

2024 PROMPT PAYMENT "TOWNSHIP OF WYCKOFF"

COMPLETE VOUCHER" DUE DATE LIST

EFFECTIVE SEPT. 1, 2006 GOVERNOR CORZINE SIGNED THE PROMPT PAYMENT LAW P.L. 2006 C. 96 STATING THAT CONSTRUCTION SERVICES BE PAID ON A TIMELY, ESTABLISHED SCHEDULE

SCHEDULE FOR TOWNSHIP COMMITTEE MEETINGS INCLUDING DATES IN WHICH "TOWNSHIP OF WYCKOFF COMPLETE VOUCHER PAYMENTS" DUE FOR PAYMENT
TOWNSHIP OF WYCKOFF COMPLETE VOUCHER DUE DATE:

PAYMENT AUTHORIZATION DATE:

Tuesday, January 16, 2024
Tuesday, February 6, 2024
Tuesday, February 20, 2024
Tuesday, March 5, 2024
Tuesday, March 19, 2024
Tuesday, April 2, 2024
Tuesday, April 16, 2024
Tuesday, May 7, 2024
Tuesday, May 21, 2024
Thursday, June 6, 2024
Tuesday, June 18, 2024
Tuesday, July 16, 2024
Tuesday, August 20, 2024
Tuesday, September 3, 2024
Tuesday, September 17, 2024
Tuesday, October 8, 2024
Tuesday, October 22, 2024
Tuesday, November 12, 2024
Tuesday, November 26, 2024
Tuesday, December 10, 2024

DUE DATE TO THE ACCOUNTS PAYABLE CLERK BY NOON:

Wednesday, January 10, 2024
Wednesday, January 31, 2024
Wednesday, February 14, 2024
Wednesday, February 14, 2024
Wednesday, March 13, 2024
Wednesday, March 27, 2024
Wednesday, April 10, 2024
Wednesday, May 1, 2024
Wednesday, May 15, 2024
Thursday, May 30, 2024
Wednesday, June 12, 2024
Wednesday, July 10, 2024
Wednesday, August 14, 2024
Wednesday, August 28, 2024
Wednesday, September 11, 2024
Wednesday, October 2, 2024
Wednesday, October 16, 2024
Tuesday, November 5, 2024
Wednesday, November 20, 2024
Wednesday, December 4, 2024

PLEASE NOTE DUE DATES

THE TOWNSHIP OF WYCKOFF UTILIZES THE **ALTERNATE METHOD** FOR PAYMENT OF CLAIMS IN ACCORDANCE WITH THE PROMPT PAYMENT LAW.

A. **"TOWNSHIP OF WYCKOFF COMPLETE VOUCHER"** IS DEFINED AS THE TOWNSHIP'S VOUCHER PORTION OF ITS PURCHASE ORDER SIGNED BY THE CONTRACTOR WITH ATTACHED, DETAILED INFORMATION TO CLEARLY LIST UNIT PRICES AND THE NUMBER OF UNIT(S) PROVIDED, SERVICES PROVIDED, PERCENTAGE OF COMPLETION OF THE TOTAL CONTRACT AND PREVAILING WAGE PAYROLL COMPLIANCE REPORT (Where Applicable).

B. **"BILLING DATE STARTS"** THE DATE A TOWNSHIP OF WYCKOFF COMPLETE VOUCHER IS SUBMITTED TO THE ACCOUNTS PAYABLE CLERK IN THE TAX OFFICE OF WYCKOFF TOWN HALL. THIS BILLING DATE SHALL BE USED FOR PERIODIC PAYMENTS, FINAL PAYMENTS AND RETAINAGE MONIES.

C. **"THE PAYMENT CYCLE"** IS THE ATTACHED LIST OF DATES THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF WYCKOFF WILL CONSIDER CLAIMS FOR PAYMENT. PAYMENT SHALL BE MAILED TO THE CONTRACTOR NO LATER THAN FIVE (5) DAYS AFTER THE TOWNSHIP COMMITTEE APPROVES PAYMENT.