

## BERGEN COUNTY, NEW JERSEY SMALL BUSINESS GRANT PROGRAM

### Overview

The COVID-19 pandemic has had a serious financial impact on communities across the country, which prompted the passage of **The Coronavirus Aid, Relief, and Economic Security (CARES)** Act by the federal government. The County of Bergen, under the leadership of County Executive Jim Tedesco and the Board of Chosen Freeholders, utilizing CARES Act relief funds, has launched the Bergen County CARES Small Business Grant Program. The Bergen County CARES Small Business Grant Program is an economic stability measure designed to provide financial relief to small businesses negatively affected by the COVID-19 pandemic and to increase overall business confidence during recovery.

**Receipt of grant funds through the Bergen County Small Business Grant Program is a one-time opportunity.** Any business that has received grant funds during any phase of the Bergen County Small Business Grant Program is *not* eligible to receive additional grant funds through the Program.

- **Phase 2: Restaurants and Food Service Establishments**
  - Application opens Aug 31<sup>st</sup>
- **Phase 3: Essential Retail**
  - Application opens Sept 7<sup>th</sup>
- **Phase 4: All Small Businesses**
  - Application opens Sept 14<sup>th</sup>

Application deadline for Phases 2, 3 and 4: Friday, October 5, 2020 at 5pm. You must have your complete application in before this date.

**Be Prepared:** For your application to be complete, you will need to upload in **digital** format the following items:

- Business bank statements March - June 2020
- (If Renting) Canceled rent checks or signed statement from landlord for January & February 2020
- (If Renting) Copy of signed lease
- (If Building Owner) Mortgage Statements for January & February
- Business registration certification or certificate of incorporation
- Most recent federal and state tax returns
- Water, Sewer, Gas and Electric utility bills from March-May of 2020
- IRS W-9 FORM

If you have any questions on the program please email them to:  
[BergenCountyCares@co.bergen.nj.us](mailto:BergenCountyCares@co.bergen.nj.us) or call (201) 336-6011.