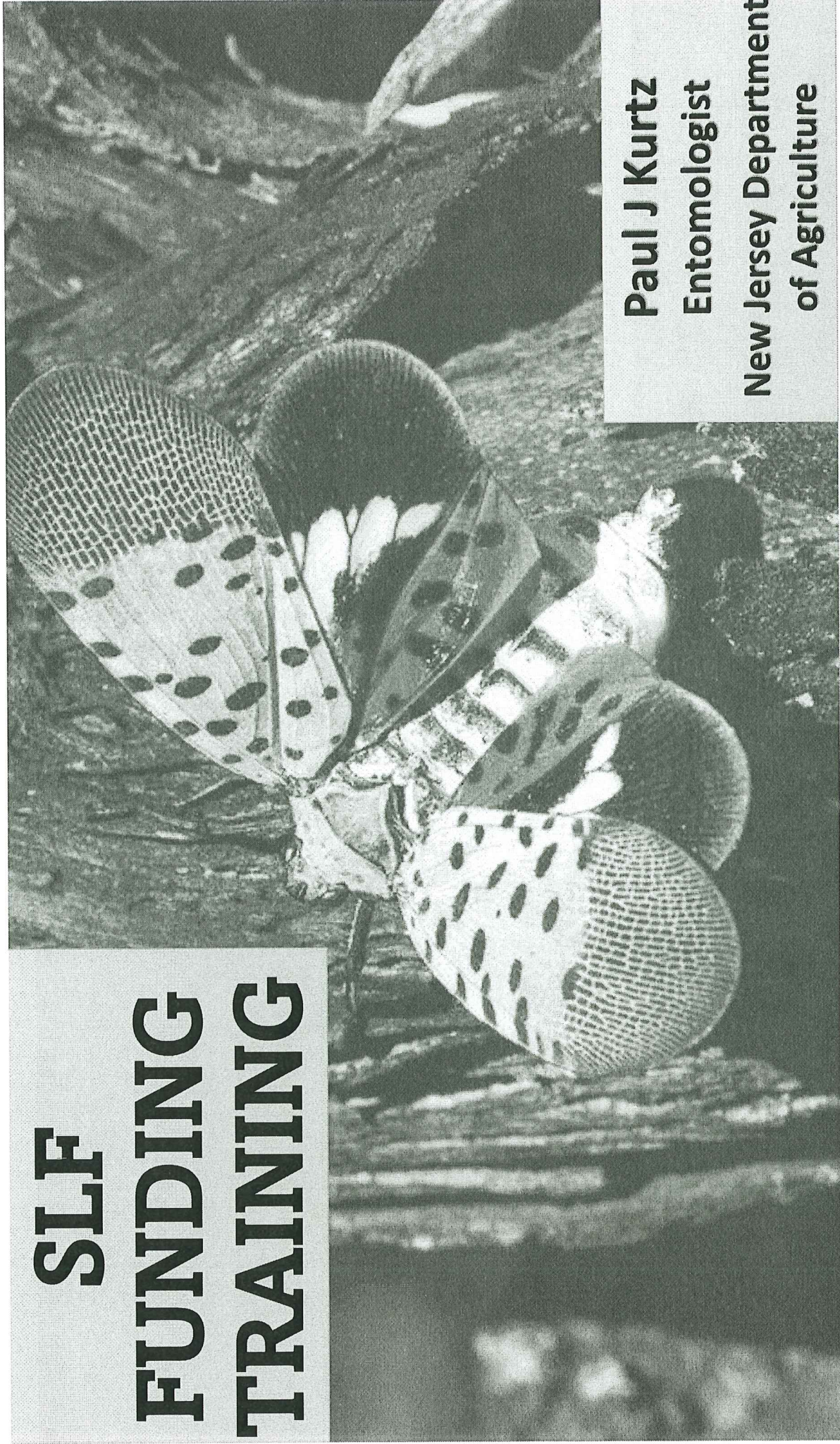
Name: Matthew Cavallo

Title: Administrator

Authorized to sign on behalf of and to contractually bind

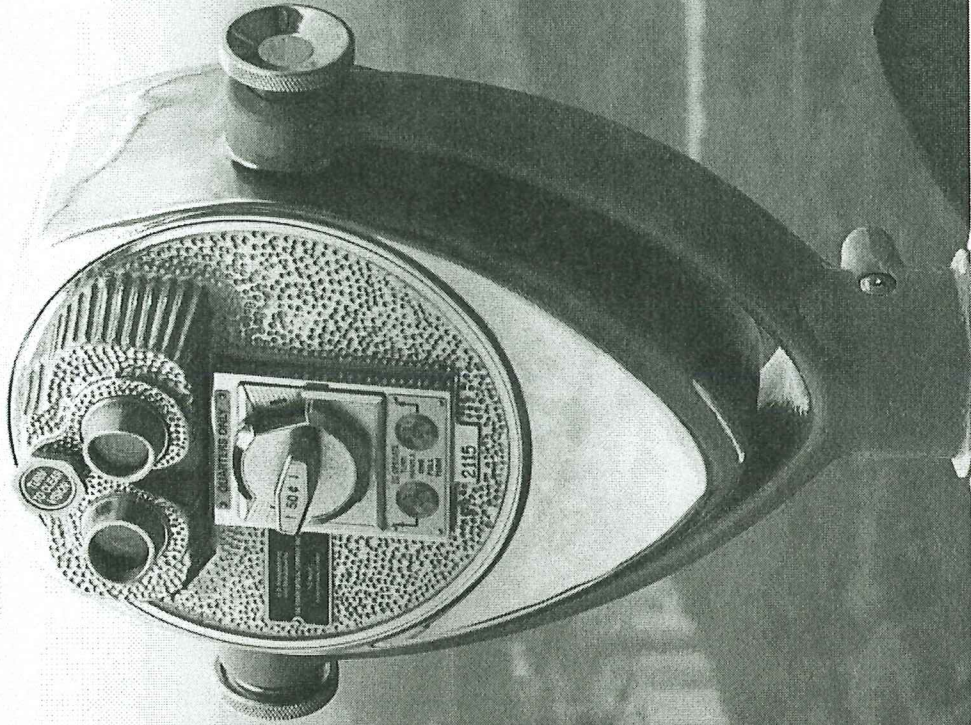
County/Municipality: Township of Wyckoff

SIF FUNDING TRAINING



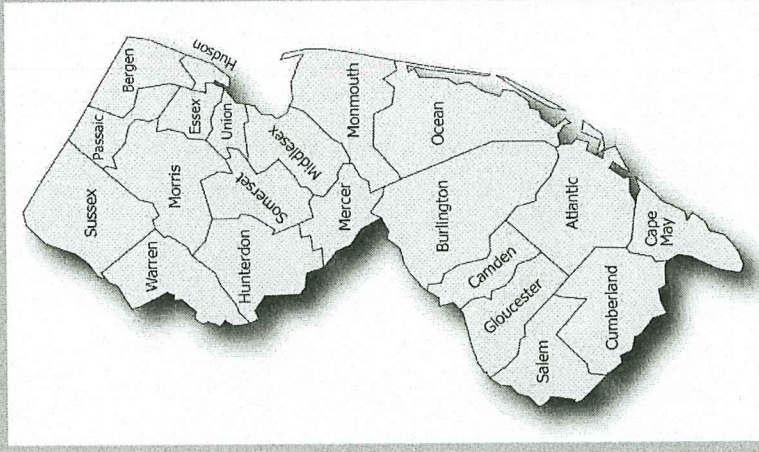
**Paul J Kurtz
Entomologist
New Jersey Department
of Agriculture**

Overview

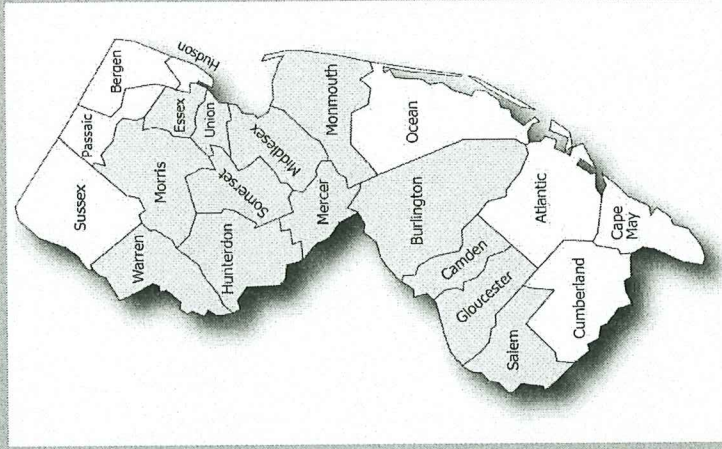


- Funding
- Requirements
- Safety
- Pesticides
- Timing
- Hosts
- Traps
- Scraping
- Resources

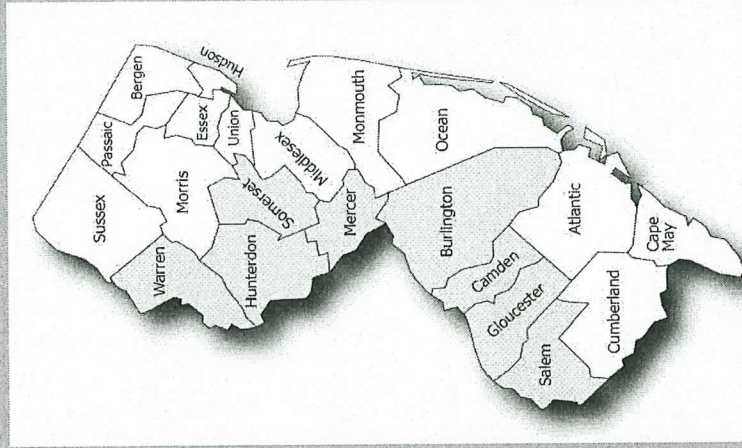
NJ SLF quarantine



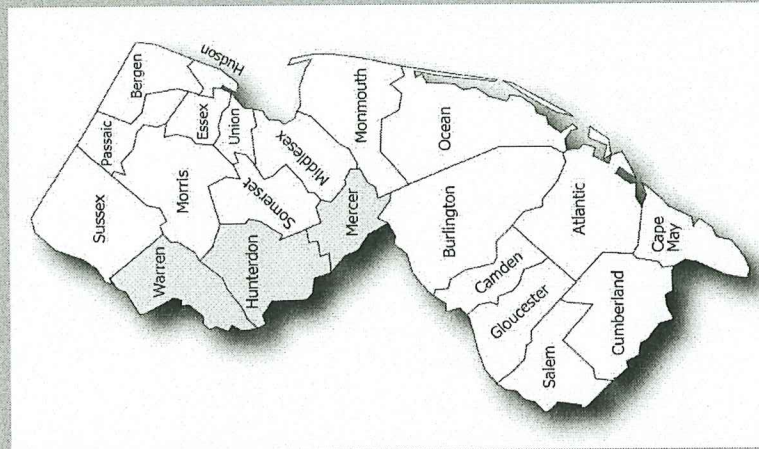
2023



2021



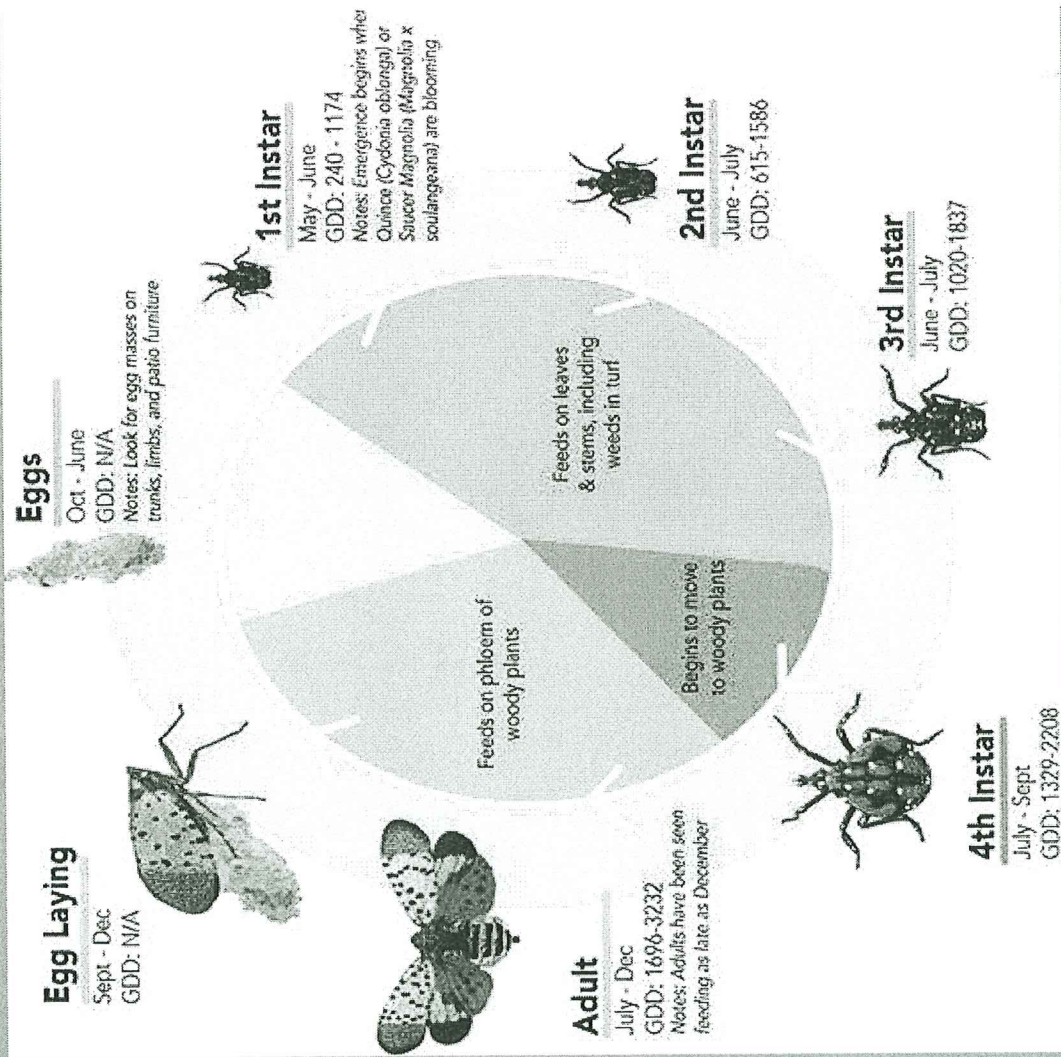
2019



2018

Funding can be used for:

- Pesticides
- Traps
- Backpack Sprayers/Foggers
- Backpack Vacuum/Batteries
- Low pressure Sprayers
- Contractors
- Salaries
- General spray equipment
- Other supplies & materials as needed for the program



Requirements

- Must use a NJ certified pesticide applicator either in-house or contracted
- Must follow all EPA safety requirements and guidelines for pesticide use
- Must submit lot/block or GPS location of treatment area weekly
- Must submit receipts and invoice for reimbursement monthly

BUSINESS UNIT

Services and Products

Service/Category	Price	Availability
Commercial	\$100	Available
Industrial	\$200	Available
Residential	\$50	Available
Public Works	\$150	Available
Specialty	\$300	Available
Emergency	\$750	Available

Messages of Interest

- **Microbial**
- **Water Quality**
- **Environmental Services**
- **Water Treatment**
- **Water Distribution**
- **Water Supply**
- **Water Treatment**
- **Water Distribution**
- **Water Supply**
- **Water Treatment**
- **Water Distribution**
- **Water Supply**

Messages of Activity

- **Microbial**
- **Water Quality**
- **Environmental Services**
- **Water Treatment**
- **Water Distribution**
- **Water Supply**
- **Water Treatment**
- **Water Distribution**
- **Water Supply**

Messages of School Notices

- **Microbial**
- **Water Quality**
- **Environmental Services**
- **Water Treatment**
- **Water Distribution**
- **Water Supply**
- **Water Treatment**
- **Water Distribution**
- **Water Supply**

Messages of Other Notices

- **Microbial**
- **Water Quality**
- **Environmental Services**
- **Water Treatment**
- **Water Distribution**
- **Water Supply**
- **Water Treatment**
- **Water Distribution**
- **Water Supply**

Messages of Other Notices

- **Microbial**
- **Water Quality**
- **Environmental Services**
- **Water Treatment**
- **Water Distribution**
- **Water Supply**
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- **Water Distribution**
- **Water Supply**

Messages of Other Notices

- **Microbial**
- **Water Quality**
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Messages of Other Notices

- **Microbial**
- **Water Quality**
- **Environmental Services**
- **Water Treatment**
- **Water Distribution**
- **Water Supply**
- **Water Treatment**
- **Water Distribution**
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GIS Application

Map showing various colored regions (red, yellow, green, blue) and a data table overlay.

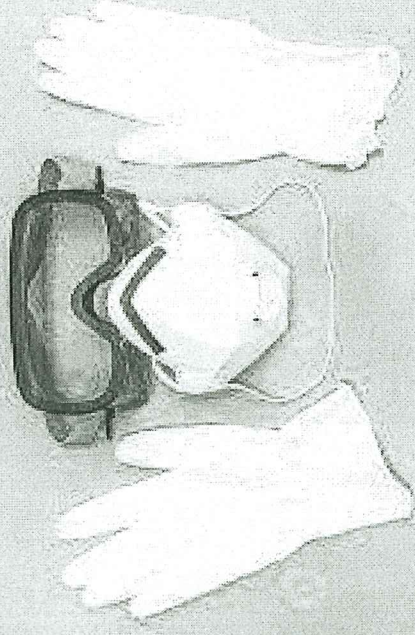
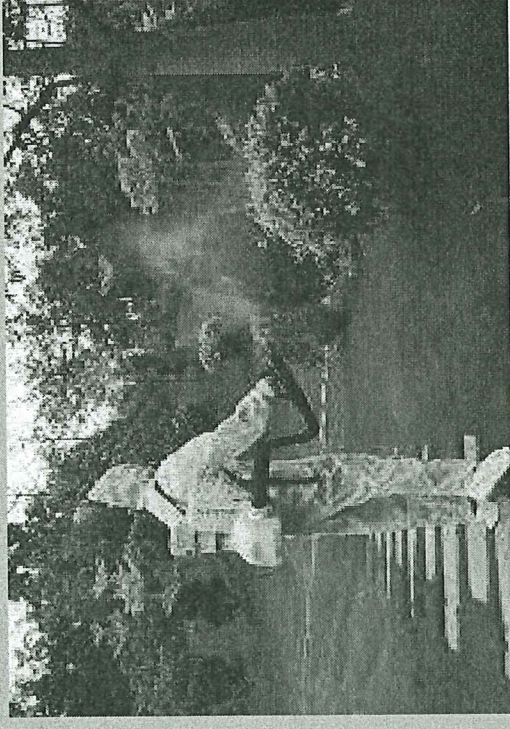
Region	Area	Value
Red	100	100
Yellow	200	200
Green	300	300
Blue	400	400

Messages of Other Notices

- **Microbial**
- **Water Quality**
- **Environmental Services**
- **Water Treatment**
- **Water Distribution**
- **Water Supply**
- **Water Treatment**
- **Water Distribution**
- **Water Supply**

Safety

- Must use a NJ certified pesticide applicator
- Must follow all safety requirements and guidelines for pesticide use
- Must follow mixing labels on the pesticide
- Must wear proper safety PPE and clothing
- Follow the label as to chemical per acre
- NJDA **does not** endorse the use of tree banding with sticky glue traps
- Bee aware of pollinators when using insecticides



Pesticide Treatments

Insecticides must be labeled for spotted lanternfly or tree hoppers to be used for control purposes



CHEMICAL CONTROL

ACTIVE INGREDIENT	TOXIC TO BIRDS	TOXIC TO FISH	TOXIC TO BEES	APPLICATION METHOD	RECOMMENDED TIMING	ACTIVITY AGAINST SLF	RESIDUAL ACTIVITY
Dimotefuran	S	S	H	Soil drench, trunk spray, or trunk injection	July to September	Excellent	Excellent
Imidacloprid	M	M	H	Soil drench	After flowering to July	Variable	Variable
Imidacloprid	M	M	H	Trunk injection	July to September	Variable	Excellent

N = nontoxic; S = slightly toxic; M = moderately toxic; H = highly toxic; — = data not available.

CHEMICAL CONTROL

ACTIVE INGREDIENT	TOXIC TO BIRDS	TOXIC TO FISH	TOXIC TO BEES	ACTIVITY AGAINST SLF	RESIDUAL ACTIVITY
Beta-cyfluthrin	M ★	H	H	Excellent	Excellent (up to two weeks of activity)
Bifenthrin	M ★	H	H	Excellent	Excellent (up to two weeks of activity)
Carbaryl	S	N	H	Excellent	Poor
Zeta-cypermethrin	S	H	H	Excellent	Poor
Malathion	M	H	H	Excellent	Poor
Neem oil*	—	H	H	Good	Poor
Natural pyrethrins*	N	H	M	Excellent	Poor
Insecticidal soaps*	N	N	N	Good	Poor
Paraffinic oil or horticultural spray oil*	—	—	—	Good	Poor

N = nontoxic; S = slightly toxic; M = moderately toxic; H = highly toxic; — = data not available.

Pesticides

NJDA / USDA

Insecticides

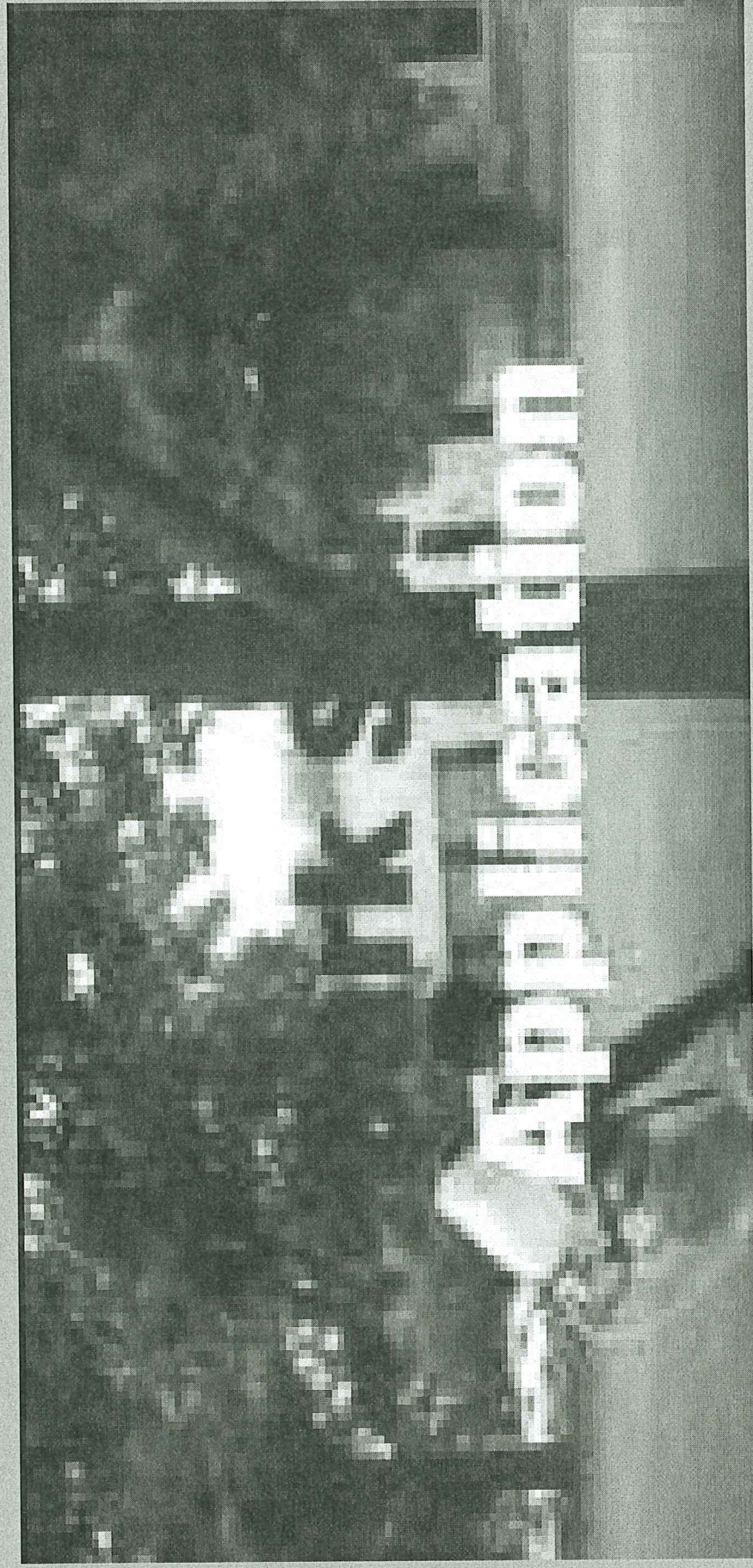
- Dinotefuran – systemic
- Bifenthrin (7.9%) – contact
- Beta-cyfluthrin - structural
- Golden pest spray oil – contact
(egg masses and nymphs only)

*Can cause phytotoxicity at high rates

- Herbicides - Garlon 3A



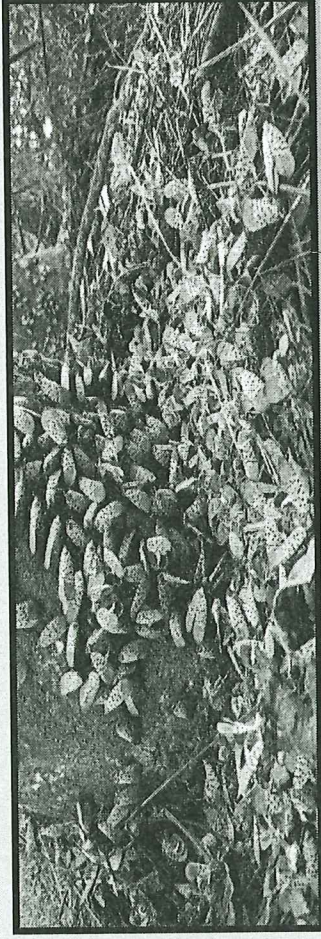
Bark Spray: <https://youtu.be/SFEA2fUrg64>



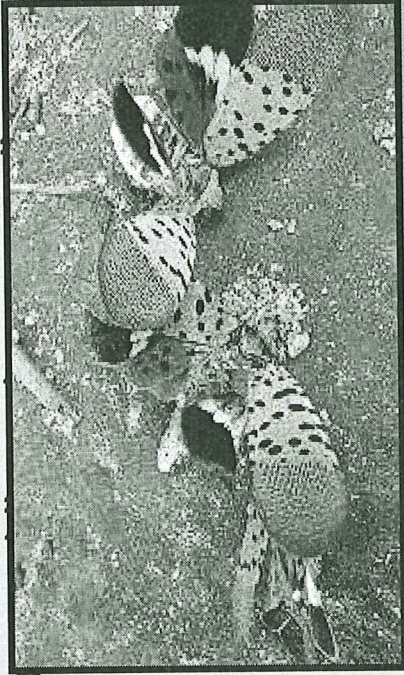
Courtesy of Rainbow Tree Care Company

Pesticide Timing

- ▣ Nymphs:
 - ▣ Contact insecticides
 - ▣ Golden pest spray oil
 - ▣ spring – late June
- ▣ Later Instar Nymphs/Adults:
 - ▣ Systemic after the TOH bloom
 - ▣ Late June - early Sept
- ▣ Adults:
 - ▣ Contact insecticides
 - ▣ Mid Sept– late Nov
 - ▣ (*TOH senesces)



present



- ▣ Eggs:
 - ▣ Scrape/Crush egg masses or treating with Golden Pest Spray Oil.
 - ▣ Dec - April

Herbicides

NJDA / USDA

Herbicides - Garlon 3A

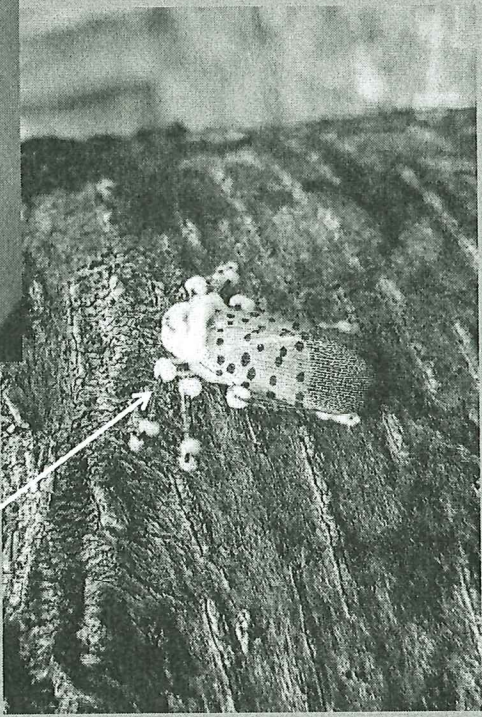
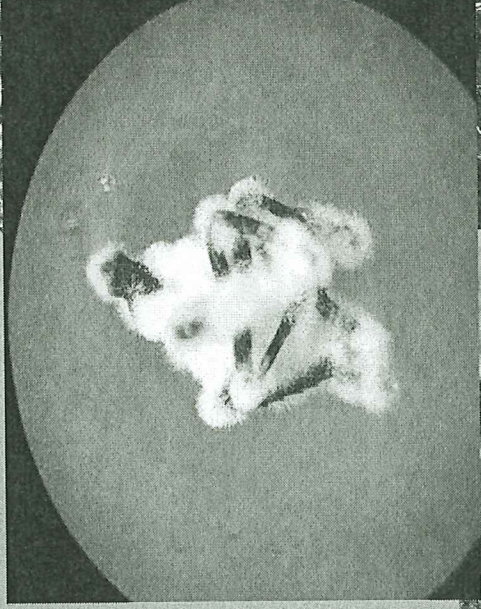
- Active ingredient- Triclopyr
- Hack and squirt Method
- Girdling tree then apply Garlon 3A
- 1:1 Spray with Garlon 3A and water as foliar herbicide for small seedlings and saplings
- Tree of Heaven



Bio-Pesticides

Entomopathogenic Fungus

- *Beauveria bassiana*
(Aprehend, Botaniguard)
- *Batkoa major*
- Infects through the cuticle
- Needs wet/moist weather to work effectively



Hosts



- **172** species of woody and herbaceous plants.
- Tree of Heaven (ToH) : *Ailanthus altissima* (Coevolution)
- Spotted lanternfly feeds on a variety of host plants including fruit trees, ornamental trees, woody trees, vegetables, herbs, grains and vines.
- **SLF CAN** complete development and reproduce without tree of heaven.

Hosts

HOST	NYMPHS			ADULTS		
	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER
Rose (cultivated, multiflora, etc.)						
Perennials						
Grape (wild and cultivated)						
Tree-of-heaven						
Black walnut, butternut						
River birch						
Willow						
Sumac						
Red/silver maple						

Thresholds and Treatment

SEVERITY: how many SLF are present?

	Low (occasional egg masses, nymphs, or adults)	Tolerable (few egg masses, nymphs, or adults)	Undesirable (many egg masses, nymphs, adults, and sooty mold present)	Intolerable (heavy levels of adult and nymph feeding, extensive amounts of sooty mold)
Few SLF favorite plants (maples, willow, birch, tree-of-heaven)	LOW RISK			
Many SLF favorite plants (maples, willow, birch, tree-of-heaven)				
Plants under stress (weather, diseases)				
Proximity to vulnerable plants (young plants, vineyards, etc.)				HIGH RISK

LIKELIHOOD OF IMPACT: what plants are present?

Thresholds and Treatment

5 CHEMICAL CONTROL

Use EPA-registered chemicals as contact or systemic applications, including dinotefuran, bifenthrin, zeta-cypermethrin, and carbaryl. These may have longer residual efficacy.

4 REDUCED-TOXICITY CHEMICAL CONTROL

Start with the least-toxic options first, including insecticidal soaps, neem and botanical oils, and pyrethrum. These have very little residual activity.

3 BIOLOGICAL CONTROL

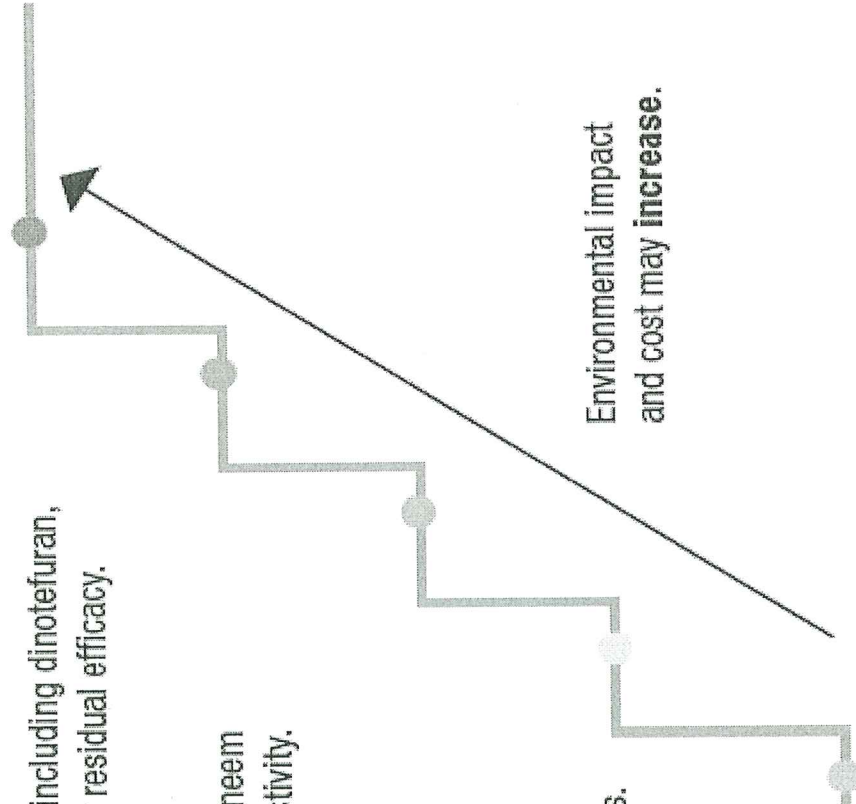
Support natural enemies by providing habitat for them. Releasing predators is not currently recommended for SLF.

2 PHYSICAL/MECHANICAL CONTROL

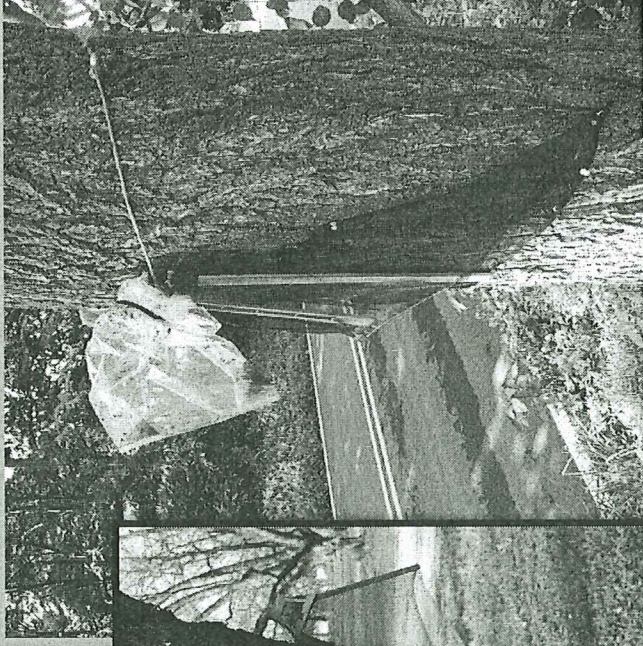
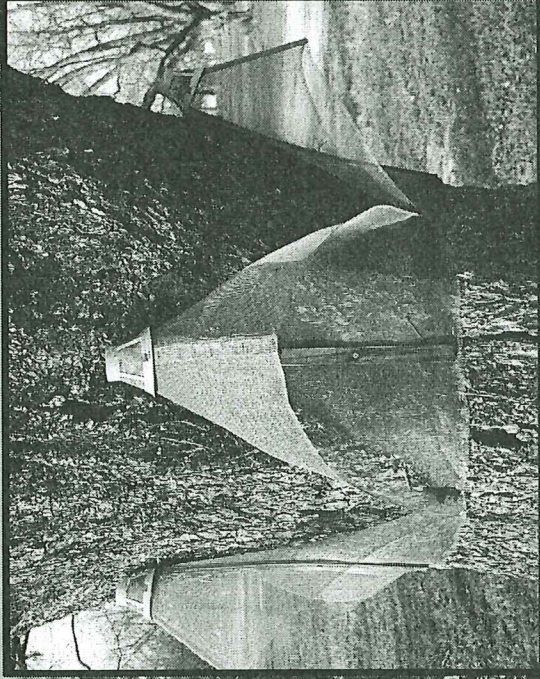
Scrape/smash eggs, use tree traps, swat/stomp nymphs and adults.

1 CULTURAL CONTROL

Promote plant health and remove favored SLF hosts. Don't assume all damage is from SLF.



Circle Traps



photo/Emilie Swackhamer

Circle traps

- Effective for both nymphs & adults.
- NO lure or pesticide needed.
- Should be emptied every two to three weeks

Lamp Shade Trap

- For egg mass trapping
- Deploy (late Sept/early Oct) and collected (December-April)
- Sites with the highest SLF populations yielded an average of 47 and 54 egg masses per trap
- A few traps tallied over 100 egg masses
- Vertical trap orientation
- 6-8" DBH best
 - ✓ good production per trap
 - ✓ less trapping material used



Phillip.A.Lewis@usda.gov for more info

Results & Proof of Concept

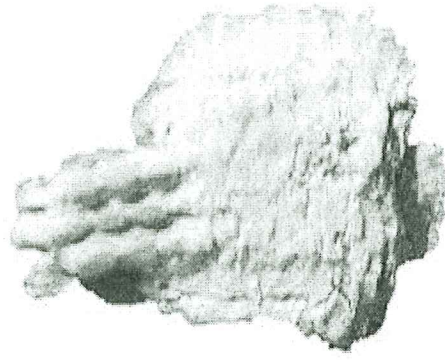


Egg Masses

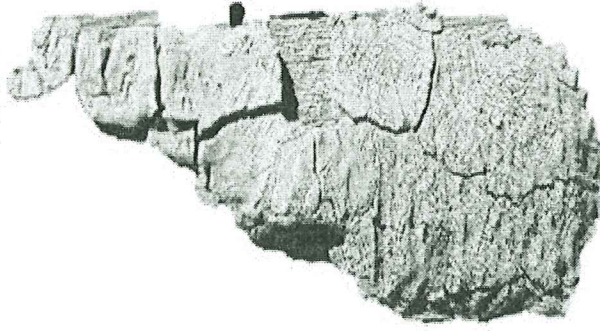
Uncovered egg mass



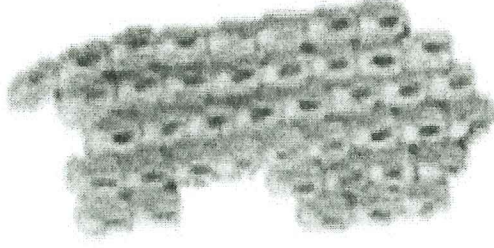
Partially covered egg mass



Covered egg mass



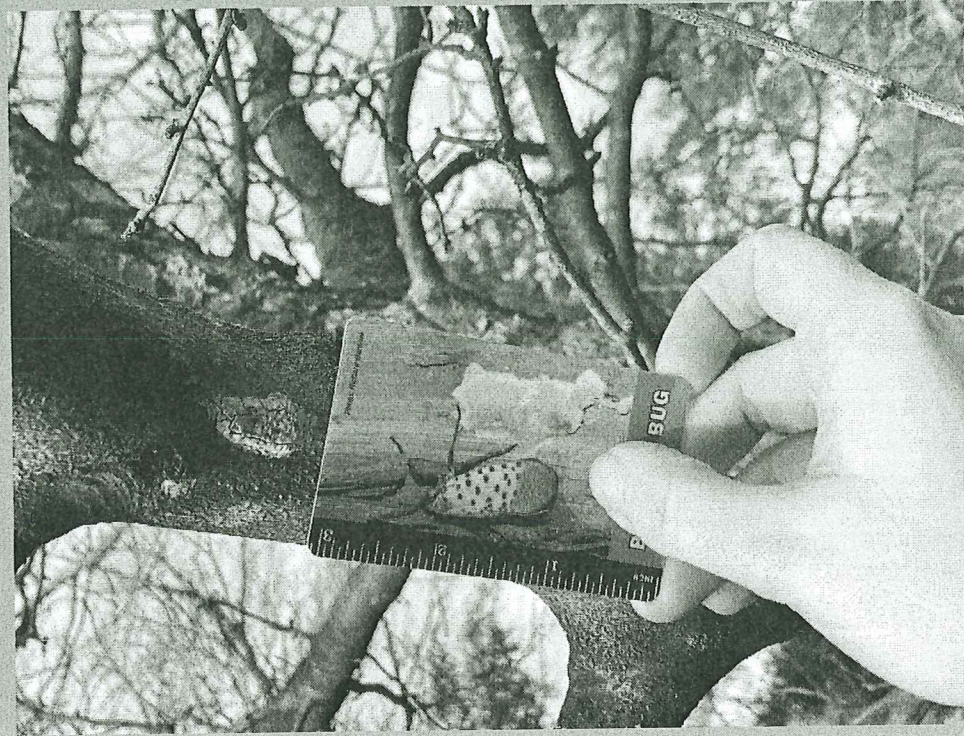
Old hatched egg mass



Variations in spotted lanternfly egg masses including color (yellow, gray, brown) and covering. Photo Heat

**Have a winter Egg Mass Plan:
Scraping or Treating with Golden Oil**

Scraping Egg Masses

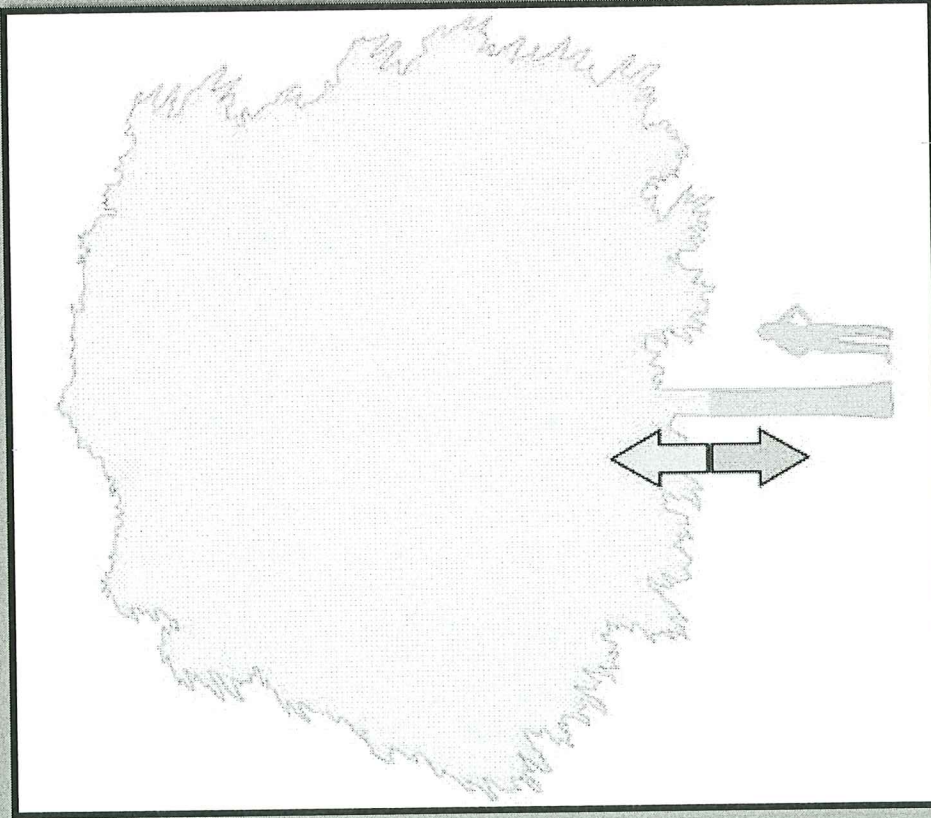


CRUSH
THE SPOTTED LANTERNFLY

SCRAP
THESE PESTS AWAY

1. Search for eggs on trees, rocks, patio furniture, and other hard outside surfaces.
2. Using this card, scrape the egg mass from the top down into a bag or container.
3. Crush eggs and dispose of them in the trash!
4. Please record location or address of egg mass.

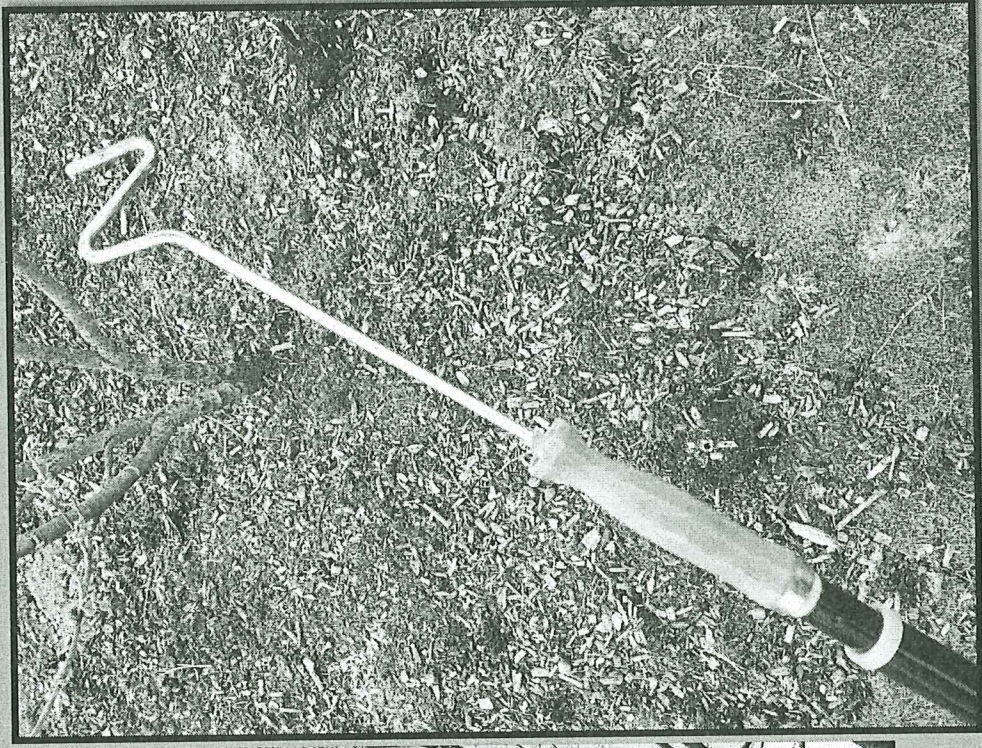
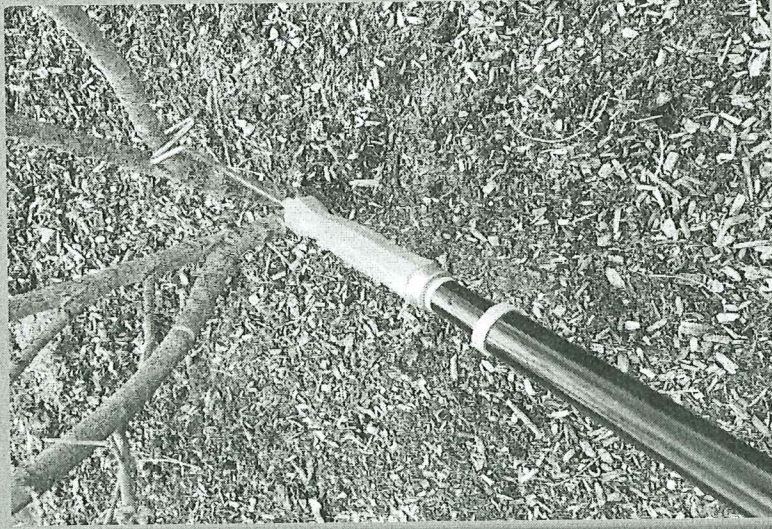
IF YOU SEE IT, SQUASH IT!
BALDWIN NJ GOV



Less than 2 percent of egg masses laid on trees are at a reachable height. Illustration © Emily S. Damstra.

Scrape, Crush & Repeat

LOW



HIGH



Golden Pest Spray Oil

- Golden Oil Application: Spraying soybean oil to suffocate egg masses.
- Golden Pest Spray Oil can only be applied during the nymph and egg mass stages of SLF.
- 1:1 Ratio with water.
- Can be sprayed or painted onto egg masses.



Resources

- <https://www.nj.gov/agriculture/divisions/pi/prog/pests-diseases/spotted-lanternfly/>
- <https://extension.psu.edu/spotted-lanternfly-management-and-pesticide-safety>
- https://www.aphis.usda.gov/aphis/ourfocus/planthealth/plant-pest-and-disease-programs/ea/ct_slf
- <https://www.stopslf.org/index.cfm>
- <https://www.rainbowecoscience.com/education-and-training/spotted-lanternfly>
- <https://youtu.be/SFEA2fUrg64>

Equipment Resources

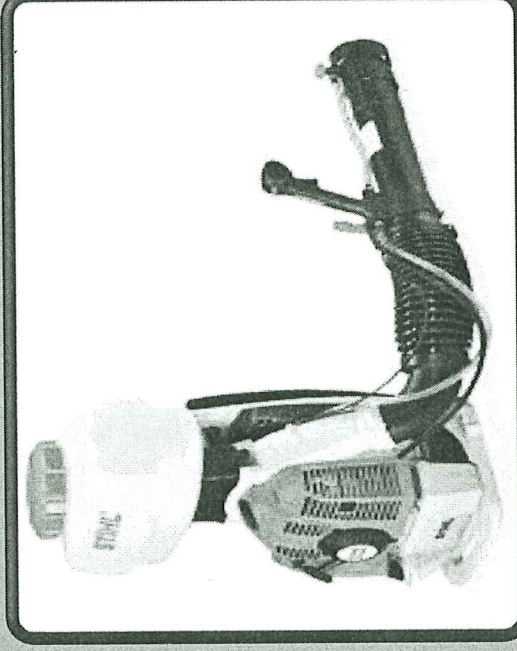
- Stihl SR 450 backpack sprayer
- Maruyama MM300 or MM181) backpack sprayer
- Pioneer Eco-Backpack Sprayer L

- <https://azelisae-us.com/product/pioneer-eco-backpack-sprayer/L>

- Milwaukee M18 FUEL 3-in-1 Backpack Vacuum Kit, get extra batteries and chargers

• www.greatlakesipm.com for circle traps

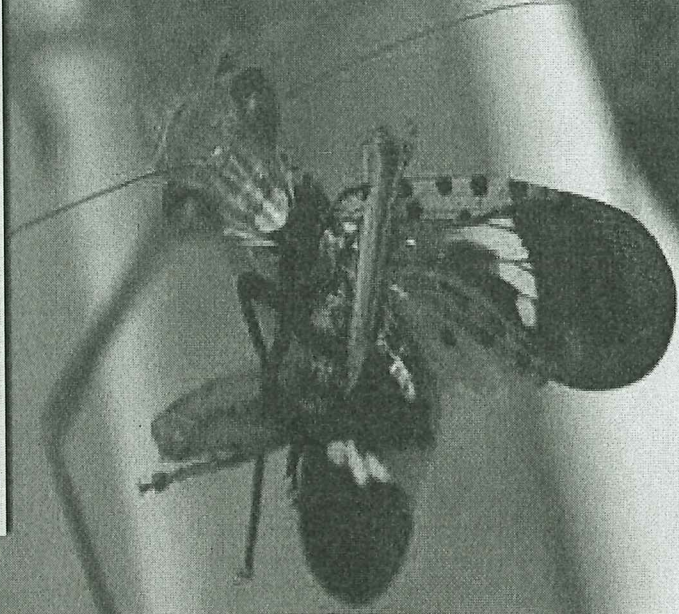
- Home Depot, Lowes, Gemplers, Grainger, Forestry Supply, etc



Summary

1. Spotted lanternfly is currently considered primarily a nuisance pest in residential landscapes.
2. Death of ornamental and shade trees has not been directly linked to SLF to date. SLF is considered a plant stressor. High infestation levels may reduce photosynthetic activity and energy storage. Don't attribute all plant health decline to SLF.
3. Always scout for spotted lanternfly first before deciding to make a treatment. Not every tree on any given property needs to be treated. Be aware that SLF populations may fluctuate from year to year; don't assume what happened last year will happen in the coming year.
4. The active ingredients, methods, timing, and other treatment suggestions presented here are guidelines. PSU are conducting research to refine these guidelines.
5. Always follow the label for any pesticide application you make.

Questions?



paul.kurtz@ag.nj.gov

**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #23-235**

INTRODUCED:

SECONDED:

MEETING DATE: August 15, 2023

**REFERENCE: Authorizing the Sale of
Personal Property not Needed for Public
Use Via the Online Auction Website -
Municibid**

VOTE: BOONSTRA ___ FISHER ___ MADIGAN ___ MELCHIONNE ___ SHANLEY ___
.....

WHEREAS, the Local Public Contracts Law at *N.J.S.A. 40A:11-36* provides that any contracting unit by resolution of its governing body may authorize by sealed bid or public auction the sale of its personal property not needed for public use; and,

WHEREAS, the Local Unit Electronic Technology Pilot Program and Study Act (P.L. 2001, c.30) authorizes the sale of surplus personal property not needed for public use through the use of an online auction service; and,

WHEREAS, the Township has determined that the property described below is no longer needed for public use:

- 1988 AMG M99 Wagon (VIN: 021802)
- 60 KW Diesel Generator (Model MEP-816A, Serial # FZ 95037)

WHEREAS, the Township intends to utilize the online auction services of Municibid, 395 Circle of Progress Drive, Suite D, Pottstown, Pennsylvania 19464, located online at <https://www.municibid.com>; and,

WHEREAS, Municibid is a registered and approved provider of online auction services for the sale of surplus personal property with the Division of Local Government Services ("Division"); and,

WHEREAS, the sale is being conducted pursuant to the Division's Local Finance Notice 2008-9.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Wyckoff, in the County of Bergen, State of New Jersey that the Township is hereby authorized to sell the surplus personal property as indicated below on the Municibid online auction website at <https://www.municibid.com>; and,

BE IT FURTHER RESOLVED that a certified copy of the within resolution shall be sent to the Division of Local Government Services.

CERTIFICATION

I, NANCY A. BROWN, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON AUGUST 15, 2023.

NANCY A. BROWN
MUNICIPAL CLERK

**US DEPARTMENT OF DEFENSE
NATO STANDARD OTAN**

GENERATOR SET DIESEL ENGINE 60KW 400HZ

MODEL	MEP-816A	NSN	6115-01-274-7395.
SER NO	FZ 95037	REG NO	
TM	9-6115-645-10	NAVFAC	9-6115-645-10
TO	35C2-3-444-11	TM	09244A/09245A-10/1
VOLTS	120/208V 3PH, 240/416V 3PH		
AMPS	208, 104	PF	0.8
DRY WT	3606 LB	LG	87 IN
		W	35.7 IN
		HGT	59 IN
DATE MFD	1/98	CONTR NO	DAAK01-94-D-0036
WARRANTY		DATE INSP	1/98
MFD BY	FERMONT DIV	INSP STAMP	

30554-88-20063-10

**GENERATOR SET, DIESEL FUELED
TACTICAL QUIET
MODE II (400 HERTZ), SIZE 60 (60 KW)**

KW CAPACITY			PF	FREQ	FUEL	OUTPUT VOLTAGE 3PH, 4W	VOLTAGE ADJUST RANGE	CURRENT CAPACITY AMPS
120 DEG F S/L	95 DEG F 4000 FT	95 DEG F 8000 FT						
60.0	60.0	51.6	.80	400	DF1/DF2/DFA	120/208	197-229	208
60.0	60.0	51.6	.80	400	DF1/DF2/DFA	240/416	395-458	104
60.0	60.0	51.6	.80	400	JP5/JP8	120/208	197-229	208
60.0	60.0	51.6	.80	400	JP5/JP8	240/416	395-458	104

KW CAPACITY			PF	FREQ	FUEL	OUTPUT VOLTAGE 3PH, 4W	VOLTAGE ADJUST RANGE	CURRENT CAPACITY AMPS
100 DEG F S/L	100 DEG F 3000 FT							
51.0	51.0	-	.80	400	JP4	120/208	197-229	176
51.0	51.0	-	.80	400	JP4	240/416	395-458	88

30554-88-21821-06

**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #23-236**

INTRODUCED:

SECONDED:

MEETING DATE: August 15, 2023

**REFERENCE: Release Maintenance
Guarantee – 726 Wyckoff Avenue
Block 216, Lot 10.02 (Lawrence Ct.)**

VOTE: BOONSTRA ___ FISHER ___ MADIGAN ___ MELCHIONNE ___ SHANLEY ___
.....

WHEREAS, Mr. Steven Lonagan, President, American Prestige Homes, LLC, 158 Krone Place, Hackensack, New Jersey has requested the release of the \$750.00 being held as Maintenance Guarantee; and

WHEREAS, the Township's Engineer, Mr. Mark Di Gennaro, in an email dated July 18, 2023 states that the remaining \$750 which served as a Two (2) Year Maintenance Guarantee is approved to be released; and

WHEREAS, Mr. Steven Lonagan, President, American Prestige Homes, LLC, 158 Krone Place, Hackensack, New Jersey posted the following with the Municipal Clerk on July 8, 2020 for site improvements/road opening permit:

Performance Cash Bond \$7,500.00

WHEREAS, \$6,750 of the cash surety was released via Resolution #20-335 on December 20, 2020; and

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, and State of New Jersey that they hereby accept the recommendation of the Township Engineer, Mr. Mark Di Gennaro to release the remaining \$750.00 Maintenance Guarantee and close out the project.

BE IT FURTHER RESOLVED, that the Municipal Clerk will forward a copy of this resolution to the Township Engineer, Mr. Mark Di Gennaro and to Mr. Steven Lonagan, President, American Prestige Homes, LLC, 158 Krone Place, Hackensack, New Jersey 07601.

CERTIFICATION

I, NANCY A. BROWN, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON AUGUST 15, 2023.

NANCY A. BROWN
MUNICIPAL CLERK

**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #23-237**

INTRODUCED:

SECONDED:

MEETING DATE: August 15, 2023

**REFERENCE: Release
Performance Cash Surety –
519 Terhune Terrace, Block 379, Lot 21**

VOTE: BOONSTRA ___ FISHER ___ MADIGAN ___ MELCHIONNE ___ SHANLEY ___
.....

WHEREAS, Ms. Jill K. Dutra, Principal of Dutra Excavating & Sewer, Inc., 10 Stone Hollow Road, Montvale, New Jersey 07645, has requested the release of a \$1,140 Maintenance Cash Surety for work performed at 519 Terhune Terrace; and

WHEREAS, the Township issued a road opening permit for a sewer connection to Ms. Jill K. Dutra, Principal of Dutra Excavating & Sewer, Inc., 10 Stone Hollow Road, Montvale, New Jersey 07645 for work to be completed at 519 Terhune Terrace on April 16, 2021; and

WHEREAS, the Township's Engineer, Mr. Mark Di Gennaro, in an email dated July 18, 2023, states that the \$1,140 now being held as Maintenance Cash Surety and the original Performance Bond #LSM1474270 are approved to be released; and

WHEREAS, Ms. Jill K. Dutra, Principal of Dutra Excavating & Sewer, Inc., 10 Stone Hollow Road, Montvale, New Jersey 07645 posted the following with the Municipal Clerk on December 5, 2020 for site improvements/road opening permit:

Performance Cash Surety	\$ 1,140.00
RLI Insurance Company Permit Bond # LSM1474270	\$11,400.00

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen and State of New Jersey that they hereby accept the recommendation of the Township Engineer, Mr. Mark Di Gennaro to release the \$1,140 Maintenance Cash Surety and the Performance Bond #LSM1474270.

BE IT FURTHER RESOLVED, that the Municipal Clerk will forward a copy of this resolution to the Township Engineer, Mr. Mark Di Gennaro and to Ms. Jill K. Dutra, Principal of Dutra Excavating & Sewer, Inc., 10 Stone Hollow Road, Montvale, New Jersey 07645

CERTIFICATION

I, NANCY A. BROWN, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON AUGUST 15, 2023.

NANCY A. BROWN
MUNICIPAL CLERK

**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #23-238**

INTRODUCED:

SECONDED:

MEETING DATE: August 15, 2023

**REFERENCE: 2022 Audit General
Comments and Recommendations**

VOTE: MADIGAN ___ MELCHIONNE ___ RUBENSTEIN ___ SHANLEY ___ BOONSTRA ___
.....

WHEREAS, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transaction; and,

WHEREAS, the Annual Report of Audit for the year 2022 has been filed by a Registered Municipal Accountant with the Municipal Clerk as per the requirements of N.J.S.A. 40A:5-6, and a copy has been received by each member of the governing body; and,

WHEREAS, the Local Finance Board of the State of New Jersey is authorized to prescribe reports pertaining to the local fiscal affairs, as per R.S. 52:27BB-34; and,

WHEREAS, the Local Finance Board has promulgated a regulation requiring that the governing body of each municipality shall by resolution certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the section of the annual audit entitled:

General Comments
Recommendations

and,

WHEREAS, the members of the governing body have personally reviewed as a minimum the Annual Report of Audit, and specifically the sections of the Annual Audit entitled:

General Comments and
Recommendations

as evidenced by the group affidavit form of the governing body, and,

WHEREAS, such resolution of certification shall be adopted by the Governing Body no later than forty-five days after the receipt of the annual audit, as per the regulations of the Local Finance Board, and,

WHEREAS, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board, and,

WHEREAS, failure to comply with the promulgations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52 to wit:

R.S. 52:27BB-52- "A local officer or member of a local governing body who, after a date fixed for compliance, fails or refused to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office."

NOW, THEREFORE, BE IT RESOLVED, That the Township Committee of the Township of Wyckoff, hereby states that it has complied with the promulgation of the Local Finance Board of the State of New Jersey dated July 30, 1968 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

CERTIFICATION

I, NANCY A. BROWN, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND CORRECT COPY OF A RESOLUTION AS ADOPTED BY THE TOWNSHIP COMMITTEE ON AUGUST 15, 2023.

NANCY A. BROWN
MUNICIPAL CLERK

TOWNSHIP OF WYCKOFF
BERGEN COUNTY, NEW JERSEY

PART V

GENERAL COMMENTS AND RECOMMENDATIONS
YEAR ENDED DECEMBER 31, 2022

**TOWNSHIP OF WYCKOFF
GENERAL COMMENTS**

Contracts and Agreements Required to be Advertised for NJS 40A:11-4

NJS 40A:11-4 states "Every contract or agreement, for the performance of any work or the furnishing or hiring of any materials or supplies, the cost or the contract price whereof is to be paid with or out of public funds not included within the terms of Section 3 of this act, shall be made or awarded only after public advertising for bids and bidding therefore, except as is provided otherwise in this act or specifically by any other law. No work, materials or supplies shall be undertaken, acquired or furnished for a sum exceeding in the aggregate \$29,000, except by contract or agreement." As of July 1, 2011, the bidding threshold was increased to \$36,000. As of July 1, 2021, the State increased the bidding threshold to \$44,000.

If the Township's purchasing agent is qualified pursuant to subsection 3b. of Section 9 of P.L. 1971, c.198 (C.40A:11-9), the Township may establish the bid threshold up to a maximum of \$44,000. The Township's Administrator is qualified and the Township, by resolution, has increased the bid threshold to \$44,000.

The Governing Body of the Municipality has the responsibility of determining whether the expenditures in any category will exceed \$44,000 within the fiscal year. Where question arises as to whether any contract or agreement might result in violation of the statute, the Township Counsel's opinion should be sought before a commitment is made.

The minutes indicate that resolutions were adopted and advertised authorizing the awarding of contracts or agreements for "Professional Services" per NJSA 40A:11-5.

Our examination of expenditures did not reveal any instances where individual payments exceeded \$44,000 "for the performance of any work or the furnishing or hiring of any materials or supplies," where bids had not been previously sought by public advertisement or where a resolution had been previously adopted under the provisions of NJSA. 40A:11-6.

Collection of Interest on Delinquent Taxes and Assessments

The statute provides the method for authorizing interest and the maximum rates to be charged for the non-payment of taxes or assessments on or before the date when they would become delinquent.

The governing body on January 1, 2022, adopted the following resolution authorizing the amount of interest to be charged on delinquent taxes and assessments:

WHEREAS, Chapter 435 of the Laws of 1980 allows a governing body to set interest rates on delinquent taxes at a higher level than previously permitted by law;

NOW, THEREFORE, BE IT ORDAINED by the Governing Body of the Township of Wyckoff, County of Bergen, State of New Jersey, that the interest rate to be charged by the Township of Wyckoff on taxes or assessments not timely paid shall be eight (8%) percent per annum on the first \$1,500 of delinquent assessments and taxes; and eighteen (18%) percent per annum on delinquent assessments and taxes in excess of \$1,500, all to be calculated from the date the tax was payable until the date of actual payment.

A penalty of 6% to be charged to a taxpayer where there is a tax and/or other municipal charge delinquency in excess of \$10,000 at the end of the calendar year.

It appears from an examination of the collector's record that interest was collected in accordance with the foregoing resolution.

**TOWNSHIP OF WYCKOFF
GENERAL COMMENTS**

Delinquent Taxes and Tax Title Liens

The tax sale for 2022 taxes and utility charges was held on November 17, 2022 and was complete.

Inspection of tax sale certificates on file revealed that all tax sale certificates were available for audit.

The following comparison is made of the number of tax title liens and assessment liens receivable on December 31, of the last three years:

<u>Year</u>	<u>Number of Liens</u>
2022	4
2021	4
2019	4

It is essential to good management that all means provided by statute be utilized to liquidate tax title liens in order to get such properties back on a tax paying basis.

RECOMMENDATIONS

There are none.

No recommendations were reported in the prior year audit.

Should any questions arise as to our comments, please do not hesitate to contact us.

We would like to express our appreciation for the assistance and effort rendered by the Township officials and employees during the course of the examination.

Respectfully submitted,

PKF O'Connor Davies, LLP

Woodcliff Lake, New Jersey

July 21, 2023



Gary Higgins, CPA

Registered Municipal Accountant, No. 405



TOWNSHIP OF WYCKOFF
 MEMORIAL TOWN HALL - 340 FRANKLIN AVENUE
 WYCKOFF, NEW JERSEY 07481-1907
 TEL: 201-891-7000 FAX: 201-891-9359

NO PHOTO COPIES OF SIGNATURES
GROUP AFFIDAVIT FORM
CERTIFICATION OF GOVERNING BODY

State of New Jersey
 County of Bergen

We, members of the governing body of the Township of Wyckoff, County of Bergen, being of full age, and being duly sworn according to law, upon our oath depose and say:

1. We are duly elected members of the Township Committee of the Township of Wyckoff.
2. In the performance of our duties, and pursuant to the Local Finance Board Regulation, we have familiarized ourselves with the contents of the Annual Municipal Audit filed with the Clerk pursuant to N.J.S.A. 40A:5-6 for the year 2022.
3. We certify that we have personally reviewed and are familiar with, at a minimum, the sections of the Annual Report of Audit entitled:

GENERAL COMMENTS
 RECOMMENDATIONS

Rudolf E. Boonstra (L.S.) _____

Scott A. Fisher (L.S.) _____

Thomas J. Madigan (L.S.) _____

Peter J. Melchionne (L.S.) _____

Timothy E. Shanley (L.S.) _____

Sworn to and subscribed before me this _____ day of _____

Notary Public of New Jersey

IMPORTANT: This certification must be sent to the Division of Local Government Services, P.O. Box 803, Trenton, New Jersey 08625

**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #23-239**

INTRODUCED:

SECONDED:

MEETING DATE: August 15, 2023

**REFERENCE: Return of certain overpaid taxes,
escrow monies, recreation fees, etc.**

VOTE: BOONSTRA _____ FISHER _____ MELCHIONNE _____ SHANLEY _____ MADIGAN _____
.....

BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that the Treasurer is hereby authorized and directed to return certain monies as follows:

BOARD OF ADJUSTMENT:

Ben Fox, 416 Flaker Drive, Wyckoff, New Jersey 07481 – Return of Escrow – Block 483/Lot 21 - \$91.43

TAX REFUND:

Michael J. Epstein, Esq., 340 W. Passaic Street, Rochelle Park, New Jersey 07662 – State Tax Court Reduction – Block 314/Lot 7 – 494 Weymouth Drive - \$22,874.88.

David M. York, Esq., Novins, York, Jaconus & Dooley, 50 Tice Boulevard, Ste. 340, Woodcliff Lake, New Jersey 07677 – State Tax Court Reduction – Block 342/Lot 1 – 476 James Way - \$6,873.75.

McCarter & English, LLP, Four Gateway Center, 100 Mulberry Street, Newark, New Jersey 07101 – State Tax Court Reduction – Block 421/Lot 72.01 – 677 Charnwood Drive - \$145,812.01.

Aaron Dresher & Carley Amanda, 287 Pine Street, Wyckoff, New Jersey 07481 – Refund of Tax Overpayment – Block 205/Lot 22 - \$3,256.19

Jennifer R. Jacobus, Esq., 201 Littleton Road, 1st Floor, Morris Plains, New Jersey 07950 – State Tax Court Reduction – Block 483/Lot 49 – 140 Ravine Avenue & Block 202/Lot 6.05 – 540 Old Post Road - \$4,159.23.

Saiber, LLC, 18 Columbia Turnpike, Ste. 200, Florham Park, New Jersey 07932 – State Tax Court Reduction – Block 429/Lot 25 – 348 Steinhauser Lane - \$1,363.08

Douglas M. Standriff, 25 E. Spring Valley Road, Ste. 330, Maywood, New Jersey 07607 – State Tax Court Reduction – Block 391/Lot 41.01 – 541 Cedar Hill Avenue - \$37,113.60

Michael I. Schneck, Trustee for Mario & Julie Galdi, 23 Vreeland Avenue, Ste. 270, Florham Park, New Jersey 07932 – State Tax Court Judgement – Block 377/Lot 82 – 537 Lydia Lane - \$16,333.05

**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #23-240**

INTRODUCED:

SECONDED:

MEETING DATE: August 15, 2023

**REFERENCE: Approval of Vouchers and
Authorization to Pay Bills**

VOTE: BOONSTRA___ FISHER___ MELCHIONNE___ SHANLEY___ MADIGAN___
.....

WHEREAS, the Township of Wyckoff is a municipality in the State of New Jersey operating under the authority from N.J.S.A. 40A:63-1 et seq; and,

WHEREAS, the Township of Wyckoff has received vouchers in claim for payment of materials supplied and/or services rendered; and,

WHEREAS, the said vouchers have been reviewed and the amount indicated on each voucher has been determined to be due and owing; and,

WHEREAS, the Township Committee has a practice of each Township Committee member participating in the reviewing and signing of vouchers; and,

WHEREAS, the vouchers which comprise this bill list have been reviewed and signed by two (2) Township Committee members and they have found them to in order; and,

WHEREAS, the Township Treasurer has certified that sufficient funds are available for payment of said vouchers.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that the action of the said Finance Committee be approved; and, that the payments of these bills are hereby authorized and the Chief Financial Officer is directed to issue checks for their payments as listed on the bill list attached to this date's meeting minutes and covered by checks no. Payroll A/C, Direct Deposit Vouchers no., Library Payroll check nos., Library Direct Deposit Vouchers no., Claims Wire nos., check no. Accutrack A/C, Claims check nos. and Voided Claims checks no..

TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #23-241

INTRODUCED:

SECONDED:

MEETING DATE: August 15, 2023

REFERENCE: Appointment of School
Crossing Guards

VOTE: BOONSTRA ___ MADIGAN ___ MELCHIONNE ___ SHANLEY ___ RUBENSTEIN ___

WHEREAS, the Chief of Police recommends the persons listed on the attached page to be appointed school crossing guards for the period September 1, 2023 to December 31, 2023.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that the attached list of persons be appointed as school crossing guards for the period September 1, 2023 to December 31, 2023.

CERTIFICATION

I, NANCY A. BROWN, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF CERTIFY THE ATTACHED RESOLUTION TO BE A TRUE AND CORRECT COPY OF A RESOLUTION AS ADOPTED BY THE WYCKOFF TOWNSHIP COMMITTEE ON AUGUST 15, 2023.

NANCY A. BROWN
MUNICIPAL CLERK

WYCKOFF POLICE DEPARTMENT

2023: School Guard List

Rev: 01/2023

1. Robert Passerino (C):201-574-3371	Franklin & Mason	08:20-08:55 AM / 3:15-3:50 PM
2. Charles Wisloh (H): 201-493-8786 / (C): 201-560-3199	Crescent & Lucas	08:20-08:55 AM / 3:15-3:50 PM
3. Carmella Harris (H): 973-949-4116	Franklin & Madison	08:20-08:55 AM / 3:15-3:50 PM
4. Thomas Gusta (H):201-444-6018 / (C):201-304-8417	Franklin & Crescent	08:20-08:55 AM / 3:15-3:50 PM
5. Alison Carter (C):551-206-3754	Wyckoff & Hartung	08:20-08:55 AM / 3:15-3:50 PM
6. Richard Carruthers (H):201-652-6945 / (C):201-873-5134	Monroe & Van Houten	08:20-08:55 AM / 3:15-3:50 PM
7. Don Harris (H):973-949-4116	Wyckoff & Franklin	08:20-08:55 AM / 3:15-3:50 PM
8. Debra Hooyman (C):551-206-1828	Wyckoff & Monroe	08:20-08:55 AM / 3:15-3:50 PM
9. Diane Stelling (C):973-699-7085	Wyckoff & Circle	08:20-08:55 AM / 3:15-3:50 PM
10. Elbert Petteway (C):201-783-3564	Grandview & Coolidge	08:20-08:55 AM / 3:15-3:50 PM
11. Terrance Burke (C):201-887-6798	Wyckoff & Newtown	08:20-08:55 AM / 3:15-3:50 PM
12. Henry Churco (C):609-240-4925	Lafayette & Ravine	08:20-08:55 AM / 3:15-3:50 PM
13. Ann DiGiacomo (H):973-646-8427 / (C):973-464-1885	Grandview & Ravine	08:20-08:55 AM / 3:15-3:50 PM
14. Kelly Jensen (C):201-916-6005	Sicomac & Terhune	08:20-08:55 AM / 3:15-3:50 PM
15. Kevin Naudts (C):973-670-2298	Cedar Hill & Calvin	07:30-08:00 AM / 2:45-3:15 PM

Robert Kehoe	H:201-652-3356	C:201-755-4748
Michael Schell	-----	C:201-739-9317
Sherry Gusta	-----	C:201-304-3688

**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #23-242**

INTRODUCED:

SECONDED:

MEETING DATE: August 15, 2023

**REFERENCE: Awarding Contract
to Seagrave Fire Apparatus for
the Purchase Of One New
Seagrave Custom 95' Aerialscope
For Fire Company No. 1**

VOTE: BOONSTRA ___ FISHER ___ MADIGAN ___ MELCHIONNE ___ SHANLEY ___
.....

WHEREAS, the Wyckoff Volunteer Fire Department – Protection Fire Company No. 1 (“Department”) recommends that Wyckoff procure a new Seagrave Custom 95’ Aerialscope for use by the Department in fulfillment of their mission to the residents of the Township replacing the 2005 Seagrave 95’ Aerialscope; and

WHEREAS, the Department has researched vendors that would achieve their goals and determined that the sought-after equipment may be procured through a nationally-recognized and accepted cooperative purchasing contract between the Houston-Galveston Area Council (“H-GAC”) and Seagrave Fire Apparatus, LLC (“Seagrave”); and

WHEREAS, pursuant to *N.J.S.A. 52:34-6.2b(3)* (as amended by *P.L. 2011, c.139*) and LFN 2012-10, a New Jersey municipality may purchase goods and services without public bidding under the Local Public Contracts Law through the use of a nationally-recognized and accepted cooperative purchasing contract that has been developed utilizing a competitive bidding or contracting process by another contracting unit within New Jersey or another state; and

WHEREAS, H-GAC is a regional organization of governments operating under the laws of the State of Texas and is a political subdivision of the State of Texas; and

WHEREAS, the subject cooperative purchasing contract was awarded by H-GAC to Fire & Safety utilizing a competitive contracting process; and

WHEREAS, also pursuant to *N.J.S.A. 52:34-6.2b.(3)* (as amended by *P.L. 2011, c.139*) and LFN 2012-10, prior to making purchases under nationally-recognized and accepted cooperative purchasing contracts, the municipality must determine that the use of the cooperative purchasing contract shall result in cost savings after all factors, including charges for service, material, and delivery, have been considered; and

WHEREAS, the Department has determined that Wyckoff’s use of the H-GAC cooperative purchasing contract to procure the sought-after fire apparatus will result in cost savings for Wyckoff; and

WHEREAS, consistent with the H-GAC cooperative purchasing contract and needs of Wyckoff, Seagrave has submitted a proposal to provide one (1) new Seagrave Custom 95' Aerialscope to Wyckoff for the sum of \$2,296,933.00; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Wyckoff, in the County of Bergen, State of New Jersey, as follows:

1. The foregoing "Whereas" clauses are hereby incorporated as if fully restated.
2. A contract for the purchase of one (1) new Seagrave Custom 95' Aerialscope for in the amount of \$2,296,933.00 is hereby awarded to Seagrave without the Township soliciting public bids, as permitted by law.
3. The Township Administrator/Qualified Purchasing Agent caused a Notice of Intent to award this contract in the August 29, 2023 edition of the Ridgewood News establishing a ten-day comment period prior to the execution of a Contract with Seagrave; and
4. The Mayor and Municipal Clerk are hereby authorized and directed to execute an "End User Agreement" with Seagrave pursuant to the terms of its nationally recognized and accepted cooperative purchasing agreement with the Houston-Galveston Area Council.
5. The form and terms of the End User Agreement shall be consistent with this resolution and subject to the Township Attorney's approval.

CERTIFICATION

I, NANCY A. BROWN, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON AUGUST 15, 2023.

NANCY A. BROWN
MUNICIPAL CLERK

**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #23-243**

INTRODUCED:

SECONDED:

MEETING DATE: August 15, 2023

REFERENCE: Authorizing a Shared Service Agreement for the Placement of a class III Special Law Enforcement Officer in Saint Elizabeth School

VOTE: BOONSTRA ___ FISHER ___ MADIGAN ___ MELCHIONNE ___ SHANLEY ___
.....

WHEREAS, the State of New Jersey has created a class of Special Police Officers known as Class III special law enforcement officers (hereinafter "SLEO III") specifically and solely for the purpose of school security as outlined in *N.J.S.A. 40A:14-146.10, 40A:14-146.11, 40A:14-146.14, and 40A:14-146.16*; and

WHEREAS, the Township of Wyckoff and the Saint Elizabeth School (the "Parties") agree that school security is of the utmost importance to create a safe learning environment for students and that having armed security, that is police officers trained explicitly for school security, is a best practice for the safety and security of the students and staff at Saint Elizabeth School (the "School"); and

WHEREAS, the Parties are desirous of entering into a Shared Services Agreement pursuant to *N.J.S.A. 40A:65-1 et seq.* for the Township to provide a SLEO III to the School for school security; and

WHEREAS, the Parties wish to enter into an agreement under which the Township agrees to provide a SLEO III that will be assigned to the School that is located within the Township, and that will be managed and employed by the Township Police Department ("Police Department").

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Wyckoff, in the County of Bergen, State of New Jersey, that a shared service agreement between the Township of Wyckoff and Saint Elizabeth School for the Township to a SLEO III that will be assigned to the School that is located within the Township is hereby authorized for a five-year term commencing on July 1, 2023, and shall terminate on June 30, 2028.

BE IT FURTHER RESOLVED that the Mayor and Municipal Clerk are hereby authorized and directed to execute an Interlocal Agreement in the form approved by the Township Attorney.

CERTIFICATION

I, NANCY A. BROWN, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON AUGUST 15, 2023.

NANCY A. BROWN
MUNICIPAL CLERK

**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #23-244**

INTRODUCED:

SECONDED:

MEETING DATE: August 15, 2023

**REFERENCE: Transfer of Liquor License
#0270-44-004-005 JEZE CORP. to
RIVER OF WINES & SPIRITS LLC.**

VOTE: BOONSTRA ___ FISHER ___ MADIGAN ___ MELCHIONNE ___ SHANLEY ___
.....

WHEREAS, an application has been filed for a person-to-person transfer of Plenary Retail Distribution License #0270-44-004-005, heretofore issued to JEZE Corporation, Jack Sevan Jessourian, President, JEZE Corp. who holds a pocket/inactive license, for premises previously located at Cedar Hill Shopping Center, Wyckoff, N.J. 07481; and

WHEREAS, the submitted application form is complete in all respects and the transfer fees have been paid, both to the Township of Wyckoff and to the Division of Alcoholic Beverage Control; and

WHEREAS, the applicant is qualified to be licensed according to all standards established by Title 33 of the New Jersey Statutes, regulations promulgated thereunder, as well as pertinent local ordinances and conditions consistent with Title 33; and

WHEREAS, the applicant has disclosed and the issuing authority reviewed the source of all funds used in the purchase of the license and the licensed business and all additional financing obtained in connection with the licensed business.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Wyckoff does hereby approve, effective, August 15, 2023, the transfer of the aforesaid Plenary Retail Distribution License to River of Wines & Spirits LLC, Sesha Swetha Koppuri, 15 Carnation Road, Monroe, N.J. 08831.

CERTIFICATION

I, NANCY A. BROWN, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF CERTIFIES THE ATTACHED RESOLUTION TO BE A TRUE AND CORRECT COPY OF A RESOLUTION AS ADOPTED BY THE WYCKOFF TOWNSHIP COMMITTEE ON AUGUST 15, 2023.

NANCY A. BROWN
MUNICIPAL CLERK

STATE OF NEW JERSEY
COUNTY OF PASSAIC

Linda Tuttle

Of full age, being duly sworn according to law, on his/her oath says that he/she is employed at North Jersey Media Group publisher of the The Record. Included herewith is a true copy of the notice that was published in the issue(s) dated on the following :

07/16/2023, 07/23/2023

in The Record, a newspaper of general circulation and published in Hackensack, in the County of Bergen and circulated in Bergen, Passaic, Hudson, Morris and Essex Counties. Said newspaper is published seven days a week.

Subscribed and sworn before me this 23 day of July, 2023



A Notary Public, State of Wisconsin, County of Brown

10-25-26
My Commission Expires

RYAN SPELLER
Notary Public
State of Wisconsin

TOWNSHIP OF WYCKOFF

NOTICE

ALCOHOLIC BEVERAGE CONTROL

PLEASE TAKE NOTICE that application has been made to the Township of Wyckoff for a Person-To-Person transfer to RIVER OF WINES & SPIRITS LLC of the Plenary Retail Distribution License #0270-44-004-005, heretofore issued to JEZE CORPORATION, which License is currently an inactive pocket license.

The names and addresses of the individuals holding more than 1% of the ownership of said company are as follows:

Sesha Swetha Koppuri – 100%
15 Carnation Rd
Monroe Township, NJ 08831

Objections, if any, should be made immediately, in writing, to: Nancy A. Brown, Clerk of Wyckoff Township, Memorial Town Hall, Scott Plaza, 340 Franklin Avenue, Wyckoff, NJ 07481-1907.

Jason C. Mandia, Esq.
Attorney for Applicant
685 Neptune Boulevard
Neptune, NJ 07753
(732) 774-0800

The Record: 7/16 + 7/23/2023
Fee: \$52.80 (30) 0005756889



TWP. OF WYCKOFF

JUL 27 2023

MUNICIPAL CLERK



WYCKOFF POLICE DEPARTMENT

Scott Plaza

Wyckoff, New Jersey 07481

David V Murphy
Chief of Police

To: Chief David Murphy
From: Det. Sgt. Michael Ragucci
Subject: Wyckoff Wines LLC Liquor License Application

Date: July 27, 2023

Chief Murphy:

On July 19, 2023, I was notified that the second inactive license held by Cedar Hill Liquors/Jeze Liquors was in the process of being sold to Seshaswetha Koppuri, the wife of Vamsi Koppuri, who recently purchased the license previously held by Wine & Spirit World. Mrs. Koppuri submitted an application for Place to Place Transfer of this liquor license. Mrs. Koppuri is the sole applicant.

Mrs. Koppuri was fingerprinted on 7/21/23. No State or Federal criminal record was discovered. A background check was conducted using NCIC 2000, DMV, ATS/ACS, Promis Gavel, JV Registry the NJ DV database, and NICS, as well as our in-house records management system. No criminal or negative records were found for Mrs. Koppuri.

The application does not include any changes to the current building. As such, no physical site inspection is warranted. If in the event new employees are hired as a result of this transfer, new employee training will be held.

Respectfully submitted,


Det. Sgt. Michael Ragucci #226

**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #23-245**

INTRODUCED:

SECONDED:

MEETING DATE: August 15, 2023

**REFERENCE: Authorize Sewer Agreement –
Block 436, Lot 4, 359 Sicomac Avenue &
Terhune Terrace**

VOTE: BOONSTRA ___ MADIGAN ___ MELCHIONNE ___ SHANLEY ___ RUBENSTEIN ___
.....

WHEREAS, TSSP, LLC (hereinafter “Developer”) has requested permission from the Township to arrange for the construction of an extension of the sanitary sewer main for approximately 1,241 linear feet at Sicomac Avenue and Terhune Avenue for the purpose of providing service to the Barn Restaurant and existing and/or future dwellings located on Sicomac Avenue and Terhune Terrace, respectively, all of which are presently served by in-ground septic systems; and,

WHEREAS, the Developer has agreed to pay for the entire expense of the installation and will retain a contractor to complete construction according to the Township’s requirements; and

WHEREAS, the Township Attorney has drafted a Developer’s Agreement for Sewer Extension which has been approved by the Township Engineer.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey, that the Mayor and the Municipal Clerk are hereby authorized to sign the aforementioned Developer’s Agreement for Sewer Extension on behalf of the Township.

CERTIFICATION

I, NANCY A. BROWN, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON AUGUST 15, 2023.

NANCY A. BROWN
MUNICIPAL CLERK

Prepared by:

Ari G. Bernstein, Esq.

DEVELOPER'S AGREEMENT FOR SEWER EXTENSION

THIS AGREEMENT, made this ____ day of August 2023,

BETWEEN: THE TOWNSHIP OF WYCKOFF, a Municipal Corporation of the State of New Jersey, in the County of Bergen, hereinafter referred to as the "**Municipality**,"

AND: TSSP, LLC, 12 Little Pond Road, Wayne, New Jersey 07470, hereinafter referred to as the "**Developer**."

WHEREAS, the Developer has requested permission from the Municipality to arrange for the construction of an extension of the sanitary sewer main for approximately 1,241 linear feet of 8" PVC Pipe at Sicomac Avenue and Terhune Terrace for the purpose of providing sewer service to the Barn Restaurant and existing and/or future dwellings located on Sicomac Avenue and Terhune Terrace, respectively, in the Township of Wyckoff, all of which are presently served by in-ground septic systems; and

WHEREAS, the Developer has agreed to pay for the entire expense of the installation and will retain a contractor to complete construction in accordance with the requirements of the Township Engineer, the Municipality, County of Bergen, and the State of New Jersey, and the plans entitled "Sewer Extension Plan, BMW Holdings LLC, Block 436 Lot 4, 359 Sicomac Avenue, Township of Wyckoff, Bergen County, New Jersey," four (4) sheets, dated May 10, 2021, last revised on February 16, 2023, prepared by McNally, Doolittle Engineering, LLC, including any subsequent revisions, all of which are incorporated herein and made a part hereof; and

WHEREAS, the participating property owners created TSSP, LLC to govern the rights and responsibilities of the property owners between themselves and to bind the participating property owners and the Developer to this Agreement which operating agreement for TSSP, LLC is attached hereto as Exhibit A;

NOW, THEREFORE, the parties agree as follows:

1. In consideration of permission to install the sewer extension, the Developer hereby agrees to retain a licensed contractor to complete construction of the sanitary sewer extension in accordance with municipal specifications and requirements and in accordance with the approval of the Township Engineer in accordance with plans entitled "Sewer Extension Plan, BMW Holdings LLC, Block 436, Lot 4, 359 Sicomac Avenue, Township of Wyckoff, Bergen County, New Jersey," four (4) sheets, dated May 10, 2021, last revised on February 16, 2023, prepared by McNally, Doolittle Engineering, LLC, including any subsequent revisions, all of which are incorporated herein and made a part hereof.

2. The Developer shall pay for the full cost of installing the improvements as well as the performance and maintenance guarantees required by the Township Engineer. In addition thereto, the Developer shall pay for the full cost of inspection fees, consulting fees, and attorneys' fees reasonably incurred by the Municipality in connection with the preparation of this Agreement and any services that may be required during the performance of this Agreement, during the construction of the sewer extension, and in connection with the enforcement of any of the provisions of this Agreement.

3. The Developer and its contractor shall have the sole responsibility for completing the sewer extension in accordance with said plans and requirements and shall

comply with all applicable rules, regulations, ordinances, and requirements of the Township of Wyckoff with respect to the installation of the sanitary sewer extension and any house connections as directed by the Township Engineer.

4. Construction shall be coordinated by the Developer and/or its contractor with the Township Officials. The Developer shall comply with the requirements of the County of Bergen, the Northwest Bergen Sewer Authority, and the New Jersey Department of Environmental Protection at the expense of the Developer.

5. Following completion of excavation, the Developer shall be required to repave the trench excavated areas in accordance with applicable Township road construction specifications.

6. The Developer agrees that work performed by its contractor shall be performed in such a manner so as not to cause any nuisance, public or private, and no undue annoyance to the public at large by reason of the construction, trucking, or other operations. During construction, the Developer and its contractor shall comply with all provisions of the Code of the Township of Wyckoff including, but not limited to, Section 143 of the Code of the Township of Wyckoff, "Noise." Developer and its contractor shall not perform any construction or work of any kind or use any equipment of any type between the hours of 6:00 p.m. and 7:00 a.m., Monday through Saturday. Developer and its contractor shall not perform any construction or work of any kind or use any equipment of any type on Sundays. The Developer and its contractor shall comply with the requirements of the Township Engineer and the Wyckoff Chief of Police with respect to traffic control during the construction, and the expenses and charges for

services rendered by the Municipality for traffic control and traffic safety shall be paid by the Developer to the Municipality.

7. Upon signing of this Agreement, the Developer shall deliver a performance guarantee in an amount determined by the Township Engineer and consistent with New Jersey law to guarantee performance satisfactory to the Township of Wyckoff as required by the Township Engineer, Township Attorney, and Township Administrator and to ensure payment of all inspection fees, consulting fees, legal fees, and other expenses incurred by the Municipality in connection with this Agreement and the performance or enforcement thereof. Ten (10%) percent of the performance guarantee shall be in the form of a cash deposit to be placed with the Township Clerk. In addition thereto, the Developer shall deposit with the Township Clerk a sum determined by the Township Engineer to cover the costs of engineering, legal, and inspection fees during construction. It is specifically agreed that if, during the course of the construction, the amount of the deposit made is inadequate to meet such costs, the Municipality may require such additional sums to be deposited as are deemed necessary and reasonable and the Developer shall forthwith provide the same. Additional performance guarantees shall be required to be posted with the Municipality for changes in work which increase the cost of the project. After completion of the work, the Developer shall submit to the Township a two (2) year maintenance guarantee in an amount determined by the Township Engineer and consistent with New Jersey law. Ten (10%) percent of the maintenance guarantee shall be in the form of a cash deposit to be placed with the Township Clerk. No building permits, certificates of occupancy or sewer connection permits or other final approvals shall be issued until the required

deposits are made and until construction is completed in accordance with this Agreement. Any unused portion of the deposits shall be returned to the Developer upon completion of development and certification of such completion by the Township Engineer.

8. Upon execution and delivery of this Agreement, the Developer shall file with the Township Attorney copies of the current Deeds of the individual property owners to their respective properties.

9. The Municipality shall have the right to refuse issuance of approval certificates, sewer connection permits or other certificates of approval and/or certificates of occupancy until the Developer has fully complied with all the requirements of this Agreement, the Township Engineer, and other state or county agencies having jurisdiction.

10. Nothing herein shall be construed to render the Municipality or any of its officers, employees, or representatives liable for any charges, costs or debts, material, labor, or other expenses incurred in the making of the improvements, nor for any damage or money losses due to personal injury or property damage arising out of the acts or conduct of the Developer and/or its contractor, their agents, servants or representatives or contractors in making the improvements. The Developer herein indemnifies and saves harmless the Municipality, its servants, and/or representatives from any and all liability of any kind, costs, or expenses arising out of the performance of this Agreement, including any attorneys' fees incurred by the Municipality in connection with the enforcement hereof or the defense of such claims.

11. The contractor chosen by the Developer shall be required to carry full insurance including comprehensive, general liability, workers' compensation insurance,

contractual liability coverage, and motor vehicle coverage to insure all operations of the contractor, its employees, agents, and servants hereunder and motor vehicles and equipment used by the contractor, its employees, agents, or servants in connection with the contractor's operations in the performance thereof. Said insurance, by endorsement, shall fully protect the Municipality from liability. Certificates naming the Municipality as an additional named insured and evidencing such insurance and coverage shall be filed with the Township Clerk prior to the commencement of operation hereunder by the contractor. Certificates so filed shall further contain a statement which shall, in effect, provide "the limits requested represent minimum limits and in no way restrict your liability for any claims in excess of your policy limits." The following Certificates of insurance must be furnished:

1. Workers' Compensation.
2. Comprehensive General Liability, minimum limits \$1,000,000.00 per occurrence, \$2,000,000.00 aggregate coverage, independent contractors, products/completed operations, contractual, personal injury, broad form property damage, naming the Township of Wyckoff as an additional named insured.
3. Automobile Coverage, minimum limits \$1,000,000.00 combined single limit covering owned, hired, and non-owned vehicles. This Certificate of Insurance shall designate the Township of Wyckoff as an additional named insured. It is understood and agreed that the contractor is an independent contractor retained by the Developer, not the Township of Wyckoff, and is not an employee of the Township of Wyckoff.

All certificates shall contain a thirty (30) day notice of cancellation, whereby the Township Clerk will be provided with a written notice of cancellation.

12. The Developer and its contractor shall be responsible for the remediation of any chemical spills caused by the Developer and/or its contractor or its equipment

through their acts or conduct or that of others. The Developer hereby expressly indemnifies and holds the Township of Wyckoff harmless from any and all liability resulting from chemical spills or environmental contamination resulting from the actions of the Developer and/or its contractor or their employees, agents, and/or servants.

13. The Developer and/or its contractor shall be permitted to temporarily stockpile fill at the job site. The Developer and/or its contractor shall not be permitted to store fill on any other private or public property without the approval of the Township Engineer. Upon completion of construction, the Developer and/or its contractor shall be responsible for the restoration and re-landscaping of any disturbed areas.

14. This Agreement may be recorded by the Municipality in the Office of the Bergen County Clerk for the purpose of assuring performance of the terms and provisions herein by the Developer and/or its contractor and/or their successors and assigns. Upon completion of the construction and payment of all sums due and owing under this Agreement, the Township shall execute and deliver such documents as are necessary to discharge the Agreement from the records of the Bergen County Clerk.

15. Construction shall commence no sooner than the date on which this Agreement is executed by the Developer. The Developer shall be responsible for payment to the Municipality for the costs and expense for services rendered by the Municipality to Developer for traffic control and traffic safety and shall reimburse the Municipality for any expenses incurred in connection therewith.

16. This Agreement shall be binding upon the respective parties hereto and their respective heirs, legal representatives, successors, assigns, and grantees.

17. This document does not constitute a construction contract between the Municipality and the contractor. The work described on the referenced plans prepared by McNally, Doolittle Engineering, LLC constitutes a private construction project for the benefit of the Developer. This document is a Developer's Agreement governing the private connection with the Municipality's sewer system and a road opening.

18. The Municipality shall reimburse the Developer for the cost of labor and material for laterals installed for individual property owners that do not connect before completion of the sanitary sewer extension being constructed per this Developer's Agreement.

*[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK –
SIGNATURE PAGE(S) TO FOLLOW.]*

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on
the day and year first written above.

Witness:

TSSP, LLC
Developer

[Print Witness Name]

By: _____
ADAM WEINER, Manager

Witness:

TOWNSHIP OF WYCKOFF
Municipality

Nancy A. Brown, Municipal Clerk
of the Township of Wyckoff

By: _____
THOMAS MADIGAN, Mayor

RECORD AND RETURN TO:

Ari G. Bernstein, Esq.
BERNSTEIN & KALOSIEH, LLP
279 Franklin Avenue
Wyckoff, NJ 07481

Nancy A. Brown

From: Ari Bernstein <abernstein@lbklaw.com>
Sent: Wednesday, August 9, 2023 3:10 PM
To: Nancy A. Brown
Cc: Matthew Cavallo
Subject: RE: Sicomac Agreement

CAUTION: This email originated from outside of Wyckoff Township. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Nancy,

There are the 8 addresses that are currently part of the proposed Developer's Agreement for Sewer Extension:

351 Sicomac Avenue
359 Sicomac Avenue
363 Sicomac Avenue
371 Sicomac Avenue
370 Sicomac Avenue
531 Terhune Terrace
543 Terhune Terrace
545 Terhune Terrace

It is my understanding that the list of property addresses could expand or change during the course of the project.

Thank you.

Ari

Ari G. Bernstein, Esq.
BERNSTEIN & KALOSIEH, LLP
279 Franklin Avenue
Wyckoff, New Jersey 07481
Office: (201) 891-6955 ext. 210
Fax: (201) 891-7420
abernstein@lbklaw.com
www.lbklaw.com

CONFIDENTIALITY: This Electronic Message contains information from the law firm of Landel, Bernstein & Kalosieh, LLP that may be privileged. This information is intended to be for the private use of the addressee only. If you are not the addressee, please notify the sender at the above telephone number, and please also note that any disclosure, copy, distribution or use of the contents of this message is strictly prohibited. Thank you.

From: Nancy A. Brown <wyckoffclerk@wyckoff-nj.com>
Sent: Wednesday, August 9, 2023 12:48 PM
To: Ari Bernstein <abernstein@lbklaw.com>
Cc: Matthew Cavallo <mcavallo@wyckoff-nj.com>
Subject: Sicomac Agreement

**TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #23-246**

INTRODUCED:

SECONDED:

MEETING DATE: August 15, 2023

REFERENCE: Release Closed Session Minutes

VOTE: BOONSTRA ___ FISHER ___ MADIGAN ___ MELCHIONNE ___ SHANLEY ___

WHEREAS, Section 8 of the "Open Public Meetings Act" provides for the release of Closed Session Minutes at the discretion of the governing body or as soon as the issue has been resolved.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Wyckoff that the release of the following Closed Session Minutes is hereby authorized and directed:

<u>Resolution</u>	<u>Date</u>	<u>Resolution</u>	<u>Date</u>
#2022-C4 (a)	05/24/2022	#2022-C5	06/14/2022
#2022-C6	07/12/2022	#2022-C8 (b)	10/18/2022
#2022-C8 (a)	10/18/2022	#2023-C1 (b)	01/16/2023
#2022-C9	12/13/2022	#2023-C2 (a)	02/07/2023
#2022-C11	12/20/2022	#2023-C1 (a)	01/16/2023

Copies of said Minutes are attached hereto and made a part hereof as though set forth herein at length.

CERTIFICATION

I, NANCY A. BROWN, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND CORRECT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE ON JULY 18, 2023.

NANCY A. BROWN
MUNICIPAL CLERK

TOWNSHIP OF WYCKOFF
RESOLUTION #2022-C4 (a)
NJS 10:4-12b (7)
Pending Litigation
Tax Appeal /Assessment Matters (a)

May 24, 2022

Present: Rudolf E. Boonstra, Mayor
Thomas J. Madigan
Peter J. Melchionne
Melissa Rubenstein
Timothy Shanley

Staff Present: Robert Landel, Township Attorney
Nancy A. Brown, Municipal Clerk
Matthew A. Cavallo, Township Administrator

7:30 pm

Township Attorney and Township Administrator informed the Township Committee regarding the pending Grace Church tax appeal and its financial implications. A discussion ensued and there appeared to be a consensus to continue with the prosecution of the tax appeal.

Adjourn Discussion: 7:36 pm.



Nancy A. Brown, Municipal Clerk



Rudolf E. Boonstra, Mayor

TOWNSHIP OF WYCKOFF
RESOLUTION #2022-C5
NJSA 10:4-12b (4)
PBA Contract Negotiations

June 14, 2022

Present: Rudolf E. Boonstra, Mayor
Thomas J. Madigan
Peter J. Melchionne
Timothy Shanley

Absent: Melissa Rubenstein

Staff Present: Robert Landel, Township Attorney
Nancy A. Brown, Municipal Clerk
Matthew A. Cavallo, Township Administrator

7:48 pm

Members of the Police Committee and the Township Administrator informed the Township Committee regarding the initial meeting with the PBA to discuss contract negotiations and next steps.

Adjourn Discussion: 7:52 pm.



Nancy A. Brown, Municipal Clerk



Rudolf E. Boonstra, Mayor

TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #22-C5

INTRODUCED: *Shanley*

SECONDED: *Melchionne*

MEETING DATE: June 14, 2022

REFERENCE: Closed Session –
Contract Negotiations

VOTE: MADIGAN MELCHIONNE RUBENSTEIN *Absent* SHANLEY BOONSTRA

WHEREAS, the Township Committee of the Township of Wyckoff is subject to certain requirements of the "Open Public Meetings Act", N.J.S.A. 10:4-12, et seq.; and,

WHEREAS, the "Open Public Meetings Act", N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and,

WHEREAS, it was necessary for the Township Committee of the Township of Wyckoff to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

N.J.S.A. 10:4-12b (4) – Contract Negotiations

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey assembled in public session on June 14, 2022, meeting, hereby authorize, that an Executive Session closed to the public shall be conducted on June 14, 2022, in the Municipal Court Room at Town Hall, 340 Franklin Avenue, Wyckoff, New Jersey 07481, for the discussion of matters relating to the specific items designated above.

BE IT FURTHER RESOLVED, that the minutes of the said closed session will be made public when the Township Committee of the Township of Wyckoff determines the reason for the minutes to remain closed no longer exists and the Municipal Clerk shall attach to this resolution when completed the Closed Session Meeting Minutes related to the specific items designated above.

CERTIFICATION

I, NANCY A. BROWN, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF HEREBY CERTIFY THIS RESOLUTION TO BE A TRUE AND CORRECT COPY OF A RESOLUTION AS ADOPTED BY THE WYCKOFF TOWNSHIP COMMITTEE ON JUNE 14, 2022.

Nancy A. Brown

NANCY A. BROWN
MUNICIPAL CLERK

TOWNSHIP OF WYCKOFF
RESOLUTION #2022-C6
NJS 10:4-12b (4)
PBA Contract Negotiations

July 12, 2022

Present: Rudolf E. Boonstra, Mayor
Thomas J. Madigan
Peter J. Melchionne
Melissa Rubenstein
Timothy Shanley

Staff Present: Robert Landel, Township Attorney
Nancy A. Brown, Municipal Clerk
Matthew A. Cavallo, Township Administrator

8:16 pm

Members of the Police Committee and the Township Administrator updated the Township Committee regarding the ongoing PBA contract negotiations. Several strategies to move the negotiations forward were discussed.

Adjourn Discussion: 8:49 pm.



Nancy A. Brown, Municipal Clerk



Rudolf E. Boonstra, Mayor

TOWNSHIP OF WYCKOFF
RESOLUTION #2022-C8 a
NJSA 10:4-12b (4)
PBA Contract Negotiations

October 18, 2022

Present: Rudolf E. Boonstra, Mayor
Thomas J. Madigan
Peter J. Melchionne
Melissa Rubenstein
Timothy Shanley

Staff Present: Robert Landel, Township Attorney
Nancy A. Brown, Municipal Clerk
Matthew A. Cavallo, Township Administrator

7:44 pm

Members of the Police Committee updated the Township Committee, Township Attorney, and Township Administrator regarding the ongoing PBA contract negotiations. Strategies to move the negotiations forward were discussed.

Adjourn Discussion: 7:47 pm.



Nancy A. Brown, Municipal Clerk



Rudolf E. Boonstra, Mayor

TOWNSHIP OF WYCKOFF
RESOLUTION #2022-C8 b
NJSA 10:4-12b (4)
Garbage Collection Contract Negotiations

October 18, 2022

Present: Rudolf E. Boonstra, Mayor
Thomas J. Madigan
Peter J. Melchionne
Melissa Rubenstein
Timothy Shanley

Staff Present: Robert Landel, Township Attorney
Nancy A. Brown, Municipal Clerk
Matthew A. Cavallo, Township Administrator

7:47 pm

The Township Administrator updated the Township Committee and Township Attorney regarding the results of the recent Curbside Collection bid. Strategies to move forward and options regarding rebid or acceptance of the existing bid were discussed.

Adjourn Discussion: 7:56 pm.



Nancy A. Brown, Municipal Clerk



Rudolf E. Boonstra, Mayor

TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #22-C8

INTRODUCED: *Rubenstein*

SECONDED: *Shawley*

MEETING DATE: October 18, 2022

REFERENCE: Closed Session –
Pending Litigation &
Contract Negotiations

VOTE: BOONSTRA ✓ MADIGAN ✓ MELCHIONNE ✓ SHANLEY ✓ RUBENSTEIN ✓

WHEREAS, the Township Committee of the Township of Wyckoff is subject to certain requirements of the "Open Public Meetings Act", N.J.S.A. 10:4-12, et seq.; and,

WHEREAS, the "Open Public Meetings Act", N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and,

WHEREAS, it was necessary for the Township Committee of the Township of Wyckoff to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

- N.J.S.A. 10:4-12b (7) – Pending Litigation
- N.J.S.A. 10:4-12b (4) – Contract Negotiations

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey assembled in public session on October 18, 2022, meeting, hereby authorize, that an Executive Session closed to the public shall be conducted on October 18, 2022, in the Municipal Court Room at Town Hall, 340 Franklin Avenue, Wyckoff, New Jersey 07481, for the discussion of matters relating to the specific items designated above.

BE IT FURTHER RESOLVED, that the minutes of the said closed session will be made public when the Township Committee of the Township of Wyckoff determines the reason for the minutes to remain closed no longer exists and the Municipal Clerk shall attach to this resolution when completed the Closed Session Meeting Minutes related to the specific items designated above.

CERTIFICATION

I, NANCY A. BROWN, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF HEREBY CERTIFIES THIS RESOLUTION TO BE A TRUE AND CORRECT COPY OF THE RESOLUTION AS ADOPTED BY THE WYCKOFF TOWNSHIP COMMITTEE ON OCTOBER 18, 2022.



NANCY A. BROWN
MUNICIPAL CLERK

TOWNSHIP OF WYCKOFF
RESOLUTION #2022-C9
NJSA 10:4-12b (4)
Contract Negotiations

December 13, 2022


Present: Rudolf E. Boonstra, Mayor
Thomas J. Madigan
Peter J. Melchionne
Timothy Shanley

Staff Present: Robert Landel, Township Attorney
Nancy A. Brown, Municipal Clerk
Matthew A. Cavallo, Township Administrator

4:07 pm

Members of the Township Committee, the Township Attorney, and the Township Administrator discussed options and alternatives regarding the curbside collections contract which resulted from our rebid. Strategies to move forward with options for all three curbside collections were discussed.

Adjourn Discussion: 5:02 pm.



Nancy A. Brown, Municipal Clerk



Rudolf E. Boonstra, Mayor

TOWNSHIP OF WYCKOFF
RESOLUTION #2022-C11
NJSA 10:4-12b (4)
Contract Negotiations

December 20, 2022

Present: Rudolf E. Boonstra, Mayor
Thomas J. Madigan
Peter J. Melchionne
Timothy Shanley

Staff Present: Robert Landel, Township Attorney
Nancy A. Brown, Municipal Clerk
Matthew A. Cavallo, Township Administrator

7:22 pm

Members of the Township Committee, the Township Attorney, and the Township Administrator discussed options and alternatives regarding the negotiation of the PBA contract. Strategies to move forward with options before mediation or arbitration were considered.

Adjourn Discussion: 8:05 pm.



Nancy A. Brown, Municipal Clerk



Rudolf E. Boonstra, Mayor

TOWNSHIP OF WYCKOFF
RESOLUTION #2023-C1(a)
NJSA 10:4-12b (4)
Contract Negotiations

January 16, 2023

Present: Thomas J. Madigan, Mayor
Rudolf E. Boonstra
Scott A. Fisher
Peter J. Melchionne
Timothy E. Shanley

Staff Present: Robert Landel, Township Attorney
Matthew A. Cavallo, Township Administrator (Phone)

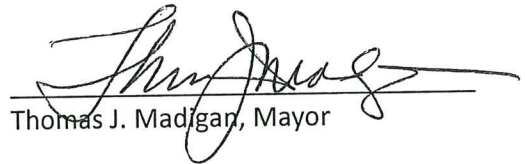
7:48 pm

Members of the Township Committee, the Township Attorney, and the Township Administrator discussed the curbside collections contract which resulted from our rebid. The sub-committee updated those present as to the status, the proposed agreement and potential changes which would lower our costs.

Adjourn Discussion: 7:52 pm



Matthew A. Cavallo, Temporary Municipal Clerk



Thomas J. Madigan, Mayor

TOWNSHIP OF WYCKOFF
RESOLUTION #2023-C1(b)
NJSА 10:4-12b (4)
Contract Negotiations

January 16, 2023


Present: Thomas J. Madigan, Mayor
Rudolf E. Boonstra
Scott A. Fisher
Peter J. Melchionne
Timothy E. Shanley


Staff Present: Robert Landel, Township Attorney
Matthew A. Cavallo, Township Administrator (Phone)

7:53 pm

Members of the Township Committee, the Township Attorney, and the Township Administrator discussed the PBA negotiations. The sub-committee updated those present as to the status, the proposed agreement, and options for moving forward. Mr. Boonstra removed himself from the negotiations sub-committee and he was replaced by Mr. Melchionne.

Adjourn Discussion: 8:06 pm


Matthew A. Cavallo, Temporary Municipal Clerk


Thomas J. Madigan, Mayor

TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #23-C1

INTRODUCED: Shanley

SECONDED: Boonstra

MEETING DATE: January 17, 2023

REFERENCE: Closed Session –
Contract Negotiations

VOTE: BOONSTRA FISHER MADIGAN MELCHIONNE SHANLEY

WHEREAS, the Township Committee of the Township of Wyckoff is subject to certain requirements of the "Open Public Meetings Act", N.J.S.A. 10:4-12, et seq.; and,

WHEREAS, the "Open Public Meetings Act", N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and,

WHEREAS, it was necessary for the Township Committee of the Township of Wyckoff to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

N.J.S.A. 10:4-12b (4) – Contract Negotiations

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey assembled in public session on January 17, 2023, meeting, hereby authorize, that an Executive Session closed to the public shall be conducted on January 17, 2023, in the Municipal Court Room at Town Hall, 340 Franklin Avenue, Wyckoff, New Jersey 07481, for the discussion of matters relating to the specific items designated above.

BE IT FURTHER RESOLVED, that the minutes of the said closed session will be made public when the Township Committee of the Township of Wyckoff determines the reason for the minutes to remain closed no longer exists and the Municipal Clerk shall attach to this resolution when completed the Closed Session Meeting Minutes related to the specific items designated above.

CERTIFICATION

I, MATTHEW A. CAVALLO, TEMPORARY MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF HEREBY CERTIFIES THIS RESOLUTION TO BE A TRUE AND CORRECT COPY OF THE RESOLUTION AS ADOPTED BY THE WYCKOFF TOWNSHIP COMMITTEE ON JANUARY 17, 2023.



MATTHEW A. CAVALLO
TEMPORARY MUNICIPAL CLERK

TOWNSHIP OF WYCKOFF
RESOLUTION #2023-C2a
NJS 10:4-12b (4)
Contract Negotiations

February 7, 2023


Present: Thomas J. Madigan, Mayor
Rudolf E. Boonstra
Scott A. Fisher
Peter J. Melchionne
Timothy E. Shanley

Staff Present: Robert Landel, Township Attorney
Nancy A. Brown, Municipal Clerk
Matthew A. Cavallo, Township Administrator (Phone)

7:45 pm

Members of the Township Committee, the Township Attorney, and the Township Administrator discussed the curbside collections contract which resulted from our rebid. The sub-committee that met with the contractor updated those present as to the proposed agreement. A change order was also discussed which will increase options for residents at the Recycling Center and result in some minor cost savings.

Adjourn Discussion: 7:58 pm



Nancy A. Brown, Municipal Clerk



Thomas J. Madigan, Mayor

TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #23-C2

INTRODUCED: *Melchionne*

SECONDED: *Shanley*

MEETING DATE: February 7, 2023

REFERENCE: Closed Session –
Pending Litigation &
Contract Negotiations

VOTE: BOONSTRA MADIGAN MELCHIONNE SHANLEY RUBENSTEIN

WHEREAS, the Township Committee of the Township of Wyckoff is subject to certain requirements of the "Open Public Meetings Act", N.J.S.A. 10:4-12, et seq.; and,

WHEREAS, the "Open Public Meetings Act", N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and,

WHEREAS, it was necessary for the Township Committee of the Township of Wyckoff to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

N.J.S.A. 10:4-12b (7) – Pending Litigation
N.J.S.A. 10:4-12b (4) – Contract Negotiations

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey assembled in public session on February 7, 2023, meeting, hereby authorize, that an Executive Session closed to the public shall be conducted on February 7, 2023, in the Municipal Court Room at Town Hall, 340 Franklin Avenue, Wyckoff, New Jersey 07481, for the discussion of matters relating to the specific items designated above.

BE IT FURTHER RESOLVED, that the minutes of the said closed session will be made public when the Township Committee of the Township of Wyckoff determines the reason for the minutes to remain closed no longer exists and the Municipal Clerk shall attach to this resolution when completed the Closed Session Meeting Minutes related to the specific items designated above.

CERTIFICATION

I, MATTHEW A. CAVALLO, TEMPORARY MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF HEREBY CERTIFIES THIS RESOLUTION TO BE A TRUE AND CORRECT COPY OF THE RESOLUTION AS ADOPTED BY THE WYCKOFF TOWNSHIP COMMITTEE ON FEBRUARY 7, 2023.

Nancy A. Brown

NANCY A. BROWN
MUNICIPAL CLERK

**TOWNSHIP OF WYCKOFF
340 FRANKLIN AVENUE
COUNTY OF BERGEN, STATE OF NEW JERSEY**

ORDINANCE #1989

AN ORDINANCE AMENDING SALARY ORDINANCE #1982 AND FIXING THE RATE OF COMPENSATION OF CERTAIN TOWN HALL EMPLOYEES OF THE TOWNSHIP OF WYCKOFF

BE IT ORDAINED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey as follows:

SECTION 1. That the salaries and compensation of various paid officers and employees of the Township of Wyckoff shall be at the following rates:

<u>Department/Position</u>	<u>Salary Range</u>
Deputy CFO	up to \$100,000.00 per year
SLEO III	up to \$40.00 per hour

SECTION 2. All ordinances or parts of ordinances which are inconsistent herewith are repealed but only to the extent of said inconsistency. All other parts of Ordinance #1982 of the Township of Wyckoff not inconsistent herewith are hereby ratified and confirmed.

SECTION 3. The salaries recorded above shall be effective as of July 1, 2023.

SECTION 4. This ordinance shall take effect immediately upon final passage and publication as required by law.

**TOWNSHIP OF WYCKOFF
340 FRANKLIN AVENUE
COUNTY OF BERGEN, STATE OF NEW JERSEY**

ORDINANCE #1990

AN ORDINANCE TO PROVIDE A CERTAIN CAPITAL IMPROVEMENT IN THE TOWNSHIP OF WYCKOFF AND TO PROVIDE FOR THE RECEIPT, ACCEPTANCE AND DEPOSIT OF GRANT FUNDS THEREFORE AND TO AUTHORIZE APPROPRIATIONS OF \$25,000.

WHEREAS, the Township of Wyckoff has made an application to the Bureau of NJPDES Stormwater Permitting and Water Quality Management for a Stormwater Assistance Grant to receive grant funds for Water Resource Planning Management; and,

WHEREAS, the Township of Wyckoff has received a notice that it is the recipient of a grant in the amount of \$25,000 for Water Resource Planning Management; and,

WHEREAS, the Township of Wyckoff has entered into a contract with the Bureau of NJPDES Stormwater Permitting and Water Quality Management to participate in the receipt of grant funds made available.

NOW THEREFORE, BE IT ORDAINED, by the Township Committee of the Township of Wyckoff, County of Bergen, as follows:

SECTION 1. The Township of Wyckoff, in the County of Bergen shall proceed with Water Resource Planning Management.

SECTION 2. The cost of implementing shall be paid by the Township out of funds to:

- a. \$25,000 to be authorized specifically for Water Resource Planning Management.
- b. Total appropriation authorized is \$25,000.

SECTION 3. It is hereby determined and stated:

- a. Said purpose is not a current expense. The same is an Improvement which the Township of Wyckoff may lawfully make or acquire and no part of the cost of said improvement has been or shall be specifically benefited.
- b. It is not necessary to finance this authorization by the issuance of obligations by the Township of Wyckoff pursuant to the Local Bond Law of the State of New Jersey.
- c. The total authorized appropriation in the ordinance is \$25,000.

Township of Wyckoff
Ordinance #1990
Page 2

SECTION 4. The monies which the Township of Wyckoff is authorized to receive pursuant to the terms of the NJPDES Stormwater Permitting and Water Quality Management for a Stormwater Assistance Grant, shall, when received, be placed in a capital improvement fund of the Township of Wyckoff for the purpose set forth in Section 1 of this ordinance.

SECTION 5. It is hereby determined and stated that no supplemental debt statement is required to be made and signed in connection with said purpose, since the gross debt of the Township of Wyckoff as defined under the Local Bond Law is not increased by this Ordinance, and no obligations in the matter of notes or bonds are authorized by this Ordinance.

SECTION 6. This ordinance shall take effect after publication thereof and final passage as required by law.

**TOWNSHIP OF WYCKOFF
340 FRANKLIN AVENUE
COUNTY OF BERGEN, STATE OF NEW JERSEY**

ORDINANCE #1991

AN ORDINANCE TO PROVIDE A CERTAIN CAPITAL IMPROVEMENT IN THE TOWNSHIP OF WYCKOFF AND TO PROVIDE FOR THE RECEIPT, ACCEPTANCE AND DEPOSIT OF GRANT FUNDS THEREFORE AND TO AUTHORIZE APPROPRIATIONS OF \$125,000.

WHEREAS, the Township of Wyckoff has made an application to the State of New Jersey, Department of Community Affairs for a Local Recreational Improvement Grant to receive grant funds for Restroom Facilities at Memorial Field; and,

WHEREAS, the Township of Wyckoff has received a notice that it is the recipient of a grant in the amount of \$75,000 for Restroom Facilities at Memorial Field; and,

WHEREAS, the Township of Wyckoff has entered into a contract with the State of New Jersey, Department of Community Affairs to participate in the receipt of grant funds made available.

NOW THEREFORE, BE IT ORDAINED, by the Township Committee of the Township of Wyckoff, County of Bergen, as follows:

SECTION 1. The Township of Wyckoff, in the County of Bergen shall proceed with Restroom Facilities at Memorial Field.

SECTION 2. The cost of implementing shall be paid by the Township out of funds to:

- a. \$75,000 to be authorized specifically for Restroom Facilities at Memorial Field.
- b. \$50,000 Grant match from Municipal Open Space.
- c. Total appropriation authorized is \$125,000.

SECTION 3. It is hereby determined and stated:

- a. Said purpose is not a current expense. The same is an Improvement which the Township of Wyckoff may lawfully make or acquire and no part of the cost of said improvement has been or shall be specifically benefited.
- b. It is not necessary to finance this authorization by the issuance of obligations by the Township of Wyckoff pursuant to the Local Bond Law of the State of New Jersey.
- c. The total authorized appropriation in the ordinance is \$125,000.

Township of Wyckoff
Ordinance #1991
Page 2

SECTION 4. The monies which the Township of Wyckoff is authorized to receive pursuant to the terms of the State of New Jersey, Department of Community Affairs for a Local Recreational Improvement Grant, shall, when received, be placed in a capital improvement fund of the Township of Wyckoff for the purpose set forth in Section 1 of this ordinance.

SECTION 5. It is hereby determined and stated that no supplemental debt statement is required to be made and signed in connection with said purpose, since the gross debt of the Township of Wyckoff as defined under the Local Bond Law is not increased by this Ordinance, and no obligations in the matter of notes or bonds are authorized by this Ordinance.

SECTION 6. This ordinance shall take effect after publication thereof and final passage as required by law.

GRANT/LOAN AGREEMENT

BETWEEN THE

**STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS**

AND

Township of Wyckoff

GRANT/LOAN AGREEMENT NUMBER: 2023-04960-0785-00

PROGRAM NAME: Local Recreational Improvement 2023

A grant/loan contractual agreement with the New Jersey Department of Community Affairs is composed of two major parts: the General Terms and Conditions for Administering a Grant/Loan and the individual Grant/Loan Agreement document which includes the cover page, the signature page, the Agreement Data Sheet and the following sections:

- A. Specific Terms and Conditions;
- B. Agreement Budget;
- C. Work Plan; and
- D. Program Provisions.

By signature on this Grant/Loan Agreement, the above-named Recipient agrees to the specific provisions stated in the four sections of this Grant/Loan Agreement. In addition, the Recipient agrees to comply with all provisions of the State of New Jersey, Department of Community Affairs, General Terms and Conditions for Administering a Grant/Loan - Issue Date: February, 1998. The General Terms and Conditions for Administering a Grant/Loan are incorporated in this Grant/Loan Agreement by reference. The Recipient hereby acknowledges receipt of the General Terms and Conditions for Administering a Grant/Loan document or understands that a copy of the General Terms and Conditions for Administering a Grant/Loan may be obtained upon request to the Division funding this grant and/or loan.

RECIPIENT AND DEPARTMENT AUTHORIZED SIGNATURES

The Recipient named below agrees to perform the services as described in the Scope of Services, Section C. of this Grant/Loan Agreement. The provisions of this Grant/Loan Agreement, as well as the provisions of the General Terms and Conditions for Administering a Grant/Loan, incorporated into this agreement by reference, including any subsequent amendments, shall constitute the terms and conditions of the agreement between the New Jersey Department of Community Affairs and the Recipient.

If this Grant/Loan Agreement including the General Terms and Conditions for Administering a Grant/Loan correctly states the Recipient's understanding of the terms and conditions of this award from the New Jersey Department of Community Affairs, please indicate concurrence with these terms and conditions by having the appropriate officer sign as ACCEPTED AND AGREED below and return it to the Department.

FOR RECIPIENT USE ONLY:

ACCEPTED AND AGREED TO FOR RECIPIENT:

BY: The Honorable Thomas Madiqan
Mayor
Wyckoff Township

FOR NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS APPROVAL ONLY:

DEPARTMENT GRANT/LOAN APPROVAL OFFICER CERTIFICATION:

BY: Ishia Morton
Fiscal Administrator

I attest that sufficient funds have been appropriated by the State Legislature and are available for this grant/loan award.

NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS GRANT APPROVAL OFFICER:

BY: Jacquelyn Suarez
Division Director

AGREEMENT DATA SHEET

(X) GRANT () LOAN

PROJECT INFORMATION

FUNDING PROGRAM NAME: Local Recreational Improvement 2023
 PROJECT TITLE: Permanent Restroom Facilities at Memorial Field Complex
 SERVICE AREA(S): Township of Wyckoff

RECIPIENT INFORMATION

AGENCY NAME: Township of Wyckoff
 ADDRESS: 340 Franklin Avenue
Wyckoff, New Jersey 07481-2060

CHIEF FINANCIAL OFFICER: Ms. Diana McLeod
 VENDOR ID #: 226002425-99
 TELEPHONE NUMBER: (201) 891-7000
 CHARITIES REGISTRATION #: EX0000000
 (Nonprofit Agencies Only)
 SAM Unique Entity #: RPEWQUH9NAH5

STATE INFORMATION

DEPARTMENT: NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS
 DIVISION: Division of Local Government Services
 ADDRESS: 101 South Broad Street
P. O. Box 803
Trenton, NJ 08625-0803

CONTACT PERSON: Kevin Heydel
 TELEPHONE NUMBER: (609) 913-4401

FUNDING AMOUNT AND SOURCE OF FUNDS

	<u>ACCOUNT NUMBER</u>	<u>AMOUNT</u>	<u>CFDA #</u>
1 (State Funds)	2023-495-022-8030-668-FFFF-6120	\$75,000.00	
SUBTOTAL		\$75,000.00	
OTHER FUNDS		\$50,000.00	
TOTAL		\$125,000.00	

GRANT/LOAN AWARD PERIOD

GRANT/LOAN AWARD PERIOD: **May 17, 2023 THROUGH: December 31, 2024**
 LENGTH OF AWARD PERIOD: **1 Year, 8 Months**
 LIQUIDATION OF OBLIGATIONS MUST BE MADE BY: **March 31, 2025**

PURPOSE OF GRANT/LOAN

This award will provide funding to continue the modernization of the Memorial Field Complex to construct permanent restroom facilities at the Memorial Field Complex in Wyckoff, NJ.

Section A SPECIFIC TERMS AND CONDITIONS

By virtue of the execution of the Grant/Loan Agreement, the Recipient agrees that all of the terms and conditions set forth in the General Terms and Conditions for Administering a Grant/Loan are incorporated herein. The specific Grant/Loan Agreement provisions are detailed as follows:

1. BONDING AND INSURANCE

Fidelity Bonding:

- () Fidelity Bonding with the limit of liability of at least \$ 0.00 shall be maintained by the Recipient until all financial transactions under this Grant/Loan Agreement are completed.
- (X) No Fidelity Bonding shall be required.

Insurance(s):

The Department must be provided with current certificates of insurance for all coverage and renewals thereof which must contain the provision that the insurance provided in the certificate shall not be cancelled for any reason except after 30 days written notice to the New Jersey Department of Community Affairs.

- (X) Comprehensive General Liability policy as broad as the standard coverage form currently in use in the State of New Jersey which shall not be circumscribed by any endorsements limiting the breadth of coverage. The policy shall include an endorsement (broad form) for contractual liability and shall include the State of New Jersey as a named insured. Limits of liability shall not be less than \$1 million per occurrence for bodily injury liability and property damage liability.
- (X) Comprehensive Automobile Liability policy covering owned, non-owned, and hired vehicles with minimum limits of \$1 million per occurrence for bodily injury liability and property damage liability.
- (X) Workers' Compensation Insurance applicable to laws of the State of New Jersey and Employers' Liability insurance with a limit of not less than \$100,000.
- () Additional Insurance Coverage(s) required:
- () No Additional Insurance shall be required.

2. METHOD OF PAYMENT

Advance Payment

- () An Advancement of Funds in the amount of \$ shall be made.
- (X) No Advancement of Funds shall be made.

Payment Type

Payments shall be made as indicated below:

- Reimbursement payments based on the actual rate of disbursement shall be made
 - Monthly
 - Quarterly
 - Other:
- Other:

Final Payment Withheld

- Final payment of \$0.00 shall be withheld pending receipt of final reports.
- No Final payment shall be withheld.
- Other:

3. BUDGET VARIANCE FLEXIBILITY

Variance of expenditures from budgeted amounts is permitted without a formal amendment to the Grant/Loan Agreement within the following limitations:

- There is no permitted budget flexibility variance between major budget cost categories.
- Within major budget cost categories, there is a maximum allowable budget line item flexibility of 10%. No individual line item expenditures may exceed the amount budgeted for that line item by an amount in excess of 10% of the budgeted amount.
- Under no circumstances may total expenditures exceed the total grant/loan award amount.

Expenditures that exceed these limitations must be authorized via a budget revision approved by the Department. Expenditures incurred that exceed the permitted budget variance flexibility prior to Departmental approval of a revised budget are at risk for being disallowed by the Department.

4. PROJECT INCOME

Project income, if any, shall be:

- Added to project funds to further eligible program objectives; or
- Deducted from Recipient's payment request for allowable costs; or
- Used for the cost-sharing or matching requirement; or
- Returned to the Department.
- Not Applicable.

5. FINANCIAL AND PERFORMANCE REPORTING

Financial Reports - A Fiscal Monitoring Report comparing the Recipient's actual expenditures of the project with the approved Budget included in this Grant/Loan Agreement shall be submitted with each request for payment, except for advance funding, if any. The Fiscal Monitoring Report shall be certified by the Recipient's Chief Financial Officer and submitted to the Department with the State voucher requesting payment.

Performance Reports - A Performance report(s) indicating the progress of the project shall be submitted:

- Monthly
- Quarterly
- Annually
- Other: biannually

Final Report - A final report shall be submitted to the Department no later than 60 days after completion of the grant/loan award period or termination of this Grant/Loan Agreement. Extensions to reporting due dates may be granted upon written request to the Department.

6. AUDIT REQUIREMENTS

- Audit Required.
- Audit Not Required. Recipient must submit to the Department supporting documentation for all grant/loan expenditures.

Audit Costs - The pro rata share of the cost of any required single audit or the cost of a program-specific audit, financial statement audit, or other limited scope audit shall be paid from funds:

- Provided for by this Grant/Loan Agreement.
- Provided by the Recipient from other funding sources.
- Not Applicable.

Additional Schedules - Additional schedules may be requested by the Department, if funding is made available to pay for such additional schedules.

- Additional Supplemental Schedules required as listed below:
- No Additional Supplemental Schedules required.

7. GRANT ADMINISTRATION AUTOMATION

The recipient acknowledges that this agreement is recorded within and administered utilizing DCA SAGE, the DCA *System for Administering Grants Electronically* (<https://dcasage.intelligrants.com/portal.asp>). The recipient agrees to establish SAGE access for recipient staff in sufficient quantity and with sufficient authority to fulfill the requirements of the SAGE system and to assign relevant staff to the SAGE system grant record corresponding to this grant agreement document.

Section C Work Plan

1. Project Description

This grant provides funds to continue the modernization of the Memorial Field Complex to construct permanent restroom facilities at the Memorial Field Complex in Wyckoff, NJ.

2. Target Population to be Served

Understanding that the DLGS will evaluate all applications and notify applicants of grant awards no later than April 15, 2023, it is expected that if the Township is successful in our grant application, the construction of the restrooms and the related site improvements would begin as soon as Memorial Day 2023 and be completed no later than the end of August 2023, in time for the start of the football season.

An architect has already been engaged to prepare the necessary architectural drawings to obtain all approvals and permits. Upon notification of the award, the Township Administrator and the Public Works Superintendent will work with the Architect to bid out the necessary work and award the required contracts for masonry, plumbing, and HVAC in May 2023. The Township employs a licensed electrician in the Department of Public Works, so an outside contractor for electrical is not expected at this time.

Matching funds are planned and included in the Township's Municipal Budget that has been presented to the Township Committee's Finance Sub-Committee. In addition, funds are intended to be appropriated from the Township's Open Space Trust Fund, so no capital debt is expected to be raised for this purpose.

3. Project Objectives

1: The Township is looking to continue the modernization of the Memorial Field Complex by constructing permanent accessible restroom facilities. Due to the high use of the entire complex, at most times, the portable toilets are not conducive to those that visit the site.{-}

4: Scope of Service

The Township is looking to continue the modernization of the Memorial Field Complex by constructing permanent accessible restroom facilities. Currently, the Township contracts for the rental of portable toilets. Due to the high use of the entire complex, at most times, the portable toilets are not conducive to those that visit the site. Therefore, the Township plans to erect a structure with two accessible family restrooms on the complex next to the newly constructed snack stand, team meeting room, playground, and athletic fields. The location of the proposed restrooms is also close to the Wyckoff Public Library outdoor reading/activity area.

5: Grant Conditions

[Grant Conditions from SAGE – Future]

**FY 2023 LOCAL RECREATION
IMPROVEMENT GRANT
AWARD PERIOD: 05/17/2023 – 12/31/2024**

SUPPLEMENTAL PROVISIONS

- A. This Agreement is in no way to be construed as a commitment on the Department's part as to the level of funding for any future extensions or new agreements. The Recipient agrees that based on State allocations, the amount of this Agreement may be reduced by the Department.

- B. Documents listed below are herewith incorporated by reference. Compliance with each is a binding component of this contract. Grantee agencies are responsible for accessing and reviewing the contents of these referenced documents:
 - 1. The application and any supporting documents submitted by the Grantee to the Department to obtain the funds provided herein.

- C. Assurances: In executing this contract, the Board of Directors, or the governmental entity must comply with the following assurances:
 - 1. That it will use funds granted as a result of the application to provide a range of services and activities having a measurable and potentially major impact on the target population, or leads to the successful completion of the project for which the grant was supplied;
 - 2. That it will ensure that fiscal control and fund accounting procedures are adequate to assure the proper disbursement of and accounting for all funds received pursuant to the application;
 - 3. That it will ensure the cooperation of staff and availability of all records, at the convenience of DCA, to representatives of DCA, and the Office of the State Auditor, charged with monitoring the use of the funds provided;
 - 4. That it has adopted and implemented bylaws, or governmental procedures for itself and has established agency policies relative to travel, personnel, and other areas as appropriate, consistent with Federal and State laws and regulations. The reimbursement rates for travel and related expenses will be set locally by the Boards but may not exceed any Federal limits. Fiscal management policies and procedures must have been approved and be located in a separate volume;
 - 5. That all weaknesses and inadequacies identified in the latest audit report have been corrected, with assurances contained in the application that the corrections have been made.

- D. No person shall be employed or retained as a consultant (under this agreement) by the Recipient or any of its sub-recipients while he/she or a member of his/her immediate family is a member of the governing Board of the Recipient; exercises supervisory authority over his/her position; or serves on a Board or committee which – either by rule or practice – regularly nominates, recommends, or screens candidates for his/her position. Exceptions to this provision must be requested in writing from the Division of Community Resources. For the purpose of this paragraph, a member of an immediate family shall include the following persons:

Husband	Wife
Father	Father-in-Law
Mother	Mother-in-Law
Brother	Brother-in-Law
Sister	Sister-in-Law
Son	Son-in-Law
Daughter	Daughter-in-Law

E. Purchase of Vehicles

1. If the Grantee is provided with written approval from the Department to purchase a vehicle, the title to the vehicle shall be taken in the name of the grantee, with the first lien to the State of New Jersey, Department of Community Affairs, Division of Community Resources. The grantee shall, within ten (10) days after registration of the vehicle, provide the Department with a copy of the registration with recorded lien.
2. The grantee will provide the Department with an annual certificate of insurance, which identifies the Department as the lien holder on the policy of the vehicle for the period of the agreement.
3. The grantee will maintain transportation logs regarding each trip for which each vehicle is utilized. The log should indicate the date, the origin and destination, the purpose and the mileage for each trip.
4. The grantee will provide accessibility to these logs for inspection by Division staff at such times as the Division might deem appropriate.
5. The grantee is prohibited from using these vehicles for any personal use.

F. Lease of vehicles, equipment or buildings

No leases can be entered into which extend beyond the period of the grant agreement. Agency leases must include a clause stating the agency has the right to terminate said lease in the event that funding from the Department of Community Affairs is terminated prior to the original agreement termination date. This clause must be included in all agreements for leasing of vehicle(s), equipment or buildings.

G. Data Collection

The grant recipient will be required to provide performance data reports on a schedule delineated within Section A of this contract, Specific Terms and Conditions.

TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #23-119

INTRODUCED: *Melchionne*

SECONDED: *Shanley*

MEETING DATE: January 17, 2023

REFERENCE: Resolution of Support
Authorizing the Submission of the FY2023
Local Recreation Improvement Grant (LRIG)
Application

VOTE: BOONSTRA MADIGAN FISHER MELCHIONNE SHANLEY

WHEREAS, the New Jersey Department of Community Affairs is offering the Local Recreation Improvement Grant (LRIG); and

WHEREAS, the Local Recreation Improvement Grant is a competitive grant that supports improvement and repair of public recreation facilities including local parks, municipal recreation centers, and local stadiums.; and

WHEREAS, ensuring public access to community facilities is imperative given the current strain on communities confronting the COVID-19 pandemic; and

WHEREAS, access to outdoor recreation and community resources is critical for mental and physical health, particularly for those residents with limited or no other access to quality outdoor space or private recreational opportunities. Assisting local units in achieving unmet recreational obligations addresses these equity considerations, meeting the needs of communities that have been placed under substantial stress due to the lack of quality recreational facilities and spaces; and

WHEREAS, the Local Recreation Improvement Grant funds will be allocated to each grant recipient to help cover costs associated with updating community centers, playgrounds, pools, fields, walking or bicycle trails, rail trails, multi-sport courts, and recreational facilities; one-time personnel costs directly related to improvements; project development professional services costs; equipment costs including playground and recreation facilities equipment; and environmental remediation costs required to prepare recreation sites for use; and

WHEREAS, the Local Recreation Improvement Grant exists to: fund improvements to recreational facilities; provide quality outdoor recreational space to underserved communities, particularly in this time of heightened need; and assist local units in achieving unmet recreational obligations; and

WHEREAS, the Township of Wyckoff strives to save tax dollars, assure clean land, air, and water, improve working and living environments; and

WHEREAS, the Township of Wyckoff wishes to apply for funding through the NJDCA Local Recreation Improvement Grant; and

WHEREAS, the NJDCA Local Recreation Improvement Grant prioritizes unfunded projects and those that include a local match component; and

WHEREAS, the Township of Wyckoff is qualified to apply for this funding.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Wyckoff, in the County of Bergen, State of New Jersey formally supports this NJDCA FY2023 Local Recreation Improvement Grant application.

BE IT FURTHER RESOLVED that the Mayor, Municipal Clerk, and any other officer deemed appropriate are hereby authorized to submit a grant application for the NJDCA FY2023 Local Recreation Improvement Grant on behalf of the Township of Wyckoff.

BE IT FURTHER RESOLVED that the Mayor and Municipal Clerk are hereby authorized to sign the grant agreement on behalf of the Township of Wyckoff and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

CERTIFICATION

I, MATTHEW A. CAVALLO, TEMPORARY MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF CERTIFIES THE ATTACHED RESOLUTION TO BE A TRUE AND CORRECT COPY OF A RESOLUTION AS ADOPTED BY THE WYCKOFF TOWNSHIP COMMITTEE ON JANUARY 17, 2023.



MATTHEW A. CAVALLO
TEMPORARY MUNICIPAL CLERK

**TOWNSHIP OF WYCKOFF
340 FRANKLIN AVENUE
COUNTY OF BERGEN, STATE OF NEW JERSEY**

ORDINANCE #1992

**AN ORDINANCE TO DELETE CHAPTER 54 (POLICE DEPARTMENT),
ARTICLE I (ESTABLISHMENT AND ORGANIZATION), SECTION 54-6.7
(MARSHALS), AND TO AMEND AND SUPPLEMENT ARTICLE VI
(SPECIAL LAW ENFORCEMENT OFFICERS) OF THE CODE OF THE
TOWNSHIP OF WYCKOFF**

BE IT ORDAINED by the Township Committee of the Township of Wyckoff, in the County of Bergen, New Jersey, that those portions of the aforesaid set forth below are hereby amended as follows and that those portions not set forth below shall remain unchanged:

SECTION 1. Section 54-6.7 (Marshals) of Chapter 54 (Police Department), Article I (Establishment and Organization) shall be deleted in its entirety and Reserved.

SECTION 2. Chapter 54 (Police Department), Article VI (Special Law Enforcement Officers) shall be deleted in its entirety and supplemented as follows:

CHAPTER 54 Police Department

ARTICLE VI Special Law Enforcement Officers

§ 54-11 Appointments.

The Township Committee may, as they deem necessary, appoint special law enforcement officers sufficient to perform the duties and responsibilities permitted by this article as authorized by *N.J.S.A. 40A:14-118* and within the conditions and limitations as may be established pursuant to the Special Law Enforcement Officers' Act.

§ 54-12 Term.

Special law enforcement officers may be appointed for terms not to exceed one (1) year.

- A. Special law enforcement officers so appointed shall not be permanently appointed members of the police force of the Township.

- B. Their powers and duties, as determined pursuant to the Special Law Enforcement Officers' Act, shall cease at the expiration of their appointed term.

§ 54-13 Classifications.

There shall be three classifications for special law enforcement officers.

- A. Class One — SLEO I.

- (1) Officers of this class shall be authorized to perform routine traffic detail, spectator control, similar duties, issue summonses for disorderly persons and petty disorderly persons offenses, violations of municipal ordinances, and violations to Title 39 of the Revised Statutes.
- (2) Use of a firearm by an officer of this class shall be strictly prohibited, and no SLEO I officer shall be assigned any duties which may require the carrying or use of a firearm.
- (3) The total complement of Class One special law enforcement officers shall not exceed 20% of the total number of permanently appointed officers.

- B. Class Two — SLEO II.

- (1) Officers of this class shall be authorized to exercise full powers and duties similar to those of a permanently appointed law enforcement officer. The use of firearms by an officer of this class may be authorized only after the officer has been fully certified as completing training as prescribed by the Commission.
- (2) The total complement of Class Two special law enforcement officers shall not exceed 25% of the total number of permanent officers.

- C. Class Three — SLEO III.

- (1) Officers of this class shall be authorized to exercise full powers and duties similar to those of a permanently appointed law enforcement officer while providing security at a public or nonpublic school or a county college, on the

school or county college premises during hours when the public or nonpublic school or county college is normally in session or when it is occupied by public or nonpublic school or county college students or their teachers/professors. While on duty in the jurisdiction of employment, an officer may respond to offenses or emergencies off school or county college grounds if they occur in the officer's presence while traveling to a school facility or county college, but an officer shall not otherwise be dispatched or dedicated to any assignment off school or county college property.

- (2) There shall be no limit to the number of Class Three special law enforcement officers.

§ 54-14 Qualifications.

A. No person may be appointed as a special law enforcement officer unless the person:

- (1) Is a resident of the State of New Jersey and maintains residency in the State of New Jersey during the term of appointment.
- (2) Is able to read and speak the English language well and intelligently.
- (3) Possesses a high school diploma or its equivalent.
- (4) Is sound in body and of good health and able to perform the physical functions of the duties assigned.
- (5) Must be of good moral character and shall not have been convicted of any crime or offense involving dishonesty or which would make them unfit to perform the duties of their office.
- (6) Possess a valid driver's license that is valid in the State of New Jersey.
- (7) Has successfully undergone the same psychological testing required of all permanently appointed law enforcement officers.

- (8) Each applicant shall be at least 21 at the time of appointment to a permanently appointed position in the Department as evidenced by a birth certificate.
- (9) Every applicant appointed to a special law enforcement officer position shall have fingerprints taken and subjected to a criminal background check.
- (10) No person shall be appointed to serve as a special law enforcement officer in the Township during which time they are presently a special law enforcement officer in another local unit within the State of New Jersey, nor shall a permanently appointed law enforcement officer of any local unit within the State of New Jersey be appointed as a special law enforcement officer in the Township. No public official with responsibility for setting law enforcement policy or exercising authority over the budget of the Township or supervision of the Police Department shall be appointed as a special law enforcement officer.
- (11) Before any special law enforcement officer is appointed pursuant to the Special Law Enforcement Act, the Chief of Police or, in their absence, the chief law enforcement officer of the Township shall ascertain the eligibility and qualifications of the applicant and report those determinations in writing to the appointing authority.
- (12) Any person who at any time prior to their appointment had served as a duly qualified, fully trained, permanently appointed law enforcement officer in any municipality of this state and who was separated from that prior service in good standing shall be eligible to serve as a special law enforcement officer consistent with guidelines promulgated by the Police Training Commission (hereinafter the "Commission"). The Commission may waive training requirements set forth in this subsection with regard to any person eligible to be appointed as a special law enforcement officer pursuant to the provisions of this subsection. No person may commence their duties as a special law enforcement officer unless he has successfully completed a training course approved by the Commission, and no special law enforcement officer may be issued a firearm unless he has successfully completed

the basic firearms course approved by the Commission for permanently appointed police and semiannual requalification examinations.

- B. In addition to the requirements in Section A, no person may be appointed as a Class Three special law enforcement officer unless the person:
- (1) Is a retired law enforcement officer who has previously served as a duly qualified, permanently appointed, full-time law enforcement officer in any municipality, county, agency of this state, bi-state agency, or federal agency and must be living in the State of New Jersey.
 - (2) Retired from that agency in good standing (necessary to have a letter of good standing issued by the agency from which the officer retired, listing the date and type of retirement. A copy will be submitted to the Commission).
 - (3) Must be less than 65 years of age at the time of appointment.
 - (4) Passes a psychological exam.
 - (5) Passes a medical exam and has a doctor complete the Medical Certification Form (Form PTC 8A).
 - (6) Passes a Drug Test pursuant to Attorney General's Law Enforcement Drug Testing Policy.
 - (7) Has an updated background investigation.
 - (8) A new SLEO III's break in service may not exceed three years.
 - (9) Once the SLEO III is appointed, the Township shall ensure that the SLEO III:
 - i. Completes SRO training within 12 months of being appointed.
 - ii. Conforms to Attorney General's Mandatory in-service training requirements.

- iii. Is a uniformed officer displaying the Special Law Enforcement Officer Class III patch provided by the Commission.
- iv. Acts under the authority of the Police Department.
- v. Completes Agency Training.
- vi. Is appointed yearly and is less than 65 years of age (can only be reappointed up to age 65).
- vii. Adheres to any other required mandates by the Commission.

§ 54-15 General Rules and Regulations.

- A. Every special law enforcement officer's uniform shall include an insignia issued by the Commission which clearly indicates the officer's status as a special law enforcement officer and the type of certification issued pursuant to the Special Law Enforcement Act.
- B. Special law enforcement officers shall be under the supervision and direction of the Chief of Police or, in the absence of the Chief, the chief law enforcement officer of the Township.
- C. Special law enforcement officers shall comply with all of the rules and regulations applicable to the conduct and decorum of the permanently appointed law enforcement officers of the Township, as well as any rules and regulations applicable to the conduct and decorum of special law enforcement officers.
- D. The Chief of Police or, in the absence of the Chief, the chief law enforcement officer of the Township wherein the officer is appointed may at their discretion authorize special law enforcement officers, when on duty, to exercise the same powers and authority as permanently appointed law enforcement officers of the Township, including but not limited to the carrying of firearms and the power of arrest, subject to rules and regulations, not inconsistent with certifications of the Special Law Enforcement Act.
- E. The Chief of Police or, in their absence, the chief law enforcement officer of the Township may assign Class One and Class Two

special law enforcement officers to perform authorized duties at most 25 hours per week.

- (1) Special law enforcement officers may be assigned without limit during periods of emergency.
 - (2) The Chief of Police or, in their absence, the chief law enforcement officer of the Township may designate one special law enforcement officer to whom the limitations of hours set forth in this Article shall not be applicable.
- F. The uniform of special law enforcement officers shall be determined by the Chief of Police.

§ 54-16 Use of Firearms.

- A. No special law enforcement officer may carry a firearm except while engaged in the actual performance of the officer's official duties and when specifically authorized by the Chief of Police or, in the absence of the Chief, the chief law enforcement officer of the Township to carry a firearm, and provided that the officer has satisfactorily completed the basic firearms course required by the Commission for permanently appointed law enforcement officers and annual requalification examination as required for permanently appointed officers of the Township.
- (1) A special law enforcement officer shall be deemed to be on duty only while he is performing public functions on behalf of the Township and assigned by the Chief of Police or, in their absence, the chief law enforcement officer of the Township and when he is receiving compensation, if any, from the Township at the rates established by Township.
 - (2) Private security duties.
 - (a) A special law enforcement officer shall not be deemed to be on duty for purposes of the Special Law Enforcement Act while performing private security duties for private employers which duties are not assigned by the Chief of Police or, in their absence, the chief law enforcement officer of the Township or while receiving compensation for those duties from a private employer.

(b) A special law enforcement officer may, however, be assigned by the Chief of Police or, in their absence, the chief law enforcement officer of the Township to perform public safety functions for a private entity if the Chief of Police or, in their absence, the chief law enforcement officer of the Township supervised the performance of the public safety functions. If the Chief of Police or, in their absence, the chief law enforcement officer of the Township assigns the public safety duties and supervises the performance of those duties, then, notwithstanding that the Township is reimbursed for the cost of assigning a special law enforcement officer at a private entity, the special law enforcement officer shall be deemed to be on duty.

B. Ownership and supply of firearms.

(1) A special law enforcement officer shall only use a firearm supplied by the Township.

C. No special law enforcement officer shall carry a handgun when off duty, except Class Three special law enforcement officers that are permitted to carry a handgun as a retired law enforcement officer pursuant to Federal and State law.

§ 54-17 Law Enforcement-Related Employment; Approval By Chief.

Special law enforcement officers shall only accept law enforcement-related employment with the prior approval of the Chief of Police. The Chief of Police shall have the sole discretion to approve the law enforcement-related employment of any special law enforcement officer.

§ 54-18 Procedure for Requesting Assignment of Special Law Enforcement Officers; Liability; Insurance Coverage.

Any organization or contractor that desires to hire special law enforcement officers shall submit the request in writing to the Chief of Police on a form prescribed by the Chief of Police. The organization or contractor shall hold the Township harmless from any and all claims that may arise as a result of the assignment of the special law enforcement officer to the organization or contractor. In addition, the organization or contractor shall submit with its application a certificate of insurance showing evidence of at least \$1,000,000 in both personal and comprehensive general liability insurance

and \$300,000 in property damage coverage. A nonprofit, religious, or charitable organization may submit a certificate of insurance in coverage amounts less than those set forth herein upon the organization's representation contained in its request that obtaining the required coverage would impose an undue hardship on the organization.

§ 54-19 Fees.

The organization or contractor that hires a special law enforcement officer shall pay a fee to the Township as established in Chapter 113, Fees.

SECTION 3. If any section, sub-section, paragraph, sentence, or any other part of this ordinance is adjudged unconstitutional or invalid, such judgment shall not affect, impair or invalidate the remainder of this ordinance.

SECTION 4. All ordinances or parts of ordinances that are inconsistent with the provisions of this ordinance are hereby repealed to the extent of such inconsistency.

SECTION 5: This ordinance shall take effect after final adoption and publication and otherwise as provided by law.

**TOWNSHIP OF WYCKOFF
340 FRANKLIN AVENUE
COUNTY OF BERGEN, STATE OF NEW JERSEY**

ORDINANCE #1993

AN ORDINANCE TO AMEND AND SUPPLEMENT CHAPTER 183 (WATER EMERGENCIES) OF THE CODE OF THE TOWNSHIP OF WYCKOFF BY DELETING AND REPLACING IT IN ITS ENTIRETY WITH A NEW CHAPTER 183

BE IT ORDAINED by the Township Committee of the Township of Wyckoff, in the County of Bergen, New Jersey, that those portions of the aforesaid set forth below are hereby amended as follows and that those portions not set forth below shall remain unchanged:

SECTION 1. Chapter 183 (Water Emergencies) shall be deleted in its entirety and supplemented as follows:

CHAPTER 183 WATER EMERGENCIES

§ 183-1 Purpose.

The purpose of this Chapter is to limit, restrict and regulate the use of water provided by Ridgewood Water by customers of Ridgewood Water during periods of use and emergency, as hereinafter defined, in order to ensure public health and safety.

§ 183-2 Definitions.

For the purposes of this Chapter, the following words and phrases shall have the meanings respectively ascribed to them by this section:

CALENDAR YEAR

January 1 to December 31 of any given year.

CONVENTIONAL IRRIGATION SYSTEM OR DEVICE

Hose end irrigation systems and automatic irrigation devices.

DRIP/MICRO IRRIGATION

An irrigation method that saves water and fertilizer by allowing water to drip slowly to the roots of many different plants, either onto the soil surface or directly onto the root zone, through a network of valves, pipes, tubing, and emitters.

EMERGENCY

Any period of water shortage or imminent water shortage caused by drought; lack or failure of proper pumping equipment, storage, or other facilities; acts of God or public enemies; or excessive demand upon or use of water facilities or capacity.

HAND-HELD HOSE

A hose designed to be operated while being held in the hand and equipped with a nozzle that automatically shuts off when released.

IRRIGATION

The watering or sprinkling (including automatic sprinkling) of lawns, shrubs, and gardens.

NJDEP

New Jersey Department of Environmental Protection.

NJPDES

New Jersey Pollution Discharge Elimination System.

RIDGEWOOD WATER

The Department of Water Supply of the Village of Ridgewood.

SMART CONTROLLER

A weather-based irrigation controller or soil moisture-based irrigation controller meeting criteria specified and labeled as being compliant under the United States Environmental Protection Agency Water Sense Program, meeting the guidelines prescribed by Ridgewood Water and approved by permit from Ridgewood Water.

WATER

That water delivered and/or supplied to any persons by Ridgewood Water. This definition shall not include water pumped from private wells for residential irrigation purposes provided that the property owner maintaining the private well has provided their name and address to the Township.

§ 183-3 Declaration of emergency.

The Village Manager is authorized, in their discretion, in consultation with the Director of Ridgewood Water, to determine and declare the existence and extent of an emergency with respect to the water supply of the Village of Ridgewood. The determination of the Village Manager shall apply to the Township of Wyckoff, and notification of the emergency shall be promulgated to all such communities in the most reasonably expeditious manner. Interim emergency regulations may be adopted without notice by the Village Manager of the Village of Ridgewood and shall apply to the

Township of Wyckoff and shall be promulgated in the most reasonably expeditious manner to all the communities.

§ 183-4 Public notice.

Public notice of the declaration of an emergency and the determinations made by the Village Manager of the Village of Ridgewood shall be made in the most expeditious manner by publication in the legal newspaper for the Village of Ridgewood and, for the other communities served by Ridgewood Water, by posting in each municipal building and at such other public places as shall be designated by the Village Manager and the local administrators or Clerks of the serviced communities. Notice shall also be disseminated through the press and the public in general. The emergency shall remain in effect until declared at an end by the Village Manager of the Village of Ridgewood.

§ 183-5 Regulations.

The following irrigation schedule and water emergency regulations are hereby adopted to become effective as set forth herein:

A. Irrigation schedule, effective year-round:

- (1) All nongovernmental properties: Irrigation by a conventional irrigation system or device may only be done on Tuesday and Saturday for odd-numbered addresses and Wednesday and Sunday for even-numbered addresses.
- (2) Governmental properties: Irrigation by a conventional irrigation system or device may only be done on Monday and Friday.
- (3) Irrigation using a hand-held hose or drip/micro irrigation system shall be allowed any day.

B. The emergency stages shall be as follows:

Stage of Emergency Regulation	Drought Emergency Condition	User Restrictions
III	Pending / Critical	Mandatory restriction of irrigation for all properties to the use of a hand-held hose on Tuesdays and Saturdays for properties with odd-numbered addresses and Wednesdays and Sundays for properties with even-numbered addresses. No irrigation of any kind shall be allowed on Mondays, Thursdays, or Fridays.
IV	Critical	Irrigation is prohibited at any time. Exceptions for irrigation using a hand-held hose may be allowed under conditions prescribed by the Village Manager of the Village of Ridgewood.

- C. Stage III and Stage IV emergency regulations shall become effective upon declaration of each stage by the Village Manager of the Village of Ridgewood. The cleaning of cars, houses, or property, filling of swimming pools, or other outdoor water usage, including by water pumped from private wells, shall be prohibited during Stage III and Stage IV.
- D. Exceptions to the user restrictions shall be determined by the Village Manager of the Village of Ridgewood or a Village of Ridgewood employee designated by the Village Manager. The request for an exception shall be submitted on forms prepared by Ridgewood Water and shall include any required documentation. Exceptions will automatically be denied for customers with bill balances beyond 120 days. Exceptions are subject to renewal annually and may be voided at any time due to an emergency. The exceptions may include the following:
- (1) Outdoor irrigation necessary for the establishment of newly sodded or seeded grass lawns or landscaping within the first 21 consecutive days of planting.
 - (2) Irrigation of lawns or plantings with smart controllers, approved by permit from Ridgewood Water, and limited to the irrigation hours specified in Section E of this Chapter.

(3) Outdoor water use from rain harvesting (rain barrels, etc.), gray water, or reclaimed water. Use of gray or reclaimed water must have an approved NJPDES permit issued through the NJDEP.

(4) Outdoor irrigation necessary for one day only where treatment with an application of chemicals require immediate watering to preserve an existing landscape or to establish a new landscape.

(5) Other outdoor water usage.

E. Irrigation shall not be conducted between 10:00 a.m. and 6:00 p.m. on any day. Irrigation using automatic systems, including Smart Controllers, may only be used between 3:00 a.m. and 7:00 a.m.

F. All automatic irrigation systems shall be equipped with an operational automatic rain sensor device. Each rain sensor device shall be capable of and programmed to interrupt the automatic irrigation cycle when 1/4 inch of rain has fallen.

§ 183-6 Violations and penalties.

A. It shall be unlawful and a violation hereof for any person to use water in violation of this Chapter. Penalties for any property owner(s) found to be in violation of the provisions of this chapter shall be as follows per violation per individual block and lot location:

Number of violations within a calendar year	Penalty
First and second occurrences	Warning only
3rd occurrence	\$100
4th occurrence	\$250
Over four occurrences	\$500 per occurrence

B. Failure to comply with any section of this Article or pay penalties imposed shall result in an issued summons to appear in court.

§ 183-7 Enforcement.

The enforcement of the provisions of this Chapter shall be the responsibility of the Code Enforcement Officer, Construction Code Official, Zoning Official, Superintendent of Public Works, Township Administrator, or the Police Department of the Township of Wyckoff.

SECTION 2. If any section, sub-section, paragraph, sentence, or any other part of this ordinance is adjudged unconstitutional or invalid, such judgment shall not affect, impair or invalidate the remainder of this ordinance.

SECTION 3. All ordinances or parts of ordinances that are inconsistent with the provisions of this ordinance are hereby repealed to the extent of such inconsistency.

SECTION 4: This ordinance shall take effect after final adoption and publication and otherwise as provided by law.

**TOWNSHIP OF WYCKOFF
340 FRANKLIN AVENUE
COUNTY OF BERGEN, STATE OF NEW JERSEY**

ORDINANCE #1994

**AN ORDINANCE TO AMEND AND SUPPLEMENT CHAPTER 54
(POLICE DEPARTMENT), ARTICLE I (ESTABLISHMENT AND
ORGANIZATION), SECTION 54-3.3 (QUALIFICATIONS FOR
MEMBERSHIP) OF THE CODE OF THE TOWNSHIP OF WYCKOFF**

BE IT ORDAINED by the Township Committee of the Township of Wyckoff, in the County of Bergen, New Jersey, that those portions of the aforesaid set forth below are hereby amended as follows and that those portions not set forth below shall remain unchanged:

SECTION 1. Chapter 54 (Police Department), Article VI (Special Law Enforcement Officers), Section 3 (Qualifications for membership) shall be deleted in its entirety and supplemented as follows:

CHAPTER 54 POLICE DEPARTMENT

ARTICLE I Establishment and Organization

§ 54-3 Qualifications for membership.

A. Eligibility

- (1) No person shall be appointed as a member of the Police Department unless they possess requisite qualifications prescribed by the applicable statutes and laws of New Jersey and unless they:
 - (a) Are a citizen of the United States and the State of New Jersey.
 - (b) Are physically and mentally sound and emotionally stable and possess the necessary ability to understand and obey orders and to perform the duties required of the Police Department.
 - (c) Are able to read, write and speak the English language well and intelligently and:

1. Graduated from a senior high school or vocational high school, evidenced by a high school diploma or possession of an approved high school equivalent certificate; and
2. Possess a bachelor's degree from an accredited college or university, or possess an associate's degree or at least 60 college credits from an accredited college or university plus at least twenty-four (24) months of military experience or satisfactory employment as a full-time law enforcement officer (preferred); or
3. Possess an associate's degree or at least 60 college credits from an accredited college or university plus at least twenty-four (24) months of satisfactory employment in a law enforcement-related field.

(d) Are of good moral character.

(e) Are not less than 21 years of age and not more than 35 years of age at the time of appointment.

- (2) The Township Committee may require a Police Training Commission (hereinafter "Commission" or "PTC") PTC Basic Course for Police Officers (hereinafter "BCPO") certification or PTC BCPO certification eligible depending on recruiting goals (current PTC BCPO certificate holders, Alternate Route graduates and Class II Special Law Enforcement waiver eligible graduates)
- (3) Candidates who meet all of the requirements in this Subsection by the closing date of the application for the selection process shall be eligible to participate in the selection process set forth herein below in Subsections B through H in this Section.

B. Written examination.

- (1) Eligible candidates will submit to a written test administered by the New Jersey State Association of Chiefs of Police (or prepared and administered by such

other person, association, or organization as may be authorized by the Township Committee), which test shall constitute 30% of the overall total score for each eligible candidate, based on a test that contains a maximum value of 100 points, with 30 points being the highest possible score for such oral examination. For example, a candidate who receives 70 points out of the total 100 possible total points for the written test shall receive 21 points toward their overall total score (70 points x 30% = 21 points). In advance of such written test, the minimum threshold/score required to be eligible for hire shall be established by the Township Committee, and such minimum threshold/score shall be communicated, in writing, to all eligible candidates for hire prior to their taking said test. Only those candidates who achieve such minimum score shall be eligible to continue forward in the hiring process (e.g., 70% or 80% required on the written test as the minimum score to continue).

- (2) A ranked list of eligible candidates for hire shall be created based on the outcome of the aforesaid written test.
- (3) A predetermined number of candidates, as may be evaluated by the Township Committee, each of whom must receive at least 70 points out of the possible 100 points on the above-written test, will advance to the physical fitness screening based on the written test scores.

C. Physical fitness screening. A physical fitness screening test shall be conducted on all candidates for permanent appointment as a Police Officer. The Chief of Police, or designee, shall notify those candidates who qualify for the physical fitness screening. The notification shall include the date, time, and location of the screening test. Only those candidates who achieve the minimum threshold score referenced in Subsection B of this Section are eligible to continue forward in the hiring process and are eligible to participate in the physical fitness screening.

- (1) The physical fitness screening test is designed to confirm the physical ability to perform entry-level training and perform the essential functions of an entry-level law enforcement officer, which shall include the following:

- (a) A vertical jump of 15 inches or more to take place on a level surface.
 - (b) Twenty-eight sit-ups in one minute or less, to take place on a level surface.
 - (c) A 300-meter run in 70.1 seconds or less to be conducted on a level running track or roadway.
 - (d) Twenty-four push-ups in one minute or less, to take place on a level surface; and
 - (e) A 1.5 mile run in 15 minutes and 55 seconds or less, to be conducted on a level running track or roadway.
- (2) The physical fitness screening test shall be conducted in accordance with the Commission's Physical Conditioning Directive. There shall be a rest in between each component of the physical fitness screening test. All fitness requirement tests shall be conducted within one continuous eight-hour period.
 - (3) During both the sit-up and push-up components of the physical requirement, the designated proctor shall verbally notify the candidate of the successful repetition completed (that is, "one complete, two complete, three complete").
 - (4) The candidate is required to successfully complete all five components of the physical fitness screening test in order to be found physically fit. There shall be no retesting for failure to complete all five components of the physical fitness screening test. Candidates found to be physically fit will advance to the oral interviews.

D. Oral interviews.

- (1) The Chief of Police, or designee, shall notify those candidates who qualify for the oral interviews. The notification shall include the date, time, and location of the first oral interview, which is one of two interviews. Only those candidates who achieve the minimum threshold score referenced in Subsection B and the physical fitness

screening test in Subsection C of this Section are eligible to continue forward in the hiring process and eligible to participate in the oral interviews.

- (2) The first oral interview will be conducted by the Chief of Police, and other Department members, as designated by the Chief of Police. The first oral examination and assessment (which examination and assessment shall have 100 points as its maximum score) shall account for 20% of the candidate's overall total score, with 20 total points being the highest possible score for such oral examination and assessment. By way of example, a candidate receiving a score of 80 points on their first oral examination shall receive 16 total points towards their overall total score ($80 \times 20\% = 16$ total points). The first oral examination shall utilize the same criteria for each of the candidates who are interviewed.
- (3) The panel conducting the first oral interview will determine which top candidates (with a minimum of five candidates) will appear for the final interview based upon the candidates' first interview scores and the number of vacancies.
- (4) The final oral interview will be conducted by a panel comprised of the members of the Township Police Committee, the Township Administrator, and the Chief of Police. The final oral interview shall have 100 points as its maximum score and shall account for 50% of the candidate's overall total score, with 50 points being the highest possible score. For example, a candidate receiving a score of 80 points shall receive 40 points toward their overall total score ($80 \times 50\% = 40$ points). Upon completion of the scoring for the final oral interview by the Township Police Committee, said Police Committee shall make its recommendation to the Township Committee as to the hiring for the position(s) of police officer.
- (5) The Township Committee shall make the final decision as to which candidate(s) shall be selected/hired for the available position(s) from among those candidates who participate in both of the foregoing oral interviews.

- E. Background Investigation. A background investigation will be conducted on all candidates for all positions prior to appointment, which, at a minimum, shall include the records relating to the following:
- (1) Educational background, including transcripts and disciplinary records from high school and any post-high school education;
 - (2) Military service, if applicable;
 - (3) Motor vehicle history in this State and any other state;
 - (4) Employment, including:
 - (a) A review of the current National Decertification Index to determine if the candidate has been decertified as a law enforcement officer or has had their license or certification as a law enforcement officer revoked or denied or otherwise limited or restricted;
 - (b) A review of Commission adverse license actions and any other records that the Commission maintains;
 - (c) A review of disciplinary records held by any other law enforcement unit, including Federal and other states, if permissible;
 - (d) A review of all employment-related information from each of the candidate's current and previous employers, as well as any records that may be held by law enforcement units that rejected a candidate's completed application; and
 - (e) Written communication with each of the candidate's references, including a written reference from each law enforcement unit, which reference shall address whether that employer is aware of any conduct committed by the candidate that could provide a basis for an adverse licensure action, including conduct that was under investigation, even if the investigation was not completed; and

(5) Fingerprinting of the candidate and conducting a fingerprint-based search of the New Jersey State Police, the Federal Bureau of Investigation, and other relevant databases to determine the existence of any warrants, arrests, or criminal records including, but not limited to:

(a) National Crime Information Center (NCIC) to include New Jersey and Interstate Identification Index (III) systems;

(b) New Jersey motor vehicle history and, if necessary, surrounding states;

(c) E-courts, to include Automated Traffic Systems (ATS) and Automated Criminal System(ACS);

(d) Promis Gavel;

(e) A check in accordance with the Prison Rape Elimination Act (PREA), 28 CFR 115.317, if applicable;

(f) The Domestic Violence Registry established pursuant to N.J.S.A. 2C:25-34; and

(g) Any other database that may be a successor database to those above or where information obtained during the background check indicates that additional relevant information may be found.

(6) A candidate must be found to not have engaged in any prior conduct or behavior that would provide the grounds for an adverse licensure action pursuant to the Police Licensure Act, as codified at N.J.S.A. 52:17B-66 et seq. and the related rules and regulations pertaining to the Act.

F. Medical examination. A medical examination will be conducted on all sworn candidates prior to appointment but after being given a conditional offer of employment to certify the general health of each candidate. The medical examination shall be conducted by a physician, advance practice nurse, or physician assistant licensed in New Jersey who is familiar with the responsibilities of a law enforcement officer, which, at a minimum, shall include the following:

- (1) Completion of a comprehensive medical history questionnaire;
- (2) Submission to a medical examination that shall include the following minimum requirements:
 - (a) A medical history;
 - (b) A medical examination; and
 - (c) Laboratory tests, including a Complete Blood Count (CBC); urinalysis; Tuberculosis; Electrocardiogram (ECG), and cardiac stress test;
- (3) The medical examination shall consist of criteria aimed at identifying conditions that may potentially exclude a candidate from entry into a basic entry-level training program;
- (4) The Medical History Statement and Medical Examination Report are valid for a one-year period, to be measured from the date of the examining examiner's signature;
- (5) The examiner shall note if the candidate has any medical and physical conditions that may interfere with the candidate's ability to perform the essential functions of an entry level law enforcement officer; and
- (6) If the medical examination yields results indicating that the candidate has medical or physical conditions that may interfere with the candidate's ability to perform the essential functions of a law enforcement officer, the candidate or licensee may obtain a second opinion, which shall be conducted at the candidate's expense. The Township will consider any second opinion, but the final decision regarding medical fitness for duty rests with the Township.
- (7) A candidate must be found medically fit in order to proceed with the selection process.
- (8) Those candidates who are enrolled in the Police Academy on the date they submit their application for employment or who were so enrolled within six months of such date may be

exempt from the preceding exam, or any portion of the preceding exam, at the sole discretion of the Chief of Police.

- G. Drug screening test. A drug screening test shall be conducted in a manner consistent with the current applicable Attorney General's Law Enforcement Drug Testing Policy
- H. Psychological examination. A psychological examination of each candidate for a sworn position shall be conducted prior to appointment but after being given a conditional offer of employment. The psychological examination shall be conducted by a psychiatrist or psychologist licensed in New Jersey who is familiar with the responsibilities of a law enforcement officer, which, at a minimum, shall include the following:
 - (1) A written personality examination, such as NEO-PI-R, the Inwald Personality Inventory, or such other functionally equivalent examination; and
 - (2) A psychological evaluation that shall include screening for psychopathological disorders, personality characteristics, substance abuse problems, job-relevant traits, and their functional competencies, such as stress tolerance, impulse control, anger management, the ability to function as part of a team, adaptability (work-life balance, rotating shifts), and freedom from discriminatory bias.
 - (3) The licensed psychologist or psychiatrist shall state whether the individual is psychologically fit to effectively perform the duties of a Police Officer.
 - (4) A candidate must be found psychologically fit in order to proceed with the selection process.
- I. Selection process for nonsworn positions. All vacancies for nonsworn positions will be selected at the sole discretion of the Township, pursuant to current policies and procedures. At a minimum, the selection process for nonsworn positions shall include:
 - (1) Advertisement of the position, unless a current Township employee is qualified.

- (2) Resume review.
- (3) Oral review.
- (4) Background check consistent with Subsection E of this Section.
- (5) Execution by the candidate of a confidentiality and nondisclosure agreement.

J. Probationary period.

- (1) All appointees to the Police Department shall have a probationary period of twenty-four (24) months from the date of hire or the date of BCPO certification by the Commission, whichever is later, during which they will serve at the will of the Township Committee. No person holding such a probationary appointment shall be given or accept a permanent appointment unless such person has received BCPO certification by the Commission. Continuation in the service is dependent upon the conduct of the appointee and fitness to perform duties. At the termination of the probationary period, if the conduct or capability of the probationer has not been satisfactory, they shall be notified by the Township Committee, and they will not receive a permanent appointment, and their employment shall be terminated.
- (2) At, during, or before the end of the probationary period, the Township Committee may discontinue the service of any such appointee if the working test indicates that the appointee is unable or unwilling to perform the duties of the position satisfactorily or is of such reputation, habits, and dependability as not to merit continuation in the police service. Failure or inability to understand the functioning, application, and use of any police equipment shall be sufficient reason for discontinuance of any such appointee, though discontinuance may be made for causes other than those enumerated herein.

K. Oath. Every member of the Police Department, before entering upon the performance of the duties, shall take and subscribe to an oath or affirmation to uphold and defend the provisions of the Constitution of the United States of America and the Constitution

of the State of New Jersey, to obey the laws of the State of New Jersey and the ordinances of the Township of Wyckoff and the rules and regulations established by the Department and the orders of their superiors in office, and to faithfully, justly and impartially discharge the duties of the office, and shall file such oath or affirmation with the Clerk of the Township and shall sign the Police Register.

SECTION 2. If any section, sub-section, paragraph, sentence, or any other part of this ordinance is adjudged unconstitutional or invalid, such judgment shall not affect, impair or invalidate the remainder of this ordinance.

SECTION 3. All ordinances or parts of ordinances that are inconsistent with the provisions of this ordinance are hereby repealed to the extent of such inconsistency.

SECTION 4: This ordinance shall take effect after final adoption and publication and otherwise as provided by law.

Nancy A. Brown

From: Howard Felixbrod <howmoon473@gmail.com>
Sent: Wednesday, August 2, 2023 8:49 AM
To: Nancy A. Brown
Cc: David Murphy; Fred Depken
Subject: Re: Dueling Piano Nights - Special Event

CAUTION: This email originated from outside of Wyckoff Township. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Hi,

We wanted to add an additional Dueling Pianos night for Wed Aug 30th.
We already have permission from the landlord. Can we please add this to this approval list?
It's a night known as having a Blue Moon and a Super Moon and people have been asking us to do more!
Thank you!!!!

Howie

On Tue, Jul 11, 2023 at 2:26 PM Nancy A. Brown <wyckoffclerk@wyckoff-nj.com> wrote:

Howard – Please see attached approval regarding your Dueling Piano nights scheduled July to October 2023.

Thank you,

Nancy

Nancy A. Brown

Nancy A. Brown

Municipal Clerk

Township of Wyckoff

[340 Franklin Avenue](#)

Wyckoff, New Jersey 07481

201-891-7000, ext. 1020

TOWNSHIP OF WYCKOFF
MUNICIPAL CLERK'S OFFICE

SPECIAL EVENT APPLICATION

(Maximum ten (10) day period only)

Please type or print clearly and **submit original copy:**

Wyckoff Education Foundation

Applicant/Business Name

PO Box 24, Wyckoff, NJ 07481

Business Address

Block/Lot

201-981-6399

Dana Casale

Business Telephone

Contact/Applicant Name

201-981-6399

danacasale@wefnj.org

Contact Telephone

Contact e-mail

September 09, 2023

9:30 am (registration) - 2 pm (the latest)

Date of Event

Duration of Event (Days and/or hours)

eSigned via SeamlessDocs.com
Dana Casale
APPL Key: 077605140d95092a1fcd02e8aedee

REQUIRED INFORMATION:

(Please check those which apply)

Temporary Signage:

Attach detailed drawing including dimensions; location of temporary sign and dates requested. (**Maximum ten (10) day period only**).
August 5 - 15, 2023

(Specify the precise dates within the ten day period proposed to post temporary signs)

Special Activities:

Attach detailed description with specific location of special activities at above address.

Food and/or Drink:

Wyckoff Board of Health License **REQUIRED**.

Special Temporary Props:

Attach specific description of items to be used.

Tent:

Attach map detailing precise location of where the tent is proposed to be erected.

Other Requested Items:

Be specific and attach detailed list.

(To be completed by Municipal Clerk)

Review by Zoning Enforcement Official

Approved: _____ Denied: _____

Review by Police Traffic Safety Officer

Approved: _____ Denied: _____

Permission obtained from Township Committee:

Approved: _____ Denied: _____

Nancy A. Brown, Municipal Clerk

Date: _____



BACK TO SCHOOL KICK-OFF

COOL FOR RUN

SEPTEMBER 9TH

EISENHOWER MIDDLE SCHOOL FIELD

REGISTER BEFORE AUGUST 15

WWW.WEFNJ.ORG



**TOWNSHIP OF WYCKOFF
MUNICIPAL CLERK'S OFFICE**

SPECIAL EVENT APPLICATION

(Maximum ten (10) day period only)

Please type or print clearly and **submit original copy:**

JMJ Inc (DBA THE BARN ORIGINAL)

Applicant/Business Name

359 Sicomac Avenue

Business Address

Block/Lot

20148480108

Daniel Suseck

Business Telephone

Contact/Applicant Name

9086124455

thebarnoriginalnj@gmail.com

Contact Telephone

Contact e-mail

September 19, 2023

3.5 hours

Date of Event

Duration of Event (Days and/or hours)

eSigned via SeamlessDocs.com
Elias Batinjane
APPLICANT SIGNATURE

REQUIRED INFORMATION:

(Please check those which apply)

Temporary Signage:

Attach detailed drawing including dimensions; location of temporary sign and dates requested. **(Maximum ten (10) day period only).**

(Specify the precise dates within the ten day period proposed to post temporary signs)

Special Activities:

Attach detailed description with specific location of special activities at above address.

Food and/or Drink:

Wyckoff Board of Health License **REQUIRED.**

Special Temporary Props:

Attach specific description of items to be used.

Tent:

Attach map detailing precise location of where the tent is proposed to be erected.

Other Requested Items:

Be specific and attach detailed list.

(To be completed by Municipal Clerk)

Review by Zoning Enforcement Official

8/11/23

Approved:

Denied:

Review by Police Traffic Safety Officer

8/11/23

Approved:

Denied:

Permission obtained from Township Committee:

Approved:

Denied:

Nancy A. Brown, Municipal Clerk

Date: _____

Nancy A. Brown

From: The Barn Original <thebarnoriginalnj@gmail.com>
Sent: Thursday, August 10, 2023 7:58 AM
To: Nancy A. Brown
Subject: Re: Barn Original -- Special Event

CAUTION: This email originated from outside of Wyckoff Township. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Good Morning Nancy,

We would like to host a live music event, with one performer on **Tuesday September 19th from 5-8:30 pm**. The performer will play from 5:30 to 8:30 pm.

Please put this on the docket for the next town meeting on August 15th. The form has been submitted.

Best Regards,
Dan Suseck

On Wed, Aug 9, 2023 at 1:20 PM The Barn Original <thebarnoriginalnj@gmail.com> wrote:
Thank you!

The Barn Original
359 Sicomac Ave
Wyckoff, NJ 07481
201-848-0108
www.thebarnoriginal.com

On Aug 9, 2023, at 11:02 AM, Nancy A. Brown <wyckoffclerk@wyckoff-nj.com> wrote:

Tuesday, August 15th.

Nancy A. Brown

Nancy A. Brown

Municipal Clerk

Township of Wyckoff

340 Franklin Avenue