

**TOWNSHIP OF WYCKOFF
340 FRANKLIN AVENUE
WYCKOFF, NJ 07481**

ORDINANCE #2088

**AN ORDINANCE TO AMEND CHAPTER 54, "POLICE DEPARTMENT,"
§ 54-3.1, OF THE CODE OF THE TOWNSHIP OF WYCKOFF, COUNTY
OF BERGEN, STATE OF NEW JERSEY, REGARDING POLICE
PROMOTIONAL ELIGIBILITY LISTS**

Matters enclosed in bold-faced brackets **[thus]** are intended to be omitted. Matters **bolded and underlined thus** are new matters.

WHEREAS, the Township Committee has determined that it is appropriate to revise the promotional eligibility list provisions set forth in § 54-3.1 of the Code of the Township of Wyckoff to clarify that the Township maintains a continuing eligibility list for promotion to the rank of Sergeant, while promotional processes for the ranks of Lieutenant and Captain are conducted in connection with a vacancy or anticipated vacancy and any resulting eligibility list expires upon appointment; and

WHEREAS, the Township Committee has further determined that it is appropriate to correct a scrivener's error in the promotional scoring example for the rank of Captain set forth in § 54-3.1(D)(2)(a)[2];

BE IT ORDAINED by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey, as follows:

SECTION 1. Chapter 54, "Police Department," § 54-3.1(D)(2)(a)[2] is hereby amended as follows:

[2] The oral examination and assessment by the Interview Panel (which examination and assessment shall have 100 points as its maximum score) shall account for 70% of the candidate's total promotional score, with 70 total points being the highest possible total score for the Interview Panel's oral examination and assessment. By way of example, a candidate receiving a score of 80 points on their oral review and assessment by the Interview Panel shall receive **[48] 56** total points for the Interview Panel oral review and assessment element of the promotional process (80 x 70% = 56 total points).

SECTION 2. Chapter 54, "Police Department," § 54-3.1(F)(1) is hereby amended as follows:

F. Promotional e[E]ligibility list and rankings.

(1) After the expiration of the time for filing of appeals set forth below and the disposition of any such appeal, the Chief of Police shall establish and certify a list of eligible candidates in the order of their final scores for promotion. The candidate(s) for promotion receiving the highest score(s) as calculated hereinabove in this section shall be deemed the first candidate(s) eligible for promotion. Said eligibility list will be distributed to the Township Committee. The eligibility list will remain in effect for a period of **[24] 36 months for promotion to the rank of Sergeant** from the date it was established and certified.

(2) For promotion to the rank of Lieutenant or Captain, no eligibility list shall be established. Promotions shall be made only in connection with a vacancy or anticipated vacancy for the rank being filled, as determined by the Police Committee, in its sole discretion.

[(2)] (3) After the expiration of the **applicable** eligibility list **or ranking**, candidates will be required to reapply for and participate in a new promotional process.

[(3)] (4) Appeals of the promotional process. Within three days of the notification to each candidate of their ranking, a candidate may file a written appeal directed to the Township Committee. Said written appeal must contain the reason(s) or justification for the appeal. As part of any appeal, any candidate may review their evaluation or any other internal document pertaining to the candidate that was utilized in the promotional process. The Township Committee will assess the request for appeal and determine how the request will be addressed on a case-by-case basis. Scores on the written examination shall be final and not subject to appeal. Appeals to the calculation of seniority shall be decided based on the official records maintained by the Police Department.

SECTION 3. All ordinances or parts of ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

SECTION 4. If any section, subsection, sentence, clause, or phrase of this ordinance is held to be unconstitutional or invalid by a court of competent jurisdiction, such decision shall not affect the remaining portions of this ordinance.

SECTION 5. This ordinance shall take effect after final passage and publication as provided by law.